



**CITY OF SOLANA BEACH**  
SOLANA BEACH CITY COUNCIL  
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING  
AUTHORITY, HOUSING AUTHORITY

# MINUTES

## Joint REGULAR Meeting

**Wednesday, September 23, 2020 \* 6:00 p.m.**

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California

**This meeting was conducted in accordance with Governor Newsom's  
Executive Order N-29-20 and N-33-20 related to the COVID-19 virus.**

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

### CITY COUNCILMEMBERS

Jewel Edson, **Mayor**

Judy Hegenauer, **Deputy Mayor**

Kristi Becker, **Councilmember**

Kelly Harless, **Councilmember**

David A. Zito, **Councilmember**

**Gregory Wade**  
City Manager

**Johanna Canlas**  
City Attorney

**Angela Ivey**  
City Clerk

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### CALL TO ORDER AND ROLL CALL:

Mayor Edson called the meeting to order at 6:15 p.m.

Present: Jewel Edson, Judy Hegenauer, Kristi Becker, Kelly Harless, David A. Zito

Absent: None

Also Present: Greg Wade, City Manager

Johanna Canlas, City Attorney  
Angela Ivey, City Clerk,  
Dan King, Assistant City Manager  
Mo Sammak, City Engineer/Public Works Dir.  
Marie Marron Berkuti, Finance Dir.  
Rodney Greek, Interim Finance Dir.  
Joseph Lim, Community Development Dir.

**CLOSED SESSION REPORT:** None

**FLAG SALUTE:**

### APPROVAL OF AGENDA:

**Motion:** Moved by Deputy Mayor Hegenauer and second Councilmember Harless to approve. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

**ORAL COMMUNICATIONS:**

Lisa Montes, Vice President, La Colonia Community Foundation, Inc., announced a Free Food Distribution event for Solana Beach residents on Monday, September 28, 2020 from 12:30 p.m. to 2:30 p.m. at the La Colonia Community Center parking lot.

Kathleen Lippitt urged voters to oppose Measure S because it puts local land use control at risk and because out-of-towners are exploiting residents for profit.

## **COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:**

Council reported community announcements and events.

### **A. CONSENT CALENDAR: (Action Items) (A.1. - A.3.)**

#### **A.1. Minutes of the City Council.**

Recommendation: That the City Council

1. Approve the Minutes of the following City Council meetings August 28, 2019; July 1, 2020 and July 8, 2020.

Approved Minutes [http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B\\_BASIC](http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC)

**Motion:** Moved by Councilmember Becker and second by Councilmember Harless to approve. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

#### **A.2. Register of Demands. (File 0300-30)**

Recommendation: That the City Council

1. Ratify the list of demands for August 22, 2020 – September 4, 2020.

[Item A.2. Report \(click here\)](#)

**Motion:** Moved by Councilmember Becker and second by Councilmember Harless to approve. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

#### **A.3. General Fund Adopted Budget Changes for Fiscal Year 2020/21. (File 0330-30)**

Recommendation: That the City Council

1. Receive the report listing changes made to the FY 2020-2021 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

**Motion:** Moved by Councilmember Becker and second by Councilmember Harless to approve. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

### **B. PUBLIC HEARINGS: None**

### **C. STAFF REPORTS: (C.1. – C.5.)**

#### **C.1. General Fund Update (Unaudited) for Fiscal Year 2019/20. (0300-80)**

The Staff recommends that the City Council

1. Approve **Resolution 2020-129** authorizing the City Treasurer to amend appropriations in the FY 2019/20 budget to bring the Camp Programs Special Revenue fund to a zero-fund balance amount as of June 30, 2020 as follows:
  - a. General Fund – Increase in Transfers Out
  - b. Camp Programs – Increase in Transfers In
  - c. In an amount as determined by the Finance Department

[Item C.1. Report \(click here\)](#)

[C.1. Staff Report Update 1](#)

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Greg Wade, City Manager, introduced the item.

Marie Marron Berkuti, Finance Director, presented a PowerPoint (on file).

Council and Staff discussed the Camp Programs deficit, sales tax forecast, use of surplus funds, Budget & Finance Committee comments, and to include a column of prior year actuals in future presentations.

**Motion:** Moved by Councilmember Zito and second by Mayor Edson to approve Staff recommendation with modifications to zero out the Camps Programs fund balance, up to a maximum of \$380,000, and allocate \$250,000 to the PARS Trust Fund. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

Greg Wade, City Manager, spoke about Marie Berkuti's 14 years of service to the City, her ability to clarify governmental fund accounting; and on behalf of Staff, wished her the best in her retirement.

Ed Murphy, on behalf of the Budget & Finance Commission, thanked Marie for her guidance, patience, conservative fiscal management, being a good steward of City finances, and her integrity. He said she had been knowledgeable of the big picture, paid attention to details, and that it had been a pleasure to work with these many years.

Mayor Edson presented a proclamation on behalf of the City in recognition of retiring Finance Director Marie Berkuti for her 14-year career with the Solana Beach and wishing her well in her retirement.

Marie Berkuti expressed appreciation to the Finance team Staff members, and said she was grateful for everyone's words of kindness.

**C.2. Quarterly Investment Report.** (0350-44)

The Staff recommends that the City Council

1. Accept and file the attached Cash and Investment Report for the quarter ended June 30, 2020.

[Item C.2. Report \(click here\)](#)

[C.2. Supplemental Items \(9-23 1130am\)](#)

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Greg Wade, City Manager, introduced the item.

Rodney Greek, Interim Finance Dir., presented a PowerPoint (on file) on the City's investments.

Genny Lynkiewicz, Chandler Asset Management, presented a PowerPoint (on file).

Jennifer Meza, PARS, presented a PowerPoint (on file).

Chris Tsuda, HighMark Capital, presented a PowerPoint (on file).

Council and Consultants discussed the prediction of a new recession, Berkshire Hathaway's investment in fossil fuels, the short-term shift from corporate bonds to money markets, and providing comparative returns of active management versus passive portfolio management in future reports.

**C.3. Solana Energy Alliance (SEA) Activities and Operations Annual Report.**

(File 1010-45)

The Staff recommends that the City Council

1. Receive the annual report on SEA activities, operations and preliminary financial results through June 2020 and provide any direction, as necessary.
2. Approve **Resolution 2020-128** authorizing the City Manager to execute a Professional Services Agreement (PSA) with Bayshore Consulting Group Inc. to continue administrative and operational support for SEA and authorizing a one-year extension if necessary and at the City Manager's discretion.

[Item C.3. Report \(click here\)](#)

[Item C.3. Supplemental Docs \(Upd 9-21 at 1205pm\)](#)

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Greg Wade, City Manager, presented a PowerPoint (on file).

Barbara Boswell, CEO of SEA, continued the PowerPoint.

Jeff Fuller, T.E.A., continued the PowerPoint.

Council, Staff, and Consultants discussed the projected ending SEA balance of \$89,000, a \$400,000 projected ending SEA balance prior to Council direction in May to adjust generation rates to parity with SDG&E, the restructuring of a renewable portfolio resulted in a new estimated ending SEA balance of \$288,000, the reason for reduced projection was primarily due to revaluing resource adequacy, potential changes in

generation rates and power charge indifference rate, the SEA provided rate savings to residents for the last two years the fact that SEA customers realized 100% greenhouse gas free energy for 2019, and meeting Climate Action Plan goals.

**Motion:** Moved by Councilmember Zito and second by Councilmember Becker to approve Staff recommendation. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

Lane Sharman commended the City Council for COVID relief assistance. He spoke about the SEA and the need for a greater understanding of procurement techniques with a professional organization, documenting how many metric tons of GHG emissions had been avoided relative to SDG&E during the year, substituting the resource adequacy proceeding instead of the micro grid proceeding, SEA's procurement which had allowed for 100% greenhouse gas free energy usage, and support for renewal of the Bayshore contract.

#### **C.4. CARES Act Coronavirus Relief Fund (CRF) Community Assistance/Relief Program Options.** (File 0240-70)

The Staff recommends that the City Council

1. Discuss program options and provide direction to Staff on Community Assistance Grant Program guidelines and selection criteria.

#### [Item C.4. Report \(click here\)](#)

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Greg Wade, City Manager, introduced the item.

Rimga Viskanta, Sr. Management Analyst, presented a PowerPoint (on file).

Council and Staff discussed rental assistance, food pantry events, difficulty in combining CDBG-CV funds with CRF monies, funding allocation, expenditure deadline, whether Staff or an outside non-profit organization could administer the program, and determining factors for eligibility including low income, minor children or those behind in rent since March.

**Motion:** Moved by Councilmember Zito and second by Mayor Edson to approve Staff recommendation and allocate the remaining CRF funds of approximately \$61,000 to establish a Rent Relief Program, preferably working with a local nonprofit for administration with parameters as outlined in the Staff Report to include targeting people behind on their rent with low income but who were current before COVID with grant amounts of up to \$2,500 but not more than their arrears, and that if there were more applicants than funds available that priority be given to those families with children in the school lunch program. **Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. Motion carried unanimously.

**C.5. Adopt (2nd Reading) Ordinance No. 514 – Encroachment Permit Requirements for Installation of Wireline Communication Facilities in the Public Right-of-Way.** (File 0480-20)

The Staff recommends that the City Council

1. Adopt **Ordinance No. 514** amending Section 11.20.220 of the Solana Beach Municipal Code.

[Item C.5. Report \(click here\)](#)

[C.5. Supplemental Items \(9-23, 1130am\)](#)

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Johanna Canlas, City Attorney, stated that City Staff was available to address any concerns, regarding a blue folder supplemental submittal.

Johanna Canlas, City Attorney, read the title of the ordinance.

**Motion:** Moved by Councilmember Zito and second Mayor Edson to approve.  
**Approved 5/0:** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None.  
Motion carried unanimously.

**COMPENSATION & REIMBURSEMENT DISCLOSURE:** None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

**REGIONAL COMMITTEES: (outside agencies, appointed by this Council)**

**STANDING COMMITTEES: (All Primary Members) (Permanent Committees)**

**ADJOURN:**

Mayor Edson adjourned the meeting at 9:17 p.m. in honor of Ray Renteria, veteran and former Public Works Superintendent for the City of Solana Beach, Clyde J. Harless, Marine veteran, sports fan, and father of Councilmember Kelly Harless, and Associate Supreme Court Justice Ruth Bader Ginsberg.

Angela Ivey, City Clerk

Approved: October 28, 2020