



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY

ACTION AGENDA

The Action Agenda of the City Council Meeting is a document provided immediately following the Council Meeting in order for staff and the public to be aware of the business transacted and actions taken by Council. This is a preliminary draft and not a public record. The meeting's legal record is the Minutes approved by the City Council.

Joint REGULAR Meeting

Wednesday, May 13, 2020 * 4:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California
This meeting will be conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus. Solana Beach City Council Resolution 2020-043 established Regular Meeting start time to begin at 4:00 p.m.

PUBLIC MEETING ACCESS

Live Broadcast on Local Government Channel, Live web-streaming, and Archived videos online.

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live on Cox Communications-Channel 19, Spectrum(Time Warner)-Channel 24, and AT&T Universe Channel 99. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

MEETING LOCATION WILL NOT BE OPEN TO THE PUBLIC.

Due to the Executive Order to stay home, in person participation at City Council meetings will not be allowed at this time. In accordance with the Executive Order to stay home, there will be no members of the public in attendance at Council Meetings. Alternatives to in-person attendance for viewing and participating in City Council meetings are being provided under Public Participation.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is posted online www.cityofsolanabeach.org Closed Session Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings.

PUBLIC PARTICIPATION

* Written correspondence regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at EMAILGRP-CityClerksOfc@cosb.org. Correspondence received after the official posting of the agenda, but before 12:00 p.m. on meeting day, will be distributed to Council and made available to the public online among with the agenda posting. The designated location for viewing public documents is the City's website www.cityofsolanabeach.org

SPECIAL ASSISTANCE NEEDED - AMERICAN DISABILITIES ACT TITLE 2

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 EMAILGRP-CityClerksOfc@cosb.org at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the Council Chambers.

CITY COUNCILMEMBERS

Jewel Edson, **Mayor**

Judy Hegenauer, **Deputy Mayor**

Kristi Becker, **Councilmember**

Kelly Harless, **Councilmember**

David A. Zito, **Councilmember**

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA: **COUNCIL ACTION: Approved 5/0**

ORAL COMMUNICATIONS:

Written correspondence may be submitted for Oral Communications. See [Public Participation](#) on the front page for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business but not appearing on today's agenda. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment submittals. Council may refer items to the City Manager for placement on a future agenda.

[Public Submittals \(upd. 5-13 at 1:20pm\)](#)

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. – A.7.)

Written correspondence may be submitted for Consent Items. See [Public Participation](#) on the front page for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting written correspondence to the City Clerk's Office. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. 2019 Street Maintenance and Repair Project. (File 0820-35)

Recommendation: That the City Council

1. Adopt **Resolution 2020-045** authorizing the City Council to accept, as complete, the 2019 Street Maintenance & Repair Project, Bid No. 2019-04, performed by PAL General Engineering.
2. Authorizing the City Clerk to file a Notice of Completion.

[Item A.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

A.2. Register of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for April 4, 2020 – April 24, 2020.

[Item A.2. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

A.3. General Fund Adopted Budget for Fiscal Year 2019-2020 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2019-2020 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

A.4. Heating, Ventilation and Air Conditioning (HVAC) Services. (File 0710-35)

Recommendation: That the City Council

1. Adopt **Resolution 2020-033** authorizing the City Manager to execute an amendment to the Professional Services Agreement with Seaside Heating and Air and in an amount not to exceed \$25,000, for HVAC preventative maintenance services and as-needed repairs for Fiscal Year 2019/20.
2. Authorizing the City Manager to execute amendments to the Professional Services Agreement with Seaside Heating and Air, in an amount not to exceed \$17,500, for HVAC preventative maintenance services and as-needed repairs for Fiscal Years 2020/21 and 2021/22.

[Item A.4. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

A.6. Senate Bill Funding for Road Maintenance Rehabilitation. (File 0390-22)

Recommendation: That the City Council

1. Adopt **Resolution 2020-042** authorizing the City Engineer to establish a project list for the FY 2020/21 Local Streets and Roads Funding Program using funds in part from the Road Maintenance and Rehabilitation Account designating the 2020 Street Maintenance and Repairs Project, as identified in the City's FY 2020/21 Capital Improvement Program list, to receive the SB 1 funding. It is anticipated that the designated project will rehabilitate the pavement on portions of Lomas Santa Fe Drive and other residential streets including portions of Nardo Avenue and Highland Drive. It is also anticipated that the designated project will be constructed in fall of 2020 and will have an estimated useful life of approximately 15 years.
2. Authorizing the City Engineer to submit the project list to the California Transportation Commission for the 2020/21 Local Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account.

[Item A.6. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

A.7. Community Grant Program Fiscal Year 2020-21. (File 0330-25)

Recommendation: That the City Council

1. Adopt **Resolution 2020-057** authorizing the FY 2020/21 Community Grant Program.

[Item A.7. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

B. PUBLIC HEARINGS: (B.1. – B.3.)

Written correspondence may be submitted for Oral Communications. See [Public Participation on the front page for information on how to submit public comment.](#)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue, as required by law after proper noticing by, by submitting written comments.

After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210.

B.1. Public Hearing: 970 Avocado Place, Applicant: Pruett, Case: DRP 19-004. (File 0600-40)

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP and administratively issue a SDP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2020-035** conditionally approving a DRP and an administrative SDP to construct a new two-story, single-family residence with an attached two-car garage and perform associated site improvements on a vacant lot at 970 Avocado Place, Solana Beach.

[Item B.1. Report \(click here\)](#)

[Staff Report Update #1 \(upd. 5-12-20\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

B.2. Public Hearing: 424 Pacific Ave, Applicant: Piscitelli, Case: MOD 20-001. (File 0600-40)

In accordance with the Council's direction on the original application, Staff recommends that the existing site wall be removed from the public right-of-way and any replacement perimeter fencing be located on private property and in compliance with applicable zoning regulations. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Adopt **Resolution 2020-054** denying the request for a Modification to a Development Review Permit to allow for the location of the existing site wall to be maintained and the overall height and construction of the site wall to be modified at 424 Pacific Avenue.

[Item B.2. Report \(click here\)](#)

[Item B.2. Supplemental Docs \(upd. 5-13 at 3:10pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 4/1 (Noes: Zito) to approve the recommendation to deny the request.

B.3. Solana Energy Alliance (SEA) Rate Schedule Amendment. (File 1010-45)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Adopt **Resolution 2020-060** amending the rate schedule for Solana Energy Alliance.

[Item B.3. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

C. STAFF REPORTS: (C.1. – C.2.)

Written correspondence may be submitted for Agenda Items. See [Public Participation](#) on the front page for information on how to submit public comment.

C.1. Financial Software Agreement – Tyler Munis. (File 0190-60)

Recommendation: That the City Council

1. Adopt **Resolution 2020-061** authorizing the City Manager to execute a Software as a Service (SaaS) Agreement with Tyler Technologies, Inc. for a one-time software implementation cost of \$353,870 and \$81,475 annually thereafter for an initial term of five years for a total of \$407,375 for a maximum contract amount of \$761,245.
2. Adopt **Resolution 2020-062** authorizing the City Manager to execute a Professional Services Agreement with Koa Hills Consulting for \$190,400 in project management services, \$33,150 in data configuration services and a not to exceed amount of \$10,000 in travel costs for a maximum contract amount of \$233,550.
3. Adopt **Resolution 2020-063**:
 - a. Authorizing a total appropriation of \$602,420 to the Asset Replacement fund with \$120,020 to the City Manager equipment expenditure account and \$482,400 to the Finance equipment expenditure account.
 - b. Authorizing an appropriation to the following revenue and expenditure accounts:

Revenue	
General Fund	
Administrative Revenue	\$ 199,250
Asset Replacement	
Transfer In	199,250
Expenditure	
General Fund	
Transfer Out	199,250
Public Safety Special Revenue	
Administrative Expense	102,000
Sanitation	
Sewer Pump Station	55,250

- c. Authorizing the City Treasurer to amend the FY 2019/20 Adopted Budget accordingly.

[Item C.1. Report \(click here\)](#)

[Staff Report Update #1 \(upd. 5-12-20\)](#)

[Staff Report Update #2 \(upd. 5-13-20 at 4:00 pm\)](#)

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COUNCIL ACTION: Approved 5/0

C.2. Supplemental CARES Act Community Development Block Grant (CDBG-CV) Funding. (File 0390-32)

Recommendation: That the City Council

1. Receive this report, discuss and provide direction to Staff regarding the use of available CDBG-CV funding.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Discussion

A.5. Solid Waste Rate Review - Proposition 218. (File 1030-15)

Recommendation: That the City Council

1. Adopt **Resolution 2020-047** setting the Solid Waste Rate Review Public Hearing protest vote for July 8, 2020.

[Item A.5. Report \(click here\)](#)

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COUNCIL ACTION: Approved 5/0

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Edson, Alternate-Zito
- b. County Service Area 17: Primary- Harless, Alternate-Edson
- c. Escondido Creek Watershed Authority: Becker /Staff (no alternate).
- d. League of Ca. Cities' San Diego County Executive Committee: Primary-Becker, Alternate- Harless and any subcommittees.
- e. League of Ca. Cities' Local Legislative Committee: Primary-Harless, Alternate-Becker
- f. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Becker, Alternate-Harless
- g. North County Dispatch JPA: Primary-Harless, Alternate-Becker
- h. North County Transit District: Primary-Edson, Alternate-Becker
- i. Regional Solid Waste Association (RSWA): Primary-Hegenauer, Alternate-Becker
- j. SANDAG: Primary-Zito, 1st Alternate-Edson, 2nd Alternate-Becker, and any subcommittees.
- k. SANDAG Shoreline Preservation Committee: Primary-Hegenauer, Alternate-Zito
- l. San Dieguito River Valley JPA: Primary-Hegenauer, Alternate-Zito

- m. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- n. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Harless

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson.
- b. Fire Dept. Management Governance & Organizational Evaluation – Harless, Hegenauer
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Becker
- d. Parks and Recreation Committee – Zito, Harless
- e. Public Arts Committee – Edson, Hegenauer
- f. School Relations Committee – Hegenauer, Harless
- g. Solana Beach-Del Mar Relations Committee – Zito, Edson

ADJOURN:

Next Regularly Scheduled Meeting is May 27, 2020

Always refer the City's website Event Calendar for Special Meetings or an updated schedule.

Or Contact City Hall 858-720-2400

www.cityofsolanabeach.org

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
 COUNTY OF SAN DIEGO } §
 CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the May 13, 2020 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on May 7, 2020 at 4:05 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 4:00 p.m., May 13, 2020, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk * City of Solana Beach, CA

CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the [City's Events Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**