



# CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

## MINUTES

### Joint REGULAR Meeting

Wednesday, December 9, 2020 \* 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California  
This meeting was conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus.

#### CITY COUNCILMEMBERS

Lesa Heebner, **Mayor**

Kristi Becker, **Councilmember**

Kelly Harless, **Councilmember**

David A. Zito, **Councilmember District 1**

Jewel Edson, **Councilmember District 3**

Gregory Wade  
**City Manager**

Johanna Canlas  
**City Attorney**

Angela Ivey  
**City Clerk**

#### CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:41 p.m.

Present: Lesa Heebner, Kristi Becker, Kelly Harless, David A. Zito, Jewel Edson

Absent: None

Also Greg Wade, City Manager

Present: Johanna Canlas, City Attorney

Angela Ivey, City Clerk

Dan King, Assistant City Manager

Mo Sammak, City Engineer/Public Works Dir.

Rodney Greek, Interim Finance Dir.

Joseph Lim, Community Development Dir.

#### APPROVAL OF AGENDA:

**Motion:** Moved by Councilmember Edson and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito and Edson. Noes: None. Motion carried unanimously.

#### C. STAFF REPORTS: (C.1.)

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

#### C.1. Deputy Mayor Appointment. (File 0410-85)

Recommendation: That the City Council

1. Review and consider an official appointment for Deputy Mayor to serve a term from December 9, 2020 to December 8, 2021.

- a. Elected Mayor call for nomination of a Deputy Mayor.
- b. Call for the vote.

[Item C.1. Report \(click here\)](#)

Greg Wade, City Manager, introduced the item.

**Motion:** Moved by Councilmember Edson and second by Councilmember Zito to appoint Kristi Becker as Deputy Mayor. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

Council discussed revising the policy regarding annual appointment of Mayor and Deputy Mayor, due to the existence of a directly-elected Mayor, to memorialize how the Deputy would be chosen which may be by district order or choosing from a District that was not just elected but from a district position in the middle of their Council term.

**PRESENTATIONS:** *Ceremonial items that do not contain in-depth discussion and no action/direction.*

**Residential Organics Recycling Implementation and Education/Outreach Review**

Jim Ambroso, EDCO General Manager, presented a PowerPoint (on file) on the residential organics recycling program, which begins March 1, 2021.

Councilmembers asked questions about compostable bags, size of kitchen caddies and thanked EDCO for their forward thinking.

**ORAL COMMUNICATIONS:**

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by having submitted written comments for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Peter Zahn congratulated all Councilmembers and the first directly elected Mayor, District 1 Councilmember, and District 3 Councilmember, and the Deputy Mayor appointee.

**COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:** *An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.*

Council reported community announcements and events.

**A. CONSENT CALENDAR:** (Action Items) (A.1. - A.3.)

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

**A.1. Streetlight Preventative Maintenance and Repairs Services.** (File 0820-35)

Recommendation: That the City Council

1. Adopt **Resolution 2020-059:**

- a. Authorizing the City Manager to execute Amendment No. 6 to the Professional Services Agreement with Siemens Mobility, Inc. in an amount not to exceed \$30,000 for Streetlight Preventative Maintenance and Repairs Services.
- b. Authorizing an appropriation of \$30,000 from the Streetlight Maintenance Undesignated Reserves into the Streetlight Maintenance Professional Services Account for FY 2020/21.
- c. Authorizing the City Treasurer to amend the FY 2020/21 Adopted Budget accordingly.

[Item A.1. Report \(click here\)](#)

*Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.*

**Motion:** Moved by Councilmember Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

**A.2. Register of Demands.** (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for October 24, 2020 – November 13, 2020.

[Item A.2. Report \(click here\)](#)

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**Motion:** Moved by Councilmember Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

**A.3. Budget Update.** (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2020-2021 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

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**Motion:** Moved by Councilmember Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

**C. STAFF REPORTS:** (C.2. – C.4.)

**Note to Public:** Refer to [Public Participation](#) for information on how to submit public comment.

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**C.2. 6<sup>th</sup> Cycle Housing Element Update - Final Draft.** (File 0630-10)

Recommendation: That the City Council

1. Authorize the submittal of the Draft Housing Element Update to HCD (Housing and Community Development).

[Item C.2. Report \(click here\)](#)

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Greg Wade, City Manager, introduced the item.

Joe Lim, Community Development Dir., presented a PowerPoint (on file).

Council and Staff discussion.

Peggy Walker, Alliance for Drug Free Youth, requested that Council consider adding language to the housing element regarding a smoke-free and vape-free policy for any affordable housing complex.

Barbara Gordon, The Changers, requested the Council add the requirement to the housing element that all affordable housing be smoke-free.

Johanna Canlas, City Attorney, replied there would be considerations with third-party contracts that would need to be evaluated before the City could impose smoke-free regulations, which could be discussed at a later date.

**Motion:** Moved by Councilmember Harless and second by Councilmember Edson to approve Staff recommendation with noted corrections. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

**C.3. Fiscal Year 2019/20 Comprehensive Annual Financial Report (CAFR).** (File 0310-22)

Recommendation: That the City Council

1. Accept and file the City of Solana Beach Comprehensive Annual Financial Report (CAFR) for the fiscal year July 1, 2019 – June 30, 2020.
2. Accept and file the Communication of Internal Control Related Matters Identified in an Audit letter.
3. Accept and file the Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Worksheets letter.
4. Accept and file The Auditor's Communication with Those Charged with Governance letter.

[Item C.3. Report \(click here\)](#)

[C.3. Staff Report Update 1](#)

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Greg Wade, City Manager, introduced the item.

Ryan Domino, Lance Soll & Lunghard, LLP, presented a PowerPoint (on file), noting an unmodified opinion was issued upon performance of the financial audit.

Rod Greek, Interim Finance Director, continued the PowerPoint presentation (on file).

Council and Staff discussed the pension liability, PARS trust fund, and special revenue funds.

**Motion:** Moved by Councilmember Zito and second by Councilmember Edson to accept and file. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously.

**C.4. CARES Act Coronavirus Relief Fund (CRF) Community Assistance/Relief Funding Update.** (File 0240-70, 0390-32)

Recommendation: That the City Council

1. Provide direction on the continuation of the Rental Assistance Grant Program, including the application timeframe and/or grant amount(s) and
2. Approve **Resolution 2020-151**
  - a. Authorizing the City Manager to reimburse the General Fund for eligible COVID related expenses using State CARES Act CRF, as necessary, to meet State and Federal expenditure reporting deadlines.
  - b. Authorizing an appropriation equal to any action taken by City Manager, pursuant to the item above, to the Rental Assistance Grant Program from the General Fund.
  - c. Authorize the City Treasurer to amend the FY 2020/2021 Adopted Budget accordingly.

[Item C.4. Report \(click here\)](#)

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Greg Wade, City Manager, introduced the item.

Rimiga Viskanta, Sr. Management Analyst, presented a PowerPoint (on file).

Council and Staff discussed authorizing the City Manager to reimburse the General Fund using CARES Act (CRF) funds for COVID-related expenses to meet the expenditure reporting deadline and using the remaining \$53,828 for a loan or grant program for small businesses, additional funding for approved Rental Assistance applications due to amount of arrears and imminence of eviction, and/or extending application period for new applicants.

The City Council determined the goal of rental assistance program is to keep residents in their homes; and direction was provided to the City Manager to work with the Community Resource Center to first address current arrears for existing approved applicants, and if funds remain to extend the period for new rental assistance applications. Further, a Council subcommittee was re-established with appointment of Councilmembers Zito and Edson, if needed.

**Motion:** Moved by Councilmember Zito and second by Councilmember Edson to approve Staff recommendation. **Approved 5/0.** Ayes: Heebner, Becker, Harless, Zito, Edson. Noes: None. Motion carried unanimously

**COMPENSATION & REIMBURSEMENT DISCLOSURE:** None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

**COUNCIL COMMITTEE REPORTS:** [Council Committees](#)

**REGIONAL COMMITTEES: (outside agencies, appointed by this Council)**

**STANDING COMMITTEES: (All Primary Members) (Permanent Committees)**

Councilmembers reported Committee activities.

**ADJOURN:**

Mayor Heebner adjourned the meeting at 9:11 p.m.

Angela Ivey, City Clerk

Approved: January 13, 2020