



## **BUDGET AND FINANCE COMMISSION SUMMARY MINUTES**

### **Regular Meeting**

**Monday, June 26, 2023 - 6:00 P.M.**

**Solana Beach Mayor's Conference Room  
635 S. Highway 101, Solana Beach, CA 92075**

#### **1. Call To Order And Roll Call:**

Chairperson Lyle called the Budget and Finance Commission (Commission) Meeting to order at 5:59 p.m. on June 26, 2023.

Budget & Finance Commissioners:

Present: Jeff Lyle - Chair  
Christopher Maulik  
Scott Hermes  
Dave Clemons  
Ken Zito

Staff Members/Other: City Manager, Gregory Wade  
Finance Director/Treasurer, Rachel Jacobs  
Senior Accountant, Kristine Pratt

#### **2. Oral Communications - Public:**

Chairperson Jeff Lyle opened this portion of the agenda which provides an opportunity for members of the public to address the Commission on items not appearing on the agenda. There were no members of the public to speak to any item not on the agenda.

#### **3. Oral Communications – Commission Members:**

Chairperson Jeff Lyle asked Commission members if they wished to address the Commission on items not appearing on the agenda. No members of the commission wished to speak to any item not on the agenda. However, City Manager Greg Wade took the opportunity to introduce the new Finance Director, Rachel Jacobs, to the Commission members.

#### **4. Approval of Meeting Minutes**

Chairperson Jeff Lyle asked Commission members if they had any comments on the minutes from the last meeting. No members of the commission had any comments on the minutes.

Meeting minutes for March 20, 2023 were unanimously approved.

## **5. FY 2023/24 & 2024/25 Proposed Budget**

Finance Director Rachel Jacobs presented the FY 2023/24 & 2024/25 proposed budget to the Commission members.

Chairperson Jeff Lyle asked how long the City had been doing the two-year budget. City Manager Greg Wade stated that they went back to the two-year budget when he came on. That would be about 3 budget cycles now.

Commission member Ken Zito commented on the FY 2023 SEA adjustment from the budget presentation stating that the presumption was that SEA would pay for itself. Both Greg and Rachel agreed that more research needed to be done on what was being charged to that account and what the ongoing costs are. Further discussion will take place once the close-out analysis is done. This should take place in the 2024 fiscal year.

Chairperson Lyle asked about Risk Management and the other internal service funds.

Commissioner member Scott Hermes asked about the City's Transnet plans and if that was risky.

Commission member Chris Maulik asked about funding for the future crosswalk. Greg stated that Council had put aside funds for the design. Coastal Conservancy has money for projects like this that could be applied for. The main issues are the overhead lighting and trying to make it as unobtrusive as possible. Chris also asked about the housing fund 263 and what it is. Greg stated that it was the affordable housing impact fee.

Chairperson Jeff Lyle asked about the MS building and the view concerns associated with that. Greg stated that they will take it back to Council after the summer break. They are doing the story poles again.

## **6. City Manager Roundtable**

City Manager Greg Wade discussed the following topics:

- Ribbon cutting for the Fletcher Cove Tot Lot.
- The City fixed the basketball court.
- Dahlia/Zephyr is almost finished. There are spaces for three restaurants, office space, and 25 residential units.
- Two MIH housing applications.
- Current Vacancies: two engineering positions, one management analyst, one fire position.
- Del Mar fair had lots of reports about impacted traffic.

## **7. ADJOURNMENT**

The meeting was adjourned at 7:41 pm.

Respectfully Submitted,

*Rachel E. Jacobs*

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Rachel Jacobs, Finance Director/Treasurer

**MINUTES AS APPROVED BY THE BUDGET AND FINANCE COMMISSION:**

Approved on September 25, 2023