



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, May 26, 2021 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California
This meeting will be conducted in accordance with Governor Newsom’s Executive Order N-29-20 related to the COVID-19 virus.

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The video recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

CITY COUNCILMEMBERS

Lesa Heebner, Mayor

Kristi Becker
Deputy Mayor

Kelly Harless
Councilmember

David A. Zito
Councilmember
District 1

Jewel Edson
Councilmember
District 3

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

See Public Participation on the first page of the Agenda for publication participation options.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:05 p.m.

Present: Lesa Heebner, Kristi Becker, Kelly Harless, David A. Zito, Jewel Edson

Absent: None

Also: Greg Wade, City Manager

Present: Johanna Canlas, City Attorney

Angela Ivey, City Clerk

Dan King, Assistant City Manager

Mo Sammak, City Engineer/Public Works Dir.

Ryan Smith, Finance Dir.

Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction.

Del Mar Fairgrounds

Carlene Moore, CEO Del Mar Fairgrounds, presented a PowerPoint (on file) regarding this year's County Fair with a Home-Grown-Fun theme, the current vaccination station location, the July 4th fireworks, and compliance with the San Diego County Public Health Officials' orders.

APPROVAL OF AGENDA:

Motion: Moved by Deputy Mayor Becker and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

ORAL COMMUNICATIONS:

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by having submitted written comments for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

[Speaker Handout \(click here\)](#) due to no in-person meetings.

Mark O'Connor, Surfrider Volunteer, Rise Above Plastic Committee, spoke about the dangers of helium filled balloons on the oceans filling them following holidays and killing marine life, his collection of 120 balloons on his beach walks over a 3-month period, and the Encinitas Environmental Commission unanimous vote to send an ordinance banning the sale of lighter-than-air balloons to the Encinitas City Council.

Kristin Brinner, Surfrider and local resident, spoke about banning the sale of helium balloons, helium being a precious natural resource that should be reserved for important medical and scientific purposes, the potential fire risk of helium balloons when encountering power lines, only two retailers were selling helium balloons in Solana Beach, and the ban of the lighter-than-air balloons will reduce the quantity and severity of future plastic pollution.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.7.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for April 24, 2021 – May 7, 2021.

[Item A.1. Report \(click here\)](#)

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.2. General Fund Budget Adjustments for Fiscal Year 2020/21. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2020-2021 General Fund Adopted Budget.

[Item A.2. Report \(click here\)](#)

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.3. Solana Beach Lighting Maintenance District Engineer's Report, Annual Levy, and Collection of Assessments. (File 0495-20)

Recommendation: That the City Council

1. Adopt **Resolution 2021-064** approving the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2021/22 for proceedings of the annual levy of assessments within a special maintenance district.
2. Adopt **Resolution 2021-065** declaring intention to provide for an annual levy and collection of assessment in a special maintenance district and setting a time and date for a public hearing; and scheduling the public hearing for June 23, 2021.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.4. Solana Beach Coastal Rail Trail Maintenance District Engineer's Report, Annual Levy and Collection of Assessments. (File 0495-20)

Recommendation: That the City Council

1. Adopt **Resolution 2021-061**, initiating the proceedings for the annual levy of assessments within the Coastal Rail Trail Maintenance District for Fiscal Year 2021/22.
2. Adopt **Resolution 2021-062**, approving the Engineer's Report for proceedings of the annual levy of assessments within Coastal Rail Trail Maintenance District.
3. Adopt **Resolution 2021-063**, declaring intention to provide for the annual levy and collection of assessments in Coastal Rail Trail Maintenance District and setting a time and date for a public hearing for June 23, 2021.

[Item A.4. Report \(click here\)](#)

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Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.5. Firefighter Mutual Aid Resource Pool Memorandum of Understanding Addendum. (File 0260-10)

Recommendation: That the City Council

1. Adopt **Resolution 2021-066:**
 - a. Approving the First Addendum of the Firefighter Resource Pool MOU outlining an Engineer Resource Pool Agreement between the cities of Solana Beach, Encinitas, and Del Mar; and
 - b. Authorizing the City Manager, or his designee, to execute the Addendum on behalf of the City of Solana Beach.

[Item A.5. Report \(click here\)](#)

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Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.6. Information Technology Support Agreement. (File 0400-10)

Recommendation: That the City Council

1. Adopt **Resolution 2021-058:**
 - a. Authorizing the City Manager to amend the FY 2020/2021 agreement with Managed Solution for an increased total amount not to exceed \$45,000.
 - b. Authorizing the City Manager, at his discretion, to extend the Professional Services Agreement with Managed Solution for the remaining additional years in an amount not to exceed \$45,000 per fiscal year.

[Item A.6. Report \(click here\)](#)

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submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

A.7. Local Streets and Roads Funding Program (SB 1) Project List - Fiscal Year 2021/22 (File 0850-35)

Recommendation: That the City Council

1. Adopt **Resolution 2021-056:**

- a. Authorizing the City Engineer to establish a project list for the FY 2021/22 Local Streets and Roads Funding Program using funds in part from the Road Maintenance and Rehabilitation Account designating the 2021 Street Maintenance and Repairs Project, as identified in the City's FY 2021/22 Capital Improvement Program list, to receive the SB 1 funding. It is anticipated that the designated project will rehabilitate the pavement on portions of Lomas Santa Fe Drive and several residential streets including portions of Santa Camelia and Punta Baja. It is also anticipated that the designated project will be constructed in late 2021 or early 2022 and will have an estimated useful life of approximately 15 years.
- b. Authorizing the City Engineer to submit the project list to the California Transportation Commission for the 2021/22 Local Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account.

[Item A.7. Report \(click here\)](#)

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Motion: Moved by Councilmember Edson and second by Deputy Mayor Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

B. PUBLIC HEARINGS: (None)

C. STAFF REPORTS: (C.1. – C.3.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

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C.1. Lomas Santa Fe Corridor Improvement Project - Phase III Update. (File 0820-15)

Recommendation: That the City Council

1. Receive the final report and provide input and comments on the Lomas Santa Fe Corridor Improvement Project.

[Item C.1. Report \(click here\)](#)

[Item C.1. Supplemental Docs \(upd. 5-26-21 at 2:26pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item and presented a PowerPoint (on file) reviewing some background including community outreach and funding.

Dawn Wilson, Michael Baker International, Project Manager of the Lomas Santa Fe project, continued the PowerPoint (on file).

Brian Hannegan, RRM Design Group, continued the PowerPoint (on file) regarding landscaping, site furnishings, seating areas, rest stops, walls, bus shelters, and pavement treatment ideas.

Greg Wade, City Manager, said that there have been many comments received from the public over the last few years, that four lanes of traffic would be preserved within the existing right-of-way, there was no acquisition of private property encroachments, that the north side would have a combination of multi-use paths extending all the way up to Cedros as well as two on-street bike paths, that there would be no need for bike sharrows in this corridor, and that designs were presented for discussion and would not need to be decided at this time.

Douglas Alden said that he lived in the area and that this was a great plan created for this corridor for drivers, cyclists, and pedestrians by way of much community involvement and Staff work overtime.

Council, Staff, and Consultants discussion including DG (decomposed granite), walkway's materials and colors, coordination with the NCTD regarding bus benches, landscaping for climate resilience and adaptation, the full width of the trail is 10 ft. with a 5 ft. path shoulder and a 3 ft. buffer which all totals 18 ft., bus shelter options at relative costs of \$10,000 to \$30,000, streetlights, actively pursuing grant funding as the project is close to shovel-ready, boulder or wall seating areas, paving treatments, the area under the bridge in Caltrans area is not part of this project but an opportunity to look at some benefits to enhance the area, signalization along the corridor, continuity of existing bike racks and streetlights and bus stops along the corridor, bench and tile walls, and what amount of greenery that may absorb noise.

Mayor Heebner recessed the meeting at 7:49 p.m. for a break and reconvened at 7:53 p.m.

C.2. Review of Draft Fiscal Years 2021/22 and 2022/23 Budget. (File 0330-30)

Recommendation: That the City Council

1. Review the FY 2021/22 and FY 2022/23 Draft Budget and provide Staff with direction to formulate the budget for adoption on June 23, 2021.

[Item C.2. Report \(click here\)](#)

[Item C.2. Updated Report #1 \(added 5-26-21 at 3:30pm\)](#)

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Greg Wade, City Manager, introduced the item.

Ryan Smith, Finance Director, presented a PowerPoint (on file) reviewing the first draft of the two-year budget.

Council and Staff discussion included the increase in real estate prices and the related transfer tax, contributions to the pension, moving to the 100% renewable energy for the City accounts, assistance to small businesses and food assistance, dedicating more focus and funds on weeding at the Coastal Rail Trail, and making City Hall safe for the public and future Council meetings.

C.3. Revised Fiscal Year 2021/22 Draft Work Plan. (File 0410-08)

Recommendation: That the City Council

1. Review and discuss the modifications to the draft Fiscal Year 2021/22 Work Plan and direct Staff to return to Council with the final Fiscal Year 2021/22 Work Plan for approval with the Budget in June 2021.

[Item C.3. Report \(click here\)](#)

[Item C.3. Supplemental Docs \(upd. 5-26-21 at 2:26pm\)](#)

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Greg Wade, City Manager, introduced the item.

Dan King, Assistant City Manager, presented a PowerPoint (on file) reviewing revisions.

Council and Staff discussion included smoke-free environments in privately owned developments, evaluating some outdoor dining and related impacts on public parking, traffic calming measures on specific streets, potential changes to Council chambers seating for City Council, assessment citywide school walking accessibility, incorporating the Climate Action Commission's list into the Work Plan where possible, building electrification, converting large HOA (Home Owners Associations) areas to recycle water, unprioritized items, and a considering a bikeshare program with a local bike shop.

WORK PLAN COMMENTS:

Adopted June 12, 2019

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 9:32 p.m.

Angela Ivey, City Clerk

Council Approved: July 14, 2021