

CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



AGENDA

Joint REGULAR Meeting
Wednesday, May 10, 2023 * 6:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

PUBLIC MEETING ACCESS

The Regular Meetings of the City Council are scheduled for the 2nd and 4th Wednesdays and are broadcast live. The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is available at City Hall, the Solana Beach Branch [Library](#) (157 Stevens Ave.), La Colonia Community Ctr., and online www.cityofsolanabeach.org. Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings. Writings and documents regarding an agenda of an open session meeting, [received](#) after the official posting, and distributed to the Council for consideration, will be made available for public viewing at the same time. In addition, items received at least 1 hour 30 minutes prior to the meeting time will be uploaded online with the agenda posting. Materials submitted for consideration should be forwarded to the [City Clerk's Department](#) 858-720-2400. The designated location for viewing of hard copies is the City Clerk's office at City Hall during normal business hours.

PUBLIC COMMENTS

Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.

- Correspondence received after the official posting of the agenda, but two hours prior to the meeting start time, on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.

And/Or

Verbal Comment Participation:

Please submit a speaker slip to the City Clerk prior to the meeting, or the announcement of the Section/Item, to provide public comment. Allotted times for speaking are outlined on the speaker's slip for each agenda section: Oral Communications, Consent, Public Hearings and Staff Reports.

Public speakers have 3 minutes each to speak on each topic. Time may be donated by another individual

who is present at the meeting to allow an individual up to 6 minutes to speak. Group: Time may be donated by two individuals who are present at the meeting allowing an individual up to 10 minutes to speak. Group Hearings: For public hearings only, time may be donated by two individuals who are present at the meeting allowing an individual up to 15 minutes to speak.

SPECIAL ASSISTANCE NEEDED

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the [City Clerk's office](#) (858) 720-2400 at least 72 hours prior to the meeting.

As a courtesy to all meeting attendees, please set all electronic devices to silent mode and engage in conversations outside the Council Chambers.

<u>CITY COUNCILMEMBERS</u>		
Lesa Heebner Mayor		
David A. Zito Deputy Mayor / Councilmember District 1		Jewel Edson Councilmember District 3
Kristi Becker Councilmember District 2		Jill MacDonald Councilmember District 4

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

SPEAKERS:

Please submit your speaker slip to the City Clerk prior to the meeting or the announcement of the Item. Allotted times for speaking are outlined on the speaker's slip for Oral Communications, Consent, Public Hearings and Staff Reports.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

PROCLAMATIONS/CERTIFICATES: *Ceremonial*

- Mental Health Awareness Month

PRESENTATIONS: Ceremonial items that do not contain in-depth discussion and no action/direction. None at the posting of this agenda

ORAL COMMUNICATIONS:

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.12.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on April 12, 2023.

[Item A.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for April 08, 2023 – April 21, 2023.

[Item A.2. Report \(click here\)](#)

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A.3. General Fund Adopted Budget for Fiscal Year 2022/2023 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2022/2023 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

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A.4. Solana Beach Lighting Maintenance District Annual Assessments. (File 0495-20)

Recommendation: That the City Council

1. Adopt **Resolution 2023-053** approving the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24 for proceedings of the annual levy of assessments within a special maintenance district.
2. Adopt **Resolution 2023-054** declaring intention to provide for an annual levy and collection of assessment in a special maintenance district and setting a time and date for a public hearing; and scheduling the public hearing for June 14, 2023.

[Item A.4. Report \(click here\)](#)

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A.5. Solana Beach Coastal Rail Trail (CRT) Maintenance District Annual Assessments. (File 0495-20)

Recommendation: That the City Council

1. Adopt **Resolution 2023-050** initiating the proceedings for the annual levy of assessments within the Coastal Rail Trail Maintenance District for Fiscal Year 2023/24.
2. Adopt **Resolution 2023-051**, approving the Engineer's Report for proceedings of the annual levy of assessments within Coastal Rail Trail Maintenance District.
3. Adopt **Resolution 2023-052**, declaring intention to provide for the annual levy and collection of assessments in Coastal Rail Trail Maintenance District and setting a time and date for a public hearing for June 14, 2023.

[Item A.5. Report \(click here\)](#)

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A.6. Financial Audit Services. (File 0310-20)

Recommendation: That the City Council

1. Adopt **Resolution 2023-055** approving a five-year professional services agreement with Davis Farr LLP for audit services (with two one-year options to extend).

[Item A.6. Report \(click here\)](#)

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A.7. Annual Deputy Mayor Appointment Guidelines. (File 0410-85)

Recommendation: That the City Council

1. Review and consider adoption of **Resolution 2023-057** updating guidelines for the annual appointment of the Deputy Mayor.

[Item A.7. Report \(click here\)](#)

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A.8. Sewer and Storm Drain Rehabilitation Project. (File 1040-26)

Recommendation: That the City Council

1. Adopt **Resolution 2023-059**:

- a. Awarding the construction contract to Southwest Pipeline and Trenchless Corporation, in the amount of \$649,634, for the Sewer & Storm Drain Rehabilitation Project, Bid 2023-04.
- b. Approving an amount of \$98,000 for construction contingency.
- c. Authorizing the City Manager to execute the construction contract on behalf of the City.
- d. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.
- e. Authorizing an appropriation of \$89,802 from the General Fund for the Storm Drain Improvements associated with the project.
- f. Authorizing the City Treasurer to amend the Fiscal Year 2022/23 Adopted Budget accordingly.

[Item A.8. Report \(click here\)](#)

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A.9. Property Tax Consulting Services. (File 0390-70)

Recommendation: That the City Council

1. Adopt **Resolution 2023-056** authorizing the City Manager to execute a Professional Services Agreement with HDL Coren & Cone, in an amount not to exceed \$91,191, for Property Tax Consulting Services for a Five-Year Agreement for Fiscal Year (FY) 2023/24 through FY 2027/28 with two additional one-year options to extend.

[Item A.9. Report \(click here\)](#)

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A.10. Local Streets and Roads Funding Program (SB 1) Project List - Fiscal Year (FY) 2023/24. (File 0850-35)

Recommendation: That the City Council

1. Adopt **Resolution 2023-060**:

- a. Authorizing the City Engineer to establish a project list for Local Streets and Roads Funding Program Road Maintenance and Rehabilitation Account FY 2023/24 revenues and designates the 2023 Annual Street Maintenance and Repair Project, as identified in the City's FY 2023/24 Capital Improvement Program list, to receive the SB 1 funding. It is anticipated that the designated project will rehabilitate the pavement on portions of Lomas Santa Fe Drive and several residential streets including North Acacia Avenue from Estrella Street to Cliff Street, South Nardo Avenue from El Sueno to Corto Street, Patty Hill Drive from Barbara Avenue to North Granados Avenue, and the easterly portion of Via Mil Cumbres. It is also anticipated that the designated project is estimated to be completed by February 2024 and will have an estimated useful life of approximately 15 years.
- b. Authorizing the City Engineer to submit the project list to the California Transportation Commission for the 2023/24 Local Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account.

[Item A.10. Report \(click here\)](#)

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A.11. Traffic Signal and Safety Lighting Maintenance. (File 0860-55)

Recommendation: That the City Council

1. Adopt **Resolution 2023-062**:

- a. Authorizing the City Manager to execute a Professional Services Agreement with Yunex Traffic, Inc., in an amount of \$16,669.72 per year for annual maintenance service, and \$16,000 per year for unforeseen as needed repairs, for a total not to exceed amount of \$32,669.72 per year, for Citywide Traffic Signal and Safety Lighting Maintenance.
- b. Authorizing the City Manager to approve a one-time expenditure in the amount of \$114,255 for Fiscal Year 2023/24, for Traffic Signal Phase 1 Immediate improvements.
- c. Authorizing the City Manager to extend the agreement for up to four additional one-year terms, at the City's option.

[Item A.11. Report \(click here\)](#)

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A.12. Solid Waste Review Prop 218 Notification. (File 1030-15)

Recommendation: That the City Council

1. Adopt **Resolution 2023-061** setting the Solid Waste Rate Review Public Hearing protest vote for June 28, 2023.

[Item A.12. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

NOTE: The City Council shall not begin a new agenda item after 10:30 p.m. unless approved by a unanimous vote of all members present. (SBMC 2.04.070)

C. STAFF REPORTS: (C.1.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Adopt (2nd Reading) Ordinance 530: Zoning Text Amendment – San Elijo Hills.
(File 0600-05)

Recommendation: That the City Council

1. Adopt **Ordinance 530** adding section 17.68.030(C)(1)(c)(i-vii) to the Solana Beach Municipal Code that would allow for modifications to roof structures of legal nonconforming garages that encroach into the required front yard setback and are located in the Low-Medium Residential Zone north of Lomas Santa Fe Drive and east of the Interstate 5 Freeway.

[Item C.1. Report \(click here\)](#)

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B. PUBLIC HEARINGS: (B.1. – B.2.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: 424 Santa Bartola, Applicants: Bernier and Fleck, Case: DRP22-009, SDP22-007, MEC23-001. (File 0600-40)

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2023-063** conditionally approving a DRP, SDP, and Minor Exception for construction of a 377 square-foot first-floor and 377 square-foot second-floor additions to an existing two-story, single-family residence with an attached garage, reconstruct the flat roof to a gable roof over the nonconforming garage, and perform associated site improvements at 424 Santa Bartola, Solana Beach.

[Item B.1. Report \(click here\)](#)

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B.2. Public Hearing: Adoption of Revised 6th Cycle Housing Element Update.
(File 0610-10)

1. Adopt **Resolution 2023-058** adopting the Revised 6th Cycle Housing Element and submitting the document to the California Department of Housing and Community Development for certification.

[Item B.2. Report \(click here\)](#)

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C. STAFF REPORTS: (C.2.)

Submit speaker slips to the City Clerk.

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C.2. Revised Draft Work Plan – Fiscal Year 2023/2024. (File 0410-08)

Recommendation: That the City Council

1. Review and discuss the modifications to the draft Fiscal Year 2023/24 Work Plan and direct Staff to return to Council with the final Fiscal Year 2023/24 Work Plan for approval with the Budget in June 2023.

[Item C.2. Report \(click here\)](#)

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WORK PLAN COMMENTS:

Adopted June 22, 2022

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary-MacDonald, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker / Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-MacDonald, Alternate-Becker. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-MacDonald, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-MacDonald, Alternate-Becker
- h. North County Dispatch JPA: Primary-MacDonald, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-MacDonald
- j. Regional Solid Waste Association (RSWA): Primary-Zito, Alternate-MacDonald
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-MacDonald, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson
- b. Fire Dept. Management Governance & Organizational Evaluation – Edson, MacDonald
- c. Highway 101 / Cedros Ave. Development Committee – Heebner, Edson
- d. Parks and Recreation Committee – Zito, Becker
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, MacDonald
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate Action Commission – Zito, Becker

ADJOURN:

Next Regularly Scheduled Meeting is May 24, 2023

Always refer to the City's website Event Calendar for an updated schedule or contact City Hall. www.cityofsolanabeach.org 858-720-2400

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the May 10, 2023 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on May 03, 2023 at 4:30 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., May 10, 2023, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk
City of Solana Beach, CA

UPCOMING CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**

CITY OF SOLANA BEACH
**SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY,
PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY**



MINUTES

Joint Special Meeting
Wednesday, April 12, 2023 * 5:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

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CITY COUNCILMEMBERS

Lesa Heebner
Mayor

David A. Zito
Councilmember District 1
Kristi Becker
Councilmember District 2

Jewel Edson
Councilmember District 3
Jill MacDonald
Councilmember District 4

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:00 p.m.

Present: Lesa Heebner, David A. Zito, Jewel Edson, Kristi Becker, Jill MacDonald
Absent: None
Also: Greg Wade, City Manager
Present: Johanna Canlas, City Attorney
Angela Ivey, City Clerk
Dan King, Assistant City Manager
Mo Sammak, City Engineer/Public Works Dir.
Rod Greek, Interim Finance Dir.
Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT: None

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Becker and second by Councilmember Edson to approve.
Approved 5/0. Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

D. STAFF REPORTS: (D.1.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

D.1. Draft Work Plan – Fiscal Year (FY) 2023/2024. (File 0410-08)

Recommendation: That the City Council

1. Receive public input and review, discuss and provide direction on potential modifications to the draft Fiscal Year 2023/24 Work Plan and provide direction to Staff.

[Item D.1. Report \(click here\)](#)

[Item D.1. Supplemental Docs \(Updated 4-12-23, 4pm\)](#)

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Greg Wade, City Manager, introduced the item.

Dan King, Assistant City Manager, presented a powerpoint (on file).

Kristin Brinner spoke about prioritizing the development of a safe pedestrian crosswalk from Harbaugh Trails crossing Highway 101, the completion of the Local Implementation Plan (LIP), completing the certification process for the Local Coastal Program (LCP), and eliminating the pursuit of a Geologic Hazard Assessment District (GHAD) as it presents a serious risk to the City's property and has been evaluated in the past and rejected as an option.

Jim Jaffee stated that he was speaking on behalf of Surfrider Foundation, that he was one of four citizens who helped draft the LCP LUP, that the adoption of the full LCP was important so that the City could gain control of permitting and people wouldn't have to go to the Coastal Commission for permits, and that he hoped something could be done to get the LIP completed over the next year.

Vicki Cypherd spoke about the creation of Harbaugh Seaside trails, being inspired by the desire to preserve the panoramic view of the ocean and lagoon, her disappointment to learn that the unobstructed view might be marked by two large and costly traffic signals, the City taking baby steps to prevent people from illegally jaywalking across Highway 101, educating visitors and locals with signage in the area, modifying the dirt path that leads visitors toward Highway 101 to indicate they had reached the end of the trail and loop them back to the lower trail that runs parallel to Highway 101, public art being placed in the area as a creative and friendly reminder not to cross the highway, her support of an underground pedestrian tunnel, people walking a bit farther to the current crossing area, and the City exhibiting itself as a walkable and bikeable community.

Gerri Retman stated that she spent decades leading the charge to preserve the land now known as Harbaugh Trails and the view looking north on Highway 101, that she was against putting in two expensive traffic signals, that there are other options to prevent jaywalking via barriers, signage, patrol, and education.

Council and Staff discussed removing the language around geographic segmentation from the LIP, removing the GHAD, a view ordinance update and the changing state laws, parking signage when the new Park and Ride opens at Annie’s Trail, traffic and parking management at Ocean Street and Circle Drive, an updated short term vacation rental permit ordinance, possible sites for dog parks, design options for the Marine Safety Center, the La Colonia Park improvements survey, the current construction phase of the Loma Santa Fe Corridor Project and moving to the design phase, the e-bike ordinance and safety including signage, traffic signals at Harbaugh Trails, community engagement for the Santa Helena Neighborhood Trail, leading traffic pedestrian signals, Fletcher Cove and El Viento pathway options, a first-story retail ordinance to keep restaurants and retailers on the first story along portions of Cedros and Highway 101, reviewing flexibility in the affordable housing ordinance, revamping the Coastal Rail Trail, the CEA Program operations and expansion, conducting a hotel Transient Occupancy Tax (TOT) audit and tracking unpermitted vacation rentals for compliance, enhancing the online Council Meeting agenda record, and updating the Deputy Mayor Rotation Policy.

ADJOURN:

Mayor Heebner adjourned the meeting at 6:18 p.m.

Megan Bavin, Deputy City Clerk

Council Approved: _____

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Minutes contain a summary of significant discussions and formal actions taken at a City Council meeting.

- City Council meetings are video recorded and archived as a permanent record. The [video](#) recording captures the complete proceedings of the meeting and is available for viewing on the City's website.
- Posted Reports & Supplemental Docs contain records up to the cut off time prior to meetings for processing new submittals. Complete records containing meeting handouts, PowerPoints, etc. can be obtained through a [Records Request](#).

CITY COUNCILMEMBERS

Lesa Heebner
Mayor

David A. Zito
Deputy Mayor / Councilmember District 1

Kristi Becker
Councilmember District 2

Jewel Edson
Councilmember District 3

Jill MacDonald
Councilmember District 4

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 6:18 p.m.

Present: Lesa Heebner, David A. Zito, Jewel Edson, Kristi Becker, Jill MacDonald

Absent: None

Also Greg Wade, City Manager

Present: Johanna Canlas, City Attorney

Angela Ivey, City Clerk

Dan King, Assistant City Manager

Mo Sammak, City Engineer/Public Works Dir.

Rod Greek, Interim Finance Dir.

Joseph Lim, Community Development Dir.

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Edson and second by Deputy Mayor Zito to approve.

Approved 5/0. Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

ORAL COMMUNICATIONS: None

Comments relating to items on this evening's agenda are taken at the time the items are heard. This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by submitting a speaker slip (located on the back table) to the City Clerk. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each presentation is THREE MINUTES. No donations of time are permitted (SBMC 2.04.190). Please be aware of the timer light on the Council Dais.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.7.)

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion. Any member of the public may address the City Council on an item of concern by submitting to the City Clerk a speaker slip (located on the back table) before the Consent Calendar is addressed. Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be heard immediately after approval of the Consent Calendar to hear the public speaker.

All speakers should refer to the public comment section at the beginning of the agenda for details. Please be aware of the timer light on the Council Dais.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the City Council meetings held on March 08, 2023.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for March 04, 2023 – March 24, 2023.

[Item A.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.3. General Fund Adopted Budget for Fiscal Year 2022/2023 Changes. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2022/2023 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.4. Animal Control Services Contract. (File 0200-10)

Recommendation: That the City Council

1. Adoption of **Resolution 2023-045** authorizing the City Manager to execute an Agreement with San Diego Humane Society for the delivery of Animal Control Services for the City of Solana Beach.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.5. Community Development Block Grant (CDBG) Cooperative Agreement Extension. (File 0390-32)

Recommendation: That the City Council

1. Adopt **Resolution 2023-040** authorizing the automatic renewal of the Community Development Block Grant Cooperation Agreement for the qualification periods of July 1, 2024 to June 30, 2025; July 1, 2025 to June 30, 2026; and July 1, 2026 to June 30, 2027.

[Item A.5. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.6. Principal Management Analyst Position. (File 0510-10)

Recommendation: That the City Council

1. Adopt **Resolution 2023-044** approving the creation of the Principal Management Analyst position at pay grade M-4 of the Management Salary Schedule 1.

2. Approve a FY 2022/2023 appropriation of \$20,000 to the General Fund and \$2,000 to non-General Fund funds allocated between salary and benefits as determined by the Finance Department.
3. Authorize the City Treasurer to amend the FY 2022/2023 Adopted Budget accordingly.

[Item A.6. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

A.7. Building Permit Review and Inspection Services. (File 0800-20)

Recommendation: That the City Council

1. Adopt **Resolution 2023-046** authorizing the City Manager to increase the Estimated Building Permit Revenue by \$220,000 from \$305,000 to \$525,000 and increase Professional Services Budget in the Community Development Department Building Services by \$200,000 from \$391,250 to \$591,250.

[Item A.7. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

B. PUBLIC HEARINGS: (B.1.)

This portion of the agenda provides citizens an opportunity to express their views on a specific issue as required by law after proper noticing by submitting a speaker slip (located on the back table) to the City Clerk. After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record. An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. *All other speakers should refer to the public comment section at the beginning of the agenda for time allotment.* Please be aware of the timer light on the Council Dais.

B.1. Public Hearing: 241 Pacific Ave., Applicant: Richard Schrager, Case: DRP 22-014. (File 0600-40)

The proposed project meets the minimum objective requirements under the LUP, SBMC, is consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.

2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2023-033** conditionally approving an interior remodel to an existing multi-level, single family residence as well as the relocation of two exterior staircases and the construction of a covered porch area at 241 Pacific Avenue.

[Item B.1. Report \(click here\)](#)

[Item B.1. Updated Report #1 \(added 4-11-23 at 3pm\)](#)

[Item B.1. Supplemental Docs \(updated 4-12-23 at 11am\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item.

Corey Andrews, Principal Planner, presented a PowerPoint (on file).

Mayor Heebner opened the public hearing.

Council disclosures.

Tim Martin, Applicant's Architect, presented a PowerPoint (on file) and reviewed changes.

Jim Jaffee, co-lead of the Beach Preservation Committee of the San Diego Chapter of the Surf Rider Foundation referenced his submitted blue folder item and said that the safety factor at the original project approval was approximately 10 ft. east of the property line, that the geological setback line was calculated from that line plus the anticipated erosion over 75 years, therefore if this was true, then all of this proposed development was on the other side of the GSL, that no development should occur seaward of the GSL, and that it would be ideal to review this to ensure this was not the case.

John Franklin, Geosoils Inc., stated that one diagram referenced was based on criteria for GSL in 2010 and was prepared without the benefit of any site-specific shear testing to evaluate the soil strengths, and the other one was based on criteria established in 2018 demonstrating the lower line in the actual GSL, that it defaulted to the 40 ft. setback, and that the Applicant decided to go with the more conservative setback.

Council and the Applicant discussed that there was artificial turf without irrigation, that they were replacing all doors and windows, the stucco would be lightly patched and painted, and to be sure that no additional work is found and completed so not to trigger the 50% threshold.

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to close the public hearing. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

Council discussed that this geotechnical information in this case appears to be following the Land Use Plan (LUP).

Motion: Moved by Deputy Mayor Zito and second by Councilmember Edson to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

Mayor Heebner recessed the meeting at 6:51 p.m. for a break and reconvened at 6:56 p.m.

C. STAFF REPORTS: (C.1. – C.2.)

Submit speaker slips to the City Clerk.

All speakers should refer to the public comment section at the beginning of the agenda for time allotments. Please be aware of the timer light on the Council Dais.

C.1. Quarterly Investment Report. (File 0350-44)

Recommendation: That the City Council

1. Accept and file the Cash and Investment Report for the quarter ended December 31, 2022.

[Item C.1. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item.

Rodney Greek, Interim Finance Dir., presented a PowerPoint (on file).

Ginny Lynkiewicz, Chandler Asset Management, presented a PowerPoint (on file).

Jennifer Meza, PARS, presented a PowerPoint (on file).

Chris Tsuda, Highmark Capital, presented a PowerPoint (on file).

Rodney Greek, Interim Finance Dir., stated that they aim to continue to offset the OPEB (Other Post-Employment Benefits) liabilities with the earned interest.

C.2. Street Maintenance and Repairs Project – Fiscal Year 2022/23. (File 0820-35)

Recommendation: That the City Council

1. Adopt **Resolution 2023-041:**
 - a. Approving the list of streets scheduled for maintenance and repairs as part of the 2022/23 Street Maintenance and Repairs Project.
 - b. Authorizing the City Engineer to advertise for construction bids for the 2022/23 Street Maintenance and Repairs Project.

[Item C.2. Report \(click here\)](#)

[Item C.2. Supplemental Docs \(updated 4-12-23 at 4pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item.

Mo Sammak, Engineering/Public Works Director, presented a PowerPoint (on file).

Council and Staff discussed that the City's street improvements would not be delayed by the SGD&E gas line project and the underground projects, that it was a builder's responsibility to maintain the roads and fix any damage to the streets during their projects, that slurry seal provides longevity and should be done during the summer months, and that the Cliff Street and North Cedros upgrade and repairs to the list could be covered in the contingency funds.

Motion: Moved by Councilmember Edson and second by Councilmember Becker to approve. **Approved 5/0.** Ayes: Heebner, Zito, Edson, Becker, MacDonald. Noes: None. Motion carried unanimously.

COMPENSATION & REIMBURSEMENT DISCLOSURE: None

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

STANDING COMMITTEES: (All Primary Members) (*Permanent Committees*)

CITIZEN COMMISSION(S)

ADJOURN:

Mayor Heebner adjourned the meeting at 7:45 p.m.

Angela Ivey, City Clerk

Council Approved: _____

CITY OF SOLANA BEACH
SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, & HOUSING AUTHORITY



MINUTES

Joint Meeting - Closed Session

Wednesday, April 12, 2023 at 7:00 p.m.

City Hall / Council Chambers, 635 S. Highway 101, Solana Beach, California

<u>CITY COUNCILMEMBERS</u>		
David A. Zito Deputy Mayor / Councilmember District 1	Lesa Heebner Mayor	Jewel Edson Councilmember District 3
Kristi Becker Councilmember District 2		Jill MacDonald Councilmember District 4
Gregory Wade City Manager	Johanna Canlas City Attorney	Angela Ivey City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Heebner called the meeting to order at 5:00 p.m.

- Present: Lesa Heebner, David A. Zito, Jewel Edson, Kristi Becker, Jill MacDonald
Absent: None
Also Present: Greg Wade, City Manager
Johanna Canlas, City Attorney

PUBLIC COMMENT ON CLOSED SESSION ITEMS (ONLY): None

Report to Council Chambers and submit speaker slips to the City Clerk before the meeting recesses to closed session.

CLOSED SESSION:

1. CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6
Agency designated representative: Gregory Wade
Employee organizations: Marine Safety Unit, Miscellaneous

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(a),(d)(1)
National Prescription Opiate Litigation
Proposed Opioid Settlement – Teva, Allergan, Walmart, Walgreens and CVS
United States District Court for the Northern District of Ohio Case No. 1-17-MD-02804

ACTION: By unanimous vote, the City Council agreed to take part in the National Opioid Settlement Agreements and authorize the City Manager to execute any and all forms and/or participation agreements.

ADJOURN:

Mayor Heebner adjourned the meeting at 7:45 p.m.

Angela Ivey, City Clerk

Council Approved: _____



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Finance
SUBJECT: Register of Demands

BACKGROUND:

Section 3.04.020 of the Solana Beach Municipal Code requires that the City Council ratify a register of demands which represents all financial demands made upon the City for the applicable period.

Register of Demands - 04/08/23 through 04/21/23		
Check Register-Disbursement Fund (Attachment 1)		\$ 895,574.76
Net Payroll Council	April 13, 2023	5,153.40
Net Payroll Staff N21	April 14, 2023	<u>285,494.68</u>
TOTAL		\$ <u>1,186,222.84</u>

DISCUSSION:

Staff certifies that the register of demands has been reviewed for accuracy, that funds are available to pay the above demands, and that the demands comply with the adopted budget.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The register of demands for April 8, 2023 through April 21, 2023 reflects total expenditures of \$1,186,222.84 from various City sources.

WORK PLAN:

N/A

CITY COUNCIL ACTION: _____

OPTIONS:

- Ratify the register of demands.
- Do not ratify and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council ratify the above register of demands.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Check Register – Disbursement Fund



City of Solana Beach

Register of Demands

4/8/2023 - 4/21/2023

Department Vendor	Description	Date	Check/EFT Number	Amount
100 - GENERAL FUND				
MISSION SQUARE PLAN 302817	Payroll Run 2 - Warrant NC10	04/13/2023	9000750	\$4,780.43
MISSION SQUARE PLAN 302817	Payroll Run 1 - Warrant N21	04/13/2023	9000750	\$17,160.37
CHANDRA COLLURE	REISSUE CHECK#50169	04/13/2023	103630	\$139.00
SOLANA BEACH FIREFIGHTERS ASSOC	Payroll Run 1 - Warrant N21	04/13/2023	9000754	\$850.00
ALLIANT INSURANCE SERVICES INC	CY23 QTR 1 SPECIAL EVENT PAYMENT	04/13/2023	103633	\$1,663.05
SAN DIEGO COUNTY SHERIFF'S DEPT.	FEB 23- TOW FEE CR	04/21/2023	103666	(\$109.42)
MISSION SQUARE RHS 801939	Payroll Run 1 - Warrant N21	04/13/2023	9000751	\$2,115.90
DIVISION OF THE STATE ARCHITECT	FY23 QTR 3 SB1186 PAYMENT	04/13/2023	103632	\$293.40
CALPERS	N21 04/07/23 PD (04/18/23 PERS)	04/18/2023	9041823	\$53,462.41
STERLING HEALTH SERVICES, INC.	N21 FSA/SCA CONTRIBUTIONS	04/21/2023	9000759	\$1,442.97
STERLING HEALTH SERVICES, INC.	N21 FSA/SCA CONTRIBUTIONS	04/21/2023	9000759	\$611.68
STERLING HEALTH SERVICES, INC.	NC10 FSA CONTRIBUTIONS	04/21/2023	9000759	\$216.67
FRANCHISE TAX BOARD	Payroll Run 1 - Warrant N21	04/13/2023	103635	\$100.00
INSTATAX	N21 TAX PAYMENTS	04/19/2023	990120242	\$40,313.43
INSTATAX	N21 TAX PAYMENTS	04/19/2023	990120242	\$9,980.08
INSTATAX	N21 TAX PAYMENTS	04/19/2023	990120242	\$15,313.87
INSTATAX	N21 TAX PAYMENTS	04/19/2023	990120242	\$2,189.87
INSTATAX	NC10 TAX PAYMENT	04/18/2023	990120243	\$101.61
INSTATAX	NC10 TAX PAYMENT	04/18/2023	990120243	\$283.96
INSTATAX	NC10 TAX PAYMENT	04/18/2023	990120243	\$50.00
GARY SPICER	RFND-FIRE INSPECTION FEE-BC-011472	04/21/2023	103659	\$134.00
GARY SPICER	RFND-FIRE INSPECTION FEE-BC-011472	04/21/2023	103659	\$109.00
GARY SPICER	RFND-FIRE INSPECTION FEE-BC-011472	04/21/2023	103659	\$7.17
TOTAL GENERAL FUND				\$151,209.45
1005150 - CITY CLERK				
APPLE ONE, INC	12/24/23-TEMP SVC-CLK	04/21/2023	103650	\$1,237.52
PERFECT IMAGE VIDEO	MP4 CONVERSION	04/21/2023	103663	\$673.65
TOTAL CITY CLERK				\$1,911.17
1005250 - LEGAL SERVICES				
PILLSBURY WINTHROP SHAW PITTMAN LLP	NOV 22-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$1,426.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	DEC 22-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$1,736.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	JAN 23-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$3,149.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	FEB 23-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$5,159.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	NOV 22-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$0.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	DEC 22-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$0.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	JAN 23-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$0.00
PILLSBURY WINTHROP SHAW PITTMAN LLP	FEB 23-PROF SVC - FIRE RETIREE HEALTH	04/21/2023	103664	\$0.00
BURKE WILLIAMS & SORENSEN	FEBRUARY 23-RETAIN	04/13/2023	103627	\$11,644.00
BURKE WILLIAMS & SORENSEN	COVID-19-96-0033-FEB 23 PROF SVC	04/13/2023	103627	\$579.60
BURKE WILLIAMS & SORENSEN	96-0038-FEB 23 PROF SVC	04/13/2023	103627	\$1,332.80
BURKE WILLIAMS & SORENSEN	96-0040-FEB 23 PROF SVC	04/13/2023	103627	\$383.60
BURKE WILLIAMS & SORENSEN	96-0040.002-FEB 23 PROF SVC	04/13/2023	103627	\$657.60

BURKE WILLIAMS & SORENSEN	96-0001-FEB 23 PROF SVC	04/13/2023	103627	\$4,305.60
BURKE WILLIAMS & SORENSEN	96-0001.002-FEB 23 PROF SVC	04/13/2023	103627	\$1,635.30
BURKE WILLIAMS & SORENSEN	96-0002-FEB 23 PROF SVC	04/13/2023	103627	\$380.80
BURKE WILLIAMS & SORENSEN	96-0006-FEB 23 PROF SVC	04/13/2023	103627	\$1,951.60
BURKE WILLIAMS & SORENSEN	96-0014-FEB 23 PROF SVC	04/13/2023	103627	\$1,500.80
BURKE WILLIAMS & SORENSEN	96-0019-FEB 23 PROF SVC	04/13/2023	103627	\$2,815.20

TOTAL LEGAL SERVICES**\$38,656.90****1005300 - FINANCE**

HDL-HINDERLITER, DE LLAMAS & ASSOC	Q3/2022- STAX-CONTRACT/AUDIT	04/21/2023	103661	\$14,922.59
KFORCE INC.	03/30/23-TEMP SERVICES-FIN	04/13/2023	9000752	\$980.00
KFORCE INC.	03/02/23-TEMP SERVICES-FIN	04/13/2023	9000752	\$1,280.00
KFORCE INC.	03/09/23-TEMP SERVICES-FIN	04/13/2023	9000752	\$1,280.00
AMAZON.COM SALES, INC	PLANNER	04/21/2023	103649	\$25.87
AMAZON.COM SALES, INC	TAPE DISPENSER/PENS/SCISSORS	04/21/2023	103649	\$52.79

TOTAL FINANCE**\$18,541.25****1005350 - SUPPORT SERVICES**

XEROX CORPORATION	MAR 23-XEROX UPSTAIRS	04/21/2023	103676	\$73.92
XEROX CORPORATION	MAR 23-XEROX UPSTAIRS	04/21/2023	103676	\$298.25
XEROX CORPORATION	MAR 23-XEROX PLN/ENG	04/21/2023	103676	\$108.19
XEROX CORPORATION	MAR 23-XEROX PLN/ENG	04/21/2023	103676	\$546.78
XEROX CORPORATION	MAR 23-XEROX CLERK	04/21/2023	103676	\$99.99
XEROX CORPORATION	MAR 23-XEROX CLERK	04/21/2023	103676	\$271.68
XEROX CORPORATION	XEROX-FIERY-PLN/ENG	04/21/2023	103676	\$132.61
XEROX CORPORATION	XEROX-FIERY-UPSTAIRS	04/21/2023	103676	\$132.61
XEROX CORPORATION	XEROX-FIERY-CLRK	04/21/2023	103676	\$122.84
AMAZON.COM SALES, INC	WIPES/LYSOL SPRAY	04/13/2023	103624	\$70.39
AMAZON.COM SALES, INC	FILE ACKET/HIGHLIGHTERS/PENS/COFFEE PODS	04/21/2023	103649	\$129.44
AMAZON.COM SALES, INC	KLEENEX	04/21/2023	103649	\$41.33

TOTAL SUPPORT SERVICES**\$2,028.03****1005400 - HUMAN RESOURCES**

SHARP REES-STEALY MEDICAL CTRS INC	PRE-EMPLOYMENT SCREENING	04/13/2023	103642	\$182.00
DEPARTMENT OF JUSTICE	MAR 23-FINGERPRINT APP	04/21/2023	103657	\$160.00

TOTAL HUMAN RESOURCES**\$342.00****1005450 - INFORMATION SERVICES**

GRANICUS INC	GRANICUS FOR CITY WEBSITE	04/13/2023	103636	\$4,121.64
WESTERN AUDIO VISUAL	FEB 23-AUDIO VISUAL MAINTENANCE	04/13/2023	103646	\$499.00
AT&T CALNET 3	9391012278-01/24/23-02/23/23	04/13/2023	103625	\$3,741.37
AT&T CALNET 3	9391012282-01/24/23-02/23/23	04/13/2023	103625	\$27.49
AT&T CALNET 3	9391053641-01/24/23-02/23/23	04/13/2023	103625	\$167.43
AT&T CALNET 3	9391062899-01/24/23-02/23/23	04/13/2023	103625	\$167.43
MANAGED SOLUTION	MAR 23-IT SERVICES	04/13/2023	103639	\$550.00
FISHER INTEGRATED, INC.	FEB 23-WEB STREAMING SVC	04/13/2023	103634	\$1,100.00
AMAZON.COM SALES, INC	BATTERIES	04/13/2023	103624	\$74.99
AMAZON.COM SALES, INC	POWER STRIP	04/13/2023	103624	\$62.30
AMAZON.COM SALES, INC	TV MOUNT	04/13/2023	103624	\$75.34
AMAZON.COM SALES, INC	WIFI ACCESS POINT/INMANAGED SWITCH	04/13/2023	103624	\$387.93
AMAZON.COM SALES, INC	WALL MOUNT SERVER CABINET	04/13/2023	103624	\$175.41
AMAZON.COM SALES, INC	BRACKET MOUNT/HIGH SPEED WIFI ANTENNA	04/13/2023	103624	\$250.24
AMAZON.COM SALES, INC	BLUETOOTH SPEAKER & MICROPHONE	04/13/2023	103624	\$85.69
AMAZON.COM SALES, INC	WIFI 6 ACCESS POINT	04/13/2023	103624	\$183.16

TOTAL INFORMATION SERVICES**\$11,669.42**

1005550 - PLANNING

UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DRP21-018/SDP21-016	04/21/2023	103671	\$454.00
UT SAN DIEGO - NRTH COUNTY	PUB HRNG-DPR22-012	04/21/2023	103671	\$434.70
UT SAN DIEGO - NRTH COUNTY	PUB NTC-ORD 530 ADDITION SECTION	04/21/2023	103671	\$582.70
UT SAN DIEGO - NRTH COUNTY	PUB NTC-DRP22-005/SDP22-002	04/21/2023	103671	\$417.54

TOTAL PLANNING**\$1,888.94****1005590 - PARKING ENFORCEMENT**

VERIZON WIRELESS-SD	442224168 - 02/23/23-03/23/23	04/21/2023	103672	\$139.93
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$200.10

TOTAL PARKING ENFORCEMENT**\$340.03****1006110 - LAW ENFORCEMENT**

SAN DIEGO COUNTY SHERIFF'S DEPT.	FEB 23-Sheriff Law Enforcement	04/21/2023	103666	\$399,063.65
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TOTAL LAW ENFORCEMENT**\$399,063.65****1006120 - FIRE DEPARTMENT**

CULLIGAN OF SAN DIEGO	04/01/23-05/31/23- reverse osmosis	04/13/2023	103631	\$94.35
VERIZON WIRELESS-SD	962428212 - 01/29/23-02/28/23	04/13/2023	103645	\$560.09
VERIZON WIRELESS-SD	962428212 - 03/01/23-03/28/23	04/13/2023	103645	\$560.05
MUNICIPAL EMERGENCY SERVICES, INC	SCBAs	04/13/2023	103640	\$3,213.88
CITY OF ENCINITAS FIRE DEPARTMENT	JUL-DEC 22-Fire management	04/13/2023	103629	\$131,821.00
WEX BANK	02/07/23-03/06/23-FUEL/CR TAX	04/21/2023	103674	\$1,933.57
WEX BANK	02/07/23-03/06/23-FUEL/CR TAX	04/21/2023	103674	(\$83.78)
WESTERN EXTRICATION SPECIALISTS INC	FEB 23-SERVICE EQUIPMENT	04/13/2023	103647	\$3,108.38

TOTAL FIRE DEPARTMENT**\$141,207.54****1006130 - ANIMAL CONTROL**

SAN DIEGO HUMANE SOCIETY & S.P.C.A.	APR 23-Animal Services	04/21/2023	103667	\$7,603.00
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TOTAL ANIMAL CONTROL**\$7,603.00****1006170 - MARINE SAFETY**

CAMEO PAPER & JANITORIAL SUPPLY INC	WINDEX/TOWELS/DISINFECTANT/TISSUE	04/13/2023	103628	\$287.76
VERIZON WIRELESS-SD	962428212 - 01/29/23-02/28/23	04/13/2023	103645	\$152.04
VERIZON WIRELESS-SD	962428212 - 03/01/23-03/28/23	04/13/2023	103645	\$152.04
AT&T CALNET 3	9391019469 - 02/20/23-03/19/23	04/13/2023	103625	\$31.52
AT&T CALNET 3	939101469-01/20/23-02/19/23	04/13/2023	103625	\$23.85
WEST MARINE PRODUCTS, INC.	LETTERING/HORN CLEAT/S-BAIL SNAP HOOK	04/21/2023	103673	\$109.31
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$867.70

TOTAL MARINE SAFETY**\$1,624.22****1006510 - ENGINEERING**

WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$225.03
STATE CONTROLLER'S OFFICE	ANNUAL STREET REPORT FY 22/23	04/13/2023	103643	\$2,346.24

TOTAL ENGINEERING**\$2,571.27****1006520 - ENVIRONMENTAL SERVICES**

MISSION LINEN & UNIFORM INC	LAUNDRY-PW	04/21/2023	103662	\$14.97
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$654.64

TOTAL ENVIRONMENTAL SERVICES**\$669.61****1006530 - STREET MAINTENANCE**

MISSION LINEN & UNIFORM INC	LAUNDRY-PW	04/21/2023	103662	\$25.69
DIXIELINE LUMBER CO INC	SAW BLADES	04/21/2023	103658	\$38.77
DIXIELINE LUMBER CO INC	DRILL BIT/BOLT ANCHOR	04/21/2023	103658	\$18.08
DIXIELINE LUMBER CO INC	BLACK TOP PATCH/STRAW WATTLE ROLL	04/21/2023	103658	\$187.15
CONSOLIDATED ELECTRICAL DIST INC	SOCKET	04/21/2023	103655	\$18.86
UNDERGROUND SVC ALERT OF SOCAL INC	MAR 23-DIG ALERT	04/21/2023	103670	\$69.50

WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$593.27
ARTURO ZERMENO	MILEAGE-03/25, 03/27, 04/03	04/21/2023	103651	\$102.18
TOTAL STREET MAINTENANCE				\$1,053.50
1006540 - TRAFFIC SAFETY				
REDFLEX TRAFFIC SYSTEMS, INC	MAR 23- RED LIGHT CAMERA ENFORCEM	04/21/2023	9000758	\$7,694.85
ALL CITY MANAGEMENT SERVICES, INC	03/05/23-03/18/23-CROSSING GUARDS	04/21/2023	9000755	\$10,981.08
ALL CITY MANAGEMENT SERVICES, INC	03/19/23-04/01/23-CROSSING GUARDS	04/21/2023	9000755	\$11,092.00
YUNEX LLC	FEB 23- TRAFFIC SIGNAL MAINT/REPAIR	04/21/2023	9000761	\$1,120.00
YUNEX LLC	FEB 23- TRAFFIC SIGNAL CALL OUTS	04/21/2023	9000761	\$2,920.18
TOTAL TRAFFIC SAFETY				\$33,808.11
1006550 - STREET CLEANING				
SCA OF CA, LLC	APR 22-STREET SWEEPING SERVICE-(PO 222-17)	04/21/2023	103668	\$3,871.45
TOTAL STREET CLEANING				\$3,871.45
1006560 - PARK MAINTENANCE				
MISSION LINEN & UNIFORM INC	LAUNDRY-PW	04/21/2023	103662	\$18.19
RANCHO SANTA FE SECURITY SYS INC	APR 23-SECURITY PATROL	04/21/2023	103665	\$661.10
DIXIELINE LUMBER CO INC	ROLLER	04/21/2023	103658	\$14.52
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$122.74
TOTAL PARK MAINTENANCE				\$816.55
1006570 - PUBLIC FACILITIES				
DIXIELINE LUMBER CO INC	RAZOR BLADES/WOOD POLE/SCRAPER	04/21/2023	103658	\$29.83
DIXIELINE LUMBER CO INC	PAINT ROLLER/BRUSH	04/21/2023	103658	\$21.87
DIXIELINE LUMBER CO INC	TARP	04/21/2023	103658	\$63.97
DIXIELINE LUMBER CO INC	DRIL BIT/DUSTER	04/21/2023	103658	\$34.49
DIXIELINE LUMBER CO INC	CLOSET KIT/ BLACK FLAG	04/21/2023	103658	\$37.15
DIXIELINE LUMBER CO INC	DRILL BIT	04/21/2023	103658	\$182.10
DIXIELINE LUMBER CO INC	TAPE/WEATHERSTRIPPING/PLIERS	04/21/2023	103658	\$35.49
CINTAS CORPORATION NO. 2	FIRST AID SUPPLIES-CH	04/21/2023	103653	\$114.05
HABITAT PROTECTION, INC	MAR 23- PEST/RODENT CONTROL-MS	04/21/2023	103660	\$64.00
HABITAT PROTECTION, INC	MAR 23- PEST/RODENT CONTROL-FC	04/21/2023	103660	\$39.00
CALIFORNIA OFFICE CLEANING, INC	MAR 23-JANITORIAL/CUSTODIAL SVC	04/21/2023	103652	\$7,270.00
CALIFORNIA OFFICE CLEANING, INC	MAR 23-JANITORIAL/CUSTODIAL SVC	04/21/2023	103652	\$450.00
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$204.58
ADRIAN G CARVAJAL	LIFEGUARD TOWER WINDOW	04/21/2023	103648	\$295.00
TOTAL PUBLIC FACILITIES				\$8,841.53
1007110 - GF-RECREATION				
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$77.91
TOTAL GF-RECREATION				\$77.91
1205460 - SELF INSURANCE RETENTION				
SECTRAN SECURITY INC	APR 23-CARRIER/FUEL	04/21/2023	103669	\$172.08
BURKE WILLIAMS & SORENSEN	DEP427CNYN-96-0040.003-FEB 23 PROF SVC	04/13/2023	103627	\$814.80
TOTAL SELF INSURANCE RETENTION				\$986.88
2047520 - MID 9C SANTA FE HILLS				
SANTA FE HILLS HOA	MAR 23- SANTA FE HILLS HOA	04/13/2023	9000753	\$28,750.00
TOTAL MID 9C SANTA FE HILLS				\$28,750.00
2057530 - MID 9E ISLA VERDE				
ISLA VERDE HOA	MAR 23- ISLE VERDE HOA	04/13/2023	103637	\$433.33
TOTAL MID 9E ISLA VERDE				\$433.33
2077550 - MID 9H SAN ELIJO #2				
SAN ELIJO HILLS II HOA	MAR 23- HOA PAYMENT	04/13/2023	103641	\$6,550.00

TOTAL MID 9H SAN ELIJO #2**\$6,550.00****2117600 - STREET LIGHTING DISTRICT**

YUNEX LLC	FEB 23- STREETLIGHT CALL OUTS	04/21/2023	9000761	\$698.15
YUNEX LLC	JAN 23-STREETLIGHT CALL OUTS	04/21/2023	9000761	\$760.65

TOTAL STREET LIGHTING DISTRICT**\$1,458.80****2135550 - DEVELOPER PASS-THRU- PLANNING**

PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP20-010-MARCH 23	04/21/2023	9000757	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP23-005-MARCH 23	04/21/2023	9000757	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP19-009-MARCH 23	04/21/2023	9000757	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	1719.11-MARCH 23	04/21/2023	9000757	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP23-004-MARCH 23	04/21/2023	9000757	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP23-003-MARCH 23	04/21/2023	9000757	\$500.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP21-018-MARCH 23	04/21/2023	9000757	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP22-018-MARCH 23	04/21/2023	9000757	\$350.00
PAMELA ELLIOTT LANDSCAPE ARCHITECT	DRP22-020-MARCH 23	04/21/2023	9000757	\$350.00
CTE, INC	FEB 23-DRP22-014 241 PACIFIC AVE GEOT	04/21/2023	103656	\$580.00
CTE, INC	MAR 23-DRP22-014 241 PACIFIC AVE GEOT	04/21/2023	103656	\$280.00

TOTAL DEVELOPER PASS-THRU- PLANNING**\$4,460.00****2196110 - COPS PROGRAM**

SAN DIEGO COUNTY SHERIFF'S DEPT.	FEB 23-Sheriff Law Enforcement	04/21/2023	103666	\$8,092.94
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TOTAL COPS PROGRAM**\$8,092.94****2505570 - COASTAL BUSINESS/VISITORS**

JON KOEHLER, INC	Purchase of Public Art Piece "Pinion"	04/13/2023	103638	\$12,500.00
BOB TURNER'S CRANE SERVICE, INC	ART REMOVAL & INSTALLATION	04/13/2023	103626	\$792.00

TOTAL COASTAL BUSINESS/VISITORS**\$13,292.00****2706120 - PUBLIC SAFETY- FIRE**

VERIZON WIRELESS-SD	962428212 - 01/29/23-02/28/23	04/13/2023	103645	\$114.03
VERIZON WIRELESS-SD	962428212 - 03/01/23-03/28/23	04/13/2023	103645	\$114.03
AMAZON.COM SALES, INC	CSA.17-EUROPOWER RING CUTTER	04/21/2023	103649	\$161.43
AMAZON.COM SALES, INC	CSA.17-UTILITY HOOKS	04/21/2023	103649	\$22.60

TOTAL PUBLIC SAFETY- FIRE**\$412.09****5097700 - SANITATION**

MISSION LINEN & UNIFORM INC	LAUNDRY-PW	04/21/2023	103662	\$10.71
WEX FLEET UNIVERSAL	03/08/23-04/07/23-AUTO FUEL	04/21/2023	103675	\$245.48

TOTAL SANITATION**\$256.19****5507750 - SOLANA ENERGY ALLIANCE**

TOSDAL APC	FINAL RPS COMPLIANCE REPORTS	04/13/2023	103644	\$1,462.50
TOSDAL APC	FINAL RPS COMPLIANCE REPORTS	04/13/2023	103644	\$1,462.50

TOTAL SOLANA ENERGY ALLIANCE**\$2,925.00****6527820 - SUCCESSOR AGENCY**

COLANTUONO, HIGHSMITH, & WHATLEY PC	MAR 23-SDCOE CONSORTIUM	04/21/2023	103654	\$29.25
COLANTUONO, HIGHSMITH, & WHATLEY PC	MAR 23-SDCOE CONSORTIUM	04/21/2023	103654	\$29.25
BURKE WILLIAMS & SORENSEN	97-0001-FEB 23 PROF SVC	04/13/2023	103627	\$20.70
BURKE WILLIAMS & SORENSEN	97-0003-FEB 23 PROF SVC	04/13/2023	103627	\$82.80

TOTAL SUCCESSOR AGENCY**\$162.00****REPORT TOTAL:****\$895,574.76**



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Finance
SUBJECT: **Report on Changes Made to the General Fund Adopted Budget for Fiscal Year 2022-23**

BACKGROUND:

Staff provides a report at each Council meeting that lists changes made to the current Fiscal Year (FY) General Fund Adopted Budget. The information provided in this Staff Report lists the changes made through April 26, 2023.

DISCUSSION:

The following table reports the revenue, expenditures, and transfers for 1) the Adopted General Fund Budget approved by Council on June 23, 2021 (Resolution 2021-092) and 2) any resolutions passed by Council that amended the Adopted General Fund Budget.

GENERAL FUND - ADOPTED BUDGET PLUS CHANGES						
As of April 26, 2023						
General Fund - Operations						
Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
06/23/2021	Reso 2021-092	Adopted Budget	22,148,385	(20,867,260)	(482,500)	\$ 798,625
07/14/2021	Reso 2021-097	MS MOU		(11,570)		787,055
04/13/2022	Reso 2022-034	Keyser Marston		(15,000)		772,055
06/08/2022	Reso 2022-041	On-Call Repair Svcs		(30,000)		742,055
06/08/2022	Reso 2022-065	Janitorial		(20,000)		722,055
06/22/2022	Reso 2022-082	FY23 Budget Update	1,965,100	(615,680)	(1,423,000)	648,475
08/24/2022	Reso 2022-106	Lew Edwards Group		(36,000)		612,475
09/14/2022	Reso 2022-102	SBFA MOU		(182,000)		430,475
12/14/2022	Reso 2022-138	Pacific Ave Utility Underground - Pase 2			(42,000)	388,475
02/22/2023	Reso 2023-017	Yunex Traffic		(45,000)		343,475
01/25/2023	Reso 2023-007	CIP - Roof Replacement FCCC and MS Cntr		(120,000)		223,475
01/25/2023	Reso 2023-014	Emanuel Jones and Associates		(150)		223,325
01/25/2023	Reso 2023-015	License Plate Recognition Cameras		(46,064)		177,261
02/08/2023	Reso 2023-020	FC Tot Lot Construction		(157,000)		20,261
02/22/2023	Reso 2023-022	Nissho Landscape Maint. Services		(25,000)		(4,739)
03/08/2023	Reso 2023-027	HDL Audit Services		(25,000)		(29,739)
03/08/2023	Reso 2023-028	USACE Construction Funding		(313,556)		(343,295)
03/22/2023	Reso 2023-023	FY23 Mid-Year Update	400,000	68,117		124,822
04/12/2023	Reso 2023-044	Principal Mgmt Analyst Position		(20,000)		104,822
04/12/2023	Reso 2023-046	Building Permit Revenue and Services	220,000	(200,000)		124,822

COUNCIL ACTION:

General Fund - Measure S						
Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net Surplus
03/22/2023	Reso 2023-023	FY23 Mid-Year Update	750,000			750,000

General Fund Unreserved Balance						
Date	Action	Description	Revenues	Expenditures	Transfers from GF	Net
12/09/2022	Reso 2022-123	FY22 Surplus - PARS Contribution		(720,000)		(720,000)
12/09/2022	Reso 2022-123	FY22 Surplus - Pavement Mgmt Prgm		(150,000)		(870,000)

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA

FISCAL IMPACT:

N/A

WORK PLAN:

N/A

OPTIONS:

- Receive the report.
- Do not accept the report

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council receive the report listing changes made to the FY 2022-2023 General Fund Adopted Budget.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolution 2023-053 and 2023-054 for the Engineer's Report, the Annual Levy and Collection of Assessments for the Solana Beach Lighting District for FY 2023/24**

BACKGROUND:

In 1987, the City Council adopted a resolution forming the Solana Beach Lighting District (District) under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the California Streets and Highways Code (1972 Act). The District was formed for the purpose of levying and collecting funds for the installation, operation, and maintenance of streetlight facilities within the City.

The 1972 Act requires the City Council to adopt a resolution annually directing the preparation and filing of an Annual Report and a Resolution of Intention to renew the District. The resolutions declare the City Council's intention to levy and collect assessments and set the date of the public hearing at which the assessments will be levied. The law requires the assessment information to be submitted to the County by August 10th each year. In Fiscal Year (FY) 2008/09, fees for the District were suspended. During the period of FY 2009/10 through FY 2022/23, fees were collected but the rate was not increased. Staff is proposing no increase in fees for FY 2023/24.

Utilizing a portion of the reserve funds in the district, all City-owned streetlights were retrofitted to LED fixtures in 2012. The LED lights are much more energy efficient than the old lights. The streetlights in Solana Beach are not metered and the City pays a set rate for each light. SDG&E has reduced the rates for the LED retrofitted lights and the savings are reflected in the budget. The retrofitted LED lights use approximately 50% less energy than the standard streetlights that were previously used.

CITY COUNCIL ACTION:

This item is before the City Council for the consideration of Resolution 2023-053 (Attachment 1) approving the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24 and Resolution 2023-054 (Attachment 2) setting a time and place for a Public Hearing.

DISCUSSION:

The proposed Solana Beach Lighting Maintenance District Engineer's Report for FY 2023/24 is included as Attachment 3. The recommended assessment methodology is a Spread Methodology as outlined in the Calculation of Assessment Fees, pages 6 and 7 of Attachment 3. The total amount to be assessed for streetlights for FY 2023/24 is \$76,782. The Derivation of Streetlighting Benefit Units table in Exhibit 2 (page 9 and 10) is found to be consistent with the current SANDAG Traffic Generation Manual and is appropriate for the associated land uses. The improvements include those designated in the district boundaries and shown in the City's Streetlight Master Plan.

The District is the successor agency to portions of San Diego County Lighting Maintenance District Nos. 1 and 3 (LMD1 and LMD3). Ballots issued in 1982 and 1984 to levy assessments for LMD1 and LMD3 were approved to have a maximum charge of \$25.00 per benefit unit. This maximum benefit unit charge will not apply to Zone B of the District as it was formed since Solana Beach was incorporated.

The annual assessment fees are collected based on property locations in the City, identified as Zone A or Zone B, as shown on the Streetlight Zone Map in Exhibit 1 (page 8) of Attachment 3. The annual assessment fees for this year are \$8.80 per benefit unit for Zone A and \$1.62 for Zone B. These fees are the same assessment fees as last year. In order to levy and collect an assessment in the District, it is necessary to notify the property owners of the City. The City will publish one notice in a newspaper of local circulation indicating the public hearing to be held on June 14, 2023.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The District has been financed by a benefit charge and by using the District's share of one percent ad valorem property tax revenues since FY 1989/90. The amount to be generated from the benefit assessment is proposed to be \$8.80 per benefit unit in Zone A and \$1.62 in Zone B, which is unchanged from last year, for a total assessment of \$76,782 in FY 2023/24.

WORK PLAN:

Renewal of the District is consistent with the Fiscal Sustainability section of the City's Work Plan.

OPTIONS:

- Accept the Engineer's Report for proceeding with the annual levy of assessments and set time and date for a public hearing on June 14, 2023.
- Suspend assessment for FY 2023/24.
- Do not renew the Lighting District and provide direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 2023-053 approving the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24 for proceedings of the annual levy of assessments within a special maintenance district.
2. Adopt Resolution 2023-054 declaring intention to provide for an annual levy and collection of assessment in a special maintenance district and setting a time and date for a public hearing; and scheduling the public hearing for June 14, 2023.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-053, Approving Engineer's Report
2. Resolution 2023-054, Setting Public Hearing
3. Lighting Maintenance District Engineer's Report for FY 2023/24

RESOLUTION 2023-053

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING THE SOLANA BEACH LIGHTING MAINTENANCE DISTRICT ENGINEER'S REPORT FOR FISCAL YEAR 2023/24 FOR PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS WITHIN A SPECIAL LIGHTING DISTRICT

WHEREAS, the City Council of the City of Solana Beach, California, pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, did, by separate Resolution, initiate proceedings and order the preparation of the Engineer's Report (hereinafter referred to as Report) for the annual levy of assessments within a special Lighting District, said special Lighting District known and designated as Solana Beach Lighting District (hereinafter referred to as Lighting District); and

WHEREAS, the Report, as required by said Division 15 of the Streets and Highways Code and as previously directed by Resolution, was presented to the City Council; and

WHEREAS, the City Council examined and reviewed the Report as presented and is satisfied with each and all the items and documents as set forth therein, and is satisfied that the assessments, on a preliminary basis, are spread in accordance with the special benefits received from the improvements to be maintained, as set forth in said Report.

NOW, THEREFORE, the City Council of the City of Solana Beach, California does resolve as follows:

1. That the above recitals are all true and correct
2. That the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24, as presented, consists of the following:
 - a. Plans and specifications describing the general nature, location and extent of the improvements to be maintained as described in the City's Street Light Master Plan. No other substantial changes in existing improvements or zones are proposed for the next fiscal year; all improvements to be maintained are in existing public streets, or sidewalks, or public leaseholds, of the City;
 - b. Estimate of cost, including the amount of the annual installment for the forthcoming fiscal year;
 - c. Diagram of the Lighting District;

- d. Assessment of the estimated cost, including the amount of individual annual installments for the next fiscal year. No assessments on any existing parcels within the Lighting District are to be increased from those as levied in Fiscal Year 2022/23.
- 3. That the Report, as presented, is hereby approved on a preliminary basis, and is ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
- 4. That the City Clerk shall certify the passage and adoption of this Resolution, and the minutes of this meeting shall so reflect the presentation of the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24.

PASSED AND ADOPTED this 10th day of May, 2023, at a Regular Meeting of the City Council of the City of Solana Beach, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2023-054

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR AN ANNUAL LEVY AND COLLECTION OF ASSESSMENTS IN A SPECIAL LIGHTING DISTRICT, AND SETTING A TIME AND PLACE FOR PUBLIC HEARING THEREON

WHEREAS, the City Council of the City of Solana Beach, California, has previously formed a special Lighting District pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, said special Lighting District known and designated as Solana Beach Lighting District (hereinafter referred to as the "Lighting District"); and

WHEREAS, at this time, the City Council desires to initiate proceedings to provide for the annual levy of assessments for the next ensuing fiscal year to provide for costs and expenses necessary to pay for the maintenance of the improvements in said Lighting District; and

WHEREAS, the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24 (herein referred to as Report), has been presented to and approved by the City Council as a separate action, as required by law, and the City Council desires to continue with the proceedings for said annual levy.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitals are all true and correct.
2. That the public interest and convenience requires, and it is the intention of this legislative body, to levy and collect assessments to pay the annual costs and expenses for the installation, maintenance and/or servicing of such improvements from those parcels which specially benefit from improvements described below for the above-referenced Lighting District. The improvements are generally described as follows:
 - a. The operation, maintenance and servicing of the following improvements, all within existing public streets, public sidewalks, or public leaseholds of the City.
 - b. Public lighting and street lighting improvements, together with appurtenances.

- c. All improvements are detailed in the City's Street Light Master Plan. No substantial changes in existing improvements or zones are proposed as a part of these proceedings.
3. That said works of improvement are of special benefit to the properties within the boundaries of said Lighting District, which Lighting District the legislative body previously declared to be the area specially benefited by said works of improvement, and for particulars, reference is made to the boundary map as previously approved by this legislative body, a copy of which is on file in the Office of the City Clerk and open for public inspection, and is designated by the name of this Lighting District.
4. That the Solana Beach Lighting Maintenance District Engineer's Report for Fiscal Year 2023/24, as preliminarily approved by this legislative body, is on file with the City Clerk and open for public inspection. Reference is made to the Report for a full and detailed description of the improvements to be maintained, the boundaries of the Lighting District and any zones therein, and the proposed assessments upon assessable lots and parcels of land within the Lighting District.
5. All costs and expenses of the works of maintenance and incidental expenses have been apportioned and distributed to the benefiting parcels in accordance with the special benefits received from the proposed work. The amount assessed on any existing property has not been increased since the 2009/10 Fiscal Year.
6. Notice is hereby given of a public hearing on the 14th day of June, 2023 at 6:00 p.m.
7. At that time, the legislative body will consider and finally determine whether to levy the proposed annual assessment, and to hear all protests relating to said proposed proceedings, or the estimate of the cost and expenses of the proposed maintenance, or the proposed annual assessment; and any and all persons interested may file a written protest at clerkoffice@cosb.org before 12:00 p.m. of the hearing day or, having filed such a protest, may file a written withdrawal of that protest at clerkoffice@cosb.org prior to 12:00 p.m. of such hearing day. Any such written protest must state all grounds for objection. A written protest by a property owner must contain a description sufficient to identify the property owned by such person, e.g. assessor's parcel number.

Any interested person may mail a protest to the following address:

CITY CLERK
CITY OF SOLANA BEACH
635 S. HIGHWAY 101
SOLANA BEACH, CA 92075
clerkoffice@cosb.org

To be considered by the legislative body, all protests must be received by 12:00 p.m. the public hearing date. A postmark prior to such date and time will not be sufficient.

8. That the City Clerk is hereby authorized and directed to give notice as required by law by causing a copy of the Resolution to be published in the newspaper of general circulation within said City; and publication to be completed not less than ten (10) days prior to the date set for the public hearing.

PASSED AND ADOPTED this 10th day of May, 2023, at a Special Meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

**CITY OF SOLANA BEACH
LIGHTING MAINTENANCE DISTRICT
ENGINEER'S REPORT
FISCAL YEAR 2023/2024**



**Prepared by:
Dan Goldberg
Principal Civil Engineer
R.C.E. 57292**

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Introduction

The City of Solana Beach (“City”) Lighting Maintenance District (“District”) was formed to provide funding for operation, maintenance and servicing of all lights within the City, owned both by City of Solana Beach and San Diego Gas and Electric as shown on the City’s Streetlight Master Plan. The City Council, pursuant to the provisions of the “Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Street and Highway Code of California” (Act), desires to levy and collect annual assessment against lots and parcels within the District beginning in the fiscal year beginning July 1, 2023 and ending June 30, 2024. The collected assessments would pay for the operation, maintenance and servicing of the public lighting improvements within the City. The proposed assessments are based on the City’s estimate for the cost for fiscal year 2023/2024 to maintain the District that provides a special benefit to properties assessed within the District. The assessment rates set for Fiscal Year 2023/2024, as set forth in this Engineer’s Report (“Report”), do not exceed the maximum rates established at the time the District was formed, therefore, the City and the District are not required to go through property owner ballot procedure to establish the 2023/2024 assessment rates. This report describes the District boundaries and the proposed operation, maintenance and services to be assessed to the property owners located within the District. For this Report, each lot or parcel to be assessed refers to an individual property and is assigned its own Assessment Parcel Number (“APN”) by the San Diego County (“County”) Assessor’s Office as shown on the latest equalization roll of the assessor. Following the conclusion of the Public Hearing, the City Council will confirm the Report as submitted or amended and may order the collection of the assessments for Fiscal Year 2023/2024.

General Description of the District

The boundaries of the District are defined as being contiguous with the boundaries of the City of Solana Beach. The properties within the District include single-family residential, multi-family residential, timeshare, multiuse, commercial and industrial parcels.

Section 22573, Landscape and Lighting Act of 1972 (“1972 Act”), requires assessments to be levied according to benefit rather than according to assessed value. This section of the 1972 Act states:

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”

The 1972 Act also provides for the classification of various areas within an assessment district into different zones where, "*...by reason of variations in the nature, location, and extent of the improvements, the various areas will receive differing degrees of benefit from the improvements. A zone shall consist of all territory, which will receive substantially the same degree of benefit from the improvements. An assessment district may consist of contiguous or non-contiguous areas.*"

Properties owned by public agencies, such as a city, county, state, or the federal government, are not assessable without the approval of the particular agency. For this reason, they are traditionally not assessed.

Designation of Zones

The District consists of two zones in the City of Solana Beach; Zone "A" and Zone "B". Properties within Zone "A", which represent the majority of the parcels in the City, benefit from streetlights on six significant circulation element streets as well as streetlights on their local streets. Properties within Zone "B", also known as "Dark Sky Zone", do not have streetlights on their local streets. These properties benefit only from streetlights on circulation element streets and do not benefit from streetlights on local streets. A map showing the boundaries of the District and the zones are on file in the office of the City Engineer and is also attached herein as Exhibit 1.

District Improvements

The public lighting improvements to be maintained and serviced include but are not limited to the following:

- Maintenance, repair and replacement of public light poles and fixtures, including changing light bulbs, painting, photoelectric cell repair or replacement, repairing damages caused by automobile accidents and vandalism, and repairing normal deterioration caused by time and weather.
- Electrical conduit repair and replacement due to damage by vandalism and normal deterioration.
- Service-call maintenance repair and replacement including painting, replacing worn out electrical components and repairing damage due to accidents, vandalism, and normal deterioration.
- Payment of the electrical bill for the existing street lighting system.
- Responding to constituent and business inquiries and complaints regarding the public lighting.

Maintenance

The City provides services and furnishes materials for the ordinary and usual maintenance, operation and servicing of public lighting improvements facilities and appurtenant facilities. This includes inspecting lights during daylight as well as evening hours for condition assessment and performing repair, removal or replacement of all or part of any of the streetlights found to be inoperable in order to provide for the health welfare and safety of the residents in the district.

Servicing

The City workforce along with assistance from private contractors provide all labor, materials, equipment and utilities necessary to maintain and operate the public lighting improvements or appurtenant facilities in order to provide adequate illumination.

City's Streetlight System

The City's streetlight system consists of streetlights which are owned by the San Diego Gas and Electric (SDG&E) and streetlights that are owned by the City of Solana Beach. A listing (printout) showing the type, size, location and ownership of the specific streetlights in the City is on file in the Office of the City Engineer. There are currently 801 streetlights in the District of which 149 are located on circulation element streets such as Highway 101, Lomas Santa Fe Drive, Via De La Valle, Cedros Avenue, San Andres Drive, Highland Avenue and Stevens Avenue. The remaining 652 streetlights are located on local streets. Approximately 274 streetlights are owned and maintained by SDG&E and the remaining 527 streetlights are owned and maintained by the City of Solana Beach. The City pays SDG&E for the use of their streetlights. For the purpose of this report, all lights have been analyzed regardless of ownership. Additionally, there are 247 bollard lights and 16 pedestrian pole lights on the Coastal Rail Trail that are included in the District.

Streetlight Retrofit

In April 2012, the City entered into an agreement with Chevron Energy Solution (Chevron ES) for a series of energy efficient projects, which included retrofitting all City-owned streetlights to the latest LED technology. This project replaced the approximately two-thirds of the streetlights throughout the City that are owned and operated by the City. The remaining one-third of the streetlights were not retrofitted because they are owned and operated by SDG&E. Because of this partial ownership arrangement, a few streetlights in some neighborhoods remained unchanged.

Capital Improvement Projects

Since the City-owned streetlights were converted to LED fixtures in 2012, there was not a need for a capital improvement project for the streetlights this past year.

Method of Apportionment

The 1972 Act requires that a parcel's assessment may not exceed the reasonable cost for the proportional benefit conferred to that parcel. To establish the benefit to the individual lots or parcels within the district, an Equivalent Benefit Unit ("EBU") system based on land use is used along with special consideration based on City's "Dark Sky Zone". Each parcel of land in the District was determined by the Engineering Department to have a specific land use. Each land use type was assigned a land use factor determined by trip generation rates developed by San Diego Association of Government (SANDAG). If a land use was not included in the SANDAG's study, the Engineering Department made a determination as to its probable trip generation compared to that of a single family residential and assigned a land use factor accordingly. Single-family residential units were assigned a land use factor of 1.0 regardless of its size. The theory is that all single-family residential units, regardless of parcel size, generate approximately the same number of trips and therefore receive the same benefit from the use of streets and their appurtenances such as streetlights. Under this method, vacant lots are assigned an EBU of "0". Exhibit 2 provides the EBU determination for all land uses within the City.

District Financing

The District will be financed by assessing a benefit assessment and by using the District's share of 1.0 percent ad valorem tax revenues. The amount to be generated from the benefit assessment is \$8.80 per benefit unit in Zone "A" and \$1.62 per benefit unit in Zone "B". As mentioned above, the total amount of revenue to be generated by assessment was calculated from a methodology, which identifies two benefit zones within the District. This methodology assumes that circulation element streetlights provide City-wide benefit and therefore properties located in Zone "B", the Dark Sky Zone properties, are assessed for this portion of the District's expenses only. Properties located within Zone "A" are assessed for expenses associated with the streetlights located on the circulation element streets as well as those on local streets. Both the circulation element streetlight benefit and local streetlight benefit are allotted in proportion to the Average Daily Traffic (ADT) generated by properties within the District to establish equivalent benefit charge per property. These are estimates only because the County Assessor's information will not be available until August 2023. The City does not assess governmental agencies owning properties within the District. See Exhibit 3 for the proposed District budget.

Assessment Roll

Parcel identification, for each lot or parcel within the District shall be the parcel as shown on the County Assessor's map for the year in which this Report is prepared.

A listing of parcels assessed within the District, along with the proposed assessment amounts, has been submitted to the City Clerk, under a separate cover, and by reference is made part of this Report. Said listing of parcels to be assessed shall be submitted to the County Auditor/Controller and included on the property tax roll for each parcel in Fiscal Year 2023/2024. If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the current fiscal year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rate approved in this Report. Therefore, if a single parcel has changed to multiple parcels, the assessment amount applied to each of the new parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment.

Calculation of Assessment Fees

Following is a calculation of assessment fees for the Solana Beach Lighting District. There are two zones in this lighting district; Zone “A” and Zone “B”.

Total streetlights on six circulation element streets	149
Total streetlights on local streets	652
Total streetlights	801

Bollard lights on Coastal Rail Trail	247
Pedestrian pole lights on Coastal Rail Trail	16

Total Benefit Units in Zone “A”	8,637
Total Benefit Units in Zone “B”	479

Assessment per Benefit Unit in Zone “A”	\$8.80
Assessment per Benefit Unit in Zone “B”	\$1.62

Total Assessment for Zone “A”	\$76,006
Total Assessment for Zone “B”	\$776

Total Assessment for the District **\$76,782**

EXHIBIT 1

STREETLIGHT ZONE MAP

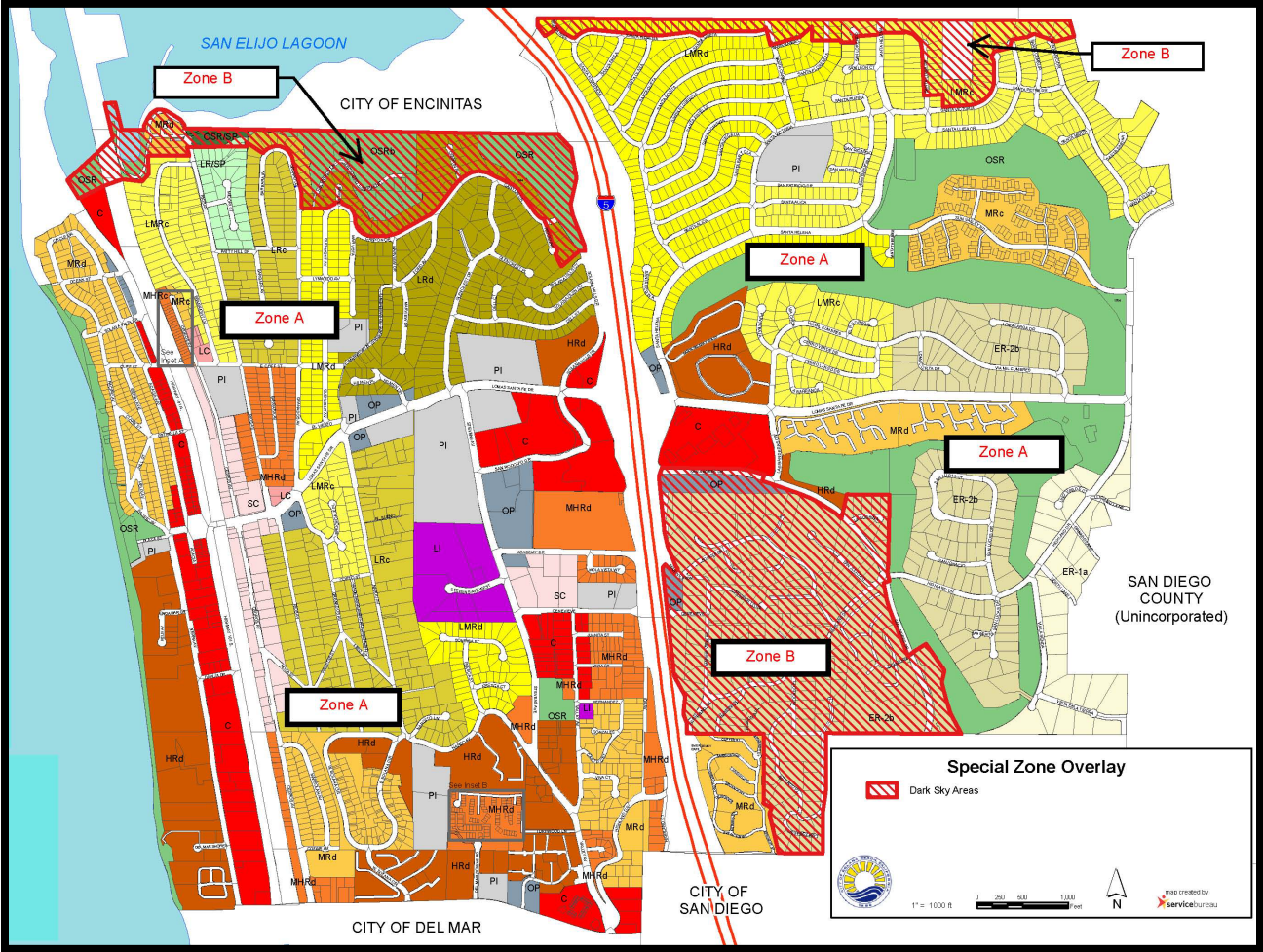


EXHIBIT 2

DERIVATION OF STREETLIGHT BENEFIT UNITS

Traffic generation rates are derived from a report issued by the San Diego Association of Governments (SANDAG) dated April 2002. The information in the report is based on the San Diego Traffic Generators manual. Land uses are defined by the County Assessor. Using traffic generated by single family dwellings as 10 per dwelling unit (d.u.) or 40 per acre, the derivation of Benefit Units from land use is as follows:

<u>LAND USE</u>	<u>BENEFIT UNITS</u>	<u>HOW DERIVED</u>
Vacant Land	0.0	Generates little or no traffic. Assigned a value of 0.0
Residential	1.0/d.u.	<u>10 trips/d.u.</u> 10 trips/d.u.
Time Shares	.02/Time Share	<u>0.2 trips/time share</u> 10 trips/d.u.
Mobilehome/Trailer Parks	0.5/Space	<u>5 trips/d.u. or space</u> 10 trips/d.u.
1-3 Story Misc. Stores	10.0/Acre	<u>400 trips/acre</u> 40 trips/acre
4+ Story Offices/Stores	15.0/Acre	<u>600 trips/acre</u> 40 trips/acre
Regional Shopping Center Medical, Dental, Animal Hospital	12.5/Acre	<u>500 trips/acre</u> 40 trips/acre
Community Shopping Center	17.5/Acre	<u>700 trips/acre</u> 40 trips/acre
Neighborhood Shopping Center	30.0/Acre	<u>1200 trips/acre</u> 40 trips/acre

Hotel, Motel	5.0/Acre	<u>200 trips/acre</u> 40 trips/acre
Convalescent Hospital, Rest Home	1.0/Acre	<u>40 trips/acre</u> 40 trips/acre
Office Condominiums	0.5/Condo	<u>20 trips/condo</u> 10 trips/d.u.
Parking lot, Garage, Used Cars, Auto Sales/Service, Service Station	7.5/Acre	<u>300 trips/acre</u> 40 trips/acre
Bowling Alley	7.5/Acre	<u>300 trips/acre</u> 40 trips/acre

EXHIBIT 3

STREETLIGHT DISTRICT

PROPOSED BUDGET

FISCAL YEAR 2023-24

	Amended Budget 2022-23	Proposed Budget 2023-24
COSTS		
Energy	\$93,600	\$120,022
Maintenance	208,970	210,000
Administration	111,189	125,000
Capital Outlay	0	0
Debt Service	70,400	70,400
Contingency Reserve	3,405,367	3,580,645
TOTAL COSTS	\$3,889,526	\$4,106,067

FUNDING		
Property Taxes	\$542,100	\$600,000
Benefit Fees	79,000	77,500
Interest	40,500	20,000
Intergovernmental	3,200	3,200
Fund Balance	3,224,726	3,405,367
TOTAL RESOURCES	\$3,889,526	\$4,106,067



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolutions 2023-050, 2023-051 and 2023-052 Approving the Coastal Rail Trail Engineer’s Report for Fiscal Year 2023/24 and the Annual Levy and Collection of Assessments for the Solana Beach Coastal Rail Trail Maintenance District**

BACKGROUND:

In 2006, the City Council adopted a resolution forming the Solana Beach Coastal Rail Trail Maintenance District (District) under the provisions of the Landscape and Lighting Act of 1972, Division 15, Part 2, of the California Streets and Highways Code (1972 Act). The District was formed for the purpose of levying and collecting funds for the operation, maintenance, and servicing of landscaping, lighting and all appurtenant facilities related to the Coastal Rail Trail (CRT). In order to levy and collect an assessment in the District, it is necessary to notify the property owners of the City and conduct a Public Hearing. Staff is recommending the public hearing be held on June 14, 2023.

This item is presented to the City Council for the consideration of Resolution 2023-050 (Attachment 1) initiating proceedings for the District for Fiscal Year (FY) 2023/24, Resolution 2023-051 (Attachment 2) approving the Engineer’s Report and Resolution 2023-052 (Attachment 3) setting a time and place for a Public Hearing.

DISCUSSION:

The District’s major costs are for ongoing maintenance of the CRT. The maintenance items include landscaping, irrigation, trail maintenance and graffiti removal. The costs also include the utility charges for water use along the CRT. The District includes funds for capital replacement as well including future replacement of landscaping, irrigation, pedestrian/bike path and hardscape items. The capital replacement costs also include an operating reserve of approximately 10% of the direct maintenance costs.

CITY COUNCIL ACTION:

The District's assessment methodology uses an Equivalent Benefit Unit (EBU) System. The EBU method of apportioning benefit is typically viewed as the most appropriate and equitable assessment methodology for districts formed under the 1972 Act. The EBU for the proposed District establishes the single-family detached residential unit as the basic unit, representing 1.0 EBU. The following summarizes the EBU application by land use:

<u>Land Use</u>	<u>EBU</u>
Single-Family Residential	1.0 per parcel
Residential Condominium	1.0 per dwelling unit
Multi-Family Residential	0.75 per dwelling unit
Planned Residential Development	1.0 per proposed unit
Commercial/Industrial	1.0 per parcel
Vacant Single-Family Residential	1.0 per parcel
Vacant Multi-Family Residential	0.75 per parcel
Vacant Commercial/Industrial	1.0 per parcel

The methodology also identifies parcels that are exempt from the proposed District. They include, but are not limited to, parcels identified as public streets, roadways, dedicated public easements, open space and rights-of-way. These properties, as well as other publicly owned properties such as schools, fire stations, post offices and community centers are considered to receive little or no benefit from the improvements of the proposed District.

In addition to assigning properties an EBU by land type, the assessment methodology utilizes three zones based on the proximity of parcels to the CRT. Properties located closest to the CRT will receive a greater special benefit than those properties that are located further away from the trail. A factor is applied to each of the zones according to their locations. The three zones are as follows:

Zone 1:

This zone includes all properties generally located within a few blocks and closest to the CRT. The properties are located between the east side of Acacia Avenue, the east side of South Sierra Avenue and the west side of Rios Avenue (see the assessment boundary map in the Engineer's Report). Parcels in this zone are assessed the EBU amounts based on land use and then multiplied by a factor of three.

Zone 2:

This zone includes all properties that are generally located on the west side of Acacia Avenue, the west side of South Sierra Avenue and those properties located between the east side of Rios Avenue and the west side of Interstate 5. Parcels in this zone are assessed the EBU amounts based on land use and then multiplied by a factor of two.

Zone 3:

This zone includes properties located east of Interstate 5. Parcels in this zone are assessed the EBU amounts based on land use and then multiplied by a factor of 0.5.

At the formation of the District, the adopted Maximum Assessment formula included an annual Consumer Price Index for All Urban Consumers (CPI-U) adjustment that is not to exceed 2.00%. This Maximum Assessment annual adjustment adopted by the initial vote is not considered an increased assessment. Since the CPI-U for 2022 was 7.71%, the increase to the EBU charge from last year is 2.00%, which is the maximum allowed. The following shows the maximum assessment rates proposed to be levied in the Fiscal Year (FY) 2023/24 by land use:

Land Use Description	Per	Base Rate Zone 1	Base Rate Zone 2	Base Rate Zone 3
Single-Family Residential	Lot or Parcel	\$24.54	\$16.36	\$4.09
Residential Condominium	Dwelling Unit	\$24.54	\$16.36	\$4.09
Multi-Family Residential	Dwelling Unit	\$18.40	\$12.27	\$3.07
Planned Residential Development	Lot or Dwelling Unit	\$24.54	\$16.36	\$4.09
Commercial/Industrial	Parcel	\$24.54	\$16.36	\$4.09
Vacant Single-Family Residential	Parcel	\$24.54	\$16.36	\$4.09
Vacant Multi-Family Residential	Parcel	\$18.40	\$12.27	\$3.07
Vacant Commercial/Industrial	Parcel	\$24.54	\$16.36	\$4.09
Timeshare Units	1 week of ownership	\$ 0.00	\$ 0.00	\$0.00
Exempt Parcels	Parcel	\$ 0.00	\$ 0.00	\$0.00
Public Owned Parcels	Parcel	\$ 0.00	\$ 0.00	\$0.00

The 1972 Act requires the City Council to adopt a resolution annually directing the preparation and filing of an Annual Report and a Resolution of Intention to renew the annual assessments for the District. The resolutions declare the City Council's intention to levy and collect assessments and set the date of the public hearing at which the assessments will be levied. The law requires the assessment information to be submitted to the County by August 10th of each year.

Attachment 4 is the proposed CRT Maintenance District Engineer's Report for FY 2023/24. The report contains an overview of the District; a description of the services and

improvements to be maintained; the proposed FY 2023/24 Budget; and the method of apportionment.

The City will notify the property owners about levying and collecting assessments in the Solana Beach Coastal Rail Trail Maintenance District by publishing a notice about the date of the Public Hearing (June 14, 2023) in the local paper.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The District began assessing a benefit charge in FY 2006/07. The CPI-U for 2022 was 7.71%. Since the maximum amount the assessment is allowed to increase each year is equal to the CPI-U but not greater than 2.00%, the assessments for FY 2023/24 are proposed to increase by 2.00% per Table 3 of the Report (and indicated on the previous page of this Staff Report). The amount of the Equivalent Benefit Unit for FY 2023/24 is \$8.18. This is \$0.16 more per EBU than last year's assessment and is consistent with the approval of the District by the vote of the property owners in January 2006.

Based on the above methodology and included in the Engineer's Report, the CRT is expected to receive \$85,475 in benefit charge revenues (total assessment amount). Total expenditures that are expected to be spent on the CRT are \$93,901. The shortfall of \$8,426, or the difference between the amount expected to be received (\$85,475) and the amount expected to be spent (\$93,901), will be covered by available projected reserves in the CRT fund of \$94,326 on July 1, 2023. The CRT fund should keep reserves equal to approximately 50% of the annual assessment amount. The proposed budget will reduce the CRT fund balance to approximately \$85,950 by June 30, 2024. This reserve will still be over the 50% recommended maximum fund balance of \$42,738. Once the reserves drop below the 50% recommended maximum fund balance, additional funds will need to be appropriated from non-CRT funding sources.

WORK PLAN:

Renewal of the CRT Maintenance District is consistent with the Fiscal Sustainability section of the City's Work Plan.

OPTIONS:

- Accept the Coastal Rail Trail Maintenance District Engineer's Report for FY 2023/24, proceed with the annual levy of assessments and set the time and date for a public hearing to be held on June 14, 2023.
- Do not renew the CRT Maintenance District and fund cost for maintenance of the CRT through the General Fund.

- Provide Direction.


DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council:

1. Adopt Resolution 2023-050, initiating the proceedings for the annual levy of assessments within the Coastal Rail Trail Maintenance District for Fiscal Year 2023/24.
2. Adopt Resolution 2023-051, approving the Engineer's Report for proceedings of the annual levy of assessments within Coastal Rail Trail Maintenance District.
3. Adopt Resolution 2023-052, declaring intention to provide for the annual levy and collection of assessments in Coastal Rail Trail Maintenance District and setting a time and date for a public hearing for June 14, 2023.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-050, Initiating Proceedings
2. Resolution 2023-051, Approving Engineer's Report
3. Resolution 2023-052, Setting the Public Hearing
4. CRT Maintenance District Engineer's Report for FY 2023/24

RESOLUTION 2023-050

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, INITIATING PROCEEDINGS FOR THE CITY OF SOLANA BEACH COASTAL RAIL TRAIL MAINTENANCE DISTRICT FOR FY 2023/24 AND FOR THE ANNUAL LEVY OF ASSESSMENTS WITHIN THE COASTAL RAIL TRAIL MAINTENANCE DISTRICT

WHEREAS, the City Council of the City of Solana Beach, California, by previous Resolutions formed and approved the maximum annual assessment rates for the City of Solana Beach Coastal Rail Trail Maintenance District (“District”), pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2, Division 15 of the California Streets and Highways Code (commencing with sections 22500)* (1972 Act); and

WHEREAS, the 1972 Act provides the City Council the authority to annually levy and collect assessments for the District on the San Diego County tax roll on behalf of the District to pay the maintenance, services, and operation of facilities and improvements related thereto; and

WHEREAS, the City has retained Koppel & Gruber Public Finance for the purpose of preparing and filing an engineer’s report (hereinafter referred to as the Engineer’s Report) with the City Clerk.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. The City Council hereby appoints Koppel & Gruber Public Finance as the District Assessment Engineer and orders Koppel & Gruber Public Finance to prepare the Engineer’s Report concerning the District and the levy of assessments for Fiscal Year (FY) 2023/24, in accordance with *Chapter 1, Article 4, beginning with Section 22565* of the Act.

That Coastal Rail Trail Maintenance District Engineer’s Report for FY 2023/24, as presented, consists of the following:

- A description of the District boundary and improvements; and
- The Annual Budget (costs and expenses of services, operation and maintenance); and
- The method of apportionment for calculating the assessment for

each of the assessed parcels, lots and subdivisions of land for the property located within the CRT Maintenance District in proportion to the special benefits received and a roll containing the proposed levy amount for each assessed parcel within the CRT Maintenance District for FY 2023/24; and

- An exhibit showing the boundaries of the District.

Upon completion of the Engineer's Report, said Report shall be filed with the City Clerk, who shall submit the same to the City Council for its consideration pursuant to *Section 22586* of the Act.

3. The proposed improvements for the District include, but are not limited to: the ongoing maintenance, operation and servicing of landscaping and public lighting improvements that were installed as part of the construction of the City's Coastal Rail Trail. These improvements may also include all materials, equipment, utilities, labor, and appurtenant facilities related to those improvements. The Engineer's Report describes in more detail the items to be maintained and serviced.
4. The City Council hereby determines that to provide the improvements described in Section 3 of this resolution, it is necessary to levy and collect assessments against lots and parcels within the District.
5. The City Manager of the City of Solana Beach is hereby authorized and directed to take any and all action necessary and appropriate in connection with the annual levy and collection of assessments for the District.

PASSED AND ADOPTED this 10th day of May 2023, at a Regular Meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2023-051

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING THE ENGINEER'S REPORT FOR PROCEEDINGS FOR THE ANNUAL LEVY OF ASSESSMENTS WITHIN THE COASTAL RAIL TRAIL MAINTENANCE DISTRICT

WHEREAS, the City Council of the City of Solana Beach, California, pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, did, by previous Resolution, initiate proceedings and ordered the preparation of an Engineer's Report for the annual levy of assessments within a special assessment district, such special assessment district known and designated as City of Solana Beach Coastal Rail Trail Maintenance District (Maintenance District); and

WHEREAS, pursuant to Section 22586 of the Streets and Highways Code, there has now been presented to this City Council the Engineer's Report as required by said Division 15 of the Streets and Highways Code and as previously directed by Resolution; and

WHEREAS, the City Council has carefully examined and reviewed the Engineer's Report as presented, and is preliminarily satisfied with the Maintenance District, each and all the budget items and documents as set forth therein and is satisfied that the proposed assessments have been spread in accordance with the benefits received from the improvements to be maintained and services, as set forth in said Engineer's Report.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the Coastal Rail Trail Maintenance District Engineer's Report for Fiscal Year 2023/24, as presented, consists of the following:
 - A description of the Maintenance District boundary and improvements; and
 - The Annual Budget (costs and expenses of services, operation and maintenance); and
 - The method of apportionment for calculating the assessment for each of the assessed parcels, lots, and subdivisions of land for the

property located within the Maintenance District in proportion to the special benefits received and a roll containing the proposed levy amount for each assessed parcel within the Maintenance District for Fiscal Year 2023/24; and

- An exhibit showing the boundaries of the District.
3. That the Engineer's Report is hereby preliminarily approved and ordered to be filed in the Office of the City Clerk as a permanent record and to remain open to public inspection.
 4. That the City Clerk shall certify to the passage and adoption of this Resolution and the minutes of this meeting shall so reflect the presentation of the Engineer's Report.

PASSED AND ADOPTED this 10th day of May 2023, at a Regular Meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

RESOLUTION 2023-052

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR THE ANNUAL LEVY AND COLLECTION OF ASSESSMENTS IN THE COASTAL RAIL TRAIL MAINTENANCE DISTRICT FOR FY 2023/24 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING THEREON

WHEREAS, the City Council of the City of Solana Beach, California, has previously formed a special assessment district pursuant to the terms of the "Landscaping and Lighting Act of 1972", being Division 15, Part 2 of the Streets and Highways Code of the State of California, such special assessment district known and designated as City of Solana Beach Coastal Rail Trail Maintenance District (the Maintenance District); and

WHEREAS, at this time, the City Council is desirous to take proceedings to provide for the annual levy of assessments for the next ensuing fiscal year to provide for costs and expenses necessary to pay for the maintenance of the improvements in said Maintenance District; and

WHEREAS, at the formation of the District, the adopted Maximum Assessment formula includes an annual Consumer Price Index for All Urban Consumers (CPI-U) adjustment not to exceed 2.00% and this annual adjustment adopted by the initial vote is not considered an increased assessment. The CPI-U for 2022 was 7.71%. Since the maximum amount the assessment is allowed to increase each year is 2.00%, the assessments per Equivalent Benefit Unit (EBU) for Fiscal Year 2023/24 are proposed to increase by 2.00%.

WHEREAS, there has been presented and approved by this City Council the Engineer's Report, as required by law, and this City Council is desirous of continuing with the proceedings for said annual levy by adopting this Resolution of Intent pursuant to Streets and Highways Code Section 22587.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. The public interest and convenience require, and the City Council does propose at this time, to levy assessments for the Maintenance District to provide for the financing of the operation, maintenance and servicing of certain improvements located within the Coastal Rail Trail including both

landscaping improvements and appurtenances and public lighting improvements and appurtenances.

The landscaping improvements and services to be maintained by the Maintenance District include, but are not limited to, landscaping, planting, ground cover, shrubbery, turf, trees, irrigation and drainage systems, hardscape, fixtures, sidewalks, fencing and other appurtenant items located along and adjacent to the City portion of the Coastal Rail Trail.

The public lighting improvements to be maintained and serviced include, but are not limited to, poles, fixtures, bulbs, conduits, conductors, equipment including guys, anchors, posts and pedestals, metering devices and appurtenant facilities as required to provide lighting along and within the Coastal Rail Trail.

3. That said works of improvement are of special benefit to the properties within the boundaries of said Maintenance District, which Maintenance District the legislative body previously declared to be the area specially benefited by said works of improvement, and for particulars, reference is made to the boundary map as previously approved by this legislative body, a copy of which is on file in the Office of the City Clerk and open for public inspection, and is designated by the name of this Maintenance District.
4. That the Engineers Report, as preliminarily approved by the legislative body, is on file with the City Clerk and open for public inspection. Reference is made to such Engineer's Report for a full and detailed description of the improvements to be installed and/or maintained, the boundaries of the Maintenance District, any zones therein and the proposed assessments upon assessable lots and parcels of land within the Maintenance District.
5. All costs and expenses of the works of maintenance and incidental expenses have been apportioned and distributed to the benefiting parcels in accordance with the special benefits received from the proposed work.
6. Notice is hereby given of a public hearing on the 14th day of June, 2023 at 6:00 P.M.
7. At that time, the legislative body will consider and finally determine whether to levy the proposed annual assessment, and to hear all protests relating to said proposed proceedings, or the estimate of the cost and expenses of the proposed maintenance, or the proposed annual assessment; and any and all persons interested may file a written protest at clerkoffice@cosb.org before 12:00 p.m. of the hearing day or, having

filed such a protest, may file a written withdrawal of that protest at clerkoffice@cosb.org prior to 12:00 p.m. of such hearing day. Any such written protest must state all grounds for objection. A written protest by a property owner must contain a description sufficient to identify the property owned by such person, e.g. assessor's parcel number.

Any interested person may mail a protest to the following address:

CITY CLERK
CITY OF SOLANA BEACH
635 S. HIGHWAY 101
SOLANA BEACH, CA 92075
clerkoffice@cosb.org

To be considered by the legislative body, all protests must be received by 12:00 p.m. the public hearing date. A postmark prior to such date and time will not be sufficient.

8. That the City Clerk is hereby authorized and directed to give notice as required by law by causing a copy of the Resolution to be published in the newspaper of general circulation within said City; and publication to be completed not less than ten (10) days prior to the date set for the public hearing.

PASSED AND ADOPTED this 10th day of May 2023, at a Regular Meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



City Of Solana Beach

Coastal Rail Trail Maintenance District
Engineer's Report
Fiscal Year 2023/2024

Date May 10, 2023

KOPPEL & GRUBER
PUBLIC FINANCE

334 Via Vera Cruz, Suite 256

San Marcos, California 92078

760-510-0290

info@kgpl.net

ATTACHMENT 4

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SECTION I. OVERVIEW

A. INTRODUCTION AND BACKGROUND

The Coastal Rail Trail (the “CRT”) is a project sponsored by the cities of Oceanside, Carlsbad, Encinitas, Solana Beach and San Diego for a multi-use pathway (bicycle facilities and pedestrian) that will ultimately extend from the San Luis Rey River in Oceanside to the Santa Fe Depot in San Diego. Each of the sponsoring cities has agreed to construct and maintain the portion of the trail that is located within their jurisdiction. The City of Solana Beach (the “City”) began construction on their portion of the CRT (“City CRT”) in August 2003 by obtaining outside grants and the City CRT was substantially completed in November of 2004.

The City CRT encompasses approximately 1.7 miles extending from the north boundary of the City at the San Elijo Lagoon and the City of Encinitas to the south boundary of the City at Via de la Valle. The Class I bicycle trail proceeds south through the City, crossing Lomas Santa Fe Road and continuing to Via de la Valle in the City of Del Mar.

The City of Solana Beach Coastal Rail Trail Maintenance District (“District”) was formed in January 2006 in order to provide funding for the maintenance of certain public improvements including but not limited to the operation, maintenance and servicing of landscaping and public lighting improvements along the City CRT. This report constitutes the Fiscal Year 2023/2024 Engineer’s Report for the District.

The City Council pursuant to the provisions of the *Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the Streets and Highways Code of California, beginning with Section 22500* (“Act”) and in compliance with the substantive and procedural requirements of the *California State Constitution Article XIIC and XIID* (“Proposition 218”) and the *Proposition 218 Omnibus Implementation Act (Government Code Section 53750 and following)* (the “Implementation Act”) desires to levy and collect annual assessments against lots and parcels within the District beginning in the fiscal year commencing July 1, 2023 and ending June 30, 2024 to pay for the operation, maintenance and servicing of landscaping and public lighting improvements along the City CRT. The proposed assessments are based on the City’s estimate of the costs for Fiscal Year 2023/2024 to maintain the City CRT improvements that provide a special benefit to properties assessed within the District. The assessment rates set for Fiscal Year 2023/2024 as set forth in this Engineer’s Report, do not exceed the maximum rates established at the time the District was formed, therefore, the City and the District are not required to go through a property owner ballot procedure in order to establish the 2023/2024 assessment rates.

B. CONTENTS OF ENGINEER’S REPORT

This Report describes the District boundaries and the proposed improvements to be assessed to the property owners located within the District. The Report is made up of the following sections.

SECTION I. OVERVIEW – Provides a general introduction into the Report and provides background on the District and the assessment.

SECTION II. PLANS AND SPECIFICATIONS – Contains a general description of the improvements that are maintained and serviced by the District.

SECTION III. PROPOSED FISCAL YEAR 2023/2024 BUDGET – Identifies the cost of the maintenance and services to be provided by the District including incidental costs and expenses.

SECTION IV. METHOD OF APPORTIONMENT – Describes the basis in which costs have been apportioned to lots or parcels within the District, in proportion to the special benefit received by each lot or parcel.

SECTION V. ASSESSMENT ROLL – The assessment roll identifies the maximum assessment to be levied to each lot or parcel within the District.

SECTION VI. ASSESSMENT DIAGRAM – Displays a diagram of the District showing the boundaries of the District.

For this Report, each lot or parcel to be assessed, refers to an individual property assigned its own Assessment Parcel Number (“APN”) by the San Diego County (“County”) Assessor’s Office as shown on the last equalized roll of the assessor.

Following the conclusion of the Public Hearing, the City Council will confirm the Report as submitted or amended and may order the collection of assessments for Fiscal Year 2023/2024.

SECTION II. PLANS AND SPECIFICATION

A. GENERAL DESCRIPTION OF THE DISTRICT

The boundaries of the District are defined as being contiguous with the boundaries of the City of Solana Beach. Solana Beach is located approximately thirty miles north of the City of San Diego in the north coastal area of the County. The City is bordered by the Pacific Ocean to the west, the City of Encinitas to the north, the City of Del Mar to the south and the unincorporated village of Rancho Santa Fe to the east.

The properties within the District include single-family residential, multi-family residential, timeshare, commercial, and industrial parcels. Each parcel has been categorized into three zones based upon their general proximity to the City CRT. Please refer to Section IV D of the Report for a further explanation on the zones included within the District.

B. DESCRIPTION OF SERVICES AND IMPROVEMENTS TO BE MAINTAINED

The District provides a funding mechanism for the ongoing maintenance, operation and servicing of landscaping and public lighting improvements that were installed as part of the construction of the City CRT. These improvements may include, but are not limited to, all materials, equipment, utilities, labor, and appurtenant facilities related to those improvements.

The improvements constructed as part of the project that are to be maintained and serviced by the District relate to landscaping and public lighting improvements, and are generally described as follows:

- Concrete and decomposed granite trails including landscaping, irrigation, drainage, grading, lighting, and hardscape features.
- Concrete paths, trees, plantings, lighting, irrigation, conduit, infrastructure, earthwork, trash receptacles, fencing, node structures (bus shelters, art amenities, garden nodes), drinking fountains, signage, and observation deck.
- Open space and irrigated and planted slopes located along the Trail.
- Public lighting facilities within and adjacent to the City CRT.

Maintenance services will be provided by City personnel and/or private contractors. The proposed improvements to be maintained and services are generally described as follows:

LANDSCAPING AND APPURTENANT IMPROVEMENTS

The landscaping improvements and services to be maintained by the District include but are not limited to landscaping, planting, ground cover, shrubbery, turf, trees, irrigation and drainage systems, hardscape, fixtures, sidewalks, fencing and other appurtenant items located along and adjacent to the City CRT.

PUBLIC LIGHTING AND APPURTENANT IMPROVEMENTS

The public lighting improvements to be maintained and serviced include but are not limited to the following, which provide public lighting directly or indirectly to the City CRT or to other public areas associated with or necessary for use of the trail:

- Maintenance, repair and replacement of public light poles and fixtures, including changing light bulbs, painting, photoelectric cell repair or replacement, and repairing damage caused by automobile accidents, vandalism, time, and weather.
- Electrical conduit repair and replacement due to damage by vandalism, time and weather.
- Service-call maintenance, repair and replacement including painting, replacing worn out electrical components and repairing damage due to accidents, vandalism, and weather.
- Payment of the electrical bill for the existing street lighting system.
- Responding to constituent and business inquiries and complaints regarding the public lighting.

Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of landscaping and public lighting improvements facilities and appurtenant facilities. This includes repair, removal or replacement of all or part of any of the landscaping and street lighting improvements, or appurtenant facilities; providing for the life, growth, health and beauty of landscaping improvements and for the operation of the lighting improvements.

Servicing means the furnishing of all labor, materials, equipment and utilities necessary to maintain the landscaping improvements and to maintain and operate the public lighting improvements or appurtenant facilities in order to provide adequate illumination.

SECTION III. PROPOSED FISCAL YEAR BUDGET

A. ESTIMATED FISCAL YEAR 2023/2024 BUDGET

A summary of the proposed District Fiscal Year 2023/2024 budget is summarized, by category, in Table 1 shown on the following page:

Table 1

**CITY OF SOLANA BEACH
COASTAL RAIL TRAIL MAINTENANCE DISTRICT
2023/2024 BUDGET**

	TOTAL BUDGET	GENERAL BENEFIT PORTION ^{1&2}	PROPOSED FY 2023/2024 ASSESSMENT
OPERATING AND MAINTENANCE COSTS			
Operating and Maintenance			
Landscape, Irrigation & Hardscape Maintenance Thru an Outside Contract (Includes Tree Trimming)	\$68,500	\$13,500	\$55,000
Utilities (Water)	\$20,600	\$0	\$20,600
Utilities (Electricity)	\$29,500	\$29,500	\$0
Trail Maintenance (DG & Concrete Paths)	\$1,400	\$0	\$1,400
Graffiti Abatement	\$200	\$0	\$200
Total Operating and Maintenance Costs	\$120,200	\$43,000	\$77,200
CAPITAL REPLACEMENT AND RESERVES			
Capital Replacement			
Landscape & Irrigation Replacement	\$3,600	\$200	\$3,400
Pedestrian/Bicycle Path Replacement	\$2,600	\$200	\$2,400
Hardscape Features Replacement (water fountain, art work, bus shelter)	\$2,600	\$200	\$2,400
Reserves			
Fiscal Year 2023/2024 Reserve Collection	\$0	\$0	\$0
Total Capital Replacement and Reserves	\$8,800	\$600	\$8,200
ADMINISTRATION COSTS			
District Administration Costs			
County SB 2557 Costs			\$300
County Electronic Data Processing Costs			\$601
City Administration/Consultant Costs			\$7,600
Total Administration Costs			\$8,501
AMOUNT TO LEVY			
TOTAL BUDGET			\$93,901
LESS OPERATING RESERVES USED IN FY²			(\$8,426)
TOTAL ASSESSMENT AMOUNT			\$85,475
Total Parcels in the District			13,100
Total Parcels Levied			5,655
Total Equivalent Benefit Units			10,449.38
Proposed Levy Per Equivalent Benefit Unit			\$8.18
Inflation Percentage Applied to Proposed Levy Per EBU			2.00%

OPERATING RESERVES	
Beginning Balance as of 7/1/23	\$94,376
FY 2023/2024 Collection	\$85,475
Expenditures	(\$93,901)
Projected Ending Balance as of 6/30/24 ³	\$85,950
Maximum Recommended Cash Flow Reserve Amount	\$42,738

1. While the cost of the electricity is not 100% general benefit, the City is paying for the entire cost through other available funds and none of the cost is being allocated to the parcels located within the District.
2. The CRT landscaping cost is greater than the available funding from the District so other available funding is being utilized to cover the difference.
3. The City is developing a plan on how to utilize the operating reserves on the CRT in the future.

B. DESCRIPTION OF BUDGET ITEMS

The following is a brief description of the major budget categories that includes the detailed costs of maintenance and services for the District included in the table above.

OPERATING AND MAINTENANCE COSTS – This includes the costs of maintaining and servicing the landscaping and lighting improvements. This may include, but is not limited to, the costs for labor, utilities, equipment, supplies, repairs, replacements and upgrades that are required to properly maintain the items that provide a direct benefit to properties located within the District.

CAPITAL REPLACEMENT AND RESERVES – These items provide a funding source to pay for items that wear out over time, other unanticipated items not directly budgeted for and for the replacement of the landscaping, pathways and hardscape features located along and adjacent to the City CRT.

ADMINISTRATION COSTS – This includes the indirect costs not included above that are necessary to pay for administrative costs related to the District, including the levy and submittal of the assessments to the County to be placed on the Fiscal Year 2023/2024 County equalized tax roll, responding to property owner inquiries relating to the assessments and services, and any other related administrative costs.

SECTION IV. METHOD OF APPORTIONMENT

A. GENERAL

The 1972 Act permits the establishment of assessment districts by agencies for the purpose of providing certain public improvements, which include the construction, maintenance, and servicing of landscaping and public lights and appurtenant facilities.

Streets and Highways Code Section 22573 requires that maintenance assessments be levied according to benefit rather than the assessed value.

“The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.”

In addition, Article XIID and the Implementation Act require that a parcel’s assessment may not exceed the reasonable cost for the proportional special benefit conferred to that parcel. A special benefit is a particular and distinct benefit over and above general benefits conferred on property located within the assessment district. Article XIID and the Implementation Act further provides that only special benefits are assessable and the City must separate the general benefits from the special benefits. They also require that publicly owned properties which specifically benefit from the improvements be assessed.

B. GENERAL BENEFIT ANALYSIS

The improvements described in Section II B of this Report are for the special benefit, enhancement and use of properties within the District. However, the City CRT was constructed as a portion of a much larger regional trail that will extend from the City of Oceanside to the north to the City of San Diego to the south. Residents and property owners located in each of the cities along the trail will receive a special benefit from the construction and maintenance of the trail within their city. Residents from each of these cities will have an opportunity to use the entire trail upon completion including the portion in Solana Beach which creates a general benefit.

Additionally, included among the different property types in the City are timeshare units. Though individuals may purchase and “own” their timeshare unit, their ownership rights are limited and temporary (typically one week per year.) Owners of timeshare units have an opportunity to use the CRT while vacationing in the City. Due to the limited ownership time-frame of timeshare owners, their special benefit is limited and thus considered as part of the general benefit similar to the general benefit to the public at large.

The general benefit portion of the assessment has been determined by looking at each participating city’s trail length as a factor of the entire trail. The City of Solana Beach’s portion of the CRT is 1.7 miles compared to the entire proposed trail length of 44.0 miles. Comparing the length of the City CRT to the total length of the CRT results in a general benefit of 3.86%. Engineering also determined that timeshares add an additional 2.0%

general benefit impact. For rounding purposes after adding the two components (3.86% + 2.0%) the general benefit is considered to be 6.0% overall to the public at large. The budget has been allocated to parcels based on their special benefit share. In addition, the City is paying 100% of the electricity costs, totaling \$29,000, for the District through funds available from other sources resulting in over 30% of the costs paid directly by the City.

C. SPECIAL BENEFIT ANALYSIS

Each of the proposed improvements and the associated costs and assessments within the District has been reviewed, identified and allocated based on special benefit pursuant to the provisions of Article XIID, the Implementation Act, and the Streets and Highways Code Section 22573.

Proper maintenance and operation of the City CRT landscaping, hardscape, open space and public lighting provides special benefit to adjacent properties by providing community character, security, safety and vitality. Additionally, one of the purposes of the trail is to facilitate alternative transportation opportunities in order to reduce air pollution and vehicular traffic congestion which provide special benefit to the properties within the District.

TRAIL AND LANDSCAPING SPECIAL BENEFIT

Landscaping and appurtenant facilities, if well maintained, provide beautification, shade and enhancement of the desirability of the surroundings, and therefore increase property values. Specifically, they provide a sense of ownership and a common theme in the community providing aesthetic appeal, recreational and health opportunities and increased desirability of properties.

PUBLIC LIGHTING SPECIAL BENEFIT

The operation, maintenance and servicing of public lighting along and adjacent to the City CRT provide safety and security to properties along City CRT specifically as follows:

- Improved security, deterrence of crime and aid to police and fire protection.
- Reduced vandalism and damage to the improvements and property.
- Increased business activity to the coastal community during nighttime hours.

D. ASSESSMENT METHODOLOGY

To establish the special benefit to the individual lots or parcels within the District, an Equivalent Benefit Unit system based on land use is used along with a Zone Factor based on geographic proximity to the City CRT.

EQUIVALENT BENEFIT UNITS

Each parcel of land is assigned an Equivalent Benefit Unit in proportion to the estimated special benefit the parcel receives relative to other parcels within the District. The single family detached (“SFD”) residential property has been selected as the basic unit for calculating assessments; therefore, a SFD residential parcel equals one Equivalent Benefit Unit (“EBU”).

The EBU method of apportioning benefit is typically seen as the most appropriate and equitable assessment methodology for districts formed under the 1972 Act, as the benefit to each parcel from the improvements are apportioned as a function of land use type, size and development. A methodology has been developed to relate all other land uses to the SFD residential as described below.

EBU APPLICATION BY LAND USE:

SINGLE-FAMILY RESIDENTIAL — This land use is defined as a fully subdivided residential parcel in which a tract map has been approved and recorded. This land use is assessed 1.0 EBU per lot or parcel. This is the base value that all other land use types are compared and weighted against (i.e. Equivalent Benefit Unit or EBU).

RESIDENTIAL CONDOMINIUM — This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the property with individual unit ownership. This land use is assessed 1.0 EBU per dwelling unit.

MULTI-FAMILY RESIDENTIAL — This land use is defined as a fully subdivided residential parcel that has more than one residential unit developed on the property not available for individual unit ownership. This land use is assessed 0.75 EBU per dwelling unit.

PLANNED-RESIDENTIAL DEVELOPMENT — This land use is defined as any property not fully subdivided with a specific number of proposed residential lots or dwelling units to be developed on the parcel. This land use type is assessed at 1.0 EBU per planned (proposed) residential lot or dwelling unit.

COMMERCIAL/INDUSTRIAL — This land use is defined as property developed for either commercial or industrial use. This land use type is assessed at 1.0 EBU per parcel.

VACANT SINGLE-FAMILY RESIDENTIAL — This land use is defined as property currently zoned for single-family detached residential development, but a tentative or final tract map has not been submitted and/or approved. This land use is assessed at 1.0 EBU per parcel.

VACANT MULTI-FAMILY RESIDENTIAL — This land use is defined as property currently zoned for multi-family residential development, but a tentative or final tract map has not been submitted and/or approved. This land use is assessed at 0.75 EBU per parcel.

VACANT COMMERCIAL/INDUSTRIAL — This land use is defined as property currently zoned for either commercial or industrial use. This land use is assessed at 1.0 EBU per parcel.

EXEMPT PARCELS — This land use identifies properties that are not assessed and are assigned 0.0 EBU. This land use classification may include, but is not limited, to lots or parcels identified as public streets and other roadways (typically not assigned an APN by the County); dedicated public easements, open space areas and right-of-ways including greenbelts and parkways; utility right-of-ways; common areas, sliver parcels and bifurcated lots or any other property that can not be developed; park properties and other publicly owned properties that are part of the District improvements or that have little or no improvement value. These types of parcels are considered to receive little or no benefit from the improvements and are therefore exempted from assessment.

PUBLIC OWNED PARCELS — This land use identifies properties that are not assessed and are assigned 0.0 EBU. This land use classification includes other typically non-assessed parcels that are not considered exempt parcels and may include, but is not limited, to lots or parcels identified as schools, government owned buildings, fire and police stations, and administration offices. These types of properties are considered to receive little special benefit from the improvements and any benefit that they may receive is considered to be part of the City’s general benefit contribution to the District.

ZONE FACTOR

The District was divided into three zones based on the proximity of parcels in location to the City CRT. Properties located the closest to the trail will receive a greater special benefit as compared to those parcels the farthest away. In order to calculate this into the assessment a factor is applied to each parcel according to the following Zone location.

ZONE 1 PROPERTIES – This Zone is defined as properties located adjacent to or within a few blocks of the City CRT improvements. This includes all properties that are generally located east of Acacia and Sierra Avenue and west of Rios Avenue. Parcels located in this zone use the EBU amounts derived above based on land use and then multiplied by a proximity factor of three (3).

ZONE 2 PROPERTIES – This Zone is defined as properties located close to the improvements but not adjacent to the City CRT or properties defined as Zone 1 Properties. This includes all properties that are generally located west of Acacia Avenue and also those properties located east of Rios Avenue and west of Interstate-5. Parcels located in this zone use the EBU amounts derived above based on land use and then multiplied by a proximity factor of two (2).

ZONE 3 PROPERTIES – This Zone is defined as properties located the furthest away from the City CRT improvements. This includes all properties that are located east of Interstate-5. Parcels located in this zone use the EBU amounts derived above based on land use and then multiplied by a proximity factor of 0.5.

The following table summarizes the EBU and Zone Factors based on land use.

Table 2

**CITY OF SOLANA BEACH
COASTAL RAIL TRAIL MAINTENANCE DISTRICT
EQUIVALENT BENEFIT UNITS AND ZONE FACTOR BY LAND USE**

Land Use Description	Equivalent Benefit Units (EBUs)	Per	Zone 1 Multiplier	Zone 2 Multiplier	Zone 3 Multiplier	No. of EBUs for Property in Zone 1	No. of EBUs for Property in Zone 2	No. of EBUs for Property in Zone 3
Single Family Residential	1.00	Lot or Parcel	3.00	2.00	0.50	3.00	2.00	0.50
Residential Condominium	1.00	Dwelling Unit	3.00	2.00	0.50	3.00	2.00	0.50
Multi-Family Residential	0.75	Dwelling Unit	3.00	2.00	0.50	2.25	1.50	0.38
		Lot or Dwelling						
Planned Residential Development	1.00	Unit	3.00	2.00	0.50	3.00	2.00	0.50
Commercial/Industrial	1.00	Parcel	3.00	2.00	0.50	3.00	2.00	0.50
Vacant Single Family Residential	1.00	Parcel	3.00	2.00	0.50	3.00	2.00	0.50
Vacant Multi-Family Residential	0.75	Parcel	3.00	2.00	0.50	2.25	1.50	0.38
Vacant Commercial/Industrial	1.00	Parcel	3.00	2.00	0.50	3.00	2.00	0.50
		1 week of						
Timeshare Units	0.00	ownership	3.00	2.00	0.50	0.00	0.00	0.00
Exempt Parcels	0.00	Parcel	3.00	2.00	0.50	0.00	0.00	0.00
Public Owned Parcels	0.00	Parcel	3.00	2.00	0.50	0.00	0.00	0.00

In order to determine the maximum annual assessment rate for each type of land use described above, the following formula is applied:

Applicable EBU * Applicable Zone Factor*Maximum Assessment Rate per 1.0 EBU=Assessment Rate per Unit/Parcel.

E. RATES

Table 3 below shows the maximum assessments rates proposed to be levied in Fiscal Year 2023/2024 by land use. Because the San Diego Consumer Price Index for All Urban Consumers (“CPI-U”) was over 2.00% for 2022 (7.71%), the maximum assessments were increased by 2.00% as allowed for in the assessment range formula discussed below.

Table 3

**CITY OF SOLANA BEACH
COASTAL RAIL TRAIL MAINTENANCE DISTRICT
EQUIVELANT BENEFIT UNITS AND ZONE FACTOR BY LAND USE**

Land Use Description	Per	Base Rate for Zone 1	Base Rate for Zone 2	Base Rate for Zone 3
Single Family Residential	Lot or Parcel	\$24.54	\$16.36	\$4.09
Residential Condominium	Dwelling Unit	\$24.54	\$16.36	\$4.09
Multi-Family Residential	Dwelling Unit	\$18.40	\$12.27	\$3.07
	Lot or Dwelling			
Planned Residential Development	Unit	\$24.54	\$16.36	\$4.09
Commercial/Industrial	Parcel	\$24.54	\$16.36	\$4.09
Vacant Single Family Residential	Parcel	\$24.54	\$16.36	\$4.09
Vacant Multi-Family Residential	Parcel	\$18.40	\$12.27	\$3.07
Vacant Commercial/Industrial	Parcel	\$24.54	\$16.36	\$4.09
	1 week of			
Timeshare Units	ownership	\$0.00	\$0.00	\$0.00
Exempt Parcels	Parcel	\$0.00	\$0.00	\$0.00
Public Owned Parcels	Parcel	\$0.00	\$0.00	\$0.00

F. ASSESSMENT RANGE FORMULA

The purpose of establishing an Assessment Range Formula is to provide for reasonable inflationary increases to the annual assessments without requiring the District to go through an expensive balloting process required by law in order to get a small increase. On July 1, 2007 and each year thereafter, the Maximum Assessment Rate shall be increased by the lesser of Local CPI-U in the San Diego County area or 2.0%. The CPI-U used shall be as determined annually by the Bureau of Labor Statistics beginning with the CPI-U rate increase for 2006.

Beginning in the Fiscal Year 2007/2008 the Maximum Assessment may be increased using the lesser of the increase in the CPI-U from first year levy (the Assessment Range Formula) or 2.0%. This Assessment Rate Formula would be applied every fiscal year thereafter and a new Maximum Assessment will be established to include the allowable increase.

The Maximum Assessment adjusted annually by this formula is not considered an increased assessment. Although the Maximum Assessment will increase each year, the actual assessment will only reflect the necessary budgeted amounts and may remain unchanged. Increases in the budget or an increase in the rate in one year from the prior year will not require a new 218 balloting unless the rate is greater than the Maximum Assessment adjusted to reflect an increase in the CPI-U.

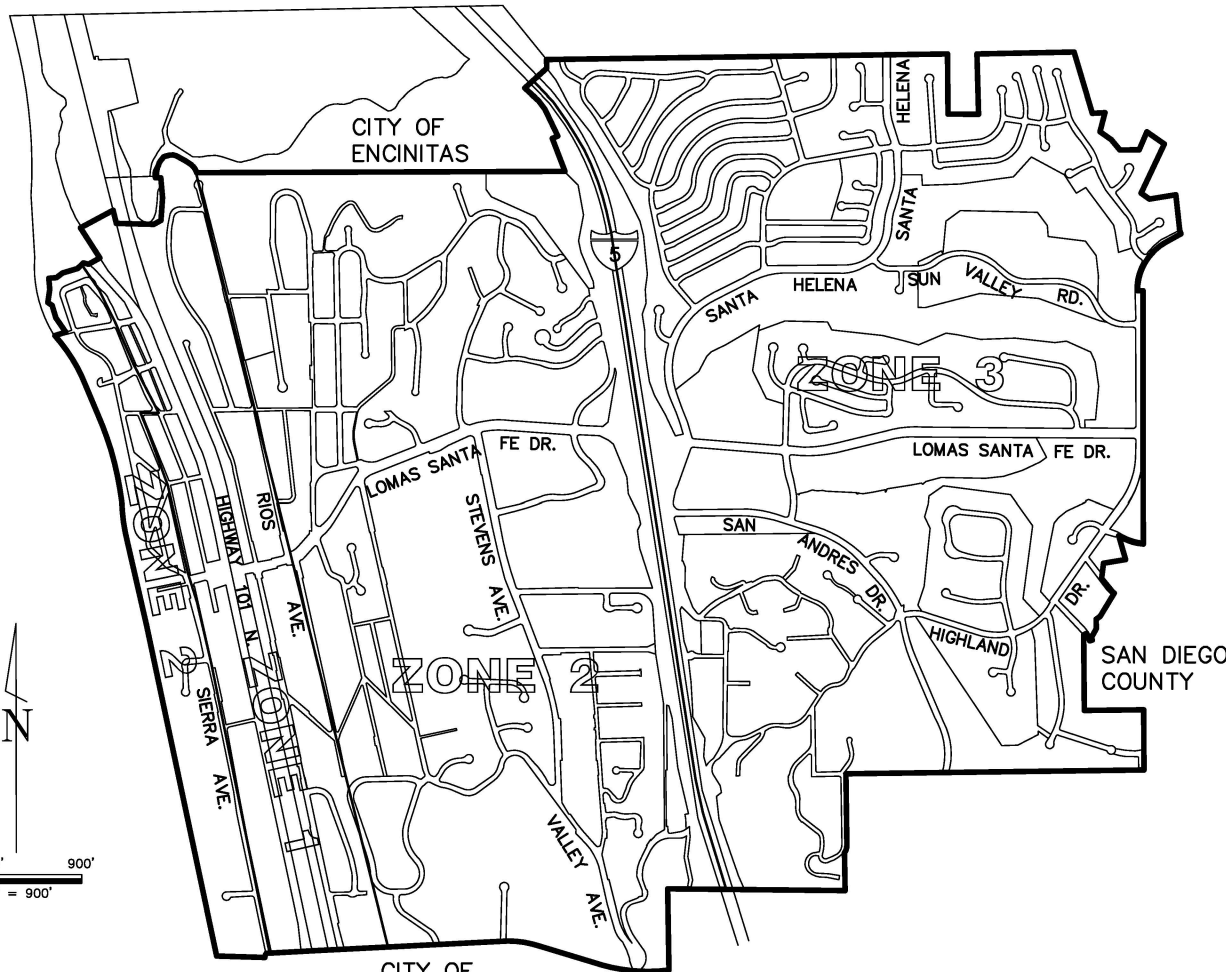
SECTION V. ASSESSMENT ROLL

Parcel identification, for each lot or parcel within the District shall be the parcel as shown on the County Assessor's map for the year in which this Report is prepared.

A listing of parcels assessed within the District, along with the proposed assessment amounts, has been submitted to the City Clerk, under a separate cover, and by reference is made part of this Report. Said listing of parcels to be assessed shall be submitted to the County Auditor/Controller and included on the property tax roll for each parcel in Fiscal Year 2023/2024. If any parcel submitted for collection is identified by the County Auditor/Controller to be an invalid parcel number for the current fiscal year, a corrected parcel number and/or new parcel numbers will be identified and resubmitted to the County Auditor/Controller. The assessment amount to be levied and collected for the resubmitted parcel or parcels shall be based on the method of apportionment and assessment rate approved in this Report. Therefore, if a single parcel has changed to multiple parcels, the assessment amount applied to each of the new parcels shall be recalculated and applied according to the approved method of apportionment and assessment rate rather than a proportionate share of the original assessment.

SECTION VI. ASSESSMENT DIAGRAM

The parcels within the District consist of all lots, parcels and subdivisions of land located in the City. A reduced copy of the boundary map of the area is attached.



FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF SOLANA BEACH THIS _____ DAY OF _____, 2005.

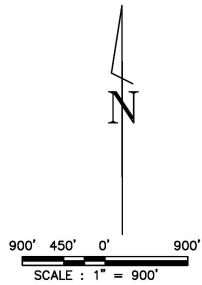
I HEREBY CERTIFY THAT THE WITHIN MAP SHOWING PROPOSED BOUNDARIES OF THE COASTAL RAIL TRAIL MAINTENANCE DISTRICT, CITY OF SOLANA BEACH, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, WAS APPROVED BY THE CITY COUNCIL OF THE CITY OF SOLANA BEACH AT A REGULAR MEETING THEREOF, HELD ON THE _____ DAY OF _____, 2005, BY ITS RESOLUTION NO. _____

CITY CLERK
CITY OF SOLANA BEACH

FILED THIS _____ DAY OF _____, 2005, AT THE HOUR OF _____ O'CLOCK _____ M. IN BOOK _____ OF MAPS OF ASSESSMENT AND COMMUNITY FACILITIES DISTRICTS, AT PAGE(S) _____ AND AS INSTRUMENT NO. _____ IN THE OFFICE OF THE COUNTY RECORDER IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA.

COUNTY RECORDER
COUNTY OF SAN DIEGO
STATE OF CALIFORNIA

NOTE: FOR PARTICULARS OF THE LINES AND DIMENSIONS OF ASSESSOR'S PARCELS, REFERENCE IS MADE TO THE MAPS OF THE SAN DIEGO COUNTY ASSESSOR OF SAN DIEGO COUNTY RECORDS, WHICH MAPS SHALL GOVERN FOR ALL DETAILS RELATING THERETO.



CITY OF
DEL MAR

CITY OF
SAN DIEGO

SAN DIEGO
COUNTY

KOPPEL & GRUBER
PUBLIC FINANCE

334 Via Vera Cruz
Suite 256
San Marcos, California 92078
Phone (760) 510-0290 Fax (760) 510-0288

PROPOSED BOUNDARY MAP OF COASTAL RAIL TRAIL MAINTENANCE DISTRICT

CITY OF SOLANA BEACH
COUNTY OF SAN DIEGO
STATE OF CALIFORNIA

CITY OF SOLANA BEACH

**CITY OF SOLANA BEACH
COASTAL RAIL TRAIL MAINTENANCE DISTRICT**

**Engineer's Report
Fiscal Year 2023/2024**

The undersigned respectfully submits the enclosed Report as directed by City Council.

Report Submitted By:



By: _____
Scott Koppel
Koppel & Gruber Public Finance

By: _____
Mohammad Sammak



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Finance
SUBJECT: **City Council Consideration of Resolution 2023-055 Approving a Professional Services Agreement with Davis Farr LLP for Audit Services**

BACKGROUND:

The City hires an independent auditor to examine the City's financial records at the close of each fiscal year to assure the public of accountability. The objective of the audit is to verify that all financial transactions have been properly handled and recorded in compliance with legal restrictions and applicable accounting practices and procedures and that they accurately represent the financial stewardship of the public officials who have been entrusted with these affairs.

The action before the Council is to consider adopting Resolution 2023-055 (Attachment 1) approving a professional services agreement with Davis Farr LLP to provide audit services for an initial term of five (5) years with two (2) one-year optional extensions.

DISCUSSION:

Staff issued a Request for Proposals (RFP) for professional audit services on March 6, 2023, with a response deadline of April 3, 2023. Staff requested the proposals be submitted in two parts, a technical proposal and a cost proposal.

The Technical Proposal

The purpose of the Technical Proposal was to demonstrate the qualifications, competence, and capacity of the firms seeking to provide independent audit services to the City, in conformity with the requirements of the RFP. The Technical Proposal requested that firms address the qualifications of their organization and of the particular

COUNCIL ACTION:

staff to be assigned to the engagement. The Technical Proposal also was to specify an audit approach that will meet the RFP requirements.

The Technical Proposal requested the firms address all the following points in the order outlined in the RFP (excluding any cost information which should only be included in the Cost Proposal section):

1. License to Practice in California
2. Independence (from the City of Solana Beach)
3. Firm Qualifications and Experience
4. Partner, Supervisory and Staff Qualifications and Experience
5. Similar Engagements with Other Government Entities
6. Specific Audit Approach
7. Identification of Anticipated Potential Audit Problems

The Cost Proposal

The Cost Proposal included an all-inclusive maximum price that contained all pricing information relative to performing the audit engagement as described in the Request for Proposal. The total all-inclusive maximum price is to contain all direct and indirect costs including all out-of-pocket expenses.

In addition, the Cost Proposal requested a separate cost proposal for the City's Single Audit, if required, and the Successor Agency Fund Financials.

Staff issued the RFP by posting it on the California Society of Municipal Finance Officers (CSMFO) website as well as on the City's website. Members of CSMFO include most audit firms that practice in the State of California and work with governmental agencies.

Staff received proposals from the following firms:

- Davis Farr
- The Pun Group

A Staff committee consisting of the Finance Director, Senior Accountant, and the Assistant City Manager reviewed the proposals and ranked the firms based upon the following criteria:

- Thoroughness and understanding of the scope of work: 0-15 points
- Technical experience of the firm and reference responses: 0-30 points

- Qualifications of staff: 0-30 points
- Size and Structure of the firm: 0-15 points
- Sealed cost proposal: 0-10 points

The review team found that both firms were highly qualified. The final selection came down to experience with similar cities within San Diego County and the cost proposal.

The cost summary for each firm was the following:

Audit Firm	Service	Audit Year: FY 2023	Audit Year: FY 2024	Audit Year: FY 2025	Audit Year: FY 2026	Audit Year: FY 2027	2 Option Years
Davis Farr LLP							
	ACFR (incl SA)	\$ 41,000	\$ 42,945	\$ 44,950	\$ 47,000	\$ 47,000	+5% each
	Single Audit (if needed)	3,500	3,500	3,500	3,500	3,500	+0% each
	Total Contract	\$ 44,500	\$ 46,445	\$ 48,450	\$ 50,500	\$ 50,500	
The Pun Group							
	ACFR (incl SA)	\$ 45,000	\$ 46,350	\$ 47,741	\$ 49,173	\$ 50,648	+3% each
	Single Audit (if needed)	5,000	5,150	5,305	5,464	5,628	+3% each
	Total Contract	\$ 50,000	\$ 51,500	\$ 53,046	\$ 54,637	\$ 56,276	

Following completion of the evaluation by the review team, Davis Farr LLP was recommended as the preferred firm with whom to engage in this Agreement.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The total costs for all audit services for FY 2022/23 through FY 2026/27, with two one-year optional extensions, are presented below. The total contract is not to exceed \$240,395. The proposed FY 2023/24 and FY 2024/25 Budget will include \$90,945 to cover the costs of the first two years of audit services.

Audit Firm	Service	Audit Year: FY 2023	Audit Year: FY 2024	Audit Year: FY 2025	Audit Year: FY 2026	Audit Year: FY 2027	2 Option Years
Davis Farr LLP							
	ACFR	\$ 38,900	\$ 40,845	\$ 42,850	\$ 44,900	\$ 44,900	+5% each
	Successor Agency	2,100	2,100	2,100	2,100	2,100	+0% each
	Single Audit (if needed)	3,500	3,500	3,500	3,500	3,500	+0% each
	Total Contract	\$ 44,500	\$ 46,445	\$ 48,450	\$ 50,500	\$ 50,500	

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments / modifications.
- Do not approve Staff recommendation.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-055 approving a five-year professional services agreement with Davis Farr LLP for audit services (with two one-year options to extend).

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-055

RESOLUTION 2023-055

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH DAVIS FARR LLP FOR PROFESSIONAL AUDIT SERVICES

WHEREAS, the City of Solana Beach wants to ensure accuracy and the accountability of the financial statements of the City; and

WHEREAS, a qualified independent auditor is needed to review the City's financial records, procedures and the actions of the Finance Staff for accuracy and compliance with legal and other restrictions; and

WHEREAS, a qualified independent auditor is needed to prepare the financial statements in accordance with generally accepted accounting principles; and

WHEREAS, Staff has conducted a Request for Proposals and received proposals from two firms; and

WHEREAS, after reviewing the proposals and holding interviews, Staff has determined that Davis Farr LLP is the most qualified audit firm for this contract.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council authorizes the City Manager to execute a five-year agreement with Davis Farr LLP not to exceed \$240,395, for audit services for the Fiscal Years 2022/23 through FY 2026/27.
3. That the City Council authorizes the City Manager to extend the agreement for up to two additional years at the City's option.

PASSED AND ADOPTED this 10th day of May 2023, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Deputy Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: City Clerk's Office
SUBJECT: **Consideration of Resolution 2023-057 – Annual Deputy Mayor Appointment Guidelines**

BACKGROUND:

Until December 2020, the annual appointment of a Deputy Mayor had been determined under guidelines established by Resolution 1996-017 (Attachment 1), which provided for the annual rotation of both the Mayor and Deputy Mayor. With the transition to district elections beginning in November 2020, the Council now consists of an elected Mayor and four electoral district seats. Therefore, the only annual appointment to address is that of the Deputy Mayor. Updated guidelines have been established in Resolution 2023-057 (Attachment 2) outlining procedures for the rotation of the Deputy Mayor. It states that the City Council shall appoint a Deputy Mayor at the December City Council Meeting on an annual basis. The Deputy Mayor shall be selected by a majority vote of not less than three members of the City Council.

This item is before City Council to consider approval of Resolution 2023-057 amending the appointment guidelines of the annual Deputy Mayor.

DISCUSSION:

In November 2020, the election of the Mayor and of District 1 and District 3 Councilmembers took place, and in November 2022, District 2 and District 4 Councilmembers were elected. The seating of Councilmembers at the dais is in the following order seated next to the Mayor: District 1, District 3, District 2, and District 4. Council may consider their selection of Deputy Mayor based on seating order as well as other factors.

Resolution 2023-057 provides for some general guidelines for making an appointment of the Deputy Mayor. These guidelines may include term, duties, selection considerations,

CITY COUNCIL ACTION:

and the requirement of a majority vote of the City Council. The following selection guidelines for consideration are outlined in Resolution 2023-057:

5. Selection of the Deputy Mayor

- a. Each Councilmember has a specified position in the rotation sequence based on their electoral district. These districts are seated in the following sequence: District 1, District 3, District 2, District 4. Districts 1 and 3 are elected at the same election, whereas Districts 2 and 4 are elected at the next election. In any given year, the first person seated after the Mayor is typically selected as Deputy Mayor, subject to a majority vote.
 - i. In non-election years, the presiding Deputy Mayor typically moves to the end of the rotation sequence on the dais and the remaining three Councilmembers move forward in their current order.
 - ii. In election years, the newly elected, re-elected, or appointed Councilmembers are seated at the end of the dais in the sequence as stated above.
 - iii. After the Council has been seated, the City Council will proceed with appointing a Deputy Mayor.
- b. If an appointment is made to fill a mid-term vacancy, the newly appointed Councilmember will be seated in the vacant seat. If that vacancy was the current Deputy Mayor, the Council may determine the experience of the appointed member or move this position to the end of the dais.
- c. A Councilmember may decline to serve as Deputy Mayor. In this case, the office would pass to the next Councilmember in the dais seating sequence, pursuant to a majority vote.
- d. If a member accepts a shared term of at least six months as Deputy Mayor, that term shall be deemed a full term as Deputy Mayor.
- e. If a Deputy Mayor is not able to complete their term as Deputy Mayor, and a member is called upon to fill in for the remainder of the term and serves longer than six months, this Deputy Mayor may not be considered to have served a full term. The member called upon under such a situation may be allowed to continue serving as Deputy Mayor for the next full term, subject to a majority vote.
- f. The Council may choose to appoint a person to the position of Deputy Mayor based on factors other than those set forth in this resolution.

CEQA COMPLIANCE STATEMENT: N/A

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation and adopt the annual Deputy Mayor Appointment Guidelines.

- Approve Staff recommendation with alternative amendments/modifications to the Deputy Mayor guidelines for appointment.
- Do not approve Staff recommendation.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council review and consider adoption of Resolution 2023-057 updating guidelines for the annual appointment of the Deputy Mayor.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachment:

1. Resolution 1996-017
2. Resolution 2023-057

RESOLUTION NO. 96-17

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOLANA BEACH, CALIFORNIA, ESTABLISHING POLICIES
REGARDING APPOINTMENT OF MAYOR AND DEPUTY MAYOR**

WHEREAS, the City Council is authorized and directed by Government Code Section 36801 to meet after a general municipal election and choose one of its number as mayor and one of its number as mayor pro tempore; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Solana Beach to establish policies regarding the appointment of mayor and mayor pro tempore.

NOW, THEREFORE, the City Council of the City of Solana Beach California, resolves as follows:

1. The City Council shall appoint a mayor and mayor pro tempore on an annual basis. The appointment shall be made at the first City Council meeting of December. The mayor and mayor pro tempore shall serve until their successor is appointed.
2. The mayor and mayor pro tempore shall be selected by the affirmative vote of not less than three members of the City Council.
3. The mayor pro tempore may be referred to as the deputy mayor.
4. When selecting the mayor and mayor pro tempore, the Council shall use the following criteria:
 - a. The deputy mayor shall have first priority to serve as mayor.
 - b. To the extent possible, each member shall be given the opportunity to serve as deputy mayor and then mayor.
 - c. The position of finish for each member at their last election will be an important factor in choosing between members who each have served as mayor or between members who have not previously served as mayor.
 - d. The first place finisher in each election shall have the opportunity to serve a full year term as mayor.

- e. Any member may share their term as mayor with any other member. Priority would be given to those who have not served, or if all have served, priority would be given to the member with the least total terms as mayor.
 - f. If a member accepts a shared term of at least six months as mayor, that shall be deemed a full term as mayor. However, if due to an incapacity a mayor is not able to fulfill a term, a member who is called upon to fill less than six months of the remainder of another member's term as mayor shall not be considered to have served a full term as mayor. The member called upon under such a situation shall be allowed to continue serving as mayor the next full term.
 - g. A person may decline an appointment, but shall lose eligibility unless the person subsequently regains eligibility as a result of re-election. A person who declines to accept a shared term as mayor shall not lose any eligibility.
 - h. The Council may choose to appoint a person to the position of mayor or deputy mayor based on factors other than those set forth in this resolution.
5. This resolution shall supersede all prior resolutions concerning this matter.


PASSED, APPROVED, AND ADOPTED by the City Council of the City of Solana Beach, California, at a regular meeting held on the 5th day of February, 1996, by the following vote:

AYES: Councilmembers - Campbell, Dodson, Kellejian, Renteria, Tompkins

NOES: Councilmembers - None

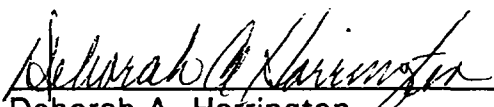
ABSTAIN: Councilmembers - None

ABSENT: Councilmembers - None



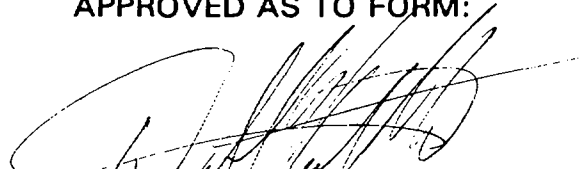
Marion B. Dodson, Mayor

ATTEST:



Deborah A. Harrington
City Clerk

APPROVED AS TO FORM:



Daniel S. Hentschke
City Attorney

RESOLUTION 2023-057

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ESTABLISHING GUIDELINES REGARDING APPOINTMENT OF THE DEPUTY MAYOR

WHEREAS, the City Council is authorized and directed by Government Code Section 36801 to meet after a general municipal election and choose one of its members as Deputy Mayor; and

WHEREAS, the City of Solana Beach has historically made an appointment of Deputy Mayor on an annual basis; and

WHEREAS, the City of Solana Beach refers to the Mayor Pro Tempore as the Deputy Mayor; and

WHEREAS, the City Council has determined that it is in the best interest of the City of Solana Beach to establish guidelines regarding the appointment of the Deputy Mayor; and

WHEREAS, starting in November 2020, the election of District 1 and District 3 took place, and in November 2022 District 2 and District 4 were elected. The seating at the dais is in the following order: District 1, District 3, District 2, and District 4; and

WHEREAS, the Deputy Mayor is appointed by the City Council for a one-year term at a December City Council meeting. In an election year, it will occur at a meeting following the declaration of the election results for a general municipal election. (Gov. Code§ 36801.); and

WHEREAS, to be eligible for appointment as Deputy Mayor, a Councilmember ideally would have completed at least one year of his or her current term on the Council. Experience as a Councilmember will assist those who are selected to serve as Deputy Mayor, and that it is in the City's best interest that these selections be made in a manner that acclimates the Deputy Mayor to the roll and task prior to assuming the respective office; and

WHEREAS, the City Council wishes to amend the selection process of the Deputy Mayor as was adopted per Resolution 1996-17, since an elected Mayor would no longer be included, as well as to consider the electoral districts.

NOW, THEREFORE, the City Council of the City of Solana Beach California, resolves as follows:

1. The mayor pro tempore shall be referred to as the Deputy Mayor.

2. The City Council shall appoint a Deputy Mayor on an annual basis.
3. The Deputy Mayor shall be selected by a majority vote of the City Council, or not less than three members of the City Council.
4. In the absence of the Mayor, the Deputy Mayor shall serve and perform the functions of the Mayor. If both the Mayor and Deputy Mayor are absent from a City Council meeting, the Councilmembers present shall select a Councilmember from those present to perform the functions of Mayor at that meeting.
5. Selection of the Deputy Mayor:
 - a. Each Councilmember has a specified position in the rotation sequence based on their electoral district. These districts are seated in the following sequence: District 1, District 3, District 2, District 4. Districts 1 and 3 are elected at the same election, whereas Districts 2 and 4 are elected at the next election. In any given year, the first person seated after the Mayor is typically selected as Deputy Mayor, subject to a majority vote.
 - i. In non-election years, the presiding Deputy Mayor typically moves to the end of the rotation sequence on the dais and the remaining three Councilmembers move forward in their current order.
 - ii. In election years, the newly elected, re-elected, or appointed Councilmembers are seated at the end of the dais in the sequence as stated above.
 - iii. After the Council has been seated, the City Council will proceed with appointing a Deputy Mayor.
 - b. If an appointment is made to fill a mid-term vacancy, the newly appointed Councilmember will be seated in the vacant seat. If that vacancy was the current Deputy Mayor, the Council may determine the experience of the appointed member or move this position to the end of the dais.
 - c. A Councilmember may decline to serve as Deputy Mayor. In this case, the office would pass to the next Councilmember in the dais seating sequence, pursuant to a majority vote.
 - d. If a member accepts a shared term of at least six months as Deputy Mayor, that term shall be deemed a full term as Deputy Mayor.
 - e. If a Deputy Mayor is not able to complete their term as Deputy Mayor, and a member is called upon to fill in for the remainder of the term and serves longer than six months, this Deputy Mayor may not be considered to have served a full term. The member called upon under such a situation may be allowed to continue serving as Deputy Mayor for the next full term, subject to a majority vote.
 - f. The Council may choose to appoint a person to the position of Deputy Mayor based on factors other than those set forth in this resolution.
6. To the extent possible, each Councilmember shall be given the opportunity to serve as Deputy Mayor.

7. This resolution shall supersede all prior resolutions concerning this matter.

PASSED AND ADOPTED this 10th day of May 2023, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolution 2023-059 Awarding a Construction Contract for the Sewer & Storm Drain Rehabilitation Project**

BACKGROUND:

The Capital Improvement Program (CIP) budget makes annual appropriations to maintain, repair and replace sewer and storm drain facilities throughout the City. The Engineering and Public Works Staff have been performing regular condition assessments of the sewer system by visual inspection and by evaluation of the system with closed circuit televising (CCTV). Staff performs a similar assessment (visual inspection and CCTV evaluation) of the City's Storm Drain system. These assessments identify need repairs to both systems that are prioritized for rehabilitation by various repair and rehabilitation methods, including in-situ lining process.

Staff prepared plans, specifications and a cost estimate for rehabilitation and reconstruction of several sewer and storm drain pipelines throughout the City and advertised the project through the competitive bidding process. The City received four construction bids for the Sewer & Storm Drain Rehabilitation Project, Bid 2023-04. The four bids were opened by the City Clerk on April 18, 2023. The bid results are summarized in Table 1 on the next page.

This item is before the City Council to consider adoption of Resolution 2023-059 (Attachment 1) that would award a construction contract to Southwest Pipeline & Trenchless Corporation, the lowest responsive and responsible bidder, to rehabilitate existing sewer and storm drain facilities in the City.

CITY COUNCIL ACTION:

DISCUSSION:

Every year, the City Council allocates funds into the City's CIP for sewer and storm drain repairs and replacements. A summary of this year's project is as follows:

Sewer Rehabilitation and Construction

- Rehabilitate approximately 1,077 lineal feet of 6" sewer pipe and 3,106 lineal feet of 8" sewer pipe throughout the City, including 48 sewer lateral connections.
- Construct three sewer clean-outs at inaccessible damaged dead-ends.
- Replace six sewer lateral connections that compromise the City's main pipeline.
- Cap one abandoned sewer lateral that has roots intruding into the main.

Storm Drain Rehabilitation and Construction

- Rehabilitate approximately 1,647 lineal feet of circular and elliptical Corrugated Metal Pipes (CMP) throughout the City.
- Replace a deteriorated catch basin on Highland Drive, west side of Interstate 5.
- Replace a deteriorated pipe and curb inlet in the cul-de-sac portion of Barbara Avenue, south of Patty Hill Drive.
- Install a catch basin at the northeast corner of South Granados Avenue and Lirio Street.

This Project was advertised for construction bids on March 8, 2023. The City received four bid proposals for the Project, Bid 2023-04. On April 18, 2023 at 2:30 p.m., the City Clerk opened the bids. The bids are summarized below in Table 1:

Table 1: Bid Results

Contractors	Base Bid
Southwest Pipeline and Trenchless Corporation	\$ 649,634
NuLine Technologies	\$ 698,261
Insituform Technologies	\$1,060,198
Nor Cal Pipeline Services	\$ 1,186,359

The lowest bid submitted by Southwest Pipeline was found to be complete and responsive to the bid specifications. Southwest Pipeline successfully completed a pipeline rehabilitation project for the City in 2021. Staff is recommending that Southwest Pipeline and Trenchless Corporation be awarded the construction contract. The estimated contract duration is 90 working days (18 weeks) and it is anticipated that the Project will begin in June and be completed in September 2023.

CEQA COMPLIANCE STATEMENT:

The Project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(b) of the State CEQA Guidelines.

FISCAL IMPACT:

The Fiscal Year (FY) 2022/23 Capital Improvement Program budget includes \$500,000 for Sanitary Sewer Pipeline Replacement and \$300,000 for Storm Drain Improvements.

The Table 2 below lists the base bid amounts and recommended contingencies of approximately 15%:

Table 2: Base Bid Project Costs

	Sewer	Storm Drain	Total
Base Bid	\$310,832	\$338,802	\$649,634
Contingency	\$47,000	\$51,000	\$98,000
Construction Budget	\$357,832	\$389,802	\$747,634

The sewer component is within the \$500,000 CIP Budget. The storm drain component of the project exceeds the \$300,000 CIP Budget, for which Staff is requesting an additional appropriation of \$89,802 from the General Fund for the Storm Drain Improvements.

WORK PLAN:

Major Storm Drain Improvements are included in Capital Projects under Environmental Sustainability. Sewer system maintenance is not mentioned in the Work Plan; however, it is consistent with the Environmental Sustainability section of the Work Plan.

OPTIONS:

- Adopt Staff recommendations and award the construction contract.
- Postpone contract award and provide direction to Staff.
- Reject construction bids and provide alternative direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-059:

1. Awarding the construction contract to Southwest Pipeline and Trenchless Corporation, in the amount of \$649,634, for the Sewer & Storm Drain Rehabilitation Project, Bid 2023-04.

2. Approving an amount of \$98,000 for construction contingency.
3. Authorizing the City Manager to execute the construction contract on behalf of the City.
4. Authorizing the City Manager to approve cumulative change orders up to the construction contingency amount.
5. Authorizing an appropriation of \$89,802 from the General Fund for the Storm Drain Improvements associated with the project.
6. Authorizing the City Treasurer to amend the Fiscal Year 2022/23 Adopted Budget accordingly.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution No. 2023-059

RESOLUTION 2023-059

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, AWARDING A CONSTRUCTION CONTRACT TO SOUTHWEST PIPELINE AND TRENCHLESS CORPORATION FOR THE SEWER & STORM DRAIN REHABILITATION PROJECT

WHEREAS, the current Fiscal Year (FY) 2022/23 Capital Improvement Program (CIP) budget includes funding for sanitary sewer and storm drain facilities repairs, rehabilitation and replacements; and

WHEREAS, the City has performed sewer and storm drain pipeline condition assessments and determined pipelines to be rehabilitated or replaced to improve system reliability; and

WHEREAS, on April 18, 2023, four bids for the Sewer & Storm Drain Rehabilitation Project, Bid 2023-04, were received and publicly opened by the City Clerk. At that time, it was determined that Southwest Pipeline and Trenchless Corporation was the apparent low bidder with a construction estimate of \$649,634; and

WHEREAS, Staff recommends a construction contingency of approximately 15%, in the amount of \$98,000, for unanticipated extra work.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitations are true and correct.
2. That the City Council awards the construction contract to Southwest Pipeline and Trenchless Corporation, in the amount of \$649,634, for the 2023 Sewer Pipeline Replacements, Bid 2023-04.
3. That the City Council approves an amount of \$98,000 for construction contingency.
4. That the City Council authorizes the City Manager to execute the construction contract on behalf of the City.
5. That the City Council authorizes the City Manager to approve cumulative change orders up to the construction contingency amount.
6. That the City Council authorizes an appropriation of \$89,802 from General Funds for the Storm Drain Improvements associated with the project.

7. That the City Council authorizes the City Treasurer to amend the Fiscal Year 2022/23 Adopted Budget accordingly.

PASSED AND ADOPTED this 10th day of May 2023, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Finance Department
SUBJECT: **City Council Consideration of Resolution 2023-056 Approving a Professional Services Agreement with HDL Coren & Cone for Property Tax Consulting Services for Fiscal Year 2023/24 through FY 2027/28.**

BACKGROUND:

Property tax is the City's number one source of revenue. Typically, the City contracts for property tax consulting services on an annual basis. These services provide the City with expert analysis of our property tax base. The City is provided with quarterly and annual reports which are used to keep apprised of trends in the statistics that impact property tax revenue and to assist the City with both annual and mid-year budget adjustments.

This item is before the City Council for the consideration of Resolution 2023-056 (Attachment 1) which would authorize the City Manager to execute a contract for Professional Services with HDL Coren & Cone (HDL), for a five-year agreement for an amount not to exceed \$91,191, for Property Tax Consulting Services for Fiscal Year (FY) 2023/24 through FY 2027/28 with two additional one-year options to extend.

DISCUSSION:

HDL currently provides ongoing services to over 250 California agencies. The company maintains annual property tax records for San Diego County back to 1990. HDL's experienced team has worked with a number of key county staff and is thoroughly familiar with county property tax procedures in California.

Specific advantages that HDL possesses to perform the services for the City of Solana Beach include:

COUNCIL ACTION:

- Maintenance of property tax data for 44 California counties, including all agencies in those counties. The size of the database plus a sophisticated computer system uniquely qualifies HDL to provide the most comprehensive property tax analysis available in California.
- HDL's audit team has developed specialized databases and audit techniques and is thoroughly familiar with the County of San Diego. This familiarity, and excellent working relationships with County departments, will allow Solana Beach to recover all misallocated property tax revenue in a timely manner.
- Service team comprised of individuals with extensive experience in property tax assessment, administration, auditing, economic development and financial management. All the firm's key personnel have worked in or with public agencies and thoroughly understand their challenges and needs. This ensures prompt and knowledgeable response to inquiries and providing relevant and timely information.
- Solana Beach staff is given access to the firm's web-based property tax software which affords city staff a user-friendly tool for parcel look-up and will display parcel ownership, valuation, sales and building/land characteristic information and links with the County GIS maps.

Along with the compilation of quarterly and annual data, HDL provides auditing services to ensure that the City is receiving the proper allocation from property tax revenue. If the results of their audits do not produce additional property tax revenue to the City, HDL receives no additional income. However, if the audit conducted by HDL results in additional property tax revenue to the City, then HDL would receive 25% of the net tax revenues recovered for the City over the period allowable by State statute (current year and 3 prior lien date years).

The annual fee for annual and quarterly Property Tax analysis reporting is \$14,990 payable quarterly for FY2023/24 and increases annually based on the California Consumer Price Index (CCPI) for all items as determined by the California Department of Industrial Relations as measured February to February by the California All Urban Consumers index not to exceed 4% per year. Estimated fees for services being requested are as follows with CCPI not to exceed 4% per year:

Service	FY 2023/24	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	2 Option Years
Property Tax Analysis estimate						
Quarter 1	\$ 3,747.50	\$ 3,897.40	\$ 4,053.30	\$ 4,215.43	\$ 4,384.04	+4% each
Quarter 2	3,747.50	3,897.40	4,053.30	4,215.43	4,384.04	+4% each
Quarter 3	3,747.50	3,897.40	4,053.30	4,215.43	4,384.04	+4% each
Quarter 4	3,747.50	3,897.40	4,053.30	4,215.43	4,384.04	+4% each
Audit Services Estimate						
(25% of Net Tax)	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	+0% each
Total Contract	16,990.00	17,589.60	18,213.18	18,861.71	19,536.18	

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The Fiscal Year 2023/24 & 2024/25 Biennial Proposed Budget will include a total of \$34,580 for this contract.

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation.
- Do not approve Staff recommendation.
- Provide direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-056 authorizing the City Manager to execute a Professional Services Agreement with HDL Coren & Cone, in an amount not to exceed \$91,191, for Property Tax Consulting Services for a Five-Year Agreement for Fiscal Year (FY) 2023/24 through FY 2027/28 with two additional one-year options to extend.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachment:

1. Resolution 2023-056

RESOLUTION 2023-056

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HDL COREN & CONE, A CALIFORNIA CORPORATION FOR PROPERTY TAX CONSULTING SERVICES

WHEREAS, the City annually contracts for expert property tax consulting services; and

WHEREAS, Staff desires to enter into a multi-year contract for these on-going property tax consulting services; and

WHEREAS, City Staff is proposing to enter into a five-year professional services agreement with HDL Coren & Cone with options to extend for two additional one-year periods.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council authorizes the City Manager to enter into a Professional Services Agreement with HDL Coren & Cone, in an amount not to exceed \$91,191, for Property Tax Consulting Services for Fiscal Years 2023/24 through FY 2027/28 with two additional one-year options to extend.

PASSED AND ADOPTED this 10th day of May 2023, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Engineering Department
SUBJECT: **City Council Consideration of Resolution 2023-060 - List of Projects for Fiscal Year 2023/24 to Receive Road Maintenance Rehabilitation Account Funding as Required by Senate Bill (SB) 1**

BACKGROUND:

On April 28, 2017, Governor Brown signed Senate Bill (SB) 1 (Beall, Chapter 5, Statutes of 2017), which is known as the Road Repair and Accountability Act of 2017. To address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system, SB 1 increased per gallon fuel excise taxes, increased diesel fuel sales taxes and vehicle registration fees and provided for inflationary adjustments to tax rates in future years.

Beginning November 1, 2017, the State Controller (Controller) started depositing various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding is apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032(h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.

SB 1 emphasizes the importance of accountability and transparency in the delivery of California's transportation programs. Therefore, to be eligible for RMRA funding, the statute requires cities and counties to provide basic annual RMRA project reporting to the California Transportation Commission (Commission). One of the reporting requirements is that all projects proposed to receive SB 1 funding must be included in a city/county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting.

This item is before the City Council for the consideration of Resolution 2023-060 (Attachment 1) which would authorize Staff to establish a project list for the 2023 Local

CITY COUNCIL ACTION:

Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account, designating the 2023 Street Maintenance and Repairs Project to receive the funding from this program and to submit to the Commission a list of projects proposed to be funded with an apportionment of RMRA funds. The project list will include only one project, the 2023 Annual Street Maintenance and Repair Project.

DISCUSSION:

Pursuant to Streets and Highway Codes (SHC) Section 2030(a), the objective of the Local Streets and Roads Program is to address deferred maintenance on local streets and roads through the prioritization and delivery of basic road maintenance and rehabilitation projects as well as critical safety projects.

Cities and counties receiving RMRA funds must comply with all relevant federal and state laws, regulations, policies, and procedures. The main requirements for the program are codified in SHC Sections 2034, 2036, 2037, and 2038 and include the following:

- Prior to receiving an apportionment of RMRA funds from the Controller in a fiscal year, a city or county must submit to the Commission a list of projects proposed to be funded with these funds. All projects proposed to receive funding must be included in a city or county budget that is adopted by the applicable city council or county board of supervisors at a regular public meeting [SHC 2034(a)(1)].
- The list of projects must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement [SHC 2034(a)(1)].
- The project list does not limit the flexibility of an eligible city or county to fund projects in accordance with local needs and priorities so long as the projects are consistent with RMRA priorities as outlined in SHC 2030(b) [SHC 2034(a)(1)].
- The initial project list must be submitted to the Commission no later than July 1, 2023, for the Fiscal Year (FY) 2023/24 Local Streets and Roads Funding Program.
- The Commission will report to the Controller the names of the cities and counties that have submitted a list of projects as described in SHC 2034(a)(1) and therefore are eligible to receive an apportionment of RMRA funds for the applicable fiscal year [SHC 2034(a)(2)].
- The Controller, upon receipt of the report from the Commission, shall apportion RMRA funds to eligible cities and counties pursuant to SHC 2032(h) [SHC 2034(a)(2)].
- For each fiscal year in which RMRA funds are received and expended, cities and counties must submit documentation to the Commission that includes a description and location of each completed project, the amount of funds expended on the

project, the completion date, and the estimated useful life of the improvement [SHC 2034(b)].

- A city or county receiving an apportionment of RMRA funds is required to sustain a maintenance of effort (MOE) by spending at least the annual average of its general fund expenditures during the 2009–10, 2010–11, and 2011–12 fiscal years for street, road, and highway purposes from the city’s or county’s general fund [SHC 2036]. Monitoring and enforcement of the maintenance of effort requirement for RMRA funds will be carried out by the Controller.
- A city or county may spend its apportionment of RMRA funds on transportation priorities other than priorities outlined in SHC 2030(b) if the city or county’s average Pavement Condition Index (PCI) meets or exceeds 80 [SHC 2037].
- By July 1, 2023, cities and counties receiving RMRA funds must follow guidelines developed by the California Workforce Development Board (Board) that address participation and investment in, or partnership with, new or existing pre-apprenticeship training programs [SHC 2038].
- Project types that are eligible to receive and use RMRA funding include road maintenance/rehabilitation, safety project, complete streets components and traffic control devices [SHC 2030(b)].

To comply with requirements of SB 1, Staff is proposing to include the RMRA funding for the annual street repair project that repairs and resurfaces streets throughout the City. Since the 2023 Street Maintenance and Repairs Project is expected to be included in the FY 2023/24 Adopted Budget, a new project does not need to be established at this time. In order to be completely transparent and as required by the SB 1 program, Staff is recommending that Council consider Resolution 2023-060 to provide clear documentation as to how the specific project received funding.

CEQA COMPLIANCE STATEMENT:

The annual street repair project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301(c) of the State CEQA Guidelines.

FISCAL IMPACT:

The FY 2023/24 Proposed Budget is expected to include \$1,175,000 for the 2023 Annual Street Maintenance and Repair Project to repair and resurface City streets. The funding includes \$154,000 in Gas Tax Funds, \$315,000 in *TransNet* Funds (including \$90,000 programed for South Acacia Streetscape Project), \$400,000 in Road Repair and Accountability Act (SB 1) Funds of which \$290,000 is currently budgeted with an additional \$110,000 to be appropriated when the construction contract is awarded, and \$306,000 in General Funds. This project will be constructed in late 2023 or early 2024 as part of the FY 2023/24 Proposed Budget.

Based on January 2023 projections, the City is expected to receive \$318,817 in FY 2023/24 as part of the SB 1/RMRA program. Note that these projections were estimates from January 2023 and are subject to change. Although the 2023 Annual Street Maintenance and Repair Project is anticipated to spend more SB 1 funds than expected to receive in upcoming fiscal year, there is a small reserve of SB 1 funds available since previous projects did not spend the entire allocation each year.

WORK PLAN:

This item is consistent with Unprioritized Community Character Issues identified in the 2022-23 Work Plan and is also included in the Draft 2023-24 Work Plan.

OPTIONS:

- Approve Staff recommendation.
- Approve Staff recommendation with alternative amendments or modifications.
- Deny Staff recommendation and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-060:

1. Authorizing the City Engineer to establish a project list for Local Streets and Roads Funding Program Road Maintenance and Rehabilitation Account FY 2023/24 revenues and designates the 2023 Annual Street Maintenance and Repair Project, as identified in the City's FY 2023/24 Capital Improvement Program list, to receive the SB 1 funding. It is anticipated that the designated project will rehabilitate the pavement on portions of Lomas Santa Fe Drive and several residential streets including North Acacia Avenue from Estrella Street to Cliff Street, South Nardo Avenue from El Sueno to Corto Street, Patty Hill Drive from Barbara Avenue to North Granados Avenue, and the easterly portion of Via Mil Cumbres. It is also anticipated that the designated project is estimated to be completed by February 2024 and will have an estimated useful life of approximately 15 years.
2. Authorizing the City Engineer to submit the project list to the California Transportation Commission for the 2023/24 Local Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-060

RESOLUTION 2023-060

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ESTABLISHING A PROJECT LIST FOR THE FISCAL YEAR 2023/24 LOCAL STREETS AND ROADS FUNDING PROGRAM AND AUTHORIZING THE CITY ENGINEER TO SUBMIT THE LIST TO THE CALIFORNIA TRANSPORTATION COMMITTEE

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017), was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of the City of Solana Beach are aware of the projects proposed for funding in the City and which projects have been completed each fiscal year; and

WHEREAS, the City of Solana Beach must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Solana Beach will receive an estimated \$318,817 in RMRA funding in FY 2023/24 from SB 1; and

WHEREAS, this is the seventh year in which the City is receiving SB 1 funding, which will enable Solana Beach to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into the City's transportation priorities and the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate, through overlays, slurry seals and digouts, portions of at least seven streets, throughout the City this year and many similar projects into the future; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in good condition and this revenue

will help the City increase the overall quality of the road system and over the next decade will help upgrade and improve the conditions of City streets and roads; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive benefits within the City and throughout the state.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by, the City Council of the City of Solana Beach, California, as follows:

1. The foregoing recitals are true and correct.
2. That the City Council authorizes the City Engineer to establish a project list for Local Streets and Roads Funding Program Road Maintenance and Rehabilitation Account FY 2023/24 revenues and designates the 2023 Annual Street Maintenance and Repair Project, as identified in the City's FY 2023/24 Capital Improvement Program list, to receive the SB 1 funding. It is anticipated that the designated project will rehabilitate the pavement on portions of Lomas Santa Fe Drive and several residential streets including North Acacia Avenue from Estrella Street to Cliff Street, South Nardo Avenue from El Sueno to Corto Street, Patty Hill Drive from Barbara Avenue to North Granados Avenue, and the easterly portion of Via Mil Cumbres. It is also anticipated that the designated project is estimated to be completed by February 2024 and will have an estimated useful life of approximately 15 years.
3. That the City Council authorizes the City Engineer to submit the project list to the California Transportation Commission for the 2023/24 Local Streets and Roads Funding Program using funds from the Road Maintenance and Rehabilitation Account.

PASSED AND ADOPTED this 10th day of May 2023, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Public Works Department
SUBJECT: **City Council Consideration of Resolution 2023-062 Awarding an Agreement for Traffic Signal and Safety Lighting Maintenance with Yunex Traffic, Inc.**

BACKGROUND:

The City of Solana Beach owns and operates 16 traffic signals and coordinates the operation of four additional signals with Caltrans and the City of Del Mar. The maintenance of these traffic signals is provided by a service provider under an annual service contract. The contract with the current service provider will expire in June 2023 with no additional extensions. In March 2023, Staff issued a Request for Bids (RFB) via an electronic bid site to solicit proposals from firms qualified to provide maintenance, repairs and installation of the City's safety lighting, traffic signals, and other traffic signal operational related equipment. One proposal was received by the closing date of April 18, 2023.

This item is before the City Council for the consideration of Resolution 2023-062 (Attachment 1) that would authorize the City Manager to execute a Professional Services Agreement (PSA) with Yunex Traffic, Inc. (Yunex), for one year with an option to extend the PSA for four additional one-year terms for City-wide traffic and safety lighting maintenance services for \$32,669.72 per fiscal year for a five-year total of \$163,348.60.

In addition, Staff is recommending a one-time increase in compensation of \$114,255 for FY 2023/24 only for traffic signal upgrades, as detailed in Table 2 below. For FY 2023/24, the total contract amount would be \$146,924.72 (\$32,669.72 + \$114,255.00), and for the entire duration of the five-year contract, the not-to-exceed amount would be \$277,603.60 (163,348.60 + 114,255.00).

CITY COUNCIL ACTION:

DISCUSSION:

The PSA with Yunex provides for on-going scheduled traffic signal service, as-needed traffic signal repair and replacement of signal head lights, controllers and other equipment as scheduled by City Staff. This contract includes line items for additional work such as replacement of controller boxes, repairs and replacement of loop detectors, and modifications to the traffic signal software. These annual costs were requested in the RFB and are shown in Table 1 below.

**Table 1
Traffic Signal & Safety Lighting Maintenance
Annual Contract Amount**

Item description	Amount
Yearly Maintenance	\$16,669.72
As-Needed Emergency Services	\$16,000.00
Total:	\$32,669.72

In October 2021, the City hired STC Traffic, Inc. (STC) to prepare a Traffic Signal Assessment Report. The report documents and evaluates the existing traffic signal system for potential deficiencies, provides recommendations for maintenance, and replacement or upgrades to field infrastructure. The report consists of three phases and is meant to serve as a guide for identifying projects and budgeting prioritization. Phase 1 details immediate improvements, Phase 2 details near term improvements and Phase 3 lists ultimate improvements. Staff incorporated the Phase 1 improvements into the RFB and received a proposal for these improvements from Yunex as shown in Table 2 below. In a consultation with the City’s on-call Traffic Engineering consultant, the proposal is consistent with industry standards. Staff is recommending that the City include Phase 1 into the PSA with Yunex for FY 2023/24 for a total, not to exceed amount, of \$146,924.72 for Traffic Signal Maintenance and Phase 1 Immediate Improvements.

**Table 2
Phase 1: FY 2023/24 Only
Immediate Traffic Signal Infrastructure Improvements**

Item description	Amount
Traffic Signal Assessment Report: Phase 1 Improvements	\$58,500
Replace Signal Casings with Retroreflective Yellow Borders	\$43,200
Furnish & Install Regulatory Signs	\$10,860
Replace all batteries on Mid-Block Pedestrian Crossings	\$1,695
Total:	\$114,255

Yunex is very familiar with the City's traffic signal system, Yunex has been the City's service provider for a number of years and Staff is pleased with their performance. Staff is recommending that Yunex perform the City-wide traffic signal maintenance services for the upcoming annual service contract. The PSA would include Phase 1 Immediate Improvements as recommended by City Staff and STC Traffic, Inc.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

The Traffic Signal Maintenance and Repair PSA with Yunex is for an amount not to exceed \$32,669.72 per year, with an option to extend the PSA for four additional one-year terms, at the City's discretion, with a total not-to-exceed amount of \$163,348.60. Sufficient funding for this PSA will be included in the Biennial FY 2023/24 – 2024/25 Budget and future budgets.

Staff is also recommending that a one-time increase, in the amount of \$114,255, be added to the agreement amount for FY 2023/24. The additional amount will cover the Phase 1 Immediate Improvements. Costs associated with Traffic Signal Maintenance are eligible for Gas Tax expenditure. Staff is seeking Council's authorization for using revenue from City's 2023/24 Gas Tax annual allocation to cover the cost of this increased maintenance effort.

The total five-year contract not-to-exceed amount is \$277,603.60 (163,348.60 + 114,255.00).

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation.
- Deny Staff recommendation and provide direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council consider:

1. Adoption of Resolution 2023-062:

- a. Authorizing the City Manager to execute a Professional Services Agreement with Yunex Traffic, Inc., in an amount of \$16,669.72 per year for annual maintenance service, and \$16,000 per year for unforeseen as-needed repairs, for a total not to exceed amount of \$32,669.72 per year, for Citywide Traffic Signal and Safety Lighting Maintenance.
- b. Authorizing the City Manager to approve a one-time expenditure in the amount of \$114,255 for Fiscal Year 2023/24, for Traffic Signal Phase 1 Immediate Improvements.
- c. Authorizing the City Manager to extend the agreement for up to four additional one-year terms, at the City's option.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-062

RESOLUTION 2023-062

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH YUNEX TRAFFIC, INC., FOR TRAFFIC SIGNAL AND SAFETY LIGHTING MAINTENANCE, AS-NEEDED REPAIRS, AND TRAFFIC SIGNAL UPGRADES.

WHEREAS, in March 2023, Staff issued a Request for Bids (RFB) via an electronic bid site to solicit proposals from firms qualified to provide maintenance, repairs and installation of the City's safety lighting, traffic signals, and other traffic signal operational related equipment; and

WHEREAS, only one bid was received by the closing date of April 18, 2023; and

WHEREAS, in addition to the bid submitted by Yunex Traffic, Inc. (Yunex), in the amount of \$16,669.72 for traffic signal and safety lighting maintenance, the bid submitted by Yunex included \$114,255 for completion of Phase 1 of the Traffic Signal Assessment Report as identified in the bid documents; and

WHEREAS, the bid documents include an option to extend the Professional Services Agreement for four additional one-year terms, at the City's discretion; and

WHEREAS, Staff recommends an amount of \$16,000 per year for as-needed repairs.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the foregoing recitations are true and correct.
2. That the City Council authorizes the City Manager to execute a Professional Services Agreement with Yunex Traffic, Inc., in an amount of \$16,669.72 per year for annual maintenance service, and \$16,000 per year for unforeseen as-needed repairs, for a total not to exceed amount of \$32,669.72 per year, for Citywide Traffic Signal and Safety Lighting Maintenance.
3. That the City Council authorizes the City Manager to approve a one-time expenditure in the amount of \$114,255 for Fiscal Year 2023/24, for Traffic Signal Phase 1 Immediate Improvements.

4. That the City Council authorizes the City Manager to extend the agreement up to four additional one-year terms for a five-year contract not-to-exceed amount of \$277,603.60.

PASSED AND ADOPTED this 10th day of May 2023, at a regularly scheduled meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: City Manager's Department
SUBJECT: **Solid Waste Rate Review – Consideration of Resolution 2023–061 Authorizing the City to Proceed with Proposition 218 Public Noticing and Majority Protest Voting Procedures**

BACKGROUND:

The City of Solana Beach (City) has a Franchise Agreement (Agreement) with EDCO Waste and Recycling Services (EDCO) to provide residential and commercial solid waste and recycling collection services. Under the terms of the Agreement, EDCO may request a rate review annually to adjust the amount charged for providing services. The Agreement contains specific language regarding the rate review methodology. Rates may only be increased due to tipping fee (landfill disposal) and cost of living (CPI) increases on the base rate. The City is a member of the Regional Solid Waste Association (RSWA) that regulates the tipping fee for its member agencies. The proposed tipping fee and CPI increases are reviewed and approved by RSWA before being submitted to the City. City Staff then reviews the rate tables submitted by EDCO and, if appropriate, brings rate requests before the City Council for consideration.

This item is before City Council to consider approving Resolution 2023–061 authorizing the City to proceed with the proper Proposition 218 noticing and majority protest voting procedures including setting a Public Hearing to disclose any protest votes for the solid waste rate increases on June 28, 2023.

DISCUSSION:

EDCO has submitted a rate review adjustment request for Fiscal Year (FY) 2023/24. The CPI increased 6.927% for the period from December 2021 to December 2022. Under the current Agreement, any annual increase for CPI is to be capped at 4.0%.

COUNCIL ACTION:

Therefore, only a 4.0% increase is applied to current rates after franchise fees, disposal fees are deducted from the current gross rate. This is the second straight year that the CPI cap was utilized, ultimately saving the residents and businesses money through a lower rate increase as a result of the structure of the Franchise Agreement. In addition, as negotiated in the most recent amendment to the RSWA agreement with EDCO, there is a disposal rate (tipping fee) freeze for FY 2023/24, further resulting in lower rates for our community.

For FY 2023/24, the proposed EDCO rate for residential services would increase from \$27.59 to \$28.48 per month (not including the National Pollutant Discharge Elimination System 'NPDES' fee) and EDCO's commercial rate for the most common service (3-yard bin picked up 1 time per week) will increase from \$117.56 to \$119.77 (not including the NPDES fee).

In addition, to comply with SB 1383, the State's new organics recycling law, the City Council must consider an incremental increase in commercial organic collection rates that will vary for each customer, based upon service levels needed. The current commercial organics rate for a 65-gallon cart, serviced once per week, is \$94.60 per month. The proposed commercial organics rate for the same level of service would increase to \$98.38 per month.

The full rate review package can be found in Attachment 2 including the Commercial Commingled Organics rates proposed for the fiscal year. These requests must go through Proposition 218 noticing requirements, which Staff and EDCO have initiated. Residential and commercial customers will receive notification through the mail on the proposed rate increases and will have a chance to submit a protest vote if they oppose. The protest outcome will be revealed during the Public Hearing at the City Council meeting on June 28, 2023.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

There is no fiscal impact to the City for the Proposition 218 noticing. These costs are paid for by the customers and will be reflected as a separate line item on the first bill clearly identifying the charge as the Proposition 218 noticing fee.

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation
- Do not approve Staff recommendation
- Provide alternative direction to Staff

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023–061 setting the Solid Waste Rate Review Public Hearing protest vote for June 28, 2023.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Resolution 2023 – 061
2. EDCO Rate Review Packet

RESOLUTION 2023 – 061

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ESTABLISHING A PUBLIC HEARING DATE TO DISCLOSE ANY PROTEST VOTES FOR THE PROPOSED FISCAL YEAR 2023/2024 SOLID WASTE RATE INCREASES

WHEREAS, the City of Solana Beach (City) entered into a Franchise Agreement (Agreement) with EDCO Waste and Recycling Services (EDCO) to provide solid waste and recycling collection services; and

WHEREAS, under the terms of the Agreement, EDCO may request a rate review annually to adjust the amount charged for providing services; and

WHEREAS, EDCO has submitted a rate review adjustment request for Fiscal Year 2023/2024; and

WHEREAS, the rate review request must go through the proper Proposition 218 noticing requirements and majority protest proceedings; and

WHEREAS, the protest hearing be conducted during a Public Hearing at a duly noticed City Council Meeting.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. That the above recitals are all true and correct.
2. That a Public Hearing be conducted to disclose any protest votes at the June 28, 2023 regularly scheduled City Council Meeting.

PASSED AND ADOPTED this 10th day of May, 2023, at a regular meeting of the City Council of the City of Solana Beach, California by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

Attachment 1

EDCO

WASTE & RECYCLING SERVICES

March 24, 2023

Mr. Dan King
Assistant City Manager
City of Solana Beach
635 S. Highway 101
Solana Beach, CA 92075

Dear Dan:

The Franchise Agreement between the City of Solana Beach and EDCO allows for annual rate adjustments. Section 8.3 of the Agreement includes the details of the rate adjustment procedures. As outlined, rates may be increased due to changes in landfill tipping fees and increases in the Los Angeles-Anaheim Consumer Price Index (CPI). EDCO is requesting an allowable rate adjustment based on changes in the CPI only. The effective date of this rate adjustment will be July 1, 2023.

CPI Adjustment

To calculate the CPI portion of the adjustment, the second half of the 2021 index (294.018) was compared to the second half of 2022 index (314.384) which produced a 20.366 point change or 6.927% increase. Under the current franchise agreement, any annual increase is to be capped at 4.0%. Therefore, only a **4.0%** increase is applied to current rates after franchise fees, AB939 and disposal fees are deducted from the current gross rate. A copy of the applicable CPI is attached for your reference.

Rate Summary

The total fee adjustments as outlined above when applied will result in residential rates increasing from \$28.91 per month to \$29.80, an increase of **\$0.89** per month per household for customers using a 96 Gallon Cart. Commercial rates for the most common service (a three cubic yard bin served once weekly) would increase from \$127.81 to \$130.02 or **\$2.21** per month. We propose to implement both residential and commercial rate changes on July 1, 2023.

Please feel free to review these adjustments and let me know if you have any questions or comments.

Sincerely,



Jim Ambroso
General Manager

Attachments

“We’ll Take Care of It”

224 S. Las Posas Road • San Marcos, California 92078
(760) 744-2700 • Fax: (760) 752-8339 • edcodisposal.com • Printed on Recycled Paper

**City of Solana Beach
Multi-Family and Residential Rates
Effective July 1st, 2023**

RSWA Tip Fee 2022	\$ 53.82
RSWA Tip Fee 2023	\$ 53.82
Change	\$ 0.00
% Change - Tip Fee	0.00%

CPI Consumer Price Index 12/31/2021	294.0
CPI Consumer Price Index 12/31/2022	314.4
Change	20.4
% Change - CPI	6.93%
Cap %	4.00%

Description	Frequency per Week	Rates 7.1.2022						Rate Adjustments effective 7.1.23				Rates 7.1.2023							
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	4.00% Net Operating Expense	0.00% Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	NPDES	Customer Total with NPDES
Residential Rates (Including Organics)																			
Solid Waste Service (1 cart)	96 gal	\$ 20.09	\$ 4.74	\$ 2.76	\$ 27.59	\$ 1.32	\$ 28.91	\$ 0.80	\$ -	\$ 0.09	\$ 0.89	\$ 20.89	\$ 4.74	\$ 2.85	\$ 28.48	\$ 1.32	\$ 29.80		
	64 gal	\$ 20.09	\$ 4.74	\$ 2.76	\$ 27.59	\$ 0.88	\$ 28.47	\$ 0.80	\$ -	\$ 0.09	\$ 0.89	\$ 20.89	\$ 4.74	\$ 2.85	\$ 28.48	\$ 0.88	\$ 29.36		
	35 gal	\$ 20.09	\$ 4.74	\$ 2.76	\$ 27.59	\$ 0.44	\$ 28.03	\$ 0.80	\$ -	\$ 0.09	\$ 0.89	\$ 20.89	\$ 4.74	\$ 2.85	\$ 28.48	\$ 0.44	\$ 28.92		
Recycling Service (1 cart)	96 gal					\$ 1.32	\$ 1.32									\$ 1.32	\$ 1.32		
	64 gal					\$ 0.88	\$ 0.88									\$ 0.88	\$ 0.88		
	35 gal					\$ 0.44	\$ 0.44									\$ 0.44	\$ 0.44		
Extra Cart	96 gal	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 1.32	\$ 4.76	\$ 0.12	\$ -	\$ 0.01	\$ 0.13	\$ 3.22	\$ -	\$ 0.35	\$ 3.57	\$ 1.32	\$ 4.89		
	64 gal	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 0.88	\$ 4.32	\$ 0.12	\$ -	\$ 0.01	\$ 0.13	\$ 3.22	\$ -	\$ 0.35	\$ 3.57	\$ 0.88	\$ 4.45		
	35 gal	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 0.44	\$ 3.88	\$ 0.12	\$ -	\$ 0.01	\$ 0.13	\$ 3.22	\$ -	\$ 0.35	\$ 3.57	\$ 0.44	\$ 4.01		

Rolloff Rates

Haul Rate	\$ 259.18	\$ -	\$ 28.80	\$ 287.98	\$ 287.98	\$ 10.37	\$ -	\$ 1.15	\$ 11.52	\$ 269.55	\$ -	\$ 29.95	\$ 299.50	\$ 299.50
Disposal Fee per Ton - Trash	\$ -	\$ 53.82	\$ 5.97	\$ 59.79	\$ 59.79	\$ -	\$ 0.00	\$ -	\$ 0.00	\$ -	\$ 53.82	\$ 5.97	\$ 59.79	\$ 59.79
Disposal Fee per Ton - CDI (New)	\$ -	\$ 82.00	\$ 9.11	\$ 91.11	\$ 91.11	\$ -	\$ 7.00	\$ 0.78	\$ 7.78	\$ -	\$ 89.00	\$ 9.89	\$ 98.89	\$ 98.89

OTHER FEES:

Bin Exchange	\$ 41.41	\$ -	\$ 4.60	\$ 46.01	\$ 46.01	\$ 1.66	\$ -	\$ 0.18	\$ 1.84	\$ 43.07	\$ -	\$ 4.78	\$ 47.85	\$ 47.85
Lock Fees	\$ 8.79	\$ -	\$ 0.98	\$ 9.77	\$ 9.77	\$ 0.35	\$ -	\$ 0.04	\$ 0.39	\$ 9.14	\$ -	\$ 1.02	\$ 10.16	\$ 10.16
Pull Out Fees					\$ -									\$ -
16' - 50' per bin, per number of service days	\$ 3.99	\$ -	\$ 0.44	\$ 4.43	\$ 4.43	\$ 0.16	\$ -	\$ 0.02	\$ 0.18	\$ 4.15	\$ -	\$ 0.46	\$ 4.61	\$ 4.61
51' or more per bin, per number of service days	\$ 5.41	\$ -	\$ 0.60	\$ 6.01	\$ 6.01	\$ 0.22	\$ -	\$ 0.02	\$ 0.24	\$ 5.63	\$ -	\$ 0.62	\$ 6.25	\$ 6.25
Reinstate Fee:	\$ 25.89	\$ -	\$ 2.88	\$ 28.77	\$ 28.77	\$ 1.04	\$ -	\$ 0.12	\$ 1.16	\$ 26.93	\$ -	\$ 3.00	\$ 29.93	\$ 29.93
Late Fee: Minimum \$3 charge on any delinquent account	\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ 3.00					\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ 3.00
Bulky Items	\$ 29.07	\$ 9.88	\$ 4.33	\$ 43.28	\$ 43.28	\$ 1.16	\$ -	\$ 0.13	\$ 1.29	\$ 30.23	\$ 9.88	\$ 4.46	\$ 44.57	\$ 44.57
Each Addtl Bulky Item	\$ 3.94	\$ 1.34	\$ 0.59	\$ 5.87	\$ 5.87	\$ 0.16	\$ -	\$ 0.02	\$ 0.18	\$ 4.10	\$ 1.34	\$ 0.61	\$ 6.05	\$ 6.05
Recycling Contamination Fee	\$ 33.38	\$ 9.88	\$ 4.80	\$ 48.06	\$ 48.06	\$ 1.34	\$ -	\$ 0.15	\$ 1.49	\$ 34.72	\$ 9.88	\$ 4.95	\$ 49.55	\$ 49.55
Overage Fee	\$ 33.28	\$ 9.88	\$ 4.79	\$ 47.95	\$ 47.95	\$ 1.33	\$ -	\$ 0.15	\$ 1.48	\$ 34.61	\$ 9.88	\$ 4.94	\$ 49.43	\$ 49.43
Cart Delivery Fee	\$ 15.53	\$ -	\$ 1.73	\$ 17.26	\$ 17.26	\$ 0.62	\$ -	\$ 0.07	\$ 0.69	\$ 16.15	\$ -	\$ 1.80	\$ 17.95	\$ 17.95
Extra Pickup All Bin Sizes	\$ 38.93	\$ -	\$ 4.33	\$ 43.26	\$ 43.26	\$ 1.56	\$ -	\$ 0.17	\$ 1.73	\$ 40.49	\$ -	\$ 4.50	\$ 44.99	\$ 44.99

**City of Solana Beach
Multi-Family and Residential Rates
Effective July 1st, 2023**

RSWA Tip Fee 2022	\$ 53.82
RSWA Tip Fee 2023	\$ 53.82
Change	\$ 0.00
% Change - Tip Fee	0.00%

CPI Consumer Price Index 12/31/2021	294.0
CPI Consumer Price Index 12/31/2022	314.4
Change	20.4
% Change - CPI	6.93%
Cap %	4.00%

Description	Frequency per Week	Rates 7.1.2022						Rate Adjustments effective 7.1.23				Rates 7.1.2023							
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES		Customer Total with NPDES	4.00%		0.00%		Franchise Fee 10.0%	Customer Total w/o NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES		Customer Total with NPDES
					Operating Expense	Disposal Component		Operating Expense	Disposal Component	Operating Expense	Disposal Component						Operating Expense	Disposal Component	
Commercial Multi- Family Rates																			
Commercial - Two Yard Bin																			
	1	\$ 39.33	\$ 29.51	\$ 7.64	\$ 76.48	\$ 5.56	\$ 82.04	\$ 1.57	\$ -	\$ 0.17	\$ 1.74	\$ 40.90	\$ 29.51	\$ 7.81	\$ 78.22	\$ 5.56	\$ 83.78		
	2	\$ 62.73	\$ 59.00	\$ 13.52	\$ 135.25	\$ 11.12	\$ 146.37	\$ 2.51	\$ -	\$ 0.28	\$ 2.79	\$ 65.24	\$ 59.00	\$ 13.80	\$ 138.04	\$ 11.12	\$ 149.16		
	3	\$ 68.71	\$ 88.50	\$ 17.47	\$ 174.68	\$ 16.68	\$ 191.36	\$ 2.75	\$ -	\$ 0.31	\$ 3.06	\$ 71.46	\$ 88.50	\$ 17.78	\$ 177.74	\$ 16.68	\$ 194.42		
	4	\$ 86.33	\$ 118.03	\$ 22.70	\$ 227.06	\$ 22.24	\$ 249.30	\$ 3.45	\$ -	\$ 0.38	\$ 3.83	\$ 89.78	\$ 118.03	\$ 23.08	\$ 230.89	\$ 22.24	\$ 253.13		
	5	\$ 103.85	\$ 147.53	\$ 27.93	\$ 279.31	\$ 27.80	\$ 307.11	\$ 4.15	\$ -	\$ 0.46	\$ 4.61	\$ 108.00	\$ 147.53	\$ 28.39	\$ 283.92	\$ 27.80	\$ 311.72		
Commercial - Three Yard Bin																			
	1	\$ 59.05	\$ 44.27	\$ 11.48	\$ 114.80	\$ 8.34	\$ 123.14	\$ 2.36	\$ -	\$ 0.26	\$ 2.62	\$ 61.41	\$ 44.27	\$ 11.74	\$ 117.42	\$ 8.34	\$ 125.76		
	2	\$ 95.94	\$ 88.50	\$ 20.50	\$ 204.94	\$ 16.68	\$ 221.62	\$ 3.84	\$ -	\$ 0.43	\$ 4.27	\$ 99.78	\$ 88.50	\$ 20.93	\$ 209.21	\$ 16.68	\$ 225.89		
	3	\$ 132.83	\$ 132.77	\$ 29.51	\$ 295.11	\$ 25.02	\$ 320.13	\$ 5.31	\$ -	\$ 0.59	\$ 5.90	\$ 138.14	\$ 132.77	\$ 30.10	\$ 301.01	\$ 25.02	\$ 326.03		
	4	\$ 169.66	\$ 177.03	\$ 38.51	\$ 385.20	\$ 33.36	\$ 418.56	\$ 6.79	\$ -	\$ 0.75	\$ 7.54	\$ 176.45	\$ 177.03	\$ 39.26	\$ 392.74	\$ 33.36	\$ 426.10		
	5	\$ 211.18	\$ 221.28	\$ 48.05	\$ 480.51	\$ 41.70	\$ 522.21	\$ 8.45	\$ -	\$ 0.94	\$ 9.39	\$ 219.63	\$ 221.28	\$ 48.99	\$ 489.90	\$ 41.70	\$ 531.60		
Commercial - Four Yard Bin																			
	1	\$ 72.96	\$ 59.00	\$ 14.66	\$ 146.62	\$ 11.12	\$ 157.74	\$ 2.92	\$ -	\$ 0.32	\$ 3.24	\$ 75.88	\$ 59.00	\$ 14.98	\$ 149.86	\$ 11.12	\$ 160.98		
	2	\$ 114.03	\$ 118.02	\$ 25.78	\$ 257.83	\$ 22.24	\$ 280.07	\$ 4.56	\$ -	\$ 0.51	\$ 5.07	\$ 118.59	\$ 118.02	\$ 26.29	\$ 262.90	\$ 22.24	\$ 285.14		
	3	\$ 155.05	\$ 177.03	\$ 36.90	\$ 368.98	\$ 33.36	\$ 402.34	\$ 6.20	\$ -	\$ 0.69	\$ 6.89	\$ 161.25	\$ 177.03	\$ 37.59	\$ 375.87	\$ 33.36	\$ 409.23		
	4	\$ 196.10	\$ 236.04	\$ 48.01	\$ 480.15	\$ 44.48	\$ 524.63	\$ 7.84	\$ -	\$ 0.87	\$ 8.71	\$ 203.94	\$ 236.04	\$ 48.88	\$ 488.86	\$ 44.48	\$ 533.34		
	5	\$ 236.81	\$ 295.04	\$ 59.10	\$ 590.95	\$ 55.60	\$ 646.55	\$ 9.47	\$ -	\$ 1.05	\$ 10.52	\$ 246.28	\$ 295.04	\$ 60.15	\$ 601.47	\$ 55.60	\$ 657.07		
Commercial - Five Yard Bin																			
	1	\$ 86.87	\$ 73.75	\$ 17.84	\$ 178.46	\$ 13.90	\$ 192.36	\$ 3.47	\$ -	\$ 0.39	\$ 3.86	\$ 90.34	\$ 73.75	\$ 18.23	\$ 182.32	\$ 13.90	\$ 196.22		
	2	\$ 133.85	\$ 147.53	\$ 31.26	\$ 312.64	\$ 27.80	\$ 340.44	\$ 5.35	\$ -	\$ 0.59	\$ 5.94	\$ 139.20	\$ 147.53	\$ 31.85	\$ 318.58	\$ 27.80	\$ 346.38		
	3	\$ 181.64	\$ 221.28	\$ 44.77	\$ 447.69	\$ 41.70	\$ 489.39	\$ 7.27	\$ -	\$ 0.81	\$ 8.08	\$ 188.91	\$ 221.28	\$ 45.58	\$ 455.77	\$ 41.70	\$ 497.47		
	4	\$ 227.71	\$ 295.04	\$ 58.08	\$ 580.83	\$ 55.60	\$ 636.43	\$ 9.11	\$ -	\$ 1.01	\$ 10.12	\$ 236.82	\$ 295.04	\$ 59.09	\$ 590.95	\$ 55.60	\$ 646.55		
	5	\$ 274.34	\$ 368.81	\$ 71.47	\$ 714.62	\$ 69.50	\$ 784.12	\$ 10.97	\$ -	\$ 1.22	\$ 12.19	\$ 285.31	\$ 368.81	\$ 72.69	\$ 726.81	\$ 69.50	\$ 796.31		
Muti Family Recycling Rate																			
	1	\$ 1.50	\$ -	\$ 0.17	\$ 1.67	\$ -	\$ 1.67	\$ 0.06	\$ -	\$ 0.01	\$ 0.07	\$ 1.56	\$ -	\$ 0.18	\$ 1.74	\$ -	\$ 1.74		
Commercial Can (1-Trash 1-Recy)																			
	1	\$ 25.37	\$ 14.75	\$ 4.46	\$ 44.58	\$ 3.52	\$ 48.10	\$ 1.01	\$ -	\$ 0.11	\$ 1.12	\$ 26.38	\$ 14.75	\$ 4.57	\$ 45.70	\$ 3.52	\$ 49.22		
	Extra Cart	\$ 1.85	\$ -	\$ 0.21	\$ 2.06	\$ 1.76	\$ 3.82	\$ 0.07	\$ -	\$ 0.01	\$ 0.08	\$ 1.92	\$ -	\$ 0.22	\$ 2.14	\$ 1.76	\$ 3.90		
	2	\$ 21.51	\$ 59.00	\$ 8.93	\$ 89.44	\$ 7.04	\$ 96.48	\$ 0.86	\$ -	\$ 0.10	\$ 0.96	\$ 22.37	\$ 59.00	\$ 9.03	\$ 90.40	\$ 7.04	\$ 97.44		
	Extra Cart	\$ 3.71	\$ -	\$ 0.42	\$ 4.13	\$ 3.52	\$ 7.65	\$ 0.15	\$ -	\$ 0.02	\$ 0.17	\$ 3.86	\$ -	\$ 0.44	\$ 4.30	\$ 3.52	\$ 7.82		
Multi-family Temp Bin(1 wk rental)																			
	1	\$ 47.61	\$ 44.27	\$ 10.22	\$ 102.10	\$ 8.34	\$ 110.44	\$ 1.90	\$ -	\$ 0.21	\$ 2.11	\$ 49.51	\$ 44.27	\$ 10.43	\$ 104.21	\$ 8.34	\$ 112.55		

City of Solana Beach
 Commercial Rates
 Effective July 1st, 2023

RSWA Tip Fee 2022	\$ 53.82
RSWA Tip Fee 2023	\$ 53.82
Change	\$ 0.00
% Change - Tip Fee	0.00%

CPI Consumer Price Index 12/31/2021	294.018
CPI Consumer Price Index 12/31/2022	314.384
Change	20.4
% Change - CPI	6.93%
Cap % 4%	4.00%

Description	Frequency per Week	Rates 7.1.2022						Rate Adjustments effective 7.1.23				Rates 7.1.2023					
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer		Customer Total with NPDES	4.00%	0.00%	Customer		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer		Customer Total with NPDES
					Total w/o NPDES	NPDES				Total w/o NPDES	NPDES				Total w/o NPDES	NPDES	
Commercial Rates - Trash																	
Commercial - Two Yard Bin																	
1		\$ 33.22	\$ 37.49	\$ 7.86	\$ 78.57	\$ 6.83	\$ 85.40	\$ 1.33	\$ -	\$ 0.15	\$ 1.48	\$ 34.55	\$ 37.49	\$ 8.01	\$ 80.05	\$ 6.83	\$ 86.88
2		\$ 57.69	\$ 65.10	\$ 13.65	\$ 136.44	\$ 13.67	\$ 150.11	\$ 2.31	\$ -	\$ 0.26	\$ 2.57	\$ 60.00	\$ 65.10	\$ 13.91	\$ 139.01	\$ 13.67	\$ 152.68
3		\$ 82.01	\$ 92.54	\$ 19.39	\$ 193.94	\$ 20.50	\$ 214.44	\$ 3.28	\$ -	\$ 0.36	\$ 3.64	\$ 85.29	\$ 92.54	\$ 19.75	\$ 197.58	\$ 20.50	\$ 218.08
4		\$ 105.56	\$ 119.09	\$ 24.96	\$ 249.61	\$ 27.34	\$ 276.95	\$ 4.22	\$ -	\$ 0.47	\$ 4.69	\$ 109.78	\$ 119.09	\$ 25.43	\$ 254.30	\$ 27.34	\$ 281.64
5		\$ 130.63	\$ 147.38	\$ 30.89	\$ 308.90	\$ 34.17	\$ 343.07	\$ 5.23	\$ -	\$ 0.58	\$ 5.81	\$ 135.86	\$ 147.38	\$ 31.47	\$ 314.71	\$ 34.17	\$ 348.88
6		\$ 155.02	\$ 174.91	\$ 36.66	\$ 366.59	\$ 41.00	\$ 407.59	\$ 6.20	\$ -	\$ 0.69	\$ 6.89	\$ 161.22	\$ 174.91	\$ 37.35	\$ 373.48	\$ 41.00	\$ 414.48
Commercial - Three Yard Bin																	
1		\$ 49.70	\$ 56.09	\$ 11.77	\$ 117.56	\$ 10.25	\$ 127.81	\$ 1.99	\$ -	\$ 0.22	\$ 2.21	\$ 51.69	\$ 56.09	\$ 11.99	\$ 119.77	\$ 10.25	\$ 130.02
2		\$ 86.23	\$ 97.28	\$ 20.39	\$ 203.90	\$ 20.50	\$ 224.40	\$ 3.45	\$ -	\$ 0.38	\$ 3.83	\$ 89.68	\$ 97.28	\$ 20.77	\$ 207.73	\$ 20.50	\$ 228.23
3		\$ 123.83	\$ 139.72	\$ 29.29	\$ 292.84	\$ 30.75	\$ 323.59	\$ 4.95	\$ -	\$ 0.55	\$ 5.50	\$ 128.78	\$ 139.72	\$ 29.84	\$ 298.34	\$ 30.75	\$ 329.09
4		\$ 159.21	\$ 179.67	\$ 37.65	\$ 376.53	\$ 41.00	\$ 417.53	\$ 6.37	\$ -	\$ 0.71	\$ 7.08	\$ 165.58	\$ 179.67	\$ 38.36	\$ 383.61	\$ 41.00	\$ 424.61
5		\$ 195.66	\$ 220.76	\$ 46.27	\$ 462.69	\$ 51.26	\$ 513.95	\$ 7.83	\$ -	\$ 0.87	\$ 8.70	\$ 203.49	\$ 220.76	\$ 47.14	\$ 471.39	\$ 51.26	\$ 522.65
6		\$ 232.04	\$ 261.83	\$ 54.88	\$ 548.75	\$ 61.51	\$ 610.26	\$ 9.28	\$ -	\$ 1.03	\$ 10.31	\$ 241.32	\$ 261.83	\$ 55.91	\$ 559.06	\$ 61.51	\$ 620.57
Commercial - Four Yard Bin																	
1		\$ 66.08	\$ 74.57	\$ 15.62	\$ 156.27	\$ 13.67	\$ 169.94	\$ 2.64	\$ -	\$ 0.29	\$ 2.93	\$ 68.72	\$ 74.57	\$ 15.91	\$ 159.20	\$ 13.67	\$ 172.87
2		\$ 114.80	\$ 129.52	\$ 27.15	\$ 271.47	\$ 27.34	\$ 298.81	\$ 4.59	\$ -	\$ 0.51	\$ 5.10	\$ 119.39	\$ 129.52	\$ 27.66	\$ 276.57	\$ 27.34	\$ 303.91
3		\$ 163.50	\$ 184.49	\$ 38.66	\$ 386.65	\$ 41.00	\$ 427.65	\$ 6.54	\$ -	\$ 0.73	\$ 7.27	\$ 170.04	\$ 184.49	\$ 39.39	\$ 393.92	\$ 41.00	\$ 434.92
4		\$ 212.09	\$ 239.30	\$ 50.15	\$ 501.54	\$ 54.67	\$ 556.21	\$ 8.48	\$ -	\$ 0.94	\$ 9.42	\$ 220.57	\$ 239.30	\$ 51.09	\$ 510.96	\$ 54.67	\$ 565.63
5		\$ 260.71	\$ 294.15	\$ 61.65	\$ 616.51	\$ 68.34	\$ 684.85	\$ 10.43	\$ -	\$ 1.16	\$ 11.59	\$ 271.14	\$ 294.15	\$ 62.81	\$ 628.10	\$ 68.34	\$ 696.44
6		\$ 309.19	\$ 348.86	\$ 73.13	\$ 731.18	\$ 82.01	\$ 813.19	\$ 12.37	\$ -	\$ 1.37	\$ 13.74	\$ 321.56	\$ 348.86	\$ 74.50	\$ 744.92	\$ 82.01	\$ 826.93
Commercial - Five Yard Bin																	
1		\$ 82.43	\$ 93.01	\$ 19.49	\$ 194.93	\$ 17.09	\$ 212.02	\$ 3.30	\$ -	\$ 0.37	\$ 3.67	\$ 85.73	\$ 93.01	\$ 19.86	\$ 198.60	\$ 17.09	\$ 215.69
2		\$ 143.33	\$ 161.73	\$ 33.89	\$ 338.95	\$ 34.17	\$ 373.12	\$ 5.73	\$ -	\$ 0.64	\$ 6.37	\$ 149.06	\$ 161.73	\$ 34.53	\$ 345.32	\$ 34.17	\$ 379.49
3		\$ 204.20	\$ 230.39	\$ 48.29	\$ 482.88	\$ 51.26	\$ 534.14	\$ 8.17	\$ -	\$ 0.91	\$ 9.08	\$ 212.37	\$ 230.39	\$ 49.20	\$ 491.96	\$ 51.26	\$ 543.22
4		\$ 299.26	\$ 337.68	\$ 70.76	\$ 707.70	\$ 68.34	\$ 776.04	\$ 11.97	\$ -	\$ 1.33	\$ 13.30	\$ 311.23	\$ 337.68	\$ 72.09	\$ 721.00	\$ 68.34	\$ 789.34
5		\$ 325.76	\$ 367.56	\$ 77.04	\$ 770.36	\$ 85.43	\$ 855.79	\$ 13.03	\$ -	\$ 1.45	\$ 14.48	\$ 338.79	\$ 367.56	\$ 78.49	\$ 784.84	\$ 85.43	\$ 870.27
6		\$ 387.05	\$ 436.72	\$ 91.53	\$ 915.30	\$ 102.51	\$ 1,017.81	\$ 15.48	\$ -	\$ 1.72	\$ 17.20	\$ 402.53	\$ 436.72	\$ 93.25	\$ 932.50	\$ 102.51	\$ 1,035.01

City of Solana Beach
Commercial Rates
Effective July 1st, 2023

RSWA Tip Fee 2022	\$ 53.82
RSWA Tip Fee 2023	\$ 53.82
Change	\$ 0.00
% Change - Tip Fee	0.00%

CPI Consumer Price Index 12/31/2021	294.018
CPI Consumer Price Index 12/31/2022	314.384
Change	20.4
% Change - CPI	6.93%
Cap % 4%	4.00%

Description	Frequency per Week	Rates 7.1.2022					Rate Adjustments effective 7.1.23				Rates 7.1.2023						
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Customer Total with NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Customer Total with NPDES		
					NPDES	NPDES				NPDES				NPDES			
Commercial Rates - Trash																	
Commercial Rates - Recycle																	
Recycle - Two Yard Bin																	
1		\$ 42.33	\$ -	\$ 4.70	\$ 47.03	\$ 6.83	\$ 53.86	\$ 1.69	\$ -	\$ 0.19	\$ 1.88	\$ 44.02	\$ -	\$ 4.89	\$ 48.91	\$ 6.83	\$ 55.74
2		\$ 77.52	\$ -	\$ 8.62	\$ 86.14	\$ 13.67	\$ 99.81	\$ 3.10	\$ -	\$ 0.34	\$ 3.44	\$ 80.62	\$ -	\$ 8.96	\$ 89.58	\$ 13.67	\$ 103.25
3		\$ 112.24	\$ -	\$ 12.47	\$ 124.71	\$ 20.50	\$ 145.21	\$ 4.49	\$ -	\$ 0.50	\$ 4.99	\$ 116.73	\$ -	\$ 12.97	\$ 129.70	\$ 20.50	\$ 150.20
4		\$ 146.96	\$ -	\$ 16.34	\$ 163.30	\$ 27.34	\$ 190.64	\$ 5.88	\$ -	\$ 0.65	\$ 6.53	\$ 152.84	\$ -	\$ 16.99	\$ 169.83	\$ 27.34	\$ 197.17
5		\$ 181.68	\$ -	\$ 20.20	\$ 201.88	\$ 34.17	\$ 236.05	\$ 7.27	\$ -	\$ 0.81	\$ 8.08	\$ 188.95	\$ -	\$ 21.01	\$ 209.96	\$ 34.17	\$ 244.13
Recycle - Three Yard Bin																	
1		\$ 51.15	\$ -	\$ 5.68	\$ 56.83	\$ 10.25	\$ 67.08	\$ 2.05	\$ -	\$ 0.23	\$ 2.28	\$ 53.20	\$ -	\$ 5.91	\$ 59.11	\$ 10.25	\$ 69.36
2		\$ 92.82	\$ -	\$ 10.31	\$ 103.13	\$ 20.50	\$ 123.63	\$ 3.71	\$ -	\$ 0.41	\$ 4.12	\$ 96.53	\$ -	\$ 10.72	\$ 107.25	\$ 20.50	\$ 127.75
3		\$ 134.46	\$ -	\$ 14.95	\$ 149.41	\$ 30.75	\$ 180.16	\$ 5.38	\$ -	\$ 0.60	\$ 5.98	\$ 139.84	\$ -	\$ 15.55	\$ 155.39	\$ 30.75	\$ 186.14
4		\$ 176.09	\$ -	\$ 19.58	\$ 195.67	\$ 41.00	\$ 236.67	\$ 7.04	\$ -	\$ 0.78	\$ 7.82	\$ 183.13	\$ -	\$ 20.36	\$ 203.49	\$ 41.00	\$ 244.49
5		\$ 217.76	\$ -	\$ 24.20	\$ 241.96	\$ 51.26	\$ 293.22	\$ 8.71	\$ -	\$ 0.97	\$ 9.68	\$ 226.47	\$ -	\$ 25.17	\$ 251.64	\$ 51.26	\$ 302.90
Recycle - Four Yard Bin																	
1		\$ 56.71	\$ -	\$ 6.30	\$ 63.01	\$ 13.67	\$ 76.68	\$ 2.27	\$ -	\$ 0.25	\$ 2.52	\$ 58.98	\$ -	\$ 6.55	\$ 65.53	\$ 13.67	\$ 79.20
2		\$ 105.31	\$ -	\$ 11.69	\$ 117.00	\$ 27.34	\$ 144.34	\$ 4.21	\$ -	\$ 0.47	\$ 4.68	\$ 109.52	\$ -	\$ 12.16	\$ 121.68	\$ 27.34	\$ 149.02
3		\$ 153.92	\$ -	\$ 17.10	\$ 171.02	\$ 41.00	\$ 212.02	\$ 6.16	\$ -	\$ 0.68	\$ 6.84	\$ 160.08	\$ -	\$ 17.78	\$ 177.86	\$ 41.00	\$ 218.86
4		\$ 202.52	\$ -	\$ 22.50	\$ 225.02	\$ 54.67	\$ 279.69	\$ 8.10	\$ -	\$ 0.90	\$ 9.00	\$ 210.62	\$ -	\$ 23.40	\$ 234.02	\$ 54.67	\$ 288.69
5		\$ 251.12	\$ -	\$ 27.90	\$ 279.02	\$ 68.34	\$ 347.36	\$ 10.04	\$ -	\$ 1.12	\$ 11.16	\$ 261.16	\$ -	\$ 29.02	\$ 290.18	\$ 68.34	\$ 358.52
Recycle - Five Yard Bin																	
1		\$ 63.66	\$ -	\$ 7.07	\$ 70.73	\$ 17.09	\$ 87.82	\$ 2.55	\$ -	\$ 0.28	\$ 2.83	\$ 66.21	\$ -	\$ 7.35	\$ 73.56	\$ 17.09	\$ 90.65
2		\$ 119.20	\$ -	\$ 13.24	\$ 132.44	\$ 34.17	\$ 166.61	\$ 4.77	\$ -	\$ 0.53	\$ 5.30	\$ 123.97	\$ -	\$ 13.77	\$ 137.74	\$ 34.17	\$ 171.91
3		\$ 174.73	\$ -	\$ 19.41	\$ 194.14	\$ 51.26	\$ 245.40	\$ 6.99	\$ -	\$ 0.78	\$ 7.77	\$ 181.72	\$ -	\$ 20.19	\$ 201.91	\$ 51.26	\$ 253.17
4		\$ 230.29	\$ -	\$ 25.58	\$ 255.87	\$ 68.34	\$ 324.21	\$ 9.21	\$ -	\$ 1.02	\$ 10.23	\$ 239.50	\$ -	\$ 26.60	\$ 266.10	\$ 68.34	\$ 334.44
5		\$ 285.82	\$ -	\$ 31.75	\$ 317.57	\$ 85.43	\$ 403.00	\$ 11.43	\$ -	\$ 1.27	\$ 12.70	\$ 297.25	\$ -	\$ 33.02	\$ 330.27	\$ 85.43	\$ 415.70
Commercial Cardboard Recycling																	
2-Yards																	
1 x week		\$ 29.44	\$ -	\$ 3.27	\$ 32.71	\$ 6.83	\$ 39.54	\$ 1.18	\$ -	\$ 0.13	\$ 1.31	\$ 30.62	\$ -	\$ 3.40	\$ 34.02	\$ 6.83	\$ 40.85
3-Yards																	
1 x week		\$ 44.15	\$ -	\$ 4.90	\$ 49.05	\$ 10.25	\$ 59.30	\$ 1.77	\$ -	\$ 0.20	\$ 1.97	\$ 45.92	\$ -	\$ 5.10	\$ 51.02	\$ 10.25	\$ 61.27
4-Yards																	
1 x week		\$ 58.84	\$ -	\$ 6.55	\$ 65.39	\$ 13.67	\$ 79.06	\$ 2.35	\$ -	\$ 0.26	\$ 2.61	\$ 61.19	\$ -	\$ 6.81	\$ 68.00	\$ 13.67	\$ 81.67
5-Yards																	
1 x week		\$ 73.77	\$ -	\$ 8.20	\$ 81.97	\$ 17.09	\$ 99.06	\$ 2.95	\$ -	\$ 0.33	\$ 3.28	\$ 76.72	\$ -	\$ 8.53	\$ 85.25	\$ 17.09	\$ 102.34

City of Solana Beach
Commercial Rates
Effective July 1st, 2023

RSWA Tip Fee 2022	\$ 53.82
RSWA Tip Fee 2023	\$ 53.82
Change	\$ 0.00
% Change - Tip Fee	0.00%

CPI Consumer Price Index 12/31/2021	294.018
CPI Consumer Price Index 12/31/2022	314.384
Change	20.4
% Change - CPI	6.93%
Cap % 4%	4.00%

Description	Frequency per Week	Rates 7.1.2022					Rate Adjustments effective 7.1.23				Rates 7.1.2023							
		Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Customer Total with NPDES	4.00%	0.00%	Customer Total w/o NPDES	Net Operating Expense	Disposal Component	Franchise Fee 10.0%	Customer Total w/o NPDES	Customer Total with NPDES				
					NPDES	NPDES	NPDES	NPDES	NPDES									
Commercial Rates - Trash																		
OTHER FEES:																		
Bin Exchange		\$ 41.41	\$ -	\$ 4.60	\$ 46.01	\$ -	\$ -	\$ 46.01	\$ 1.66	\$ -	\$ 0.18	\$ 1.84	\$ 43.07	\$ -	\$ 4.78	\$ 47.85	\$ -	\$ 47.85
Lock Fees		\$ 8.79	\$ -	\$ 0.98	\$ 9.77	\$ -	\$ -	\$ 9.77	\$ 0.35	\$ -	\$ 0.04	\$ 0.39	\$ 9.14	\$ -	\$ 1.02	\$ 10.16	\$ -	\$ 10.16
Pull Out Fees																		
16' - 50' per bin, per number of service days		\$ 3.99	\$ -	\$ 0.44	\$ 4.43	\$ -	\$ -	\$ 4.43	\$ 0.16	\$ -	\$ 0.02	\$ 0.18	\$ 4.15	\$ -	\$ 0.46	\$ 4.61	\$ -	\$ 4.61
51' or more per bin, per number of service days		\$ 5.41	\$ -	\$ 0.60	\$ 6.01	\$ -	\$ -	\$ 6.01	\$ 0.22	\$ -	\$ 0.02	\$ 0.24	\$ 5.63	\$ -	\$ 0.62	\$ 6.25	\$ -	\$ 6.25
Reinstate Fee:		\$ 25.89	\$ -	\$ 2.88	\$ 28.77	\$ -	\$ -	\$ 28.77	\$ 1.04	\$ -	\$ 0.12	\$ 1.16	\$ 26.93	\$ -	\$ 3.00	\$ 29.93	\$ -	\$ 29.93
Late Fee: Minimum \$3 charge on any delinquent account																		
delinquent account		\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ -	\$ -	\$ 3.00	\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ 2.70	\$ -	\$ 0.30	\$ 3.00	\$ -	\$ 3.00
Bulky Items		\$ 29.07	\$ 9.88	\$ 4.33	\$ 43.28	\$ -	\$ -	\$ 43.28	\$ 1.16	\$ -	\$ 0.13	\$ 1.29	\$ 30.23	\$ 9.88	\$ 4.46	\$ 44.57	\$ -	\$ 44.57
Each Addtl Bulky Item		\$ 3.94	\$ 1.34	\$ 0.59	\$ 5.87	\$ -	\$ -	\$ 5.87	\$ 0.16	\$ -	\$ 0.02	\$ 0.18	\$ 4.10	\$ 1.34	\$ 0.61	\$ 6.05	\$ -	\$ 6.05
Recycling Contamination Fee		\$ 33.38	\$ 9.88	\$ 4.80	\$ 48.06	\$ -	\$ -	\$ 48.06	\$ 1.34	\$ -	\$ 0.15	\$ 1.49	\$ 34.72	\$ 9.88	\$ 4.95	\$ 49.55	\$ -	\$ 49.55
Overage Fee		\$ 33.28	\$ 9.88	\$ 4.79	\$ 47.95	\$ -	\$ -	\$ 47.95	\$ 1.33	\$ -	\$ 0.15	\$ 1.48	\$ 34.61	\$ 9.88	\$ 4.94	\$ 49.43	\$ -	\$ 49.43
Cart Delivery Fee		\$ 15.53	\$ -	\$ 1.73	\$ 17.26	\$ -	\$ -	\$ 17.26	\$ 0.62	\$ -	\$ 0.07	\$ 0.69	\$ 16.15	\$ -	\$ 1.80	\$ 17.95	\$ -	\$ 17.95
Extra Pickup All Bin Sizes		\$ 38.93	\$ -	\$ 4.33	\$ 43.26	\$ -	\$ -	\$ 43.26	\$ 1.56	\$ -	\$ 0.17	\$ 1.73	\$ 40.49	\$ -	\$ 4.50	\$ 44.99	\$ -	\$ 44.99

City of Solana Beach
Commercial Commingled Organics
Effective July 1st, 2023

CPI Consumer Price Index 12/31/2021	294.018
CPI Consumer Price Index 12/31/2022	314.384
Change	20.366
% Change - CPI	6.927%
Cap	4.000%

Current Rate Effective July 1st, 2022

Commercial Commingled Organics

1st Container

Size	Frequency			Extra Pickup
	1	2	3	
Cart (65 gl)	\$ 94.60	\$ 189.18	\$ 283.76	\$ 37.84
Cart (96 gl)	\$ 106.67	\$ 213.36	\$ 320.05	\$ 42.68
2 CY	\$ 173.01	\$ 346.04	\$ 519.04	\$ 69.20

Each Additional Container

Size	Frequency		
	1	2	3
Cart (65 gl)	\$ 89.86	\$ 179.72	\$ 269.57
Cart (96 gl)	\$ 101.35	\$ 202.70	\$ 304.04
2 CY	\$ 164.37	\$ 328.72	\$ 493.10

Proposed Rate Effective July 1st, 2023

Commercial Commingled Organics

1st Container

Size	Frequency			Extra Pickup	% Incr
	1	2	3		
Cart (65 gl)	\$ 98.38	\$ 196.75	\$ 295.11	\$ 39.35	4.00%
Cart (96 gl)	\$ 110.94	\$ 221.89	\$ 332.85	\$ 44.39	4.00%
2 CY	\$ 179.93	\$ 359.88	\$ 539.80	\$ 71.97	4.00%

Each Additional Container

Size	Frequency			
	1	2	3	
Cart (65 gl)	\$ 93.45	\$ 186.91	\$ 280.35	4.00%
Cart (96 gl)	\$ 105.40	\$ 210.81	\$ 316.20	4.00%
2 CY	\$ 170.94	\$ 341.87	\$ 512.82	4.00%

**CPI for All Urban Consumers (CPI-U)
Original Data Value**

Series Id: CUURS49ASA0

Not Seasonally Adjusted

Series All items in Los Angeles-Long Beach-Anaheim,
Title: CA, all urban consumers, not seasonally
Area: Los Angeles-Long Beach-Anaheim, CA
Item: All items
Base 1982-84=100
Period:
Years: 2013 to 2023

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual	HALF1	HALF2
2013	238.015	239.753	239.995	239.043	239.346	239.223	238.920	239.219	239.611	239.940	238.677	238.742	239.207	239.229	239.185
2014	239.857	241.059	242.491	242.437	243.362	243.528	243.727	243.556	243.623	243.341	241.753	240.475	242.434	242.122	242.746
2015	239.724	241.297	243.738	243.569	246.093	245.459	247.066	246.328	245.431	245.812	245.711	245.357	244.632	243.313	245.951
2016	247.155	247.113	247.873	248.368	249.554	249.789	249.784	249.700	250.145	251.098	250.185	250.189	249.246	248.309	250.184
2017	252.373	253.815	254.525	254.971	255.674	255.275	256.023	256.739	257.890	258.883	259.135	259.220	256.210	254.439	257.982
2018	261.235	263.012	264.158	265.095	266.148	265.522	266.007	266.665	268.032	269.482	268.560	267.631	265.962	264.195	267.730
2019	269.468	269.608	271.311	273.945	274.479	274.380	274.682	274.579	276.054	278.075	277.239	275.553	274.114	272.199	276.030
2020	277.755	278.657	276.589	275.853	276.842	278.121	279.899	280.116	279.366	279.947	280.102	279.560	278.567	277.303	279.832
2021	280.178	281.347	282.648	285.808	287.620	289.218	290.890	291.333	292.209	294.961	296.790	297.925	289.244	284.470	294.018
2022	301.209	302.164	306.679	308.302	310.649	314.072	313.415	313.608	315.033	317.014	314.633	312.601	310.782	307.179	314.384
2023	318.591														
														CPI Index Change	20.366
														CPI % Change	6.927%



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Community Development Department
SUBJECT: **Public Hearing: Request for a DRP, SDP, SDP Waiver, and Minor Exception to Construct a First- and Second-Floor Addition to an Existing Two-Story, Single-Family Residence with an Attached Garage and Reconstruct the Roof of the Garage, at 424 Santa Bartola. (Applicants: Tim Bernier and Beth Fleck; Application: DRP22-009/SDP22-007/MEC23-001; APN: 263-470-28; Resolution No. 2023-063)**

BACKGROUND:

The Applicants, Tim Bernier and Beth Fleck, are requesting City Council approval of a Development Review Permit (DRP), Structure Development Permit (SDP), SDP Waiver and Minor Exception for construction of a 377 square-foot first floor and 377 square-foot second-floor additions to an existing two-story, single-family residence with an attached garage, reconstruct the flat roof to a gable roof over the nonconforming garage, and perform associated site improvements. The project proposes 46 cubic yards of excavation for footings to be exported offsite. The maximum building height of the proposed addition would match the existing roofline at 23.18 feet above the proposed grade (or 244.83 feet above MSL). The 10,400 square-foot lot is located within the Low Medium Residential (LMR) Zone.

A DRP is required for: 1) a structure that exceeds 60% of the maximum allowable floor area; and 2) a second floor that exceeds 35% of the floor area of the first floor. An SDP is required for an addition over 16 feet in height as measured from the pre-existing grade. The Applicants are requesting an SDP Waiver to waive the story pole requirement for the improvements proposed to the garage roof. The Applicants are requesting a Minor Exception to reconstruct the flat roof (over the legal nonconforming portion of the garage that encroaches into the front yard setback) to a gabled roof.

The issue before the Council is whether to approve, approve with conditions, or deny the Applicants' request as contained in Resolution 2023-063 (Attachment 1).

COUNCIL ACTION:

DISCUSSION:

The subject 10,400 square-foot lot is located on the south side of Santa Bartola. The property was originally developed in a planned development prior to the City’s incorporation. The topography consists of a flat building pad, where the existing residence, driveway, and improved yard areas are located. The rear (southern) half of the property consists of a vegetated slope that descends approximately 18 feet down to Santa Alicia. The property is legal nonconforming as the existing single-story garage encroaches approximately 5 feet into the required 25-foot front yard setback. The encroachment is original to the planned development.

The Applicants are proposing to construct an addition to the southeast corner of the existing residence and reconstruct the existing flat garage roof to a gabled design. Project plans are provided in Attachment 2.

Table 1 (below) provides a comparison of the SBMC applicable zoning regulations with the Applicants’ proposed design.

Table 1			
LOT INFORMATION			
Property Address:	424 Santa Bartola	Zoning Designation:	LMR (4 du/ac)
Lot Size (Gross):	10,400 sf	# Units Allowed:	1 D/U, 1 ADU, 1 JADU
Max. Allowable Floor Area:	4,620 sf	# Units Ex/Proposed:	1 D/U
Proposed Floor Area:	3,298 sf	Setbacks:	Required Proposed
Below Max. Floor Area by:	1,322 sf	Front (N)	25 ft 20 ft 1.5 in*
Max. Allowable Height:	25 ft	Interior Side (E)	5 ft 8 ft 5 in
Max. Proposed Height:	23.18 ft	Interior Side (W)	5 ft 8 ft 6.5 in
Highest Point/Ridge:	244.83 MSL	Rear (S)	25 ft 68 ft 10 in
*Legal nonconforming encroachment			
PROPOSED PROJECT INFORMATION			
Proposed Floor Area Breakdown:		Required Permits:	
Existing First Floor Living Area	1,152 sf	DRP for proposed total floor area to exceed 60% of maximum allowable and proposed second story in excess of 35 % of first floor	
Existing Second Floor Living Area	1,147 sf		
Existing Garage	645 sf	SDP for addition in excess of 16 feet in height	
Existing Covered/Enclosed Patio	175 sf		
Proposed First Floor Addition	377 sf	SDP Waiver for massing outside of the original story pole envelope noticed to neighbors	
Proposed Second Floor Addition	377 sf		
Subtotal	3,698 sf	Minor Exception to reconstruct the nonconforming garage roof	
Off-Street Parking Exemption	- 400 sf		
Total Proposed Floor Area:	3,298 sf	Existing Development: Single-family residence with attached garage to remain	
Required/Proposed Parking: 2 (SFR) / 2 Garage			
Proposed Fences and Walls: Existing to remain			
Proposed Accessory Structure: No			
Proposed Grading: 46 CY of excavation for footings to be exported offsite.			

Staff has prepared draft findings for approval of the project in the attached Resolution 2023-063 for Council’s consideration based upon the information in this report. The applicable SBMC sections are provided in italicized text and conditions from the

Community Development, Engineering, and Fire Departments are incorporated in the Resolution of Approval. The Council may direct Staff to modify the Resolution to reflect the findings and conditions it deems appropriate as a result of the Public Hearing process. If the Council determines the project is to be denied, Staff will prepare a Resolution of Denial for adoption at a subsequent Council meeting.

The following is a discussion of the findings for a DRP as each applies to the proposed project as well as references to recommended conditions of approval contained in Resolution 2023-063.

Development Review Permit Compliance (SBMC Section 17.68.40):

A DRP is required because the total proposed floor area would exceed 60 percent of the maximum allowable for the property and the proposed second floor would exceed 35 percent of the existing first floor. The Council may approve, or conditionally approve, a DRP only if all of the findings listed below can be made. If the findings cannot be made, the Council shall deny the DRP. Resolution 2023-063 provides a full discussion of the findings.

1. The proposed development is consistent with the general plan and all applicable requirements of the zoning ordinance including special regulations, overlay zones, and specific plans.
2. The proposed development complies with the development review criteria.
3. All required permits and approvals issued by the city, including variances, conditional use permits, comprehensive sign plans, and coastal development permits have been obtained prior to or concurrently with the development review permit.
4. If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicants obtaining the required permit or approval from the other agency.

DRP Finding #1

General Plan Consistency

The proposed project may be found consistent with the General Plan, which designates the property as Low Medium Density Residential and is intended for single-family residential development at a maximum density of four dwelling units per acre. The proposed development could be found to be consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

Specific Plans and Special Overlays

The property is not located in any special overlays; however, the entire City of Solana Beach is located within the Coastal Zone. As a condition of project approval, the Applicants will be required to obtain a Coastal Development Permit, Waiver, or Exemption from the California Coastal Commission prior to the issuance of building or grading permits.

Zoning Ordinance Consistency

SBMC Section 17.20.010(C) specifies that the LMR Zone is intended for residential development in areas characterized primarily by detached single-family homes on both older and newer subdivided lots. SBMC Section 17.20.030 outlines property development regulations, which are analyzed below.

Minimum Yards/Setbacks:

Minimum yard dimensions (setbacks) for the LMR Zone are determined by the setback designator indicated on the City of Solana Beach official zoning map. The setback designator for the subject property is “d”, which requires 25-foot front and rear yard setbacks and five-foot street and interior side yard setbacks. The existing residence is legal nonconforming as the existing garage encroaches approximately five feet into the required front yard setback. The property was constructed in a planned development prior to the City’s incorporation and adoption of our local Zoning Code. The Applicants are proposing to maintain the existing footprint of the garage in compliance with the Nonconforming regulations set forth in SBMC Chapter 17.16 and to reconstruct the roof structure subject to a Minor Exception. With approval of the Minor Exception, the proposed project would comply with the applicable setbacks for the property.

Maximum Floor Area Ratio:

The maximum allowable floor area calculation for 10,400 square-foot lot is as follows:

0.50 for first 6,000 ft ²	3,000 ft ²
0.175 for 6,000 to 15,000 ft ²	1,620 ft ²
<hr/> Maximum Allowable Floor Area:	<hr/> 4,620 ft ²

The existing residence includes a 1,152 square-foot first floor, a 1,147 square-foot second floor and a 645 square-foot three car garage. The proposed project includes a two-story addition to the southeast corner of the residence consisting of 377 square feet on the first floor and 377 square feet immediately above on the second floor. The subtotal of the gross floor area with the project would be 3,698 square feet.

The SBMC parking regulations require two off-street parking spaces per single-family residence. When required spaces are provided in a garage, 200 square feet of floor area is exempted for each required space. The existing 645 square-foot garage provides three unobstructed parking spaces, and two spaces are required in total for the project; therefore, the project is afforded a 400 square-foot exemption from gross floor area

calculation. With the exemption, the total gross floor area of the project would be 3,298 square feet, which is 1,322 square feet below the maximum allowable for the property.

Maximum Building Height:

The maximum building height for the LMR Zone is 25 feet. The maximum height of the proposed addition would be 23.18 feet above the pre-existing grade or 244.83 feet above Mean Sea Level (MSL). The proposed addition would extend the existing second story ridge over the addition area. The proposed structures would exceed 16 feet in height from the pre-existing grade. Therefore, the project is subject to the requirements of SBMC Chapter 17.63 – View Assessment and the approval of an SDP. As a condition of approval, the Applicants would be required to submit a height certification to certify that no portion of the structure will exceed 23.18 feet from the existing grade or 244.83 MSL.

Required Off-Street Parking:

A single-family residence requires two off-street parking spaces, pursuant to SBMC Section 17.52.040 and the Off-Street Parking Design Manual (OSPDM). A total of two off-street parking spaces are required by the project and three unobstructed 9-foot by 19-foot parking spaces are accommodated in the existing garage.

Fences, Walls and Retaining Walls:

Within the front yard setback, the SBMC Section 17.20.040(O) allows fences and walls, or any combination thereof, to be no higher than 42 inches in height as measured from existing grade, except for an additional 2 feet that is at least 80% open to light. Fences, walls and retaining walls located within the rear and interior side yards are allowed to be up to 6 feet in height with an additional 2 feet that is 50% open to light and air. Fence and wall height is measured from the pre-existing grade.

Currently, the plans show existing fences and walls to remain and in compliance with the requirements of SBMC 17.20.040(O) and 17.60.070(C). If the Applicants decide to modify any of the fences and walls or construct additional fences and walls on the project site, a condition of project approval indicates that they would be required to comply with the Municipal Code.

Water Efficient Landscape:

The project is not subject to the current water efficient landscaping regulations of SBMC Chapter 17.56. According to SBMC Section 17.56.040, the regulations apply to modified landscape areas that exceed 500 square feet. The proposed project does not include any modification to landscape areas. As a condition of approval, should the Applicants decide to modify more than 500 square feet of aggregate landscape area, they would be required to prepare a conceptual landscape plan for review by the City's third-party landscape architect and approval by City Council under a Modification to the DRP. In addition, A condition has been added to require that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

DRP Finding #2

The development review criteria topics referenced in **DRP Finding #2** are listed below with further discussion as to how they relate to the proposed Project:

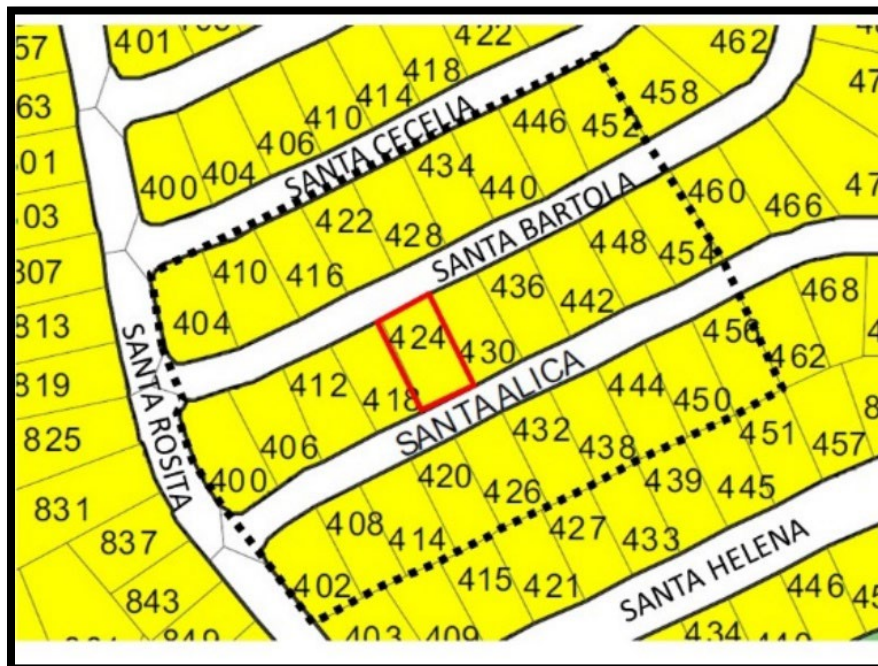
1. Relationship with Adjacent Land Uses
2. Building and Structure Placement
3. Landscaping
4. Roads, Pedestrian Walkways, Parking, and Storage Areas
5. Grading
6. Lighting
7. Usable Open Space

Relationship with Adjacent Land Uses:

The property and the surrounding neighborhood are located in the LMR Zone. These properties were constructed in a planned development prior to the City's incorporation and are developed with a mix and one-and two-story single-family residences.

Neighborhood Comparison:

Staff compared the proposed project to 28 nearby properties located on Santa Bartola, Santa Alicia, and Santa Cecelia, as shown on the following map:



The properties evaluated in this comparison are also located in the LMR Zone and are also a part of the planned development constructed prior to the City's incorporation. The surrounding properties are developed primarily with single-family homes ranging in size from 1,548 square feet to 3,683 square feet. The existing square footage information is obtained through the County Assessor records. It should be noted that the County

Assessor does not include garages, covered patio or enclosed exterior areas, accessory buildings, or unfinished basements in the total square footage. Accordingly, the building area of the proposed project has been calculated for comparison purposes by deleting the area of the garage:

Project Gross Building Area:	3,698 ft ²
Delete Attached Garage:	- 645 ft ²
Project Area for Comparison to Assessor's Data:	3,053 ft ²

Table 2, below, is based upon the County Assessor's data and SanGIS data. It contains neighboring lot sizes, the square footage of existing development and the maximum allowable square footage for potential development on each lot.

Table 2						
#	Property Address	Lot Size in ft2 (GIS)	Existing ft2 Onsite (Assessor's)	Proposed / Recently Approved ft ²	Max. Allowable ft ²	Zone
1	400 Santa Bartola	7,100	2,202		3,630	LMR
2	406 Santa Bartola	8,700	1,771		4,110	LMR
3	412 Santa Bartola	7,700	1,771		3,810	LMR
4	418 Santa Bartola	8,000	2,202		3,900	LMR
5	424 Santa Bartola	10,400	2,299	3,053	4,620	LMR
	County Data*	7,500	2,286		3,750	
6	430 Santa Bartola	7,500	1,548		3,750	LMR
7	436 Santa Bartola	7,000	3,683		3,600	LMR
8	442 Santa Bartola	7,700	2,538		3,810	LMR
9	448 Santa Bartola	7,500	2,202		3,750	LMR
10	454 Santa Bartola	7,500	2,286		3,750	LMR
11	402 Santa Alicia	8,000	2,649		3,900	LMR
12	408 Santa Alicia	8,700	2,416		4,110	LMR
13	414 Santa Alicia	8,700	2,610		4,110	LMR
14	420 Santa Alicia	8,700	3,306		4,110	LMR
15	426 Santa Alicia	8,700	1,979		4,110	LMR
16	432 Santa Alicia	8,700	2,202		4,110	LMR
17	438 Santa Alicia	8,700	2,598		4,110	LMR
18	444 Santa Alicia	8,700	2,202		4,110	LMR
19	450 Santa Alicia	8,700	2,286		4,110	LMR
20	456 Santa Alicia	9,500	1,771		4,350	LMR
21	404 Santa Cecelia	7,700	2,138		3,810	LMR
22	410 Santa Cecelia	8,000	2,051		3,900	LMR
23	416 Santa Cecelia	7,500	2,176		3,750	LMR
24	422 Santa Cecelia	6,900	2,448		3,570	LMR
25	428 Santa Cecelia	8,500	2,202		4,050	LMR
26	434 Santa Cecelia	6,500	1,927		3,450	LMR
27	440 Santa Cecelia	9,000	1,758		4,200	LMR

Table 2						
#	Property Address	Lot Size in ft2 (GIS)	Existing ft2 Onsite (Assessor's)	Proposed / Recently Approved ft ²	Max. Allowable ft ²	Zone
28	446 Santa Cecelia	7,600	2,052		3,780	LMR
29	452 Santa Cecelia	7,300	2,719		3,690	LMR

*The County Assessor lot size information provided in Table 2 appears to be exclusive of the vegetated slopes in the rear yards. For clarification, Staff has provided the actual lot size and maximum allowable floor area for the subject property in bold as well as the lot size listed with the County data.

Building and Structure Placement:

The proposed project includes a 754 square-foot addition southeast of the existing residence, consisting of 377 square feet on the first floor and 377 square feet on the second floor. The addition would be located entirely within the buildable area. Other improvements include reconstructing the flat roof over the legal nonconforming garage to construct a gable roof with a maximum height of 15 feet.

Landscape:

The proposed project does not include any modification to existing landscape areas or proposal of new landscape areas. As a condition of approval, should the Applicants decide to modify more than 500 square feet of aggregate landscape area, they would be required to prepare a conceptual landscape plan for review by the City's third-party landscape architect and approval by City Council under a Modification to the DRP. In addition, a condition has been added to require that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

Roads, Pedestrian Walkways, Parking, and Storage Areas:

The two required off-street parking spaces would be located within the existing legal nonconforming garage, which is accessed by the existing driveway on the east side of the property from Santa Bartola. Pedestrian access to the property would be maintained from the existing walkway as well as access around both sides of the residence to the rear yard.

Grading:

The Applicants are proposing approximately 46 cubic yards of excavation for footings to construct the two-story addition. All excavated soil would be exported offsite. There would be no visible change to the existing grade with the project.

Lighting:

A condition of project approval requires that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.

Usable Open Space:

The project consists of the construction of an addition to a single-family residence with an attached garage on a developed residential lot, therefore, usable open space and recreational facilities are neither proposed nor required according to SBMC Section 17.20.040. As a condition of approval, the Applicants will be required to pay the City's Park Impact Fee.

Structure Development Permit Compliance (SBMC Chapter 17.63):

The proposed structure exceeds 16 feet in height above the existing grade, therefore, the project must comply with all of the View Assessment requirements of SBMC Chapter 17.63 and the Applicants were required to complete the SDP process. Story poles were installed depicting the proposed square footage addition, and a Story Pole Height Certification was certified by a licensed land surveyor on November 23, 2022, showing a maximum building height of 23.18 feet (244.83 feet above MSL) above the existing and proposed grade. Notices were mailed to property owners and occupants within 300 feet of the project site establishing a deadline to file for View Assessment by January 23, 2023. No applications for View Assessment were received.

Since the SDP Notice was mailed, Staff proceeded with drafting Ordinance 530 to allow nonconforming garage roofs to be modified under a Minor Exception. The Applicants have requested to include the reconstruction of the garage roof to the proposal and waive the requirement to install story poles for that portion of the project. The City Council may approve the SDP Waiver if they find the minor change would have no likelihood of impairing a view.

If the Council is able to support the SDP Waiver and make the required findings to approve the DRP and Minor Exception, the SDP would be approved administratively. A condition of approval has been added to the Draft Resolution of Approval (Attachment 1) to require that the Applicants submit a height certification prepared by a licensed land surveyor prior to the framing inspection certifying that the maximum height of the proposed addition will not exceed 23.18 feet above the proposed grade or 244.83 feet above MSL.

Minor Exception (SBMC Chapter 17.68.030):

The Applicants are requesting City Council approval of a Minor Exception to reconstruct the roof structure over the flat legal nonconforming garage that encroaches approximately five feet into the required front yard setback. On April 26, 2023, City Council introduced Ordinance 530 (Attachment 3), which allows modifications to roof structures of legal

nonconforming garages that encroach into the required front yard setback and are located in the Low-Medium Residential Zone north of Lomas Santa Fe Drive and east of the Interstate 5 Freeway subject to a Minor Exception. Should the City Council adopt Ordinance 530 on May 10, 2023, the regulations would go into effect on Friday, June 9, 2023.

In order to be eligible for consideration of a Minor Exception for nonconforming garage roofs, the proposal must comply with seven object requirements outline in SBMC Section 17.68.030(C)(1)(c)(i-vii), which are listed:

- i. *The Residential Building Record (RBR) from the County Assessor shall verify that the garage was legally constructed.*

The Applicants provided an RBR that identifies the existing residence, and specifically the garage, as having been built legally and prior to the City's incorporation.

- ii. *The existing floor plan shall verify that the existing garage currently accommodates the two (2) 9-foot by 19-foot off-street parking spaces required for the single-family residence and has not been converted into habitable space.*

The garage currently accommodates the two required off-street parking spaces.

- iii. *The portion of the new roof located in the front yard setback shall not exceed 15 feet in height measured from the existing finished surface of the garage.*

The existing roof is flat, and the Applicants are requesting to remove the existing roof and construct a replacement 4:12 pitch gable roof with a maximum height of 14.25 feet (or 231.08 feet above MSL).

- iv. *There shall not be any second-story addition of habitable area above the portion of the garage located in the front yard setback.*

No additional habitable area is proposed above the existing garage.

- v. *The portion of the garage located in the front yard setback may include non-habitable storage within the roof structure with a minimum vertical clearance of 7 feet above the finished surface of the garage.*

New attic area is proposed in the roof structure and the garage will maintain eight-foot vertical clearance.

- vi. *The existing footprint of the garage shall not be expanded within the front yard setback.*

The footprint of the exterior walls will not be modified.

- vii. *The surrounding exterior walls of the garage shall be allowed to be structurally modified to the extent deemed necessary by the Building Official in order to*

structurally support the new roof and/or meet current building codes, however, the plate height of the garage shall not be increased within the front yard setback.

The existing plate heights would not be increased and the exterior walls will not be modified unless deemed necessary by the Building Official.

The Council may approve, or conditionally approve, a Minor Exception only if all of the findings listed below can be made. If the findings cannot be made, the Council shall deny the Minor Exception. Resolution 2023-063 provides a full discussion of the findings.

1. That strict or literal interpretation and enforcement of the specified regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of the general plan and intent of this title.

2. That the granting of the minor exception will not be detrimental to the public health, safety, welfare, or materially injurious to properties or improvements in the vicinity.

If the City Council can make the findings to approve the Minor Exception, the approval would be conditional upon Ordinance 530 going into effect 30 days after adoption. Should Ordinance 530 not be adopted, the project would need to be revised to remove all modifications to the garage roof and comply with nonconforming regulations.

Property Frontage and Public Right-of-Way Improvements:

The existing property frontage is improved with concrete curb and gutter and sidewalk. If approved, the Applicants will be required to remove and reconstruct the existing driveway approach to meet current City standards.

Public Hearing Notice:

Notice of the City Council Public Hearing for the project was published in the Union Tribune more than 10 days prior to the public hearing. The same public notice was mailed to property owners and occupants within 300 feet of the proposed project site on April 27, 2023, Staff has not received any correspondence in support or opposition to the proposed project.

In conclusion, the proposed project, as conditioned, could be found to be consistent with the Zoning regulations and the General Plan. Staff has prepared draft findings for approval of the project in the attached Resolution 2023-063 for Council's consideration based upon the information in this report. Conditions from the Community Development, Engineering, and Fire Departments are incorporated in the Resolution of Approval.

The Council may direct Staff to modify the Resolution to reflect the findings and conditions it deems appropriate as a result of the Public Hearing process. If the Council determines the project is to be denied, Staff will prepare a Resolution of Denial for adoption at a subsequent Council meeting.

CEQA COMPLIANCE STATEMENT:

The project is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15301 of the State CEQA Guidelines. Class 1 consists of the minor alteration of existing private structures involving negligible or no expansion to the existing use including additions to existing structures that will not result in an increase of more than 50 percent of the floor area of the structures before the addition, or 2,500 square feet, whichever is less.

FISCAL IMPACT: N/A

WORK PLAN: N/A

OPTIONS:

- Approve Staff recommendation adopting the attached Resolution 2023-063.
- Approve Staff recommendation subject to additional specific conditions necessary for the City Council to make all required findings for the approval of a DRP, SDP, and Minor Exception.
- Deny the project if all required findings for the DRP and/or Minor Exception cannot be made.

DEPARTMENT RECOMMENDATION:

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15301 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt Resolution 2023-063 conditionally approving a DRP, SDP, and Minor Exception for construction of a 377 square-foot first-floor and 377 square-foot second-floor additions to an existing two-story, single-family residence with an attached garage, reconstruct the flat roof to a gable roof over the nonconforming garage, and perform associated site improvements at 424 Santa Bartola, Solana Beach.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Resolution 2023-063
2. Project Plans
3. Draft Ordinance 530

RESOLUTION 2023-063

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, CONDITIONALLY APPROVING A DEVELOPMENT REVIEW PERMIT, STRUCTURE DEVELOPMENT PERMIT, STRUCTURE DEVELOPMENT PERMIT WAIVER, AND MINOR EXCEPTION TO CONSTRUCT A FIRST- AND SECOND-STORY ADDITION TO AN EXISTING TWO-STORY, SINGLE-FAMILY RESIDENCE WITH AN ATTACHED TWO-CAR GARAGE AND RECONSTRUCT THE ROOF OF THE GARAGE AT 424 SANTA BARTOLA, SOLANA BEACH.

**APPLICANTS: TIM BERNIER AND BETH FLECK
CASE NO.: DRP22-009/SDP22-007/MEC23-001**

WHEREAS, Tim Bernier and Beth Fleck (hereinafter referred to as “Applicants”), have submitted an application for a Development Review Permit (DRP), Structure Development Permit (SDP), and Minor Exception pursuant to Title 17 (Zoning) of the Solana Beach Municipal Code (SBMC); and

WHEREAS, the Public Hearing was conducted pursuant to the provisions of Solana Beach Municipal Code Section 17.72.030; and

WHEREAS, at the Public Hearing on May 10, 2023, the City Council received and considered evidence concerning the proposed application; and

WHEREAS, the City Council found the application request exempt from the California Environmental Quality Act pursuant to Section 15301 of the State CEQA Guidelines; and

WHEREAS, this decision is based upon the evidence presented at the hearing, and any information the City Council gathered by viewing the site and the area as disclosed at the hearing.

NOW THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

- I. That the foregoing recitations are true and correct.
- II. That the request for a DRP, SDP, SDP Waiver, and Minor Exception for construction of a 377 square-foot first-floor and 377 square-foot second-floor additions to an existing two-story, single-family residence with an attached garage, reconstruct the flat roof to a gable roof over the nonconforming garage, and perform associated site improvements at 424 Santa Bartola, is conditionally approved based upon the following Findings and subject to the following Conditions:

III. FINDINGS

- A. In accordance with Section 17.68.040 (Development Review Permit) of the City of Solana Beach Municipal Code, the City Council finds the following:
- I. *The proposed project is consistent with the General Plan and all applicable requirements of SBMC Title 17 (Zoning Ordinance), including special regulations, overlay zones and specific plans.*

General Plan Consistency: The project, as conditioned, is consistent with the City’s General Plan designation of Low Medium Density Residential in the General Plan and intended for single-family residential development with a maximum density of four dwelling units per acre. The development is also consistent with the objectives of the General Plan as it encourages the development and maintenance of healthy residential neighborhoods, the stability of transitional neighborhoods, and the rehabilitation of deteriorated neighborhoods.

Zoning Ordinance Consistency: SBMC Section 17.20.010(C) specifies that the LR Zone is intended for residential development in areas characterized primarily by detached single-family homes on both older and newer subdivided lots. SBMC Section 17.20.030 outlines property development regulations, which are analyzed below.

Minimum Yards/Setbacks:

Minimum yard dimensions (setbacks) for the LMR Zone are determined by the setback designator indicated on the City of Solana Beach official zoning map. The setback designator for the subject property is “d”, which requires 25-foot front and rear yard setbacks and five-foot street and interior side yard setbacks. The existing residence is legal nonconforming as the existing garage encroaches approximately five feet into the required front yard setback. The property was constructed in a planned development prior to the City’s incorporation. The Applicants are proposing to maintain the existing footprint of the garage in compliance with the Nonconforming regulations set forth in SBMC Chapter 17.16 and reconstruct the roof structure subject to a Minor Exception. With approval of the Minor Exception, the proposed project complies with the applicable setbacks for the property.

Maximum Floor Area Ratio:

The maximum allowable floor area calculation for 10,400 square-foot lot is as follows:

0.50 for first 6,000 ft ²	3,000 ft ²
0.175 for 6,000 to 15,000 ft ²	1,620 ft ²
<hr/> Maximum Allowable Floor Area:	<hr/> 4,620 ft ²

The existing residence includes a 1,152 square-foot first floor, a 1,147 square-foot second floor and a 645 square-foot three car garage. The proposed project includes a two-story addition to the southeast corner of the residence consisting of 377 square feet on the first floor and 377 square feet immediately above on the second floor. The subtotal of the gross floor area with the project would be 3,698 square feet.

The SBMC parking regulations require two off-street parking spaces per single-family residence. When required spaces are provided in a garage, 200 square feet of floor area is exempted for each required space. The existing 645 square-foot garage provides three unobstructed parking spaces, and two spaces are required in total for the project; therefore, the project is afforded a 400 square-foot exemption from gross floor area calculation. With the exemption, the total gross floor area of the project would be 3,298 square feet, which is 1,322 square feet below the maximum allowable for the property.

Maximum Building Height:

The maximum building height for the LMR Zone is 25 feet. The maximum height of the proposed addition would be 23.18 feet above the pre-existing grade or 244.83 feet above Mean Sea Level (MSL). The proposed addition would extend the existing second story ridge over the addition area. The proposed structures would exceed 16 feet in height from the pre-existing grade. Therefore, the project is subject to the requirements of SBMC Chapter 17.63 – View Assessment and the approval of an SDP. As a condition of approval, the Applicants would be required to submit a height certification to certify that no portion of the structure will exceed 23.18 feet from the existing grade or 244.83 MSL.

Required Off-Street Parking:

A single-family residence requires two off-street parking spaces, pursuant to SBMC Section 17.52.040 and the Off-Street Parking Design Manual (OSPDM). A total of two off-street parking spaces are required by the project and three unobstructed 9-foot by 19-foot parking spaces are accommodated in the existing garage.

Fences, Walls and Retaining Walls:

Within the front yard setback, the SBMC Section 17.20.040(O) allows fences and walls, or any combination thereof, to be no higher than 42 inches in height as measured from existing grade, except for an additional 2 feet that is at least 80% open to light. Fences, walls and retaining walls located within the rear and interior side yards are allowed to be up to 6 feet in height with an additional 2 feet that is 50% open to light and air. Fence and wall height is measured from the pre-existing grade.

Currently, the plans show existing fences and walls to remain and in compliance with the requirements of SBMC 17.20.040(O) and 17.60.070(C). If the Applicants decide to modify any of the fences and walls or construct additional fences and walls on the project site, a condition of project approval indicates that they would be required to comply with the Municipal Code.

Water Efficient Landscape:

The project is not subject to the current water efficient landscaping regulations of SBMC Chapter 17.56. According to SBMC Section 17.56.040, the regulations apply to modified landscape areas that exceed 500 square feet. The proposed project does not include any modification to landscape areas. As a condition of approval, should the Applicants decide to modify more than 500 square feet of aggregate landscape area, they would be required to prepare a conceptual landscape plan for review by the City's third-party landscape architect and approval by City Council under a Modification to the DRP. In addition, A condition has been added to require that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

II. The proposed development complies with the following development review criteria set forth in Solana Beach Municipal Code Section 17.68.040.F:

- a. Relationship with Adjacent Land Uses: The development shall be designed in a manner compatible with and complementary to existing development in the immediate vicinity of the project site and the surrounding neighborhood. The development as proposed shall also be compatible in scale, apparent bulk, and massing with such existing development in the surrounding neighborhood. Site planning on or near the perimeter of the development shall give consideration to the protection of surrounding areas from potential adverse effects.*

The property is located within the LMR Zone as are the properties located in the immediate surrounding neighborhood on Santa Bartola, Santa Alicia, and Santa Cecelia. These properties are developed with a mix and one-and two-story single-family residences that were constructed in a planned development prior to the City's incorporation.

- b. Building and Structure Placement: Buildings and structures shall be sited and designed to minimize adverse impacts on the*

surrounding properties and designed in a manner which visually and functionally enhance their intended use and complement existing site topography. Multi-family residential buildings shall be sited to avoid crowding and to allow for a functional use of the space between buildings.

The proposed project includes a 754 square-foot addition southeast of the existing residence, consisting of 377 square feet on the first floor and 377 square feet on the second floor. The addition would be located entirely within the buildable area. Other improvements include reconstructing the flat roof over the legal nonconforming garage to construct a gable roof with a maximum height of 15 feet.

- c. *Landscaping: The removal of significant native vegetation shall be minimized. Replacement vegetation and landscaping shall be compatible with the vegetation of the surrounding area. To the maximum extent practicable, landscaping and plantings shall be used to screen parking areas, storage areas, access roads, and other service uses of the site. Trees and other large plantings shall not obstruct significant views when installed or at maturity. Drought tolerant plant materials and water conserving irrigation systems shall be incorporated into all landscaping plans.*

The proposed project does not include any modification to existing landscape areas or proposal of new landscape areas. As a condition of approval, should the Applicants decide to modify more than 500 square feet of aggregate landscape area, they would be required to prepare a conceptual landscape plan for review by the City's third-party landscape architect and approval by City Council under a Modification to the DRP. In addition, a condition has been added to require that native or drought-tolerant and non-invasive plant materials and water-conserving irrigation systems are required to be incorporated into the landscaping to the extent feasible.

- d. *Roads, Pedestrian Walkways, Parking and Storage Areas: Any development involving more than one building or structure shall provide common access roads and pedestrian walkways. Parking and outside storage areas, where permitted, shall be screened from view, to the extent feasible, by existing topography, by the placement of buildings and structures, or by landscaping and plantings.*

The two required off-street parking spaces would be located within the existing legal nonconforming garage, which is accessed by the existing driveway on the east side of the

property from Santa Bartola. Pedestrian access to the property would be maintained from the existing walkway as well as access around both sides of the residence to the rear yard.

- e. *Grading: To the extent feasible, natural topography and scenic features of the site shall be retained and incorporated into the proposed development. Any grading or earth-moving operations in connection with the proposed development shall be planned and executed so as to blend with the existing terrain both on and adjacent to the site. Existing exposed or disturbed slopes shall be landscaped with native or naturalized non-native vegetation and existing erosion problems shall be corrected.*

The Applicants are proposing approximately 46 cubic yards of excavation for footings to construct the two-story addition. All excavated soil would be exported offsite. There will be no visible change to the existing grade with the project.

- f. *Lighting: Light fixtures for walkways, parking areas, driveways, and other facilities shall be provided in sufficient number and at proper locations to assure safe and convenient nighttime use. All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding areas per SBMC 17.60.060 (Exterior Lighting Regulations).*

A condition of project approval requires that all new exterior lighting fixtures comply with the City-Wide Lighting Regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.

- g. *Usable Open Space: Recreational facilities proposed within required usable open space shall be located and designed to maintain essential open space values.*

The project consists of the construction of an addition to a single-family residence with an attached garage on a developed residential lot, therefore, usable open space and recreational facilities are neither proposed nor required according to SBMC Section 17.20.040. As a condition of approval, the Applicants will be required to pay the City's Park Impact Fee.

- III. *All required permits and approvals including variances, conditional use permits, comprehensive sign plans, and coastal development permits*

have been obtained prior to or concurrently with the development review permit.

All required permits are being processed concurrently with the Development Review Permit, including the Structure Development Permit and Minor Exception.

- IV. *If the development project also requires a permit or approval to be issued by a state or federal agency, the city council may conditionally approve the development review permit upon the Applicants obtaining the required permit or approval from the other agency.*

The Applicants shall obtain approval from the California Coastal Commission prior to issuance of Building or Grading Permits.

- B. In accordance with Chapter 17.63 (Structure Development Permit) of the Solana Beach Municipal Code, the City Council finds the following:

The proposed structure exceeds 16 feet in height above the existing grade, therefore, the project must comply with all of the View Assessment requirements of SBMC Chapter 17.63 and the Applicants were required to complete the SDP process. Story poles were installed depicting the proposed square footage addition, and a Story Pole Height Certification was certified by a licensed land surveyor on November 23, 2022, showing a maximum building height of 23.18 feet (244.83 feet above MSL) above the existing and proposed grade. Notices were mailed to property owners and occupants within 300 feet of the project site establishing a deadline to file for View Assessment by January 23, 2023. No applications for View Assessment were received.

Since the SDP Notice was mailed, Staff proceeded with drafting Ordinance 530 to allow nonconforming garage roofs to be modified under a Minor Exception. The Applicants requested to include the reconstruction of the garage roof to the proposal and waive the requirement to install story poles for that portion of the project.

The City Council found the minor change would have no likelihood of impairing a view and approved the SDP Waiver.

A condition of approval has been added to the Draft Resolution of Approval (Attachment 1) to require that the Applicants submit a height certification prepared by a licensed land surveyor prior to the framing inspection certifying that the maximum height of the proposed addition will not exceed 23.18 feet above the proposed grade or 244.83 feet above MSL.

- C. In accordance with Section 17.68.030 (Minor Exceptions) of the Solana Beach Municipal Code, the City Council finds the following:

The existing attached three-car garage is legal nonconforming as it encroaches approximately five feet into the required 25-foot front yard setback, and the Applicants propose to remove the flat roof and reconstruct a 4:12 pitch gable roof with a maximum height of 14 feet, 3 inches. Pursuant to SBMC Section 1768.030(C)(1)(c)(i-vii), the proposal meets the following eligibility requirements for the Minor Exception, Nonconforming Garage Roofs:

- i. *The Residential Building Record (RBR) from the County Assessor shall verify that the garage was legally constructed.*

The Applicants provided an RBR that identifies the existing residence, and specifically the garage, as having been built legally and prior to the City's incorporation.

- ii. *The existing floor plan shall verify that the existing garage currently accommodates the two (2) 9-foot by 19-foot off-street parking spaces required for the single-family residence and has not been converted into habitable space.*

The garage currently accommodates the two required off-street parking spaces.

- iii. *The portion of the new roof located in the front yard setback shall not exceed 15 feet in height measured from the existing finished surface of the garage.*

The existing roof is flat, and the Applicants are requesting to remove the existing roof and construct a replacement 4:12 pitch gable roof with a maximum height of 14.25 feet (or 231.08 feet above MSL).

- iv. *There shall not be any second-story addition of habitable area above the portion of the garage located in the front yard setback.*

No additional habitable area is proposed above the existing garage.

- v. *The portion of the garage located in the front yard setback may include non-habitable storage within the roof structure with a minimum vertical clearance of 7 feet above the finished surface of the garage.*

New attic area is proposed in the roof structure and the garage will maintain eight-foot vertical clearance.

- vi. *The existing footprint of the garage shall not be expanded within the front yard setback.*

The footprint of the exterior walls will not be modified.

- vii. *The surrounding exterior walls of the garage shall be allowed to be structurally modified to the extent deemed necessary by the Building Official in order to structurally support the new roof and/or meet current building codes, however, the plate height of the garage shall not be increased within the front yard setback.*

The existing plate heights would not be increased, and the exterior walls will not be modified unless deemed necessary by the Building Official.

Pursuant to SBMC Section 1768.030(F), the City Council finds the following:

1. *That strict or literal interpretation and enforcement of the specified regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of the general plan and intent of this title.*

[To be completed based on Council findings]

2. *That the granting of the minor exception will not be detrimental to the public health, safety, welfare, or materially injurious to properties or improvements in the vicinity.*

[To be completed based on Council findings]

V. CONDITIONS:

Prior to use or development of the property in reliance on this permit, the Applicants shall provide for and adhere to the following conditions:

A. Community Development Department Conditions:

- I. Conditional approval of the Minor Exception to reconstruct the nonconforming garage roof is subject to Ordinance 530 going into effect 30 days after adoption. Should Ordinance 530 not be adopted, the project would need to be revised to remove all modifications to the garage roof and comply with nonconforming regulations in order to proceed with building permit issuance.
- II. The Applicants shall pay required Fire Mitigation, Park Development and Public Use Facilities Impact Fees, as established by SBMC Chapter 15.60, Chapter 15.65, Chapter 15.66, and Resolution 2018-147.
- III. The Building Permit plans must be in substantial conformance with the

architectural plans presented to the City Council on May 10, 2023, and located in the project file with a submittal date of May 1, 2023.

- IV. Prior to requesting a framing inspection, the Applicants shall be required to submit a height certification, signed by a licensed land surveyor, certifying that the building envelope is in conformance with City Council approval on May 10, 2023, and that the maximum height of the proposed addition will not exceed 23.18 feet above the proposed grade or 244.83 feet above MSL, which is the maximum proposed structure height reflected on the project plans.
- V. Any proposed onsite fences, walls and retaining walls and any proposed railing located on top, or any combination thereof, shall comply with applicable regulations of SBMC Section 17.20.040 and 17.60.070 (Fences and Walls).
- VI. The Applicants shall obtain required California Coastal Commission (CCC) approval of a Coastal Development Permit, Waiver or Exemption as determined necessary by the CCC, prior to the issuance of a grading or building permit.
- VII. Native or drought tolerant and non-invasive plant materials and water conserving irrigation systems shall be incorporated into any proposed landscaping and compatible with the surrounding area to the extent feasible.
- VIII. Should the Applicants propose to modify more than 500 square feet of landscape area, the project shall comply with the Water Efficient Landscape Ordinance (SBMC Chapter 17.56) and a Modification to the DRP will be required.
- IX. All new exterior lighting fixtures shall be in conformance with the City-wide lighting regulations of the Zoning Ordinance (SBMC 17.60.060). All light fixtures shall be appropriately shielded so that no light or glare is transmitted or reflected in such concentrated quantities or intensities as to be detrimental to the surrounding area.
- X. Construction vehicles shall be parked on the subject property at all times when feasible. If construction activity prohibits parking on the subject property, the Applicants shall ensure construction vehicles are parked in such a way to allow sufficient vehicular access on Santa Luisa and minimize impact to the surrounding neighbors.
- XI. The Applicants shall connect to temporary electrical service as soon as feasible to the satisfaction of the City.
- IV. Pursuant to SBMC 17.68.040 subsection K, the signed final development plan shall be the official site layout for the property and

shall be attached to any application for a building permit for the subject property. Any subsequent revisions or changes to the final development plan as approved by the Council will require an amendment to the approved DRP.

B. Engineering Department Conditions:

- I. The Applicants are required to obtain an Encroachment Permit in accordance with SBMC Section 11.20 for the below frontage improvements being done in the public right-of-way. The frontage improvements shall be done to the satisfaction of the City Engineer prior to the occupancy of the proposed project:
 - a) The construction of the proposed modified SDRSD G-14A driveway approach.
 - b) Construction of any damaged sidewalk panels or curb and gutter, as directed by the City Inspector.
- II. The Applicants shall record the Encroachment Maintenance Removal Agreement (EMRA) with the County of San Diego prior to the release of the Security Deposit/Final Inspection of the Building Permit. The EMRA shall be recorded against this property for all private improvements in the Public Right-Of-Way including but not limited to:
 - a. Modified G14A Driveway.
- III. All construction demolition materials shall be recycled according to the City's Construction and Demolition recycling program and an approved Waste Management Plan shall be submitted.
- IV. Construction fencing shall be located on the subject property unless the Applicants have obtained an Encroachment Permit in accordance with chapter 11.20 of the SBMC which allows otherwise.

C. Fire Department Conditions:

- I. **OBSTRUCTION OF ROADWAYS DURING CONSTRUCTION:** All roadways shall be a minimum of 20 feet in width during construction and maintained free and clear, including the parking of vehicles per the 2019 California Fire Code Chapter 5 Section 503.4 and 503.2.1.
- II. **ADDRESS NUMBERS: STREET NUMBERS:** Approved numbers and/or addresses shall be placed on all new and existing buildings and at appropriate additional locations as to be plainly visible and legible from the street or roadway fronting the property from either direction of

approach. Said numbers shall contrast with their background, and shall meet the following minimum standards as to size: 4” high with a ½” inch stroke width for residential buildings, 8” high with a ½” stroke for commercial and multi-family residential buildings, 12” high with a 1” stroke for industrial buildings. Additional numbers shall be required where deemed necessary by the Fire Marshal, such as rear access doors, building corners, and entrances to commercial centers per the 2019 California Fire Code Chapter 5 Section 505.1.

- III. Class “A” Roof: All structures shall be provided with a Class “A” Roof covering to the satisfaction of the Solana Beach Fire Department and per the 2019 California Building Code Chapter 15 Section 1505.

D. City Council Conditions:

- I. (To be added later if necessary.)

V. ENFORCEMENT

Pursuant to SBMC 17.72.120(B) failure to satisfy any and all of the above-mentioned conditions of approval is subject to the imposition of penalties as set forth in SBMC Chapters 1.1.6 and 1.18 in addition to any applicable revocation proceedings.

VI. EXPIRATION

The Development Review Permit for the project shall expire 24 months from the date of this Resolution, unless the Applicants have obtained building permits and has commenced construction prior to that date, and diligently pursued construction to completion. An extension of the application may be granted by the City Council according to SBMC 17.72.110.

VII. INDEMNIFICATION AGREEMENT

The Applicants shall defend, indemnify, and hold harmless the City, its agents, officers, and employees from any and all claims, actions, proceedings, damages, judgments, or costs, including attorney’s fees, against the City or its agents, officers, or employees, relating to the issuance of this permit including, but not limited to, any action to attack, set aside, void, challenge, or annul this development approval and any environmental document or decision. The City will promptly notify the Applicants of any claim, action, or proceeding. The City may elect to conduct its own defense, participate in its own defense, or obtain independent legal counsel in defense of any claim related to this indemnification. In the event of such election, the Applicants shall pay all of the costs related thereto, including without limitation reasonable attorney’s fees and costs. In the event of a disagreement between the City and Applicants regarding litigation

issues, the City shall have the authority to control the litigation and make litigation related decisions, including, but not limited to, settlement or other disposition of the matter. However, the Applicants shall not be required to pay or perform any settlement unless such settlement is approved by the Applicants.

NOTICE TO APPLICANTS: Pursuant to Government Code Section 66020, you are hereby notified that the 90-day period to protest the imposition of the fees, dedications, reservations or other exactions described in this resolution commences on the effective date of this resolution. To protest the imposition of any fee, dedications, reservations or other exactions described in this resolution you must comply with the provisions of Government Code Section 66020. Generally the resolution is effective upon expiration of the tenth day following the date of adoption of this resolution, unless the resolution is appealed or called for review as provided in the Solana Beach Zoning Ordinance.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 10th day of May, 2023, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

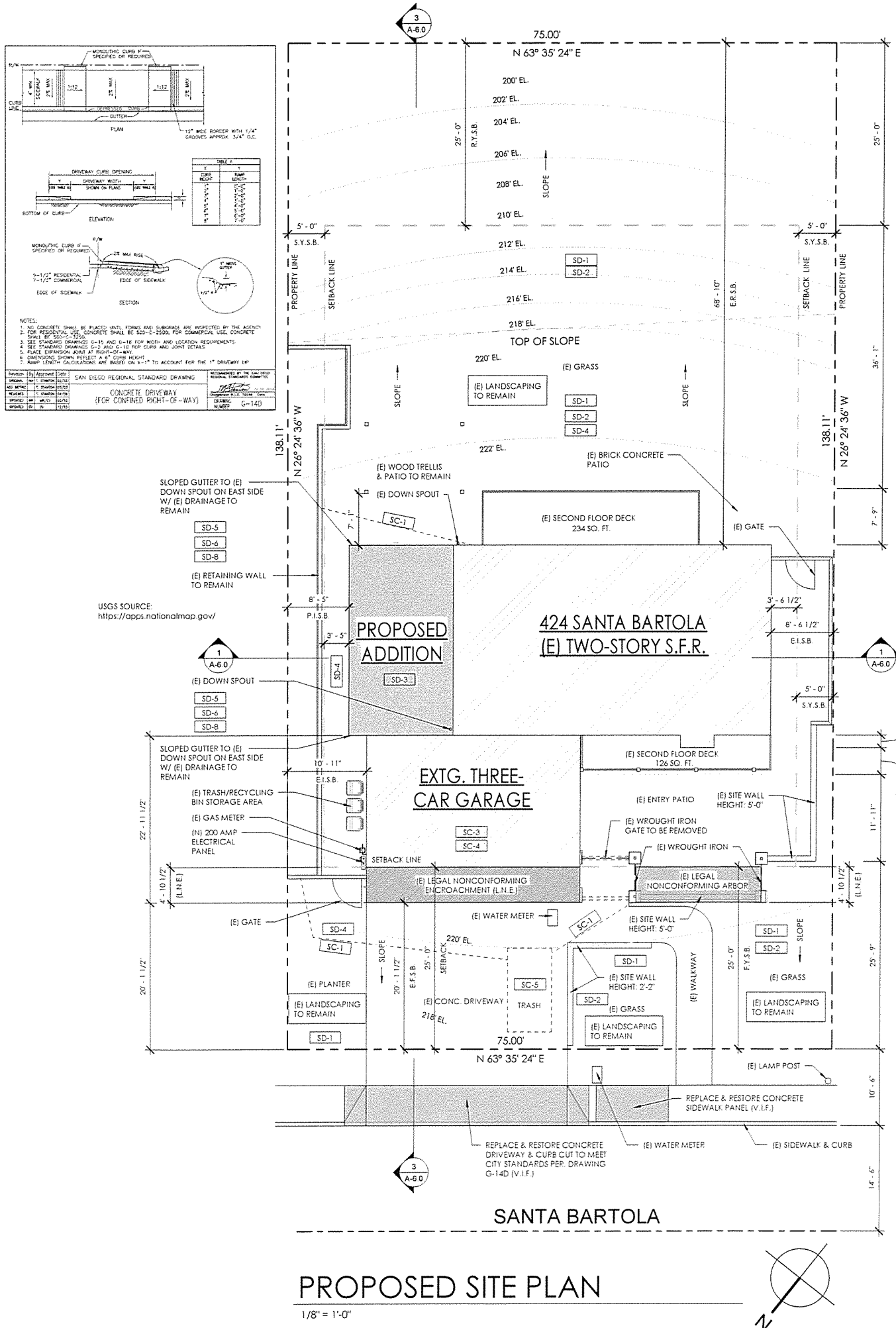
LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



PROPOSED SITE PLAN

1/8" = 1'-0"

BMP LEGEND

- DIRECTION OF LOT DRAINAGE → →
- MATERIALS & WASTE MANAGEMENT BMP:
- SC-1 GRAVEL/SOIL BAGS/SILT FENCE TO PREVENT ILLICIT DISCHARGE INTO MS4
 - SC-3 & 4 COVERED MATERIAL STORAGE
 - SC-5 COVERED DUMPSTER
- SITE CONTROL BMP:
- SD-1 MAINTAIN NATURAL DRAINAGE PATHWAYS AND HYDROLOGIC FEATURES
 - SD-2 CONSERVE NATURAL AREAS, SOILS, AND VEGETATION
 - SD-3 MINIMIZE IMPERVIOUS AREA
 - SD-4 MINIMIZE SOIL COMPACTION
 - SD-5 IMPERVIOUS AREA DISPERSION - ROUTE RUNOFF FROM IMPERVIOUS SURFACES SUCH AS HARDCAPE, DRIVEWAYS AND ROOFS TO PERVIOUS AREAS
 - SD-6 RUNOFF COLLECTION - COLLECT AND STORE RUNOFF AT THE SOURCE TO MINIMIZE THE TRANSPORT OF RUNOFF AND POLLUTANTS. HARVESTING AND USING PRECIPITATION - COLLECT RUNOFF IN RAIN BARRELS OR CISTERNS.
 - SD-8 LANDSCAPING WITH NATIVE OR DROUGHT TOLERANT SPECIES

OWNER

TIM BERNIER & BETH FLECK
424 SANTA BARTOLA
SOLANA BEACH
92075

Phone: 855 603 2976
Email: TIM_BERNIER@HOTMAIL.COM

OWNER IS FINANCIALLY RESPONSIBLE PARTY FOR SEWER AND WATER FEES

PROJECT NOTES

- CABINET DIMENSIONS ARE PRELIMINARY DIMENSIONS TO BE FINALIZED BY CABINET MAKER AND APPROVED BY HOMEOWNER. CABINET STYLE, DECORATIVE DETAILS (E.G. CORBELS, POSTS, MOLDINGS), AND ALL FINISHES TO BE FINALIZED BY HOMEOWNER WITH LARS DESIGN CONSULTANT.
- A REASONABLE ALLOWANCE ON ALL DIMENSIONS SHALL BE ALLOWED.
- REQUESTING EXEMPTION FROM STORY POLE - NO VIEWS OBSTRUCTED.
- NO LANDSCAPE PLAN REQUIRED. LANDSCAPING UNDER 500 SQ.FT.

PROJECT RELATIONSHIP TO ADJACENT AREAS:

- ADJACENT LAND USES AND ZONE:
NORTH: RESIDENTIAL & LMRd EAST: RESIDENTIAL & LMRd
SOUTH: RESIDENTIAL & LMRd WEST: RESIDENTIAL & LMRd
- APPROXIMATE HEIGHT OF STRUCTURES IN THE SURROUNDING NEIGHBORHOOD
OF STORES, APPROX. HEIGHT OF ADJACENT BUILDINGS AND RANGE OF HEIGHT IN NEIGHBORHOOD: (15 FT. TO 25 FT., 1 & 2 STORES)

GRADING:

LOT COVERAGE:	EXISTING	NEW PROPOSED	TOTAL
PAVED AREA:	4431 SQ. FT.	375 SQ. FT.	4806 SQ. FT.
LANDSCAPED AREA:	2663 SQ. FT.	000 SQ. FT.	2663 SQ. FT.
UNIMPROVED AREA:	3306 SQ. FT.	-375 SQ. FT.	2931 SQ. FT.

TOPOGRAPHY AND GRADING:

a. PERCENT OF SITE PREVIOUSLY GRADED @ DATE OF GRADING ACTIVITY N/A

- IF AFTER JULY 1, 1985, TOTAL AMOUNT IN CUBIC YARDS N/A
- AMOUNT OF GRADING IN CUBIC YARDS PROPOSED @
- AMOUNT OF GRADING OF SLOPES IN EXCESS OF 25% INCLINATION @
- SLOPE CLASSIFICATION: COASTAL BLUFF/INLAND BLUFF/CANYON RIM N/A
- AREA TO GRADED @ SQ. FT.
- VOLUME OF EXCAVATION FOR FOOTINGS 46.49 CUBIC YARDS
- VOLUME OF EXCAVATION FOR RE-COMPACTION @ CUBIC YARDS
- VOLUME OF CUTTING 46.49 CUBIC YARDS, MAXIMUM CUT SLOPE RATIO AND HEIGHT 1:6
- VOLUME OF FILL @ CUBIC YARDS, MAXIMUM FILL SLOPE RATIO @ AND HEIGHT @
- VOLUME OF SOIL IMPORTED/EXPORTED (SPECIFY) 46.49
- RETAINING WALLS: LENGTH, FT. HEIGHT FROM EXISTING GRADE, FT. HEIGHT FROM FINAL GRADE @ FT.

LANDSCAPING:

LOT COVERAGE:	EXISTING	NEW PROPOSED
NON-LANDSCAPED AREA:	4431 SQ. FT.	375 SQ. FT.
NON-IRRIGATED LANDSCAPE:	3306 SQ. FT.	-375 SQ. FT.
IRRIGATED LANDSCAPE:	2663 SQ. FT.	0 SQ. FT.
WATER FEATURES:	0 SQ. FT.	0 SQ. FT.
DECORATIVE HARDCAPE:	0 SQ. FT.	0 SQ. FT.
TOTAL LOT AREA:	10400 SQ. FT.	

AREA OF WORK:

	AREA OF WORK
IRRIGATED LANDSCAPE:	0 SQ. FT.
WATER FEATURES:	0 SQ. FT.
DECORATIVE HARDCAPE:	0 SQ. FT.
AGGREGATE LANDSCAPE AREA:	0 SQ. FT.

NOTE: NO CHANGE TO REMAINING LANDSCAPED AREAS.

VICINITY MAP



APPLICABLE CODES

THIS PROJECT SHALL COMPLY WITH THE FOLLOWING CODES

- 2019 CALIFORNIA RESIDENTIAL CODE
- 2019 CALIFORNIA ELECTRICAL CODE
- 2019 CALIFORNIA GREEN BUILDING CODE
- 2019 CALIFORNIA MECHANICAL CODE
- 2019 CALIFORNIA PLUMBING CODE
- 2019 CALIFORNIA ENERGY EFFICIENCY STANDARDS
- 2019 CALIFORNIA BUILDING CODE
- 2019 CALIFORNIA FIRE CODE

DEFERRED SUBMITTALS

N/A

DEMO WALL SUMMARY

FLOOR	EXISTING WALLS TO BE REMOVED	EXISTING WALLS TO REMAIN	TOTAL WALL LENGTH
1ST FLR.	25'-8"	183'-3"	209'-11"
	12% DEMO	88% TO REMAIN	
2ND FLR.	26'-1 1/2"	114'-7 1/2"	140'-9"
	19% DEMO	81% TO REMAIN	

FOR FULL CALCS, SEE DEMO PLANS

PROJECT DATA

APN:	263-470-26-00
LEGAL DESCRIPTION:	MAP 06580
LOT AREA:	10400 SQ. FT.
YEAR BUILT:	1971
OCCUPANCY:	R-2
CONSTRUCTION TYPE:	V-B (NON-SPRINKLERED)

DEVELOPMENT REGULATIONS

ZONE: LMRd

HEIGHT LIMIT: 25 FT.

LOT COVERAGE: N/A

SET BACK: N/A

OVERLAY ZONE: LMRd

SETBACK TABLE

LOCATION	REQUIRED SETBACK	EXISTING SETBACK	PROPOSED SETBACK
FRONT YARD	25 FT.	20 FT. - 1 1/2 IN.	20 FT. - 1 1/2 IN.
INTERIOR SIDE YARD	5 FT.	LEFT - 10 FT. - 11 IN. RIGHT - 8 FT. - 6 1/2 IN.	LEFT - 8 FT. - 5 IN. RIGHT - 8 FT. - 6 1/2 IN.
REAR YARD	25 FT.	68 FT. - 10 IN.	68 FT. - 10 IN.
STREET SIDE YARD	N/A	N/A	N/A

1. PARKING

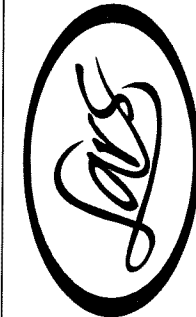
- THE NUMBER OF PARKING SPACES REQUIRED FOR EACH LAND USE (2 PARKING SPACES)
- THE TOTAL NUMBER OF PARKING SPACES PROVIDED - (2)
- THE NUMBER OF REGULAR CAR SPACES PROVIDED - (2)
- THE NUMBER OF LOADING SPACES PROVIDED - (0)
- TOTAL PROJECT SITE AREA - (1380 SQ. FT.)
- VEHICLE USE AREA (VUA); SEE SECTION 3-B OF THE OFF-STREET PARKING DESIGN MANUAL LANDSCAPING - (0)
- EXISTING LANDSCAPING TO REMAIN

AREA TOTALS

EXISTING FIRST FLOOR LIVING AREA:	1152 SQ. FT.
EXISTING SECOND FLOOR LIVING AREA:	1147 SQ. FT.
PROPOSED FIRST FLOOR LIVING AREA:	377 SQ. FT.
PROPOSED SECOND FLOOR LIVING AREA:	377 SQ. FT.
EXISTING THREE-CAR GARAGE:	645 SQ. FT.
EXISTING COVERED/ENCLOSED PATIO:	0 SQ. FT.
SUBTOTAL	3698 SQ. FT.
OFF-STREET PARKING EXEMPTION:	-400 SQ. FT.
TOTAL PROPOSED FLOOR AREA	3298 SQ. FT.

SCOPE OF WORK:

A	NEW MUD ROOM	60 SQ. FT.
B	NEW LAUNDRY	45 SQ. FT.
C	NEW BEDROOM ONE	370 SQ. FT.
D	NEW OFFICE	195 SQ. FT.
E	NEW MASTER CLOSET	169 SQ. FT.
F	BEDROOM #4/FLEX SPACE RECONFIGURATION	145 SQ. FT.
G	NEW GARAGE RE-TRUSS	604 SQ. FT.
	TOTAL:	1588 SQ. FT.



REMODELING & DESIGN

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www.larsremodel.com
5925 KEARNY VILLA ROAD
SAN DIEGO, CA 92123
LICENSE #616035

TIM BERNIER & BETH FLECK
HOUSE REMODEL

SOLANA BEACH 92075
424 SANTA BARTOLA

OWNER:

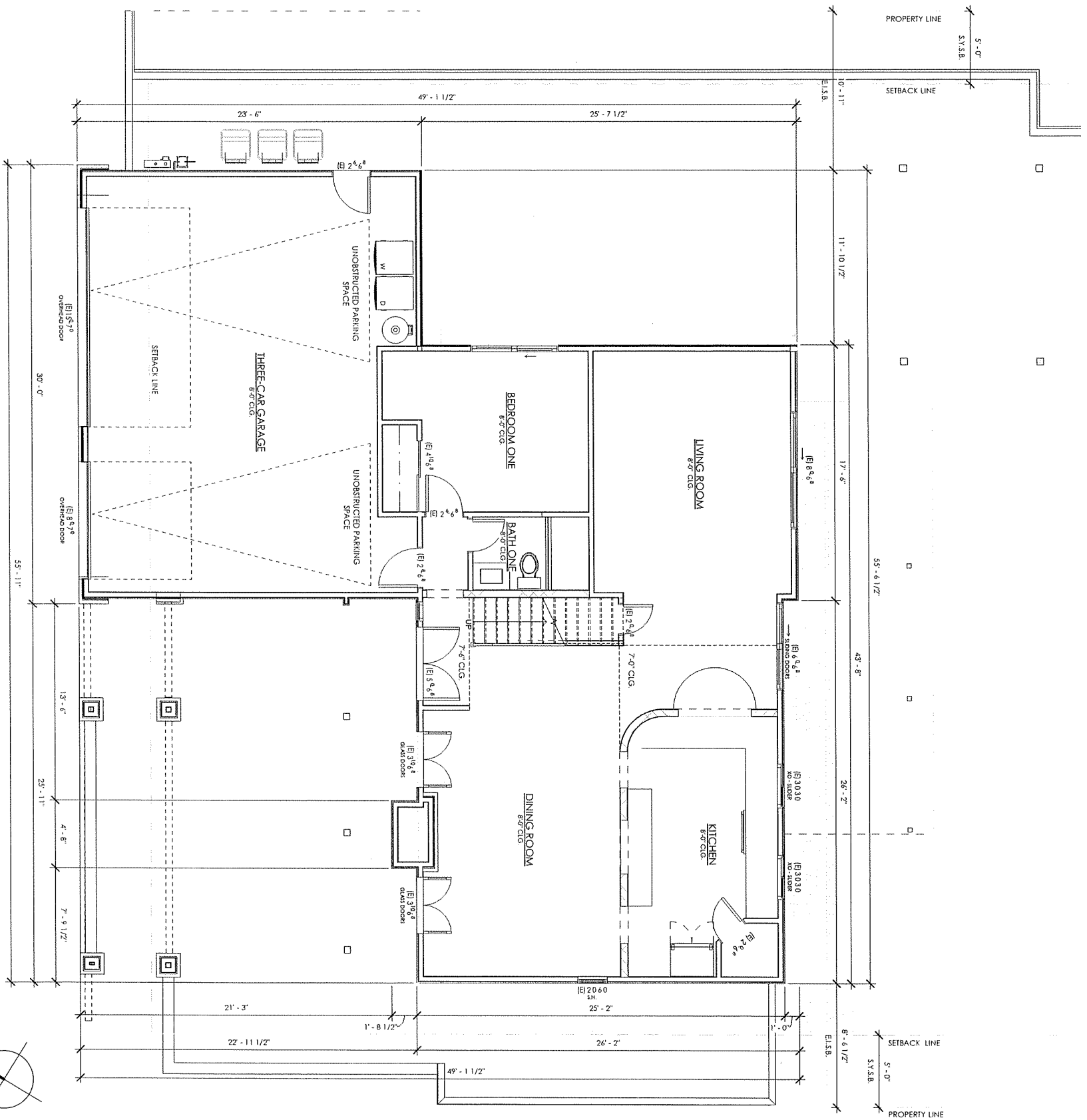
REVISION	DATE

PROJECT CONSULTANT:
JENNIFER CAVANAUGH
RESIDENTIAL DESIGNER:
JOHN MATTOON
CHECKED BY:
DEBBIE WAGGAMAN
DATE:
05/19/2022
SCALE:
As indicated
JOB NO:
2105040
SHEET TITLE:

TITLE SHEET / SITE PLAN

TS-1.0


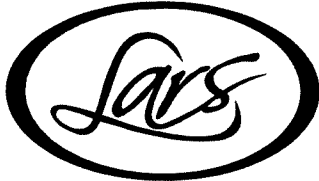
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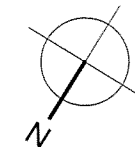
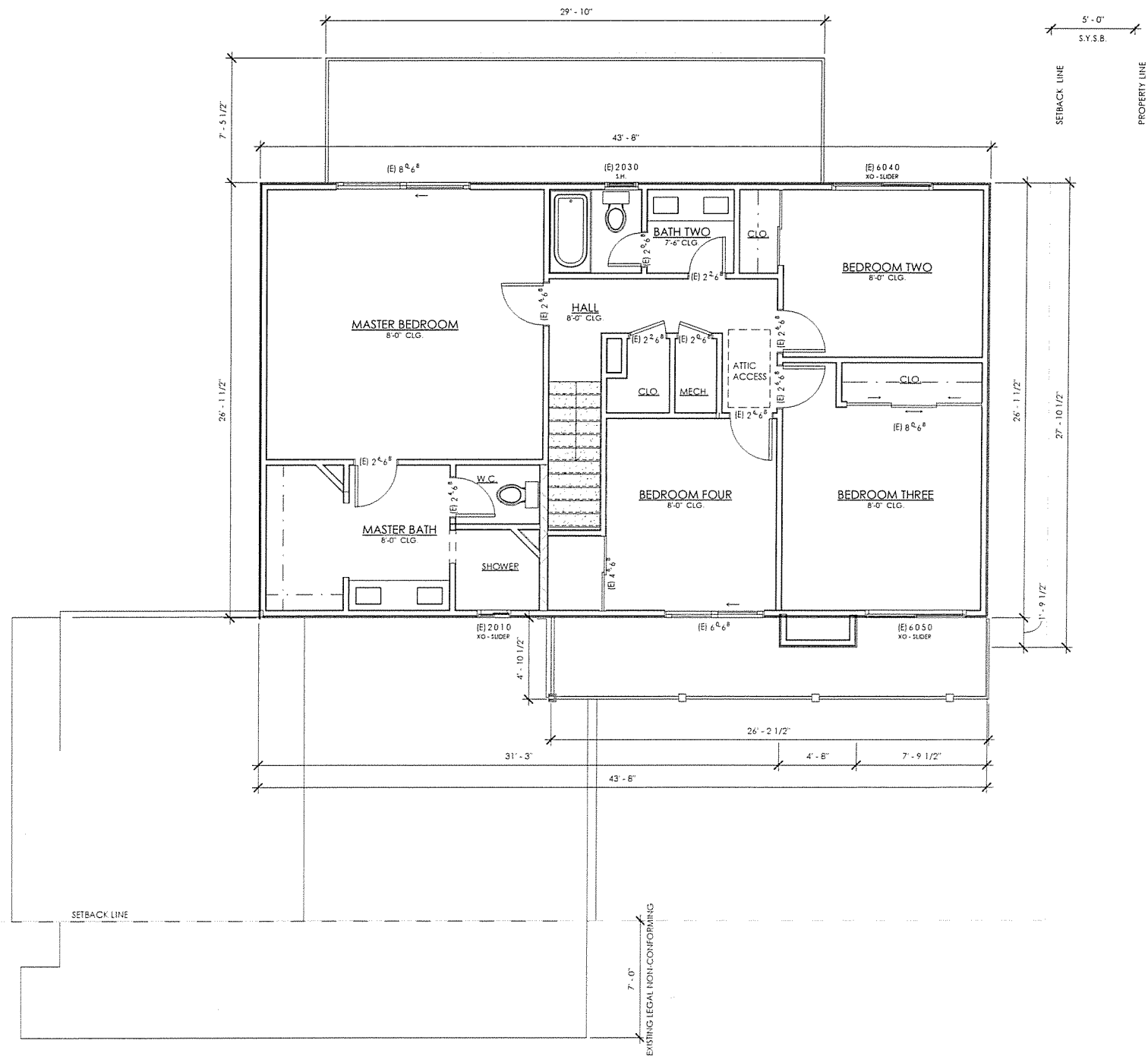
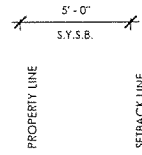
AS-BUILT - FIRST FLOOR
1/4" = 1'-0"

GENERAL PLAN NOTES

1. ALL DIMENSIONS ARE TO EXTERIOR OF WALL.

SHEET TITLE EXISTING FLOOR PLAN	A-1.0	SHEET NO. 2105040	PROJECT CONSULTANT JENNIFER CAVANAUUGH DRAWN BY J. MATHISON CHECKED BY DEBBIE WANGGAMMAN DATE 02/17/2022 SCALE AS INDICATED	OWNER: TIM BERNIER & BETH FLECK HOUSE REMODEL 424 SANTA BARTOLA ■ SOLANA BEACH ■ 92075	REMODELING & DESIGN  (858) 279-6300 www.larsremodel.com 5925 KEARNY VILLA ROAD SAN DIEGO, CA 92123 LICENSE #416035
				REVISION DATE	

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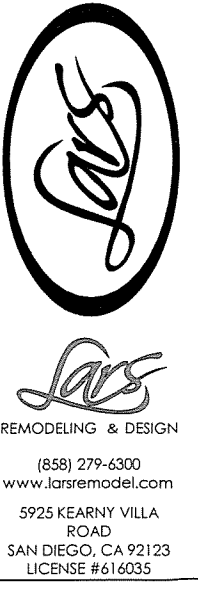
GENERAL PLAN NOTES

1. ALL DIMENSIONS ARE TO EXTERIOR OF WALL.

AS-BUILT - SECOND FLOOR

1/4" = 1'-0"

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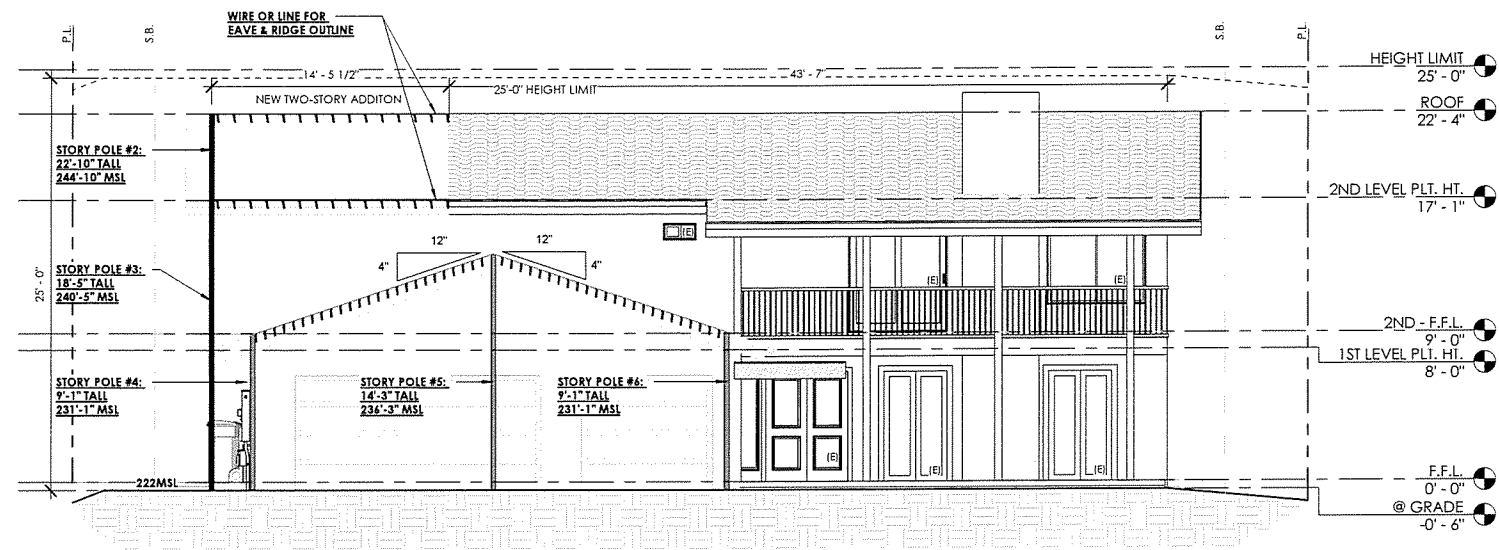


OWNER:
 TIM BERNIER & BETH FLECK
 HOUSE REMODEL
 424 SANTA BARTOLA ■ SOLANA BEACH ■ 92075

REVISION	DATE

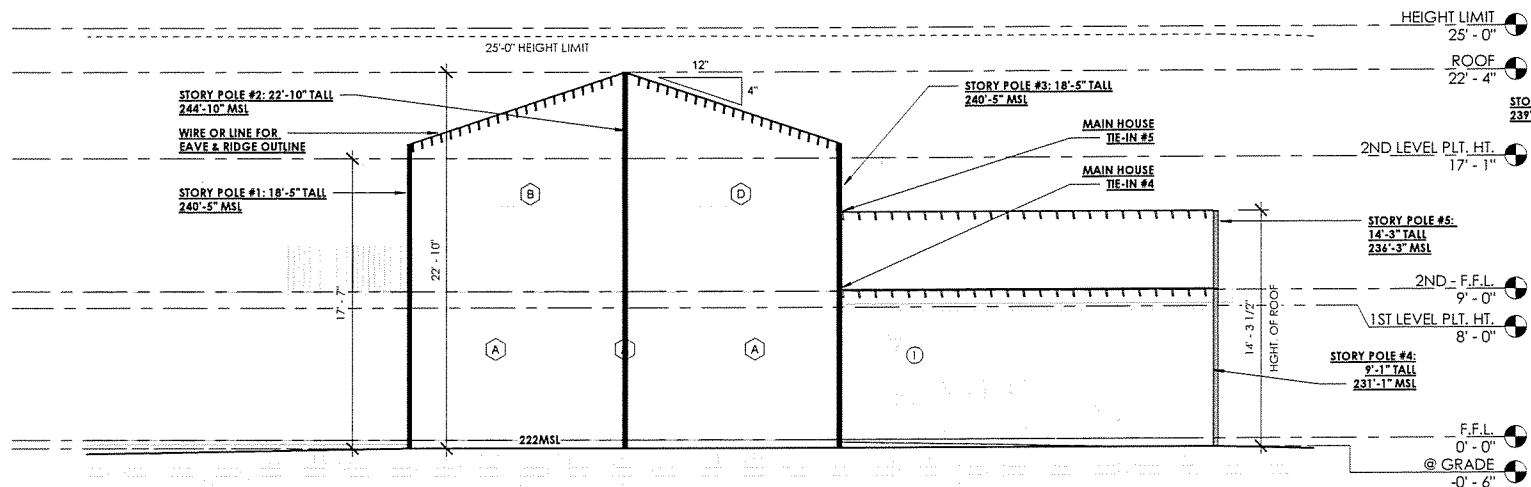
PROJECT CONSULTANT:
 JENNIFER CAVANAUGH
 DRAWN BY:
 J. MATTOON
 CHECKED BY:
 DEBBIE WAGGAMAN
 DATE
 05/19/2022
 SCALE
 As indicated
 JOB NO.
 2105040
 SHEET

A-1.1
 SHEET TITLE
EXISTING FLOOR PLAN



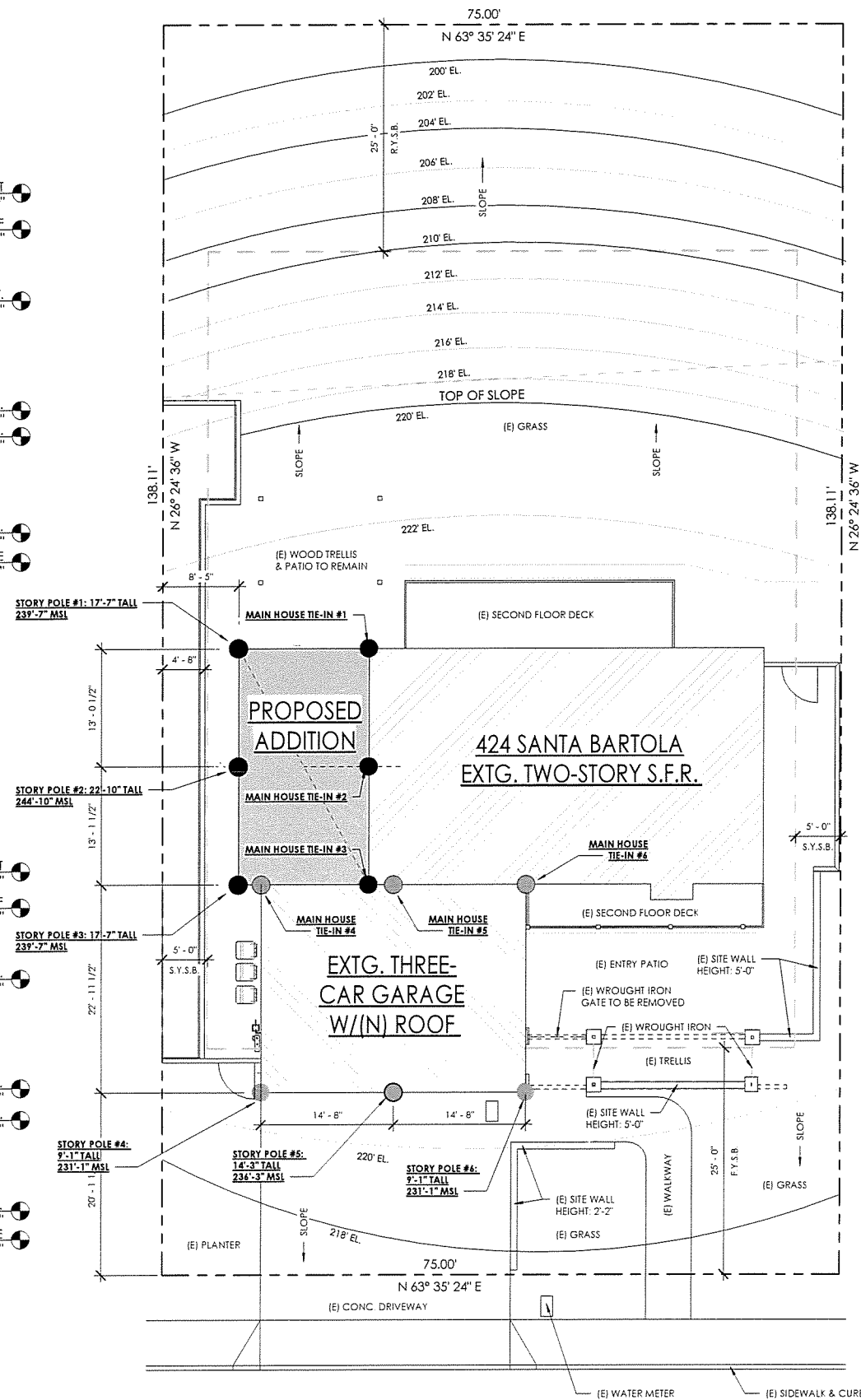
STORY POLE - FRONT ELEVATION (SOUTH)

3/16" = 1'-0"



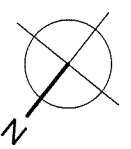
STORY POLE - LEFT ELEVATION (WEST)

3/16" = 1'-0"



STORY POLE PLOT PLAN

1/8" = 1'-0"



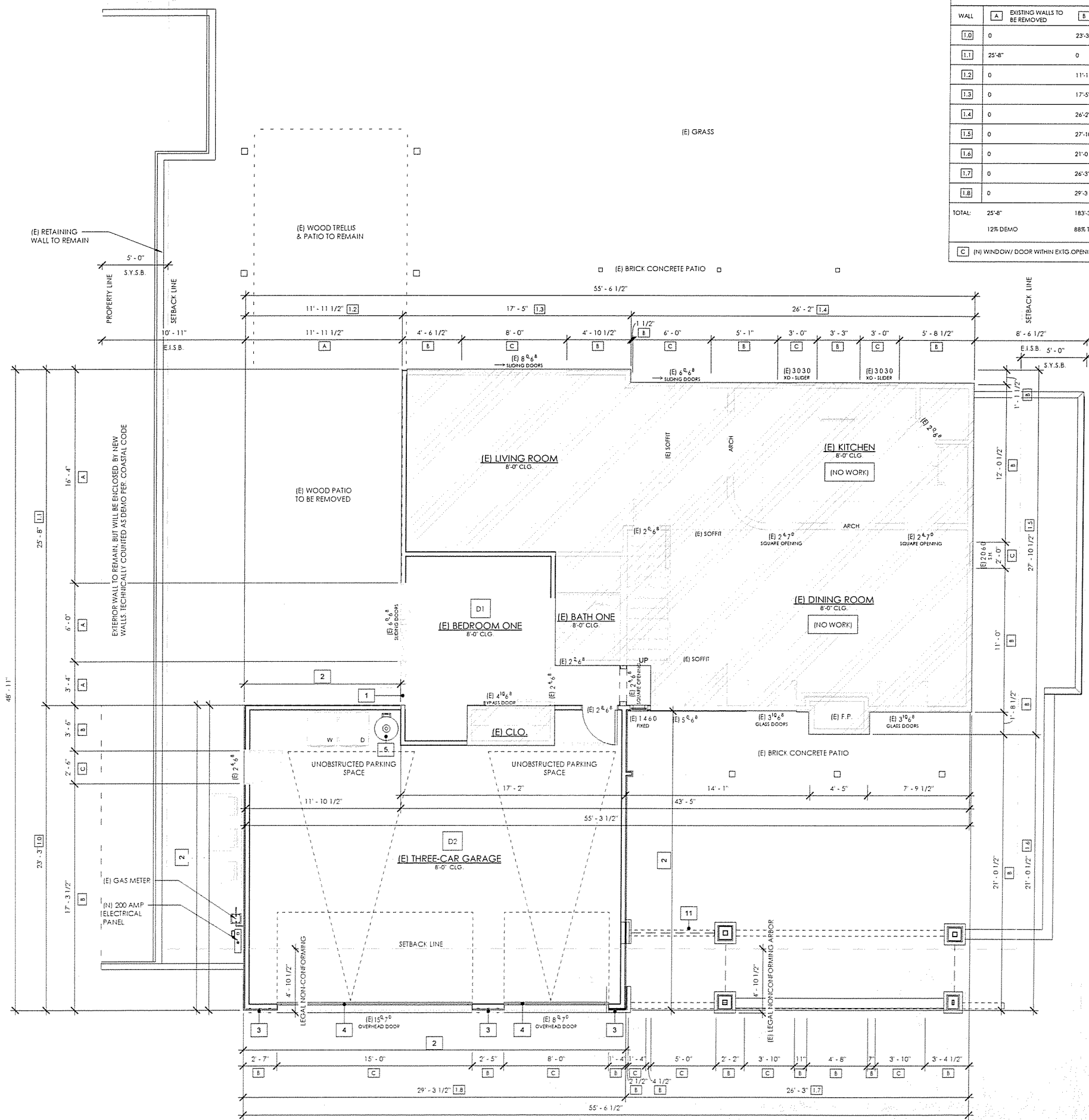
Lars
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5925 KEARNY VILLA ROAD
SAN DIEGO, CA 92123
LICENSE #616035

OWNER:
TIM BERNIER & BETH FLECK
HOUSE REMODEL
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PROJECT CONSULTANT	JENNIFER CAVANAUGH
DRAWN BY	J. MATTOON
CHECKED BY	DEBBIE WAGGAMAN
DATE	05/19/2022
SCALE	As indicated
JOB NO.	2105040
SHEET	A-1.2
SHEET TITLE	STORY POLE PLOT PLAN

THE PLANS & SPECIFIC DETAILS CONTAINED HEREIN WERE DESIGNED FOR THE USE OF THE USER. THE USER SHALL BE RESPONSIBLE FOR ALL IDEAS, DESIGN ARRANGEMENTS, AND MATERIALS INDICATED OR REFERRED TO IN THESE DRAWINGS. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED TO THE DESIGNER. THE DESIGNER SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THE DRAWINGS OR FOR ANY DAMAGE TO ANY PROPERTY, PERSON, OR ORGANIZATION CAUSED BY THE USER'S FAILURE TO FOLLOW THE DRAWINGS OR FOR ANY DAMAGE TO ANY PROPERTY, PERSON, OR ORGANIZATION CAUSED BY THE USER'S FAILURE TO OBTAIN NECESSARY PERMITS. THE DESIGNER'S LIABILITY IS LIMITED TO THE DESIGN SERVICES PROVIDED AND DOES NOT INCLUDE ANY OTHER SERVICES. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR VERIFYING THE ACCURACY OF ALL INFORMATION PROVIDED TO THE DESIGNER. THE DESIGNER SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THE DRAWINGS OR FOR ANY DAMAGE TO ANY PROPERTY, PERSON, OR ORGANIZATION CAUSED BY THE USER'S FAILURE TO FOLLOW THE DRAWINGS OR FOR ANY DAMAGE TO ANY PROPERTY, PERSON, OR ORGANIZATION CAUSED BY THE USER'S FAILURE TO OBTAIN NECESSARY PERMITS.



1ST FLR. DEMO WALL LEGEND & CALCS			
WALL	(A) EXISTING WALLS TO BE REMOVED	(B) (C) EXISTING WALLS TO REMAIN	TOTAL WALL LENGTH
[1.0]	0	23'-3"	23'-3"
[1.1]	25'-8"	0	25'-8"
[1.2]	0	11'-11 1/2"	11'-11 1/2"
[1.3]	0	17'-5"	17'-5"
[1.4]	0	26'-2"	26'-2"
[1.5]	0	27'-10 1/2"	27'-10 1/2"
[1.6]	0	21'-0 1/2"	21'-0 1/2"
[1.7]	0	26'-3"	26'-3"
[1.8]	0	29'-3 1/2"	29'-3 1/2"
TOTAL:	25'-8"	183'-3"	208'-11"
12% DEMO		88% TO REMAIN	

DEMO SCOPE OF WORK

D1 (E) BEDROOM ONE

ITEMS TO BE REMOVED:

- SLIDING GLASS DOOR
- FLOORING
- INTERIOR DOOR
- FRAMING & DRYWALL PER PLAN

D2 (E) THREE-CAR GARAGE

ITEMS TO BE REMOVED:

- WASHER & DRYER
- ROOF FRAMING & ROOF MATERIALS

GENERAL PLAN NOTES

- EXISTING LANDSCAPING/SPRINKLERS TO REMAIN BUT WILL BE IMPACTED BY CONSTRUCTION. REPAIR OR REWORK OF EXISTING LANDSCAPING/SPRINKLERS IS EXCLUDED.
- ALL IRRIGATION AND DRAIN LINES NOT PREVIOUSLY REMOVED BY HOMEOWNERS WILL BE CUT AND CAPPED AT THE DISCRETION OF LARS OR ITS TRADE PARTNERS. RAIN GUTTERS WILL BE CUT AT CLOSEST POINT NEAR TO IN.
- ALL DIMENSIONS ARE TO EXTERIOR OF WALL.

EXISTING / DEMO KEY NOTES

- REMOVE EXTERIOR STUCCO, DRYWALL & FRAMING AT THE NEW ADDITION AREA (AS NEEDED)
- REMOVE EXTERIOR STUCCO/SIDING, EAVES, DRYWALL & FRAMING AROUND PERIMETER OF GARAGE
- REMOVE BRICK, COLUMNS, & FAÇADE (GARAGE WALL)
- REMOVE & SAVE EXISTING GARAGE DOORS & OPENERS
- REMOVE & SAVE WATER HEATER (FOR TEMP PURPOSES)
- COVER & PROTECT EXISTING VANITY CABINET
- REMOVE MASTER CLOSET COMPLETE (WALL ATTACHED TO VANITY TO REMAIN)
- REMOVE & SAVE (E) TOILET
- REMOVE (E) DRYWALL & FRAMING TO ACCOMMODATE NEW OPENING
- REMOVE NON-BEARING WALL
- REMOVE WROUGHT IRON GATE
- REMOVE STUCCO AT 2ND FLOOR WALL TO ACCOMMODATE (N) TRUSSES

WALL LEGEND

- (N) 2x4 WALL W/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
- (N) 2x4 WALL W/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
- (N) 2x6 WALL W/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
- (N) 2x6 WALL W/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
- (E) 2x WALL TO BE REMOVED
- (E) 2x4 WALL TO REMAIN
- (E) 2x6 WALL TO REMAIN

DEMO - MAIN FLOOR PLAN

1/4" = 1'-0"

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424 SANTA BARTOLA SOLANA BEACH 92075

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JENNIFER CAVANAUGH

DRAWN BY
J. MATTOON

CHECKED BY
DEBBIE WAGGAMAN

DATE
05/19/2022

SCALE
As indicated

335 NO.
2105040

SHEET
A-2.0

SHEET TITLE
DEMO / EXISTING FLOOR PLAN

2ND FLR. DEMO WALL LEGEND & CALCS

WALL	A	EXISTING WALLS TO BE REMOVED	B	C	EXISTING WALLS TO REMAIN	TOTAL WALL LENGTH
[20]	26'-1 1/2"	0				26'-1 1/2"
[21]	0	43'-7"			43'-7"	
[22]	0	27'-7 1/2"			27'-7 1/2"	
[24]	0	43'-5"			43'-5"	
TOTAL:	26'-1 1/2"	114'-7 1/2"			140'-9"	
	19% DEMO			81% TO REMAIN		
[C]	(N) WINDOW/ DOOR WITHIN EXTG. OPENING, NOT COUNTED TOWARDS DEMO					

DEMO SCOPE OF WORK

- D3 **(E) MASTER BATHROOM**
ITEMS TO BE REMOVED:
 • TILE FLOORING
 • INTERIOR DOOR
 • FRAMING & DRYWALL PER PLAN
- D4 **(E) MASTER BEDROOM**
ITEMS TO BE REMOVED:
 • FLOORING
 • FRAMING & DRYWALL PER PLAN
- D5 **(E) HALLWAY**
ITEMS TO BE REMOVED:
 • FLOORING (TOP OF STAIRS TO BEDROOM FOUR)
 • INTERIOR DOORS (INTO CLOSETS)
- D6 **(E) BEDROOM FOUR/FLEX SPACE**
ITEMS TO BE REMOVED:
 • FLOORING
 • CLOSET DOOR

GENERAL PLAN NOTES

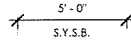
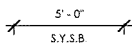
1. ALL DIMENSIONS ARE TO EXTERIOR OF WALL.

EXISTING / DEMO KEY NOTES

- 1 REMOVE EXTERIOR STUCCO, DRYWALL & FRAMING AT THE NEW ADDITION AREA (AS NEEDED)
- 2 REMOVE EXTERIOR STUCCO/SIDING, EAVES, DRYWALL & FRAMING AROUND PERIMETER OF GARAGE
- 3 REMOVE BRICK, COLUMNS, & FAÇADE (GARAGE WALL)
- 4 REMOVE & SAVE EXISTING GARAGE DOORS & OPENERS
- 5 REMOVE & SAVE WATER HEATER (FOR TEMP PURPOSES)
- 6 COVER & PROTECT EXISTING VANITY CABINET
- 7 REMOVE MASTER CLOSET COMPLETE (WALL ATTACHED TO VANITY TO REMAIN)
- 8 REMOVE & SAVE (E) TOILET
- 9 REMOVE (E) DRYWALL & FRAMING TO ACCOMMODATE NEW OPENING
- 10 REMOVE NON-BEARING WALL
- 11 REMOVE WROUGHT IRON GATE
- 12 REMOVE STUCCO AT 2ND FLOOR WALL TO ACCOMMODATE (N) TRUSSES

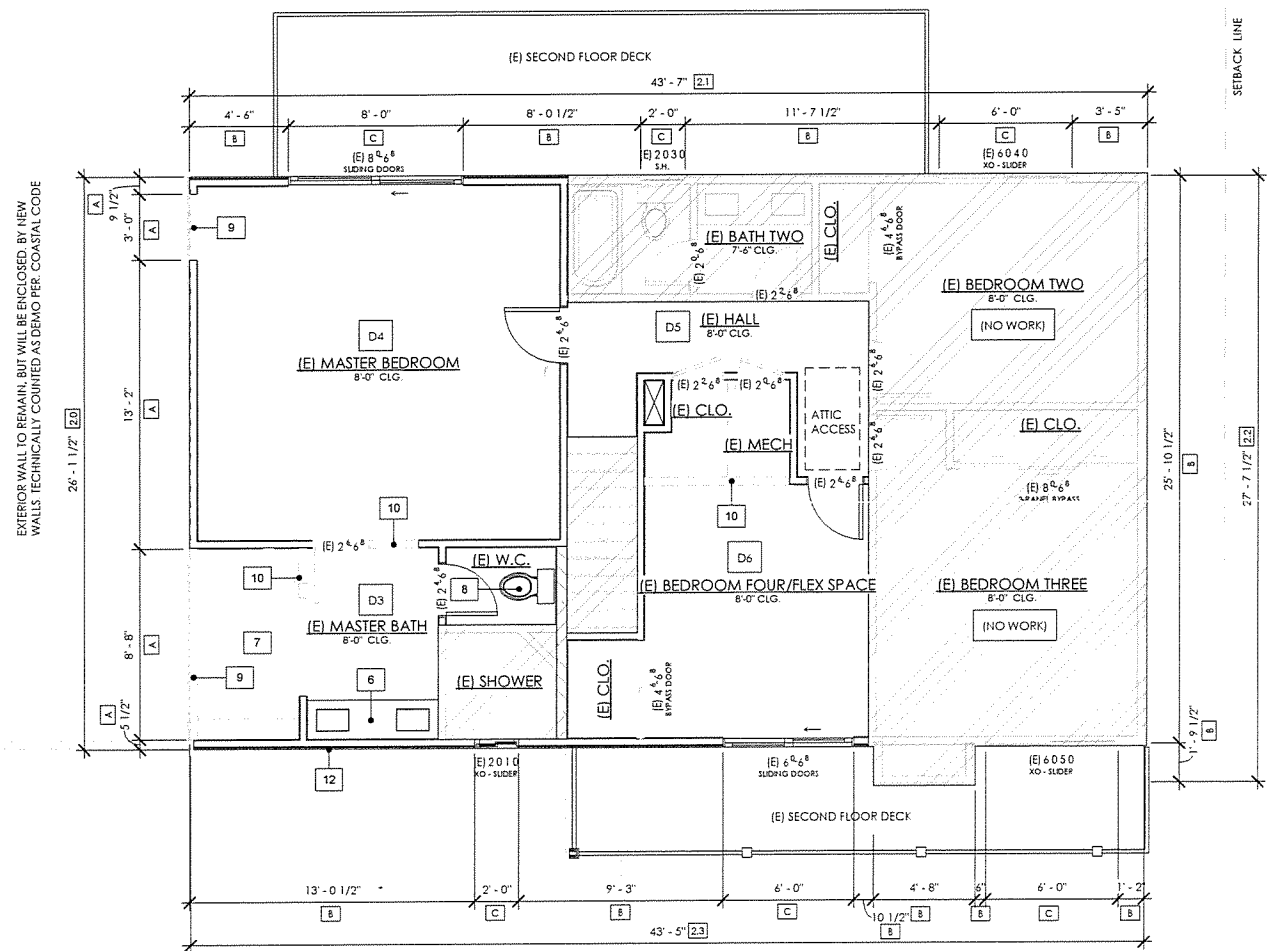
WALL LEGEND

- (N) 2x4 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
- (N) 2x4 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
- (N) 2x6 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
- (N) 2x6 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
- (E) 2x WALL TO BE REMOVED
- (E) 2x4 WALL TO REMAIN
- (E) 2x6 WALL TO REMAIN

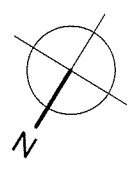
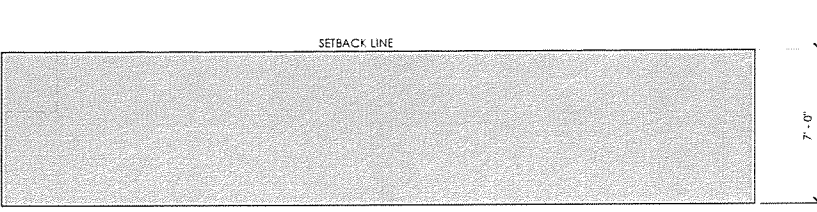


PROPERTY LINE
 SETBACK LINE

SETBACK LINE
 PROPERTY LINE



EXTERIOR WALL TO REMAIN, BUT WILL BE ENCLOSED BY NEW WALLS TECHNICALLY COUNTED AS DEMO PER COASTAL CODE



DEMO - SECOND FLOOR PLAN

1/4" = 1'-0"

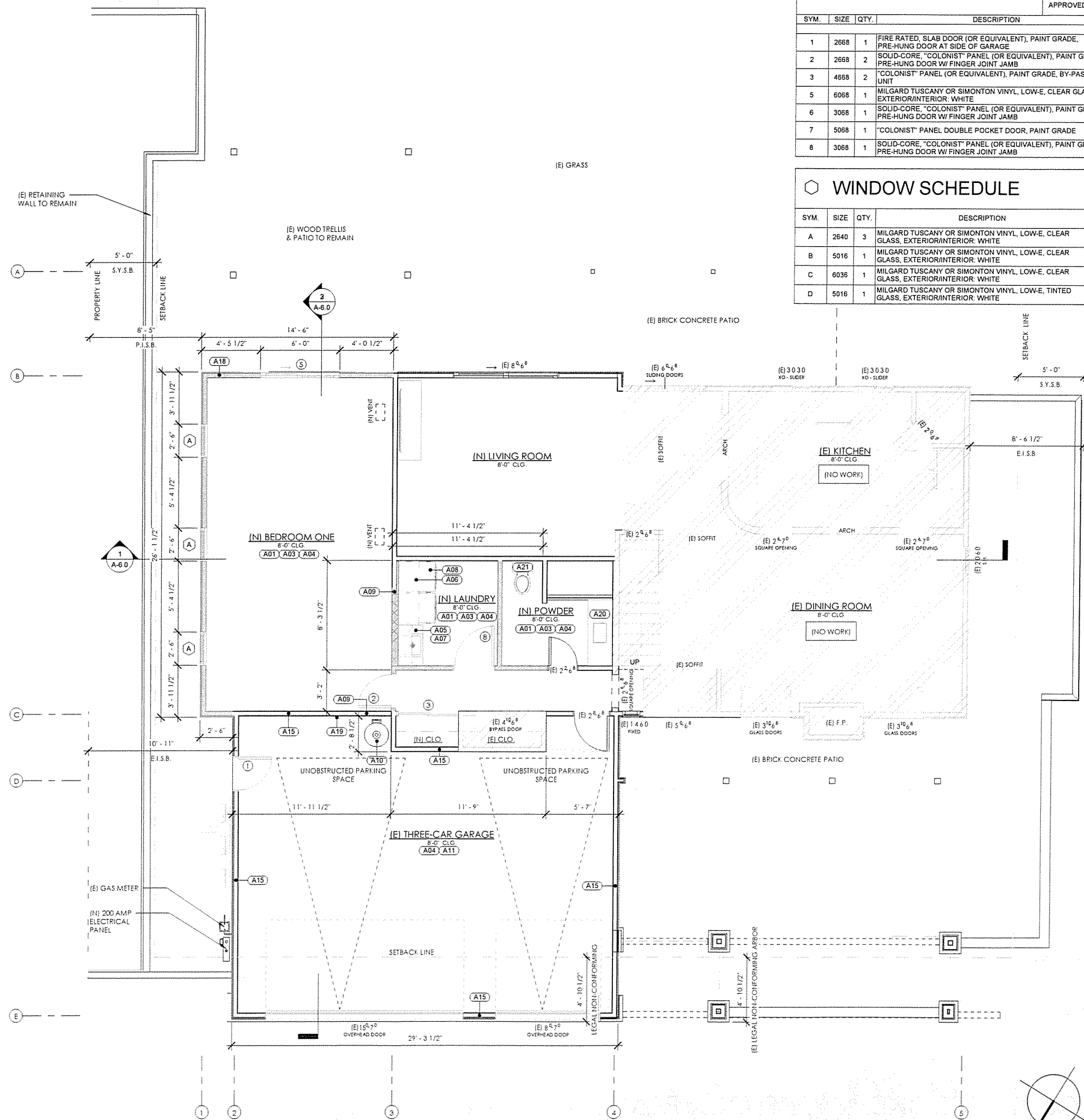
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NO.	REVISION	DATE

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 JENNIFER CAVANAUGH
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 J. MATTOON
 CHECKED BY:
 DEBBIE WAGGAMAN
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 2105040
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A-2.1
 SHEET TITLE
**DEMO / EXISTING
 FLOOR PLAN**

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DOOR SCHEDULE

CHANGES THAT OCCUR TO THE WINDOW & DOOR SCHEDULES AFTER CONTRACT WILL RESULT IN A CHANGE ORDER. STRUCTURAL ENGINEERING AND EXECUTION OF CONSTRUCTION DOCUMENTS WILL NOT PROCEED UNTIL WINDOW AND DOOR CHANGE ORDERS HAVE BEEN APPROVED BY THE CLIENT.

SYM.	SIZE	QTY.	DESCRIPTION	U-FACTOR	SHGC	TYPE	FINISH	TEMPERED
1	2668	1	FIRE RATED, SLAB DOOR (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR AT SIDE OF GARAGE			EXTERIOR DOOR	PAINTED	No
2	2668	2	SOLID-CORE, "COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR W/ FINGER JOINT JAMB			INTERIOR DOOR	PAINTED	No
3	4668	2	"COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, BY-PASS DOOR UNIT			BYPASS DOOR	PAINTED	No
5	6068	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.22	SLIDING DOORS	FIBERGLASS	No
6	3068	1	SOLID-CORE, "COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR W/ FINGER JOINT JAMB	0.3	0.22	GLASS DOOR	PAINTED	No
7	5068	1	"COLONIST" PANEL DOUBLE POCKET DOOR, PAINT GRADE			DBL. POCKET DOOR	PAINTED	No
8	3068	1	SOLID-CORE, "COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR W/ FINGER JOINT JAMB			INTERIOR DOOR	PAINTED	No

WINDOW SCHEDULE

CHANGES THAT OCCUR TO THE WINDOW & DOOR SCHEDULES AFTER CONTRACT WILL RESULT IN A CHANGE ORDER. STRUCTURAL ENGINEERING AND EXECUTION OF CONSTRUCTION DOCUMENTS WILL NOT PROCEED UNTIL WINDOW AND DOOR CHANGE ORDERS HAVE BEEN APPROVED BY THE CLIENT.

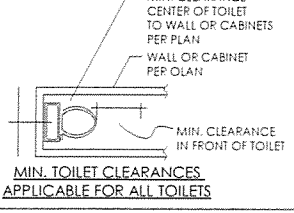
SYM.	SIZE	QTY.	DESCRIPTION	U-FACTOR	SHGC	AREA	TYPE	GRIDS	HEAD HEIGHT	TEMPERED
A	2640	3	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.22	10 SF	S.H.	NO	6' - 8"	Yes
B	5016	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.23	8 SF	XO-SLIDER	NO	6' - 8"	No
C	6036	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.23	21 SF	XO-SLIDER	NO	6' - 8"	No
D	5016	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, TINTED GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.23	8 SF	XO-SLIDER	NO	6' - 8"	No

PROPOSED KEY NOTES

- (A01) (N) TILE FLOORING, PER SELECTIONS
- (A02) (N) CARPET FLOORING, PER SELECTIONS
- (A03) (N) PAINT GRADE BASE MOLDING NOT TO EXCEED 5" IN HEIGHT, PER SELECTIONS
- (A04) (N) INTERIOR PAINT, PER SELECTIONS
- (A05) (N) ALDER STAIN GRADE BASE CABINETS, COUNTERTOP, & 6" BACKSPASH, PER SELECTIONS
- (A06) (N) ALDER STAIN GRADE UPPER CABINETS, PER SELECTIONS
- (A07) (N) LAUNDRY SINK & FAUCET (SUPPLIED BY HOMEOWNERS)
- (N) WASHER & DRYER (SUPPLIED BY HOMEOWNERS) PROVIDE HOT & COLD WATER W/ RECESSED DRAIN PROVIDE 4" VENT WITH BACKDRAFT BOOSTER, AND VENT DRYER TO EXTERIOR. MAX RUN SHALL BE 14' WITH NO MORE THAN 2-90 DEG. BENDS
- (A09) (N) GAS LINE FOR (N) DRYER & WATER HEATER LOCATION
- (A10) (N) 50 GALLON (75,000 BTU/HR) WATER HEATER AT EXISTING LOCATION
- (A11) (N) GAS LINE TO ATTIC FOR RELOCATED FURNACE, VERIFIED IN FIELD
- (A12) (N) FREE-STANDING TUB W/ TUB FILLER (SUPPLIED BY HOMEOWNERS)
- (A13) (E) TOILET TO BE REINSTALLED
- (A14) (N) TILE WALL SURROUND SET OFF FROM FLOOR 48" TALL, PER SELECTIONS
- (A15) (N) INSULATION & DRYWALL AROUND PERIMETER OF GARAGE
- (A16) (E) DUCTING SHAFT (VERIFY IN FIELD PER MECHANICAL SUBCONTRACTOR SPACING REQUIREMENT)
- (A17) (N) MECHANICAL SHAFT
- (A18) ALL (N) EXTERIOR 2x4 WALLS TO HAVE R-15 INSULATION
- (A19) (N) 5/8" TYPE 'X' GYPSUM BOARD ON THIS SIDE OF WALL
- (A20) (N) ALDER STAIN GRADE VANITY CABINETS, PLUMBING FIXTURES, COUNTERTOP, & 6" BACKSPASH, PER SELECTIONS
- (A21) (N) TOILET, PER SELECTIONS

FLOOR PLAN NOTES

1. ALL DIMENSIONS SHALL BE FIELD VERIFIED. ANY DISCREPANCIES AFFECTING PROJECT LAYOUT SHALL BE BROUGHT TO THE ATTENTION OF LARS REMODELING AND DESIGN AND THE ISSUES RESOLVED PRIOR TO PROCEEDING WITH THE WORK IN QUESTION.
2. REFER TO SITE PLAN FOR SITE AND UTILITY INFORMATION.
3. WALL DIMENSIONS TO FACE OF STUD/FDN.
4. SEE ELECTRICAL PLAN FOR LOCATION OF SMOKE AND CARBON MONOXIDE DETECTORS AND EXHAUST FANS.
5. ALL DIMENSIONS ARE MEASURED FROM THE FRAMING.
6. FOR PLUMBING, APPLIANCES AND ACCESSORY LOCATIONS AND CABINET LAYOUT, PLEASE REFERENCE INTERIOR DESIGN DRAWINGS (ID-SHEETS) FOR DIMENSIONS. ANY DISCREPANCIES FOUND IN THIS PLAN SET AND THE INTERIOR DESIGN DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF LARS REMODELING & DESIGN BEFORE PROCEEDING WITH WORK.

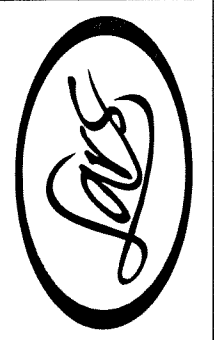


WALL LEGEND

- (N) 2x4 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
- (N) 2x4 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
- (N) 2x6 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
- (N) 2x6 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
- (E) 2x WALL TO BE REMOVED
- (E) 2x4 WALL TO REMAIN
- (E) 2x6 WALL TO REMAIN

PROPOSED - MAIN FLOOR PLAN

1/4" = 1'-0"



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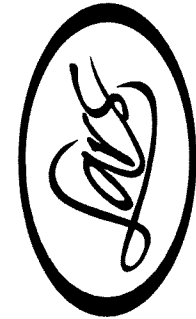
SCALE
As indicated

JOB NO.
2105040

SHEET
A-3.0

SHEET TITLE
PROPOSED FIRST FLOOR PLAN

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 J. MATTOON
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A-3.1
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 PROPOSED SECOND FLOOR PLAN

DOOR SCHEDULE

CHANGES THAT OCCUR TO THE WINDOW & DOOR SCHEDULES AFTER CONTRACT WILL RESULT IN A CHANGE ORDER. STRUCTURAL ENGINEERING AND EXECUTION OF CONSTRUCTION DOCUMENTS WILL NOT PROCEED UNTIL WINDOW AND DOOR CHANGE ORDERS HAVE BEEN APPROVED BY THE CLIENT.

SYM.	SIZE	QTY.	DESCRIPTION	U-FACTOR	SHGC	TYPE	FINISH	TEMPERED
1	2668	1	FIRE RATED, SLAB DOOR (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR AT SIDE OF GARAGE			EXTERIOR DOOR	PAINTED	No
2	2668	2	SOLID-CORE, "COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR W/ FINGER JOINT JAMB			INTERIOR DOOR	PAINTED	No
3	4668	2	"COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, BY-PASS DOOR UNIT			BY-PASS DOOR	PAINTED	No
5	6068	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.22	SLIDING DOORS	FIBERGLASS	No
6	3068	1	SOLID-CORE, "COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR W/ FINGER JOINT JAMB	0.3	0.22	GLASS DOOR	PAINTED	No
7	5068	1	"COLONIST" PANEL DOUBLE POCKET DOOR, PAINT GRADE			DBL. POCKET DOOR	PAINTED	No
8	3068	1	SOLID-CORE, "COLONIST" PANEL (OR EQUIVALENT), PAINT GRADE, PRE-HUNG DOOR W/ FINGER JOINT JAMB			INTERIOR DOOR	PAINTED	No

WINDOW SCHEDULE

CHANGES THAT OCCUR TO THE WINDOW & DOOR SCHEDULES AFTER CONTRACT WILL RESULT IN A CHANGE ORDER. STRUCTURAL ENGINEERING AND EXECUTION OF CONSTRUCTION DOCUMENTS WILL NOT PROCEED UNTIL WINDOW AND DOOR CHANGE ORDERS HAVE BEEN APPROVED BY THE CLIENT.

SYM.	SIZE	QTY.	DESCRIPTION	U-FACTOR	SHGC	AREA	TYPE	GRIDS	HEAD HEIGHT	TEMPERED
A	2640	3	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.22	10 SF	S.H.	NO	6' - 8"	Yes
B	5016	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.23	8 SF	XO - SLIDER	NO	6' - 8"	No
C	6036	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, CLEAR GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.23	21 SF	XO - SLIDER	NO	6' - 8"	No
D	5016	1	MILGARD TUSCANY OR SIMONTON VINYL, LOW-E, TINTED GLASS, EXTERIOR/INTERIOR: WHITE	0.3	0.23	8 SF	XO - SLIDER	NO	6' - 8"	No

PROPOSED KEY NOTES

- (A01) (N) TILE FLOORING, PER SELECTIONS
- (A02) (N) CARPET FLOORING, PER SELECTIONS
- (A03) (N) PAINT GRADE BASE MOLDING NOT TO EXCEED 5" IN HEIGHT, PER SELECTIONS
- (A04) (N) INTERIOR PAINT, PER SELECTIONS
- (A05) (N) ALDER STAIN GRADE BASE CABINETS, COUNTERTOP, & 6" BACKSPASH, PER SELECTIONS
- (A06) (N) ALDER STAIN GRADE UPPER CABINETS, PER SELECTIONS
- (A07) (N) LAUNDRY SINK & FAUCET (SUPPLIED BY HOMEOWNERS)
- (A08) (N) WASHER & DRYER (SUPPLIED BY HOMEOWNERS) PROVIDE HOT & COLD WATER W/ RECESSED DRAIN, PROVIDE 4" VENT WITH BACKDRAFT, BOOSTER, AND VENT DRYER TO EXTERIOR. MAX RUN SHALL BE 14' WITH NO MORE THAN 2-90 DEG. BENDS
- (A09) (N) GAS LINE FOR (N) DRYER & WATER HEATER LOCATION
- (A10) (N) 50 GALLON (75,000 BTU/HR) WATER HEATER AT EXISTING LOCATION
- (A11) (N) GAS LINE TO ATTIC FOR RELOCATED FURNACE, VERIFIED IN FIELD
- (A12) (N) FREE-STANDING TUB W/ TUB FILLER (SUPPLIED BY HOMEOWNERS)
- (A13) (E) TOILET TO BE REINSTALLED
- (A14) (N) TILE WALL SURROUND SET OFF FROM FLOOR 48" TALL, PER SELECTIONS
- (A15) (N) INSULATION & DRYWALL AROUND PERIMETER OF GARAGE
- (A16) (E) DUCTING SHAFT (VERIFY IN FIELD PER MECHANICAL SUBCONTRACTOR SPACING REQUIREMENT)
- (A17) (N) MECHANICAL SHAFT
- (A18) ALL (N) EXTERIOR 2x4 WALLS TO HAVE R-15 INSULATION
- (A19) (N) 5/8" TYPE 'X' GYPSUM BOARD ON THIS SIDE OF WALL
- (A20) (N) ALDER STAIN GRADE VANITY CABINETS, PLUMBING FIXTURES, COUNTERTOP, & 6" BACKSPASH, PER SELECTIONS
- (A21) (N) TOILET, PER SELECTIONS

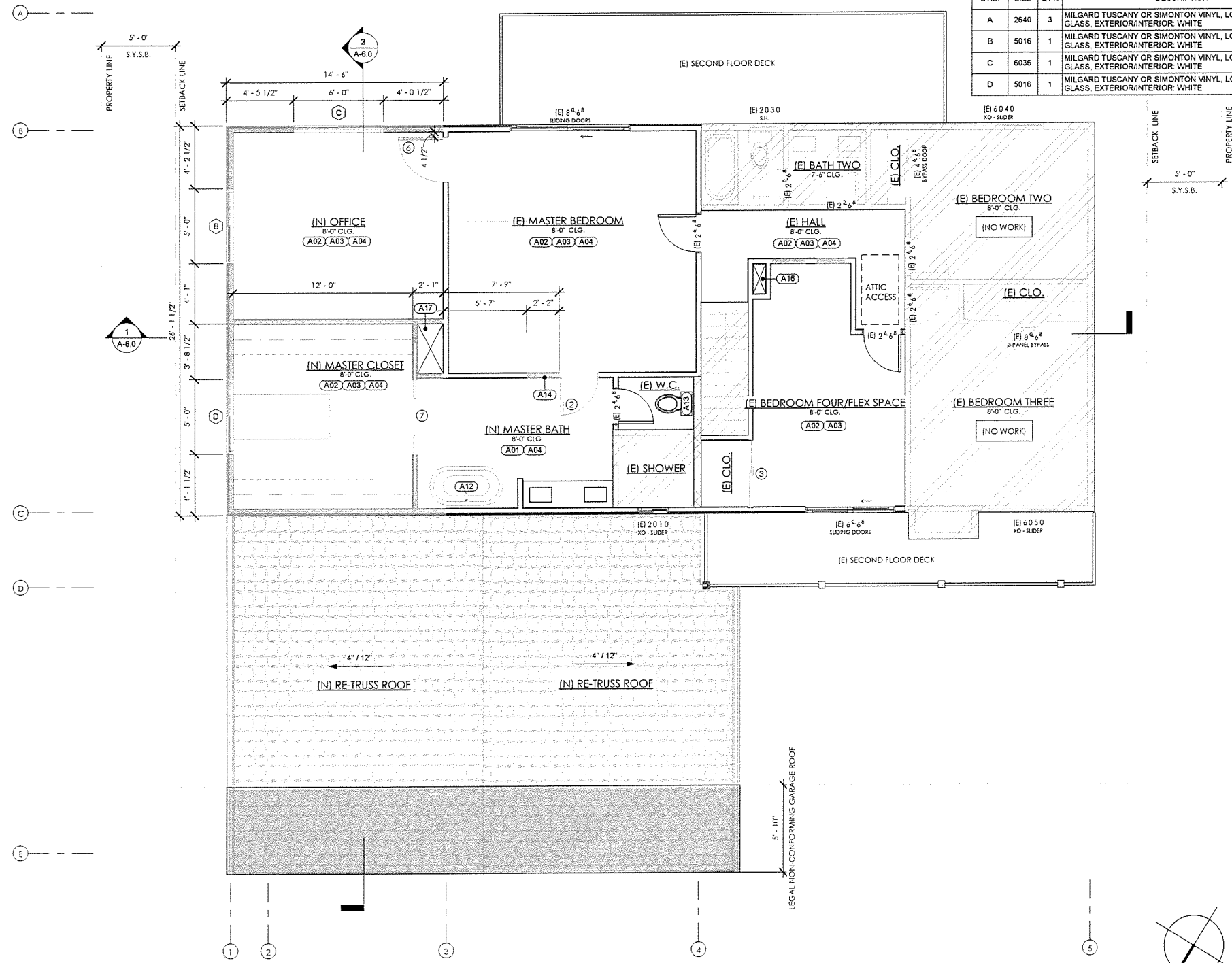
FLOOR PLAN NOTES

1. ALL DIMENSIONS SHALL BE FIELD VERIFIED. ANY DISCREPANCIES AFFECTING PROJECT LAYOUT SHALL BE BROUGHT TO THE ATTENTION OF LARS REMODELING AND DESIGN AND THE ISSUES RESOLVED PRIOR TO PROCEEDING WITH THE WORK IN QUESTION.
2. REFER TO SITE PLAN FOR SITE AND UTILITY INFORMATION.
3. WALL DIMENSIONS TO FACE OF STUD/FDN.
4. SEE ELECTRICAL PLAN FOR LOCATION OF SMOKE AND CARBON MONOXIDE DETECTORS AND EXHAUST FANS.
5. ALL DIMENSIONS ARE MEASURED FROM THE FRAMING.
6. FOR PLUMBING, APPLIANCES AND ACCESSORY LOCATIONS AND CABINET LAYOUT, PLEASE REFERENCE INTERIOR DESIGN DRAWINGS (ID-SHEETS) FOR DIMENSIONS. ANY DISCREPANCIES FOUND IN THIS PLAN SET AND THE INTERIOR DESIGN DRAWINGS SHALL BE BROUGHT TO THE ATTENTION OF LARS REMODELING & DESIGN BEFORE PROCEEDING WITH WORK.



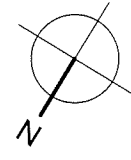
WALL LEGEND

	(N) 2x4 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
	(N) 2x4 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
	(N) 2x6 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON BOTH SIDES
	(N) 2x6 WALL w/ STUDS @ 16" O.C. & 1/2" GYP. BD. ON INTERIOR SIDE & STUCCO ON EXTERIOR
	(E) 2x WALL TO BE REMOVED
	(E) 2x4 WALL TO REMAIN
	(E) 2x6 WALL TO REMAIN

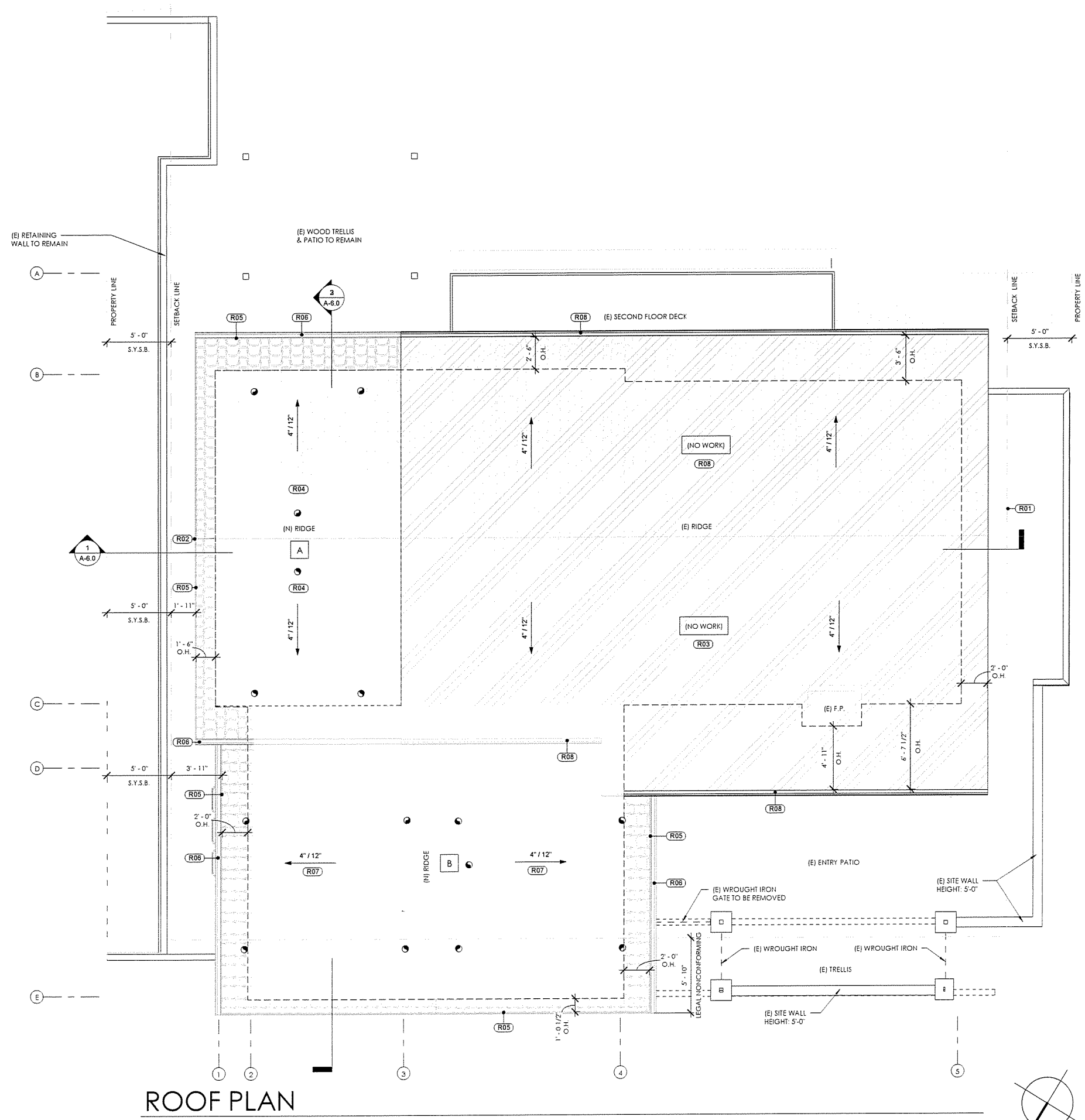


PROPOSED - SECOND LEVEL FLOOR PLAN

1/4" = 1'-0"

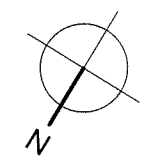


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ROOF PLAN

1/4" = 1'-0"



PROPOSED KEY NOTES

- (R01) (E) TWO-STORY RESIDENCE
- (R02) (N) ADDITION
- (R03) (E) ROOF TO REMAIN
- (R04) (N) TRUSSES PER STRUCTURAL, CONCRETE TILE ROOF - ESR 2778 OR EQ. W/ RADIANT BARRIER & R-38 INSULATION
- (R05) (N) 2X6 FASCIA BOARDS, TO MATCH (E) RESIDENCE
- (R06) (N) RAIN GUTTER
- (R07) (N) TRUSSES PER STRUCTURAL CONCRETE TILE ROOF - ESR 2778 OR EQ. OVER ENTIRE 3-CAR GARAGE
- (R08) (E) RAIN GUTTER TO REMAIN

GENERAL PLAN NOTES

- FRAMER TO VERIFY DIMENSIONS & PLATE HEIGHT PRIOR TO ORDERING TRUSSES.

ROOF ATTIC VENT CALC.

ROOF AREAS [A]

AREA - SQ. FT. = 378 SQ. FT. =

VENT CALCULATION:
 ROOF AREA: 378 SQ. FT. / 150 = 2.52 SQ. FT. (REQUIRED PER CODE)

CONVERT TO SQ. IN.
 2.52 SQ. FT. x 144 = 362.88 SQ. IN. (REQUIRED VENTILATION)

O'HAGIN VENT (FLAT) @ 72.0 SQ. IN (NFVA) EACH
 362.88 SQ. IN. / 72.0 = 5.04 VENTS REQUIRED (6 VENTS PROVIDED)

VENTS REQUIRED: 6
 TOTAL VENTS PROVIDED: 6

ROOF AREAS [B]

AREA - SQ. FT. = 657 SQ. FT. =

VENT CALCULATION:
 ROOF AREA: 657 SQ. FT. / 150 = 4.38 SQ. FT. (REQUIRED PER CODE)

CONVERT TO SQ. IN.
 4.38 SQ. FT. x 144 = 630.72 SQ. IN. (REQUIRED VENTILATION)

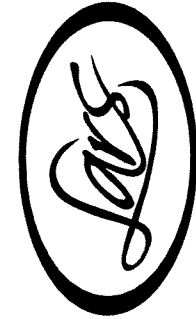
O'HAGIN VENT (FLAT) @ 72.0 SQ. IN (NFVA) EACH
 630.72 SQ. IN. / 72.0 = 8.76 VENTS REQUIRED (9 VENTS PROVIDED)

VENTS REQUIRED: 9
 TOTAL VENTS PROVIDED: 9

NOTE:

- ATTIC VENTILATION OPENINGS SHALL BE COVERED WITH CORROSION-RESISTANT METAL MESH WITH 1/16" MINIMUM TO MAXIMUM OPENINGS. SECTION R08.1
- ROOF ATTIC VENTS @ GARAGE ARE OPTIONAL
- VENT - O'HAGIN ATTIC VENTS
 - MODEL: LOW PROFILE FLAT
 - O'HAGIN LINE - FLAME AND EMBER RESISTANT

(N) VENT



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 LICENSE #616035

OWNER:
TIM BERNIER & BETH FLECK
HOUSE REMODEL

424 SANTA BARTOLA ■ SOLANA BEACH ■ 92075

REVISION	DATE

PROJECT CONSULTANT
JENNIFER CAVANAUGH

DRAWN BY:
J. MATTOON

CHECKED BY:
DEBBIE WAGGAMAN

DATE
 05/19/2022

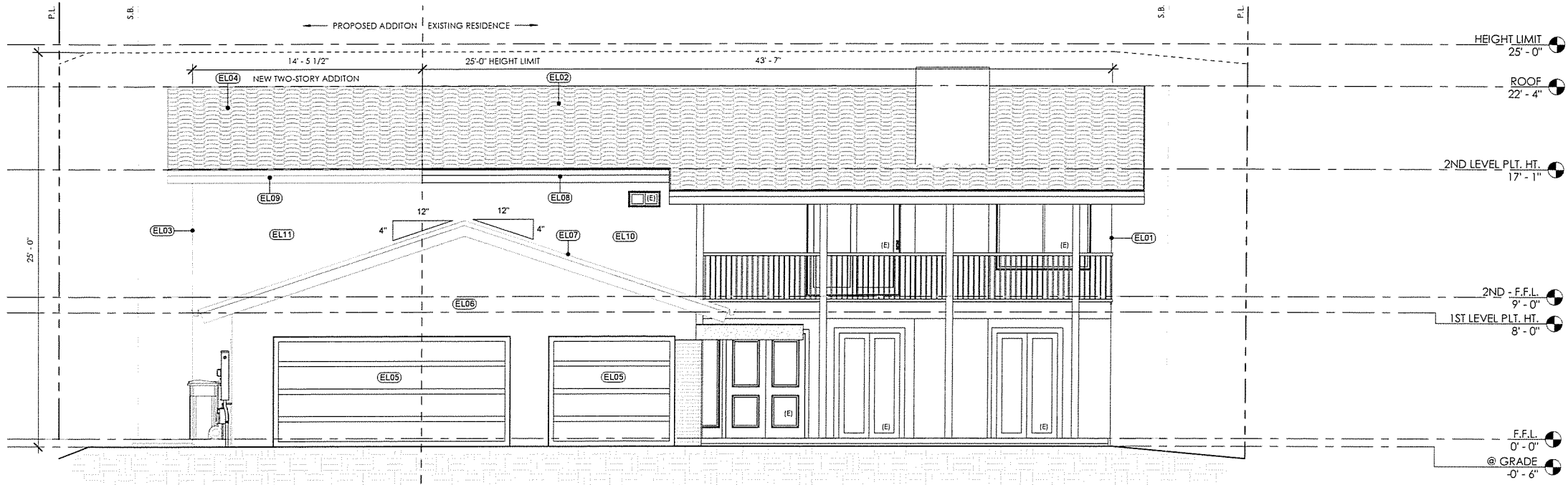
SCALE
 As Indicated

JOB NO.
 2105040

SHEET
A-4.0

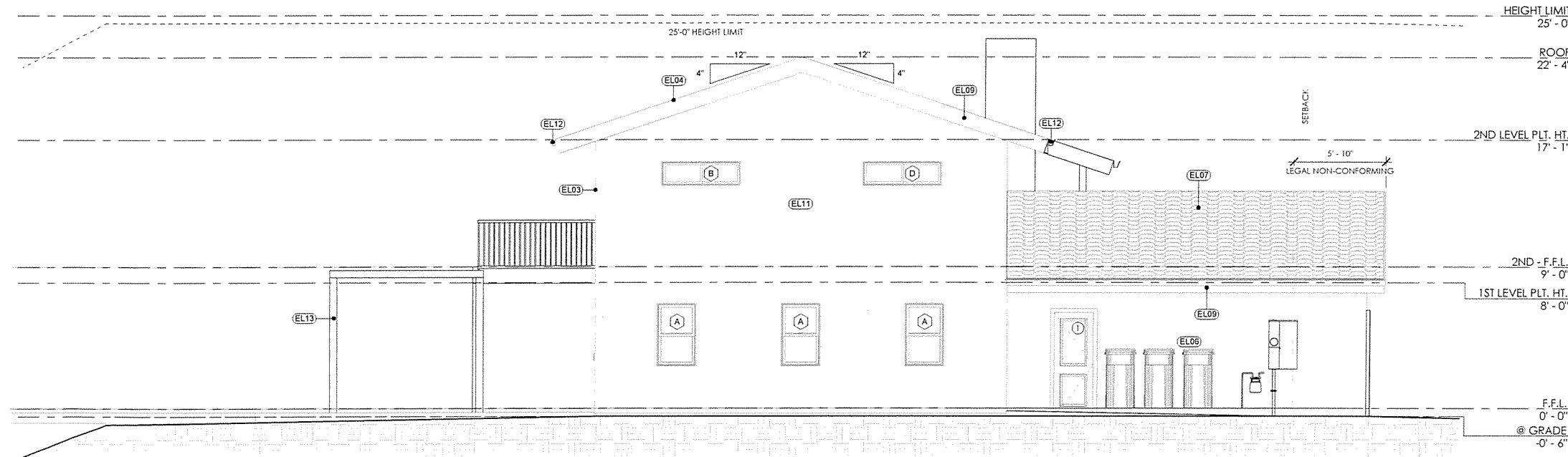
SHEET TITLE
ROOF PLAN

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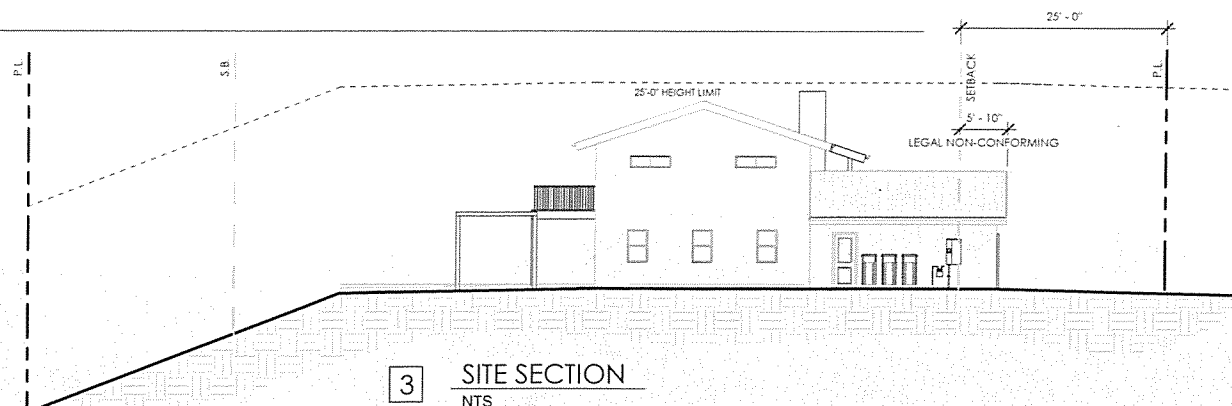
PROPOSED - FRONT ELEVATION (NORTH)

1/4" = 1'-0"



PROPOSED - LEFT ELEVATION (WEST)

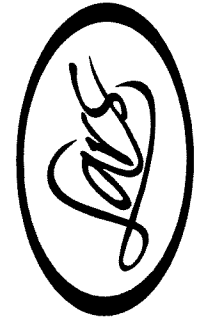
1/4" = 1'-0"



3 SITE SECTION NTS

PROPOSED KEY NOTES

- (E01) (E) TWO-STORY RESIDENCE
- (E02) (N) ROOF TO REMAIN
- (E03) (N) EXTERIOR WALL PER PLAN, STUCCO COLOR & TEXTURE TO MATCH EXISTING
- (E04) (N) TRUSSES PER STRUCTURAL CONCRETE TILE ROOF - ESR 2778 OR EQ. W/ RADIANT BARRIER & R-38 INSULATION
- (E05) RE-INSTALLATION OF EXISTING GARAGE DOORS
- (E06) (N) STUCCO AROUND PERIMETER OF GARAGE
- (E07) (N) TRUSSES PER STRUCTURAL CONCRETE TILE ROOF - ESR 2778 OR EQ. OVER ENTIRE 3-CAR GARAGE
- (E08) (E) FASCIA BOARD
- (E09) (N) 2x6 FASCIA BOARD, TO MATCH (E) RESIDENCE W/ METAL DRIP EDGE & GUTTER
- (E10) (E) WALL
- (E11) (N) EXTERIOR WALL PER PLAN, STUCCO COLOR & TEXTURE TO MATCH EXISTING
- (E12) (N) RAIN GUTTER
- (E13) (E) WOOD TRELLIS & PATIO TO REMAIN



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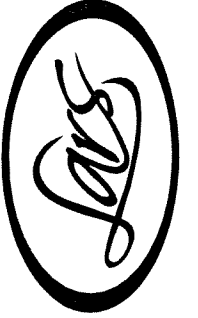
REVISION	DATE

PROJECT CONSULTANT	JENNIFER CAVANAUGH
DRAWN BY	J. MATTOON
CHECKED BY	DEBBIE WAGGAMAN
DATE	05/19/2022
SCALE	As indicated
JOB NO.	2105040
SHEET	

A-5.0

SHEET TITLE
EXTERIOR
ELEVATIONS

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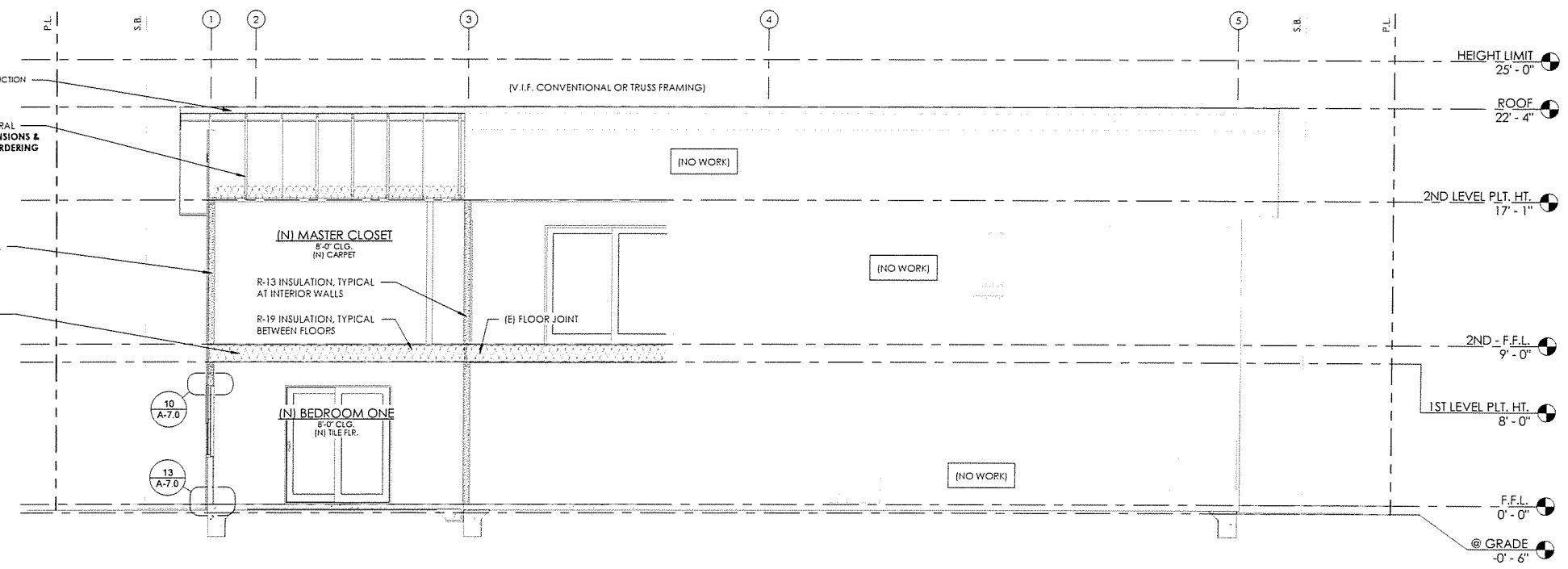
OWNER: **TIM BERNIER & BETH FLECK**
HOUSE REMODEL
424 SANTA BARTOLA ■ SOLANA BEACH ■ 92075

REVISION	DATE

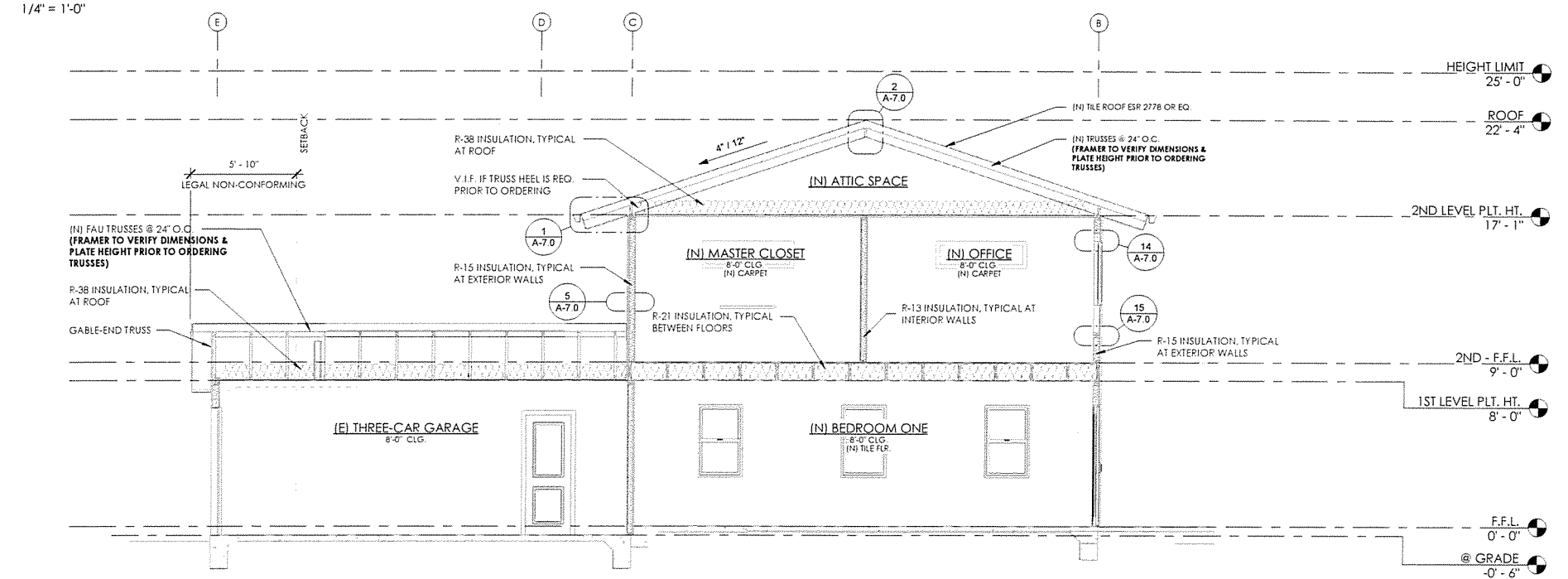
PROJECT CONSULTANT JENNIFER CAVANAUGH
DRAWN BY J. MATTOON
CHECKED BY DEBBIE WAGGAMAN
DATE 05/19/2022
SCALE As indicated
JOB NO 2105040
SHEET

A-6.0
SHEET TITLE
BUILDING SECTIONS

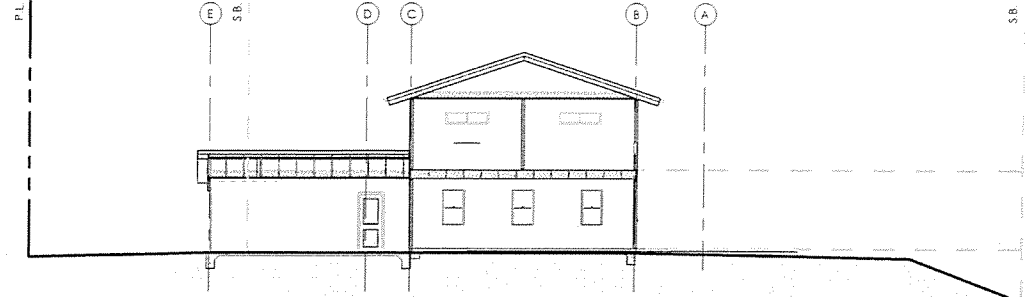
INSULATION VALUES	
ROOF:	R-38
EXTERIOR WALLS:	R-15
INTERIOR WALLS:	R-13
FLOORS:	R-19
SEE TITLE 24 FOR R-VALUES, IF CONFLICTING INFORMATION IS FOUND TITLE-24 VALUES TAKE PRECEDENCE	



SECTION 1 - (INTERIOR SIDE WEST)



SECTION 2 - (INTERIOR SIDE EAST)



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ORDINANCE 530

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ADDING SECTION 17.68.030(C)(1)(c)(i-vii) TO THE SOLANA BEACH MUNICIPAL CODE THAT WOULD ALLOW FOR MODIFICATIONS TO ROOF STRUCTURES OF LEGAL NONCONFORMING GARAGES THAT ENCROACH INTO THE REQUIRED FRONT YARD SETBACK AND ARE LOCATED IN THE LOW-MEDIUM RESIDENTIAL ZONE NORTH OF LOMAS SANTA FE DRIVE AND EAST OF THE INTERSTATE 5 FREEWAY

WHEREAS, on April 26, 2023, the City Council of the City of Solana Beach held a noticed public hearing on this proposed ordinance; and

WHEREAS, the City of Solana Beach has a General Plan and Zoning Ordinance established in compliance with California Government Code Title 7, Planning and Zoning Law; and

WHEREAS, the City Council of the City of Solana Beach finds that modifications to the Zoning Ordinance, consistent with California Government Code Title 7, are reasonably necessary from time to time; and

WHEREAS, the General Plan Land Use Element adopted by the City Council established Policy LU-1.1 to “encourage the development and protection of healthy residential neighborhoods by ensuring sensitive transitions between those neighborhoods and adjoining areas and preventing deterioration through rehabilitation and maintenance efforts”; and

WHEREAS, the City Council of the City of Solana Beach found Ordinance 530 to be consistent with the adopted General Plan; and

WHEREAS, the City Council of the City of Solana Beach found Ordinance 530 to be exempt from the California Environmental Quality Act (CEQA) because there would be no development or physical change that would result from the adoption of Ordinance 530; and

WHEREAS, the decision is based upon the evidence presented at the hearing and any information the City Council gathered by viewing the applicable areas as disclosed at the hearing;

NOW THEREFORE, the City Council of the City of Solana Beach does ordain as follows:

Section 1. All of the above statements are true; and

Section 2. Chapter 17.68 is hereby amended and Section 17.68.030(C)(1)(c)(i-vii) is hereby added to the Solana Beach Municipal Code, to read as follows.

17.68.030(C)(1)(c) Nonconforming Garage Roofs

c. Nonconforming Garage Roofs. The director may allow the roof structures of legal nonconforming garages that encroach into the required front yard setback and are located in the Low-Medium Residential (LMR) Zone north of Lomas Santa Fe Drive and east of the Interstate 5 Freeway to be reconstructed and/or modified provided that the following requirements are met:

- i. The Residential Building Record (RBR) from the County Assessor shall verify that the garage was legally constructed.
- ii. The existing floor plan shall verify that the existing garage currently accommodates the two (2) 9-foot by 19-foot off-street parking spaces required for the single-family residence and has not been converted into habitable space.
- iii. The portion of the new roof located in the front yard setback shall not exceed 15 feet in height measured from the existing finished surface of the garage.
- iv. There shall not be any second-story addition of habitable area above the portion of the garage located in the front yard setback.
- v. The portion of the garage located in the front yard setback may include non-habitable storage within the roof structure with a minimum vertical clearance of 7 feet above the finished surface of the garage.
- vi. The existing footprint of the garage shall not be expanded within the front yard setback.
- vii. The surrounding exterior walls of the garage shall be allowed to be structurally modified to the extent deemed necessary by the Building Official in order to structurally support the new roof and/or meet current building codes, however, the plate height of the garage shall not be increased within the front yard setback.

//

//

Section 6.35.090 Severability

The provisions of this chapter are declared to be severable and if any provision, sentence, clause, section or part of this chapter is held illegal, invalid, unconstitutional or inapplicable to any person or circumstances, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this chapter or their application to persons and circumstances.”

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall proceed with publication pursuant to the provisions of Government Code §36933.

INTRODUCED AND FIRST READ at a meeting of the City Council of the City of Solana Beach, California, on the 26th day of April, 2023; and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, on the _____ day of _____, 2023, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Community Development Department
SUBJECT: Adoption of Revised 6th Cycle Housing Element Update

BACKGROUND:

The City of Solana Beach (City) General Plan provides strategic planning for community sustainability and evaluates, defines, and sets goals for development preservation and rehabilitation of distinct neighborhoods and commercial areas. The General Plan was initially adopted in 1988 and it has been amended throughout the years. The State requires periodic updates to reflect changes in the community and current laws. State Housing Element Law (Article 10.6 of the Government Code (Sections 65580-65590)) requires the City Council to adopt a Housing Element as part of the City's General Plan to accommodate the City's regional housing need allocation (RHNA). California Government Code Section 65588(b) requires the City to prepare an update to the Housing Element for the 2021 – 2029 6th Cycle planning period. The City has prepared the 6th Cycle Housing Element Update (Housing Element) that assesses the City's housing needs, inventories the resources and constraints relevant to meeting those needs, and provides a program of scheduled actions the City will take to implement the Housing Element's policies, goals, and objectives.

This item is before Council to review and discuss the changes requested by the California Department of Housing and Community Development (HCD), consider adoption of the Revised 6th Cycle Housing Element (Attachment 1) and if adopted, authorize the submittal of the document to HCD for certification.

DISCUSSION:

Housing element law, enacted in 1969, mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that, in order for the private market to adequately

COUNCIL ACTION:

address housing needs and demand, local governments must adopt land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development.

Given the fact that the City is largely built out and has very few vacant parcels available for development, the City relies on nonvacant sites to accommodate the housing need for lower-income households. To accommodate the City's need at each of the different income levels, the City has analyzed sites within the City's general commercial, special commercial, and high-density residential zones. The City has also evaluated recent projects on non-vacant sites that have redeveloped within commercially zoned areas that have included residential units. Those projects, including the zoning, the existing use prior to redevelopment, and a project analysis of the approved development plan, are shown in Table B2 of the Final Revised 6th Cycle Housing Element¹. The City's analysis showed that prior uses on these redeveloped sites were similar in nature to the existing uses on sites identified within the sites inventory in Table B-4.

The City has also conducted a parcel specific analysis of existing uses for each of the identified sites. This analysis of existing uses, including indicators of a likelihood that the existing use will redevelop within the next eight years, is provided in Table B-4. This analysis is based on information readily available to the City and can be found through online research. The City has included information that property owners have shared regarding individual sites. As shown in Table B-4, some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving. Additionally, on some candidate sites, the City has identified only the surface parking area with existing uses to remain on which housing may be developed without redevelopment of the existing non-residential use. As evidenced below, the City has a history of redevelopment of non-vacant sites in which the existing use is either abandoned or accommodated within a mixed-use configuration as is the case at 625 Valley Avenue where the existing dentistry use was relocated into the new building. The City has made the assumption within the inventory that development will likely continue to occur in this manner, with existing uses either accommodated within the 20% assumption for non-residential uses or replaced by residential uses.

Many residential development and mixed use (residential/commercial) projects have been constructed within the City's general and special commercial zones. In all instances these projects could have developed more residential units than were ultimately completed. The City's zoning code regulations did not prohibit additional residential development, rather the property owners chose to develop non-residential uses in conjunction with the residential uses on site. All projects completed within the general commercial and special commercial zones within the past twenty years have included a residential component. These projects show that the City has a past performance of developing residential units within the general and special commercial zones. As all of these uses retained a small commercial component, the City has

¹ All Table references are of the Final Revised 6th Cycle Housing Element unless otherwise specified.

included a residential development factor of 0.8 to accommodate for the inclusion of commercial uses in such redevelopment.

The Housing Plan section outlines actions the City will take to promote the development of affordable units within the downtown and commercial areas of the City. Based on the information provided in Table B-2, the City has created a development example classification system for sites with characteristics that are applicable to those within the candidate sites inventory. The intent of this classification system is to draw parallels from past development and local knowledge and trends in development to the potential future development of the candidate housing sites identified. These classifications are based on actual past development that has occurred within the City and, while some comparisons may not be an exact match for the sites identified, they show a strong correlation with the understanding that every parcel is unique in terms of site characteristics, existing use, ownership, and other factors which can affect future development. All example developments in Table B-2 completely replaced the uses and structures that were existing on site.

The same approach is anticipated for the candidate sites in the City's inventory with the exception of the parcels on the Lomas Santa Fe Plaza and Towne Center West shopping centers on Lomas Santa Fe Drive, each of which primarily anticipate redevelopment of existing surface parking lots. This is in line with many southern California regional trends which re-envision shopping centers and malls as lifestyle centers where regional and neighborhood serving retail uses complement housing for a more walkable development. Recent local San Diego County examples were also analyzed and used as examples within Appendix B of the 6th Cycle Housing Element.

In addition to the completed development projects shown in Table B-2, the City has received applications for potential future development within the City's High Density Residential zones, which the City has identified in the sites inventory. Sites identified to meet the City's very-low and low income RHNA were selected based on their ability to meet the default density of 20 dwelling units per acre and the AB 1397 size requirements of at least half an acre but not greater than ten acres. While several sites identified in the City's sites analysis do not meet this requirement, the City has a history of developing residential uses on parcels in the downtown area that are less than half an acre. This shows the sites were selected based on their realistic viability to accommodate lower income housing within the 2021-2029 planning period. This includes an evaluation of vacant land within the City (Table B-2) as well as underutilized sites that may provide the potential for redevelopment to accommodate residential at higher densities.

As previously noted, the City is almost entirely built out, with much of the limited vacant land within the City containing steep slopes or other characteristics which make it difficult to develop. As such, most sites identified within the housing element are on non-vacant parcels. As described herein, the City has a history of developing residential units on non-vacant parcels. The City further engaged property owners and

developers that provided support of the City's Sites Inventory and policies that support residential development on non-residential sites and/or non-vacant.

In accordance with Government Code section 65585(b), the 6th Cycle Housing Element Update was posted to the City's website and circulated for a 30-day public review beginning October 22, 2020, and ending on November 23, 2020. After responding to public comments, the City submitted the draft Housing Element to the State Department of Housing and Community Development (HCD) for its review on December 18, 2020. The February 16, 2021, letter from HCD further requested changes to Housing Programs including, but not limited to, accessory dwelling units (ADUs), actions to further development of housing for extremely low-income households and households and individuals with special needs, conservation and improvement of existing affordable housing stock, promotion and affirmatively further fair housing, and quantify objectives for rehabilitation and conservation and preservation of housing. The City has incorporated each of HCD's specific requirements identified in the February 16, 2021 and July 21, 2021 letters and email comments/feedback received on February 23, 2022, September 13, 2022, and January 23, 2023 into the revised draft Housing Element. The revised draft Housing Element was recirculated for a 7-day public review beginning February 23, 2023, and ending on March 2, 2023, and then was resubmitted to HCD for its review on March 3, 2023, in accordance with State Law.

On April 7, 2023, the City received a letter from HCD providing its findings regarding the draft Housing Element as revised, which concluded that the revised draft Housing Element meets applicable statutory requirements and that the Housing Element will substantially comply with the State Housing Element Law when it is adopted, submitted to, and approved by HCD.

Upon adoption of the Revised 6th Cycle Housing Element by City Council, the document will be submitted to HCD for certification.

CEQA COMPLIANCE STATEMENT:

The proposed Project is exempt under State CEQA Guidelines §15061(b)(3) common sense exemption, because the Project involves policies, programs, and actions to meet the City's RHNA allocation that either would not cause a significant effect on the environment or were previously analyzed adequately in the Solana Beach General Plan EIR (SCH No. 1987071508). Given their nature and scope, the proposed Housing Element Update programs and policies would not result in physical environmental impacts. Additionally, the Housing Element Update does not grant any development entitlements or authorize development beyond what is allowed under the City's current General Plan and Zoning Code (Municipal Code Title 17). Future housing development pursuant to the Housing Element Update would be subject to compliance with the established regulatory framework, namely federal, state, regional, and local (i.e., General Plan policies, Municipal Code, Standard Conditions) regulations. Moreover, future housing development pursuant to the Housing Element Update would be subject to further discretionary review or approval by the City, including environmental review

under CEQA. Based on these factors, it can be seen with certainty that there is no possibility that the proposed 2021-2029 Housing Element Update would have a significant effect on the environment; therefore, the 2021-2029 Housing Element is exempt from CEQA under the common sense exemption.

The City's consultant, Kimley-Horn Associates, has prepared a Technical Memorandum and a Policy and Program Analysis in support of the findings for exemption. Those documents are included as Attachments to the staff report (Attachments 4, 5 & 6).

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

WORK PLAN:

ITEM A.1 – Community Character, Land Use & Planning

OPTIONS:

- Approve Staff recommendation to adopt the 6th Cycle Housing Element and submit the document to the California Department of Housing and Community Development for certification.
- Deny Staff recommendation and provide alternative direction.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Resolution 2023-058 adopting the Revised 6th Cycle Housing Element and submitting the document to the California Department of Housing and Community Development for certification.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation



Gregory Wade, City Manager

Attachments:

1. Final Revised 6th Cycle Housing Element
2. Resolution 2023-058
3. HCD Letter of Conditional Approval



City of Solana Beach Housing Element 2021-2029

Draft (February 2023)

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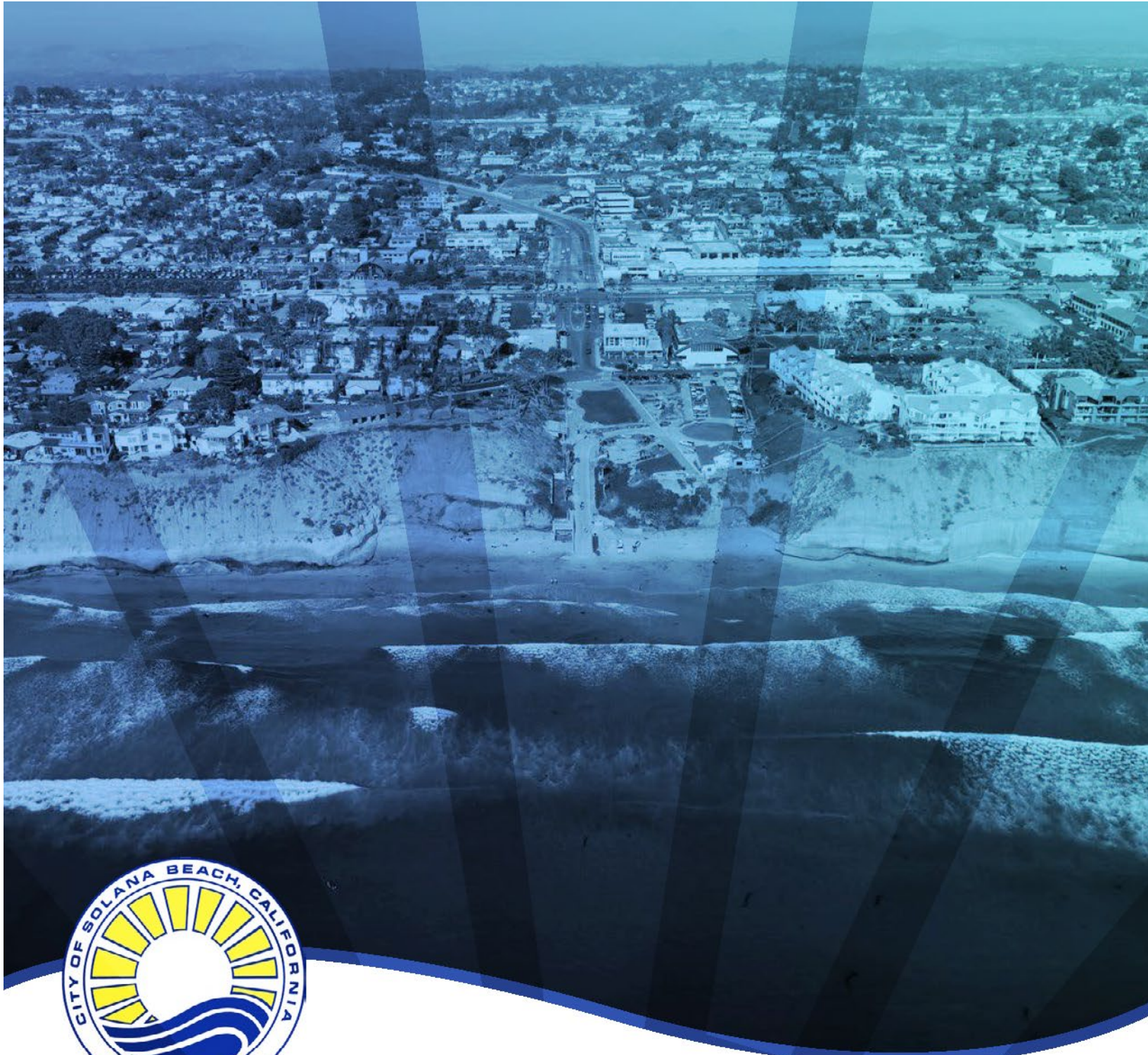
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Introduction

Section 1: Introduction

A. Role of the Housing Element

The Housing Element is one of the seven state mandated elements included in the City of Solana Beach’s General Plan. The purpose of the Housing Element is to identify and plan for the City’s existing and projected housing needs; it contains a detailed outline and work program of the City’s goals, policies, quantified objectives, and programs for the preservation, improvement, and development of housing for a sustainable future. Each eight-year planning cycle, the City is allocated a specific number of housing units called the Regional Housing Needs Allocation (RHNA). The RHNA quantifies current and future housing growth within a City. Through research and analysis, the Housing Element identifies available candidate housing sites and establishes the City’s official housing policies and programs to accommodate Solana Beach’s Regional Housing Need Assessment (RHNA) goals as determined by the San Diego Association of Governments (SANDAG).

B. State Policy and Authorization

1. Background

As a mandated Element of the Solana Beach General Plan, the Housing Element must meet all requirements of existing state law. Goals, programs and policies, and quantified objectives developed within the Housing Element are consistent with state law and are implemented within a designated timeline to ensure the City accomplishes the identified actions as well as maintains compliance with state law. The California Department of Housing and Community Development (HCD) reviews each Housing Element for substantial compliance with state law, HCD’s review and certification is required before a local government can adopt its housing element as part of its overall General Plan

2. State Requirements

California State Housing Element Law (California Government Code Article 10.6 and Section 65588) establishes the requirements for the Housing Element. Each local government in the state must adopt a Housing Element and review and revise it no less than once every eight years.

The California Legislature identifies overall housing goals for the state to ensure every resident has access to housing and a suitable living environment; section 65588 of the California Government Code states the following Housing Element goals:

- a. The availability of housing is of vital statewide importance, and the early attainment of decent housing and a suitable living environment for every Californian, including farmworkers, is a priority of the highest order.
- b. The early attainment of this goal requires cooperative participation of government and the private sector in an effort to expand housing opportunities and accommodate the housing needs of Californians in all economic levels.
- c. The provisions of housing affordable to low- and moderate-income households requires the cooperation of all levels of the government.
- d. Local and State governments have a responsibility to use the powers vested in them to facilitate the improvement and development of housing to make adequate provision for housing needs of all economic segments of the community. The Legislature recognizes that in carrying out this responsibility, each local government also has the responsibility to consider economic, environmental, and fiscal factors and community goals set forth in the general plan and to cooperate with other local governments and the state in addressing regional housing needs.

Table 1-1 summarizes State Housing Element requirements and identifies the location in this document where these requirements are addressed.

Table 1-1: Housing Element Requirements		
Housing Element Requirement(s)	Gov. Code Section	Reference in Housing Element
Analysis of employment trends.	Section 65583.a	Section 2-B
Projection and quantification of existing and projected housing needs for all income groups.	Section 65583.a	Section 3-E
Analysis and documentation of the City’s housing characteristics, including cost for housing compared to ability to pay, overcrowding, and housing condition.	Section 65583.a	Section 2-D
An inventory of land suitable for residential development including vacant sites and sites having redevelopment potential.	Section 65583.a	Appendix B
Analysis of existing and potential governmental constraints upon the maintenance, improvement or development of housing for all income levels.	Section 65583.a	Section 3-B
Analysis of existing and potential nongovernmental (private sector) constraints upon maintenance, improvement or development of housing for all income levels.	Section 65583.a	Section 3-A
Analysis concerning the needs of the homeless.	Section 65583.a	Section 2-E.7
Analysis of special housing needs: handicapped, elderly, large families, farm workers, and female-headed households.	Section 65583.a	Section 2-E
Analysis of opportunities for energy conservation with respect to residential development.	Section 65583.a	Section 3-F.5-7
Identification of Publicly Assisted Housing Developments.	Section 65583.a	Section 3-E
Identification of Units at Risk of Conversion to Market Rate Housing.	Section 65583.a	Section 3-E
Identification of the City’s goal relative to the maintenance, improvement, and development of housing.	Section 65583.a	Section 4-B
Analysis of quantified objectives and policies relative to the maintenance, improvement, and development of housing.	Section 65583.b	Section 4-C
Identification of adequate sites that will be made available through appropriate action with required public services and facilities for a variety of housing types for all income levels.	Section 65583.c(1)	Appendix B
Identification of strategies to assist in the development of adequate housing to meet the needs of low and moderate-income households.	Section 65583.c(2)	Section 3-E.3
Description of the Public Participation Program in the formulation of Housing Element Goals, Policies, and Programs.	Section 65583.d	Appendix C
Description of the Regional Housing Needs Assessment (RHNA) prepared by the San Diego Association of Governments.	Section 65583.e	Section 3-E
Analysis of Fair Housing, including Affirmatively Furthering Fair Housing.	Section 8899.50	Section 3-G

Housing Element Requirement(s)	Gov. Code Section	Reference in Housing Element
Review of the effectiveness of the past Element, including the City’s accomplishments during the previous planning period.	Section 65583.f	Appendix A
Source: State of California, Department of Housing and Community Development.		

The City of Solana Beach’s current Housing Element was last amended in 2014 for the 5th cycle for the 2014 to 2021 planning period; the 6th Cycle Housing Element will plan for the 2021-2029 planning period. Multiple amendments have been made to State Housing Element law since the adoption of the current Housing Element. These amendments change the required analysis, reporting and type of policies that must be contained in the City’s 2021-2029 Housing Element. The contents of this Housing Element comply with these amendments to State housing law and all other federal, State and local requirements.

3. Regional Housing Needs Assessment (RHNA)

California’s RHNA is a methodology for determining future housing need within the state, by income category, and is based on growth in population, households, and employment. The statewide RHNA is determined under the administration of HCD. The quantified housing need is then allocated among the State’s 18 Metropolitan Planning Organizations (MPOs), in the City of Solana Beach’s case, this agency is SANDAG.

In accordance with Section 65583 of the California Government Code, SANDAG then delegates a “fair share” of housing need to its member jurisdictions. The RHNA allocation is then divided amongst four income categories, which are benchmarked on the County of San Diego’s median income for a family of four. **Table 1-2** below identifies the four income categories by which the City’s RHNA allocation is divided.

Income Category	Percent of Median Family Income (MFI)
Very Low Income	0-50% MFI
Low Income	51-80% MFI
Moderate Income	81-120% MFI
Above Moderate Income	>120% MFI

For the 2021-2029 planning period the City of Solana Beach is allocated a total of 875 units, including:

- 316 units affordable to very low-income households
- 159 units affordable to low-income
- 160 units affordable to moderate-income
- 240 units affordable to above-moderate income

4. Relationship to Other General Plan Elements

The Housing Element is one Element (Chapter) of the Solana Beach General Plan. The goals, policies, actions, and programs described in the Housing Element relate to and are consistent with the other Elements of the Solana Beach General Plan. The City’s Housing Element focuses on programs and policies that support the preservation, improvement, and development of housing to meet the existing and projected future needs of its population.

The Housing Element relates to development policies contained in the Land Use Element, which designates the proposed general distribution, general location, and extent of the uses of the land for housing, business, industry, open space, and other uses. The Land Use Element also includes the standards of housing density (dwelling units per acre) and building intensity (Floor Area Ratio) established for various land use designations identified in the plan. By

designating areas for residential development, the General Plan identifies limits on densities and types of housing units constructed in the City. The Land Use Element identifies lands designated for a range of commercial and office uses creating employment opportunities for various income groups. The presence and potential for job growth affects the current and future demand for local housing at the various income levels in the City.

The Circulation Element of the General Plan also relates to the Housing Element. The Circulation Element is intended to better balance the needs of all roadway users by making enhancements to existing circulation facilities to establish a comprehensive multi-modal system that facilitates more walking, cycling, and transit use. Consequently, the Housing Element must include policies and incentives that consider the types of infrastructure essential for residential housing units in addition to mitigating the effects of growth in the City.

The Housing Element has been reviewed for consistency with the City's other General Plan components, and the policies and programs in this Element are consistent with the policy direction contained in other parts of the General Plan. As portions of the City's General Plan may be amended in the future, the Housing Element will be reviewed to ensure internal consistency is maintained.

5. Public Participation

Section 65583 of the Government Code states that, "The local government shall make diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort." Meaningful community participation is also required in connection with the City's Assessment of Fair Housing (AFH). A discussion of citizen participation is provided below.

As part of the 6th Cycle Housing Element Update process, the City of Solana Beach has conducted extensive public outreach activities beginning in 2019. Participation was encouraged through a variety of activities and tools in order to engage multiple segments of the Solana Beach community. During the first stage of outreach a comprehensive Housing Element Update webpage was created on the City's website, an in-person workshop was held at City Hall, and flyers and factsheets were provided to the community in print and available on the Housing Element webpage. The second round of outreach built upon the participation in the first round and included informational flyers available in Spanish and English, a virtual workshop where Spanish translation was available but not requested, an online survey to gather additional input, and opportunities to review the draft documents. Outreach activities and events are described in detail below. All information relating to the project is available on the Housing Element Update website page located on the City's website and the page is updated regularly to include new information as it becomes available.

Outreach for the 6th Cycle Housing Element to the Solana Beach community, includes the following actions:

Community Workshop#1 - The City of Solana Beach conducted a Community Workshop at City Hall on Thursday, March 5, 2020. The purpose of the meeting was to provide information on the Housing Element update process and to gather input and ideas from the public that will shape the goals, policies and programs in the Housing Element. The workshop included a PowerPoint presentation as well as an interactive feedback session to answer the following questions:

- What are the biggest challenges to housing in Solana Beach?
- What types of programs or assistance could the City provide to facilitate housing?
- What other opportunities or ideas do you have to address Housing issues in Solana Beach?

There were a number of common themes expressed by participants during the workshop. These themes ranged from challenges relating to the high cost of land and limited remaining undeveloped areas within the City to participants wanting to see an emphasis on accessory dwelling units and mixed-use development. The comments provide great insight into the areas of opportunity that are addressed within the Housing Element. Appendix C contains a summary of all public comments regarding the Housing Element received by the City during the update process.

Community Workshop #2 – The City conducted a second community workshop on October 15, 2020 virtually, using Zoom; Spanish translation was available for the workshop but was not requested. The workshop was advertised through flyers in both English and Spanish and on the City’ Housing Element Update webpage. The workshop is available for viewing at <https://www.ci.solana-beach.ca.us/housingelement>. During the workshop, participants were provided with an overview of the current status of the update process, information on previous outreach efforts, and information on each section of the Draft Housing Element. The workshop also directed participants to take an online housing survey and to provide comments on the Public Review Draft.

As required by Government Code Section 65585(b)(2), all written comments regarding the Housing Element made by the public have previously been provided to each member of the City Council.

Online Community Survey – On October 15, 2020 the City of Solana Beach launched an online community survey to gather additional feedback regarding the Housing Element Update. Participants were asked to consider potential policies and programs to include in the Housing Element, as well as potential housing types and opportunities for housing in the City. The survey also solicited feedback regarding potential barriers to housing access and constraints to the development of housing.

City Council Study Session – On October 28, 2020, the City held a City Council Study Session. During the study session, the project team provided a presentation to the Solana Beach City Council with an overview of the Public Review Draft Housing Element and Housing Element update process to date. Community members had the opportunity to give public comments and several were received by the City.

Community Workshop #3 – On November 12, 2020, the City hosted a third community workshop.

Project Website – The City made diligent efforts to be transparent with the community regarding the Housing Element Update process, including the creation of a centralized source for all information.

Fact Sheets – In an effort to inform the public of the Housing Element Update process and the different components, the City created a fact sheet that provided information on the process, timeline, the City’s local RHNA allocation, and different methods for obtaining more information. This fact sheet was translated into Spanish as well.

6. Data Sources

The data used for the completion of this Housing Element comes from a variety of sources. These include, but are not limited to:

- 2000 and 2010 Census
- American Community Survey
- Regional Analysis of Impediments to Fair Housing (AI)
- Regional Forecast by the San Diego Association of Governments (SANDAG), 2019
- Point-in-Time Homeless Census by the Regional Task Force on the Homeless, 2019
- Home Mortgage Disclosure Act (HMDA) lending data
- California Department of Economic Development
- California Employment Development Division Occupational Wage data, 2019
- Department of Housing and Urban Development, Comprehensive Housing Affordability Strategy (CHAS), 2012-2016
- San Diego Apartment Association Survey, 2019

The data sources represent the best data available at the time this Housing Element Update was prepared. The original source documents contain the assumptions and methods used to compile the data.

7. Housing Element Organization

This Housing Element represents the City's policy program for the 2021-2029 6th Planning Period. The Housing Element is comprised of the following Chapters:

Chapter 1: Introduction contains a summary of the content, organization and statutory considerations of the Housing Element;

Chapter 2: Community Profile contains an analysis of the City's population, household and employment base, and characteristics of the housing stock;

Chapter 3: Housing Constraints and Resources examine governmental and non-governmental constraints on the production, maintenance, and affordability of housing and provides a summary of housing resources, including sites identification, funding and financial considerations, and an analysis of fair housing;

Chapter 4: Housing Policy Plan addresses Solana Beach's identified housing needs, including housing goals, policies and programs.

Appendices provides various appendices with supplementary background resources including:

- **Appendix A** – Review of Past Performance of 5th Cycle Housing Element Programs
- **Appendix B** – Adequate Sites Analysis
- **Appendix C** – Community Engagement Summary
- **Appendix D** – Glossary of Housing Terms



Community Profile

Section 2: Community Profile

This Community Profile for the City of Solana Beach provides an overview of the City’s housing and population conditions. The Community Profile lays the foundation for the Housing Element’s policies by describing and assessing the factors and characteristics that contribute to the supply and demand for housing in Solana Beach. Specifically, the Community Profile describes the community’s population, employment, economic, and household characteristics. Special Needs groups and housing stock characteristics are also described.

The data used for this community profile has been collected using the most current available from the San Diego County Association of Governments (SANDAG), 2010 U.S. Census, 2013-2017 American Community Survey, the California Department of Finance, the California Employment Development Department, the California Department of Education and other currently available real estate market data.

A. Population Characteristics

The characteristics of Solana Beach inform the planning process and help establish policies for current and future needs of the City. Population characteristics affect current and future housing demand in the City. Population growth, age composition, and race/ethnicity influence the type and extent of housing needed and the ability of the local population to afford housing costs. The following section describes and analyzes the various population characteristics and local trends that affect housing needs.

1. Population Growth

Solana Beach is a small coastal community in the San Diego Region, with an estimate population of 13,367 residents. The 2010 American Census reported that from 2000 to 2010 Solana Beach’s population declined by about one percent. Compared to surrounding cities, the one percent population decline is modest relative to Del Mar’s 14 percent decline and Carlsbad’s 66 percent increase in population in those ten years. SANDAG’s Regional Growth Forecast data (**Table 2-1**) shows Solana Beach is projected to grow fourteen percent from 2010 through 2050, from 12,867 to 14,870. The increase in population compares closely to neighboring jurisdiction, which are projected to grow from ten to sixteen percent through 2050.

Jurisdictions	Population						Percent Change	
	2000 Actual	2010 Actual	2012 Projected	2020 Projected	2035 Projected	2050 Projected	2000 - 2010	2012- 2050
Oceanside*	161,029	167,086	169,319	177,840	188,597	189,377	3.8%	12%
Carlsbad*	78,247	105,328	107,674	118,450	124,351	124,518	34.6%	16%
Encinitas*	58,014	59,518	60,346	62,908	65,264	66,670	2.6%	10%
Solana Beach*	12,979	12,867	13,000	13,367	14,207	14,870	-0.9%	14%
Del Mar	4,389	4,161	4,194	4,399	4,672	4,732	-5.2%	13%
San Diego City	1,223,400	1,307,402	1,321,315	1,453,267	1,665,609	1,777,936	6.9%	35%
San Diego County	2,813,833	3,095,313	3,143,429	3,435,713	3,853,698	4,068,759	10.0%	29%

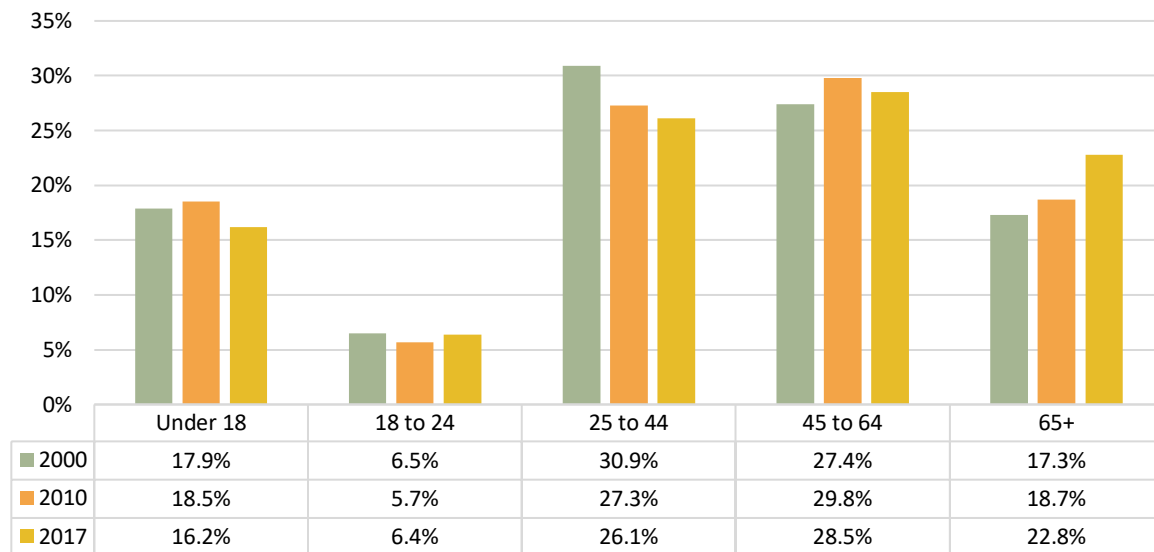
Represents an estimate from the SANDAG 2050 Regional Growth Forecast.
*North coastal cities in San Diego County.
Sources: Bureau of the Census (2000-2010) and SANDAG Regional Growth Forecast Update (2013).

2. Age Characteristics

The age composition of a community is an important factor in evaluating housing needs because housing demand within the market is often determined by the preferences of certain age groups. Conventionally, young adults and seniors tend to favor apartments, low to moderate-cost condominiums, and smaller or more affordable single-family units because they tend to live on smaller or fixed incomes and have smaller families. While the middle-aged demographic, persons between 35-years and 65-years, makes up a major portion of buyers, as well as the market for moderate to high-cost apartments and condominiums because they generally have higher incomes and larger families. As population moves through different stages of life, housing is required to accommodate new or adjusted needs. In order to produce a well-balanced and healthy community, where needs are met, it is essential that a community be provided with appropriate housing to accommodate needs of all ages.

As shown in **Figure 2-1**, in 2017, majority of Solana Beach’s population (54.6 percent) falls into middle age, 25 years to 64 years, category. The data in Figure one shows a slightly reduced middle age population, from 58.3 percent in 2000 to 54.6 percent in 2017, a 6.3 percent change. The data also shows an increasing population of 65 years or over from seventeen percent to about 23 percent, a 31.7 percent increase. Figure 1 also exemplifies a decline in population under the age 18 from 17.9 percent to 16.2 percent. An aging population in a community is important to note because of the changing or additional needs in housing costs, accessibility and accommodations that an aging population may require.

Figure 2-1: Age Distribution in Solana Beach (2000 – 2017)



Source: United States Census Bureau, 2000 and 2010 and American community Survey, 5-Year Estimates, 2017.

The data in **Table 2-2** compares the age distribution of Solana Beach to San Diego County and surrounding jurisdictions. According to American Community Survey 2017 estimates, the Solana Beach population of 65+ is approximately 10% higher than San Diego County. However, an older population is not abnormal in North County when comparing age demographics to surrounding communities. In Del Mar, 25 percent of the population is age 65 years and over, the highest percentage in the North County region; in Oceanside, Carlsbad and Encinitas the population 65 years and over is above fifteen percent, higher than the County and City of San Diego of about twelve percent. In Solana Beach, the population under the age of 18 is lower than the county by about seven percent. The population of people age 18 to 24 is 5.3 percent lower than the County.

Jurisdiction	Under 5	5 to 17	18 to 24	25 to 44	45 to 64	65 years +
Oceanside	6.4%	15.0%	10.1%	28.1%	25.2%	15.1%
Carlsbad	6.0%	17.4%	6.4%	24.3%	29.8%	16.0%
Encinitas	5.5%	15.0%	5.7%	26.5%	30.4%	16.9%
Solana Beach	3.9%	12.4%	6.4%	26.1%	28.5%	22.8%
Del Mar	1.7%	10.3%	1.3%	25.0%	36.2%	25.6%
San Diego	6.3%	14.2%	11.7%	32.6%	23.3%	12.0%
San Diego County	6.5%	15.7%	10.9%	29.5%	24.5%	12.9%

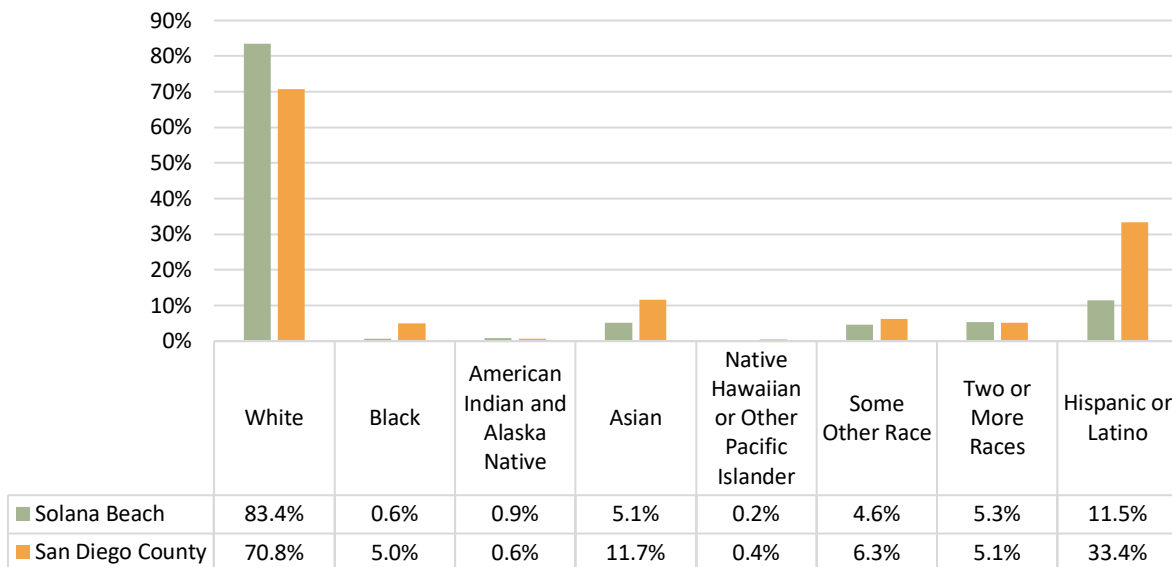
Source: American Community Survey, 5-Year Estimates, 2017.

3. Race/Ethnicity Characteristics

Racial and ethnic composition of a community is important to understand and analyze the implications for housing to the extent that different racial and ethnic groups have different household characteristics, income levels, and cultural backgrounds which may affect their housing needs, housing choice and housing types.

The American Community Survey data (shown in **Table 2-3**) reports Solana Beach’s White population to be 12.6 percent higher than San Diego County. The City of Solana Beach’s demographics (shown in **Figure 2-2**) show a significantly smaller percentage of residents who are Black compared to the County of San Diego (0.6 percent compared to five percent). Similarly, the percentage of the population within Solana Beach who is Asian is less than half of the overall County’s percentage of the population who is Asian (5.1 percent compared to 11.7 percent). Both the Native Hawaiian/Other Pacific Islander and American Indian/Alaska Native populations are each below one percent of the total population (0.4 and 0.6 percent respectively). Of San Diego’s total population, 33.4 reported Hispanic or Latino, nearly triple the 11.5 percent who reported Hispanic or Latino in Solana Beach. Overall, Solana Beach’s White population is a higher percentage than the County’s, with less overall diversity than the County.

Figure 2-2: Racial Ethnic Composition (2017)



Source: American Community Survey, 5-Year Estimates, 2017.

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In addition to comparing Solana Beach’s demographics to the County of San Diego, the data in **Table 2-4** tracks the racial and ethnic demographics over the course of about 20 years, from 2000 to 2017. The American Community Survey data reports the racial and ethnic composition of Solana Beach from 2000 to 2017, showing the trends and changes in the City. The data shows that Solana Beach’s population has been primarily White between 2000 and 2017, however, the White population has shown a modest decline by about four percent overall. While the Black population percentage remains virtually unchanged, under one percent of the total population from 2000 to 2017, the Asian population increased from 3.5 percent in 2000 to 5.1 percent in 2017. Of Solana Beach’s total population in 2000, about fifteen percent identified as Hispanic or Latino, whereas in 2017 the Hispanic or Latino population decreased to 11.5 percent in 2017.

Race/Ethnicity	2000	2010	2017	Percent Change 2000 to 2010	Percent Change 2010 to 2017
White	87.0%	85.8%	83.4%	-1.4%	-2.8%
Black	0.5%	0.5%	0.6%	0.0%	20.0%
American Indian and Alaska Native	0.4%	0.5%	0.9%	25.0%	80.0%
Asian	3.5%	4.0%	5.1%	14.3%	27.5%
Native Hawaiian or Other Pacific Islander	0.1%	0.1%	0.0%	0.0%	-100.0%
Some Other Race	5.6%	5.7%	4.6%	1.8%	-19.3%
Two or More Races	2.9%	3.4%	5.3%	17.2%	55.9%
Hispanic or Latino	14.8%	15.9%	11.5%	7.4%	-27.7%

Source: United States Census Bureau, 2000 and 2010 and American Community Survey, 5-Year Estimates, 2017.

The racial and ethnic composition of a population may affect housing needs because of cultural preferences associated with different racial/ethnic groups. Cultural influences may reflect preference for a specific type of housing; additionally, race and ethnicity tend to correlate with other characteristics such as location choices, mobility, and income. In Solana Beach, most of the population is white, and poverty primarily affects the City’s Black and American Indian or Alaskan Native residents, with 17.3 percent and twenty percent living below the poverty level respectively (shown in **Figure 2-6**). Race and ethnicity as they correlate with income and poverty, are important in recognizing housing needs trends and housing availability.

B. Economic Characteristics

Reporting and analyzing economic characteristics of a community is an important component of the Housing Element because the data provides valuable insight of the community’s ability to access the housing market as well as financial restraints consistent with housing needs and accommodations. Incomes associated with different types of employment and the number of workers in a household affect housing affordability and choice. Therefore, to consider a healthy balance between jobs and housing, it is important to consider the employment characteristics of a community. Local employment growth is linked to local housing demand, and the reverse being true when employment contracts.

1. Employment and Wage Scale

For a City to achieve a healthy balance between jobs and housing, it is important to consider employment, wage and occupational characteristics and growth changes. Based on the SANDAG Sub-regional Growth Forecast (**Table 2-5**), San Diego County can expect a 17.6 percent employment growth from 2020 to 2050. Solana Beach is expected to grow 18.7 percent between 2010 and 2050, but only about 8 percent from 2020 to 2050. Though the job growth in San Diego County (34.4 percent) outpaces Solana Beach, nearby counties are shown to experience similar growth rates. Solana Beach’s neighbor to the North, Encinitas, is shown to experience a 15.2 percent job growth from 2010 to 2050. Del Mar, to the south, projects a significantly lower job growth rate (6.6 percent).

Jurisdiction	2010	2020	2050	% Change 2010-2050	Numeric Change 2010-2050
Carlsbad	64,956	77,431	85,718	32.0%	20,762
Del Mar	4,431	4,542	4,725	6.6%	294
Encinitas	25,643	27,276	29,542	15.2%	3,899
Oceanside	41,142	48,208	54,091	31.5%	12,949
Solana Beach	7,417	8,156	8,802	18.7%	1,385
San Diego County	1,421,941	1,624,124	1,911,405	34.4%	489,464

Source: SANDAG Series 13 Subregional Growth Forecast, 2013.

Table 2-5 shows Solana Beach to generate a total of 1,385 jobs between 2010 and 2050, an 18.7 percent increase overall, higher than the neighboring Cities, with similar demographics and populations, of Del Mar and Encinitas. The 2010 to 2050 employment growth of 18.7 percent in Solana Beach is slightly higher to its population growth (15.5 percent 2010 to 2050 population growth) shown in Table 1. In 2035, Solana Beach is projected to have 19.4 jobs per developed employment acre, which total 8,536 jobs available for a projected population of 11,809 (persons 18 years or over). In 2050, there are a projected 8,802 jobs available for a projected 12,247 persons over the age of 18.

Analyzing the employment by sector in a city is important in understanding growth changes, income and wages, and access to different types of housing, as well as what housing needs maybe be present. Solana Beach is a moderate to high income community (see Table 2-11), which may be attributed to the high percent of persons in the professional, scientific, management, and administrative services Industries, an estimated 21.7 percent in 2010 and 23.6 percent in 2017. The data in **Table 2-6** shows a large increase (211.4%) in agriculture, forestry, fishing and hunting, and mining from 2010 to 2017, as well as a in retail (104.5%). The data also reports a fifty percent decrease in public administration roles, and a twenty percent drop in the arts, entertainment, recreation and hospitality sectors. Education, healthcare and social services as well as professional, scientific, management and administration make up majority of the positions in Solana beach in 2017 (39.5 percent combined).

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Industry Sector	2010		2017		Percent Change 2010-2017
	# of people employed	% of City Employment	# of people employed	% of City Employment	
Agriculture, forestry, fishing and hunting, and mining	35	0.5%	109	1.5%	211.4%
Construction	359	5.5%	364	5.1%	1.4%
Manufacturing	365	5.6%	454	6.3%	24.4%
Wholesale trade	254	3.9%	232	3.2%	-8.7%
Retail trade	396	6.1%	810	11.3%	104.5%
Transportation and warehousing, and utilities	111	1.7%	202	2.8%	82.0%
Information	327	5.0%	201	2.8%	-38.5%
Finance and insurance, and real estate and rental leasing	644	9.9%	761	10.6%	18.2%
Professional, scientific, management, and administrative services	1,409	21.7%	1,689	23.6%	19.9%
Education services, health care, and social assistance	1,108	17.1%	1,140	15.9%	2.9%
Arts, entertainment, recreation, accommodation, and food services	963	14.8%	767	10.7%	-20.4%
Other services (except public administration)	279	4.3%	309	4.3%	10.8%
Public Administration	236	3.6%	117	1.6%	-50.4%
Total	6,486	100%	7,155	100%	10.3%

Source: American Community Survey, 5-Year Estimates, 2010 and 2017.

In addition to reporting and analyzing employment sector trends, analyzing the unemployment rate is essential to understanding current housing affordability and needs, as well as projected needs. According to the American Community Survey Data, (Table 2-7) Solana Beach experienced just below a four percent unemployment rate in 2017, the lowest unemployment rate in the North County region. The data reports San Diego County to have about a seven percent unemployment rate in 2017, and surrounding jurisdictions to have unemployment rates ranging from 3.9 in Del Mar to 6.6 percent in Oceanside.

Jurisdiction	Unemployment rate*
Oceanside	6.6%
Carlsbad	5.2%
Encinitas	4.9%
Solana Beach	3.8%
Del Mar	3.9%
San Diego	7.0%
San Diego County	7.1%

*Population 16 years and over
Source: American Community Survey, 5-Year Estimates, 2017.

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Table 2-8 displays average annual wage data for occupations compiled by the California Employment Development Department (EDD) for the San Diego Metropolitan Statistical Area in 2019. Professional and health services occupations, including managers, doctors, attorneys, architects, and engineers were among the highest paying professions in the region. In addition to the traditionally higher paying occupations, computer and mathematical occupations averaged over \$100,000 in the County, and making careers in tech higher paying than healthcare, architecture and engineering occupations. Education and financial occupations generally offer high to moderate pay scales while the food preparation and retail sales offer lower wages. Compared to County statistics, the City of Solana Beach’s residents benefitted from higher paying jobs and a lower unemployment rate. According to the data in Table 6, majority of Solana Beach’s residents maintain mid to high level paying occupations.

Table 2-8: Mean Salary by Occupation in San Diego County	
Occupation	Salary
Management	\$131,550
Legal	\$125,772
Healthcare Practitioners and Technical	\$97,702
Architecture and Engineering	\$98,760
Computer and Mathematical	\$101,629
Life, Physical and Social Sciences	\$86,073
Business and Financial Operations	\$80,510
Education, Training and Library	\$66,335
Arts, Design, Entertainment, Sports and Media	\$61,635
Construction and Extraction	\$58,011
Protective Services	\$58,798
Community and Social Service	\$57,077
Installation, Maintenance and Repair	\$53,025
Sales	\$43,543
Office and Administration Support	\$43,266
Production	\$42,499
Transportation and Material Moving	\$38,450
Healthcare Support	\$38,858
Building, Grounds Cleaning, and Maintenance	\$33,718
Personal Care and Service	\$31,530
Farming, Fishing and Forestry	\$32,872
Food Preparation and Serving Related	\$26,380
<i>Source: California Employment Development Division, Occupational Wage data, 2019.</i>	

C. Household Characteristics

A household is considered all persons who occupy a housing unit, as defined by the Census; this may include single persons living alone, families related through marriage, blood or adoption, domestic partnerships and unrelated individuals living together. Not all housing is considered a housing unit including, nursing facilities, residential care facilities, dormitories, and other group living, as well as the persons living with them are not considered a household.

Information on household characteristics assists understanding growth and determining the housing needs of a community. Income and affordability are best measured at the household level, as well as the special needs of certain groups, such as large families, single parent households, or low and extremely low-income households. For example, if a City has a prominent aging population, who are homeowners but live on fixed incomes, it may consider implementing a home beautification assistance program.

1. Household Type and Size

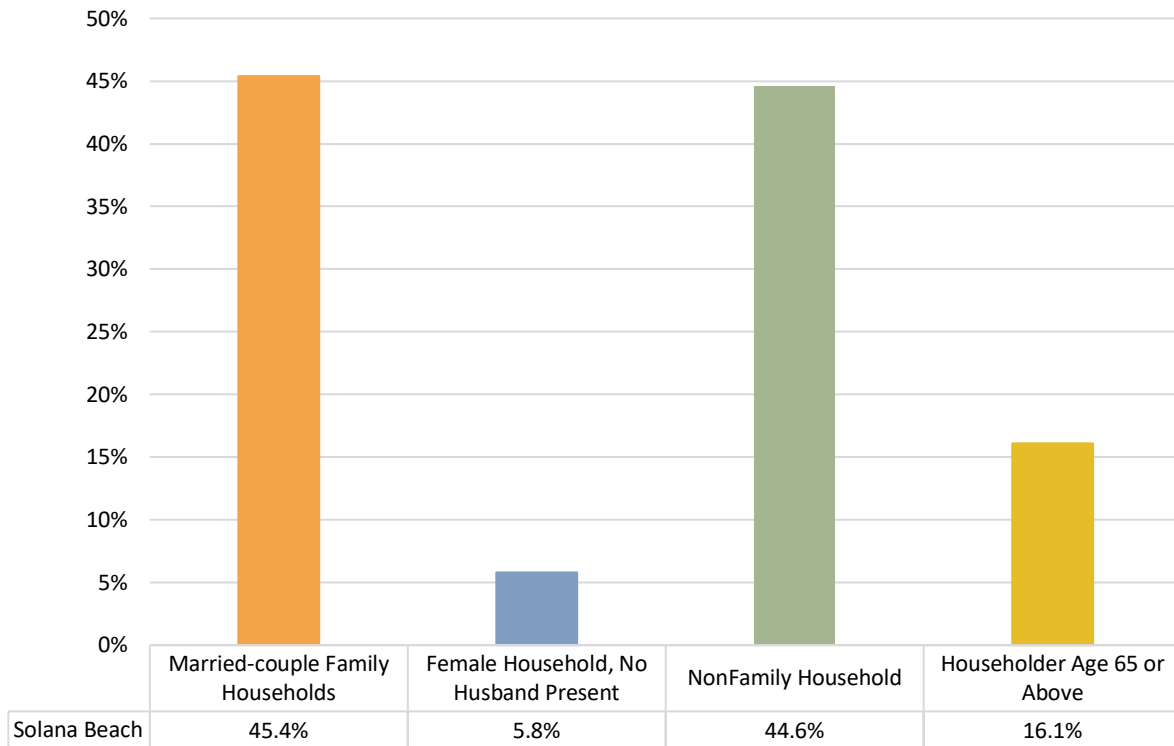
According to the American Community Survey 2017, there were 1,111,739 total households in San Diego County. Of those households, 5,744— less than one percent— were in Solana Beach. Compared to surrounding jurisdictions, Solana Beach is one of the smallest communities, being only larger than Del Mar, which has 2,157 households. The data in **Table 2-9** breaks down characteristics the total households of Solana Beach and its surrounding communities. Nearly half of all the Households in Solana Beach were married-couple families, similar to both the County and nearby jurisdictions. Just under six percent of the households were female headed with no husband present, about half of the eleven percent female headed households in San Diego County. The data also reports that 44.6 percent of all households reported non-family; an abnormally high number compared to 32.8 percent reported in the County and as low as 29.2 percent in Carlsbad to 41.8 percent in Del Mar, of nearby jurisdictions.

Jurisdiction	Married-couple Family Households	% of Total Households	Female Household, No Husband Present	% of Total Households	Non-Family Household	% of Total Households	Total Households
Oceanside	31,652	51.1%	7,115	11.5%	20,142	32.5%	61,978
Carlsbad	24,617	56.9%	4,576	10.6%	12,626	29.2%	43,281
Encinitas	13,026	53.6%	1,560	6.4%	8,698	35.8%	24,284
Solana Beach	2,608	45.4%	331	5.8%	2,559	44.6%	5,744
Del Mar	1,060	49.1%	75	3.5%	901	41.8%	2,157
San Diego	221,461	44.5%	56,305	11.3%	196,653	39.6%	497,189
San Diego County	556,665	50.1%	133,696	12.0%	364,949	32.8%	1,111,739

Source: American Community Survey, 5-Year Estimates, 2017.

Figure 2-3 displays the data in Table 9, with the addition of householder ages 65 and above. Previously noted in Figure 1, Solana Beach has a growing population over the age of 65. In 2000, the population 65 years and over was 17.3 growing to 22.8 percent in 2017. A high percentage of persons over 65 years contributes to a higher percentage of Senior headed households. About sixteen percent of all households in Solana Beach are senior headed.

Figure 2-3: Solana Beach Household Characteristics in Percent (2017)



Source: American Community Survey, 5-Year Estimates, 2017.

Table 2-10 shows that between 2000 and 2010, Solana Beach experienced a five percent decrease in total households and a 1.6 percent increase from 2010 to 2017. Overall Solana Beach has experienced a less than one percent decrease in total households from 2010 to 2017. The data shows that both the married-couple households and the female households with no husband present have slightly decreased from 2000 to 2017. However, the percentage of householders 65 years and over, or senior headed households, has steadily increased; jumping from 10.4 percent in 2000 to 11.5% in 2010 then increasing again to 16.1 percent in 2017.

	2000	Percent	2010	Percent	2017	Percent
Total Households	5,754	100.0%	5,650	100.0%	5,744	100.0%
Married-couple Family Households	2,723	47.3%	2,730	48.3%	2,608	45.4%
Female Household, No Husband Present	389	6.8%	360	6.4%	331	5.8%
Non-family Household	2,474	43.0%	2,367	41.9%	2,556	44.6%
Householder 65 Years and Over	599	10.4%	647	11.5%	--	16.1%

Source: American Community Survey, 5-Year Estimates, 2017.

Household size is an indicator of one source of population growth and an indicator of the character households, which represent the most basic unit of demand for housing. Although there can be more than one family in a housing unit, the measure of persons per household provides an indicator of the number of persons residing in a household

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organizing unit and the number of persons living in a housing unit. Average household size can be both a result and indicator of housing affordability and other household economic conditions.

Table 2-11 displays the average number of persons per household in North County San Diego as well as San Diego city and the County as a whole. The American Community Survey reports Solana Beach to have an average household size of 2.33 persons in 2017. The average household size of Solana Beach is smaller than the 2.87 average for the County. However, the average household size of surrounding communities is similar, ranging from 2.01 persons per households in Del Mar to 2.81 persons per household in Oceanside.

Jurisdiction	Average Persons per Household
Oceanside	2.81
Carlsbad	2.60
Encinitas	2.56
Solana Beach	2.33
Del Mar	2.01
San Diego	1.37
San Diego County	2.87

Source: American Community Survey, 5-Year Estimates, 2017.

2. Household Income

Household income is directly connected to affordability, as household income increases, it is more likely that the household can afford market rate housing units, larger units and/or pursue ownership opportunities. As household income decreases, households tend to pay a disproportionate amount of their income for housing. This may influence increased incidence of overcrowding and substandard living conditions.

The California State Department of Housing and Community Development (HCD) has identified the following income categories based on the HUD Area Median Family Income (HAMFI) of San Diego County;

- Extremely Low-income: households earning up to 30 percent of the HAMFI
- Very Low-income: households earning between 31 and 50 percent of the HAMFI
- Low-income: households earning between 51 percent and 80 percent of the HAMFI
- Moderate Income: households earning between 81 percent and 120 percent of the HAMFI
- Above Moderate Income: households earning over 120 percent of the HAMFI

Combined, the extremely low, very low, and low-income groups are referred to as lower income.¹ Comprehensive Housing Affordability Strategy (CHAS) estimates based on 2006-2016 American Community Survey (ACS) data used below. In 2017, approximately 76 percent of Solana Beach households earned moderate or above moderate incomes (**Table 2-12**), while 24 percent of households had incomes in the extremely low, very low, and low-income levels.

¹ Federal housing and community development programs typically assist households with incomes up to 80 percent of the HAMFI and use different terminology. For example, the Federal Community Development Block Grant (CDBG) program refers households with incomes between 51 and 80 percent HAMFI as moderate income (compared to low-income based on State definition).

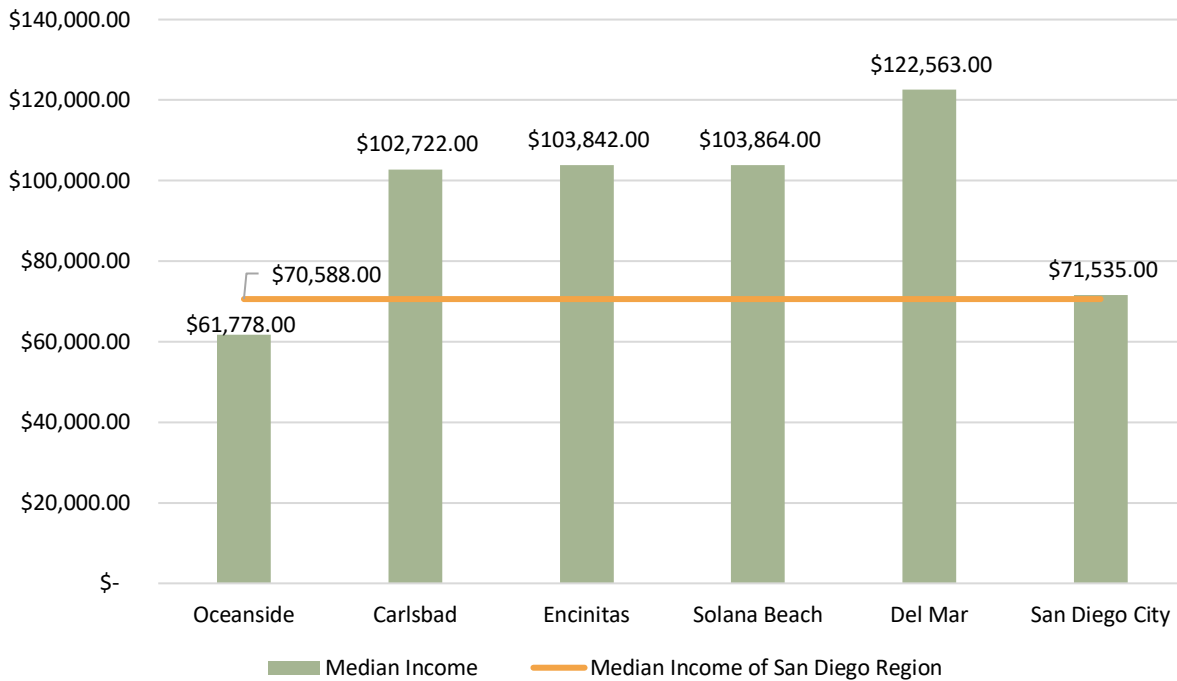
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Income Category (% of County AMFI)	Households	Percent
Extremely Low (30% HAMFI or less)	330	5.7%
Very Low (31 to 50% HAMFI)	355	6.2%
Low (51 to 80% HAMFI)	695	12.1%
Moderate or Above (over 80% HAMFI)	4,365	76%
Total	5,745	100%

Source: Department of Housing and Urban Development (HUD) Comprehensive Housing Affordability Strategy (CHAS), 2013-2017.

Household incomes in Solana Beach are significantly higher than the County, yet comparable to incomes in surrounding communities. The American Community Survey data reports that the median income in San Diego County was \$70,588 in 2017 (Figure 2-4). In the same year, Solana Beach reported an average income of \$103,864, similar to Encinitas’ median income of \$103,842 and Carlsbad’s median income of \$102,722. Solana Beach’s median income represents its high volume of professional residents in moderate to high paying jobs (Tables 6 and 8). The data in Table 2-13 shows that Solana Beach’s median reported income in 2017 was 32 percent higher than the County’s median income, a common trend in the North County region.

Figure 2-4: Median Household Income by City (2017)



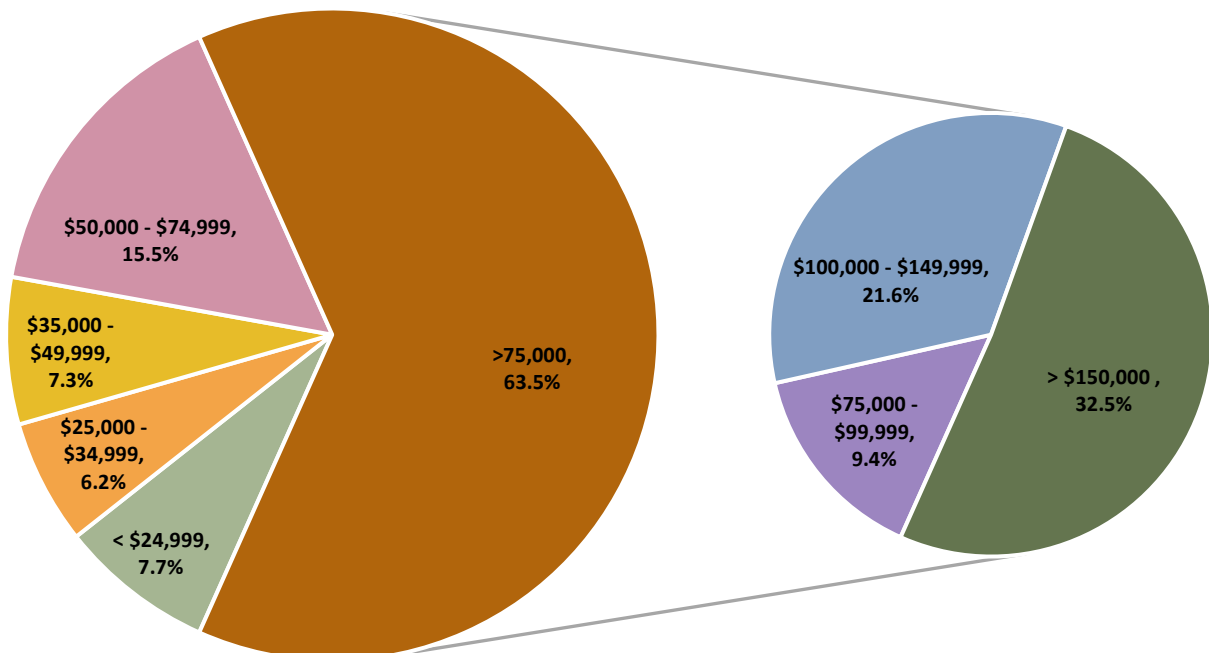
Source: American Community Survey, 5-Year Estimates, 2017.

Jurisdiction	Median Income	Percent Above/Below Regional Median
Oceanside	\$61,778	-14.3%
Carlsbad	\$102,722	31.3%
Encinitas	\$103,842	32.0%
Solana Beach	\$103,864	32.0%
Del Mar	\$122,563	42.4%
San Diego	\$71,535	1.3%
San Diego County	\$70,588	--

Source: American Community Survey, 5-Year Estimates, 2017.

The data displayed in **Figure 2-5** shows the majority of households in Solana Beach (63.5 percent) had an income of \$75,000 or higher. Majority of residents made above \$100,000 per year in 2017, with 21.6 percent households making \$100,000 to \$149,999 and 32.5 percent of households making \$150,000 or more. On the other hand, just 7.7 percent of households made less than \$24,000 and 13.5 percent made \$25,000 to \$49,999. Overall, the majority of Solana Beach’s households have moderate to high incomes.

Figure 2-5: Solana Beach Income Breakdown by Category



Source: American Community Survey, 5-Year Estimates, 2017.

D. Housing Problems

The Comprehensive Housing Affordability Strategy (CHAS) developed by the Census Bureau for HUD provides detailed information on housing needs by income level for different types of households in Solana Beach. The most recent available CHAS data for Solana Beach was published in August 2019 and was based on 2006-2016 ACS data. Housing problems considered by CHAS included:

- Units with physical defects (lacking complete kitchen or bathroom);
- Overcrowded conditions (housing units with more than one person per room);
- Housing cost burdens, including utilities, exceeding 30 percent of gross income; or
- Severe housing cost burdens, including utilities, exceeding 50 percent of gross income.

The types of problems in Solana Beach vary according to household income, type, and tenure (**Table 2-14**). These include:

- In general, owner-households had a lower level of housing problems (16 percent) than renter-households (22.6 percent).
- Approximately seven percent of owner households reported having a severe housing problem, whereas almost sixteen percent of renters reported a severe housing problem.
- Overall, 38.6 percent of all households reported at least one housing problem and 22.8 percent of all households reported at least one severe housing problem.

Housing Problem Overview*	Owner	Percent	Renter	Percent	Total	Percent
Household has at least 1 of 4 Housing Problems	920	16.0%	1,300	22.6%	2,220	38.6%
Household has none of 4 Housing Problems	2,385	41.5%	1,085	18.9%	3,470	60.3%
Cost Burden not available, no other problems	25	0.4%	40	0.7%	65	1.1%
Total	3,325	57.8%	2,425	42.2%	5,750	100%
Severe Housing Problem Overview**	Owner	Percent	Renter	Percent	Total	Percent
Household has at least 1 of 4 Severe Housing Problems	400	7.0%	910	15.8%	1,310	22.8%
Household has none of 4 Severe Housing Problems	2,900	50.4%	1,470	25.6%	4,370	76.0%
Cost Burden not available, no other problems	24	0.4%	40	0.7%	65	1.1%
Total	3,325	57.8%	2,425	42.2%	5,750	100%
<p>* The four housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 30%.</p> <p>** The four severe housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1.5 persons per room, and cost burden greater than 50%.</p> <p>Source: U.S. Department of Housing and Urban Development (HUD), Comprehensive Housing Affordability Strategy (CHAS) 2012-2016.</p>						

1. Overcrowding

A combination of low incomes and high housing costs forces households to live in overcrowded conditions. “Overcrowding” is generally defined as a housing unit occupied by more than one person per room in house (including living room and dining rooms, but excluding hallways, kitchen, and bathrooms). An overcrowded household results from either a lack of affordable housing (which forces more than one household to live together) and/or a lack of available housing units of adequate size. Overcrowding can indicate that a community does not have an adequate supply of affordable housing, especially for large families.

Overcrowded and severely overcrowded households can lead to neighborhood deterioration due to the intensive use of individual housing units leading to excessive wear and tear, and the potential cumulative overburdening of community infrastructure and service capacity. Furthermore, overcrowding in neighborhoods can lead to an overall decline in social cohesion and environmental quality. Such decline can often spread geographically and impact the quality of life and the economic value of property and the vitality of commerce within a city. The combination of lower incomes and high housing costs result in many households living in overcrowded housing conditions.

Tenure	Total	Overcrowded Housing Units (1.01-1.5 persons/room)	Percent	Severely Overcrowded Housing Units (>1.5 persons/room)	Percent
Owner Occupied	3,368	27	0.47%	0	0.0%
Renter Occupied	2,376	15	0.26%	28	0.49%
Total	5,744	42	0.73%	28	0.49%

Source: American Community Survey, 5-Year Estimates, 2017.

Because of Solana Beach’s demographic profile (older population, smaller household, higher income) overcrowding has not been a reported issue. According to the American Community Survey, shown in **Table 2-15**, less than one percent of owner-occupied households reported overcrowding (more than one person per room) and no owner-occupied households reported severe overcrowding (more than 1.5 persons per room). Of the renter-occupied households, less than one percent reported overcrowding or severe overcrowding. Only 1.2 percent of all households reported any kind of crowding, nearly five percent less than San Diego County. Additionally, overcrowding was less of an issue in Solana Beach than many of its neighbors, where Oceanside experienced 4.8 percent reported overcrowding and 3.4 percent in Encinitas. Overall, overcrowding in the North County area is reported as less of a problem than in San Diego County as a whole.

Jurisdiction	Total Overcrowded Units	Percent
Oceanside	2,997	4.8%
Carlsbad	892	2.1%
Encinitas	816	3.4%
Solana Beach	70	1.2%
Del Mar	0	0%
San Diego	31,411	6.3%
San Diego County	72,686	6.5%

Source: American Community Survey, 5-Year Estimates, 2017.

2. Overpayment (Cost Burden) In Relationship to Income

State and federal standards indicate that a household paying more than 30 percent of its income for housing is overpaying. Overpayment for housing can cause an imbalance on the remainder of a household's budget. Understanding and measuring overpayment for housing in a community is an indicator of the dynamics of demand and supply.

Per the Housing and Urban Development CHAS report, show in **Table 2-17**, 3,189 households or about half of Solana Beach's households reported some type of overpayment. About 15 percent of owners experienced a cost burden over 30 percent and only about 6 percent of owners reported a cost burden of 50 percent or greater. The data in Table 17 show that renters were importunately affected by cost burden, where 20.4 percent reported a 30 percent or higher burden and 13.5 percent reported a 50 percent or high cost burden.

Income by Cost Burden*	Owner				Renter				Total Households with Cost Burden	% of Tot. HH
	Cost Burden > 30%	% of Tot. HH*	Cost Burden > 50%	% of Tot. HH	Cost Burden > 30%	% of Tot. HH	Cost Burden > 50%	% of Tot. HH		
Household Income is less-than or = 30%	65	1.1%	55	1.0%	255	4.4%	240	4.2%	615	10.7%
Household Income >30% to less-than or = 50% HAMFI	99	1.7%	95	1.7%	275	4.8%	250	4.3%	719	12.5%
Household Income >50% to less-than or = 80% HAMFI	135	2.3%	95	1.7%	355	6.2%	235	4.1%	820	14.3%
Household Income >80% to less-than or = 100% HAMFI	120	2.1%	50	0.9%	205	3.6%	35	0.6%	410	7.1%
Household Income >100% HAMFI	465	8.1%	60	1.0%	85	1.5%	15	0.3%	625	10.9%
Total	884	15.4%	355	6.2%	1,175	20.4%	775	13.5%	3,189	55.5%

*% of tot. HH = Percent of Total Households in Solana Beach
*Cost burden is the ratio of housing costs to household income. For renters, housing cost is gross rent (contract rent plus utilities). For owners, housing cost is "select monthly owner costs", which includes mortgage payment, utilities, association fees, insurance, and real estate taxes.
Note: HAMFI = HUD Area Median Family Income, this is the median family income calculated by HUD for each jurisdiction, to determine Fair Market Rents (FMRs) and income limits for HUD programs. HAMFI will not necessarily be the same as other calculations of median incomes (such as a simple Census number), due to a series of adjustments that are made.
Source: Source: U.S. Department of Housing and Urban Development (HUD), Comprehensive Housing Affordability Strategy (CHAS) 2012-2016.

E. Special Needs Groups

Certain households may have more difficulty in finding adequate and affordable housing due to special circumstances, therefore, it is important to understand the demographics of persons with special needs to recognize how it influences the housing needs within a community. Special needs populations include seniors, persons with disabilities, female-headed households, large households, and farm workers. In addition, many often have lower incomes because of their conditions. **Table 2-18** displays the data for persons with special needs in Solana Beach.

Special Needs Groups	# of People or Households	Percent of Total Population/ Households
Senior Headed Households	1,067	18.6%
Households with Seniors (65 years and over)	2,190	38.1%
Seniors Living Alone	926	16.1%
Persons with Disabilities	861	6.5%
Large Households (5 or more persons per household)	197	3.4%
Single-Parent Households	267	4.6%
Single-Parent, Female Headed Households with Children (under 18 years)	119	2.1%
People Living in Poverty	656	4.9%
Farmworkers	109	0.8%
Homeless*	80	---
* Total number of people includes counts for Solana Beach and surrounding jurisdictions, including Del Mar, Encinitas and San Diego. Source: American Community Survey, 5-Year Estimates, 2017		

1. Seniors

The senior population, generally defined as those 65 years of age and over, has several concerns: limited and fixed incomes, high health care costs, transit dependency, and living alone. Specific housing needs of the senior population include affordable housing, supportive housing (such as intermediate care facilities), group homes, and other housing that includes a planned service component.

A limited income for many seniors, often makes it difficult to find affordable housing. **Table 2-19** compares Solana Beach’s senior population to San Diego County and nearby cities. The data reports that in Solana Beach 22.8 percent of the population is age 65 or over, 3,040 persons. Among the senior population, 926 living alone, and 2,190 households have persons 65 years and over living in them (Table 2-18). Furthermore, about 18 percent of all households in Solana Beach were seniors headed households. In 2017, ACS reported 12.9 percent of San Diego County’s population to be age 65 or over, about half of Solana Beach’s Senior population. The North County Cities all report a higher senior population than the County, Del Mar’s being the highest at 25.6 percent. In addition to overpayment problems faced by seniors due to their relatively fixed incomes, many seniors are faced with various disabilities (Table 20).

Jurisdiction	Population Count	Percent
Oceanside	26,461	15.1%
Carlsbad	18,082	16.0%
Encinitas	10,582	16.9%
Solana Beach	3,040	22.7%
Del Mar	1,109	25.6%
San Diego	166,922	12.0%
San Diego County	425,217	12.9%

Source: American Community Survey, 5-Year Estimates, 2017.

Table 2-20 displays the tenure of Solana Beach and surrounding jurisdictions for residents 65 and over. There are currently more owner-occupied housing units than renter-occupied housing units in all the jurisdictions listed below. In Solana Beach, owner-occupied housing units make up 81% of all senior occupied housing units, with the remainder being renter-occupied units.

Jurisdiction	Owner-Occupied Housing Units	Renter-occupied Housing Units	Occupied Housing Unit
Del Mar	636	75	711
Encinitas	5,248	2,133	7,381
Solana Beach	1,627	375	2,002
San Diego	73,515	30,626	103,841
San Diego County	191,062	67,286	258,348

Source: American Community Survey, 5-Year Estimates, 2019

2. Persons with Physical and Developmental Disabilities

Physical and developmental disabilities can hinder access to traditionally designed housing units as well as potentially limit the ability to earn adequate income. Physical, mental, and/or developmental disabilities may deprive a person from earning income, restrict mobility, or make self-care difficult. Thus, persons with disabilities often have special housing needs related to limited earning capacity, a lack of accessible and affordable housing, and higher health costs associated with a disability. Additionally, some residents suffer from disabilities that require living in a supportive or institutional setting.

Although no current comparisons of disability with income, household size, or race/ethnicity are available, it is reasonable to assume that a substantial portion of persons with disabilities would have annual incomes within Federal and State income limits, especially those households not in the labor force. Furthermore, many lower income persons with disabilities are likely to require housing assistance and services. Housing needs for disabled persons are further compounded by design issues and location factors, which can often be costly. For example, special needs of households with wheelchair-bound or semi-ambulatory individuals may require ramps, holding bars, special bathroom designs, wider doorways, lower cabinets, elevators, and other interior and exterior design features.

Housing opportunities for persons with disabilities can be addressed through the provision of affordable, barrier-free housing. Rehabilitation assistance can be targeted toward renters and homeowners with disabilities for unit modification to improve accessibility.

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The 2017 ACS identifies six disability types: hearing disability, vision disability, cognitive disability, ambulatory disability, self-care disability and independent living disability. The Census and the ACS provide clarifying questions to determine persons with disabilities and differentiate disabilities within the population. The ACS defines a disability as a report of one of the six disabilities identified by the following questions:

- **Hearing Disability:** Is this person deaf or does he/she have serious difficulty hearing?
- **Visual Disability:** Is this person blind or do they have serious difficulty seeing even when wearing glasses?
- **Cognitive Difficulty:** Because of a physical, mental, or emotional condition, does this person have serious difficulty concentrating, remembering, or making decisions?
- **Ambulatory Difficulty:** Does this person have serious difficulty walking or climbing stairs?
- **Independent Living Difficulty:** Because of a physical, mental, or emotional condition, does this person have difficulty doing errands alone such as visiting a doctor’s office or shopping?

According to the 2017 ACS, shown in **Table 2-21**, majority of persons in Solana Beach with a disability reported having an ambulatory disability (30.2 percent). Twenty-three percent of persons with a disability reported having independent living difficulties, which could be an effect of the generally older population of Solana Beach. The 2017 ACS data reports that 18.3 percent of persons with a disability had a cognitive difficulty and 17.6 percent had a hearing difficulty.

Among the persons with reported disabilities, 1,120 were 65 years and older, about 70 percent of reported disabilities. Only about five percent of documented disabilities were reported for persons under the age of eighteen, and a 24.6 percent were persons aged 18 to 64. Overall, of the total population in Solana Beach 6.5 percent are reported to have at least one disability (**Table 2-18**).

Disability Type	Under 18 with a Disability	18 to 64 with a Disability	65 years and Over with a Disability	Total	Percent of Population with Disability	Percent of Total Population
Population with a Hearing Difficulty	0	54	228	282	17.6%	2.1%
Population with a Vision Difficulty	5	17	34	56	3.5%	0.4%
Population with a Cognitive Difficulty	46	111	136	293	18.3%	2.2%
Population with an Ambulatory Difficulty	17	88	378	483	30.2%	3.6%
Population with a Self-care Difficulty	17	35	64	116	7.3%	0.9%
Population with an independent Living Difficulty	--	90	280	370	23.1%	2.8%
Total	85	395	1,120	1,600*	100.0%	--
<p>*This number may double count as some persons report having one or more disabilities, therefore this total number differs from the total number of persons with a disability in Table 18. <i>Source: American Community Survey, 5-Year Estimates, 2017.</i></p>						

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Developmental Disabilities

State law requires that the Housing Element discuss the housing needs of persons with developmental disabilities. As defined by the Developmental Disabilities Assistance and Bill of Rights Act of 2000, a “developmental disability” is a severe, chronic disability of an individual that:

- Is attributable to a mental or physical impairment or combination of mental and physical impairments;
- Is manifested before the individual attains age 22;
- Is likely to continue indefinitely;
- Results in substantial functional limitations in three or more of the following areas of major life activity: a) self-care; b) receptive and expressive language; c) learning; d) mobility; e) self-direction; f) capacity for independent living; or g) economic self-sufficiency; and
- Reflects the individual’s need for a combination and sequence of special, interdisciplinary, or generic services, individualized supports, or other forms of assistance that are of lifelong or extended duration and are individually planned and coordinated.

Many people with developmental disabilities can live and work independently within a conventional housing environment. Individuals with more severe developmental disabilities require a group living environment where supervision is provided. The most severely affected individuals may require an institutional environment where medical attention and physical therapy are provided. Because developmental disabilities exist before adulthood, the first issue in supportive housing for persons with developmental disabilities is the transition from the person’s living situation as a child to an appropriate level of independence as an adult.

Solana Beach has approximately 21 individuals aged 0 – 17 and 29 individuals 18 years and older identified as having a developmental disability by the State Department of Developmental Services (DDS) in December 2020. This is a total of 50 individuals, which represents approximately 0.4% of the total population for the City. While the 21 individuals aged 0 – 17 likely live with family, it is important that housing for the 21 adults with developmental disabilities be planned for by the City. To address the needs of this population, the City has included **Program 4C** to accommodate the approval of group homes, ADA retrofit efforts, ADA compliance and/or other measures through the implementation of Title 24.

The San Diego Regional Center (SDRC) is a focal point in the community for persons with developmental disabilities living in San Diego and Imperial Counties. The SDRC provides community resources and services to residents with developmental disabilities by assisting in locating affordable housing opportunities, employment opportunities, and overall enhancing quality of individual’s daily living experiences through access to necessary services. The SDRC has five main Area Offices, with the Carlsbad (North County Office), being the closest to Solana Beach. The SDRC has a wide range of resources available both in person at their Area Offices as well as online at <http://sdrc.org/>. The SDRC does not post statistics relating to individuals assisted per jurisdiction but does have an extensive list of service providers who they partner with to provide services to residents. The following service providers located within Solana Beach are listed on the 2021 SDRC Vendor List.

- Behavioral Autism Therapies, LLC
- Real Connections Child Development Institute
- Solana Beach Child Development Center
- MFG, Inc.
- Strength Collectives, LLC
- Evans, Amber Pawlowski
- Andrews Speech and Language
- At Play Occupational Therapy Services, Inc.
- Hartmann Barrett, Brooke
- Himstreet, Christine E ST
- Kids on the Go Therapy
- Rise Physical Therapy
- Segal Speech and Language Therapy
- Strides Physical Therapy, Inc.
- College Nannies & Tutors #1
- Access to Success ILS
- Kelly-Danssaert, Joanne

3. Large Households

Large Households are defined as households consisting of five or more persons. Such households comprise special needs groups because many communities have a limited supply of adequately sized and affordable housing units. To save for other necessities such as food, clothing and medical care, it is common for lower income large households to reside in smaller units with inadequate number of bedrooms, which frequently results in overcrowding and can contribute to fast rates of deterioration.

Securing housing large enough to accommodate all members of a household is more challenging for renters, because multi-family rental units are typically smaller than single-family ownership units. While apartment complexes offering two and three bedrooms are common, apartments with four or more bedrooms are rare. It is more likely that a large family will experience overcrowding in comparison to smaller families. Additionally, throughout the region, larger single-family homes, whether to rent or own, are generally not affordable to most lower income households.

The 2017 ACS reported a small percentage of large households in Solana Beach. **Table 2-22** displays the data for large households, showing that under four percent of total households in Solana Beach were large households. Among large households in Solana Beach, majority were owner occupied, 177; while just twenty were renter occupied. Overall, Solana Beach has a small percentage of large households to accommodate.

Household Size	Owner	Percent	Renter	Percent	Total	Percent
5-Person Household	130	2.2%	9	0.1%	139	2.4%
6-person household	20	0.3%	10	0.2%	30	0.5%
7-or-more person Households	27	0.5%	1	0.01%	28	0.5%
Total	177	3.1%	20	0.3%	197	3.4%

Source: American Community Survey, 5-Year Estimates, 2017.

4. Single-Parent Households

Single-parent households often require special consideration and assistance due to their greater need for affordable and accessible day care, health care, and other supportive services. Many female-headed households with children are susceptible to having lower incomes than similar two-parent households. Single, female mothers often face social marginalization pressures that often limit their occupational choices and income earning potential, housing options and access to supportive services.

The data in **Table 2-23**, gathered from the 2017 ACS, shows that under five percent (267) of all households are single-parent households in Solana Beach. Of the 267 single parent households, 119 are reported female headed, no male present and 148 are male headed, no female present. Overall, the data shoes that there are no single-parent households living in poverty.

	Single Parent-Male, No Female Present	Single Parent-Female, No Male Present	Single Parent Households Living in Poverty	Single Parent Households	Percent of Total Households
Solana Beach	148	119	0	267	4.6%

Source: American Community Survey, 5-Year Estimates, 2017.

5. Farmworkers

The Agricultural sector is one of the largest industry sectors in California and employs 422,430 persons as of 2019². Farm workers are traditionally defined as persons whose primary incomes are earned through seasonal agricultural work. Farm workers have special housing needs because they earn lower incomes than many other workers and move throughout the year from one harvest location to the next.

Data for farm and agriculture workers is compiled by county within California; the most recent available data comes from the Census of Agriculture, 2017 report produced by the United States Department of Agriculture, National Agricultural Statistics Services. According to the Hired Farm Labor – Workers and Payroll report, there were a total of 2,202 farms and 12,335 hired farm laborers in San Diego County in 2017. The data also identifies a total of 764 migrant farmworkers³. On average, farmworkers in the San Diego region earn about \$32,800 per year, this is about 46 percent of the San Diego County median income (See Figure 4 above), therefore, farmworkers are generally within the low-income household category. Currently, there are a reported less than one percent of the population employed in agriculture, forestry, fishing and hunting, and mining occupations in Solana Beach. The City has several plant and tree nurseries and ornamental horticultural businesses which employ residents identified within the agricultural sector. The City's efforts to plan for future housing available to lower-income residents encompasses the current identified need for residents in the agricultural sector.

6. Extremely Low-income Households and Poverty Status

2012-2016 Comprehensive Housing Affordability Strategy (CHAS) data indicates there were approximately 700 low-income households and 445 very low-income households. Very low-income households are those households that earn 50 percent or less of the median family income (MFI) for San Diego County. Extremely low-income households are those households which earn less than 30 percent of the MFI. There are approximately 435 extremely low-income households in Solana Beach (renters and owners). **Table 2-24** below, includes data characterizing affordability and cost burden for various income groups.

² California Agriculture Employment Maps, California Employment Development Department, 2019.

³ United States Department of Agriculture, National Agricultural Statistics Services, *Census of Agriculture, California, 2017*.

Table 2-24: Housing Problems for All Households by Tenure

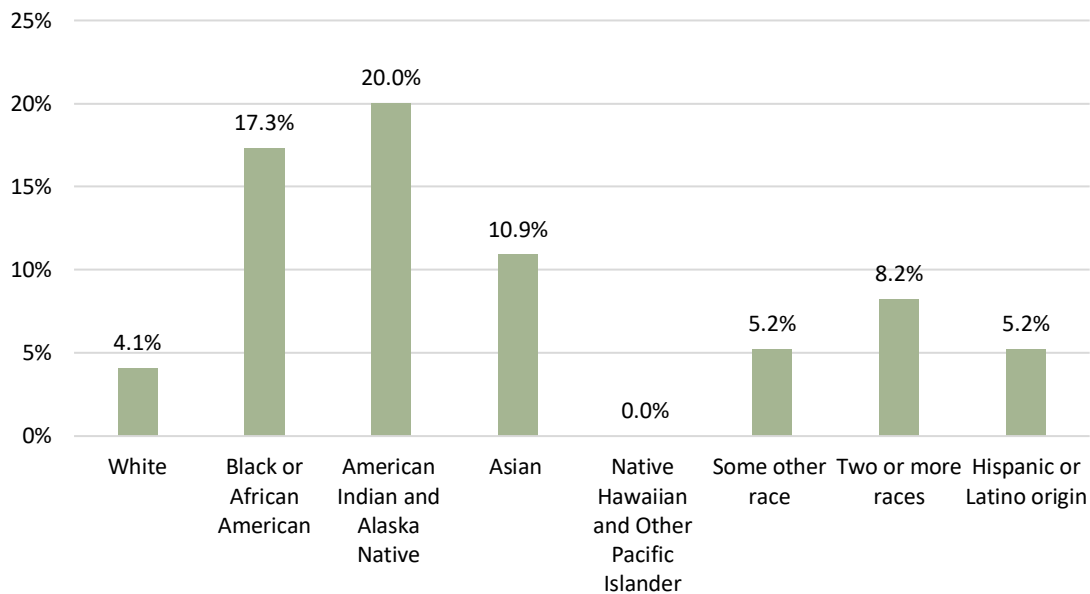
Income by Housing Problem	Owner		
	Household has at least 1 of 4 Housing Problems	Household has none of 4 Housing Problems	Cost Burden not available, no other Housing Problem
Household Income is less-than or = 30%	65	30	25
Household Income >30% to less-than or = 50% HAMFI	100	70	--
Household Income >50% to less-than or = 80% HAMFI	140	200	--
Household Income >80% to less-than or = 100% HAMFI	125	170	--
Household Income >100% HAMFI	490	1,915	--
Total	920	2,385	25
Income by Housing Problem	Renter		
	Household has at least 1 of 4 Housing Problems	Household has none of 4 Housing Problems	Cost Burden not available, no other Housing Problem
Household Income is less-than or = 30%	255	20	40
Household Income >30% to less-than or = 50% HAMFI	275	--	--
Household Income >50% to less-than or = 80% HAMFI	355	10	--
Household Income >80% to less-than or = 100% HAMFI	250	60	--
Household Income >100% HAMFI	165	995	--
Total	1,300	1,085	40
Total Households (Owner and Renter)	2,220	3,470	65

Source: Source: U.S. Department of Housing and Urban Development (HUD), Comprehensive Housing Affordability Strategy (CHAS) 2012-2016.
 * The four housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1 person per room, and cost burden greater than 30%.
 ** The four severe housing problems are: incomplete kitchen facilities, incomplete plumbing facilities, more than 1.5 persons per room, and cost burden greater than 50%.
 Note: HAMFI = HUD Area Median Family Income, this is the median family income calculated by HUD for each jurisdiction, to determine Fair Market Rents (FMRs) and income limits for HUD programs. HAMFI will not necessarily be the same as other calculations of median incomes (such as a simple Census number), due to a series of adjustments that are made.

According to the 2017 ACS, 656 persons were reported to be living in poverty, about 4.9 percent of the population. **Figure 2-6**, displays the percent of persons living in poverty by race or ethnicity and Hispanic or Latino origin, based on own race/ethnicity.

The lowest percentage of people living in poverty was the population who identified as White, with just 4.1 percent of all persons who identified White living in poverty. American Indian and Alaska native was the highest percent of persons living in poverty at 20 percent of the total American Indian and Alaska native population living in poverty. Additionally, both the Black or African American and Asian populations were disproportionately affected by poverty as 17.3 percent of the Black or African American population in the City reported living in poverty and 10.9 percent of the Asian population in the City reported living in poverty. The Native Hawaiian and other Pacific Islander population shows no persons living in poverty; however, it should be noted that no people within Solana Beach reported their race/ethnicity as Native Hawaiian/other Pacific Islander.

Figure 2-6: Percent below Poverty Level, by Race and Hispanic or Latino Origin in Solana Beach



Source: American Community Survey, 5-Year Estimates, 2017.

7. Homeless

Throughout the country and the San Diego region, homelessness has become an increasingly important issue in light of the current economic conditions. Factors contributing to the rise in homelessness include increased unemployment and underemployment, a lack of housing affordable to lower and moderate-income persons (especially extremely low-income households), reductions in public subsidies to the poor, and the de-institutionalization of the mentally ill.

State law mandates that municipalities address the special needs of homeless persons within their jurisdictional boundaries. “Homelessness” as defined by the U.S. Department of Housing and Urban Development (HUD) has recently been updated, the following list the updated descriptions for homeless and the changes in the definition from HUD:

- People who are living in a place not meant for human habitation, in emergency shelter, in transitional housing, or are exiting an institution where they temporarily resided. The only significant change from existing practice is that people will be considered homeless if they are exiting an institution where they resided for up to 90 days (it was previously 30 days), and were in shelter or a place not meant for human habitation immediately prior to entering that institution.
- People who are losing their primary nighttime residence, which may include a motel or hotel or a doubled-up situation, within 14 days and lack resources or support networks to remain in housing. HUD had previously allowed people who were being displaced within 7 days to be considered homeless. The proposed regulation also describes specific documentation requirements for this category.
- Families with children or unaccompanied youth who are unstably housed and likely to continue in that state. This is a new category of homelessness, and it applies to families with children or unaccompanied youth who have not had a lease or ownership interest in a housing unit in the last 60 or more days, have had two or more moves in the last 60 days, and who are likely to continue to be unstably housed because of disability or multiple barriers to employment.

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- People who are fleeing or attempting to flee domestic violence, have no other residence, and lack the resources or support networks to obtain other permanent housing. This category is similar to the current practice regarding people who are fleeing domestic violence.

This definition does not include persons living in substandard housing (unless it has been officially condemned); persons living in overcrowded housing (for example, doubled up with others), persons being discharged from mental health facilities (unless the person was homeless when entering and is considered to be homeless at discharge), or persons who may be at risk of homelessness (for example, living temporarily with family or friends.)

The Regional Task Force on the Homeless (RTFH) is San Diego County’s leading resource for information on issues of homelessness. The RTFH promotes a regional approach as the best solution to ending homelessness in San Diego County. RTFH compiles data from a physical Point-In-Time (PIT) count of sheltered (emergency and transitional) and street homeless persons. 2018 was the last year in which the San Diego County WeAllCount Annual Report identified Solana Beach separately from surrounding jurisdictions. In the 2018 count, the population of sheltered and unsheltered people experiencing homelessness in Solana Beach was none. The 2019 Count was conducted on January 25, 2019 and the results are shown in **Table 2-25**. Oceanside had the largest homeless population of the North County coastal cities. Due to the way the survey was conducted, Solana Beach’s homeless population includes homeless persons in the surrounding cities of Encinitas, San Dieguito, and Del Mar.

The City of Solana Beach participates in meetings with RTFH to discuss approaches to assisting persons experiencing homelessness within the region as well as surveys to assist RTFH in determining the needs of persons experiencing homelessness within the community. The City will continue to partner with RTFH to address issues related to homelessness within the community as outline in **Program 4H**.

Jurisdiction	Unsheltered	Sheltered	Total	% of County
Oceanside	242	166	408	5.4%
Carlsbad	94	53	147	1.9%
Solana Beach*	47	33	80	1.1%
San Diego	2,283	2,604	4,887	64.1%
San Diego County	3,971	3,648	7,619	100%
* Total number of people includes counts for Solana Beach and surrounding jurisdictions, including Del Mar, Encinitas and San Diego <i>Source: San Diego Regional Task Force on the Homeless (RTFH), WeAllCount Survey Results, 2019.</i>				

According to RTFH, the San Diego region’s homeless population can be divided into two general groups: (1) urban homeless, and (2) rural homeless, including farm workers and day laborers who primarily occupy the hillsides, canyons and fields of the northern regions of the County. It is important to recognize that homeless individuals may fall into more than one category (for example, a homeless individual may be a veteran and a substance abuser), making it difficult to accurately quantify and categorize the homeless. RTFH reports the San Diego Region has seen an increase in the average length of time people reside in emergency shelters. The report shows that over 40 percent of the people who exit shelter move on to stable living conditions, but 26 percent return to homelessness within two years.

The North County region of San Diego experiences a reduced amount of homelessness compared to San Diego City and the County as a whole (Table 2-24). The City of Solana Beach (including nearby cities) has the lowest count of homeless persons in the North County region, 47 unsheltered and 33 sheltered, a total of 80 homeless persons.

8. Students

The college student population in the area is another significant factor affecting housing demand. Solana Beach is located near the University of California, San Diego, San Diego State University, the University of San Diego, California State University at San Marcos, Point Loma Nazarene University, Palomar College, Mesa College and Mira Costa College. According to the 2013-2017 ACS, 696 persons, about 5.2 percent of Solana Beach’s population, were enrolled in college or graduate school, of total persons enrolled in college or graduate school 456 were females (65.5 percent). While many of the City’s college students reside with their parents, some students reside in Solana Beach in their own independent housing and a general lack of affordable housing is often a factor in a student’s decision to move elsewhere after graduation.

F. Housing Stock Characteristics

The characteristics of the housing stock, including growth, type, availability and tenure, age and condition, housing costs, and affordability are important in determining the housing needs for the community. This section details the housing stock characteristics of Solana Beach to identify how well the current housing stock meets the needs of its current and future residents.

1. Housing Growth

According to the 2017 ACS, between 2000 and 2010, the Solana Beach housing stock was estimated to grow from 6,456 to 6,540 units, a 1.3 percent growth shown in Table 25. From 2010 to 2017, Solana Beach experienced a 1.9 percent housing growth. The Overall housing growth in the Northern Coastal County areas has been limited; when compared to adjacent cities, Solana Beach experienced the lowest percent of housing growth as Carlsbad saw a 32 percent growth from 2000 to 2010 and another 5.5 percent increase in housing stock from 2010 to 2017. Additionally, smaller cities, such as Del Mar saw a 9.3 percent growth from 2010 to 2017.

Jurisdiction	2000	2010	2017	Percent Change 2000 to 2010	Percent Change 2010 to 2017
Oceanside	59,581	64,435	66,715	8.1%	3.5%
Carlsbad	33,798	44,673	47,119	32.2%	5.5%
Encinitas	23,843	25,740	26,321	8.0%	2.3%
Solana Beach	6,456	6,540	6,665	1.3%	1.9%
Del Mar	2,557	2,596	2,838	1.5%	9.3%
San Diego	469,689	516,033	533,973	9.9%	3.5%
San Diego County	1,040,149	1,164,786	1,195,868	12.0%	2.7%

Source: U.S. Census Bureau, 2000 and 2010 and American Community Survey, 5-Year Estimate, 2017.

2. Housing Type

Table 2-27 provides characterization of the housing stock in Solana Beach and San Diego County per the 2013-2017 American Community Survey. The 2013-2017 American Community Survey indicates that single-family detached homes are the predominant housing type in both Solana Beach and San Diego County. However, Solana Beach proves to provide a diverse assortment of housing. Single-family housing units make up about 45.7 percent of Solana Beach’s housing stock and multi-family units make up 38.9 percent of the housing stock. Mobile homes make up under one percent of the total housing stock.

Jurisdiction	Single- Family Detached	Single-Family Attached	Multi-Family	Mobile Homes	Total Units
Solana Beach	3,051	992	2,596	26	6,665
San Diego County	613,113	112,939	426,053	42,614	1,195,868

Source: American Community Survey, 5-Year Estimates, 2017.

3. Housing Availability and Tenure

Housing tenure and vacancy rates generally influence the supply and cost of housing. Housing tenure defines if a unit is owner-occupied or renter-occupied. Tenure is an important market characteristic as it relates to the availability of housing product types and length of tenure. The tenure characteristics in a community can indicate several aspects of the housing market, such as affordability, household stability, and availability of unit types, among others. In many communities, tenure distribution generally correlates with household income, composition, and age of the householder.

In 2017, Solana Beach’s occupied housing was nearly split evenly between owners and renters. Owners made up 58 percent of occupied housing units, majority in single-family detached housing (2,334). Just sixteen percent of single family detached units were occupied by renters, where nearly 80 percent of multi-family units were occupied by renters. All occupied mobile homes in the City were owner occupied.

	Single- Family Detached	Single-Family Attached	Multi-Family	Mobile Homes	Total Occupied Units
Owner Occupied	2,334	600	408	26	3,368
Renter Occupied	451	336	1,589	0	2,376
Total	2,785	936	1,997	26	5,744

Source: American Community Survey, 5-Year Estimates, 2017.

As shown in **Table 2-29**, owner-occupied households had a slightly higher average household size than renter-occupied households in 2017. The average owner-household size in 2017 was 2.41, whereas renter-occupied units average 2.21 persons per household. Additionally, overall household size is smaller than both the County’s average of 2.87 persons and the nearby jurisdictions ranging from 2.56 in Encinitas to 2.81 in Oceanside. The smaller household sizes could be due to the large number of seniors and senior headed households and smaller number of persons under 18 years in the City.

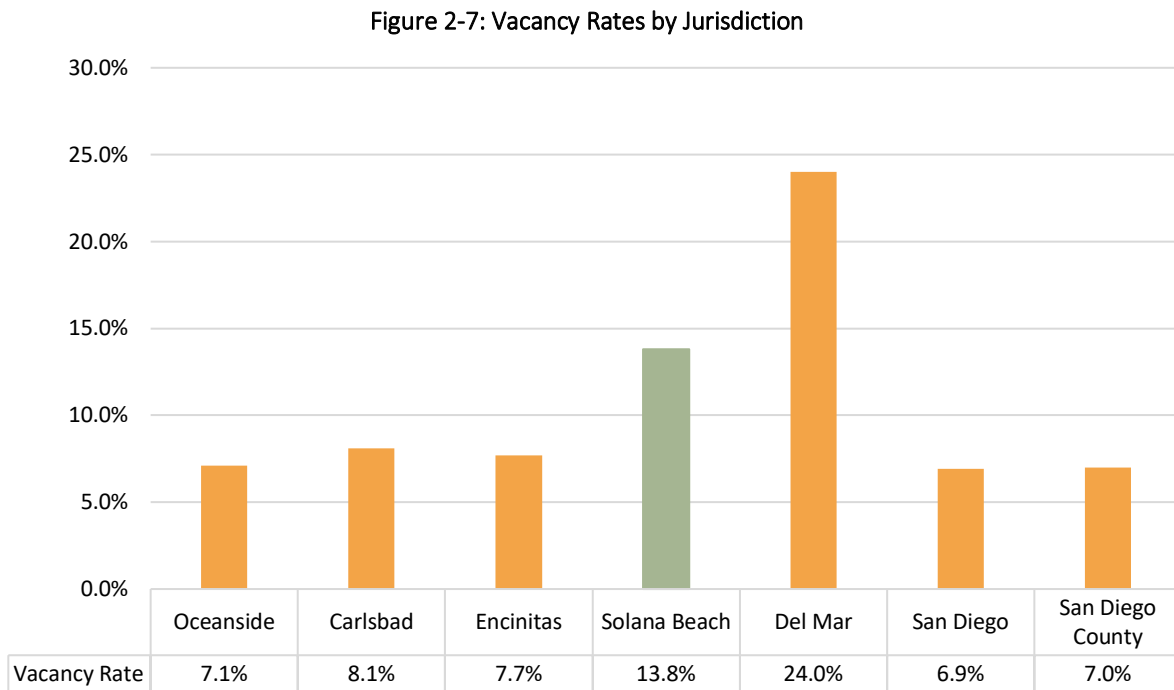
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Jurisdiction	Owner Occupied Household Size	Renter Occupied Household Size	Average Household Size
Oceanside	2.73	2.91	2.81
Carlsbad	2.67	2.47	2.60
Encinitas	2.68	2.36	2.56
Solana Beach	2.41	2.21	2.33
Del Mar	2.19	1.80	2.01
San Diego	2.80	2.66	2.72
San Diego County	2.89	2.85	2.87

Source: American Community Survey, 5-Year Estimates, 2017.

Vacancy rates are an important housing indicator because they indicate the degree of choice available. High vacancy rates usually indicate low demand and/or high supply conditions in the housing market. Too high of a vacancy rate can be difficult for owners trying to sell or rent. Low vacancy rates usually indicate high demand and/or low supply conditions in the housing market. Too low of a vacancy rate can force prices up making it more difficult for lower and moderate-income households to find housing. Vacancy rates of between two to three percent are usually considered healthy for single-family or ownership housing, and rates of five to six percent are usually considered healthy for multi-family or rental housing. However, vacancy rates are not the sole indicator of market conditions. They must be viewed in the context of all the characteristics of the local and regional market.

The data displayed in **Figure 2-7** shows that Solana Beach has a vacancy rate of 13.8 percent, lower than Del Mar’s 24 percent, but nearly double the County’s vacancy rate and higher than nearby jurisdictions.



Source: American Community Survey, 5-Year Estimates, 2017.

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Table 2-30 displays the breakdown of type of vacant units in Solana Beach. Seasonal, recreational and occasional use units have the highest count of vacancy at 681 units, meaning that many of the vacant homes in Solana Beach are primarily seasonal vacation homes. There were 45 rented but unoccupied units in 2017 and 16 sold but unoccupied units. In addition, there were zero units vacant for migrant workers and only 88 units available for sale and for rent combined in 2017.

Type of Housing	Estimate
For rent	88
Rented, not occupied	45
For sale only	0
Sold, not occupied	16
For seasonal, recreational or occasional use	681
For migrant workers	0
Other vacant	91
Total	921

Source: American Community Survey, 5-Year Estimates, 2017.

4. Housing Age and Condition

Housing age can be an important indicator of housing condition within a community. For example, housing that is over 30 years old is typically in need of some major rehabilitation, such as a new roof, foundation, plumbing, etc. Many federal and state programs also use the age of housing as one factor in determining housing rehabilitation needs.

According to the data displayed in **Figure 2-8**, there was a housing stock boom from 1970 to 1978, with 46.2 percent of all housing built during this time. Between 1980 and 1989, a smaller number of homes were built but overall a large percentage of homes were built during the mid to late 20th century. Only about 4 percent units in Solana Beach built after 2000, and about 2 percent in 2014 or later. Typically, a large proportion of older housing would indicate that most of the City’s housing stock could require major rehabilitation. However, due to the City’s higher than average median household income and housing values, owner-occupied housing is generally well maintained no reported instances of substandard living/housing conditions. From 2019 to 2020 a total of 80 code enforcement reports were filed related to dilapidated properties or property maintenance. All 80 code enforcement reports related to yard and property maintenance. The City had one property (771 Santa Florencia) go into receivership due to poor housing conditions approximately 15 years ago. The City facilitated the process of bringing that unit into compliance with then current codes prior to its sale to a private party. The housing unit remains in good standing at the time of adoption of this housing element.

The City has identified two apartment properties located at 250 S. Sierra Avenue (13 units) and 305 S. Sierra Avenue (10 units) and will outreach to the property owners regarding rehabilitation grant opportunities. Working with these property owners, the City will assess the potential to rehabilitate/replace a portion of the units within these apartment buildings. The City anticipates potential rehabilitation of twenty (20) units should funding sources become available. This represents less than one percent of the units within the City of Solana Beach. The City has accounted for these rehabilitation efforts in the Quantified Objectives in **Table 4-1**.

The primary source of information on rental costs in the San Diego region is the San Diego County Apartment Association (SDCAA). SDCAA conducts two surveys of rental properties per year. For the spring 2019 survey, 6,000 surveys were sent out to rental property owners and managers throughout San Diego County. Responses were received from 23,000 units. Although this survey sampled a broad variety of rental housing, it was not a scientific sampling.

Jurisdiction	Median Home Value
Oceanside	\$423,100
Carlsbad	\$713,600
Encinitas	\$862,300
Solana Beach	\$1,103,900
Del Mar	\$2,000,000
San Diego	\$523,600
San Diego County	\$484,900

Source: American Community Survey, 5-Year Estimates, 2017.

Housing costs reflect the supply and demand of housing in a community. This section summarizes the cost and affordability of the housing stock to Solana Beach's residents.

Table 2-31 shows the median home value in Solana Beach was \$1,103,900 in 2017. Value is significantly lower than Del Mar's median home value of \$2,000,000, Solana Beach's median home value is 28% higher than Encinitas. Additionally, Solana Beach's median home value is about 56 percent higher than the County's median home value of \$484,900.

5. Housing Costs and Affordability

Source: American Community Survey, 5-Year Estimates, 2017.

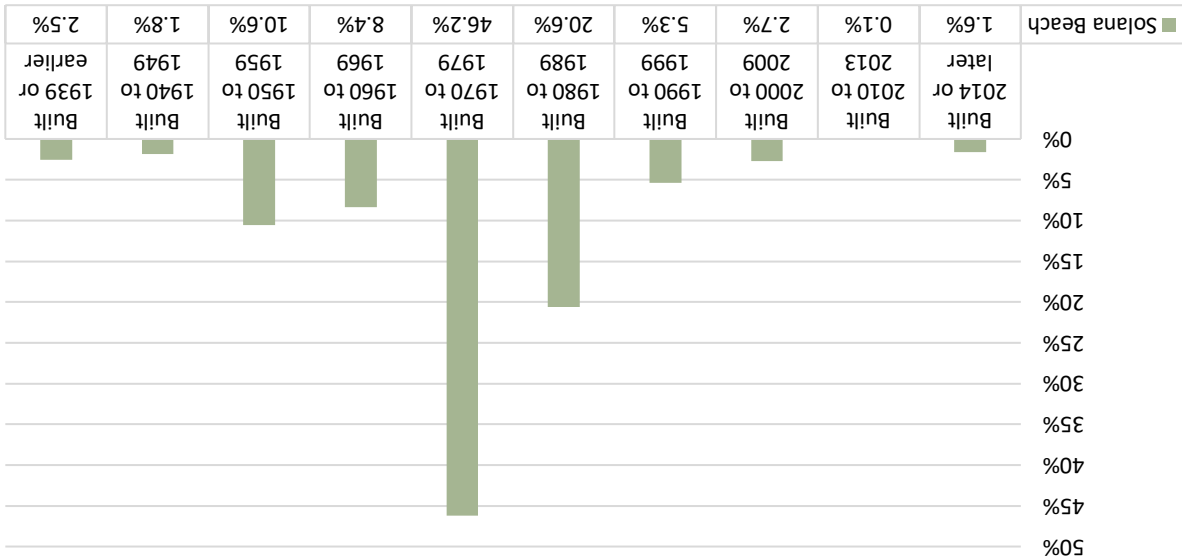


Figure 2-8: Housing Stock Age

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Table 2-32 shows that in the fall of 2018, average monthly rents in Solana Beach ranged from \$2,043 for a one-bedroom apartment to \$2,770 for a three-bedroom apartment. In Spring of 2019, the average rent for a one-bedroom apartment increased from \$2,043 to \$2,099, and the rent for larger apartments increased moderately from \$2,391 for a two bedroom in 2018 to \$2,443 in 2019 and from \$2,770 to \$2,820 for a three bedroom. Average costs of rent in Spring of 2018 ranged from \$1,500 for a studio to \$2,712 for a three-bedroom.

Unit Type	Properties Surveyed	Spring 2019 Average Monthly Rent	Spring 2019 Average Rent/Sq. Foot	Fall 2018 Average Monthly Rent	Spring 2018 Average Monthly Rent
Studio	0/0	\$0	\$0.00	\$0	\$1,500
1 Bedroom	77/1	\$2,099	\$3.10	\$2,043	\$1,985
2 bedrooms	91/1	\$2,443	\$2.66	\$2,391	\$2,331
3+ Bedrooms	8/1	\$2,820	\$2.69	\$2,770	\$2,712

Source: Southern California Rental Housing Association, San Diego 2019 Vacancy and Rental Rate Survey, March 2019.

Housing affordability can be inferred by comparing the cost of renting or owning a home in the City with the maximum affordable housing costs for households at different income levels. Taken together, this information can generally show who can afford what size and type of housing and indicate the type of households most likely to experience overcrowding and overpayment.

The Federal Department of Housing and Urban Development (HUD) conducts annual household income surveys nationwide to determine a household’s eligibility for federal housing assistance. Based on this survey, the California Department of Housing and Community Development (HCD) developed income limits, based on the HUD Area Median Family Income (HAMFI), which can be used to determine the maximum price that could be affordable to households in the upper range of their respective income category. Households in the lower end of each category can afford less by comparison than those at the upper end. The maximum affordable home and rental prices for residents in San Diego County are shown in Table 2-33.

The data shows the maximum amount that a household can pay for housing each month without incurring a cost burden (overpayment). This amount can be compared to current housing asking prices (**Table 2-31**) and market rental rates (**Table 2-32**) to determine what types of housing opportunities a household can afford.

Extremely Low-income Households

Extremely low-income households earn less than 30 percent of the County HAMFI – up to \$22,500 for a one-person household and up to \$34,700 for a five-person household in 2019. Extremely low-income households cannot afford market-rate rental or ownership housing in Solana Beach without assuming a substantial cost burden.

Very Low-income Households

Very low-income households earn between 31 percent and 50 percent of the County HAMFI – up to \$37,450 for a one-person household and up to \$57,800 for a five-person household in 2019. A very low-income household can generally afford homes priced between \$174,500 and \$269,500, adjusting for household size. A very low-income household at the maximum income limit can afford to pay approximately \$936 to \$1,445 in monthly rent, depending on household size. Given the high cost of housing in Solana Beach, persons or households of very low-income could not afford to rent or purchase a home in the City.

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Low-income Households

Low-income households earn between 51 percent and 80 percent of the County's HAMFI - up to \$59,950 for a one-person household and up to \$92,450 for a five-person household in 2019. The affordable home price for a low-income household at the maximum income limit ranges from \$239,500 to \$430,750. Based on the asking prices of homes for sale in 2019 (Table 2-24), ownership housing would not be affordable to low-income households. A one-person low-income household could afford to pay up to \$1,499 in rent per month and a five-person low-income household could afford to pay as much as \$2,311. Low-income households in Solana Beach would not be able to find adequately sized affordable apartment units (Table 2-25).

Moderate income Households

Persons and households of moderate income earn between 81 percent and 120 percent of the County's HAMFI – up to \$111,850, depending on household size in 2019. The maximum affordable home price for a moderate-income household is \$338,000 for a one-person household and \$521,250 for a five-person family. Moderate income households in Solana Beach would not be able to purchase a home in the City. The maximum affordable rent payment for moderate income households is between \$1,813 and \$2,796 per month. Appropriately-sized market-rate rental housing is generally affordable to households in this income group.

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Table 2-33: Affordable Housing Costs (2019) San Diego County							
Annual Income	Affordable Monthly Housing Cost		Utilities Allowances, Taxes, and Insurance			Affordable Purchase Price	
	Rent	Sale	Rent	Sale	Taxes/Insurance		
<i>Extremely Low-income (30% of HAMFI)</i>							
1-Person	\$22,500	\$563	\$563	\$119	\$180	\$84	\$105,000
2-Person	\$25,700	\$643	\$643	\$152	\$220	\$96	\$120,000
3-Person	\$28,900	\$723	\$723	\$222	\$261	\$108	\$135,000
4-Person	\$32,100	\$803	\$803	\$237	\$323	\$120	\$149,750
5-Person	\$34,700	\$868	\$868	\$271	\$364	\$130	\$162,000
<i>Very Low-income (50% of HAMFI)</i>							
1-Person	\$37,450	\$936	\$936	\$119	\$180	\$140	\$174,500
2-Person	\$42,800	\$1,070	\$1,070	\$152	\$220	\$161	\$199,500
3-Person	\$48,150	\$1,204	\$1,204	\$222	\$261	\$180	\$224,500
4-Person	\$53,500	\$1,338	\$1,338	\$237	\$323	\$201	\$249,500
5-Person	\$57,800	\$1,445	\$1,445	\$271	\$364	\$217	\$269,500
<i>Low-income (80% HAMFI)</i>							
1-Person	\$59,950	\$1,499	\$1,499	\$119	\$180	\$225	\$279,500
2-Person	\$68,500	\$1,713	\$1,713	\$152	\$220	\$257	\$319,500
3-Person	\$77,050	\$1,926	\$1,926	\$222	\$261	\$289	\$359,000
4-Person	\$85,600	\$2,140	\$2,140	\$237	\$323	\$321	\$399,000
5-Person	\$92,450	\$2,311	\$2,311	\$271	\$364	\$347	\$430,750
<i>Moderate Income (120% HAMFI)</i>							
1-Person	\$72,500	\$1,813	\$1,813	\$119	\$180	\$272	\$338,000
2-Person	\$82,850	\$2,071	\$2,071	\$152	\$220	\$311	\$386,000
3-Person	\$93,200	\$2,330	\$2,330	\$222	\$261	\$350	\$434,000
4-Person	\$103,550	\$2,589	\$2,589	\$237	\$323	\$388	\$482,750
5-Person	\$111,850	\$2,796	\$2,796	\$271	\$364	\$419	\$521,250
<p><i>Source: San Diego Housing Commission, Allowances for Tenant-Furnished Utilities and Other Services Report and California Department of Housing and Community Development, 2019 Income Limits and Kimley Horn and Associates Assumptions: 2019 HCD income limits; 30% gross household income as affordable housing cost; 15% of monthly affordable cost for taxes and insurance; 10% down payment; and 4.5% interest rate for a 30-year fixed-rate mortgage loan. Utilities based on San Diego County Utility Allowance.</i></p>							



Constraints, Resources, and Fair Housing

Section 3: Housing Constraints, Resources and Fair Housing

A variety of constraints affect the provisions and opportunities for adequate housing in Solana Beach. Housing constraints consist of both governmental constraints, including but not limited to development standards and building codes, land use controls, and permitting processes; as well as, nongovernmental or market constraints, including but not limited to land costs, construction costs, and availability of finances. Combined, these factors create barriers to availability and affordability of new housing, especially for lower and moderate-income households.

A. Nongovernmental Constraints

Nongovernmental constraints largely affect the cost of housing in Solana Beach and can produce barriers to housing production and affordability. These constraints include the availability and cost of land for residential development, the demand for housing, financing and lending, construction costs, and the availability of labor, which can make it expensive for developers to build any housing, and especially affordable housing. The following highlights the primary market factors that affect the production of housing in Solana Beach.

1. Land Costs and Construction Costs

High land costs are a significant constraint to the development of affordable and middle-income housing in the City of Solana Beach. Land cost represents a significant cost component in residential development. There are significant fluctuations in land costs per square foot depending on location.

While the City contains numerous vacant properties, an April 20, 2020, web search revealed that less than 100 units were listed for sale, majority of the parcels zoned for single-family residence. Current housing data shows that the price of single-family residences ranged from \$889,000 for a three bed and two bath unit (1,072 sf) to \$2,545,000 for a three bed and 2 baths (2,124 sf). Beach front property with similar square footage is listed for as much as \$2,599,000 and homes with higher square footage reach \$4,200,000 and \$5,500,000. The limited supply and high cost of vacant land poses the largest constraint to the construction of affordable housing, especially affordable housing in Solana Beach. High land costs have a demonstrable effect on the cost of housing in Solana Beach, as the price of housing is directly related to the costs of acquiring land.

The cost of construction is another major factor in the price of housing. The International Code Council (ICC) provides estimates for the average cost of labor and materials for typical Type VA wood-frame housing. Estimates are based on “good-quality” construction, providing for materials and fixtures well above the minimum required by state and local building codes. In August 2019, the ICC estimated that the average per square-foot cost for good-quality housing in the San Diego region was approximately \$117 for multi-family housing and \$129 for single-family homes. Construction costs for custom homes and units with extra amenities, run even higher. Although construction costs are a significant portion of the overall development cost, they are consistent throughout the region and, especially when considering land costs, are not considered a major constraint to housing production in Solana Beach.

2. Availability Financing

The availability of financing in a community depends on a number of factors, including the type of lending institutions active in a community, lending practices, rates and fees charged, laws and regulations governing financial institutions, and equal access to such loans. Additionally, availability of financing affects a person’s ability to purchase or improve

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a home. Under the Home Mortgage Disclosure Act (HMDA), lending institutions are required to disclose information on the disposition of loan applications and the income, gender, and race of loan applicants. The primary concern in a review of lending activity is to determine whether home financing is available to residents of a community. The data presented in this section include the disposition of loan applications submitted to financial institutions for home purchase, home improvement, and refinancing in Solana Beach.

Table 3-1 below displays the disposition of loan applications for the county of San Diego, per the 2016 Home Mortgage Discloser Act report. Given the relatively high rate of approval for home purchase, improvement, and refinance loans, home financing is generally available and not considered to be a significant constraint to the provision and maintenance of housing in Solana Beach.

Table 3-1: Disposition of Loan Applications – San Diego County				
Applications by Loan Type	Total	Percent Approved	Percent Denied	Percent Other
Conventional Purchase	20,129	77.6%	5.2%	17.2%
Government-Backed Purchase ¹	6,721	72.8%	5.6%	21.5%
Home Improvement	1,875	78.0%	7.9%	14.2%
Refinancing	14,015	72.8%	7.3%	19.8%

Notes: Percent approved includes loans approved by the lenders whether or not they are accepted by the applicant
 Percent Other includes loan applications that were either withdrawn or closed for incomplete information.
 1. Government-backed loans include loans insured or guaranteed by the Federal Housing Administration (FHA), Veteran Administration (VA), and Farm Service Agency (FSA)/Rural Housing Services (RHS).
 Source: HMDA data, 2017.

3. Economic Constraints

Market forces on the economy and the trickle-down effects on the construction industry can act as a barrier to housing construction and especially to affordable housing construction. It is estimated that housing price growth will continue in the City and the region for the foreseeable future. Moving into 2020, the economy was growing, California was seeing a 1.6 percent growth in jobs from 2019 and experiencing all-time lows for unemployment rates.

A 2020 California Association of Realtors (CAR) report found that homes on the market in San Diego County cost an average of \$670,000 in February 2020, a seven percent increase year to year change. According to the CAR First Time Buyer Housing Affordability Index, from 2018 to 2019 the median value of a home in San Diego County was \$556,750 with monthly payments (including taxes and insurance) of \$2,880, requiring an average qualifying income of \$86,400. However, in the City of Solana Beach, homes and cost of living was significantly higher. According to March 2020 data from Zillow, the median cost of a home in Solana Beach is \$1,475,031. According to research conducted on Zillow.com, the median price of a home in Solana Beach increased nine percent from 2018 to 2020 (\$1,200,000 to \$1,310,000), and they are expected to rise another 0.4 percent moving into 2021. The same report found that the median list price per square foot in Solana Beach is \$790, which is higher than the San Diego-Carlsbad Metro average of \$390.

Solana Beach’s home value index (\$1,480,000) outpaced nearby coastal cities such Encinitas (\$925,000) and Carlsbad (\$785,100). The high cost of land and increasing home prices in Solana Beach can be seen as a constraint to the development of and access to housing, particularly the development of and access to affordable housing.

B. Governmental Constraints

In addition to market constraints, local policies and regulations also affect the price and availability of housing and the provision of affordable housing. For example, State and Federal regulations affect the availability of land for housing and the cost of housing production, making it difficult to meet the demand for affordable housing and limiting supply in a region. Regulations related to environmental protection, building codes, and other topics have significant, often adverse, impacts on housing cost and availability.

While the City of Solana Beach has limited control over State and Federal Laws that affect housing, local laws including land use controls, site improvement requirements, fees and exactions, permit processing procedures, and other factors can constrain the maintenance, development, and improvement of housing create barriers to housing.

1. Land Use Controls

In the State of California, cities are required to prepare a comprehensive, long term General Plan to guide future development. The Land Use Element of the General Plan establishes land uses and density of development within the City of Solana Beach and is consistent with the City's Municipal Code. In 1976 California Legislature enacted the Coastal Act which created a mandate for coastal cities and counties to manage the conservation and development of coastal zone areas. Solana Beach is located entirely within the State's Coastal Zone, therefore, in accordance with the Coastal Act requirements, the City developed a Local Coastal Program (LCP) which provides additional guidelines for development.

The Land Use Element in the City of Solana Beach's General Plan and the City's LCP set forth policies and regulations for guiding local development. These policies, together with existing zoning regulations, establish the amount and distribution of land to be allocated for different uses within the City. The LCP and Zoning Ordinance, each of which is consistent with the Community Plan, identify the following residential categories and their existing allowed densities:

- Estate Residential (ER-1, ER-2) (Max. 2 units/net acre)
- Low Residential (LR) (Max. 3 units/net acre)
- Low Medium Residential (LMR) (Max. 4 units/net acre)
- Medium Residential (MR) (Max. 7 units/net acre)
- Medium High Residential (MHR) (Max. 12 units/net acre)
- High Residential (HR) (Max. 20 units/net acre)

In addition to residential categories, Solana Beach also allows residential uses in commercial zones when integrated into a mixed-use development. Residential uses in commercial zones are also subject to additional limitations such as specific guidelines for placement of units, floor area ratio, and additional review. Commercial zones that allow residential uses include the following:

- General Commercial (C) (Max. 20 units/net acre)
- Special Commercial (SC) (Max. 20 units/net acre)
- Light Commercial (LC) (Max. 12 units/net acre)

These categories accommodate development of a wide range of housing types in Solana Beach. Most future residential development will occur as in-fill housing on existing lots due to the built-out nature of the City. Furthermore, maintaining the existing residential categories is important for ensuring compatibility between the new and existing housing.

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Scenic Area Overlay Zone (SAOZ)

The purpose of the Scenic Area overlay zone is to regulate the development in areas of high scenic value to preserve and enhance the scenic resources present within and adjacent to such areas and to assure the exclusion of incompatible uses and structures. All projects within the zone require a Development Review Permit (DRP). Submittal requirements for applications for Development Review Permits in the overlay zone can be found within Title 17, Section 68 (for DRP regulations) and Title 17, Section 48 (for SAOZ regulation) of the City's Municipal Code. The Scenic Area overlay includes some sites identified within the City's sites inventory along the Highway 101 corridor. The SAOZ is not considered a constraint to the development of housing currently as recent development applications indicate that proposed projects are able to meet density assumptions and (per HCD guidance) the requirements for development within the SAOZ are clearly stated in the section of the City's Municipal Code identified in this section.

Hillside Overlay Zone (HOZ)

The purpose of the Hillside overlay zone is to restrict the grading of natural slopes with an inclination of 25 percent or greater in order to achieve the following:

- Preserve the natural topography and scenic qualities of the city;
- Protect native coastal sage/chaparral and grassland habitat;
- Preserve existing watersheds; and
- Reduce the potential for environmental hazards including soil erosion, siltation of coastal wetlands, landslides, adverse impacts due to runoff, and other impacts which could affect the public health, safety and general welfare.

All projects within the zone require a Development Review Permit. Submittal requirements for applications for Development Review Permits in the overlay zone can be found within Title 30 of the City's Municipal Code. The HOZ primarily applies to the hillside areas along the coast and small portions of residential zones. The HOZ is not considered a constraint to the development of housing as none of the City's identified candidate sites are within the HOZ.

Floodplain Overlay Zone

The purpose of the Floodplain overlay zone is to ensure that any permitted development within the 100-year floodplain of the San Dieguito River Valley will not constitute an unreasonable, undesirable, or unnecessary obstruction to flood flow and that such development will not adversely affect coastal wetlands, riparian areas, or other sensitive habitat areas within the floodplain. All projects within the zone require a Development Review Permit. Submittal requirements for applications for Development Review Permits in the overlay zone can be found within Title 30 of the City's Municipal Code. The Floodplain overlay zone intends to protect residents from environmental hazards and protect and conserve the land. The Floodplain Overlay Zone is a small area located in the southern portion of the City. Only one site identified to meet the City's moderate income RHNA need is partially located within this zone. This floodplain area applicable to this site does not affect the viability of the site identified and the capacity of the site considers the minimal floodplain constraints. The Floodplain Overlay Zone is not considered a constraint to housing in Solana Beach.

Scaled Residential Overlay Zone (SROZ)

The purpose of the Scaled Residential overlay zone is to preserve and enhance the existing community character and aesthetic quality of the City of Solana Beach, by providing regulations to ensure and protect the character of established residential neighborhoods; and by preserving the traditional scale and seaside orientation of residential areas in the City of Solana Beach. The requirements of the overlay zone primarily apply to Low-Medium Residential

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Medium Residential zones west of Interstate 5. The development standards set forth by the Scaled Residential zone include but are not limited to the following:

- Floor Area Ratio (FAR) must comply with a four-tiered standard.
- Required parking within garages is excluded from the FAR calculation.
- The floor area of any basement portion of a residential building will follow standards based on whether the basement has exposed sides or no exposed sides.
- Bay windows may extend into the setback given that they will not exceed three feet by four feet by two feet (depth).
- Three level building facades are prohibited.

Development standards applicable to projects within the SROZ can be found within Title 30 of the City's Municipal Code. The SROZ does not apply to any of the site the City has identified to meet their lower income RHNA need. A number of sites identified to meet the City's moderate and above moderate income RHNA needs are within the SROZ, but development in these areas primarily consists of single-family development which is consistent with the goals and standards of the SROZ.

2. State Density Bonus Law

Density bonuses are another way to increase the number of dwelling units otherwise allowed in a residentially zoned area. The City's Zoning Ordinance identifies the purpose of the Density Bonus Ordinance to provide density bonuses or equivalent financial incentives for the provision of affordable housing and implement the housing element of the Solana Beach General Plan. Density bonus provisions do not apply to senior citizen and senior congregate care housing projects that utilize alternative density bonus provisions. This City's Density Bonus ordinance was most recently amended through Ordinance No. 392 in January 2009.

Density Bonuses may be awarded to applicants who agree to construct at least one of the following:

- Ten percent (10%) of the total units of a housing development for lower income households;
- Five percent (5%) of the total units of a housing development for very low-income households;
- A senior citizen housing development; or
- Ten percent (10%) moderate income housing in a common interest development; provided, that all of the units in the development are offered to the public for purchase.

If an applicant exceeds the percentages mentioned above, the applicant shall be entitled to an additional density bonus above 20 percent calculated as follows:

- For each one percent (1%) increase above ten percent (10%) in the percentage of units affordable to lower income households, the density bonus shall be increased by one and one-half percent (1.5%), up to a maximum of thirty-five percent (35%) for the total project;
- For each one percent (1%) increase above five percent (5%) in the percentage of units affordable to very low-income households, the density bonus shall be increased by two and one-half percent (2.5%), up to a maximum of thirty-five percent (35%) for the total project;
- For each one percent (1%) above ten percent (10%) in the percentage of units affordable to moderate income households, the density bonus shall be increased by one percent (1%), up to a maximum of thirty-five percent (35%) for the total project.

Each housing developments is entitled to only one density bonus, density bonuses from more than one category may not be combined, additionally, density bonus provisions do not apply to senior citizen and senior congregate care

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housing projects that utilize alternative density bonus provisions. An applicant with a development which qualifies for density bonus may also submit a proposal for additional incentives. Additional incentives may include, but are not limited to, reductions in restrictions on building standards, parking requirement, or approval of mixed-use development in conjunction with housing development. Qualifications for additional incentives include:

- One additional incentive for projects that include at least 10 percent of the total units for low income households, at least 5 percent for very low-income households, or at least 10 percent for moderate income households in a common interest development where all units are offered for purchase.
- Two additional incentives for projects that include at least 20 percent of the total units for low income households, at least 10 percent for very low-income households, or at least 20 percent for moderate income households in a common interest development where all units are offered for purchase.
- Three additional incentives for projects that include at least 30 percent of the total units for low income households, at least 15 percent for very low-income households, or at least 30 percent for moderate income households in a common interest development where all units are offered for purchase.

3. Residential Development Standards

Residential development standards allow cities to dictate the standards and regulations associated with development in order to maintain community compatibility and to provide well-designed housing options for the community. The City of Solana Beach requires a variety of regulations and restrictions for new developments, those pertaining to the construction of housing are described below and specific requirements can be found in **Table 3-2**. The City's current development standards are accessible to the general public on the City's website. The City's Municipal Code is located on the City's website which provides a listing of all relevant development standards applicable to development in the City.

Minimum Lot Sizes

Minimum lot sizes and dimensions (width and depth) correspond to their residential density categories such that application of these standards will allow planned density to be achieved. For example, the LR Low Residential zone requires a minimum lot size of 14,000 square feet (sf) per dwelling unit (du) to achieve a maximum of 3 du/acre (43,560 sf/3 = 14,000 sf). However, to achieve a higher density, minimum lot area is reduced as in the MHR Medium-High Residential Zone which allows 5,000 square feet lot area to achieve a density of 8 du/acre (43,560 sf /8 du = 5,000 sf/du). While minimum lot sizes, achieve appropriate densities per the desired housing type, all residential zones also allow one Accessory Dwelling Unit on lots with existing or proposed single-family homes or multi-family developments. Therefore, minimum lot size and lot dimension standards do not constrain the ability to achieve planned densities.

Setbacks

Minimum setback or yard requirements vary among the residential zones. The primary purposes of imposing setbacks is to ensure adequate air and light between properties, to ensure adequate on-site access and circulation, to provide opportunities for private open space areas (yards), and to separate uses between properties to minimize conflicts and potential life/safety hazards. Generally speaking, setbacks are tied to lot size, meaning smaller lots have lower minimum setbacks, and larger lots require larger "yards." While it is possible that setback requirements may inhibit maximum density from being realized in some cases, there is enough flexibility in the current ordinances that setback requirements do not constitute a significant constraint on residential development. Setback requirements have been considered in the City's calculation of realistic site capacity.

Lot Coverage and FAR

Lot coverage and floor area ratio (FAR) standards are intended to control bulk, mass, and intensity of a use. Lot coverage limits a building's footprint and is defined as the percentage between the ground floor area of building(s)

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and the net area of a lot. FAR limits the total usable floor area and is expressed as a ratio between the bulk floor area of building(s) and gross lot area. Floor area ratio is a supplementary device that under some conditions improves upon (but does not necessarily replace) the traditional means of relating bulk of building to land, to other buildings in the vicinity, and to public facilities. It permits variable dimensions within an over-all volume limit, and it offers a way of predicting the ratio of persons to a unit of land in office building districts of high land use intensity.

In the residential-only zones maximum floor area ratio ranges depending on desired density and requirements. For example, in the LR zone maximum lot coverage is 60 percent for the first 5,000 square feet, 30 percent for each additional square foot between 5,000 and 20,000, and 15 percent for additional square footage above 20,000. However, in the higher density zones such as MHR and HR maximum floor area ratio jumps to 75 percent. As applied to residential development, these standards may only limit the size of dwelling units, and do not limit the number of units, which is an expression of density (that is, zoning). FAR, combined with height limitations, can potentially prevent maximum density from being achieved in certain cases.

Maximum Building Height

All properties within the City of Solana Beach are located within the Coastal Zone as defined in the California Coastal Act. Therefore, the City's Local Coastal Program, as approved by the California Coastal Commission, restricts the maximum building height within the City to 25 feet in residential zones. Additionally, in the MHR and HR residential zones, maximum building height may be increased to 30 feet pursuant a Development Review Permit or 35 feet pursuant a conditional use permit, as deemed appropriate. This figure is compatible with, and often more generous, than other nearby coastal jurisdictions; for example, the City of Encinitas restricts most building heights to 22 feet. Solana Beach is considered a built-out City, as many of its neighboring coastal cities which have more restrictive building heights, therefore, building height regulations in Solana Beach have not been considered an impediment to the development of housing within the City.

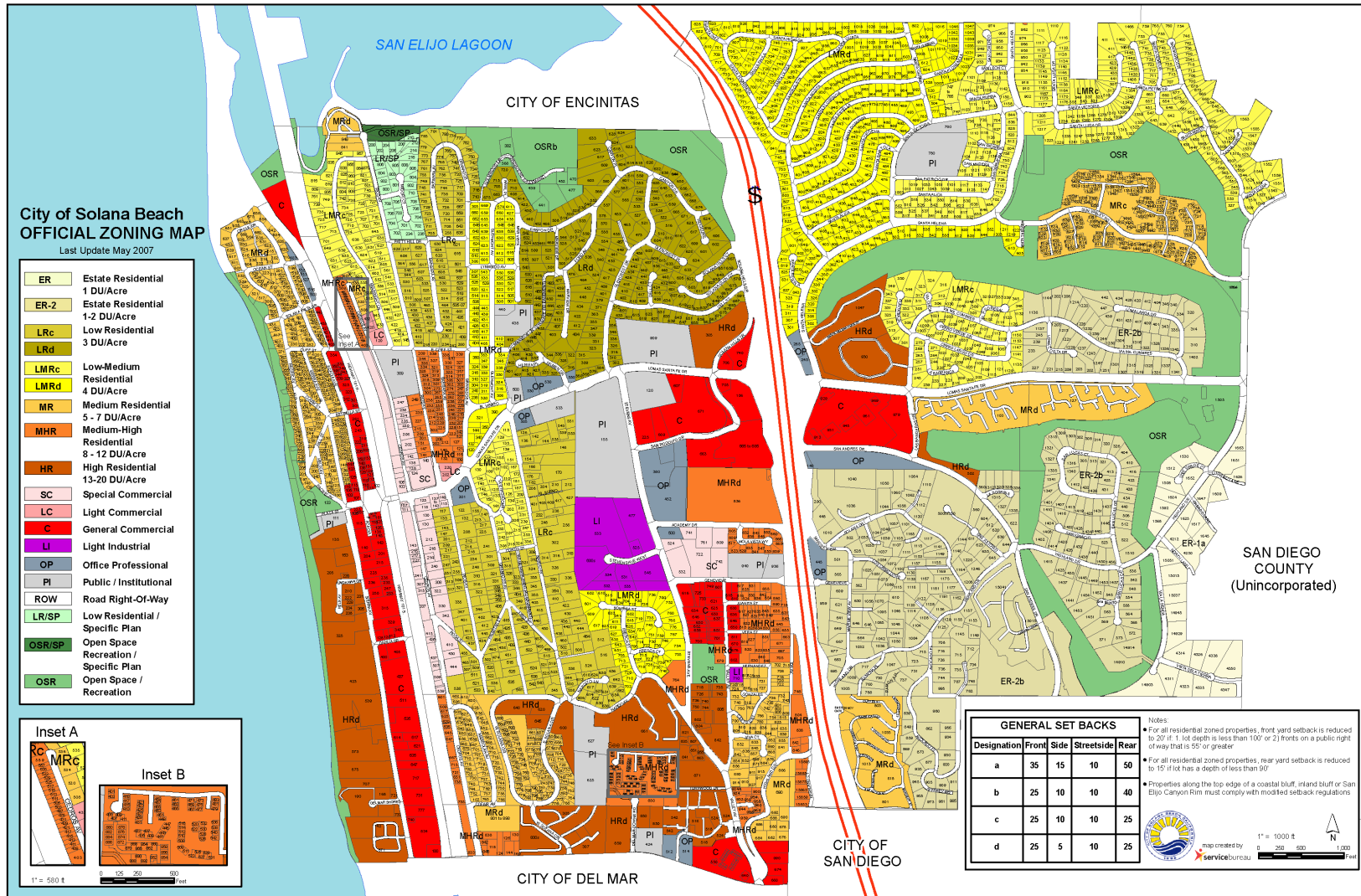
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Residential Zone	Dimensions					Construction Standards	
Community Plan (Zone)	Min. Lot Size (sf)	Street Frontage	Width (Interior)	Width (Corner)	Depth	Max. FAR	Max Height (feet)
Estate Residential (ER-1)	40,000	100'	100'	100'	150'	60% ¹	25
Estate Residential (ER-2)	20,000	80'	80'	85'	150'	60% ¹	25
Low Residential Zone (LR)	14,000	65'	65'	70'	100'	60% ¹	25
Low Medium Residential Zone (LMR)	10,000	60'	60'	65'	100'	60% ¹	25
Medium Residential Zone (MR-East)	6,000	60'	60'	65'	100'	60% ¹	25
Medium Residential Zone (MR-West)	5,000	50'	50'	55'	100'	60% ¹	25
Medium High Residential (MHR)	5,000	50'	50'	55'	100'	75%	25 ²
High Residential Zone (HR)	10,000	60'	60'	65'	100'	75%	25 ²
North Rios Specific Plan	As allowed under the North Rios Specific Plan.						
Tangaroa Estates Specific Plan	As allowed under the Tangaroa Estates Specific Plan.						
Highway 101 Corridor Specific Plan	As allowed under the Highway 101 Corridor Specific Plan.						
FAR= Floor Area Ratio 1. 60% for the first 5,000 sf of lot area, 30% for each additional sf of lot area between 5,000 and 20,000 sf, and 15% for each additional sf of lot area above 20,000 sf. 2. Pursuant to a Development Review Permit the max. building height for may be increased to 30 feet and pursuant to a Conditional Use Permit, limited height increases to a max. of 35 feet for civic uses may be allowed.							

Minimum yard dimensions for the (ER-1), (ER-2), (LR), (LMR), (MR), (MHR), and (HR) zones shall be determined by the setback designator indicated on the City of Solana Beach official zoning map, on file with the city clerk and available at the department of community development. All yards shall be measured from the property line and/or road right-of-way as follows:

Setback Designator	Front Yard (feet)	Side Yard Interior (feet)	Side Yard Street (feet)	Rear Yard (feet)
A	35	15	10	50
B	25	10	10	40
C	25	10	10	25
D	25	5	10	25
Note: Setback Designators are assigned in the City's Zoning Map, Figure 3 below. Source: City of Solana Beach Zoning Ordinance.				

Figure 3-1: City of Solana Beach Zoning Map



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Parking Standards

In addition to the development standards identified in **Table 3-3**, Solana Beach requires a certain number of covered spaces for two family and multifamily rental apartments as well as an additional space for all accessory dwelling units. Guest parking is also required for multi-family housing at a ratio of one space for every four units. The Solana Beach Municipal Code provides additional direction for parking standards and regulation, such as when a garage or parking lot is converted or used for purposes other than parking, the required amount of parking shall be provided on the site consistent with the design standards of this chapter.

Table 3-4: Parking Requirements for Residential Uses	
Unit Type	Number of Spaces Required
Single-family dwellings	2 Spaces
Two-family dwellings, multiple-family dwellings and mobile homes ¹	--
Studios/efficiency units/single room occupancy	1.5 Spaces
Two or more bedrooms	2 Spaces
Additional guest parking	1 uncovered space for each 4 units
Mobile home parks	2 covered spaces per unit within an enclosed garage and 1 uncovered guest space for each 4 units.
Group residential	1 space for each resident in accordance with total permitted occupancy plus 1 guest space for each 4 residents of permitted occupancy.
Accessory dwelling units	1 space in addition to those required for primary residence.
Residential day care	2 spaces in addition to those required for primary use.
Residential care facilities	2 spaces in addition to those required for primary residence.
1. (For rental apartments - a minimum of 50 percent of required parking spaces shall be covered)	

Typically, the cost associated with garage parking construction can be viewed as a constraint to affordable housing development, particularly for multi-family housing. However, the City’s parking regulations are not a significant constraint because the number of required parking spaces for duplexes and multi-family projects varies by the number of bedrooms. Furthermore, affordable housing projects that qualify for a density bonus can request application for additional incentives which can be provided in the form of reduction of parking requirements. While off-street parking standards can affect planned residential density, especially for small lots and in-fill areas, this potential constraint is mitigated by the incentives and flexible standards described above.

Development Standards – Sample Application

Table 3-5 and **Figure 3-2** below outline the basics of a Sample Development Project within the General Commercial Zone. The purpose of this is to demonstrate the viability of mixed-use projects within the General Commercial zone. The current development standards in place for the General Commercial zone, including building height, have not

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limited projects within the City to date. This development uses the City’s current definition of net acreage and is typical of the majority of parcels located within the City’s downtown area that have been identified within the Sites Analysis for the Housing Element (**Appendix B**).

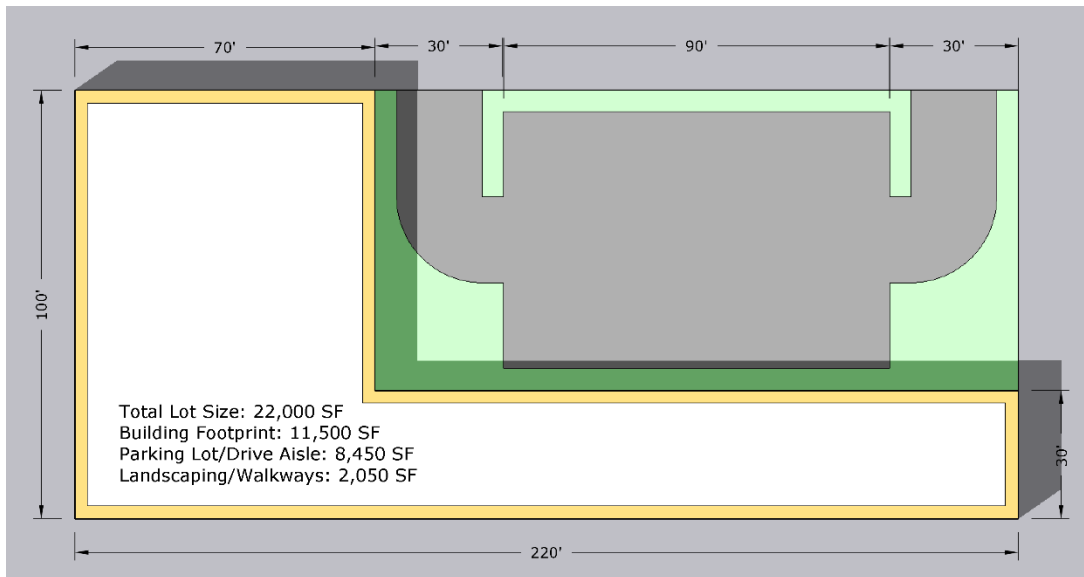
The analysis shows that a sample 2-story mixed-use development on a 0.51-acre parcel, implementing the development standards found within the Highway 101 Specific Plan and the City’s Municipal Code, can produce 10 residential units ranging from 1 to 2 bedrooms, with an average size of 920 square feet. This is well in excess of the City’s minimum unit size of 650 square feet. This analysis accounts for the required parking (18 spaces), entry and exit drive aisles, and additional landscaping which is not a requirement of mixed-use projects within the General Commercial Zone. Per the Municipal Code, the sample project does not require any setbacks and thus has a 0’ lot line condition proposed.

As required in the City’s Municipal Code, 40 percent of the building size is reserved for residential uses, while the remaining 60 percent could be utilized for entry/exit corridors, stairways, a leasing office, commercial space, or back of house areas. This example represents one potential development scenario and shows that the existing development standards, including building height, are not an impediment to obtaining the full 20 dwelling units per acre density. This example is for illustrative purposes only and does not represent an actual development or parcel within the City.

Project Characteristics	Allowed	Development Example	Notes
Total Parcel Size	22,000 SF	22,000 SF	
Total Building SF	26,400 SF	23,000 SF	11,500 SF per story
Building Height	26'/2 stories	2 stories	
Setbacks	0' all setbacks	--	
Total Residential Component (40% of gross allowable floor area)	10,560 SF	9,200 SF	6,500 SF is the minimum needed to accommodate 10 residential units
Density	20 du/ac	20 du/ac	
Anticipated Residential Units	--	10 (5 1bd, 5 2 bds)	
Average Unit Size	Min. 650 SF	920 SF	
Parking Required	18 spaces	18 spaces	Surface parking (50% required to be covered)
Parking Spaces/Drive Aisle Space	--	8,450 (470 SF per space)	Typical Parking Space (200 SF) Drive aisle width behind space (100') Remaining 3,050 for entry/exit drive aisle
Open Space/Landscaping	None Required	2,050 SF	Parking lot landscaping (5' islands/drive aisle buffer)
Total Ground Floor Area Used	--	22,000 SF	

Note: The bolded numbers combined represent the required project components on the ground level.

Figure 3-2: Sample Development Project (General Commercial Zone)



4. Growth Management Measures

Growth management measures are techniques used by a government to regulate the rate, amount, and type of development. In 1998 Solana Beach citizens voted into law Ordinance No. 251, which requires a public vote on all City Council approved General Plan amendments meeting the following threshold requirements:

- A 2.5 gross acre size;
- An increase in the amount of potential building space allowed by 50,000 square feet; or
- An increase in potential traffic generation by 25 percent or ten percent during peak hours.

More recently, in the General Election of 2000, Solana Beach’s voters passed Proposition T, known as the “Community Protection Act” which requires voter approval to change, alter, or increase General Plan land use categories. Proposition T amended the General Plan to specify that without approval by a majority of voters in the City, no General Plan Amendment, including a Specific Plan adoptions or changes, shall be adopted if they would:

- Change, alter, or increase the General Plan Residential Land Use Categories, or
- Change any land use designation to any other, except changes to land already designated residential and which clearly result in a reduction in intensity or density of said land use designated as residential.

Both Proposition T and Ordinance No. 251 require a public vote for general plan amendments affecting land use, with the exception of amendments necessary to comply with state or federal law. Proposition T does not interfere with rights to obtain density bonuses (which do not require a general plan amendment), or limit rights or other entitlements available under affordable housing law. The 2021-2029 Housing Element does not anticipate the need to rezone any land within Solana Beach, therefore Proposition T will not be triggered.

5. Specific Plans

North Rios Specific Plan

The North Rios Specific Plan, approved February 18, 1997, allows for the development of approximately 10 acres of previously underdeveloped land located at the northeast corner of Rios Avenue and Patty Hill Drive in the City of Solana Beach. The Specific Plan consists of a residential development which intends to create a “livable” neighborhood through the implementation of sensitive street and lot design.

The North Rios Specific Plan outlines the development regulations and guidelines, streetscape treatment, view preservation components, and implementation measures applicable to development of the project, which includes development of approximately 24 single-family residences on individual lots. Since adoption of the specific plan, these dwelling units have been constructed and currently remain as of September 2020.

Tangaroa Estates Specific Plan

The Tangaroa Estates Specific Plan, adopted September 3, 1996, permits the proposed residential development of a single parcel of land of approximately six acres in size. The subject land is located at the northern terminus of Rios Avenue in the City of Solana Beach, County of San Diego, California. The specific plan permits the development of nine single-family residential dwelling units, with an average lot size greater than 14,000 square feet. The specific plan permits a residential density three units per net acre with a maximum of nine lots.

These units are located directly north of the North Rios Specific Plan area. Since adoption of the specific plan, these dwelling units have been constructed and currently remain as of September 2020.

Highway 101 Corridor Specific Plan

The Highway 101 Corridor Specific Plan is a plan for physical development and redevelopment of this important roadway area that defines Solana Beach. The Plan provides a set of guidelines and regulations for directing development within the 163-acre project area. The purpose of the Specific Plan is to provide for new development and redevelopment to achieve a physical environment along the Highway 101 corridor that is cohesive and representative of the unique character of Solana Beach.

The Specific Plan carries out the goals and objectives of the Solana Beach General Plan through its identification of a development plan which complements General Plan policy, while implementing area-specific development standards and design guidelines. Additionally, the Specific Plan and the Zoning Ordinance are designed to work together in the Highway 101 corridor to implement General Plan policy for this area. As such, certain development standards contained in the Specific Plan are tailored to the unique character of the Highway 101 corridor and supersede those contained in the Zoning Ordinance. The Specific Plan designates ten land uses; commercial and industrial uses include, General Commercial, Light Commercial, Office/Professional, Planned Industrial, and Special Commercial. Residential development consists of single-family low medium residential (approximately four units per acre), single-family medium residential (up to seven units per acre), and single-family/multi-family medium high residential (up to 12 units per acre). For other standards, the Specific Plan refers directly to those contained in the Zoning Ordinance. Residential development standards for the Highway 101 Corridor Specific Plan are shown in **Table 3-6**.

Table 3-6: Highway 101 Residential Development Standards		
Development Standard	Designated Zone	
	Residential Low Medium and Medium	Residential Medium High
Minimum Lot Area (a)	10,000 SF	6,000 SF
Front Setback	25'	20'
Side Setback	10'	5'
Rear Setback	25'	25'
Max. FAR	N/A	N/A
Height Limit*	25'	30'
Parking	Refer to Zoning Ordinance	
Landscaping	Refer to Zoning Ordinance	
* Building height greater than 16 feet is subject to View Assessment Process. <i>Source: Highway 101 Specific Plan</i>		

6. Provisions for a Variety of Housing Types

Housing Element law specifies that jurisdictions must identify adequate sites to be made available through appropriate zoning and development standards to encourage the development of a variety of types of housing for all income levels. **Table 3-7** below summarizes the City’s zoning provisions for various types of housing. Permitted, conditional, and prohibited residential uses are indicated as follows:

- “P” indicates the use shall be a permitted use in the zone.
- “PL” indicates the use shall be permitted subject to the limitations set forth in the individual zone.
- “C” indicates the use is subject to a conditional use permit issued by the director of community development.
- “CC” indicates the use is subject to a conditional use permit issued by the city council.
- “E” indicates the use shall be prohibited within the zone.

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Table 3-7: Permitted, Conditional, and Prohibited Uses in Solana Beach													
Housing Type	Residential Zones							Commercial/Industrial/Professional Zones					
	Er-1	Er-2	LR	LMR	MR	MHR	HR	C	SC	LC	OP	PI	LI
P = Permitted Use PL = Permitted subject to Limitations C = Conditional Use Permit issued by Community Development Director CC = Conditional Use Permit issued by City Council E = Prohibited													
Single-family Dwelling	P	P	P	P	P	P	P	E	E	E	E	E	E
Two-Family Dwellings (duplex)	E	E	E	E	P	P	P	PL	PL	PL	E	E	E
Multiple-Family Dwellings (condos, townhomes, apartments)	E	E	E	E	P	P	P	PL	PL	PL	E	E	E
Residential/Mixed Use Buildings	E	E	E	E	E	E	E	PL	PL	PL	E	E	E
Residential Care Facilities (6 or fewer persons)	P	P	P	P	P	P	P	P	P	E	E	E	E
Residential Care Facilities (7 - 12 persons)	C	C	C	C	C	C	C	C	C	E	E	C	E
Residential Care Facilities (13 or more persons)	CC	CC	CC	CC	CC	CC	CC	CC	CC	E	E	CC	E
Family Day Care Homes (6 or fewer persons)	P	P	P	P	P	P	P	P	P	E	E	E	E
Group Residential Facilities	E	E	E	E	E	C	C	CC	E	E	E	E	E
Senior Citizen/Congregate Care Housing	E	E	E	E	CC	CC	CC	E	E	E	E	E	E
Mobile Home and Manufactured Housing (individual lots)	PL	PL	PL	PL	PL	PL	PL	E	E	E	E	E	E
Mobile Home Parks	CC	CC	CC	CC	CC	CC	CC	E	E	E	E	E	E
Guest Houses	PL	PL	PL	E	E	E	E	E	E	E	E	E	E
Accessory Dwelling Units	PL	PL	PL	PL	PL	C	C	E	E	E	E	E	E
Caretaker Units	E	E	E	E	E	E	E	PL	PL	PL	PL	C	PL
Home Occupations	PL	PL	PL	PL	PL	PL	PL	PL	PL	PL	E	E	E
Live/Work Uses	E	E	E	E	E	E	E	C	E	E	E	E	E
Emergency Shelters	E	E	E	E	E	E	E	P	E	E	E	C	E
*Permitted as an accessory to an allowed use Source: City of Solana Beach, Zoning Ordinance, accessed April 2020.													

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Single-family

Any building designed and used to house not more than one family including all domestic employees of such family. Single-family use is permitted in all residential zones in the City.

Two-Family Dwellings

Any building designed and used to house two families living independently of each other on the same legal lot. Dwelling units may be attached or detached. Minimum separation between principal structures on the same lot is 15 feet. Duplexes are permitted in the MR, MHR, and HR zones, and they are permitted with limitations in the C, SC, and LC zones.

Multi-family

Any building designed and used to house three or more families living independently of each other on the same legal lot. Dwelling unit may be attached or detached. Minimum separation between principal structures on the same lot is 15 feet. This includes apartment houses, townhomes, and condos. Currently, multi-family housing is permitted in the MR, MHR, and HR zones and permitted with limitations in the C, SC, and LC zones.

Residential/Mixed Use Buildings

Any buildings designed and used to house one or more families living independently of each other in addition to one or more principal nonresidential uses permitted by the zone. Residential/Mixed Use is permitted with limitations in the C, SC, and LC zones.

Residential Care Facilities

Any family home, group care facility, or similar facility for 24-hour nonmedical care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living that is licensed by the State of California Department of Social Services or the Department of Alcohol and Drug Programs. Small residential care facilities serve six or fewer persons. Large residential care facilities serve seven or more persons. Residential care facilities designed for six persons or fewer are permitted in all residential zones and the C, SC and LC zones. Residential care facilities designed to for seven to twelve persons are conditionally permitted in all residential zones and the C, SC, and PI zones. Residential Care Facilities designed for thirteen or more persons are conditionally permitted in all residential zones and the C, SC, and PI zones.

Employee Housing

As part of the City's 5th Cycle Housing Element, the City included **Program 6H** which states that the City would review the current regulations for compliance with the Employee Housing Act, particularly sections 17021.5 and 17021.6 of the Health and Safety Code regarding farmworker housing and make amendments to the City's regulations as necessary. The City conducted this review during the 5th cycle and believes that the current code, while it does not explicitly state compliance with Sections 17021.5 and 17021.6 of the Health and Safety Code regarding farmworker housing. **Program 1L** states that the City will revise the City of Solana Beach Municipal code to define employee housing and ensure that the City's code meets the requirements of Section 17021.5 and 17021.6 of the Health and Safety Code.

Family Day Care Homes

A day care facility for six or fewer children. Family Day Care homes include infant centers, preschools, and extended day care facilities. Family Day Care Homes are permitted in all residential zones and the C and SC zones.

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Farmworker Housing

The City has a very small portion of land designated for agriculture uses. According to the American Community Survey, less than two percent of Solana Beach’s workforce was employed in the farming industry. Therefore, there is no need for farmworker housing in Solana Beach. However, the City’s overall efforts to provide and maintain affordable housing opportunities will help to provide housing for any farmworkers that may choose to reside in the City.

Group Residential Facilities

Any fraternity, sorority, boarding house, retirement homes or other residential occupancy of living units by groups of seven or more persons, exclusive of residential care facilities, single room occupancy hotels and senior congregate care housing. Group Residential Facilities are conditionally permitted in the MHR, HR, and C zones.

The City of Solana Beach’s Municipal Code defines Group Residential as housing which accommodates 7 or more persons, while 6 or fewer persons is treated as a single-family residential use. For instance, a group home of 6 or people would require two parking spaces per the City’s requirements of single-family residential uses. The parking requirement for Group Residential is one space for each resident in accordance with the total permitted occupancy plus one guest space for each four residents of permitted occupancy. The City of Solana Beach has not had an applicant express that the existing parking standards present a constraint or have resulted in a project not being developed. The City has created **Program 3F** to amend the Municipal Code regarding Group Residential to be consistent with State law.

The City analyzed this against standards required in surrounding jurisdictions to determine how Solana Beach’s parking requirements compared for similar developments. **Table 3-8** shows that comparison analysis using a sample 20 bed group residential home with two beds per room assumed.

Jurisdiction	Group Residential Parking Requirement	Sample Required Parking for a 20 Bed Development, Two Beds Per Room
Solana Beach (Group residential defined as 7 or more persons)	1 parking space per bed and 1 guest parking space per four beds	25 parking spaces
Encinitas	1 parking space per bed	20 parking spaces
Del Mar	1 space per 2 sleeping rooms	5 parking spaces
Carlsbad	1.25 spaces per sleeping room	13 parking spaces
Note: In Solana Beach, Group Residential can mean fraternity, sorority, boarding house, retirement homes or other residential occupancy of living by groups of seven or more persons. Encinitas, Del Mar, and Carlsbad do not have Group Residential defined in their code. This analysis uses applicable requirements for fraternities, boarding/rooming houses, and similar uses.		

Senior Citizen/ Congregate Care Housing

A structure providing residence for a group of senior citizens (60 years of age or more) with central or private kitchen, dining, recreational, etc. facilities with separate bedrooms and/or living quarters. Senior Citizen/Congregate Care Housing is conditionally permitted in the MR, MHR, and HR zones.

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Mobile Homes/Manufactured Housing and Mobile Home Parks

The Solana Beach Municipal Code defines Mobile/Manufactured Homes as a factory-built or manufactured home as permitted by state of California and federal laws and installed on a permanent foundation system. Therefore, a Mobile Home Park is defined as a residential facility arranged or equipped for the accommodation of two or more mobile homes, with spaces for such mobile homes available for rent, lease, or purchase, and providing utility services and other facilities either separately or in common to mobile home space therein. Mobile/Manufactured Homes are permitted with limitations in all residential zones. Mobile Home Parks are conditionally permitted in all residential homes.

Guest Houses

The Solana Beach Municipal Code defines a guest house as a detached accessory building for the temporary use by guests of the occupants of the premises including provisions for living, sleeping, and sanitation, but exclusive of cooking facilities. Guest Houses are allowed as an accessory use in the ER-1, ER-2, and LR zones subject to requirements set for in the Solana Beach Municipal Code.

Accessory Dwelling Units¹

The Solana Beach Municipal Code defines Accessory Dwelling Units as a dwelling unit attached to a primary residence or accessory garage (to a primary residence) providing complete independent living facilities for no more than two persons including provisions for living, sleeping, eating, cooking, and sanitation. Accessory dwelling units include granny flats and second units. Accessory dwelling units are permitted with limitations in the ER-1, ER-2, LR, LMR, and MR zones, and are conditionally permitted in the MHR and HR zones.

Development standards applied to Accessory dwelling Units are as follows:

- A detached primary dwelling unit shall exist on the lot or premises.
- The lot on which an accessory dwelling unit is proposed shall have a minimum area of 6,000 square feet, not including any commonly owned area.
- The accessory dwelling unit shall be attached to or contained within the primary dwelling in such a manner as to avoid the appearance of the add-on unit. For the purposes of this regulation, “attachment” shall include second story additions to (a) the principal structure, (b) an attached garage, or (c) a detached garage. The accessory dwelling unit shall be architecturally integrated with the structure to which it is attached. The entrance to an accessory dwelling unit shall not be visible from the street adjacent to the front yard setback.
- The maximum allowed area of the accessory dwelling unit shall be 640 square feet. The minimum allowed area of the accessory unit shall be 350 square feet.
- The total floor area of all structures shall not exceed the maximum floor area (FAR) for the site.
- The owner of the property must continually occupy either the main dwelling unit or the accessory dwelling unit. For purposes of this section, “owner” includes a lessee if the leasehold includes both the main dwelling and accessory dwelling unit.
- One off-street parking space shall be provided for the accessory dwelling unit and all off-street parking deficiencies shall be corrected.
- Any construction of an accessory dwelling unit shall conform to all property development regulations of the zone in which the property is located as well as all fire, health, safety and building provisions of this title.

1 In February 2020, the City passed Ordinance 508 which repealed and replaced the existing section referring to Accessory Living Units with new guidelines consistent with State law. The ordinance text reads “Accessory Dwelling Units” as opposed to the current “Accessory Living Units”. Program 1J in the Housing Element commits the City to amending the Municipal Code for consistency within 1 year.

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- The City may offer incentives to encourage development of accessory dwelling units. If owners of accessory units elect to file a 30-year deed restriction to rent the unit to lower income households, the City will consider waiving fees and reducing parking and development standards or providing other incentives consistent with the Costa Hawkins Act.

New State Law require cities to lessen certain restrictions surrounding ADUs and JADUs. As part of the Housing Plan (**Program 1B**), the City will commit to amending the ADU/JADU ordinance to be consistent with State law.

Caretaker Units

A dwelling unit accessory to a principal use on a site and intended for occupancy on the same site by a caretaker, security guard, servant or similar position requiring residence on the site, exclusive of a hotel/motel manager's unit. Caretaker Units are permitted with limitations in the C, SC, LC, OP and LI zones and conditionally permitted in the PI zone.

Home Occupations

An accessory use of a dwelling unit for gainful employment involving the provision or sale of goods and/or services and the creation of handicrafts and artwork. A home occupation is incidental to the primary use of the building as a residence. Home Occupations are permitted with limitations in all residential zones and in the C, SC, and LC zones.

Live/Work Uses

An occupancy by an individual or a family maintaining a common household consisting of one or more rooms or floors in a building originally designed for industrial or commercial occupancy, or in a new building specifically designed for live/work use and includes the following:

- Cooking and sanitary facilities in accordance with applicable standards as adopted by the City of Solana Beach; and
- Adequate working space reserved for that sole purpose and used by one or more persons residing therein.

Live/Work Uses are conditionally permitted in the C zone.

Emergency Shelters

Temporary housing with minimal supportive services for homeless persons. No individual or household may be denied emergency shelter because of an inability to pay. Emergency Shelters are permitted in the General Commercial (C) zone and are permitted in the Public/Institutional (PI) zone with a director's use permit. The City currently has approximately 183 acres of land zoned for C and PI which may accommodate emergency shelters.

Per the City's code, emergency shelters must comply with the following development standards:

- A new emergency shelter shall not be closer than 300 feet to another emergency shelter as measured between property lines.
- An emergency shelter shall contain a maximum of one bed per 150 square feet of sleeping area not to exceed 20 beds and shall serve no more than 20 persons.
- Emergency shelters shall have an interior, enclosed client waiting and intake area large enough to accommodate the number of persons equal to 25 percent of the number of beds. The area shall be based on space required for seated persons. Any exterior overflow waiting area shall be fenced, screened, gated, and covered and shall not obstruct sidewalks or driveways.

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- Emergency shelters shall have an interior multipurpose area separate from the sleeping area. The multipurpose area shall be provided with space equal to at least 10 square feet per bed, but not be less than 150 square feet. The exterior multipurpose area shall have a gathering area equal to at least 25 square feet per bed and shall be fenced, screened, and landscaped.
- Facilities shall maintain a management plan which documents that management and staffing is sufficient for adequate control of the facility.
- Parking standards as described below.

In Solana Beach, the square footage of office space in a shelter is a separate component of the shelter that needs to be parked at office requirements and the shelter (number of beds) needs parking at 1 space per 10 beds. The amount of required parking associated with the office use is limited to staff working in the emergency shelter, but the 1 space per 10 beds requirement provides parking for those housed temporarily at the emergency shelter. Emergency shelters must provide 1 bed per 150 square feet of sleeping area, not to exceed 20 beds. This equates to requiring one parking space per 1,500 square feet of sleeping area, well below the requirement of typical uses within the General Commercial and Public/Institutional zones.

In comparison, general commercial uses are required to be parked at a rate between 1 space per 200-250 sf depending on the size. Office uses are required to be parked at a rate between 1 space per 200-300 sf depending on the size. Office components of emergency shelters, as stated above, would be parked at the typical rate required by the City's code. This analysis demonstrates that the City's code requirement for parking at emergency shelters is less than that of typical uses permitted in those zones.

Transitional and Supportive Housing

Transitional housing is a type of supportive housing used to facilitate the movement of homeless individuals and families to permanent housing. California law defines "transitional housing" and "transitional housing development" as buildings configured as rental housing developments but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient after a predetermined period, not less than six months (Health and Safety Code Section 50675.2). Residents of transitional housing are usually connected to supportive services designed to assist the homeless in achieving greater economic independence and a permanent, stable living situation.

Supportive housing links the provision of housing and social services for the homeless, people with disabilities, and a variety of other special needs populations. State law defines "supportive housing" as housing with no limit on length of stay, that is occupied by low income adults with disabilities, and that is linked to on-site or off-site services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community (California Health and Safety Code Section 50675.14).

The Solana Beach Municipal Code defines Transitional and Supportive Housing consistent with the State's definitions and requirements. Supportive and transitional housing are not a specified type of residential use and may be proposed as single family units or multifamily units, though the City's Municipal Code does not specifically indicate this within Table 17.12.020-A. Therefore, the regulations which are applicable to residential uses within the zone, where the transitional or supportive housing is proposed, will apply. The City has included **Program 1K** to amend Table 17.12.020-A of the Solana Beach Municipal Code to indicate that transitional and supportive housing are permitted by right in zones where multifamily and mixed-use are permitted, including nonresidential zones permitting multifamily uses pursuant to Government Code Section 65651.

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Tiny Homes

Tiny Homes are not currently defined or included in the Solana Beach Zoning Ordinance. The State of California also does not have existing guidelines for tiny homes; however, the 2018 International Residential Code (IRC) defines tiny homes as a dwelling unit which is 400 square feet or less in floor area excluding lofts. In its rulemaking document the ICC cited reasons for updating and including tiny homes in the IRC, including the following:

- The average US home size is increasing, while family size is decreasing;
- Tiny Houses use a fraction of the wood and wood products of a conventional home;
- Increased housing cost makes home ownership unfeasible for many, and;
- Tiny Houses can add to affordable owned and rental housing stock.

Single Room Occupancy Units

The Department of Housing and Urban Development (HUD) defines a Single Room Occupancy Unit (SRO) as a residential property that includes multiple single room dwelling units. Each unit is for occupancy by a single eligible individual. The unit need not, but may, contain food preparation or sanitary facilities, or both. They are distinct from a studio or efficiency unit, in that a studio is a one-room unit that must contain a kitchen and bathroom. Although SRO units are not required to have a kitchen or bathroom, many SROs have one or the other and could be equivalent to an efficiency unit. Currently, the Solana Beach Municipal Code does not contain specific provisions for SRO units, however, they do fall within the category of Multifamily housing and are subject to the same development standards as multifamily housing.

7. Housing for Persons with Disabilities

Both the Federal Fair Housing Amendment Act (FHAA) and the California Fair Employment and Housing Act direct require governments to make reasonable accommodations (that is, modifications or exceptions) in their zoning laws and other land use regulations to afford disabled persons an equal opportunity to housing. State law also requires cities to analyze potential and actual constraints to the development, maintenance, and improvement of housing for persons with disabilities.

The Housing Element Update must also include programs that remove constraints or provide reasonable accommodations for housing designed for persons with disabilities. The analysis of constraints must touch upon each of three general categories: 1) zoning/land use; 2) permit and processing procedures; and 3) building codes and other factors, including design, location and discrimination, which could limit the availability of housing for disabled persons.

Reasonable Accommodation

Persons with mobility disabilities may require modifications to their living quarters such as access ramps, wider doors and hallways, larger bathrooms, and lowered countertops. The City enforces the California Building Standards Code which provides flexibility in the design of housing for persons with disabilities.

Both the Federal Fair Housing Act and the California Fair Employment and Housing Act require local governments to make reasonable accommodations in their zoning laws and other land use regulations and practices when such accommodations are necessary to afford disabled persons with an equal opportunity to use and enjoy a dwelling.

Reasonable accommodation in the land use and zoning context means providing individuals with disabilities or developers of housing for people with disabilities, flexibility in the application of land use and zoning and building regulations, policies, practices and procedures, or even waiving certain requirements, when it is necessary to eliminate barriers to housing opportunities. For example, it may be reasonable to accommodate requests from persons with

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disabilities to waive a setback requirement or other standard of the Municipal Code to ensure that homes are accessible for the mobility impaired. Whether a particular modification is reasonable depends on the circumstances.

Solana Beach provides reasonable accommodation in procedures and regulations to ensure equal access to housing for persons with disabilities and the development of housing for persons with disabilities in the Request for Reasonable Accommodation Ordinance, adopted in February of 2014 and available under SBMC Section 17.66. The purpose of the Request for Reasonable Accommodation Ordinance is to provide a procedure under which a person with disabilities, or property owner of industrial or commercial uses, may request a reasonable accommodation in the application of zoning regulations to secure equal access to housing (or commercial/industrial facilities), and outline a process for decision makers to act upon such requests. A request for a reasonable accommodation in land use, zoning, and building laws, regulations, policies, or practices may be made by any person with a disability, or by an entity acting on behalf of a person or persons with disabilities, to secure equal access to housing. The requested accommodation may be approved or granted with modifications if the following findings can be made:

- The housing which is the subject of the request will be used by one or more individuals with a disability protected under the Acts;
- The accommodation requested is necessary to provide one or more individuals with a disability an equal opportunity to use and enjoy a dwelling;
- The requested reasonable accommodation will not impose an undue financial or administrative burden on the City; and
- The requested reasonable accommodation will not require a fundamental alteration in the nature of a city program or law, including but not limited to the general plan, zoning ordinance, and building laws.

The community development director may impose any conditions of approval needed to ensure that the project complies with the required findings mentioned above. Conditions may include, but are not limited to, ensuring that any removable structures or physical design features that are constructed or installed in association with a reasonable accommodation are capable of being removed once those structures or physical design features are no longer necessary to provide access to the dwelling unit for the current occupants.

Currently, the following criteria, among other factors, may be considered by the community development director regarding the reasonableness of the requested accommodation:

- Whether there are alternative reasonable accommodations available that would provide an equivalent level of benefit; and
- Whether the requested reasonable accommodation substantially affects the physical attributes of the property or has impacts on surrounding properties that would fundamentally alter a city program or law.

The City has reviewed the two criteria stated directly above which may be considered by the community development director and found that they may potentially create a constraint. In response, the City has included Program 4F within the Housing Element to remove this criteria from the City's Municipal Code.

Residential Care Facilities

The City of Solana Beach Municipal Code defines Residential Care Facilities as any family home, group care facility, or similar facility, with or without food services and kitchen facilities, for 24-hour nonmedical care of persons in need of personal services, supervision, or assistance essential for sustaining the activities of daily living or for the protection of the individual including, but not limited to, alcoholism or drug abuse recovery facilities, congregate living facilities, community care facilities, intermediate care facilities/disabled habilitative, or intermediate care/developmentally

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disabled-nursing facilities licensed by the state of California, excluding housing for the elderly, nursing and convalescent homes.

Residential care facilities designed for six persons or fewer are permitted in all residential zones and the C, SC, and LC zones. A residential care facility for seven or more persons shall be permitted only by conditional use permit. Specific conditions providing for the development, operation, and design of any residential care facility for seven to 12 persons shall be made by the director of community development. Specific conditions providing for the development, operation, and design of any residential care facility for 13 or more persons shall be made by the city council.

The following development standards are intended as minimum requirements for residential care facilities. Since the Conditional Use Permit process is discretionary, each application will be considered on its own merits. Additional requirements may be imposed in order to meet the objectives of the general plan or to address special circumstances of the proposal including, but not limited to, state and county licensing requirements:

- The use should comply with all property development regulations of the underlying zone, including but not limited to setbacks, yards, floor area ratio, height and parking, unless a variance to the above standards is granted in conjunction with the Conditional Use Permit.
- Sleeping areas must meet all of the following criteria:
 - A minimum of 70 square feet of sleeping area per resident, exclusive of closet or storage space.
 - No room commonly used for other purposes shall be used as a sleeping area. Such rooms shall include but shall not be limited to living rooms, dining rooms, family rooms, dens, recreation rooms, hallways, stairways, unfinished attics, basements, garages, storage areas, sheds, or similar attached or detached buildings.
 - No sleeping area shall be used as a public or general passageway to another room, bath, or toilet.
 - A minimum of eight square feet of storage (closet or drawers) shall be provided per bed.
- The facility shall provide one full bathroom (toilet, sink, shower, and/or bathtub) per every seven beds.
- The facility shall be required to provide one parking space per employee and one parking space for every seven beds, unless the director of community development determines that additional parking spaces are required.
- The facility shall comply with citywide landscaping regulations.
- The facility shall be required to provide a common living area of 100 square feet plus five square feet per bed, exclusive of the sleeping, dining and kitchen areas.
- Existing and new facilities shall comply with all other health, building, and safety requirements.

Occupancy Standards

California law requires local governments to treat licensed group homes and residential care facilities with six or fewer residents no differently than other by-right single-family housing uses. “Six or fewer persons” does not include the operator, the operator’s family or persons employed as staff. The City must allow these licensed residential care facilities in any area zoned for residential use and may not require licensed residential care facilities for six or less to obtain Conditional Use Permits or variances that are not required of other family dwellings. Currently, Chapter 17.08.030 of the City’s Zoning Ordinance defines a “family” as “Two or more persons living together as a bona fide single housekeeping unit,” the City also permits residential care facilities in all residential zones. The City’s definition of family does not produce potential constraints in providing access to care facilities or housing opportunities.

8. Development Fees

Residential developers are subject to a variety of fees and exactions to process permits and provide necessary services and facilities as allowed by State law; these fees include, but are not limited to, development impact fees, permit

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issuance, subdivision processing fees, and engineering and public works fees. Development impact and permit issuance fees are used to support a variety of functions including checking submitted plans, paying local facilities management fees, special road assessments, and public service-related fees for other agencies such as school districts, water districts, and utility providers. Subdivision processing fees are used to cover the City's administrative costs incurred through the processing of subdivision applications and plans. Engineering and public works fees perform a similar function.

In general, fees and exactions can impact the cost and feasibility of developing the housing as well as its affordability. They can be a constraint to the maintenance, improvement, and development of housing because the additional cost borne by developers contributes to overall increased housing unit cost. However, the fees are necessary to maintain adequate planning services and other public services and facilities in the City. According to the City's 2020-2021 adopted budget, in addition to development and impact fees, Solana Beach receives primary funds through the following top six General Fund revenues:

- Property Tax
- Sales Tax
- Motor Vehicle In-lieu
- Transient Occupancy Tax
- Franchise Fees
- Fire Benefit Fees

The City's revenues, listed above, help to fund public facilities, park maintenance, public arts, and public services, additionally in-lieu housing fees provide revenue supplementary to the listed fees.

The current fee schedule became effective 2020, is summarized in **Table 3-9**, and is publicly available on the city's website. Under the fee schedule, the City recovers a portion but not all of the City's administrative costs for processing development applications. The City's Engineering fees and Development Impact fees, also effective 2020, are summarized in **Tables 3-10** and **3-11**. Based on the City's 2020-2021 Budget, service charges, which include planning and zoning fees, building/plan check fees, public facilities fees, engineering fees, fire plan check fees, and park fees, account for about 3.5 percent of the City's total general fund revenue.

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Table 3-9: Community Development Services Fees			
Description of Service	Fee/Deposit	Description of Service	Fee/Deposit
Conditional Use Permit	\$8,877	Major Subdivision - Tentative Map	\$14,350
Bluff Retention Device CUPs & Wireless Communication Facility CUPs	Require add'l deposit for third-party reviews at Cost + 15%	Major Subdivision - Final Map	\$4,976
Community Development Directors Use Permit	\$2,665 Per application	Minor Subdivision - Tentative Map	\$10,993
Zoning Letter	\$159	Minor Subdivision - Parcel Map	\$4,033
Variance - Processing	\$6,719	Environmental Impact Report	Deposit for third-party review at Cost + 15% Admin Fee
General Plan Amendment	\$10,000 Deposit or a deposit determined by staff with charges at the fully allocated hourly rates for all personnel involved plus any outside costs as determined	Structure Develop. Permit - Processing	\$3,680
Rezoning Review/Specific Plan		Structure Develop. Permit - Processing	\$1,104 If in conjunction with a Development Review Permit, fee will be \$1,077 per application
Zoning Text Amendment		Structure Develop. Permit - Processing	\$3,128 If in conjunction with multiple entitlements, a 15% discount is applied to lower cost entitlements, and fee will be \$3,052 per application
Development Review Permit - Processing - Level I Resident	\$5,228	Landscape Plan Review/Inspection	Deposit for third-party review at Cost + 15% Admin Fee
Development Review Permit - Processing - Level I Non-Resident	\$10,470	Planning Public Noticing	\$548 per notice plus mailing and Newspaper
Development Review Permit - Processing - Level II	\$17,543	Multi-Permit discount of 15%	A multi-Permit discount of 15% is available for each add'l Planning Department permit filed on the same project at the same time as the first permit service.

Source: City of Solana Beach, Schedule of Fees effective January 1, 2020.

Description of Service	Fee	Description of Service	Fee
Lot Line Adj./Cert. Of Compliance. - Review	\$1,881 per application	Grading Plan check/ Public Improvement Permit/Inspection - \$200,001+	\$3,100 + \$10 for each \$1000 or fraction thereof of the construction value over \$200,000
Grading Plan check/ Public Improvement Plan Check - \$0-\$10,000	\$1,025 Min. fee	Grading Deposits	Based on an Engineer's Estimate of the work performed under the permit.
Grading Plan check/ Public Improvement Plan Check – \$10,001- \$20,000	\$1,025 + \$10.25 for each additional \$100 or fraction thereof of the construction value over \$10,000	Geotechnical Plan Review/Inspection	Deposit for third-party review at Cost + 15% Admin Fee
Grading Plan check/ Public Improvement Plan Check – \$20,001- \$80,000	\$2,050 + \$3.08 for each additional \$100 or fraction thereof of the construction value over \$20,000	Encroachment Permit	Street Cut - \$774 Standard - \$543
Grading Plan check/ Public Improvement Plan Check – \$80,001- \$200,000	\$3,898 + \$10.25 for each additional \$1000 or fraction thereof of the construction value over \$80,000	Miscellaneous Engineering Permit/Inspection	\$226
Grading Plan check/ Public Improvement Plan Check – \$200,001+	\$5,128 + \$10.25 for each \$1000 or fraction thereof of the construction value over \$200,000	Easement Abandon/Street Vacation	\$1,758 per application or a deposit determined by staff with charges at the fully allocated hourly rate for all personnel involved plus any outside costs.
Grading Plan check/ Public Improvement Permit/Inspection – \$0-\$20,000	\$1,025 Min. fee	Easement/R.O.W Dedication	\$487
Grading Plan check/ Public Improvement Permit/Inspection - \$20,001-\$80,000	\$1,025 + \$15.38 for each additional \$1,000 or fraction thereof of the construction value over \$20,000	Subdivision Monuments	security deposit is based on estimate provided by surveyor to set the monuments.
Grading Plan check/ Public Improvement Permit/Inspection - \$80,001-\$200,000	\$1,948 + \$10.25 for each additional \$1,000 or fraction thereof of the construction value over \$80,000	Sewer Connection Fees	Future Capacity = 50% Ocean Outfall = 27% Existing Facility = 23% Per total of \$4,500 per 1.0 EDU

Source: City of Solana Beach, Schedule of Fees effective January 1, 2020.

Development Impact Fees

In addition to City fees charged at the time Building Permits are issued, developers are required to pay a number of impact fees (shown in **Table 3-11**). Additionally, school impact fees are required and collected by the San Dieguito School district. Considering the high cost of land in Solana Beach, the fees charged by the City and school district do not create a constraint to the construction of market rate housing. The fees only comprise a very small percentage of the entire cost to construct a residence in Solana Beach. All the development fees listed in **Table 3-11** are posted on the City's website and available to the public.

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Although there are no specific establishments for a right to receive any additional incentive from the City or any other party or agency to enable the developer to meet the obligations of the City’s Code, the city council at its sole discretion may discount city fees, expedite the application process, or provide other assistance when it finds that provision of such assistance is needed to meet housing needs. Furthermore, the city manager is authorized to reduce city development impact fees by 75 percent for accessory dwelling units (ADU) processed consistent with the City’s code, provided that a deed restriction for state law affordability provisions is recorded for the term of 99 years. The City does currently reduce development impact fees for affordable projects.

Description of Service	Fee	Description of Service	Fee
Regional Transportation Congestion Program RTCIP Fee	Single family \$3,623 per du	Third Party Review	
	Multi-family \$2,899 per du		
Public Facilities Fee	1% of project valuation	Landscape Review	+ 15% of Third-Party Review Cost
Master Art Policy Fee	0.5% of project valuation	Wireless Review	+ 15% of Third-Party Review Cost
Affordable Housing Impact Fee	\$25.28 per sf	Geotechnical Review	+ 15% of Third-Party Review Cost
Transportation Impact Fee - Single Family	\$ 15,714.00 per unit	Biological Review	+ 15% of Third-Party Review Cost
Transportation Impact Fee - Condo & Multi-Family	\$ 11,206.00 per unit	Counsel Review	+ 15% of Third-Party Review Cost
Transportation Impact Fee- Accessory Living (units)	\$ 3,929.00 per unit	Stormwater Review	+ 15% of Third-Party Review Cost
Fire Mitigation Impact Fee - Detached Dwelling (units)	\$ 1,759.00	Traffic Review	+ 15% of Third-Party Review Cost
Fire Mitigation Impact Fee - Attached Dwelling (units)	\$ 248.00	Environmental Review	+ 15% of Third-Party Review Cost
Park Development Impact Fee - Detached Dwelling (units)	\$ 6,913.00	Shoreline Development Noise	+ 15% of Third-Party Review Cost
Park Development Impact Fee - Attached Dwelling (units)	\$ 5,002.00	Review Cultural Resources	+ 15% of Third-Party Review Cost
Public Use Facilities Impact Fee - Detached Dwelling (units)	\$ 640.00	Review Bluff Retention	+ 15% of Third-Party Review Cost
Public Use Facilities Impact Fee - Attached Dwelling (units)	\$ 463.00	Third Party Review Admin Fee	15% of Third Part Review Cost

Source: City of Solana Beach, Schedule of Fees effective January 1, 2020.

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Estimated Fees and Direct Costs

Estimated total development fees and impact fees for a typical single-family residential project, assuming it is not part of a subdivision and is consistent with existing city policies and regulations are about \$122,500 for a 3,000 square foot home, assuming all related impact fees. Estimated total development and Impact fees for a typical multi-family residential project with thirteen units, assuming it is consistent with existing city policies is about \$1,143,800. The City of Solana Beach is committed to encouraging and increasing affordable housing, assuming a developer choose to include affordable units and the affordable housing impact fee is waived, total fees for the same single-family unit total about \$46,700 and for the same multifamily development total about \$334,900.

These estimates are illustrative in nature and that actual costs are contingent upon unique circumstance inherent in individual development project applications. Considering the cost of land in Solana Beach, and the International Code Council (ICC) estimates for cost of labor and materials, the combined costs of permits and fees range from approximately 3.6 percent to 9.4 percent of the direct cost of development for a single-family residential project and 4.1 percent to 13.9 percent for a multi-family residential project. Direct costs do not include, landscaping, off-site improvements, shell construction or amenities, therefore the percentage of development and impact fees charged by the City may be smaller if all direct and indirect costs are included.

Affordable Housing Impact Fees

Any affordable housing impact fees are set by city fee resolution or other action of the city council. Fees may be based on a fee per dwelling unit, fee per square foot, or any other reasonable basis. The city council may review the fees from time to time at its sole discretion and may, based on that review, adjust the fee amount. Affordable housing impact fees may not exceed the cost of mitigating the impact of residential projects on the need for affordable housing in the City. Based on the City's most recent adopted fee schedule, the current affordable housing impact fee is \$25.91 per square foot. The current affordable impact fees are posted on the City's website and available to the public

In addition, all affordable housing impact fees shall be deposited into the City of Solana Beach designated housing fund. The fees collected and all earnings from investment of the fees shall be expended exclusively to provide or assure continued provision of affordable housing in the City through acquisition, construction, development assistance, rehabilitation, financing, rent or other subsidies, provision of supportive services, or other methods, and for costs of administering programs which serve those ends. The housing assisted shall be of a type, or made affordable at a cost or rent, for which there is a need in the City and which is not adequately supplied in the City by private housing development in the absence of public assistance and to the extent feasible shall be utilized to provide for low and very low-income housing.

9. Inclusionary Housing and Provisions for Affordable Housing

Due to the High cost of land and housing in Solana Beach, the City has established and implemented different programs and fees to provide housing access to all community members. Title 17, Chapter 70 of Solana Beach's Municipal Code establishes regulations and standards regarding the provision of affordable housing. The code states that new housing contributes to the demand for goods and services in the City, increasing local employment at wage levels which often do not permit employees to afford housing in the city. Further, new housing construction which does not include affordable units aggravates the existing shortage of affordable housing by absorbing the supply of available residential land. Providing affordable units or impact fees as required by chapter 70 of the code will ensure that part of the City's remaining developable land is used to provide affordable housing. The requirements, programs, and fees, detailed below, coincide with the City's housing goals, as expressed in the Housing Element component of the Solana Beach General Plan.

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For the purposes of this section, a unit is affordable if it meets the requirements for affordable housing costs for very low- or low-income households established by Health and Safety Code Section 50052.5 and regulations adopted by the California Department of Housing and Community Development (California Code of Regulations Title 25, Sections 6910 through 6924) determining affordability of residential housing units based upon household size and income levels. The following discussion identifies Affordable Housing requirements and includes an analysis of potential constraints:

Affordable Housing Required – For-sale and Rental residential projects

Developers of for-sale residential projects providing five or more dwelling units, or five or more lots for sale for residential purposes, shall construct and set aside 15 percent of all units or lots for sale to very low or low income households at sales prices affordable to such persons or households. The required affordable units shall remain affordable for 99 years from the date of final inspection, as shown on the inspection record card for the affordable unit.

Developers of rental residential projects providing five or more dwelling units shall construct and set aside 15 percent of all units for rent to very low or low income households at rents affordable to such persons or households. Additionally, the required rental affordable units shall remain affordable for 99 years from the date of final inspection, as shown on the inspection record card for the affordable unit.

As defined by the City's code, when the calculation of the number of affordable units required for a residential project results in a fraction of one-half or more, one additional affordable unit must be provided. When the calculation results in a fraction of less than one-half, the developer must either provide an additional affordable unit or pay an affordable housing impact fee calculated by multiplying the area (in square feet) of the average market-rate unit in the project by the fraction and multiplying that number by the impact fee per square foot. For example, based on the City's current fee schedule, if the average market-rate unit has 2,500 square feet, and there is a fraction of 0.2, the impact fee would total 500 multiplied \$25.28, generating a total \$12,640.

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Affordable Housing Plan and Affordable Housing Agreement

An affordable housing plan shall be submitted as part of the first submittal of any residential project and will be processed, reviewed, and approved, conditionally approved, or denied concurrently with all other applications required for the residential project. The affordable housing plan may indicate that the developer intends to pay affordable housing impact fees. However, if affordable units are proposed to be provided, the affordable housing plan shall include the following, as applicable:

- Number, affordability level, unit type, tenure (for-sale or for-rent), number of bedrooms, location, unit size (square feet), and design of all affordable units.
- Construction schedule and phasing of affordable units in relation to market-rate units.
- Any requested alternative to the provision of affordable units including information as required by the City and reasonably required by the community development director to demonstrate compliance with the Solana Beach Municipal Code.
- Such additional information as may be required by the community development director to ensure conformance of the project with this chapter or the general plan or any specific plan.

Additionally, Prior to final or parcel map approval for the residential project, or, if a tentative or parcel map is not requested for the residential development, prior to issuance of any Building Permit within the residential development, an affordable housing agreement between the developer and the City shall be recorded against the property included in the residential project. The affordable housing agreement shall be binding on all future owners and successors in interest. After approval of the affordable housing plan, the city manager is authorized to approve the affordable housing agreement and any additional documents necessary to implement this section.

The affordable housing agreement shall be consistent with the affordable housing plan and shall include, but not be limited to, the following:

- Number, affordability level, unit type, tenure, number of bedrooms, location, unit size, and design of all affordable units.
- A description of the household income groups to be accommodated by the housing development, and the standards for determining the corresponding affordable rent or affordable sales price and housing cost.
- A description of provisions for income certification and screening of potential purchasers or renters of affordable units, resale control mechanisms (in for-sale units), and ongoing monitoring and administration.
- Terms of affordability.
- A schedule for completion of affordable units and phasing of development in relation to construction of market-rate units.
- A description of remedies for breach of the agreement by either party.
- For for-sale affordable units, conditions governing the initial sale and resale of affordable units to eligible households to ensure continued compliance with the restrictions of this chapter; and a condition requiring disclosure by the developer to the buyer of affordable units of the existence of the deed restrictions affecting the resale of the property.
- For rental affordable units, conditions establishing rules and procedures for qualifying tenants, setting rental rates, filling vacancies, operating and maintaining rental affordable units, and annually monitoring affordable units. A rent regulatory agreement acceptable to the City will be recorded against the residential project prior to issuance of a Building Permit for any dwelling unit in the residential project. The rent regulatory agreement shall include the developer's agreement to the limitations on rents required by the City.
- If an alternative to affordable units is approved (alternatives detailed below), provisions to ensure that the affordable housing is provided and that the requirements applied to the alternative have been complied

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with. Where off-site property is proposed for affordable housing, additional restrictions or agreements may be required to be recorded against the off-site property.

- Other provisions needed to ensure implementation and compliance with this chapter, to ensure continued affordability of the units, or to comply with state or federal law.

Alternatives for Provision of Affordable Units

The City of Solana Beach has a number of alternatives for the provision of affordable units. The alternatives are broken down by the following categories and detailed below.

Rental Units in a For-Sale Residential Project

- A developer of a for-sale residential project may propose to provide rental affordable units rather than for-sale affordable units.
- If the developer elects to provide rental affordable units, at least 15 percent of the units in the residential project shall be rented to very low- or low-income households at affordable rents.
- The rent regulatory agreement will include provisions for sale of the affordable units and relocation benefits for tenants of the rental affordable units if the owner of the residential project later determines to offer any rental affordable units in the residential project for sale.
- The owner must also provide all notices to prospective tenants of the residential project required by state law and, at the time sale of the units is proposed, provide all tenants of the rental affordable units with the same notices, rights, and relocation benefits as provided by state law and the Municipal Code for tenants in condominium conversions.
- The owner shall provide written notice to the City at least 90 days before offering any rental affordable unit for sale. The owner shall provide as many for-sale affordable units at affordable housing cost as are required.
- At the time of sale, documents acceptable to the community development director, all consistent with the requirements of this chapter, shall be recorded against the for-sale affordable units for a term of 99 years from the date of sale.

Construction of Off-Site Affordable Housing

As an alternative to the construction of affordable units on-site, a developer may propose to construct an affordable housing development on other property within the City. The affordable housing plan must provide evidence of and contain the following:

- Financing or a viable financing plan, which may include public funding, shall be in place for the off-site affordable units.
- The off-site location must be suitable for the proposed affordable housing, consistent with any adopted affordable housing guidelines and the housing element, will not tend to cause residential segregation, and be located within the city of Solana Beach boundaries with appropriate infrastructure and services. Any off-site alternative must comply with the density, intensity and development standards that are permitted under the zone for the site.
- Prior to issuance of a Building Permit for any unit in the residential development, the off-site development shall have all discretionary permits and approvals necessary for the construction of the affordable housing, and the developer approved by the city shall have purchased the site for the off-site affordable housing.
- Prior to occupancy of any unit in the residential development, occupancy shall have been authorized for all units in the affordable housing development.

Preservation or Conversion of Existing Unit

As an alternative to the construction of affordable units on-site, a developer may propose to preserve existing affordable units at risk of loss or convert market-rate units to affordable units, if the preservation or conversion of

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these units is consistent with requirements of the City's Code allows the City to substitute the preservation or conversion of these units for the obligation to identify sites.

Legalization of Existing Unpermitted Dwelling Units

As an alternative to the construction of affordable units on-site, a developer may acquire and place deed restrictions upon existing housing units within the City constructed without Building Permits, for occupancy by very low- or low-income households at prices or rents affordable to such households subject to the following standards and conditions:

- The developer must demonstrate ownership of the unpermitted dwelling units or an executed agreement with the owner of the dwelling units agreeing to record an affordable housing agreement against the property and to grant the developer access to perform any required rehabilitation or improvements.
- The existing unpermitted housing units must not have a separate address that was included in the most recent United States Census.
- The units must be ready for occupancy by an eligible household prior to final inspection, as shown on the inspection record card, for any market-rate units in the residential project.
- A Building Permit shall be obtained for each unpermitted dwelling unit. Any substandard unit shall be rehabilitated in conformance with applicable local ordinances and state statutes.
- If the units will be for-sale or rental affordable units, the number, affordability, and term of affordability of the affordable units shall conform with the provisions of the City's Code requirements.

Affordable Housing Design and Standards

When an affordable unit is the unit may be constructed as a separate single-family dwelling unit or may be combined with other dwelling units. Affordable units must be designed to be integrated into the residential style of the residential project, and shall have the same general bulk, scale, average square footage, same mix, and height as market-rate units in the development. Subject to approval of the community development director or designee, affordable units may have different interior finishes and features than market-rate units in the same residential development project, so long as the finishes and features are durable, of good quality and consistent with contemporary standards for new housing.

Additionally, affordable units must be comparable to market-rate units in overall number of bedrooms and the proportion of units in each bedroom category. For multifamily residential projects, the affordable units shall be integrated into the project and located so as not to create a geographic concentration of affordable units within the residential project, unless required to provide housing for senior citizens or to obtain financial assistance from state or federal agencies.

Finally, all affordable units must be constructed and occupied concurrently with or prior to the construction and final inspection of market-rate units. In phased residential projects, affordable units shall be constructed and occupied in proportion to the number of units in each phase of the residential project.

Waivers of Affordable Housing Requirements

As part of an application for the first approval of a residential project, a developer may request that the requirements of this chapter be waived or modified, based upon a showing that applying the requirements of this chapter would result in an unconstitutional taking of property or would result in any other unconstitutional result. Any request for a waiver or modification shall be submitted concurrently with the project application. The developer shall set forth in detail the factual and legal basis for the claim, including all supporting technical documentation, and shall bear the burden of presenting the requisite evidence to demonstrate the alleged unconstitutional result. Any request for a waiver or modification based on this section shall be reviewed and considered at the same time as the project

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application. In deciding whether to grant the waiver or modification, the city council shall assume each of the following when it is applicable to the project:

- The developer will provide the most economical inclusionary units feasible in terms of construction, design, location and tenure.
- The developer is likely to obtain housing subsidies when such funds are reasonably available.

The waiver or modification may be approved only to the extent necessary to avoid an unconstitutional result, based upon legal advice provided by or at the behest of the city attorney, after adoption of written findings, based on legal analysis and the evidence. If a waiver or modification is granted, any change in the project shall invalidate the waiver or modification, and a new application shall be required for a waiver or modification.

10. On-/Off-Site Improvements

Site improvements in the City consist of development for on-site improvements (fronting streets, curbs, gutters, sewer/water, and sidewalks), and off-site improvements (drainage, parks, traffic, schools, and sewer/water). Thus, these are costs that will be added to the sale or rental price of housing. Because residential development cannot take place without the addition of adequate infrastructure, site improvement requirements are not seen as a constraint to the development of housing within the City.

The infrastructure in Solana Beach is fully developed and well maintained. As a result, only minimal on or off-site improvements are required for most new development. Typical on-site improvements consist of curbs, gutters, sewers/water, and sidewalks. Required off-site improvements are also minimal and directly relate to project impacts. For example, a project approval may be accompanied by conditions for localized street and intersection improvements. But again, because the City's infrastructure is largely in place and because there is minimal land available for subdivisions, requirements for construction of new public streets or other significant infrastructure is very rare. The required public improvement standards are used primarily to ensure that the existing roadways adjacent to new residential construction maintain or provide the appropriate right-of-way. In conclusion, given the completely developed nature of the City's infrastructure, the cost to developers of providing public facilities is relatively low when compared to other parts of the region where the infrastructure is not already available or is inadequate to serve new development.

11. Building Codes and Enforcement

The City of Solana Beach's construction codes are based upon the California Code of Regulations, Title 24 (Building, Plumbing, Mechanical, Electrical and Housing Codes) and are considered to be the minimum necessary to protect the public health, safety and welfare of the City's residents. Code enforcement is conducted by the City and is based on systematic enforcement in areas of concern and on a complaint basis throughout the City. The Code Enforcement Division works with property owners and renters to assist in meeting state health and safety codes. The Code Compliance Department investigates complaints regarding violations of the Solana Beach Municipal Codes, Uniform Building Codes, Fire Codes, and Parking regulations. The intention and goal is to work together with the community to help resolve issues through voluntary compliance.

12. Local Processing and Permit Procedures

The processing time for permits varies in Solana Beach based upon the scope and type of project and the applicant's compliance with the City's ordinances and completeness of applications. Certain types of applications/permits are discretionary and require a public hearing, while others are processed administratively. Projects needing discretionary review typically involve significant grading activity or buildings over 500 square feet in size. On average, permit

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processing for discretionary projects takes between six and eight months. Administrative approval takes between several days to two or three weeks. A significant portion of the permit processing in the City is associated with single-family remodels.

Projects that take a longer time to secure final approval generally have significant environmental impacts or involve general plan amendments or rezoning. The developers may be responsible for delays by failing to provide information or requesting continuances. Permit approval under these circumstances requires more time for public notice, public hearings, and negotiation of design modification to resolve problems.

For a discretionary Development Review Permit, the City automatically proceeds with a development proposal hearing at the next scheduled City Council meeting once the following findings are met: (1) the proposed development is consistent with the General Plan and all applicable requirements, including special regulations, overlay zones, and specific plans; (2) the proposed development complies with the development criteria; (3) environmental review as required by CEQA is completed; and (4) all required permits and approvals, including Variances, Conditional Use Permits, Comprehensive Sign Plans, etc., are processed concurrently with the Development Review Permit.

Once the criteria are met, the City continues to apply the State of California Streamlining Act requirements to ensure continued timely and predictable permit processing. The process is further expedited in the City of Solana Beach because the City has no Planning Commission; the Council acts as the Planning Commission and; thereby, reduces the steps in the process and removes uncertainty of Planning Commission-City Council policy interpretations. An application for a Development Review Permit shall be required for any structure or site development which meets, but is not limited to, the following criteria:

- New construction (including structural additions to existing development) totaling 30,000 gross square feet or more, except greenhouses in the (A) zone and structures in residential zones.
- Any residential projects of 20 or more units.
- Any site development, including grading, or construction including any structural additions to existing development, that involves an aggregate of more than 100 cubic yards of cut and/or fill, excluding:
 - Residential swimming pools/spas
 - City of Solana Beach approved public works projects in the existing right of way
- Any new residential structure or structural addition in the MHR or HR zones which exceeds 25 feet in height and any new nonresidential structure or structural addition which exceeds 30 feet in height.
- Any developments located in the Hillside, Scenic, or Floodplain Overlay Zones.
- Any development on a coastal bluff top property or on the face or toe of a bluff for which a Coastal Development Permit issued by the California Coastal Commission is presently required.
- Any new construction, including replacement of an existing structure or structural additions to existing development in residential zones, shall require a Development Review Permit if either or both of the following development criteria are satisfied:
 - The total of existing square footage plus proposed new square footage of the structure exceeds 60 percent of the maximum floor area allowable under the applicable floor area ratio.
 - If new square footage is proposed for an existing or new second story, the total of the existing square footage plus proposed new square footage of only the second story of the structure exceeds 40 percent of the floor area of the first story existing floor area for residential lots of 6,000 square feet or less, or 35 percent of the floor area of the first story existing floor area for residential lots of greater than 6,000 square feet.

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No Building Permit or Grading Permit shall be issued relating to a project for which a Development Review Permit is required by this title until a Development Review Permit is obtained. Additionally, Solana Beach is located entirely within the state's coastal zone and all Coastal Development Permits must be heard by the State Coastal Commission.

The general process for obtaining an Administrative Building Permit in Solana Beach is as follows:

- One set (1) of building plans are initially reviewed by the Planning Department. Once the planning department has reviewed and noted required revisions or comments, the plans are marked to proceed with plan check. The applicant is advised to submit four (4) additional sets to the Building Department, which is managed by Esgil, an independent firm that provides plan check services to the City of Solana Beach. The Engineering, Environmental and Fire Departments conduct their reviews at the same time. The plans are reviewed for compliance with both the City’s Municipal Code and applicable State laws.
- The Building Department plan check process may require plan revisions and subsequent rechecks until the plans are determined to meet all California Building Codes.
- The final set of plans must then be resubmitted to the City of Solana Beach for a “Re-Stamp.” This Re-Stamp is required to allow each department the opportunity to review the final plan to confirm that required revisions were made, and to evaluate whether changes required by a different department did not create additional comments. Once the building permit plans have been placed in stamp out, the City sets no longer than ten days to sign off. Generally, the Re-Stamp proceeds more quickly than the initial review.

The City reviewed entitled projects over the past three years to determine how many applied for and received building permits and how long that took approximately. **Table 3-12** below shows how many projects received a building permit within one year of their entitlement approval. Not every project that received entitlement approvals applied for building permits in a timely fashion or at all. Entitlement approvals remain in place for a period of two years and may receive extensions from the City if desired by the applicant. The City continues to work with applicants that receive entitlement approvals to determine next steps and assist applicants with navigating the permitting process.

Year	No. Projects Entitled	Entitled Projects that did not Apply for Building Permits	Projects that Received Building Permits within One Year of Entitlement Approval
2018	15	<ul style="list-style-type: none"> • 3 projects have not submitted for permits yet • 2 projects were revised by the applicant and are currently in the permit process 	<p style="text-align: center;">9</p> <p>1 additional project received a permit within 2 years</p>
2019	18	<ul style="list-style-type: none"> • 4 projects have not submitted for permits yet • 2 projects were revised by the applicant and are currently in the permit process • 1 project changed owners and has re-applied for permits 	11
2020	14	<ul style="list-style-type: none"> • 5 projects have not submitted for permits yet • 2 projects are in process to receive building permits 	7

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The City operates a permit and processing counter with daily hours and provides extensive technical assistance to project proponents to ensure that their applications are complete and correct. In this manner, the City is able to provide a high degree of certainty and process proposals within seven to eight weeks.

The majority of these entitlements were for single-family residences and were entitled at the maximum density. As shown in **Table 3-18**, the City receives applications to develop below the maximum density on projects that propose a mixed-use-type development. In these instances, the projects were determined to have the physical capacity to develop at the maximum density but chose to include a commercial or office component.

13.State Policies and Regulations

State policies and regulations, which are regularly updated to include new standards for development, requirements to improve accessibility, and updated environmental standards, may also serve to constrain housing development in local communities.

California Code of Regulations, Title 24

The state of California regularly updates and adopts new standards for construction which are known as the California Building Standards Code. The California Building Standards Code is a compilation of three types of building standards from three different origins, listed as follows:

- Building standards that have been adopted by state agencies without change from building standards contained in national model codes;
- Building standards that have been adopted and adapted from national model codes to address California's ever-changing conditions; and
- Building standards, authorized by the California legislature, that constitute amendments not covered by national model codes, that have been created and adopted to address particular California concerns.

Regulations for residential use, maintenance, and occupancy for existing buildings are found in the California Code of Regulations, Title 24 Part 2.5. The most recent Code was published July 1, 2019 and went into effect January 1, 2020. The City of Solana Beach has adopted the 2019 Code as the City's building standards, and the regulations and requirements provided by the California Code are not considered a constraint to development of accessible and affordable housing being they are required by law and developed to implement safe and well design standards.

Environmental Protection

State regulations require environmental review of proposed discretionary projects (e.g., subdivision maps, use permits, etc.). Costs resulting from fees charged by local government and private consultants needed to complete the environmental analysis, and from delays caused by the mandated public review periods, are also added to the cost of housing. However, the presence of these regulations helps preserve the environment and ensure environmental safety to Solana Beach residents.

C. Infrastructure Constraints

Another factor that could constrain new residential construction is the requirement and cost to provide adequate infrastructure (major and local streets; water and sewer lines; and street lighting) needed to serve new residential development. In most cases, where new infrastructure is required, it is funded by the developer and then dedicated to the City, which is then responsible for its maintenance. Because the cost of these facilities is generally borne by developers, it increases the cost of new construction, with much of that increased cost often "passed on" in as part of home rental or sales rates. However, such infrastructure costs do not represent a barrier in Solana Beach because

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as a built-out community, Solana Beach's infrastructure is, likewise, built out and in place. Therefore, the high development costs often associated with installing infrastructure systems in other communities are not found in Solana Beach.

1. Water Supply and Wastewater Capacity

Among the municipal services that the City of Solana Beach provides are the functions of wastewater, and clean water (storm water pollution prevention). These utility services are funded exclusively from fees and rates charged to the City's utility customers related to their use. Water supply is provided by the Santa Fe Irrigation District.

The City of Solana Beach has evaluated the availability of infrastructure from a Citywide and site-specific standpoint. In determining the feasibility of sites to accommodate the City's RHNA needs, infrastructure provision was a determining factor. Based on the site inventory analysis contained in Appendix B of this Housing Element, deficiencies in infrastructure adjacent to, or on the parcels within the inventory of sites, do not pose a constraint to development. All of the lower income sites are adjacent to existing public roads that contain utilities and other infrastructure. The City's current General Plan EIR evaluated the infrastructure capacity for all sites within the City as identified in the current Land Use Element. The City is not rezoning or adding additional capacity beyond what is currently permitted and what has previously been evaluated. Therefore, the current EIR analysis which states there is adequate infrastructure in place to accommodate future anticipated development is accurate. Additionally, the City's draft MND for the Housing Element Update was conducted to evaluate any potential impacts to the environment.

Water Supply

The Santa Fe Irrigation District provides reliable water to the Rancho Santa Fe, Fairbanks Ranch and City of Solana Beach area, and has been for almost a century. The Mission of the Santa Fe irrigation District is to efficiently provide its customers with safe and reliable water. The Santa Fe Irrigation District was originally formed by landowners under the California Irrigation District Act to provide water service to the area. The District serves approximately 19,400 customers on 10,200 acres of land in three communities: Rancho Santa Fe, Fairbanks Ranch and the City of Solana Beach.

The Santa Fe Irrigation District has 100% ownership of 151 miles of pipelines and a six million-gallon filtered water reservoir in Solana Beach known as Larrick Reservoir. It shares ownership with the San Dieguito Water District (SDWD) of a 40 million-gallon-per day (mgd) water treatment and filtration plant (R.E. Badger Filtration Plant). The San Dieguito Reservoir was constructed in 1918 and has the capacity to hold 550-acre feet of raw water.

Wastewater Capacity

In compliance with the Federal Clean Water Act requirements, the City maintains the sanitary sewer system. A private contractor, under contract with the City of Solana Beach, provides routine cleaning of the public sewer mains. All public sewers are cleaned at least once a year using high pressure jetting and/or mechanical rodding. Problem sewers are cleaned up to four times annually. Root intrusion and grease buildup are the primary culprits of sewer backups.

The City's sewage is pumped to the San Elijo Water Reclamation Facility in Cardiff for treatment and disposal. The treatment facility supplies reclaimed water for landscape irrigation and industrial applications. The City Council appoints representatives to sit as voting members on the San Elijo Joint Powers Authority Board.

Sewer service charges are billed annually on the County property tax bill. The charge is determined based upon a user classification or category. Sewer service is not determined by water usage. The City Council, upon review of operating expenses and staff recommendations, determines the annual sewer fees each year.

Based on current service, routine care of the City's system, and the fact that the City of Solana Beach is built-out and well connected, additional housing will not pose a significant impact on the City's water services or ability to provide such services to new units. Additionally, cooperation with local service providers will support the prioritization of water and sewer services for future residential development, including units affordable to lower-income households. The City will submit the adopted Housing Element to local water and sewer providers for their review and consideration when reviewing new residential projects

2. Stormwater Management

Solana Beach is located within the Carlsbad and San Dieguito River Watershed Management Areas (WMAs). Major surface water bodies in the Carlsbad WMA that receive urban runoff discharges from areas within the City include the San Elijo Lagoon and the Pacific Ocean. Major surface water bodies in the San Dieguito WMA that receive urban runoff discharges from areas within the City are the San Dieguito River/Estuary and the Pacific Ocean. The City of Solana Beach Public Works Department has and is responsible for maintaining the storm drain infrastructure through comprehensive programmatic efforts.

As mandated by the National Pollutant Discharge Elimination System Permit Order No. R9-2013-0001 (NPDES Permit) issued by the Regional Water Quality Control Board (RWQCB), the City is required to prevent and eliminate non-storm water discharges into the City's storm drain system. Non-compliance with the NPDES Permit can result in heavy fines to the City, up to \$10,000 per day per violation. In order to stay in compliance, the City has a comprehensive program to reduce the amount of pollutants that are allowed to enter the storm drain system. This is important because storm drains are NOT connected to wastewater treatment facilities, so the water that enters them flows directly to creeks, lagoons, and oceans untreated. The City of Solana Beach prohibits all non-storm water discharges unless a discharge is authorized by a separate NPDES permit. Typical non-storm water discharges include, but are not limited to:

- Oil from vehicles
- Excess pesticides and fertilizer from landscaping
- Bacteria from pet waste
- Sediment from construction and landscaping projects
- Soap from car washing
- Litter
- Lawn and garden debris
- Improperly disposed home improvement debris
- Irrigation runoff
- Water from residential and commercial street, sidewalk, and parking lot washing
- Air conditioning condensation
- Chlorinated swimming pool discharges
- Sanitary sewer and septic system overflows

Jurisdictional Runoff Management Program

The City has a Jurisdictional Runoff Management Program (JRMP) that governs the activities and programs implemented to comply with the NPDES Permit. The purpose of the City's JRMP is to implement strategies that effectively prohibit non-storm water discharges to the MS4 and reduce the discharge of pollutants in storm water to the maximum extent practicable (MEP). Improving the quality of the discharge from the MS4 should have beneficial effects on the local receiving water bodies.

While the primary responsibility of managing the JRMP lies with the Department of Public Works, other City departments participate in the implementation of the program. Each Department and associated Division has an established role in implementing the components of the JRMP. The JRMP is broken up into the following sections,

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each with their own set of guidelines and requirements that City staff must adhere to and implement to stay in compliance with the NPDES Permit:

- Development Planning
- Construction
- Municipal
- Industrial and Commercial
- Residential
- Illicit Discharge Detection and Elimination
- Education
- Public Participation
- Fiscal Analysis
- Effectiveness Assessment

The City also has responsibilities above and beyond the requirements of the JURMP. The NPDES Permit requires the City to participate with neighboring jurisdictions and the entire region to develop and implement Watershed programs and a Regional Program. The City is in two separate watersheds, the Carlsbad Watershed and the San Dieguito Watershed, which each have pollution prevention programs called Watershed Urban Runoff Management Programs (WURMPs). City staff must develop and implement programs with staff from neighboring jurisdictions and the region to address water pollution on a much larger scale.

3. Fire and Emergency Services

Management of the fire department is handled through a Management Services Agreement with the City of Encinitas. Through this agreement the department is staffed with a Fire Chief, Deputy Fire Chief, 4 Battalion Chiefs, Fire Marshal, 6 Fire Captains, 6 Fire Engineers, 4 Firefighter/Paramedics, 2 Probationary Firefighters, a Management Analyst, and a Fire Prevention Specialist. In addition, the fire station is home to 6 Paramedics operating an ambulance owned by American Medical Response.

Responsibilities

Duties include supervising fire suppression operations and emergency medical services; emergency management; fire prevention activities; purchasing of materials, supplies, and fire equipment; management of service contracts; and administrative functions. In addition to Del Mar and Encinitas, the Solana Beach Fire Department has automatic aid agreements with the City of San Diego and the Rancho Santa Fe Fire District. The Solana Beach Fire Department provides mutual aid to the Northern San Diego Zone, San Diego County and as needed throughout the State of California

Emergency Response

Emergency response is handled according to the nature of the emergency with a combination of vehicles and equipment housed at the Solana Beach station and from surrounding agencies through mutual aid and automatic aid agreements. For example, a call for a structure fire would bring an engine, truck and paramedic unit from Solana Beach as well as engines from Rancho Santa Fe, Del Mar, Encinitas, and San Diego. An increase to a second or third alarm would bring vehicles from as far as Carlsbad, Oceanside, Vista, San Marcos, and Escondido.

The City of Solana Beach contracts with Trauma Intervention Programs of San Diego County, Inc. (TIP), a non-profit organization of specially trained citizen volunteers, to provide immediate emotional and practical support to victims and their families in the first few hours following a tragedy.

It is not anticipated that any new fire or emergency facilities would be required as a result of development on the housing sites. Therefore, this does not place a constraint on development.

4. Police Services

The City of Solana Beach is contracted for law enforcement services from the San Diego County Sheriff's Department. Through contract with the Sheriff's Department, the City of Solana Beach receives routine patrol of streets by patrol and traffic deputies, crime prevention services, and a wide array of other law enforcement services. The North Coastal Station serves nearly 60 square miles which includes the cities of Solana Beach, Encinitas and Del Mar, and the unincorporated communities of Rancho Santa Fe, Del Dios, Camp Pendleton, and San Onofre.

Patrol Division

Patrol deputies respond to crimes or emergencies in progress and calls for service. They conduct routine patrols with their primary focus on the protection and preservation of life. They conduct preliminary investigations and apprehend law violators.

Traffic Division

Traffic deputies focus on vehicle code enforcement, traffic collision investigations and traffic control. The California Highway Patrol is the agency responsible for traffic enforcement in the unincorporated areas throughout the state of California.

It is not anticipated that any new police facilities would be required as a result of development on the housing sites. Therefore, this does not place a constraint on development.

D. Environmental Constraints

This section contains environmental constraints commonly found in the southern California region that may apply to future development within the City of Solana Beach. Most of these, while present within Solana Beach, do not reduce the development capacity of individual sites, nor do they alter the City's ability to develop housing within the planning period.

As demonstrated in the Overlay and Sites Analysis sections, the City has conducted a careful site analysis that takes into consideration the various environmental factors that may apply to future housing development within the City. As part of this analysis, the City mapped known environmentally sensitive areas using SANGIS data as well as available very high fire severity zone data. The City did not include any sites located within either of these areas. The City also addressed geologic, seismic, and liquefaction hazards by not identifying sites within the Coastal Bluff Overlay zone, where the majority of these hazards are present. Lastly, the City did not identify sites within the Floodplain Overlay zone.

The City has made diligent efforts to identify sites that are not impacted by known environmental constraints based on available data. The majority of the identified housing sites are in infill areas which are either currently developed or previously disturbed, which generally limits the environmental factors present on site. Further analysis of environmental factors is included within the environmental clearance document for the housing element.

1. Geologic and Seismic Hazards

Southern California is considered as one of the most seismically active regions in the United States because the faulting is dominated by the compression regime associated with the "big bend" of the San Andreas Fault Zone. The San Diego region is transected by several sub-parallel, pervasive fault zones, as well as smaller faults. Historically, earthquakes less than magnitude 4 have been common to the San Diego region.

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Solana Beach is located on the western edge of the Peninsular Range geologic province. The Peninsular Range province is a physiographic feature which includes the Laguna Mountains, the Agua Tibia Mountains, the Santa Rosa Mountains, the San Jacinto Mountains, and the Santa Ana Mountains. The formation of this province's mountain ranges and other features is due to the relative movement of the Pacific and North American continental plates along the San Andreas fault system. The province is located immediately west of the San Andreas fault and is affected by a number of other faults.

Therefore, Solana Beach, like much of southern California, is located in a region of high seismic activity. An offshore extension of the Rose Canyon fault lies approximately two miles to the west of Solana Beach and is considered to be potentially active. Events are much less likely to occur on potentially active faults as compared to active faults. However, given the close proximity of the Rose Canyon fault to Solana Beach, a strong earthquake on this fault could produce severe ground shaking in the city. In addition, recent offshore seismic activity has demonstrated that small magnitude earthquakes (less than 4.5 magnitude) can be generated on offshore faults, located approximately five miles offshore, and known as the South Coast Offshore Zone of Deformation. Below is an analysis of geologist and seismic constraints to development in Solana Beach per the City's Safety Element and Climate Action Plan.

Geologic and Seismic Constraints to Development

The suitability of land for development is influenced strongly by the presence of certain geologic and seismic hazards. These hazards range from the direct and indirect effects associated with earthquakes to problems associated with slope stability and soil conditions that are not conducive to development.

Seismic Shaking

The energy released by movement along a fault travels through the earth's crust as shock waves which cause the ground motion associated with earthquakes. The severity of ground motion at any given location is related to the total amount of energy released, the distance from the earthquake's origin, and the character of surface and subsurface geologic conditions.

Virtually all of Solana Beach consists of well-consolidated geologic materials rather than poorly consolidated soils such as alluvial deposits. Nevertheless, it should be noted that ground shaking in hillside areas could induce the slumping of geologic structures or landslides in areas of slope instability. According to the California Division of Mines and Geology, Solana Beach is within an area where the intensity of maximum expectable earthquakes would likely be moderate.

Liquefaction

Liquefaction is the substantial loss of strength of poorly consolidated and saturated soils due to the effects of seismic shaking. The passage of seismic waves through such soils can cause soil particles to be suspended temporarily in water, creating conditions very similar to quicksand. The resultant loss of strength can cause significant damage to structures as they settle, tilt, or collapse.

The potential for liquefaction in a given area is dependent upon soil characteristics, groundwater conditions, and the intensity of seismic shaking. In the Solana Beach area, the potential for liquefaction is greatest in the area located generally between Stevens Avenue and Valley Avenue, and in the area north of Via de la Valle between Del Mar Downs and Stevens Avenue. These are the only areas in the City which are underlain by poorly consolidated alluvium and slope wash which could liquefy during an earthquake depending upon groundwater conditions.

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Seiches

Seiches are the oscillation of water in bodies of water sometimes caused by earthquakes. A common example is the “sloshing” of water in a swimming pool during an earthquake. Seiches are potentially hazardous when the wave action created in lakes or bays is strong enough to threaten human beings and structures nearby the body of water. The only area near Solana Beach where this is a potential concern is San Elijo Lagoon. However, this is a very minor concern since urban development in the City is not in close enough proximity to the lagoon to be exposed to seiches.

Landslides

Landslides are the downslope movement of geologic materials. Typically, such movement occurs as block glide or as a slump. In addition to landslides, other slope stability problems found in hillside areas must be considered in planning future land uses. These problems include soil creep, earthflows, and mudflows.

- Soil creep is the slow downslope movement of individual soil particles at varying rates.
- Earthflows involve the downslope movement of soils that have been saturated and form a viscous flow of material.
- Mudflows involve the rapid downslope flow of mud and debris.

In Solana Beach, the principal area of concern regarding slope stability is along the City’s coastal bluffs.

Bluff/Slope Stability

Slope stability is a significant concern along Solana Beach’s entire coastal bluff area. The steep bluffs have experienced losses resulting from the combined effect of natural and man-made activities. Urban development on the blufftops has placed increased loads upon the geologic structure of the area. All coastal blufftop areas are of concern to the City.

The City has recognized the challenges that come with managing the actively eroding shoreline. Multiple factors, such as wave action, winter storms, sea-level rise, and the lack of sand replenishment contribute to an unstable geologic environment. Seacliff erosion poses a threat to the public recreational use of the beach and to the homes located at the top of the bluffs. Shoreline protective devices along the coast include seawalls, revetments, shotcrete walls/cave infills, notch and dripline infills, and mid- and upper-bluff retention systems

Although future development constructed under the Housing Element may involve the construction of new residential structures in a seismically active area, the potential hazards would be less than significant because of the existing regulatory framework related to seismic safety. Additionally, development standards, updated building codes, and design requirements are in place in Solana Beach to mitigate potential hazards from natural disasters as well as developments.

2. Flooding

Flooding problems in Solana Beach have historically involved coastal flooding and San Dieguito River flooding in the area of Stevens Avenue and Valley Avenue. With respect to coastal flooding, the occurrence of storm events in combination with high astronomical tides and strong winds can cause a significant wave runup and allow storm waves to attack higher than normal elevations along the coastline. When this occurs, shoreline erosion and coastal flooding frequently result in damage to inadequately protected structures and facilities located along low-lying portions of the shoreline.

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Floodplains are relatively flat land areas subject to periodic inundation by nearby drainage courses. These areas have historically attracted human settlement by virtue of their flat terrain, proximity to water, and soil characteristics that are often very fertile. Flooding represents a hazard only after human settlement on the floodplain exposes people and property to risks associated with the inevitable flood flows. Flood hazard areas in the Solana Beach area have been mapped through the National Flood Insurance Program administered by the U.S. Department of Housing and Urban Development (HUD) and the Federal Emergency Management Agency (FEMA). According to the City's Climate action Plan, a total of 9,300 people are vulnerable to a 100-year flood along the San Diego coast.

The relationship between land use and flood hazards has two key aspects. First, the potential for flooding is a major constraint to land development in that the hazards posed by flooding severely restrict the types of land uses within the floodplain. Second, urban land use development could result in adverse effects on downstream areas by increasing the potential for flooding. Urban development can result in adverse effects upon downstream areas involving increased flooding and/or erosion and sedimentation problems. Through the development of buildings, roads, sidewalks, and accompanying infrastructure, the amount of impermeable surfaces increases reducing the amount of land area capable of absorbing precipitation. Consequently, stormwater runoff conveyed to the San Dieguito River and the San Elijo Lagoon will increase in both volume of flow and flow velocity. While the effect of individual projects themselves may be relatively minor, the cumulative effect of increased impermeable surfaces and storm drain construction throughout upstream portions of Solana Beach could result in greater frequency and magnitude of flooding in downstream areas. However, given the extent of existing urbanization in Solana Beach, additional effects upon downstream areas are expected to be very minor.

However, the City recognizes the potential hazards which accompany flooding and has developed the following measures to prepare:

- As data and coastal science progress, conduct sea-level rise studies in addition to the study prepared as a part of the U.S. Army Corps of Engineers (USACE) Solana Beach & City of Encinitas Coastal Storm Damage Reduction Project to better understand the risks and cost/benefits of development within flooding hazard zones and potential long-term mitigation recommendations;
- Protect existing, and construct new buffers to protect the coastline from flooding;
- Implement and expand upon the short- and long-term sediment management programs identified in the Solana Beach & City of Encinitas Coastal Storm Damage Reduction Project to preserve shorelines through beach replenishment and nourishment to address impacts of sea-level rise on shorelines;
- Incorporate sea-level rise effects into capital improvement plans;
- Install "green infrastructure," using vegetation and soils to restore natural processes required to manage stormwater, around buildings and other parcel areas;
- Expand upon living shoreline-related projects similar to the Southern California Reef Technology Project to create shoreline habitat, enhance recreation, and improve sand retention; and
- Encourage the use of native landscaping with deep roots that can provide a sponge-effect by absorbing urban runoff.
- Join with other coastal cities in the region to share information and collaborate on adaptation measures.

Using the measures listed above, in addition to the requirements and standards outlined in the Floodplain Overlay Zone, it can be deduced that the impacts of potential flooding in Solana Beach will not pose a serious threat or constraint to the development and maintenance of safe and affordable housing within the City.

E. Housing Resources

1. Residential Sites Inventory

Appendix B of the Housing Element includes the required site analysis tables and site information for the vacant and non-vacant properties to meet the City's RHNA need through the 2021-2029 planning period. The following discussions summarize the City's site inventory and discuss the City's past experience in redeveloping non-vacant sites and sites within non-residential zones.

2. Above Moderate and Moderate Income Sites

For the 2021-2029 planning period, the City's RHNA allocation is 160 for moderate income site and 240 for above moderate-income sites. The City anticipates growth to meet the moderate and above moderate income need to come in existing residentially and commercially zoned areas (that presently permit residential development as a primary use) through the development of new units and through the development of accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs).

84 moderate income and above moderate-income units can be accommodated on residentially zoned sites. The City has also identified commercially zoned sites within the City that permit residential as a primary use with the capacity to accommodate 182 above moderate-income units. The City contains the required descriptive information for these sites within **Appendix B**.

An additional 128 units can be accommodated through the development of ADUs/JADUs throughout the community. This is based on the methodology described within this section and incorporates guidance from HCD's Housing Element Site Inventory Guidebook.

Analysis Of The City's Existing Capacity And Zoning

The Housing Element must demonstrate the City's ability to accommodate the RHNA either through production or the availability of properly zoned land that can accommodate additional growth. The City of Solana Beach is able to accommodate all of its moderate and above moderate income RHNA need through available land with existing zoning classifications that permit residential as a primary use, as well as through the anticipated development of accessory dwelling units. **Appendix B** in this document contains a list and description of the sites designated to meet the City's moderate and above-moderate need. **Table 3-13** below summarizes the capacity of the sites by current zoning classification which can accommodate 44 moderate income and 40 above moderate-income dwelling units. In conjunction with ADU development, these amounts exceed the City's 2021-2029 RHNA allocation as shown in **Table 3-17**.

Table 3-13: Residential Capacity for Moderate and Above Moderate-Income Sites					
	Max Density (DU/AC)	Realistic Density (Used for Potential Yield Calculations)	Number of Parcels	Acreage	Potential Units
Above Moderate-Income Sites					
LRc	3	3	9	10.03	20
C	20	20	6	11.84	182
Subtotal			15	21.87	202
Moderate Income Sites					
MRd	7	5	3	2.05	9
MHRd	12	8	7	3.37	23
Subtotal			10	5.42	32
Total			25	27.29	234

Reasonable Capacity Assumptions

This section describes the methodology developed to determine the site capacity for the moderate and above moderate-income sites. Reasonable capacity for sites identified to meet the City’s above moderate need was calculated based on a number of factors, including site size, existing zoning requirements, and the maximum density achievable for projects within the LRc, LRd, LMRc, and LMRd zones. Reasonable capacity for sites identified to meet the City’s moderate need was calculated based on the same methodology described above, however the methodology assumed development of sites at the minimum density achievable for projects within the MRd and MHRd zones.

Potential constraints, to the extent they are known, such as environmentally sensitive areas and steep slopes were considered and deductions made where those factors decreased the net buildable area of a parcel. Additionally, existing units non-vacant parcels were analyzed to determine the number of existing units currently on the parcel. Replacement of existing units was included as a factor to prevent no net loss of existing housing stock.

3. Sites Suitable for Lower Income Housing

The City of Solana Beach has a RHNA need of 316 very-low income units and 159 low-income units. The City of Solana Beach does not have a large amount of untouched, undeveloped land available for future development. As such, Solana Beach is reliant on infill development on non-vacant sites to meet its RHNA. The City does is not able to accommodate 50 percent of the RHNA on vacant sites. The City is able to take credit for 32 low-income units, reducing that low-income need to 127 units. The City has identified residentially and commercially zoned parcels that can accommodate 480 dwelling units. The City also anticipates the development of 15 affordable ADUs based on the methodology described in this section. This is in excess of the City’s 443 low and very-low RHNA need by 62 units, or an additional 16 percent.

The very low and low-income sites inventory within **Appendix B** describes each of these sites, with information provided per the HCD required data tables. Dwelling unit yield for each of the parcels within this inventory were analyzed to determine a net parcel size based on the City’s established definition of net acreage and known physical and environmental constraints. Due to the nature of infill development opportunities, parcels with non-residentially zoned areas were analyzed differently as described in the following section.

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As identified in **Appendix B**, the City is able to accommodate their lower income RHNA need, including a buffer, on sites currently zoned to permit residential as a primary use. Non-vacant sites designated to meet the very-low and low-income RHNA need that have been identified in a previous housing and vacant sites designated to meet the very-low and low-income RHNA need that have been identified in two previous housing elements will also allow 'by-right' approval for any project with 20 percent low-income housing that does not involve a subdivision per State law. This is described in **Program 1F** within the Housing Plan.

Development Of Non-Residentially Zoned Sites For Affordable Housing

In order to meet the City's very low- and low-income RHNA need, the City has identified parcels currently located on non-residentially zoned parcels that permit residential uses as a primary use. The City's existing zoning allows for the development of housing in a mixed-use setting at 20 dwelling units per acre in the General Commercial (C) and Special Commercial (SC) zones. In the past 20 years of development history, the City has seen numerous projects developed within these zones (see **Table 3-18** for recent development examples) and has not had a 100 percent commercial development project constructed. This trend supports the City's assumption of residential develop at an 80 percent development factor to account for non-residential uses, as discussed in this section.

Per the City of Solana Beach Municipal Code, "Residential dwellings shall be permitted only on the upper floors, basement, and rear 50 percent of the ground floor. Alternatively, residential dwellings may be permitted on any portion of the building (or buildings) pursuant to a Development Review Permit; provided, that total residential development does not exceed 50 percent of gross allowable floor area. Residential units must be a minimum of 650 square feet in size, however "efficiency units" are permitted in these zones pursuant to a Development Review Permit. These units may range in size between 220 and 650 square feet. The reduced unit size may result in the development of more affordable units.

It is anticipated that while all sites identified with the City's sites analysis have the potential to develop at 20 dwelling units per acre at the full net acreage, some sites located within non-residentially zoned areas may develop with commercial uses. To account for this, the City has reviewed past residential development within these areas and determined that an 80 percent factor is appropriate to realistically gauge the residential development potential on the identified sites. This factor is an adjustment to the potential dwelling unit yield to account for the potential development of commercial uses in a mixed-use setting and was derived from the analysis in **Table 3-18**. As shown in **Table 3-18** the City has a past history of developing residential uses within the general commercial and special commercial zones at approximately 80 percent of the maximum capacity.

Pursuant to HCD's Building Blocks, there are a number of additional methods available to the City to analyze the likelihood of future development within these areas. These methods include:

- Discussion of residential development trends (regionally or locally) in nonresidential zones.
- Description of any existing or planned policies, programs, or local guidance or efforts promoting residential development in nonresidential zones.
- Description of any existing, or planned, mixed-use or overlay zoning, performance standards, or incentives for promoting residential development in nonresidential zones.
- Demonstrate a surplus of non-residentially zoned sites relative to the regional housing need.

The following sections describe local and regional development trends promoting mixed-use development within established commercial corridors as well as Solana Beach's existing or planned policies, programs, zoning amendments, and incentives for promoting residential development in nonresidential zones.

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EXISTING OR PLANNED POLICIES AND PROGRAMS

The City of Solana Beach currently allows residential development within three of its commercial zones. Two of these zones, General Commercial (C) and Special Commercial (SC) allow for development at 20 dwelling units per acre, a density which HCD deems appropriate for the development of low-income housing within a jurisdiction of Solana Beach's size.

In addition to existing zoning, the Highway 101 Corridor Specific Plan (amended July 2006) promotes the development of mixed-use residential and commercial uses along Highway 101 at a range of densities. The Specific Plan states that mixed-use development provides the opportunity to work toward the attainment of Housing Element objectives as well as provide an opportunity to enhance the pedestrian character of the Plaza and Transit Districts by introducing a residential component into the core of the Specific Plan area.

Regional Housing Needs Allocation

Future Housing Needs

Future housing need refers to the share of the regional housing need that has been allocated to the City. The State Department of Housing and Community Development (HCD) supplies a regional housing goal number to the San Diego Association of Governments (SANDAG). SANDAG is then mandated to allocate the housing goal to city and county jurisdictions in the region through a RHNA Plan. In allocating the region's future housing needs to jurisdictions, SANDAG is required to take the following factors into consideration pursuant to Section 65584 of the State Government Code:

- Market demand for housing;
- Employment opportunities;
- Availability of suitable sites and public facilities;
- Commuting patterns;
- Type and tenure of housing;
- Loss of units in assisted housing developments;
- Over-concentration of lower income households; and • Geological and topographical constraints.

HCD, through a determination process, allocates units to each region across California. It is then up to each region to determine a methodology and process for allocating units to each jurisdiction within that region. SANDAG adopted its Regional Housing Needs Allocation (RHNA Plan) in July 2018. This RHNA covers an 8-year planning period (starting in 2021) and addresses housing issues that are related to future growth in the region. The RHNA allocates to each city and county a "fair share" of the region's projected housing needs by household income group. The major goal of the RHNA is to assure a fair distribution of housing among cities and counties within the San Diego region, so that every community provides an opportunity for a mix of housing for all economic segments.

Solana Beach's share of the SANDAG regional growth allocation is 875 new units for the current planning period (2021-2029). **Table 3-14, Housing Needs for 2021-2029**, indicates the City's RHNA need for the stated planning period.

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Income Category (% of County AMI)	Number of Units	Percent
Extremely Low (30% or less) ¹	158	
Very Low (31 to 50%)	316	36.1%
Low (51 to 80%)	159	18.2%
Moderate (81% to 120%)	160	18.3%
Above Moderate (Over 120%)	240	27.4%
Total	875	100.0%

Note 1: Pursuant to AB 2634, local jurisdictions are also required to project the housing needs of extremely low income households (0-30% AMI). In estimating the number of extremely low income households, a jurisdiction can use 50% of the very low income allocation or apportion the very low income figure based on Census data. This number is not additive to the total allocation.

Source: Final Regional Housing Needs Allocation, SANDAG, 2019.

Credits Toward The 2021-2029 RHNA

The current 5th Housing Element cycle covers the reporting period from January 1, 2013, to December 31, 2020. The projection period for 6th cycle Housing Elements, which is the period in which cities within the SANDAG region are permitted to begin attributing development of housing units towards meeting their RHNA need, begins on June 30, 2020. The City is permitted by State law to count any units developed within the projection period prior to adoption of the 2021-2029 housing element towards meeting their RHNA need for the 6th Cycle.

Since June 30, 2020, the City has approved entitlements for 103 total units. Table 3-15 shows a summary of these units.

Description	Permit Issued	Affordability Level				Total
		Very Low	Low	Moderate	Above Moderate	
Solana Highlands Multi-family	Feb-23		32		30	62
Solana 101 Multi-family	12/20/2021				25	25
895 Genevieve – ADU Garage Conversion	4/7/2021			1		1
516 Ford Avenue – New Single-family	1/12/2021				1	1
521 S Rios Avenue – New Single-family and ADU	9/23/2021			1	1	2
984 Avocado Place – New Single-family and ADU	4/2/2020			1	1	2
986 Avocado Place – New Single-family	10/19/2021				1	1
431 Marview Lane – New Single-family	8/17/2020				1	1
970 Avocado Place – New Single-family	11/5/2020				1	1
752 Sonrisa Street – ADU Garage Conversion	1/20/2021			1		1

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Table 3-15: Approved Entitlements Counted as Credit Towards 2021-2029 RHNA						
Description	Permit Issued	Affordability Level				
		Very Low	Low	Moderate	Above Moderate	Total
166 S Nardo Avenue – New ADU	7/30/2020			1		1
200 Marine View Avenue – ADU Guest House Conversion	9/29/2020			1		1
739 N Rios Avenue – New ADU	7/7/2020			1		1
336 S Nardo Avenue – New ADU	9/29/2020			1		1
564 N Rios Avenue – New ADU	10/1/2020			1		1
1103 Santa Rufina Court – ADU Garage Conversion	11/12/2020			1		1
241 S Granados	12/22/2020			1		1
248 N Sierra	11/18/2020			1		1
840 Avocado	9/23/2021				1	1
318 S Nardo	10/25/2021			1		1
262 Barbara	8/24/2021			1		1
529 N Granados	10/19/2021			1		1
218 S Granados	2/24/2021			1		1
645 N Rios	3/16/2021			1		1
617 Barbara	6/1/2021			1		1
934 Avocado Pl	4/14/2021			1		1
143 N. Granados	2/17/2021			1		1
127-129 N Granados	9/14/2021				4	4
603 Seabright Ln	1/6/2021				1	1
1103 Santa Rufina	11/12/2020			1		1
418 Seabright Ln	10/21/2021			2		2
331 S Granados	12/13/2021			1		1
630 W Circle Dr	6/3/2021			1		1
1512 Uno Verde Ct	9/22/2021			1		1
338 Punta Baja	7/29/2021			1		1
508 S Nardo Ave	7/13/2021			1		1
460 Palmitas St	11/19/2021			1		1
521 Canyon Dr	8/8/2022				1	1
542 S Granados	2/9/2022			1		1
842 Vera St	5/6/2022			1	1	2
537 N Granados	3/14/2022			1		1
721 Castro	12/7/2022			1		1
119 S Rios Ave	10/5/2022			1		1

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Table 3-15: Approved Entitlements Counted as Credit Towards 2021-2029 RHNA						
Description	Permit Issued	Affordability Level				Total
		Very Low	Low	Moderate	Above Moderate	
545 San Mario Dr	5/10/2022			1		1
1402 Highland Dr	10/12/2022			1		1
441 Dell Ct	10/13/2022			1		1
465 Rosa St	5/29/2022			1		1
607 N Cedros	7/1/2022				1	1
601 N Cedros	12/21/2022 (Pending)			1	1	2
1221 Via Mil Cumbres	5/20/2022 (Pending)			1		1
742 Ida Ave	2/9/2022 (Pending)			1		1
0 Ida Ave	9/27/2022 (Pending)				8	8
Total		0	32	41	79	152

The Solana Highlands Multi-family project, which includes 32 units available at the low-income level, includes and Affordable Housing Agreement which was approved by the Solana Beach City Council in 2018. That agreement ensures these units are deed-restricted at the low-income level beyond the duration of the planning period.

Adequacy Of Sites For RHNA

Solana Beach has identified sites with a capacity to accommodate 531 lower income dwelling units, which is in excess of its 475-unit lower income housing need. Sites designated are on parcels that permit residential development as a primary use up to 20 dwelling units per acre.

Due to the nature of parcels within the general commercial and special commercial zones, some sites may be smaller in nature. Sites that are smaller than 0.5 acres are shown in the table below and were analyzed to determine their viability to redevelop for residential uses within the planning period. That analysis is described further in **Appendix C** and summarized here. **Table 3-16** shows the sites identified to meet the City of Solana Beach’s lower income RHNA need that are smaller than 0.5 acres and the analysis findings that support their likelihood to redevelop. Additional sites are identified as likely to be consolidated within the City’s Sites Analysis, as shown in **Appendix C**. Those sites are not listed here as they are individually over the 0.5 acres and may likely develop individually as well.

Table 3-16: Adequacy of Small Sites to Meet RHNA				
APN	Address	Parcel Size	Consolidated Site (Shown in HCD Site Inventory Template)	Analysis Findings/Description
2982118100	S Sierra Avenue	0.33	A	This parcel is currently a city-owned parking lot with no existing structures. The Sites Analysis shows this parcel as consolidated with 511 S Highway 101 (APN 2982114000), a fit athletic club for which it currently serves as overflow parking. These parcels are directly adjacent, share an ingress/egress point and the parking is not used for any other adjacent use. As the parcel is City-owned, the City has added control over the future use of this parcel and is interested in developing it for residential uses as indicated in the Housing Element.
2980103200	201 S Highway 101	0.35	C	This parcel as well as the parcel directly adjacent to it (APN 2980103100) are both vacant parcels within the City's downtown core. Both parcels have a common ownership under the Kornberg Family Trust and have no existing structures or developed sections. The properties are in close proximity to a number of multi-family developments which have developed on parcels within similar size, shape, and location.
2980103100	204 S Sierra Avenue	0.43	C	See above description. Parcels are anticipated to be developed together and have been identified as consolidated sites in the City's Sites Inventory.

The City of Solana Beach has a total 2021-2029 RHNA allocation of 875 units. As demonstrated previously, the City is able to take credit for 89 units currently within the projection period, lowering the total RHNA obligation to 772 units as show in **Table 3-17**. The Housing Element update lists sites, including accessory dwelling units, that can accommodate approximately 884 additional units, in excess of the required 772 units. As described in this section, the City believes that due recent State legislation and local efforts to promote accessory dwelling unit production, the City can realistically anticipate the development of 128 ADUs within the 8-year planning period. Overall, the City has adequate capacity to accommodate its 2021-2029 RHNA with a 15 percent buffer in excess of the City's lower income RHNA need.

Table 3-17: Summary of RHNA Status and Sites Inventory					
	Extremely Low/ Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
2021-2029 RHNA	316	159	160	240	875
RHNA Credit (Units Built)	--	32	41	79	152
Total RHNA Obligations	316	127	119	161	723
Sites Available					
Existing Residentially Zoned Properties	10		32	20	62
Existing Commercially Zoned Properties	480		--	182	662
Total Potential Capacity Based on Existing GP and Zoning	490		32	202	724
Accessory Dwelling Unit Production	15		113	--	128
Total Sites Available	505		145	202	852
Sites Surplus	62		26	41	129

4. Development of Non-Vacant Sites and Converting to Residential Uses

The City has designated non-vacant sites, both residentially and non-residentially zoned, to meet their 6th Cycle RHNA need. The Housing Element considers only parcels that are residentially zoned currently to meet their moderate and above moderate RHNA need. Parcels designated to meet the two remaining categories (very low and low-income) are on both residentially and non-residentially zoned parcels. The majority of these parcels have existing single-family residential uses on the parcel but have lot sizes and development standards that provide the opportunity for these parcels to subdivide and accommodate additional units while still meeting all of the applicable development standards for that zone.

State law requires that the City analyze:

- The extent to which existing uses may constitute an impediment to the future residential development within the planning period,
- The city’s past experience with converting existing uses to higher density residential uses,
- Current market demand for the existing use,
- Analysis of leases that would prevent redevelopment of the site,
- Development trends,
- Market conditions, and
- Regulatory or incentives to encourage redevelopment.

Past Experience Developing Non-Vacant Sites for Residential Uses

The following approved projects illustrate the viability of developing non-vacant, non-residentially zoned sites within Solana Beach. These projects are all zoned either General Commercial (C) or Special Commercial (SC). These zones permit residential development at up to 20 dwelling units per acre. The projects below were developed with a mixture of uses and the square footage of non-residential uses has been provided where available. In all instances, development did not occur at the maximum density due to the presence of other uses, but development was at or near the lowered capacity factor that the City assumed in the sites analysis process. Additionally, it was found that all

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projects could have achieved the maximum allowable density with the application of current development standards, but instead chose to include non-residential uses.

Table 3-18: Example Development of Non-Vacant Sites for Residential Uses				
Project Address/ APN	Dwelling Units	Zoning	Use Prior to Redevelopment	Project Analysis
636 Valley Avenue/ 2981333900	3	C	Small single-family residence on a large lot, mostly undeveloped lot.	Project developed 3 residential units and a small commercial component. At 20 du/ac, the project could accommodate 4 dwelling units but opted to only do 3 to incorporate the commercial component. This justifies the City's adjustment factor shown in Table B-4 in Appendix B . Similar to the inventory, this project developed at 3 new units to 1 existing unit (3:1) ratio, with two new additional units. This project completely removed the existing structures and redeveloped the site to include the uses listed above.
625 Valley Avenue/ 2981310800	2	C	Commercial dentist offices on a large lot.	Project redeveloped the lot to keep the dentistry office uses and add two residential units at the rear part of the parcel. The parcel. This project had the potential to include additional residential but chose to keep over half of the lot for dentist offices and related parking. Similar to the inventory, this project created two additional residential units on a site that previously had none. This project completely removed the existing structures and redeveloped the site to include the uses listed above.
330 S. Cedros Avenue/ 2980761300	8	SC	Commercial nursery with outdoors sales/display areas and a small commercial store structure.	Project developed 8 residential units in addition to ground floor commercial space along Cedros Avenue and additional creative office space for lease within the two story structure. This development could have met the maximum number of residential units but chose to include additional commercial/office space. This project created 8 residential units on a site that previously had none and was a complete redevelopment of an existing commercial site, removing existing structures, to develop the uses described above.
343 S. Highway 101/ 2980521400	25	C	Five adjacent parcels consisting of a commercial car repair/autobody	This 1.95 acre project site consists of 5 parcels in the General Commercial (C) zone that were directly adjacent and consolidated to develop this mixed-use project. The

Project Address/ APN	Dwelling Units	Zoning	Use Prior to Redevelopment	Project Analysis
			shop, vacant mobile home park, vacant residence, and homes converted to office uses.	project consists of approximately 52,000 square feet of commercial office, restaurant and dining, and retail space in addition to 25 multi-family residential units. This development could have met the maximum number of residential units permitted within the current zoning but chose to include additional commercial/office space. This project completely removed the existing structures and redeveloped the site to include the uses listed above.

Existing Uses on Candidate Sites

Table B-4 shows the existing uses on each of the candidate sites identified to meet Solana Beach’s low and very-low income RHNA need. These sites are largely commercial in nature currently though a broad level analysis shows that a number of the existing retail, restaurant, and gym facilities are either temporarily or permanently closed, likely due to recent economic conditions relating to the impacts of COVID-19. Where known, this has been indicated within the individual parcel analysis. A December 2020 publication in SanDiegoVille listed 115 San Diego restaurants and bars alone that closed in 2020, approximately 15 of which were in Solana Beach and the surrounding coastal cities of Del Mar, Encinitas, and Carlsbad.

Three of the four development examples in **Table 3-18** above were existing commercial uses and all were on parcels zoned commercially. These recent examples demonstrate an uptick in residential development where previously commercial uses existed in Solana Beach.

The City is continuing to outreach to property owners of the identified candidate sites and the development community to collect letters of interest in residential development. Letters received are included within **Appendix A**.

Lease Analysis

Existing lease agreements on infill and non-vacant properties present a potential impediment that may prevent residential development within the planning period. State law requires the City to consider lease terms in evaluating the use of non-vacant sites, however the City does not have access to private party lease agreements or other contractual agreements amongst private parties. As part of the sites analysis for very low and low-income sites, the City conducted discussions with those property owners who came forward as interested in developing their properties for affordable housing through the planning period.

Regulatory Incentives

Many development projects in infill areas like the Solana Beach commercial corridor utilize density bonus provisions to construct affordable units. The City understands that existing land use policy may not necessarily contribute to the development of housing. Therefore, regulatory incentives can be helpful in bringing housing units to the market.

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The Housing Element looks at the ability to sub-divide existing residential parcels into multiple lots as one method to meet the RHNA need. Creating lots by subdividing one lot from another creates the regulatory structure land resources for additional housing development activity.

The City has created programs expressly written to address the potential development of additional regulatory incentives to incentivize the creation of affordable housing.

Current Market Demand for Existing Uses

Social and demographic trends within Solana Beach and the San Diego region as a whole have changed since the adoption of the 5th cycle Housing Element. With those changes come changes in the types of housing needed to serve the existing and future populations. According to draft population forecasts developed by SANDAG (Series 13), the region's population will rise to 4,068,759 million in 2050, from 3,095,313 million in 2010 (31 percent increase). Current SANDAG modeling anticipates that Senior Citizens (ages 65+) will drastically outpace other age demographic categories. An increasing elderly population presents cities within the San Diego region with a range of potential scenarios in regard to how to adequately house and accommodate for a large portion of the population with potentially limited mobility increased community care needs. These age demographics also typically have fixed or decreasing incomes and may look for senior care facilities or easily walkable communities that decrease dependence on automobiles. During outreach workshops across the region, many senior citizens express the desire to age in place and stay within the communities they have invested in and are comfortable with. This often requires moving to smaller units or other types of senior communities where services and help are readily available.

Another subset of the population to consider is Generation Y, often referred to as millennials. As millennials enter into their late 20s to mid-30s, many show the desire to purchase housing in some form. A 2014 ULI study stated that "fully 70 percent of Gen Yers expect to be homeowners by 2020, despite the fact that only 26 own today (2014)". (ULI, Gen Y and Housing, 2014). The study goes on to show that 35 percent of respondents lived in other city neighborhoods (neighborhoods outside of main downtown areas) and 28 percent lived in suburbs, while only 13 percent lived within or near downtown areas. This indicates an increasing desire for millennials to live in outlying city neighborhoods or suburbs where housing is still relatively cheaper and there is more opportunity to have larger lots and more space. Solana Beach is largely classified as a suburban community situated between the major downtown areas of San Diego and Los Angeles. If trends continue, millennials will continue to seek out opportunities to live in communities like Solana Beach, though the current high cost of housing and land values may deter some to less expensive areas.

Development Trends

As a coastal community with high land values and limited land resources, Solana Beach has developed into a mostly built-out community with little available developable land. This trend is seen in many of the neighboring North San Diego County cities like Encinitas and Del Mar. Solana Beach's comparatively small size in terms of physical land further constrains the ability to rely on undeveloped or underutilized parcels to meet their RHNA need.

State, regional, and local policy direction promoting the development of housing at all levels to meet existing housing shortages, especially for low-income families, has further driven up the demand for housing. The redevelopment of existing non-vacant land, both in residential and non-residential zones, for multi-family rental and for sale housing provides a realistic opportunity to create affordable housing using the resources available within communities such as Solana Beach. As a result, much of Solana Beach's future growth will be on infill opportunities within the City. To facilitate this, the City has two commercial zones (General Commercial and Special Commercial) which allow

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residential development up to 20 dwelling units per acre. This increases the developable area within the City where residential development can occur and promotes development at densities which may support affordable housing.

Many of the proposed sites within the housing element sites inventory involve the redevelopment and revitalization of non-vacant parcels. This development is anticipated to occur in existing commercial corridors where commercial uses may be both supplemented or replaced by needed housing units as traditional retail uses shift to focuses of smaller physical footprints and a larger online presence. This follows a statewide shift in development trends towards infill properties and creating walkable hubs that rely on alternative methods of transportation such as walking, biking, and mass transit. The following recently constructed projects are regional examples within San Diego of infill projects with a residential component:

- **Solana 101 (Solana Beach, CA)** – Mixed-use project containing approximately 45,500 square feet of office space, 10,500 square feet of restaurant uses, 4,100 square feet of retail space, and 25 one- and two-bedroom apartments. Building permits are currently in the process of being issued.
- **801 Pearl St. (La Jolla, CA)** – Two-story mixed-use project on 0.48 acres with 26 residential units (2 affordable), and two retail units on the ground floor. Building permits are currently in the process of being issued.
- **The Point @ Ingraham (San Diego, CA)** – 21-unit property with 2,300 square feet of commercial space on the ground floor. Residential units range from 400 – 900 square feet. Completed in 2014.
- **The Lofts at Moonlight Beach (Encinitas, CA)** – 18 residential units above 15 retail spaces which range in size from 550 sf to 1,200 sf. The project is a mixture of two- and three stories along Highway 101 in Encinitas. Completed in 2008.

These projects are a small sample size of mixed-use projects completed in the San Diego region, many of which are along Highway 101 in various cities. City's like Solana Beach are uniquely positioned to foster infill development by permitting residential uses within their main commercial zones.

Development on non-vacant parcels was analyzed to determine a reasonable development capacity based on known constraints and historic development patterns within each of the different zones. Development is anticipated to occur in the General Commercial (C) and Special Commercial (SC) zones. **Table B-4 in Appendix B** contains a detailed description of each existing use. Many of the existing uses were found to be similar with recent redevelopment examples in Solana Beach (shown in **Table 3-18**) as well as the regional development trend analysis in this section. **Appendix A** also includes outreach to property owners and letters of owner support/developer interest for specific parcels identified in the Housing Element.

Accessory Dwelling Unit Production

One of the proposed methods for meeting the City's RHNA at all income levels is through the production of accessory dwelling units (ADUs). A number of State Assembly and Senate Bills were passed in 2018 and 2019 that promote development of ADUs and remove barriers that may inhibit their development within communities. The following is a summary of those bills:

- AB 68 and 881
 - Prohibit minimum lot size requirements
 - Cap setback requirements at 4', increasing the size and location opportunities for ADUs
 - Prohibit the application of lot coverage, FAR, or open space requirements that would prevent an 800 square foot from being developed on a lot
 - Remove the need for replacement parking when converting an existing garage to an ADU
 - Limit local discretion in establishing min and max unit size requirements

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- Mandate a 60 day review period for ADU applications through a non-discretionary process
- SB 13
 - Prohibit owner-occupancy requirements for 5 years
 - Reduce impact fees applicable to ADUs
 - Provide a program for homeowners to delay compliance with certain building code requirements that do not relate to health and safety
- AB 670
 - Prohibits Homeowner’s Associations (HOAs) from barring ADUs

These bills, as well as other significant legislation relating to ADUs creates a development environment that is likely to increase the number of ADUs developed within Solana Beach over the 2021-2029 planning period. Solana Beach, with a large proportion of single-family residential properties (many on larger lots), is well-oriented for the development of ADUs.

As a result of this legislation and an increased effort by the City to promote ADUs, the City saw an increase in approvals in 2020. The City had 12 ADUs approved for development between January 1, 2020, and December 31, 2020, 2 of which are affordable. HCD guidance states that ADUs may be calculated based on the City’s production since January 1, 2018. In 2018 and 2019, the City of Solana Beach approved 6 and 10 ADUs respectively. The City of Solana Beach has determined based on past performance and HCDs approved methodology that it is appropriate to anticipate the development of 16 accessory dwelling units per year from 2021 to 2029 for a total of 128 ADUs.

Additionally, the City received 24 applications for ADUs in 2020. The City is still processing some of these applications, which will likely receive permits early in 2021. In accordance with State law, ADUs are allowed in all zones that allow single dwelling unit or multiple dwelling unit development. Junior Accessory dwelling Units (JADUs) are permitted only in single dwelling unit zones.

Through the Housing Element, Solana Beach commits to creating an ADU tracking program and performing a mid-cycle assessment of their ADU development performance. As stated in HCD guidance, the City may use other justifiable analysis to calculate anticipated ADU performance.

As part of the sites analysis found within **Appendix B**, the City has accounted for future ADU and JADU production using the City’s 2018, 2019, and 2020 performance to date. This City anticipates ADU development of 128 ADUs over the next 8 years, 15 of which are anticipated to be affordable. The ADUs not designated to meet the City’s lower income RHNA need are anticipated to be affordable at the moderate-income levels.

F. Financial Resources

Providing an adequate supply of decent and affordable housing requires funding from various sources, the City may have access to the following finding sources.

1. Section 8 Housing Choice Voucher

The Section 8 Housing Choice Voucher program is a Federal government program to assist very low-income families, the elderly, and the disabled with rent subsidy payments in privately owned rental housing units. Section 8 participants are able to choose any housing that meets the requirements of the program and are not limited to units located within subsidized housing projects. They typically pay 30 to 40 percent of their income for rent and utilities. The County of San Diego administers Section 8 Housing Choice vouchers within the City of Solana Beach. The County

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makes the determination for the number of vouchers available within Solana Beach based on available funding from year to year. This is not determined by the City of Solana Beach.

2. Community Development Block Grants (CDBG)

The Community Development Block Grant (CDBG) program provides annual grants on a formula basis to cities to develop viable urban communities by providing a suitable living environment and by expanding economic opportunities, principally for low- and moderate-income persons (up to 80 percent AMI).

CDBG funds can be used for a wide array of activities, including:

- Housing rehabilitation;
- Lead-based paint screening and abatement;
- Acquisition of buildings and land;
- Construction or rehabilitation of public facilities and infrastructure, and:
- Public services for low income households and those with special needs.

3. HOME Investment Partnership Program (HOME)

The HOME program provides federal funds for the development and rehabilitation of affordable rental and ownership housing for households with incomes not exceeding 80 percent of area median income. The program gives local governments the flexibility to fund a wide range of affordable housing activities through housing partnerships with private industry and non-profit organizations. HOME funds can be used for activities that promote affordable rental housing and homeownership by low income households.

4. Infrastructure and Facilities

As a highly urbanized community, infrastructure facilities are available to serve development throughout Solana Beach. Access to required infrastructure was a consideration in determining the draft candidate sites to meet the City's RHNA need.

Safety Considerations for Development Near Railroad Tracks

The City of Solana Beach follows the guidelines for train safety published by Operation Lifesaver. There are no considerable constraints to development due to the hazards or safety concern caused by the train in Solana Beach. Additional train safety information and guidelines for visitors and residents can be found on the Solana Beach website.

5. Energy Conservation

The primary uses of energy in urban areas are for transportation lighting, water heating, and space heating and cooling. The high cost of energy demands that efforts be taken to reduce or minimize the overall level of urban energy consumption. Energy conservation is important in preserving non-renewable fuels to ensure that these resources are available for use by future generations. There are also a number of benefits associated with energy conservation including improved air quality and lower energy costs. The City of Solana Beach has many opportunities to directly affect energy use within its jurisdiction.

6. Title 24 and Solana Beach Climate Action Plan

Title 24 of the California Administrative Code is a set of requirements for energy conservation, green design, construction maintenance, safety, and accessibility. Title 24 was published by the California Building Standards Code

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and applies to all buildings in California, not just state-owned buildings. Title 24 regulations and requirements are enforced when an applicant pulls a Building Permit for a proposed project and have plans reviewed or building inspected.

In 2019, the City adopted the Solana Beach Climate Action Plan which sets targets for reducing greenhouse gas, identifies strategies to meet the targets, formulates and implementation plan, and discusses adaptation methods for the City. Green House gas emissions reduction targets for the CAP were established consistent with State guidance as follows, 15 percent below 2010 levels by 2020 and 50 percent below 2010 levels by 2035. The Program also includes strategies to reduce water consumption and waste generation, promote energy efficiency and encourage sustainable transportation alternatives.

7. Solana Energy Alliance

In 2002, Community Choice Aggregation (CCA) (AB 117) was signed into law. This legislation removed a significant organizational hurdle for local governments interested in providing electricity to their communities. Unlike AB 1890, which required each customer to specifically choose non-IOU service (“opt-in” to the new service), formation of a CCA assumes that all utility customers within the CCA’s boundaries will become CCA customers. However, customers within the CCA’s boundaries may choose to continue their utility service, to “opt-out” of the CCA program. Customers will have, at a minimum, four opportunities to opt-out of the CCA and remain with the CCA at no additional cost during the CCA formation process. Customers that remain in the CCA can switch back to SDG&E at any time in the future.

Unlike a municipal utility, such as the Los Angeles Department of Water and Power or the Sacramento Municipal Utility District, a CCA does not own the transmission and delivery systems (i.e., the poles and wires). Instead, a CCA is responsible for providing the energy commodity (i.e., the electrons themselves) to its constituents—which may or may not entail ownership of electric generating resources. The Investor Owned Utility (IOU), SDG&E, still provides transmission and delivery, maintains the infrastructure, and provides billing services (the customer will see no changes in the billing process) in a CCA.

The Value of Forming a CCA

Many communities want to increase the amount of non-polluting, renewable energy they use, and are looking at Community Choice Aggregation as a mechanism for doing so. CCAs have shown to be one of the most significant mitigation measures necessary for communities to reach greenhouse gas reduction targets established by the State.

Local control over retail electric rates is another important motivation for initiating CCA. Investor-owned utilities currently propose service rates for electric generation, transmission and distribution, and the California Public Utilities Commission either approves or rejects these proposals. Under CCA, decisions about rates, generating resources and public benefit programs will be made locally and be accountable to local customers.

The Benefits of CCA

A community will need to present strong incentives for choosing CCA to its potential customers. Many California cities and counties have agreed to reduce greenhouse gas emissions or have other, similar environmental goals. CCAs can help by increasing local consumption of renewable energy.

Local control of electric rates can also allow a community to attract new businesses and retain existing ones by offering targeted incentives to these customers. Other communities may want to develop generation projects that increase local employment. Some may focus on creating income to offset municipal expenditure. And perhaps most importantly, preliminary feasibility studies indicate that CCAs, through the use of local government financing, should

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be able to reduce electric rates compared with IOUs. This reduction is because private financing costs are more than twice those of a CCA. Based on a pilot project funded by the California Energy Commission, CCA capital costs were about 5.5 percent, compared to 12.9 percent for IOUs.

This capital financing advantage is especially important for high capital, low-operating-cost facilities like renewable energy generation.

The Risks of CCA

The biggest risk is that CCA rates may be higher than utility rates. Well-managed power purchasing and development should mitigate this risk. A well-balanced portfolio of resources that includes short and long-term contracts and CCA financed new generation projects should result in competitive rates.

One way to hedge against volatile energy prices is to create a rate stabilization fund, which many municipal utilities do. This will allow a CCA to hold prices steady, even when fuel prices rise. And there is no fuel cost to generate electricity from wind and solar sources.

Future regulatory decisions could result in cost increases for CCA programs. Most of the decisions about CCA programs have already been made by the CPUC, however. Local governments participated in that process, and their concerns were favorably reflected in those decisions.

G. Affirmatively Furthering Fair Housing (AFFH) Analysis

Beginning January 1, 2019, AB 686 established new requirements for all California jurisdictions to ensure that local laws, programs, and activities affirmatively further fair housing. All Housing Elements due on or after January 1, 2021, must contain an Assessment of Fair Housing (AFH) consistent with the core elements of the analysis required by the federal Affirmatively Further Fair Housing Final Rule of July 16, 2015.

Under State law, affirmatively further fair housing means “taking meaningful actions, in addition to combatting discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. These characteristics can include, but are not limited to race, religion, sex, marital status, ancestry, national origin, color, familial status, or disability.

In May 2015, San Diego County and the San Diego Regional Alliance for Fair Housing completed the Regional Analysis of Impediments (AI) to Fair Housing Choice for FY 2015-2020. The City of Solana Beach is one of thirteen jurisdictional members of the San Diego Regional Alliance for Fair Housing (SDRAFFH). The Regional Alliance for Fair housing is a coalition of fair housing organizations, community-based groups, concerned citizens, representatives of the housing industry, and government agencies working toward the goal of affirmatively furthering fair housing.

The AI identifies impediments that may prevent equal housing access and develops solutions to mitigate or remove such impediments. Solana Beach’s 6th Cycle Housing Element references analysis from the AI in order to identify potential impediments to housing that are specific to the City.

1. Needs Assessment

The AI contains a Countywide analysis of demographic, housing, and specifically fair housing issues for all cities in San Diego County, including Del Mar. The City's demographic and income profile, household and housing characteristics, housing cost and availability, and special needs populations are discussed in the Community Profile Section of the Housing Element.

Fair Housing Assessment

The AI identifies impediments to fair housing within jurisdictions in San Diego County. Within the AI, there are several potential constraints that are either directly related to the coastal jurisdictions within San Diego County or to Solana Beach specifically. The following potential constraints are related to analysis within the regional AI:

- High housing cost and affordability of housing in coastal areas
- Low number of loan applications due to the built-out character of the community
- Lack of racial diversity
- Residential density constraints
- Low concentration of rent-restricted units
- Existing growth management policies
- Lack of education and outreach

As part of the AI, the County of San Diego surveyed residents to learn more about fair housing issues in each jurisdiction. The County received approximately 1,100 total individual responses, with only 1 response by a resident within Solana Beach. The respondent stated that they believed they were discriminated on the basis of their source of income (e.g. welfare, unemployment insurance, Housing Choice Voucher/Section 8 Voucher). The respondent did not report the incident as they did not know where to report it. There were zero fair housing complaints within Solana Beach filed with the State Department of Fair Employment and Housing (DFEH) between 2009-2014 and one fair housing within Solana Beach filed with the State Department of Housing and Urban Development (HUD).

The Regional AI (2015-2020) provided the following recommendations for the City of Solana Beach. Some of these are in the form of actions that may have been taken by the City since the adoption of the AI.

1. The City should evaluate its definition of family and revise the definition to ensure that it does not constrain the development of housing for persons with disabilities or residential care facilities.
2. Amend the Zoning Ordinance to permit emergency shelters by right in at least one zone to comply with State law
3. Amend its Zoning Ordinance to include provisions for transitional housing, transitional housing, and SRO pursuant to State law.

Fair Housing Enforcement And Outreach Capacity

The Regional AI identifies six workshops that were hosted throughout the County in October and November 2019 to gather input regarding fair housing issues in the region. The locations and dates of the workshops were as follows:

- **Central Region:** LISC San Diego, San Diego, CA - October 30, 2019
- **Eastern Region:** El Cajon Police Department, El Cajon, CA - November 6, 2019
- **Northern Region:** Escondido City Hall, Escondido, CA - November 7, 2019
- **Central Region:** Valencia Park/Malcolm X Library - November 13, 2019
- **Southern Region:** Chula Vista City Hall, Chula Vista, CA - November 20, 2019
- **Southern Region:** MLK Jr. Community Center, National City, CA - November 21, 2019

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In addition to the input given by representatives from local organizations in attendance at the community workshops, key stakeholders were contacted for one-on-one interviews about the AI. Participants represented organizations that provide fair housing services and/or complementary and related support services. Additionally, a fair Housing Survey was released throughout the County, available in multiple languages. One survey respondent reported being from Solana Beach; the respondent noted that he/she was discriminated against based on source of income and did not file a report because he/she did not know where to file.

Currently, North County Lifeline (NCL) provides fair housing services within Solana Beach. Through Facilitative Mediation, NCL provides tools for dispute resolution in order to resolve conflicts outside of court. For those in need of additional assistance, North County Lifeline also provides a monthly legal clinic to provide legal advice to residents in need of counseling.

The U.S. Department of Housing and Urban Development (HUD) maintains a record of all housing discrimination complaints filed in local jurisdictions. These grievances can be filed on the basis of race, color, national origin, sex, disability, religion, familial status and retaliation. From FY 2011-18 there were a total of 5 fair housing complaints filed, 3 of which were related to discrimination bases on disability, 1 was related to discrimination based on national origin and 1 was related to discrimination based on retaliation. Of the 5 reports filed a total of 4 fair housing cases filed with HUD. Of the 4 cases, 3 concluded as no cause for determination and 1 was successfully settled. The complaints reported equate 1 percent of all complaints filed with HUD in the San Diego Region, as identified by the regional AI.

2. Analysis of Local, State, and Federal Data

Dissimilarity Index

The dissimilarity index is the most commonly used measure of segregation between two groups, reflecting their relative distributions across neighborhoods (as defined by census tracts). The index represents the percentage of the minority group that would have to move to new neighborhoods to achieve perfect integration of that group. An index score can range in value from 0 percent, indicating complete integration, to 100 percent, indicating complete segregation. The higher scores indicate higher levels of segregation among those race and ethnic group. An index number above 60 is considered to show high similarity and a segregated community.

It is important to note that segregation is a complex topic, difficult to generalize, and is influenced by many factors. Individual choices can be a cause of segregation, with some residents choosing to live among people of their own race or ethnic group. For instance, recent immigrants often depend on nearby relatives, friends, and ethnic institutions to help them adjust to a new country. Alternatively, when white residents leave neighborhoods that become more diverse, those neighborhoods can become segregated. Other factors, including housing market dynamics, availability of lending to different ethnic groups, availability of affordable housing, and discrimination can also cause residential segregation.

Figure 3-3 shows the dissimilarity between each of the identified race and ethnic groups and Solana Beach's White population from 1980 to 2010. The White population within Solana Beach makes up the majority of the City's population at approximately 85.3 percent, where 76.2 percent are White (non-Hispanic or Latino) according to 2019 American Community Survey (ACS) estimates.

The race and ethnic groups with the highest scores in 2010 were Hispanic (36.4) and Black (14.6). These scores correlate directly with the percentage of people within that racial or ethnic group that would need to move into a

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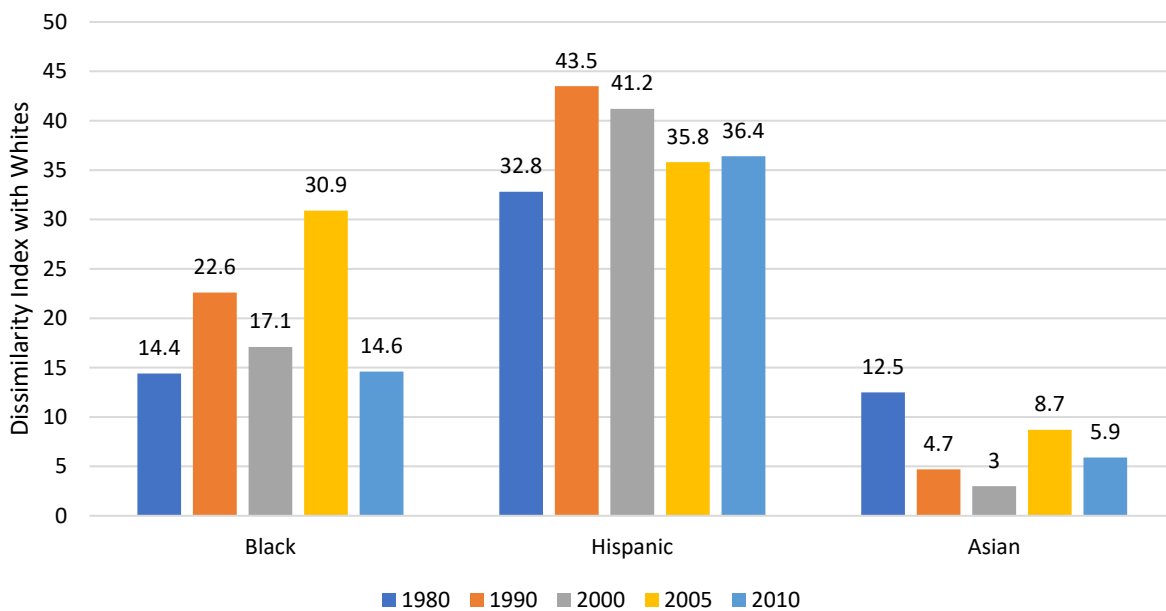
predominately white census tract in order to achieve a more integrated community. For instance, 36.4 percent of the Hispanic population would need to move into predominately White census tract areas to achieve “perfect” integration and 14.6 percent of the Black population would need to move into predominately White census tract areas to achieve perfect integration. The data shows that the following:

- Segregation increased from 1980 to 1990 in Solana Beach for all race and ethnic groups identified
- From 2000 to 2005 segregation rates increased for both the Black and Asian population, but moderately decreased for the Hispanic population.
- Overall, the Asian population in Solana Beach experiences the lowest rates of segregation compared to the Black and Hispanic population.

As indicated above, a score of 60 or higher indicates a highly similar and segregated area. The City does not have any racial or ethnic groups with scores higher than 60. However, scores between 30 and 60 are considered moderate segregation. The population who identifies as Hispanic experiences moderate segregation.

In order to create inclusivity and ensure that access to information is equitable, the City will focus on providing outreach materials in both English and Spanish. Additionally, the City will consider targeted outreach with the Hispanics community to further understand if there are specific fair housing issues related to segregation.

Figure 3-3: Dissimilarity Index, Solana Beach



Source: Diversity and Disparities, Brown university. Accessed August 9, 2021.

Racially or Ethnically Concentrated Areas of Poverty (R/ECAP)

To assist communities in identifying racially/ethnically-concentrated areas of poverty (R/ECAPs), HUD has developed a census tract-based definition of R/ECAPs. The definition involves a racial/ethnic concentration threshold and a poverty test. The racial/ethnic concentration threshold is straightforward: R/ECAPs must have a non-white population of 50 percent or more. Regarding the poverty threshold, Wilson (1980) defines neighborhoods of extreme poverty as census tracts with 40 percent or more of individuals living at or below the poverty line. Because overall poverty levels are substantially lower in many parts of the country, HUD supplements this with an alternate criterion. Thus, a

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neighborhood can be a R/ECAP if it has a poverty rate that exceeds 40 percent or is three or more times the average tract poverty rate for the metropolitan/micropolitan area, whichever threshold is lower.

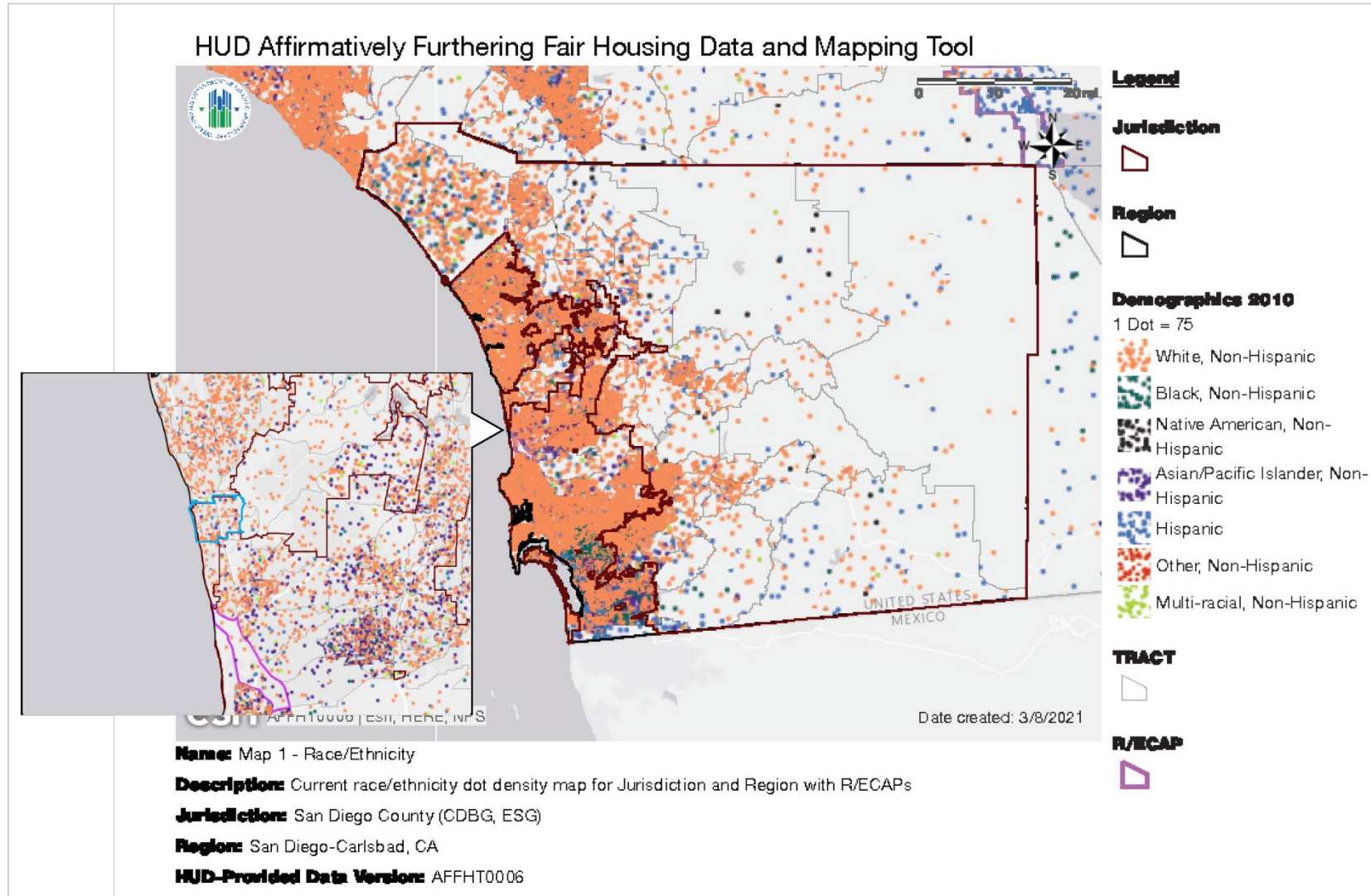
The 2015 AI performed an analysis of R/ECAPs within San Diego County and found small pockets within certain jurisdictions. None were located within the City of Solana Beach. Further analysis using the U.S. Department of Housing and Urban Developments R/ECAP GIS mapping tool confirms that all census tracts within Solana Beach have a R/ECAP value of 0, indicating that the census tracts within Solana Beach do not meet the defined parameters for a racially or ethnically concentrated area of poverty as defined by HUD. **Figure 3-4a** below displays the results for R/ECAPs within the Solana Beach Region. The map identifies one R/ECAP area to the south of Solana Beach near the University of California, San Diego. The region is 37.13 percent Asian Pacific Islander and 12.2 percent Hispanic Nonwhite. The proximity to the University may be a factor in the areas R/ECAP designation, Section 2.E.8 outlines the City of Solana Beach’s student population; the City is committed to furthering housing options for all demographics.

Table 3-19 below identifies the racial and ethnic composition of the City of Solana Beach as compared to the County of San Diego and the State of California. The City of Solana Beach, the County of Sand Diego and the State of California all has a majority White population. Additionally, both the County and the State have a population over 30 percent Hispanic or Latino of any race, whereas Solana Beach has an 11 percent population of Hispanic or Latino persons of any race. All three geographies have under one percent population of Native Indian and Alaska Native persons and under one percent Native Hawaiian or Pacific Islander. The City of Solana Beach is comparatively less diverse than the County of San Diego, with an overall small percentage on non-white residents. Lack of diversity may be due to a number of factors, cost of housing, cost of living, access to economic opportunity or access to community and necessary resources. While there is no local data for the limited of diversity of the Solana Beach population, the City is committed to creating outreach avenues to continue to include residents who may be English second language and/or nonwhite.

Race/Ethnicity	Solana Beach	County of San Diego	California
	2017	2017	2017
White	83.4%	70.8%	60.6%
Black or African American	0.6%	5.0%	5.8%
American Indian and Alaska Native	0.9%	0.6%	0.7%
Asian	5.1%	11.7%	14.1%
Native Hawaiian and Other Pacific Islander	0.0%	0.4%	0.4%
Some other race	4.6%	6.3%	13.7%
Two or more races	5.3%	5.1%	4.7%
Hispanic or Latino origin (of any race)	11.5%	33.4%	38.8%

Source: American Community Survey, 5-year estimates, 2017.

Figure 3-4a: Racially and Ethnically Concentrated Areas of Poverty (R/ECAPs), County of Sand Diego and Solana Beach



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Homelessness and Housing Conditions Patterns

While the RTFH 2019 Homeless Survey Results reflect a total of 80 Persons Experiencing Homelessness (PEH) in the subregion which includes the City of Del Mar, Encinitas, Solana Beach and San Diego, the City of Solana Beach has very few PEH located within City limits. The actual number of PEH in Solana Beach has ranged over the years from two to four PEH. Most homeless in Solana Beach are typically seen and/or congregate in the City of San Diego areas near the Interstate 5 freeway and Via de la Valle just outside of the City's jurisdiction where goods and services, such as food and drinks are available. These groups of PEH range in size between one and four individuals, however, they rarely remain in the area for extended periods of time. While typically very low, the number of PEH does tend to increase during times when local emergency/temporary shelters open during winter months.

City staff has worked with Code Enforcement to determine if there are any areas of concentration relating to housing condition reports within the City and determined through discussion that there are no concentrations. The City's Code Enforcement team is active in the community in surveying conditions of existing housing stock and continues to engage with community members when cases are filed to work with them to address concerns. The City has made a target goal of twenty dwelling units for rehabilitation within **Program 4A**.

Racially Concentrated Areas of Affluence (RCAA)

Racially or Ethnically Concentrated Areas of Poverty have long been analyzed and reviewed as a contributing factor to segregation. However, patterns of segregation in the United States show that of all racial groups, Whites are the most severely segregated.² Research also identifies segregation of affluence to be greater than the segregation of poverty. Racial and economic segregation can have significant effects on respective communities, including but not limited to, socioeconomic disparities, educational experiences and benefits, exposure to environmental conditions and crime, and access to public goods and services.

Data used in the analysis of RCAA is from the 2012-2016 American Community Survey and are measured at the census tract level. The definition for an RCAA is a census tract in which 80 percent or more of the population is White and has a median income of at least \$125,000. The nationwide RCAA analysis identifies the following:

- RCAA tracts have more than twice the median household income of the average tract in their metro area.
- Poverty rates in RCAAs are significantly lower and are, on average about 20 percent of a typical tract.
- RCAAs tracts are more income homogenous than R/ECAPs.
- The average RCAA is about 57 percent affluent, whereas the average R/ECAP had a poverty rate of 48 percent.
- The typical RCAA tract has a rate of affluence 3.2 times that of a typical tract, whereas RECAPs on average had a poverty rate 3.2 times that of a typical tract

Overall, RCAAs may represent a public policy issue to the extent that they have been created and maintained through exclusionary and discriminatory land use and development practices. Postwar patterns of suburbanization in many metropolitan areas were characterized by White communities erecting barriers to affordable housing and engaging in racially exclusionary practices.³ Figure 3-4b identifies three RCAAs in Solana Beach, and **Table 3-20** displays the block group-level data. The City as a whole has an 81.5 percent White population. The RCAAs identified show percentages of White population between 84 and 86 percent – which is not a great difference, but points towards a

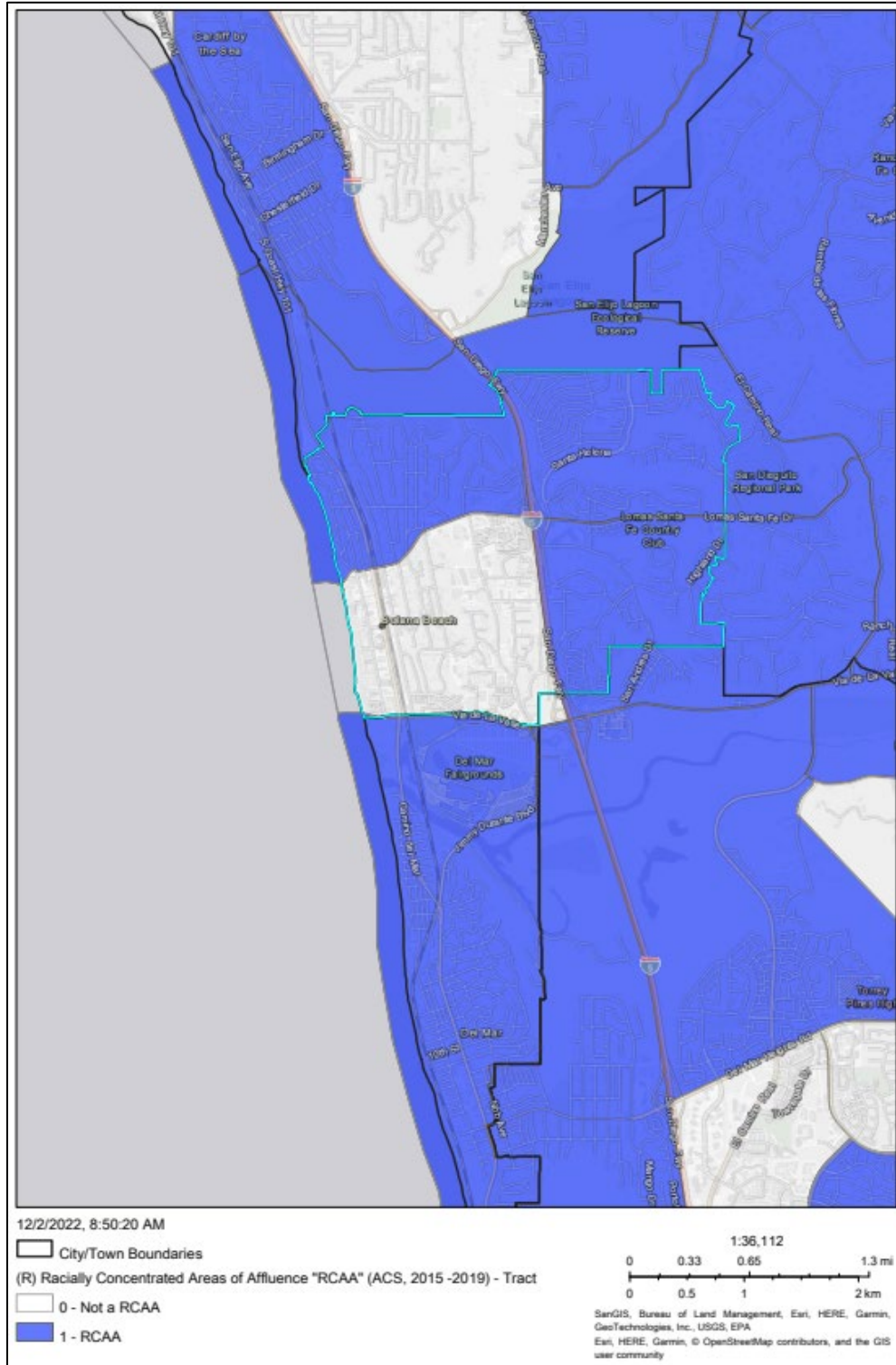
² Racially Concentrated Areas of Affluence: A Preliminary Investigation. University of Minnesota. Edwards Goets, Damiano, Williams. 2019.

³ Ibid.

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City-wide lack of diversity. As it relates to income, the entire Solana Beach population reports a median income of \$108,118 – which is greater than the median income in RCAA census tracts 173.06 and 173.04.

Figure 3-4b: Racially and Ethnically Concentrated Areas of Affluence (RCAA)



Source: HCD AFFH Data Viewer, Accessed December 2022

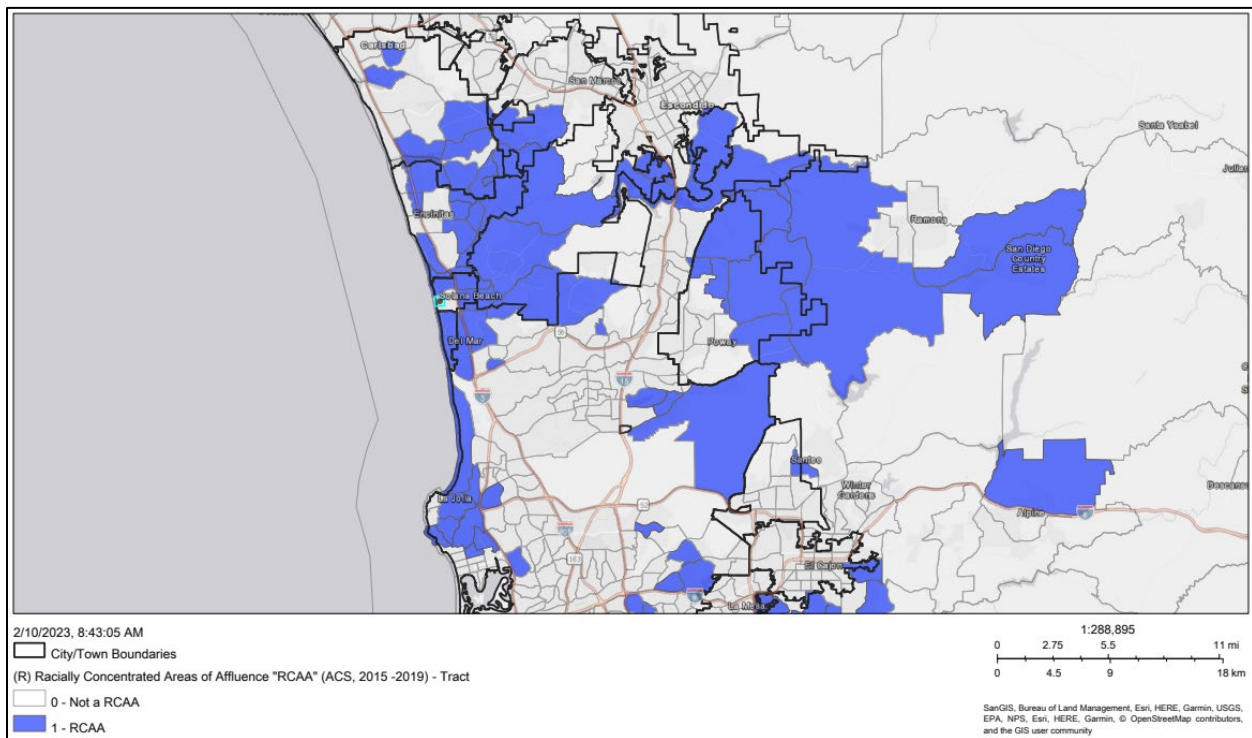
Census Tract	Percent Population White	Median Income
Block Group 1, Census Tract 173.05	85.62%	\$126,367.00
Block Group 3, Census Tract 173.05	85.62%	\$108,088.00
Block Group 1, Census Tract 173.06	85.70%	\$104,429.00
Block Group 1, Census Tract 173.03	84.72%	\$133,750.00
Block Group 3, Census Tract 173.03	84.72%	\$192,679.00

Source: HCD, AFFH Data Viewer, Predominant White Population and Median Income (SCA 2010-2014), Accessed October 2021.

Race	Solana Beach		County of San Diego	
	Median Income	Population	Median Income	Population
White	\$ 109,820	81.5%	\$ 80,225	70.7%
All Households	\$ 108,118	--	\$ 78,980	--

Source: American Community Survey, 5-Year estimates, 2019.
Table S1903 Median Income In The Past 12 Months (In 2019 Inflation-Adjusted Dollars) 5-Year Estimate 2015-2019 (for all households and for White Alone)

Figure 3-4c: Regional RCAAs



Source: HCD AFFH Data Viewer, Accessed February 2023

Table 3-21 and Figure 3-4c provide regional context for RCAAs. In relation to the County, Solana Beach has a much greater median income (approximately \$30,000 more) and about ten percent greater White population. Solana Beach is mostly made up of RCAAs, but this is fairly on trend with the surrounding region. To the east of the City are larger areas of RCAA, as well as to the north and the south along the coast. The area located between Interstate 15 and 5 –

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Miramar, Sorrento Valley, and Mira Mesa – southeast of Solana Beach does not include RCAAs; however, these areas include an airstrip, undeveloped land, industrial uses and commercial parks. Residential uses are mostly located within Mira Mesa. In comparison, Solana Beach is largely made up of residential, single-family neighborhoods – similarly to Del Mar, Encinitas, Rancho Santa Fe, and Fairbanks Ranch.

Housing Program 4A is included in the Housing Plan to address RCAAs and to improve future opportunities for all income levels and races/ethnicities. As part of the program and the selection of candidate sites, the City is committed to establishing affordable housing opportunity in areas that are near transit, community resources, commercial needs, and employment opportunities. The City anticipates the development of these sites throughout the planning period, and as such, median income and racial concentrations will fluctuate and adjust as opportunities are created.

Disparities in Access to Opportunity

The UC Davis Center for Regional Change and Rabobank partnered to develop the Regional Opportunity Index (ROI) intended to help communities understand local social and economic opportunities. The goal of the ROI is to help target resources and policies toward people and places with the greatest need to foster thriving communities. The ROI incorporates both “people” and “place” components, integrating economic, infrastructure, environmental, and social indicators into a comprehensive assessment of the factors driving opportunity. The ROI: People is a relative measure of people's assets in education, the economy, housing, mobility/transportation, health/environment, and civic life as follows:

- **Education Opportunity:** Assesses people's relative success in gaining educational assets, in the form of a higher education, elementary school achievement, and regular elementary school attendance.
- **Economic Opportunity:** Measures the relative economic well-being of the people in a community, in the form of employment and income level.
- **Housing Opportunity:** Measures the relative residential stability of a community, in the form of homeownership and housing costs.
- **Mobility/Transportation Opportunity:** Contains indicators that assess a community's relative opportunities for overcoming rural isolation.
- **Health/Environment Opportunity:** Measures the relative health outcomes of the people within a community, in the form of infant and teen health and general health.
- **Civic Life Opportunity:** A relative social and political engagement of an area, in the form of households that speak English and voter turnout.

The ROI: Place is a relative measure of an area's assets in education, the economy, housing, mobility/transportation, health/environment, and civic life.

- **Education Opportunity:** Assesses a census tract's relative ability to provide educational opportunity, in the form of high-quality schools that meet the basic educational and social needs of the population.
- **Economic Opportunity:** Measures the relative economic climate of a community, in the form of access to employment and business climate.
- **Housing Opportunity:** Measures relative availability of housing in a community, in the form of housing sufficiency and housing affordability.
- **Health/Environment Opportunity:** A relative measure of how well communities meet the health needs of their constituents, in the form of access to health care and other health-related environments.
- **Civic Life Opportunity:** Measures the relative social and political stability of an area, in the form of neighborhood stability (living in same residence for one year) and US citizenship.

As shown in **Figures 3-5 (a and b)** below, the majority of the City of Solana Beach is classified as a high opportunity zone. This indicates a high level of relative opportunities that people are able to achieve as well as a high level of

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relative opportunities that Solana Beach provides. As such, the analysis indicates that access to opportunity is not a substantial issue within Solana Beach. However, **Figure 3-5 (b) identifies** two regions directly to the southeast of Solana Beach considered low and very low resource areas. The data shows low access to housing in both regions as well as low health and environmental opportunities as primary factors in the low/very low resource designation.

Figure 3-5a: Regional Opportunity Index, People (2014)

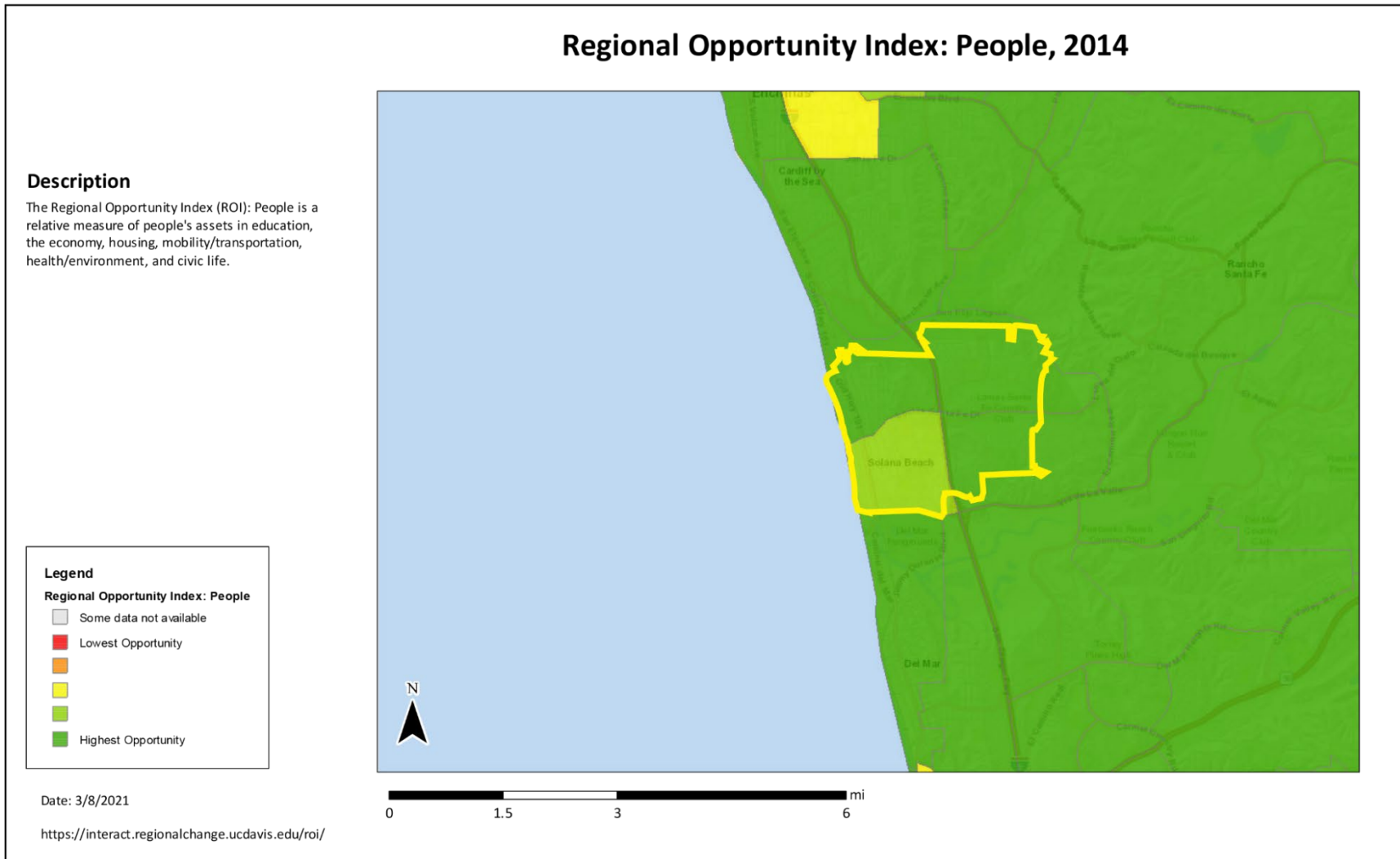
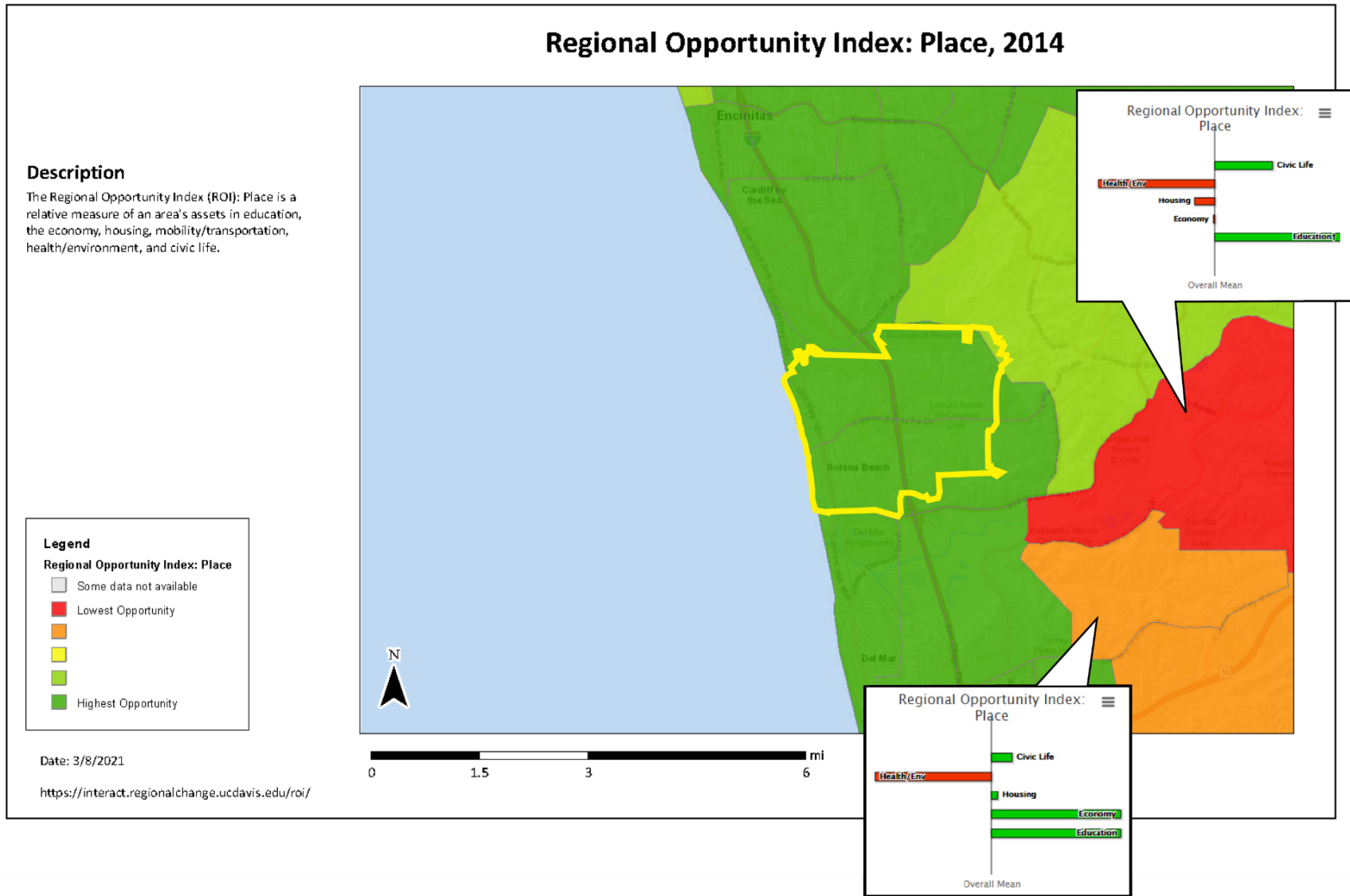


Figure 3-5b: Regional Opportunity Index, Place (2014)



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Additionally, **Table 3-22** and **Figure 3-6** below display the data for Regional Opportunity index in Solana Beach overall compared to the State of California. The data shows the following key findings:

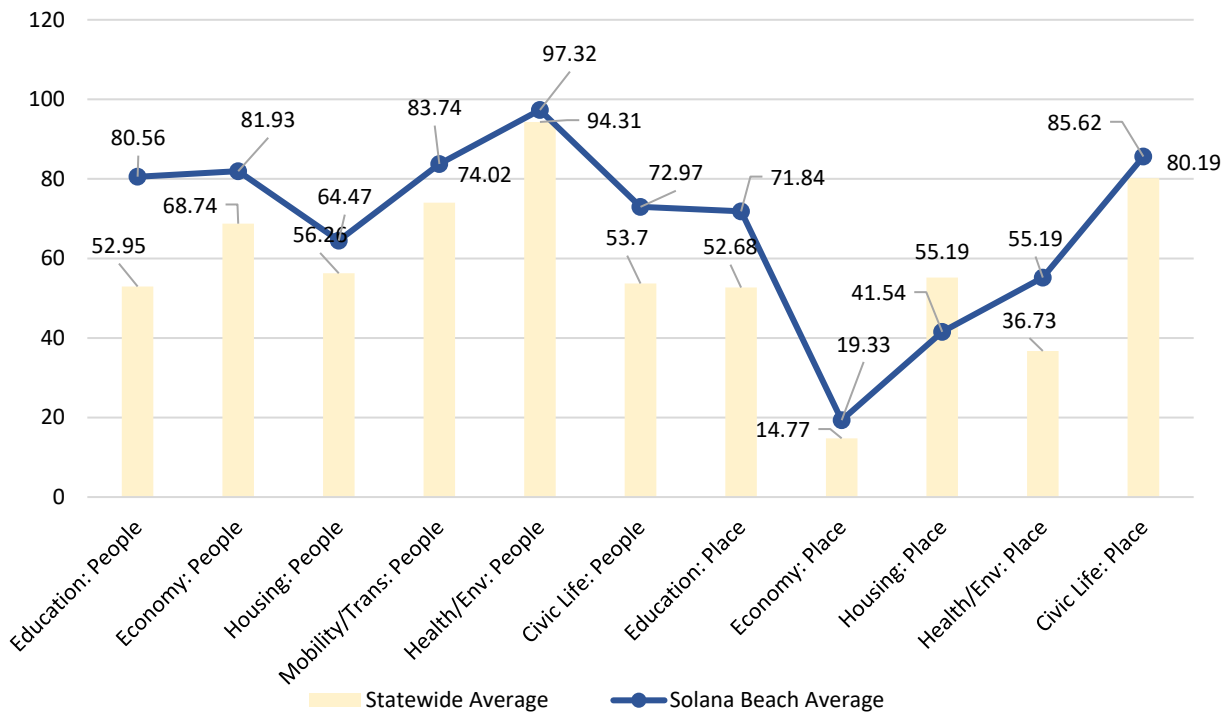
- The City has higher rates of college educated adults, high school graduation rates and higher levels of UC and CSU eligibility. Additionally, the City has higher levels of Math and English proficiency and lower levels of truancy and discipline rates.
- Solana Beach residents experience higher basic income levels and higher employment rates. While the City has a higher job availability rate, overall, both City and State job quality and growth are similar. Solana Beach residents have higher rates of bank accessibility.
- Solana Beach and the State have the same rate of home ownership, but residents of Solana Beach experience higher rates of cost burden. Housing adequacy and affordability are similar in both the City and State, where California has a slightly higher rate of affordability.
- Mobility and transportation access are moderate in both Solana Beach and the State; Solana Beach residents have slightly higher commute times than the State’s median.
- Overall health and environmental opportunities are comparable to the State. Solana Beach has a slightly lower average of supermarket availability, however a much higher rate of healthcare availability.
- Solana Beach has higher rates of US citizenship and English speakers, as well as a higher percentage of voters compared to the State. However, Solana Beach has a slightly lower rate of neighborhood stability
- In summary, Solana Beach is a high opportunity area with quality educations, high rates of resident achievement, access to local and regional economic and employment opportunities, and high rates of home ownership. However, the data shows that there are high rates of cost burden in the City and slightly lower access to supermarkets and healthy foods. The City should focus on increasing access to affordable housing options to reduce cost burden and aim to increase affordable healthy food access.

Table 3-22: Opportunity Indicators, Solana Beach and California				
		ROI Indicator	Solana Beach	California
Education	People			
		College Educated Adults	64%	38%
		Math Proficiency	89%	70%
		English Proficiency	90%	65%
		Elementary Truancy	17%	24%
	Place			
		High School Graduation Rate	97%	83%
		UC/CSU Eligibility	75%	41%
		Teacher Experience	45%	36%
		High School Discipline Rate	2%	6%
Economic	People			
		Employment Rate	91%	89%
		Minimum Basic Income	79%	64%
	Place			
		Job Availability	835.69	701.75
		Job Quality	42%	40%
		Job Growth	5%	3%
	Bank Accessibility	0.52	0.24	
Housing	People			
		Home Ownership	55%	55%
		Housing Cost Burden	56%	52%
	Place			
		Housing Adequacy	95%	91%
	Housing Affordability	0.10	0.19	
M	People			

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Table 3-22: Opportunity Indicators, Solana Beach and California				
ROI Indicator		Solana Beach	California	
Health/Environmental	Vehicle Availability	91%	86%	
	Commute Time	68%	60%	
	Internet Access	5	4	
	Place			
	Infant Health	96%	95%	
	Birth to Teens	3%	7%	
	Years of Life Lost	20.52	29.84	
	Place			
	Air Quality	9.69	10.01	
	Prenatal Care	89%	83%	
	Access to Supermarket	42%	53%	
	Health Care Availability	5.19	1.76	
	Civic Life	People		
		Voting Rates	46%	31%
		English Speakers	92%	88%
Place				
US Citizenship		88%	83%	
Neighborhood Stability	83%	85%		

Figure 3-6: Regional Opportunity Index Solana Beach and California



Being that the City of Solana Beach is a high opportunity region, the City is committing to implementing policies and programs to encourage access to such opportunities to persons residing outside of the City. **Programs 1E, 4A and 4H** identify strategies the City will explore in order to provide opportunity and housing for persons within the Solana Beach/North County San Diego region.

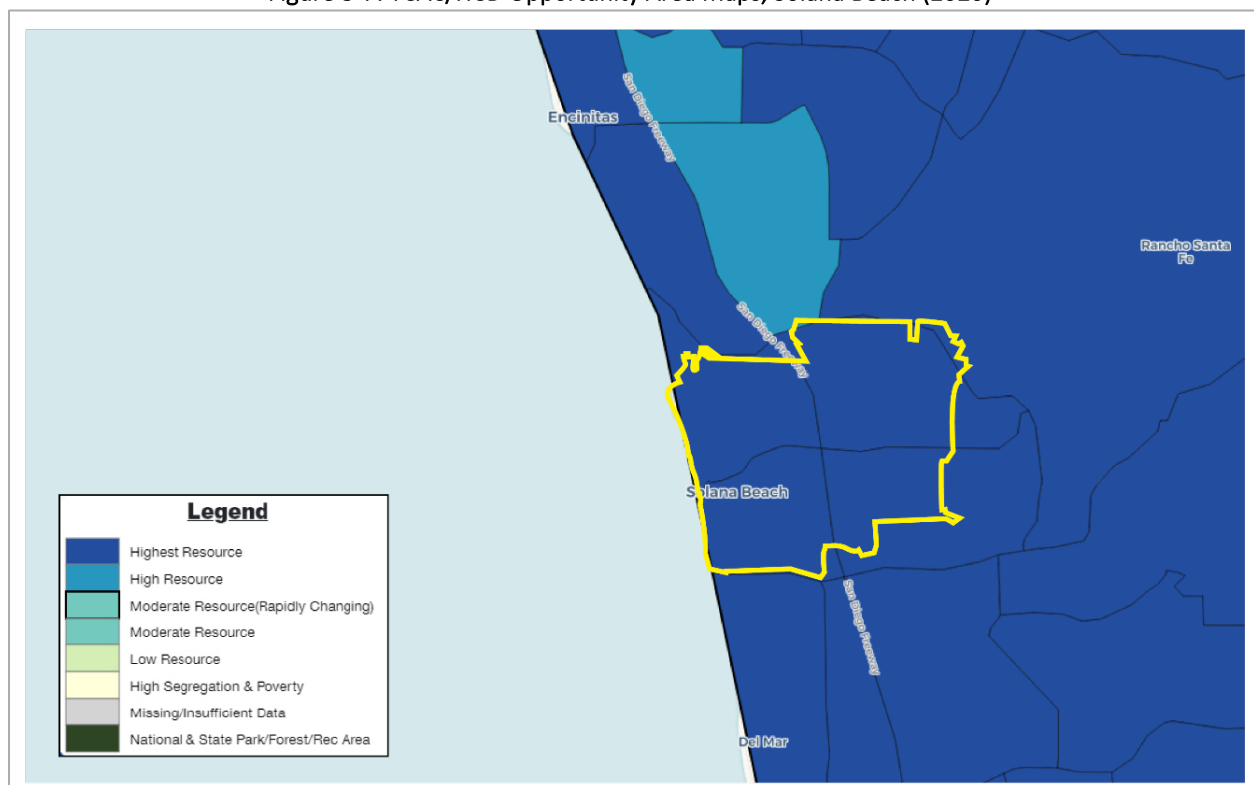
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TCAC Opportunity Areas

Additionally, the Department of Housing and Community Development together with the California Tax Credit Allocation Committee established the California Fair Housing Task Force to provide research, evidence-based policy recommendations, and other strategic recommendations to HCD and other related state agencies/departments to further the fair housing goals (as defined by HCD). The Task force developed the TCAC/HCD opportunity Area Maps to understand how public and private resources are spatially distributed. The Task force defines opportunities as pathways to better lives, including health, education, and employment. Overall, opportunity maps are intended to display which areas, according to research, offer low-income children and adults the best chance at economic advancement, high educational attainment, and good physical and mental health.

According to the Task Force’s methodology, the tool allocates the 20 percent of the tracts in each region with the highest relative index scores to the “Highest Resource” designation and the next 20 percent to the “High Resource” designation. Each region then ends up with 40 percent of its total tracts as “Highest” or “High” resource. These two categories are intended to help state decision-makers identify tracts within each region that the research suggests low-income families are most likely to thrive, and where they typically do not have the option to live—but might, if given the choice. As shown in **Figure 3-7** below, all of Solana Beach and the surrounding regions are classified as high and highest resource.

Figure 3-7: TCAC/HCD Opportunity Area Maps, Solana Beach (2020)



Opportunity indicators included in the AI also help inform communities about disparities in access to opportunity. HUD-provided index scores are based on nationally available data sources and assess residents’ access to key opportunity assets in San Diego County. These indices are only available to Entitlement Jurisdictions (with population over 50,000 and receiving CDBG funds from HUD). For Urban County jurisdictions for which a HUD-provided index is not provided, a similar analysis as that provided by the indices was conducted using comparable information.

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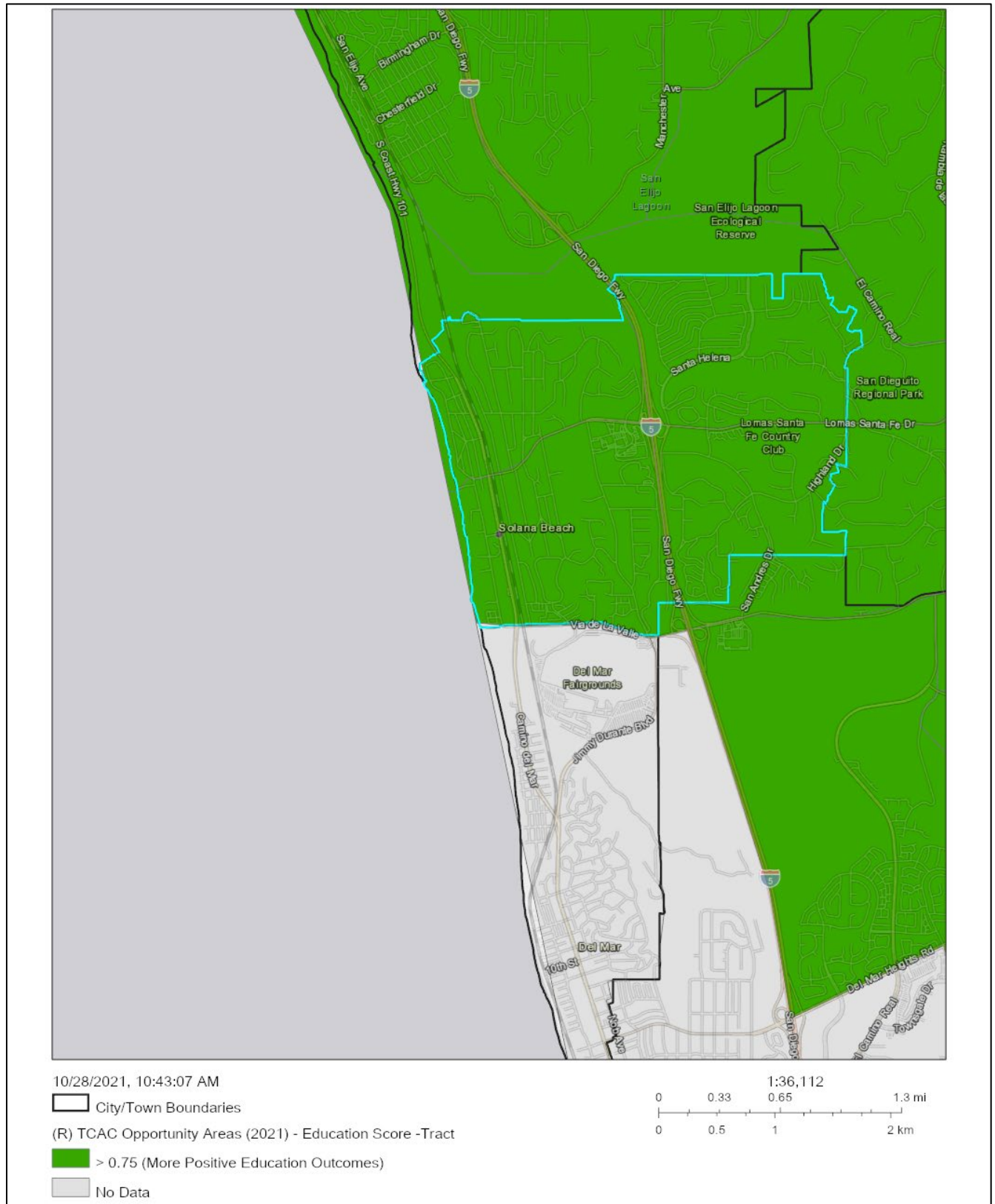
School Proficiency, Labor Market and Job Proximity

Table 3-23 below displays opportunity indicators based on school proficiency, labor market, and job proximity. The City of Solana Beach has 3 Title I school, which helps low-achieving children meet state standards in core academic subjects. These schools coordinate and integrate resources and services from federal, state, and local sources. To be considered for Title 1 school funds, at least 40 percent of the students must be considered low-income. Additionally, the AI showed that for the time period analyzed, the City had an annual unemployment rate of 1.4 percent, below the County average of 2.8 percent and lower than the nearby city of Del Mar. Additionally, over 70 percent of jobs were within a 30-minute commute from Solana Beach residents. The City of Solana Beach provides a variety of educational and economic opportunities for current and future residents, in order to ensure that persons and households of low income are aware of the opportunities, the City will focus outreach to households who qualify for attendance at the three Title 1 schools.

Table 3-23: Opportunity Indicator – School Proficiency, Labor Market, Job Proximity	
Opportunity Indicator	Solana Beach
School Proficiency	
Total Title I Schools	3
Total Schools	4
% of Schools	75.0%
Unemployment Rate	
Annual Rate	1.4%
Job Proximity	
<29 mins.	70.5%
30-59 mins.	24.6%
60 mins. or more	4.9%
<i>Source: San Diego Regional Analysis of Impediments, American Community Survey 2013-2017, S1701.</i>	

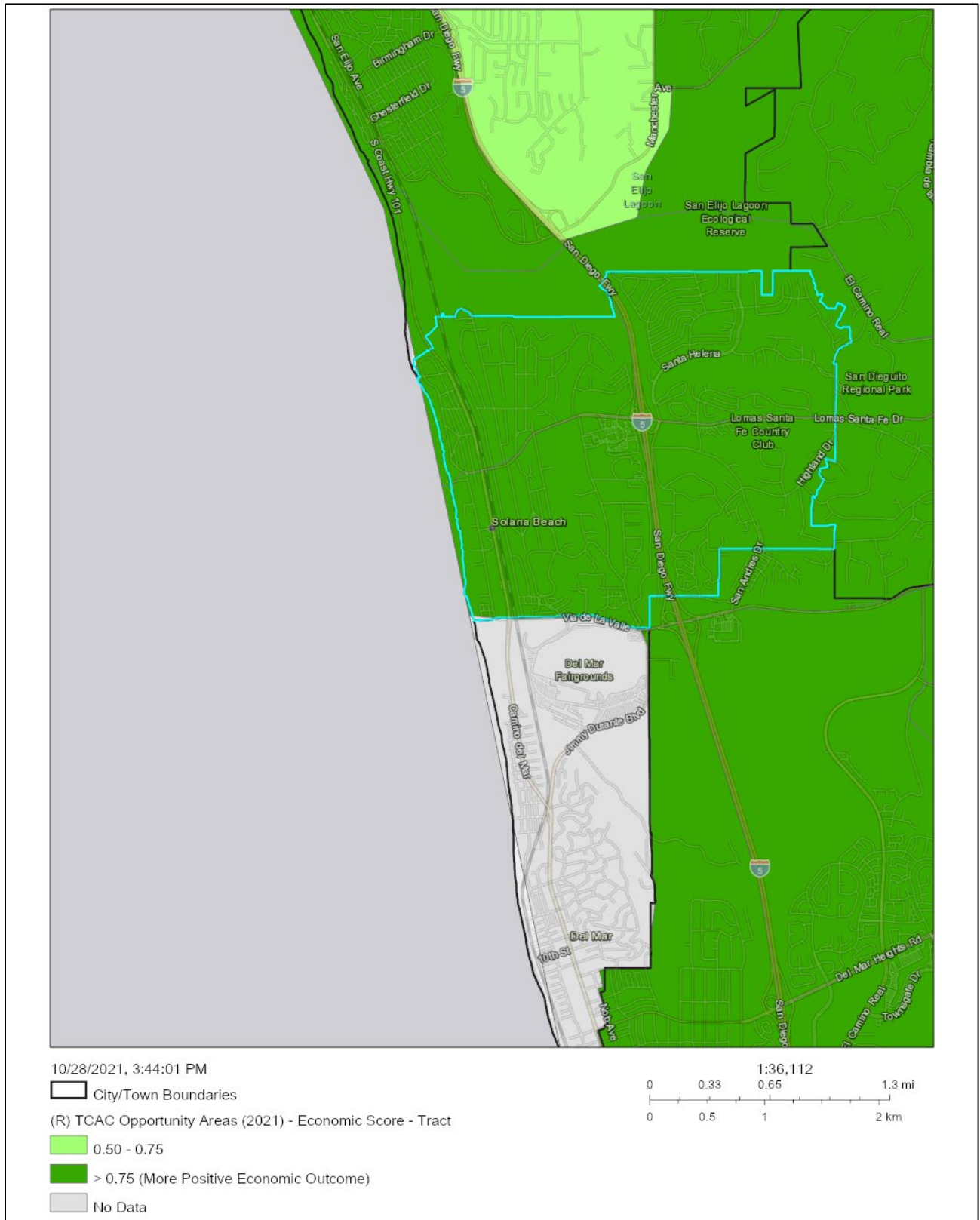
Figures 3-8 and 3-9 below display the geographic data for education and economic opportunity in Solana Beach.

Figure 3-8: TCAC – Education Score



Source: HCD AFFH Data Viewer, Accessed September 10, 2021

Figure 3-9: TCAC – Economic Score



Source: HCD AFFH Data Viewer, Accessed September 10, 2021

Access to Transit

Access to transportation, specifically public transit provides households with affordable and environmentally friendly commuting options. It can also increase accessibility to essential retail such as grocers and markets as well as recreational activities and safe transit options for young adults and children.

AllTransit explores metrics that reveal the social and economic impact of transit, specifically looking at connectivity, access to jobs, and frequency of service. According to the data shown in **Table 3-24**, Solana Beach scored a 5.9 AllTransit performance score, illustrating a moderate combination of trips per week and number of jobs accessible that enable a moderate number of people to take transit to work. In total, 68,617 jobs are accessible within a 30-minute trip from Solana Beach, however just 2.2 percent of commuters use transit. Additionally, AllTransit identified the following transit related statistics for Solana Beach:

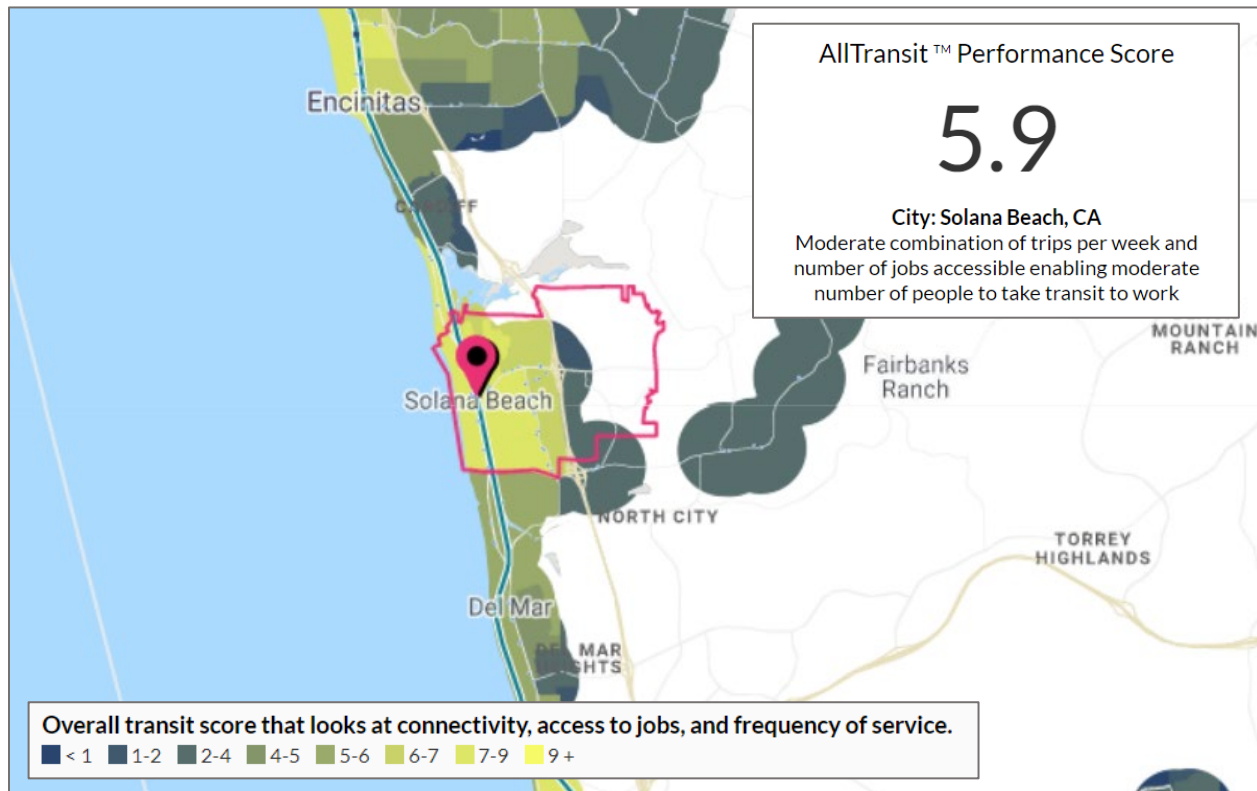
- 92.3 percent of all jobs in Solana Beach are located within ½ mile of transit
- There are 20,662 customer households within a 30-minute transit commute of local businesses
- 3.96 percent of workers in Solana Beach walk to work
- 2.64 percent of workers in Solana Beach bike to work
- 0 percent of low-income households live near transit

By comparison, Solana Beach scored of the highest alongside Lemon Grove (7.9), Imperial Beach (6.7), and Coronado (6.6), whereas Del Mar (5.1) and Poway (3.1) scored lowest. Overall, the City of Solana Beach has a higher AllTransit score than the County of San Diego (5.9 in Solana Beach and 5.3 in the County).

Jurisdiction	All Transit Performance Score	Transit Trips Per Week within 1/2 Mile	Jobs Accessible in 30-min trip	Commuters Who Use Transit	Transit Routes within 1/2 Mile
Solana Beach	5.9	950	68,617	2.02%	3
County of San Diego	5.3	1,358	82,735	3.28%	4

Source: San Diego Regional Analysis of Impediments, American Community Survey 2013-2017, S1701.

Figure 3-10: AllTransit Score, Solana Beach



Source: AllTransit, Online transit metric viewer. Accessed September 2021.

Environmental Justice

The California Office of Environmental Health Hazard Assessment (OEHHA) developed a screening methodology to help identify California communities disproportionately burdened by multiple sources of pollution called the California Communities Environmental Health Screening Tool (CalEnviro Screen). In addition to environmental factors (pollutant exposure, groundwater threats, toxic sites, and hazardous materials exposure) and sensitive receptors (seniors, children, persons with asthma, and low birth weight infants), CalEnviro Screen also takes into consideration socioeconomic factors. These factors include educational attainment, linguistic isolation, poverty, and unemployment. Research has shown a heightened vulnerability of people of certain ethnicities and lower socioeconomic status to environmental pollutants.

The CalEnviro Model is made up of a suite of 20 statewide indicators of pollution burden and population characteristics associated with increased vulnerability to pollution's health effects. The model uses the follow analysis and calculation to identify areas of health risk:

- Uses a weighted scoring system to derive average pollution burden and population characteristics scores for each census tract.
- Calculates a final CalEnviroScreen score for a given census tract relative to the other tracts in the state by multiplying the pollution burden and population characteristics components together.
- The score measures the relative pollution burdens and vulnerabilities in one census tract compared to others and is not a measure of health risk.

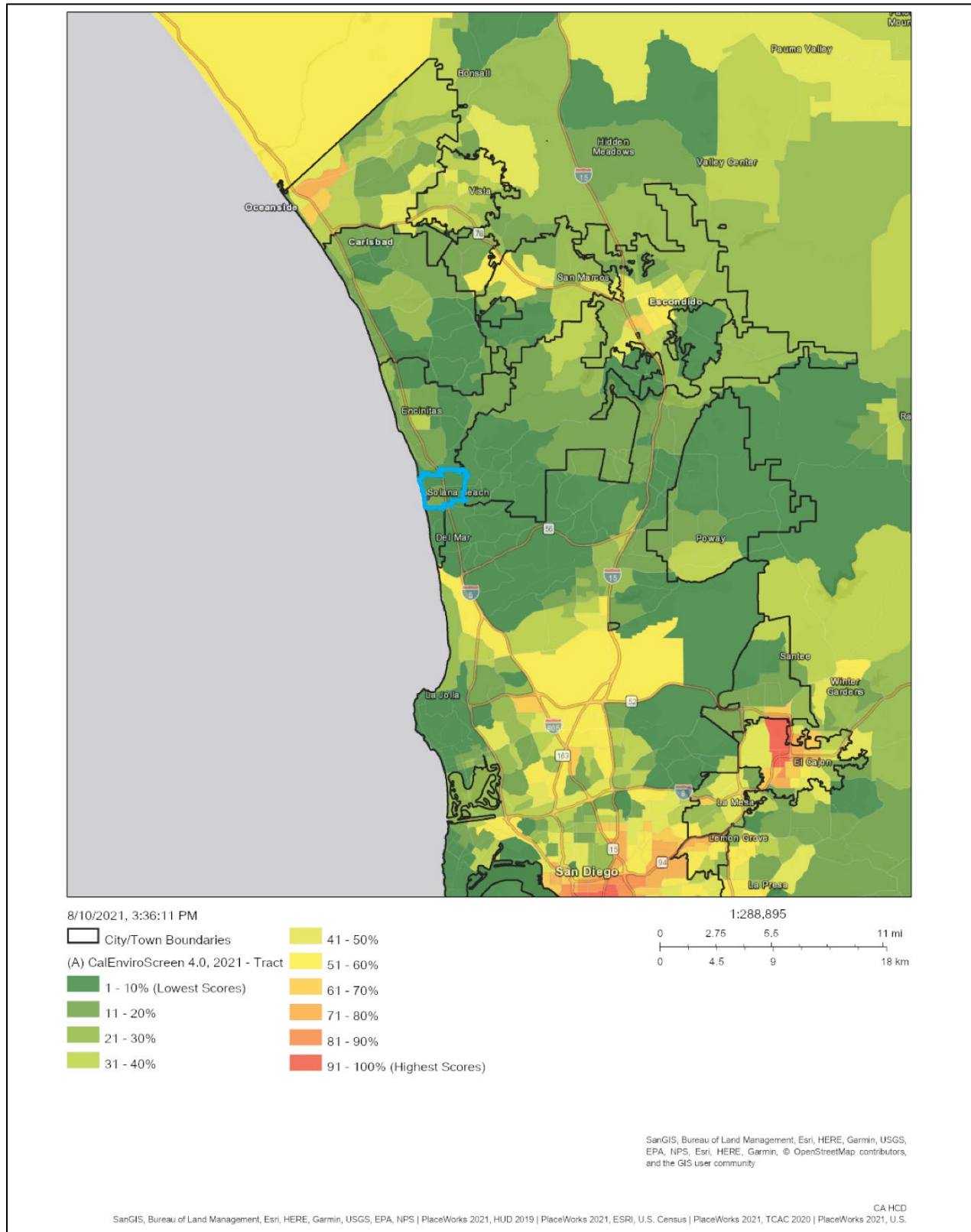
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Table 3-25 and Figure 3-11 below displays the results for the CalEnviro Screen in Solana Beach.

Census Tract	Total Population	CalEnviro Screen Score
6073017303	3,018	1.77
6073017304	5,508	14.33
6073017305	2,969	2.50
6073017306	2,818	0.62

The data shows that the City of Solana Beach is Low scoring, which is consistent with nearby jurisdictions of Encinitas and Del Mar. Overall, low scoring signifies low pollution burdens in the City, therefore, the City of Solana Beach shows low exposure to harmful pollutants.

Figure 3-11: CalEnviro Screen 4.0, Solana Beach



Source: HCD AFFH Data Viewer, Accessed September 10, 2021 – CalEnviro Screen 4.0.

3. Discussion of Disproportionate Housing Needs

The analysis of disproportionate housing needs within Solana Beach evaluated existing housing need, need of the future housing population, and units within the community at-risk of converting to market-rate.

Housing Needs in Solana Beach

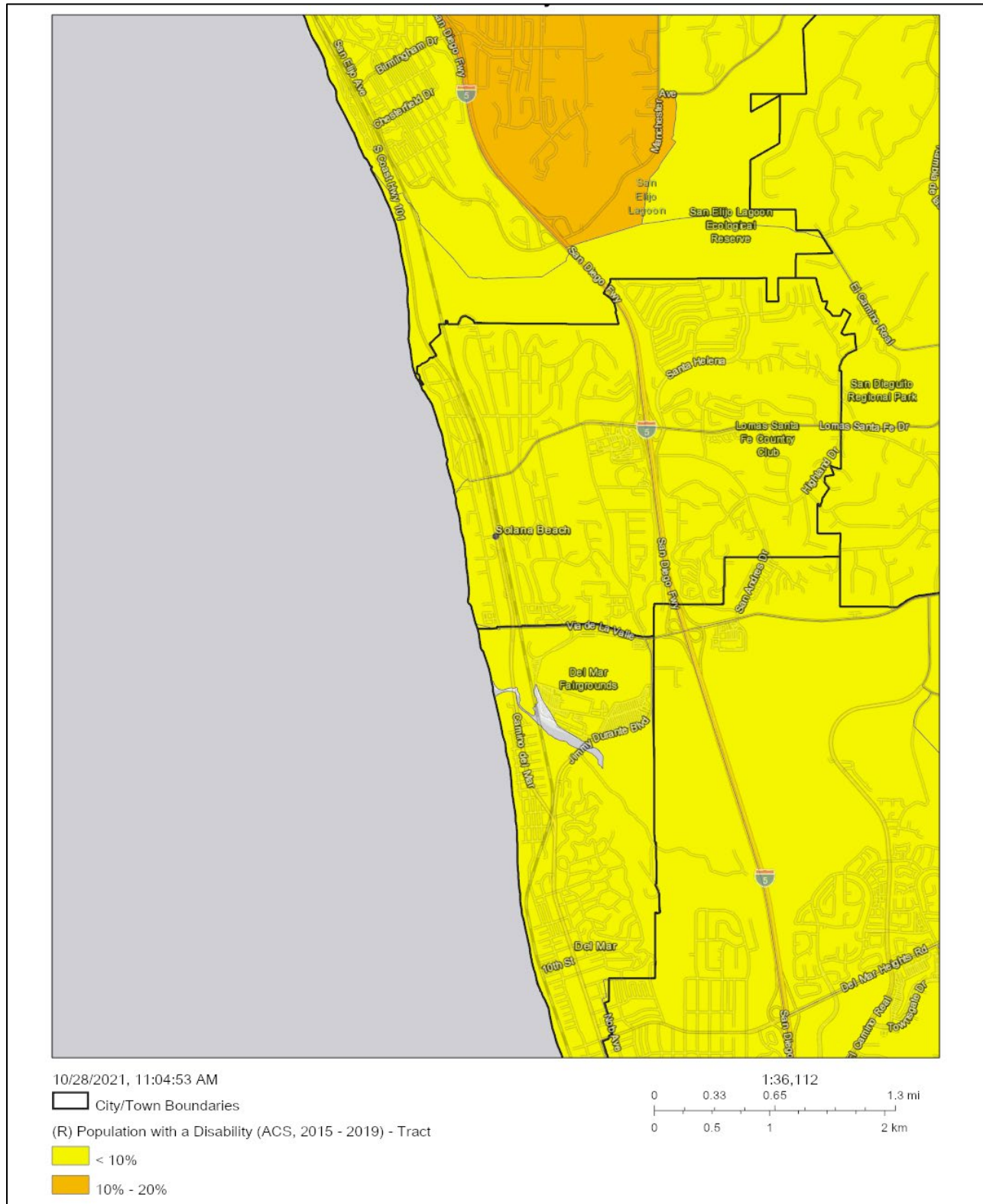
A variety of factors affect housing needs for different households. Most commonly, disability, household income and households' characteristics shape the type and size of housing units needed, as well as accessibility based on existing units in a City. **Tables 3-26 through 3-32** displayed data for demographic characteristics of Solana Beach, as compared to the County of San Diego and the State of California. Additional detailed analysis of the Solana Beach community demographics is outline in **Chapter 2: Community Profile of this Housing Element**.

Table 3-26 displays the data for persons with disabilities in the City, County and State. Overall, about 10 percent of the population in California reported having at least one listed disability. Similarly, in the county, nearly 10 percent of persons reported at least on disability. The City of Solana Bach reported a lower percent of the population to have a disability in the same year (6.5 percent). Of the 6.5 percent of the population in Solana Beach with a disability, majority were Independent Living and Hearing Difficulty, both could be tied to the City's older population. Ease of reasonable accommodation procedures and opportunity for accessible housing can provide increased housing security for the population with disabilities.

Disability	City of Solana Beach	County of San Diego	California
Total with a Disability	6.5%	9.8%	10.6%
Hearing Difficulty	2.1%	2.7%	3.0%
Vision Difficulty	0.4%	1.7%	2.0%
Cognitive Difficulty	2.3%	4.2%	4.3%
Ambulatory Difficulty	3.8%	5.4%	5.9%
Self-care Difficulty	0.9%	2.3%	2.6%
Independent Living	3.3%	5.1%	5.5%

Source: American Community Survey, 5-Year Estimates.

Figure 3-12: Persons with Disabilities, Solana Beach



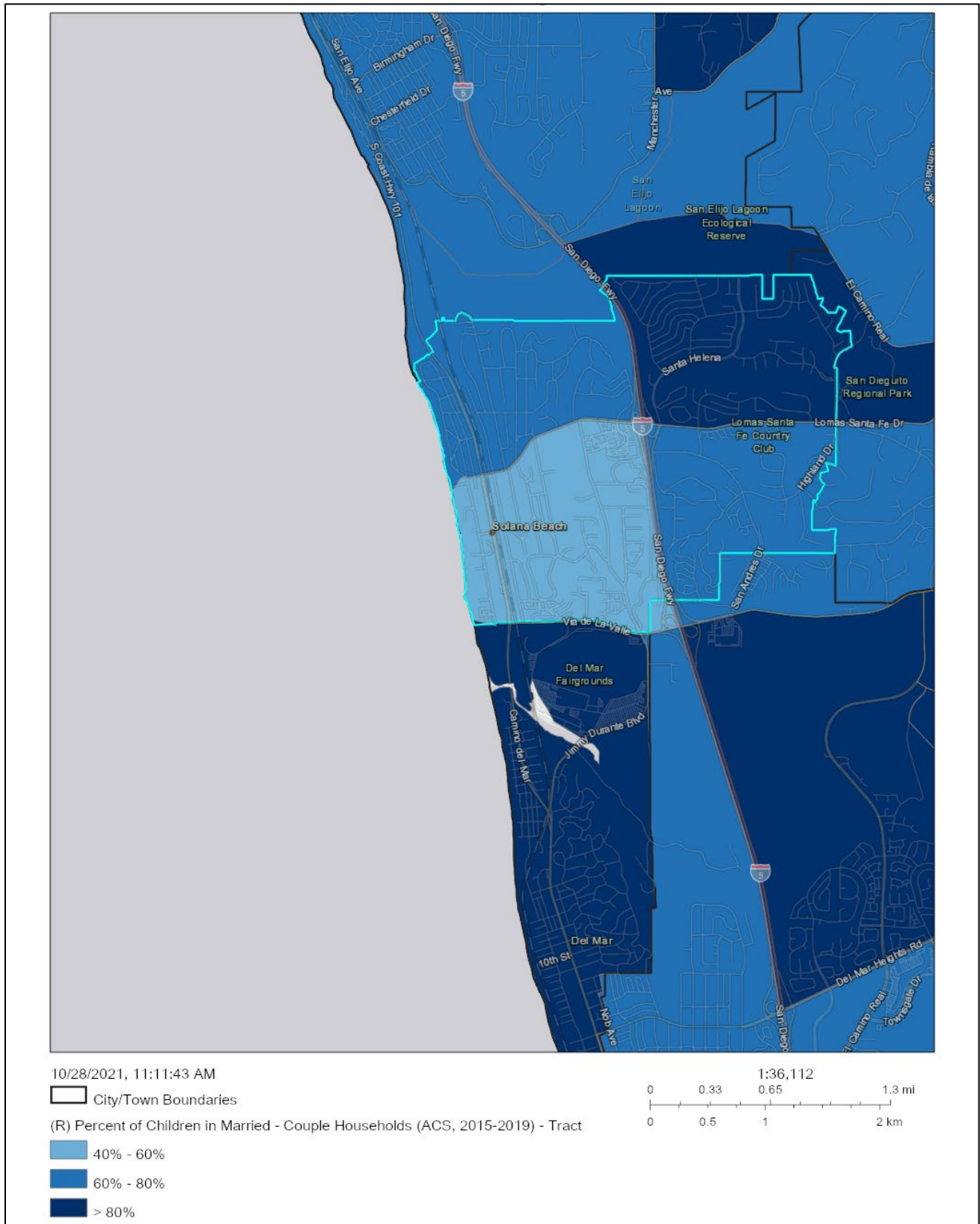
Source: HCD AFFH Data Viewer, Accessed September 10, 2021

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Tables 3-27 displays ACS data for household type and income data for the State, County and City. Overall, household characteristics broken down by family, married couple, households with children and non-family households are similar in all three areas. Solana Beach had a slightly higher percentage of non-family households (44.6 percent, compared to about 30 and 31 percent in the County and State, respectively). Additionally, Solana Beach had a higher percentage of households with one or more persons over the age of 60.

Table 3-27: Population by Familial Status, Compared by Geography			
Familial Status	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Total Households	5,744	1,111,739	12,888,128
Family Households	55.4%	67.2%	68.8%
Married-Couple Family Households	45.4%	50.1%	49.5%
With Children	20.3%	30.2%	31.0%
Non-Family Households	44.6%	32.8%	31.2%
Households with one or more people 60 years+	48.30%	35.70%	37.50%
<i>Source: American Community Survey, 5-Year Estimates.</i>			

Figure 3-13: Children in Married Couple Households, Solana Beach



Source: HCD AFFH Data Viewer, Accessed September 10, 2021

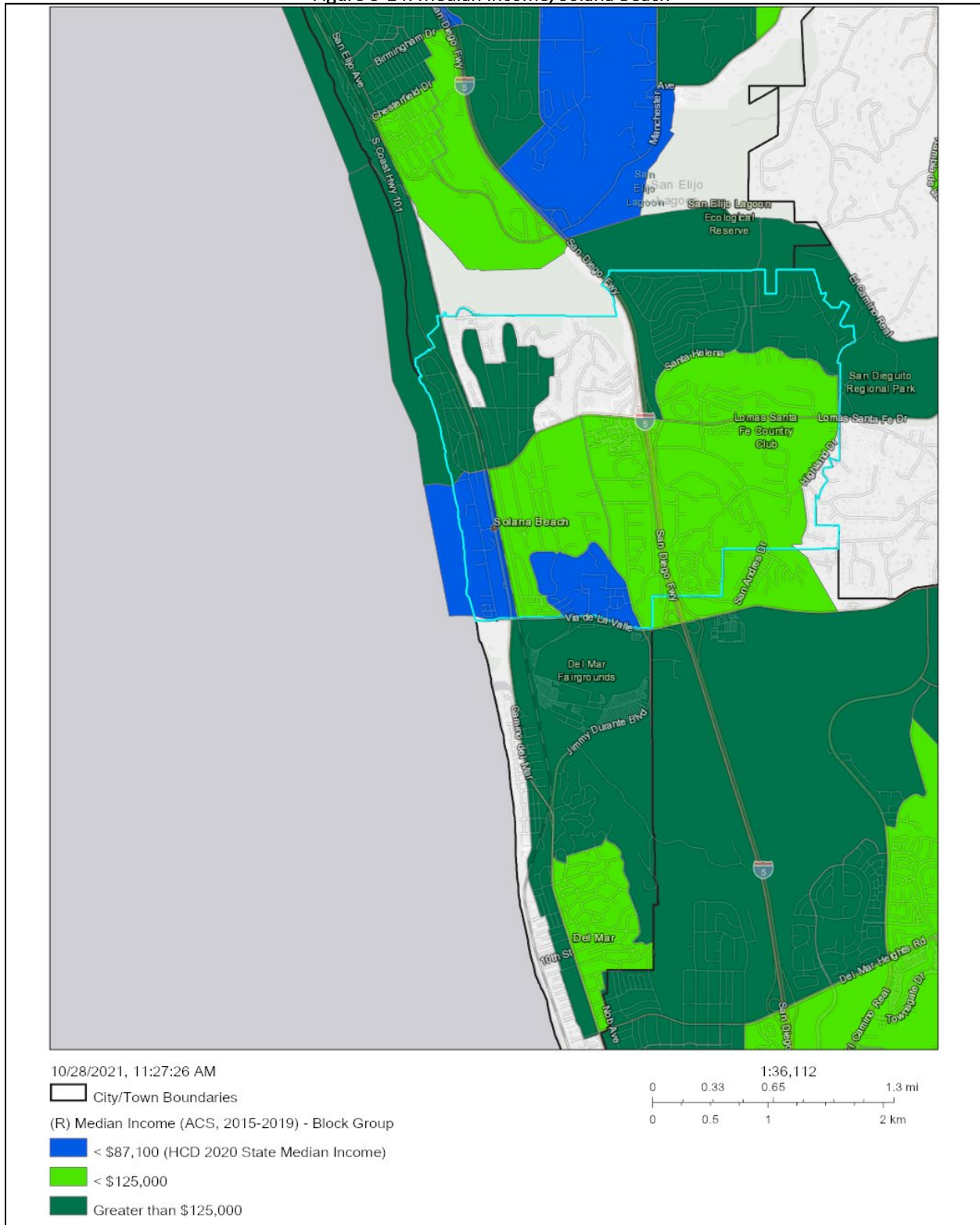
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Table 3-28 below displays median household income for the City of Solana Beach, the County of San Diego and the State of California. The City of Solana Beach had a higher median income than the County and the State (\$70,588 and \$67,169 respectively). The data in the table further confirms that Solana Beach is a high-income City with high opportunities. Overall, less than 25 percent of the Solana Beach population have a median annual income less than \$50,000, compared to over 30 percent in the County and State.

Table 3-28: Households by Income, Compared by Geography			
Households Income	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Less than \$10,000	1.8%	5.1%	5.4%
\$10,000-\$14,999	1.0%	3.8%	4.7%
\$15,000-\$24,999	4.9%	7.6%	8.6%
\$25,000-\$34,999	6.2%	8.0%	8.3%
\$35,000-\$49,999	7.3%	11.4%	11.4%
\$50,000-\$74,999	15.5%	16.8%	16.3%
\$75,000-\$99,999	9.4%	12.9%	12.2%
\$100,000-\$149,999	21.6%	17.0%	15.7%
\$150,000-\$199,999	8.8%	8.2%	7.8%
\$200,000 or More	23.7%	9.3%	9.7%
Median Income	\$103,864	\$70,588	\$67,169

Source: American Community Survey, 5-Year Estimates, 2017.

Figure 3-14: Median Income, Solana Beach



Source: HCD AFFH Data Viewer, Accessed September 10, 2021

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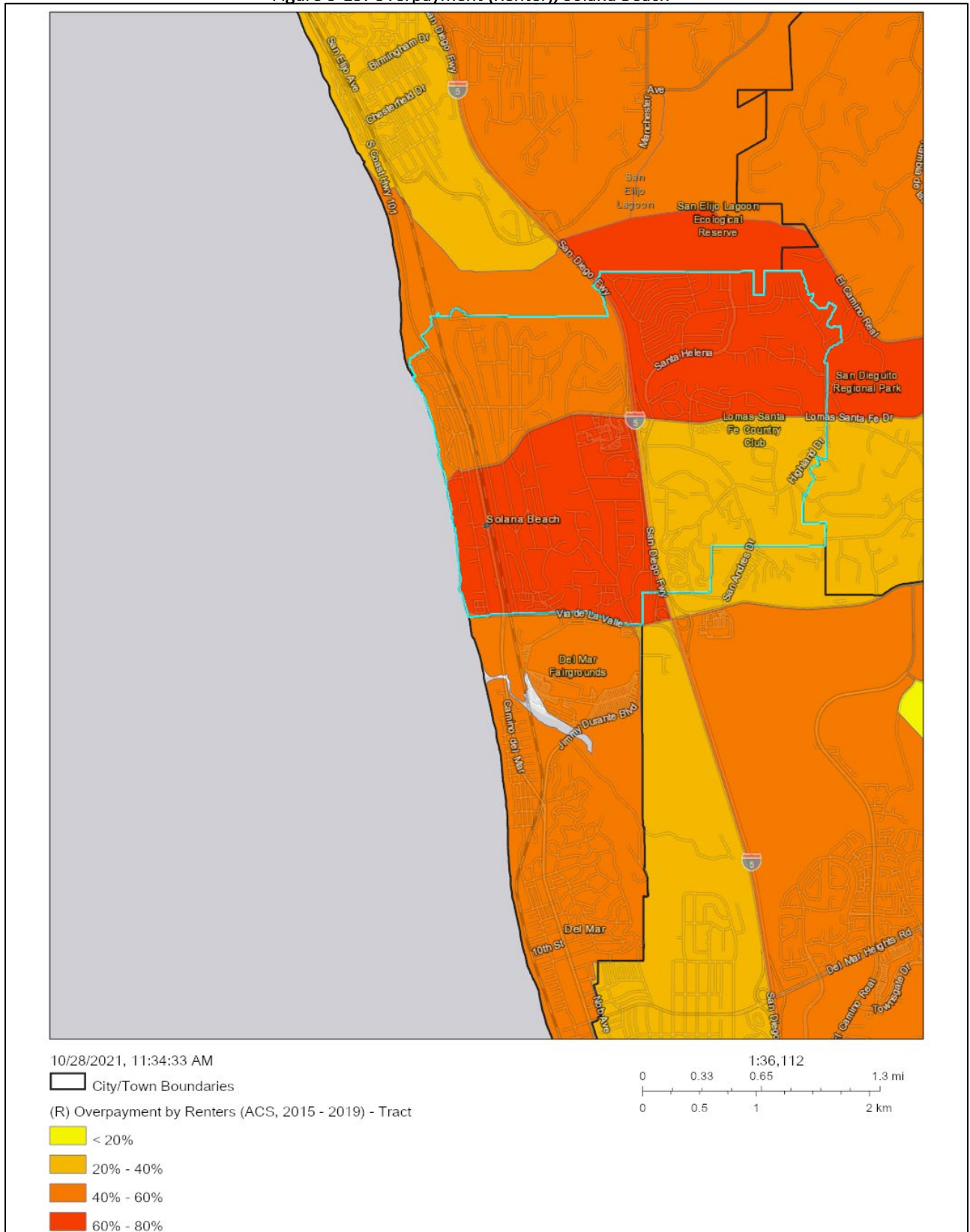
Table 3-29 displays data for households experiencing overpayment or cost burden in the State, County and City. Overall, all three areas had a high percentage of cost burden greater than 30 percent of household’s income (over 50 percent in each region) with Solana Beach’s cost burden slightly higher at 62 percent. Additionally, both the State and Country had a higher percentage of cost burden greater than 50 percent of household income (19.4 percent) compared to 18.3 percent in Solana Beach. Housing Cost burden has a number of consequences for a household, mainly displacement from their existing living situation creating limited access essential goods and often employment by potentially increasing commute times. Increased opportunity for affordable housing and housing assistance funds help to prevent cost burden on households.

Additionally, the maps below display overpayment by tenure (owner and renter). The data in the maps show that renters are disproportionately burdened by housing overpayment with two census tracts showing 60-80 percent of all households overpay.

Table 3-29: Households by Overpayment, Compared by Geography			
Overpayment/Cost Burden	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Cost Burden > 30%	62.1%	57.0%	58.5%
Cost Burden > 50%	18.3%	19.4%	19.4%
No Cost Burden	1.0%	1.7%	1.4%

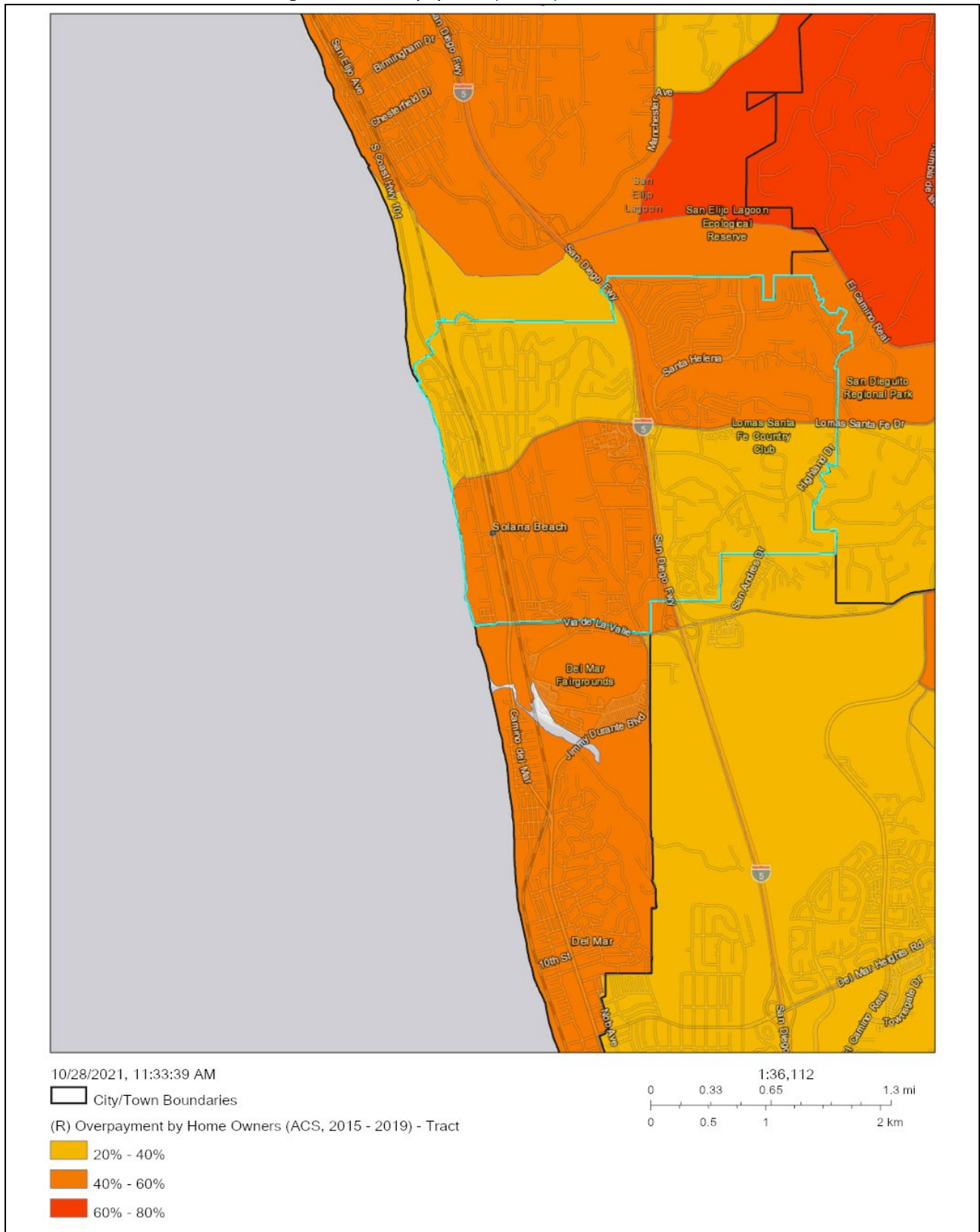
Source: Consolidated Planning/CHAS Data, 2013- 2017.

Figure 3-15: Overpayment (Renter), Solana Beach



Source: HCD AFFH Data Viewer, Accessed September 10, 2021

Figure 3-16: Overpayment (Owner), Solana Beach



Source: HCD AFFH Data Viewer, Accessed September 10, 2021.

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Table 3-30 displays data for household tenure (owner vs. renter) for the State, County and City. Homeownership is a crucial foundation for helping families with low incomes build strength, stability and independence. The opportunity for transition into the homebuyer’s market is important for persons and households in different communities, homeownership allows for increased stability and opportunity to age in place. The County, State and City all had higher rates of homeownership, Solana Beach having the highest in 2017 at 58.6 percent.

Additionally, **Table 3-31** displays data for overcrowding in the State, County and City. Overcrowding is defined as between 1.01 and 1.5 persons per room in a household, and severe overcrowding is defined as more than 1.51 persons per room. Overcrowding often occurs when nonfamily members combine incomes to live in one household, such as college students and roommates, it also occurs when there is not enough size appropriate housing options for large or multigenerational families. The City of Solana Beach experienced low rates of overcrowding compared to the State and County, overcrowding in the City also primarily affected renters rather than owners. Providing opportunities for adequate housing stock can help reduce the burden on overcrowding for households in a community.

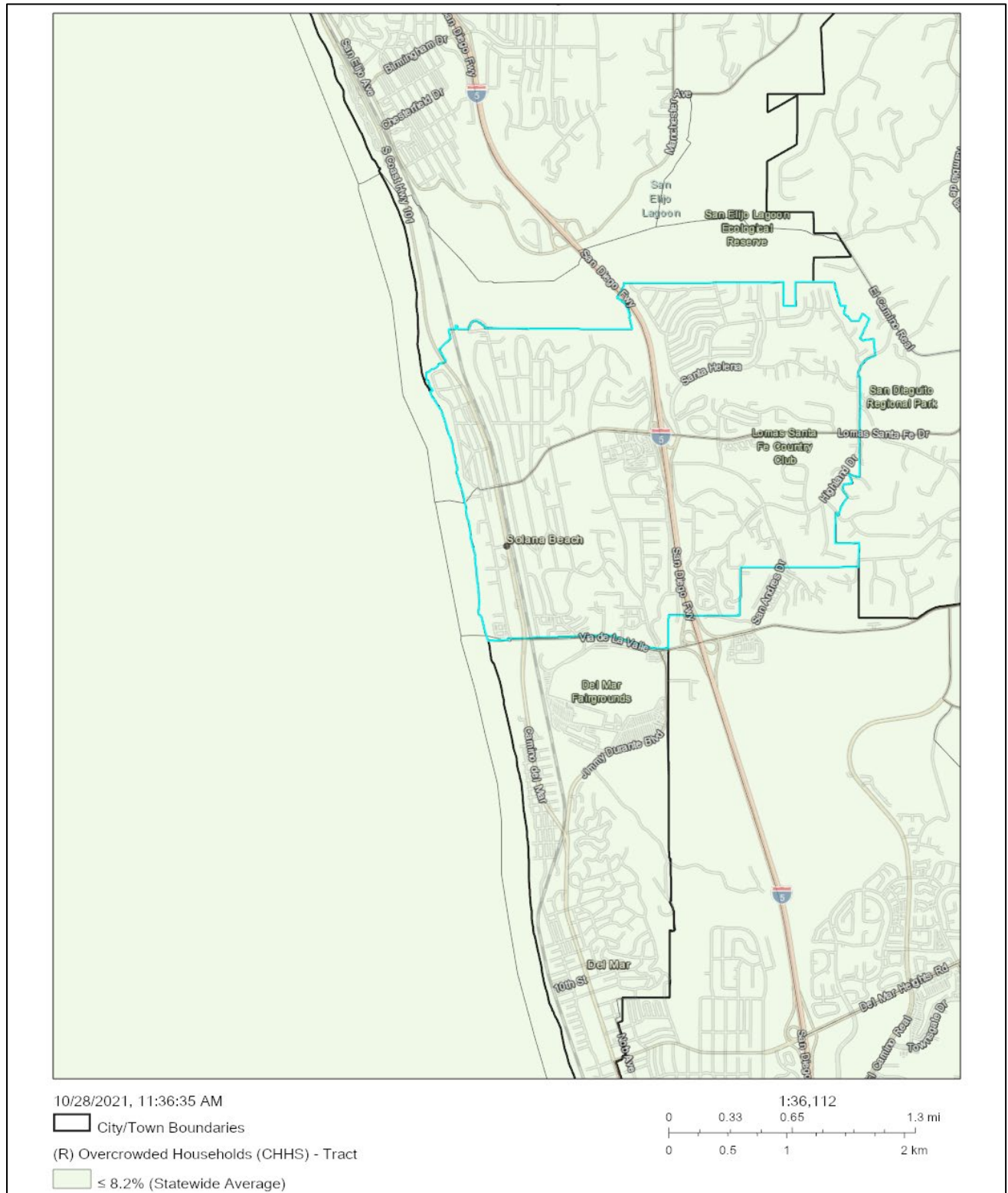
Household Tenure	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Owner Households	58.6%	52.4%	54.5%
Renter Households	41.4%	46.4%	45.5%
Total Occupied Housing Units	5,744	1,125,286	12,888,128

Source: American Community Survey, 5-Year Estimates, 2017.

Overcrowding and Tenure	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Owner Households			
Overcrowded	0.8%	2.1%	3.0%
Severely Overcrowded	0.0%	0.7%	1.0%
Renter Households			
Overcrowded	0.6%	7.1%	8.2%
Severely Overcrowded	1.2%	3.7%	5.0%

Source: American Community Survey, 5-Year Estimates, 2017.

Figure 3-17: Overcrowded Households, Solana Beach



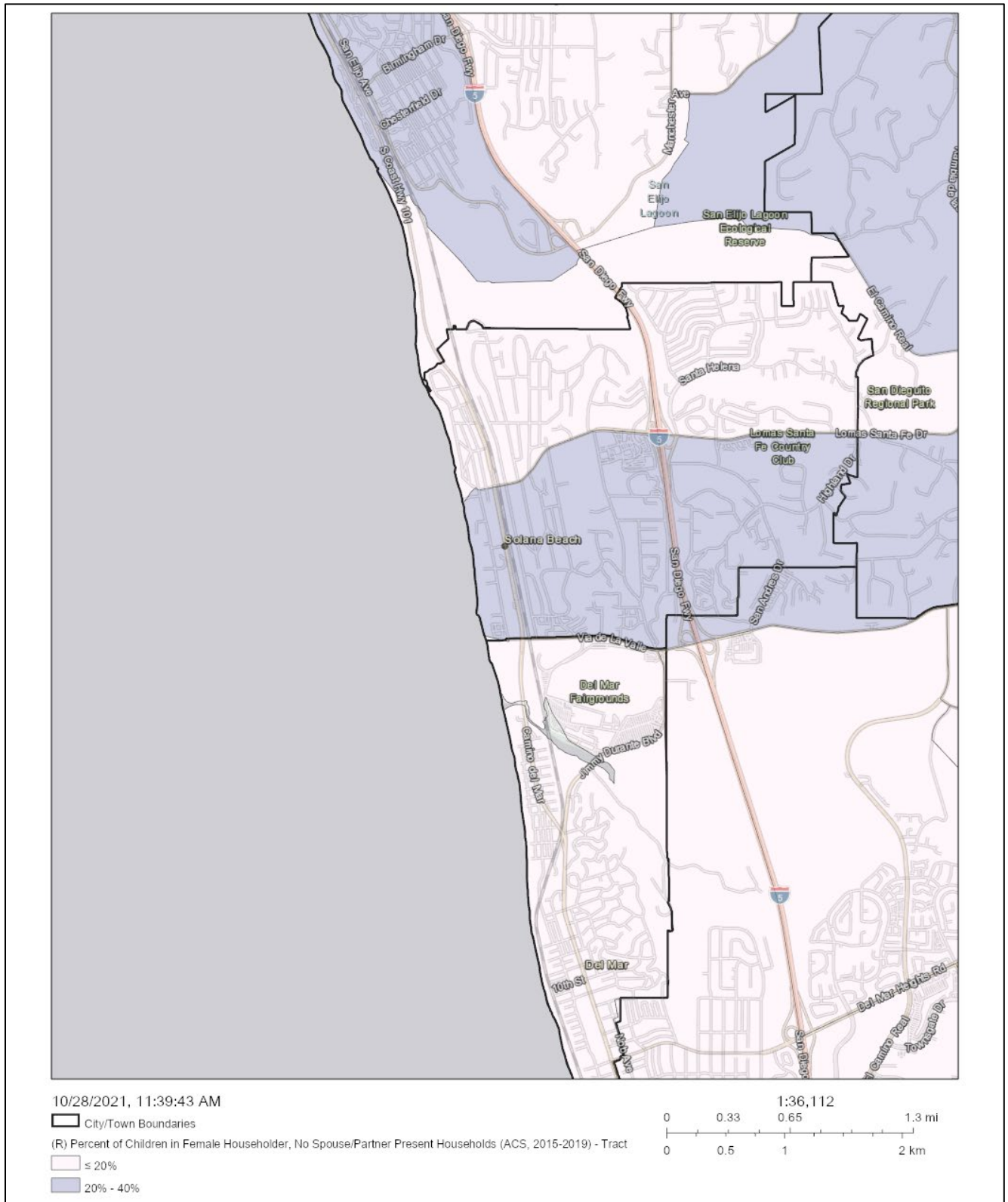
Source: HCD AFFH Data Viewer, Accessed September 10, 2021

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Table 3-32 display the data for female headed households with and without children and single parent households in Solana Beach, the County of San Diego and California. According to the data, the City of Solana Beach has a smaller percentage of female headed householders (with no spouse present) than the County and the State. Of the female headed householders (with no spouse present) in Solana Beach, 36 percent had children, compared to 50 [percent in the county and 49 percent in the state. Overall, Solana beach has the lowest percentage of single householders among the three regions. Single households, specifically single parent households live on one income and may be more susceptible to housing overpayment and cost burdens. Increased affordable housing options may alleviate these challenges for one income households.

Table 3-32: Female Headed Households with and without Children			
Year Built	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Total Female Headed Households	6%	12%	13%
With children	36%	50%	49%
Single Households	10%	17%	19%
Source: American Community Survey, 5-Year Estimates, 2017.			

Figure 3-18: Female Headed Households, No Spouse Present with Children, Solana Beach



Source: HCD AFFH Data Viewer, Accessed September 10, 2021

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Housing Stock in Solana Beach

Tables 3-33 and 3-34 display comparative housing stock data for the State, County and City. Table 3-27 below shows data for occupied housing units by type. A variety of housing stock provides increased opportunity in communities for different size and household types. Majority of the housing stock in Solana Beach is classified as one-unit detached housing, also known as single family housing. A total of 18 percent of all housing in the City is classified as 10 or more apartments, also known as multi-family or multi-unit housing. Comparatively, both the County and the State has higher percentages of single-family housing, (52.3 percent and 58.5 percent respectively).

Housing Unit Type	City of Solana Beach	County of San Diego	California
	2017	2017	2017
1, detached	48.5%	52.3%	58.5%
1, attached	16.3%	9.5%	7.0%
2 apartments	1.5%	1.8%	2.4%
3 or 4 apartments	6.7%	5.0%	5.5%
5 to 9 apartments	8.1%	8.0%	6.1%
10 or more apartments	18.4%	19.9%	16.9%
Mobile home or other type of housing	0.5%	3.5%	3.6%

Source: American Community Survey, 5-Year Estimates, 2017.

Table 3-30 below displays housing stock by year built or the City, County, and State. Older housing generally requires more upkeep, regular maintenance and can cause a cost burden on both renters and homeowners. Majority of Solana Beach’s housing units were built between 1970 and 1990 whereas the distribution of development was more dispersed from 1960 to 2000 in the County and the State. Overall, increased numbers of older housing can lead to displacement, cost burden, and substandard living conditions. An analysis of the housing stock is provided above in Section 3.G.1 Local Contributing Factors.

Year Built	City of Solana Beach	County of San Diego	California
	2017	2017	2017
Built 2014 or later	1.62%	0.65%	0.60%
Built 2010 to 2013	0.11%	1.59%	1.46%
Built 2000 to 2009	2.73%	12.16%	11.54%
Built 1990 to 1999	5.34%	12.52%	10.91%
Built 1980 to 1989	20.63%	19.55%	15.27%
Built 1970 to 1979	46.21%	22.81%	17.84%
Built 1960 to 1969	8.40%	12.04%	13.41%
Built 1950 to 1959	10.58%	10.81%	13.62%
Built 1940 to 1949	1.85%	3.48%	6.09%
Built 1939 or earlier	2.54%	4.39%	9.26%

Source: American Community Survey, 5-Year Estimates, 2017.

Future Growth Need

The City’s future growth need is based on the RHNA production of 316 very low and 159 low-income units within the 2021-2029 planning period. **Figure 3-7** shows that both existing and proposed affordable units are well dispersed throughout the community and do not present a geographic barrier to obtaining affordable housing. The Sites Inventory of this Housing Element shows the City’s ability to meet their 2021-2029 RHNA need at all income levels. Appendix B of this Housing Element demonstrates the City’s ability to meet its 2021-2029 RHNA need at all income levels. This demonstrates the City’s ability to accommodate the anticipated future affordable housing needs of the community.

4. Displacement Risk

The potential for economic displacement risk can result from a variety of factors, including large-scale development activity, neighborhood reinvestment, infrastructure investments, and changes in local and regional employment opportunity. Economic displacement can be an inadvertent result of public and private investment, where individuals and families may not be able to keep pace with increased property values and market rental rates.

UC Berkeley Urban Displacement

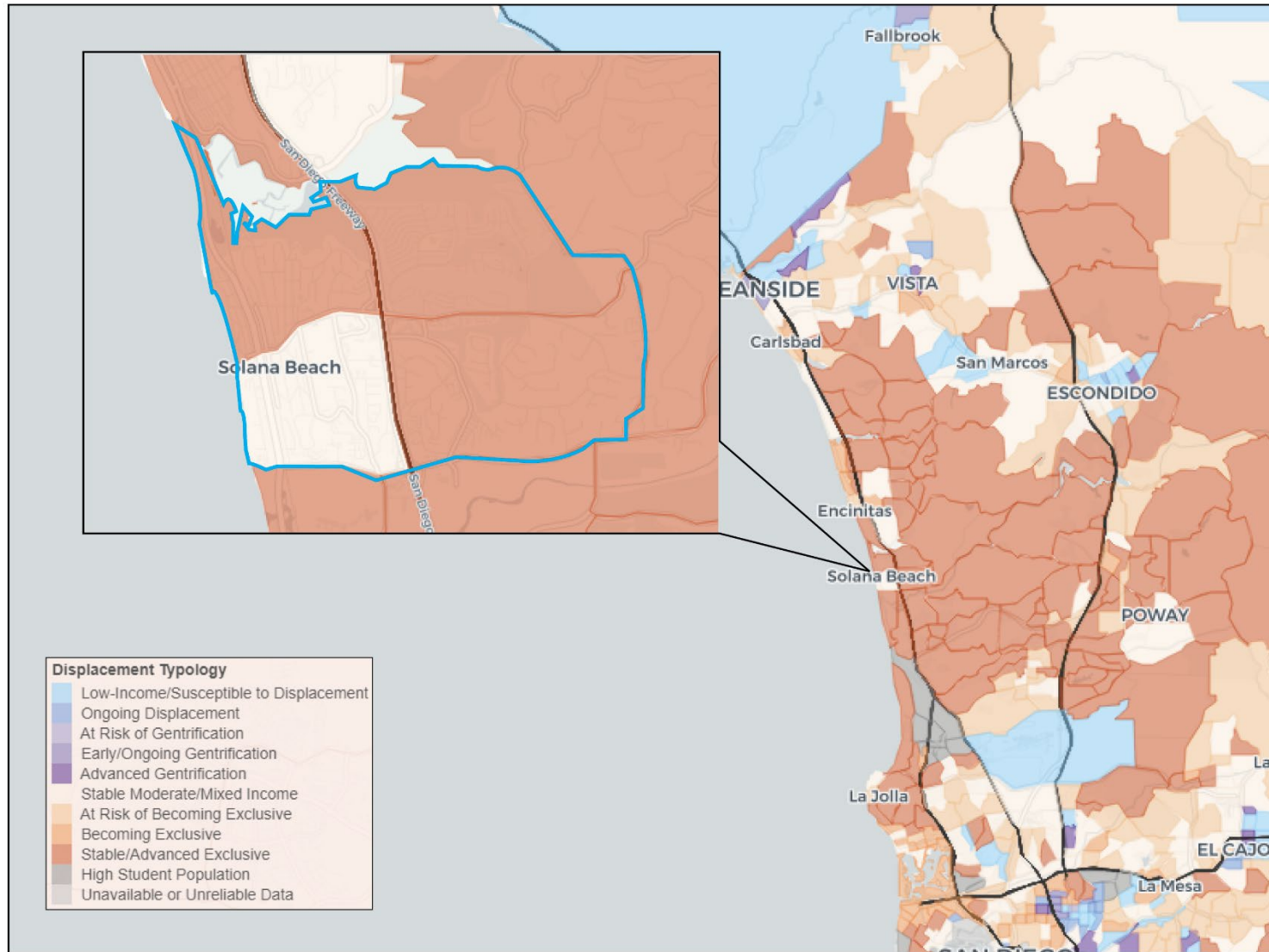
The UC Berkeley Urban Displacement projects provides a database for Los Angeles, Orange and San Diego Counties displaying gentrifications and socioeconomic indicators based on 2015 ACS data. The final (2018) version of the database shows whether each Census tract comprising these three Southern California counties gentrified between 1990 and 2000; gentrified between 2000 and 2015; gentrified during both of these periods; or exhibited characteristics of a “disadvantaged” tract that did not gentrify between 1990 and 2015. The outcome of the data is a map which displays displacement typology by census tract (outlined below).

Displacement Typology	Description
Low Income/Susceptible to Displacement:	<ul style="list-style-type: none"> ▪ Low or mixed low-income tract in 2018
Ongoing Displacement of Low-Income Households:	<ul style="list-style-type: none"> ▪ Low or mixed low-income tract in 2018 ▪ Absolute loss of low-income households, 2000-2018
At Risk of Gentrification:	<ul style="list-style-type: none"> ▪ Low-income or mixed low-income tract in 2018 ▪ Housing affordable to low or mixed low-income households in 2018 ▪ Didn't gentrify 1990-2000 OR 2000-2018 ▪ Marginal change in housing costs OR Zillow home or rental value increases in the 90th percentile between 2012-2018 ▪ Local and nearby increases in rent were greater than the regional median between 2012-2018 OR the 2018 rent gap is greater than the regional median rent gap
Early/Ongoing Gentrification:	<ul style="list-style-type: none"> ▪ Low-income or mixed low-income tract in 2018 ▪ Housing affordable to moderate or mixed moderate-income households in 2018 ▪ Increase or rapid increase in housing costs OR above regional median change in Zillow home or rental values between 2012-2018 ▪ Gentrified in 1990-2000 or 2000-2018
Advanced Gentrification	<ul style="list-style-type: none"> ▪ Moderate, mixed moderate, mixed high, or high-income tract in 2018

Table 35: Displacement Typology	
Displacement Typology	Description
	<ul style="list-style-type: none"> ▪ Housing affordable to middle, high, mixed moderate, and mixed high• income households in 2018 ▪ Marginal change, increase, or rapid increase in housing costs ▪ Gentrified in 1990-2000 or 2000-2018
Stable Moderate/Mixed Income:	<ul style="list-style-type: none"> ▪ Moderate, mixed moderate, mixed high, or high-income tract in 2018
Risk of Becoming Exclusive:	<ul style="list-style-type: none"> ▪ Moderate, mixed moderate, mixed high, or high-income tract in 2018 ▪ Housing affordable to middle, high, mixed moderate, and mixed high• income households in 2018 ▪ Marginal change or increase in housing costs
Becoming Exclusive:	<ul style="list-style-type: none"> ▪ Moderate, mixed moderate, mixed high, or high-income tract in 2018 ▪ Housing affordable to middle, high, mixed moderate, and mixed high• income households in 2018 ▪ Rapid increase in housing costs ▪ Absolute loss of low-income households, 2000-2018 ▪ Declining low-income in-migration rate, 2012-2018 ▪ Median income higher in 2018 than in 2000
Stable/Advanced Exclusive:	<ul style="list-style-type: none"> ▪ High-income tract in 2000 and 2018 ▪ Affordable to high or mixed high-income households in 2018 ▪ Marginal change, increase, or rapid increase in housing costs

Figure 3-19 below displays the mapped displacement typology for Solana Beach. The data shows that nearly all of Solana Beach is considered Stable/Advanced Exclusive, furthering previous conclusions that the City is an overall high income and high-cost City to live in. There is one census tract that is identified as stable/moderate mixed income where rent gap and rent change are the highest contributing factors to potential displacement.

Figure 3-19: Displacement Risk, Solana Beach



Source: UC Berkeley, Urban Displacement Project, "Mapping Neighborhood Change in Southern California." Accessed October 28, 2021

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Deed Restricted Units

Affordable covenants help to ensure that certain housing units remain affordable for an extended period. Covenants help balance the housing market in a community and provide lasting affordable options to low and very low-income households. The City of Solana Beach has multiple housing projects which include units with affordability covenants, as shown below in **Table 3-36**.

Address	Project Name	No./Type of Affordable Units	Deed Restricted	Type of Subsidy	Date of Covenant Expiration	Monitoring Agency
748 Fresca	Shannon	1 A.L.U./ Low	Yes	Code Incentive	Perpetuity	City of Solana Beach
624 Ridgeline Place	Prestera	1 A.L.U./ Low	Yes	Code Incentive	Perpetuity	City of Solana Beach
403, 405, 407 N. Cedros Ave.	Cedros Seaside	3 Owner/ Very Low	Yes	Inclusionary	2060	City of Solana Beach
313 San Lucas Drive	Short	1 A.L.U.	No	Code Incentive	N/A	City of Solana Beach
348 South Rios	Baniaga	1 A.L.U.	No	Code Incentive	N/A	City of Solana Beach
725 Seabright Lane	Dunn	1 A.L.U.	No	Code Incentive	N/A	City of Solana Beach
703 Seabright Lane	Oliver	1 A.L.U./ Low	Yes	Code Incentive	Perpetuity	City of Solana Beach
305 N. Rios Ave	North Rios Partners	1 Owner/ Very Low	Yes	Density Bonus	2059	City of Solana Beach
548 N. Rios Ave.	Kwasny	1 A.L.U./ Low	Yes	Code Incentive	Perpetuity	City of Solana Beach
930 Via Mil Cumbres and 435 Bay Meadows	North Rios Project	2 Owner/ Low	Yes	Inclusionary	2028	City of Solana Beach
726 N. Granados	Billington	1 A.L.U.	Yes	Code Incentive	Perpetuity	City of Solana Beach
805 Valley Avenue	Silverado Apartments	28 Rental/Senior	No	Section 8	N/A	County HCD
859-863 Vera St.	Las Casitas De Solana	3 Very Low	Yes	County Loan	Perpetuity	County HCD
222 Helix Ave.	Helix Ave.	1 Low	Yes	Inclusionary	2019	City of Solana Beach

Source: City of Solana Beach

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Cost of Preservation

Jurisdictions are required by State Housing Element Law to analyze assisted housing that may convert from lower income to market rate housing over the next 10 years. State law identifies housing assistance as a rental subsidy, mortgage subsidy or mortgage insurance to an assisted housing development. Government assisted housing may convert to market rate housing for several reasons, including expiring subsidies, mortgage repayments, or expiration of affordability restrictions. This section will provide:

- An inventory of assisted housing units that are at risk of converting to market-rate housing,
- An analysis of the costs of preserving and/or replacing these units,
- Resources that could be used to preserve at-risk units,
- Program efforts for preservation of at-risk housing units, and
- Quantified objectives for the number of at-risk units to be preserved during the Housing Element planning period.

Inventory of Units at Risk

There are 15 deed-restricted units in the city, located on 10 properties. Six units are owner-occupied, and the rest are rentals. Of the 15 units, 3 are considered at-risk for conversion to market rate in the 2021-2029 planning period. Housing element law requires jurisdictions to provide an analysis and program for preserving affordability of assisted housing developments.

Table 3-37: Units "At-Risk" of Conversion (2021-2031)			
Project Name	Assisted Units	Assistance Program	Earliest Possible Date of Conversion
Helix Ave	1	Inclusionary	2019
North Rios Project	2	Inclusionary	2028
Total Units	3		
Source: City of Solana beach			

The City has provided policy programs in **Section 4: Housing Plan** that address the preservation of the units listed in the table above.

Cost of Preservation

There are many options for preserving units including providing financial incentives to project owners to extend lower-income use restrictions, purchasing of affordable housing units by a non-profit or public agency, or providing local subsidies to offset the difference between the affordable and market rate units. The strategy scenario considered below provides local rental subsidy to residents. The rent subsidy scenario would provide financial assistance to residents if their affordable units converted to market rate. To determine the subsidy needed, Fair Market Rents were compared to market rate rents.

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Size of Unit	Fair Market Rent
Efficiency	\$1,895
1-Bedroom	\$2,095
2-Bedroom	\$2,690
3-Bedroom	\$3,735

Source: HUD FY 2022 Fair Market Rent Documentation System – San Diego County – Solana Beach, average for Zip Codes 92075 and 92014.

Unit Size	Monthly Rents		Number of Units At-Risk	Difference	Monthly Subsidy	Annual Subsidy
	Fair Market Rents ¹	Market Rate ²				
Efficiency	\$1,895	NA	0	\$--	\$--	\$--
1-Bedroom	\$2,095	\$2,432	3	\$337	\$1,011	\$4,044
2-Bedroom	\$2,690	\$ 3,476	0	\$786	\$--	\$--
3-Bedroom	\$3,735	\$ 5,922	0	\$2,187	\$--	\$--
TOTAL						\$4,044

Source:
1. HUD FY 2022 Fair Market Rent Documentation System – San Diego County – Solana Beach, average for Zip Codes 92075 and 92014.
2. Kimley-Horn and Associate Analysis – based on apartments listed for rent across 10-15 properties on September 10, 2021.

Cost of Replacement

The City of Solana Beach may also consider the cost of replacing the units with new construction. Construction cost estimates include all hard and soft costs associated with construction in addition to per unit land costs. The analysis assumes the replacement units are apartments with concrete block with steel frame buildings and parking provided on-site. Square footage estimates are based on estimated size of units to be replaced and assume housing units are developed on multi-family zoned properties. Land costs have been determined on a per unit basis.

Size of Unit	Cost Per Square Foot ¹	Average Square Foot/Unit ²	Replacement Cost/Unit ³
Efficiency	\$129	NA	\$--
1-Bedroom	\$129	715	\$92,235
2-Bedroom	\$129	1,107	\$142,803
3-Bedroom	\$129	1,759	\$226,911

Source:
1. International Code Council – February 2020 Report.
2. Kimley-Horn and Associate Analysis – based on apartments listed for rent across nine properties on August 11, 2021.
3. Includes financing and land acquisition costs of \$30,000 per unit.

Size of Unit	Replacement Cost/Unit	Number of Units	Total Replacement Cost
Efficiency	\$--	0	\$--
1-Bedroom	\$92,235	3	\$276,705
2-Bedroom	\$142,803	0	\$--
3-Bedroom	\$226,911	0	\$--
TOTAL			\$ 276,705

Resources to Preserve “At Risk” Units

A variety of programs exist to help cities acquire, replace, or subsidize at-risk affordable housing units. The following summarizes financial resources available:

- **Community Development Block Grant (CDBG)** – CDBG funds are awarded to cities on a formula basis for housing activities. The primary objective of the CDBG program is the development of viable communities through the provision of decent housing, a suitable living environment and economic opportunity for principally low- and moderate-income persons. Eligible activities include administration, fair housing, energy conservation and renewable energy sources, assistance for economic development, public facilities and improvements and public services.
- **HOME Investment Partnership** – Local jurisdiction can receive funds by formula from the Department of Housing and Urban Development (HUD) to increase the supply of decent, safe, sanitary, and affordable housing to lower income households. Eligible activities include housing acquisition, rehabilitation, and development, homebuyer assistance, and rental assistance.
- **Section 8 Rental Assistance Program** – The Section 8 Rental Assistance Program provides rental assistance payments to owners of private, market rate units on behalf of very low-income tenants, senior citizens, disabled and/or handicapped persons, and other individuals for securing affordable housing.
- **Section 202/811 Program** – Non-profit and consumer cooperatives can receive no-interest capital advances from HUD under the Section 202 program for the construction of very low-income rental housing with the availability of supportive services for seniors and persons with disabilities. These funds can be used in conjunction with Section 811, which can be used to develop group homes, independent living facilities and immediate care facilities. The capital advance funding can also provide project rental assistance for the properties developed using the funds. Eligible activities include acquisition, rehabilitation, new construction, and rental assistance.
- **California Housing Finance Agency (CalHFA) Multifamily Programs** – CalHFA’s Multifamily Programs provide permanent financing for the acquisition, rehabilitation, and preservation of new construction of rental housing that includes affordable rents for low- and moderate-income families and individuals. One of the programs is the Preservation Loan program which provides acquisition/rehabilitation and permanent loan financing designed to preserve or increase the affordability status of existing multifamily housing projects.
- **Low-Income Housing Tax Credit (LIHTC)** – This program provides tax credits to individuals and corporations that invest in low-income rental housing. Tax credits are sold to those with high tax liability and proceeds are used to create housing. Eligible activities include new construction, rehabilitation, and acquisition of properties.
- **California Community Reinvestment Corporation (CCRC)** – The California Community Reinvestment Corporation is a multifamily affordable housing lender whose mission is to increase the availability of affordable housing for low-income families, seniors, and residents with special needs by facilitating private capital flow from its investors for debt and equity to developers of affordable housing. Eligible activities include new construction, rehabilitation, and acquisition of properties.

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- **Permanent Local Housing Allocation (PLHA)** - PLHA funds are a permanent source of funds approved by the state legislature in 2019, and will vary from year to year, since it is generated from real estate transaction fees. PLHA funds can be used for the development of affordable rental and for-sale housing opportunities.

Assessment of Contributing Factors for Affirmatively Furthering Fair Housing in Solana Beach

The AI does not identify impediments to fair housing specific to Solana Beach, however some of the regional impediments to fair housing identified within jurisdictions in San Diego County may assist Solana Beach in opening the community up to a broader range of future residents:

- Fair housing information needs to be disseminated through many media forms to reach the targeted groups.
- Hispanics and Blacks continue to be under-represented in the homebuyer market and experience large disparities in loan approval rates.
- Housing choices for special needs groups, especially persons with disabilities and seniors, are limited.
- Fair housing enforcement activities, such as random testing, are limited
- Patterns of racial and ethnic concentration exist in the region, although there are no racially or ethnically concentrated areas of poverty in Solana Beach.

The analysis conducted in this section regarding fair housing issues within Solana Beach yielded the following conclusions:

- There are no racial or ethnic groups in the City of Solana beach that experience high rates of segregation. However, both the Black and Hispanic or Latino residents are considered to currently experience or have experienced moderate segregation according to the dissimilarity index analysis.
- There are no racially or ethnically concentrated census tracts (RECAPs) within Solana Beach as identified by HUD within the 2020 County of San Diego Analysis of Impediments (AI). This indicates that there are no census tracts within Solana Beach with a non-white population of 50 percent or more or any census tracts that have a poverty rate that exceeds 40 percent or is three or more times the average tract poverty rate for the metropolitan/micropolitan area.
- The UC Davis Regional Opportunity Index shows that the majority of residents within Solana Beach have a high level of access to opportunity throughout the majority of the City, with all census tracts showing the highest level of access to opportunity. Additionally, analysis of the TCAC/HCD opportunity Area Maps show that all census tracts in Del Mar are classified with the “Highest Resource” designation. This indicates that these census tracts are within the top twenty percent in the region in terms of areas that lower-income residents may thrive if given the opportunity to live there.
- The City has demonstrated the ability to meet the anticipated future affordable housing needs of the community through the designation of sites to meet the very low and low income RHNA need (**Appendix B**) These sites are dispersed throughout the community.
- The City has two projects with a total of three affordable units currently at risk of conversion to market rate, the total cost of preservation of these units is \$4,044 annually. The cost to replace the units is \$279,705

Analysis of Sites Pursuant to AB 686

AB 686 requires that jurisdictions identify sites throughout the community in a manner that is consistent with its duty to affirmatively further fair housing. The site identification requirement involves not only an analysis of site capacity to accommodate the RHNA, but also whether the identified sites serve the purpose of replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity.

Figure 3-20: Housing Element Candidate Housing Sites in Solana Beach

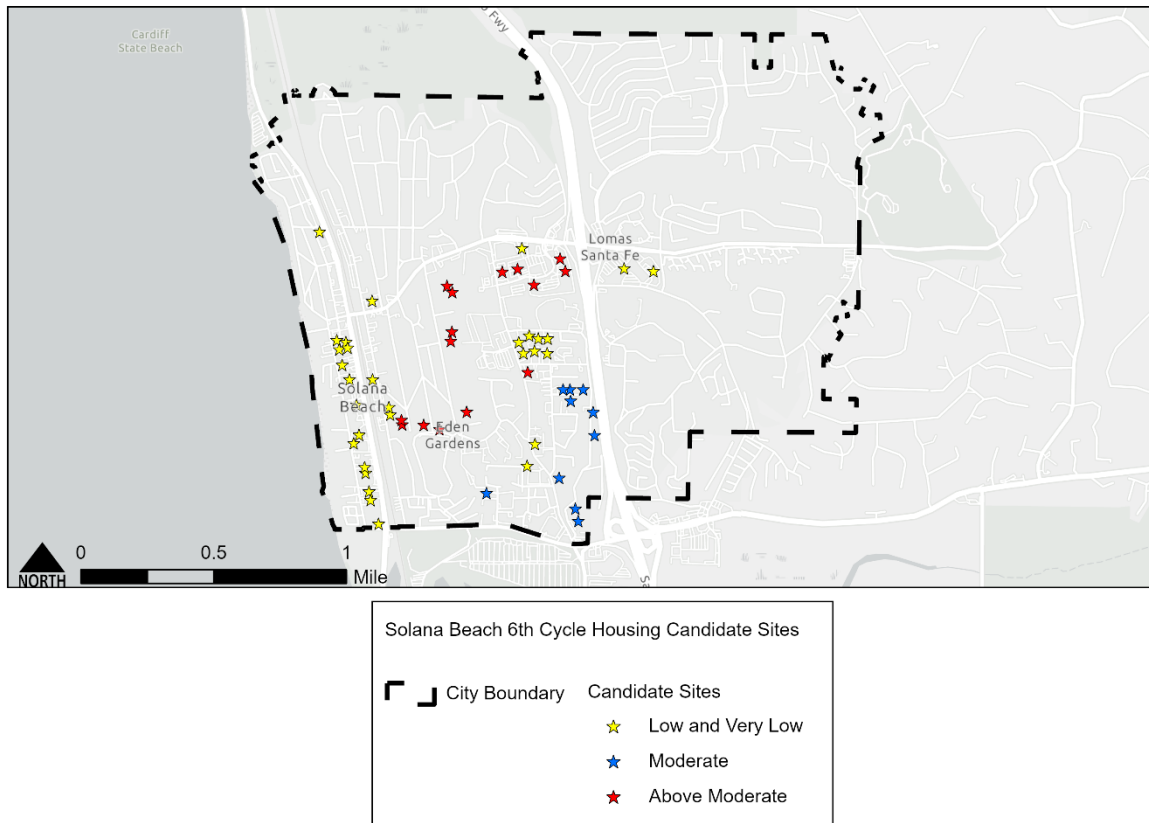


Figure 3-21 shows the proposed candidate sites to meet the very low and low income RHNA for Solana Beach in relation to the location of residents of Hispanic origin. The City of Solana Beach is relatively small in size with the majority of housing opportunity areas, including areas with higher access to vital goods, services, and public transportation, are located within the downtown areas. As such, these are ideal areas for the City to focus much of its future housing growth. It is anticipated that accessory dwelling unit growth, including growth for affordable ADUs, will occur in the less dense areas of the community.

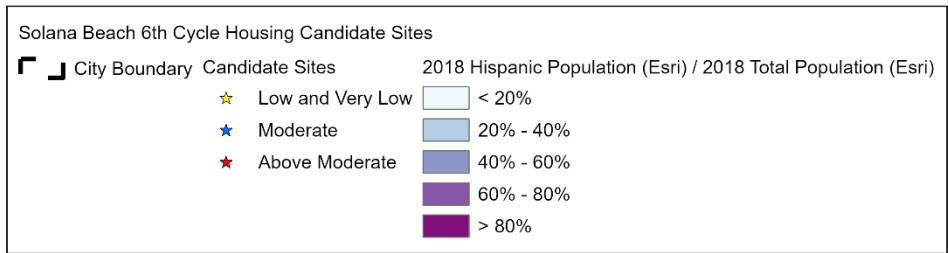
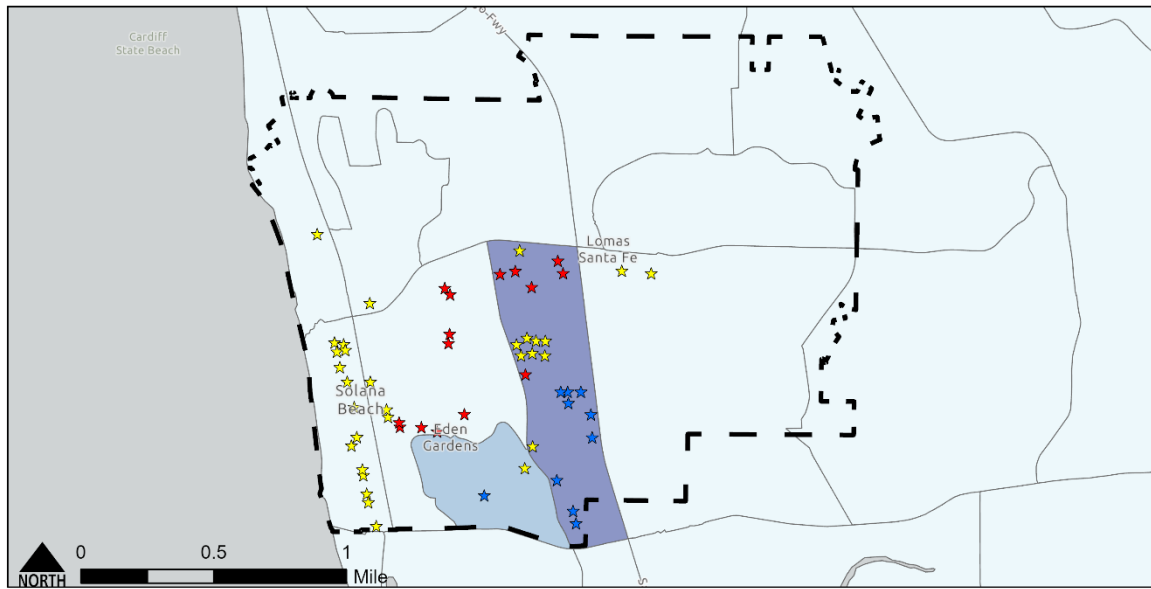
Figure 3-21 shows the following findings:

- 38 proposed (totaling 601 potential units, or 68.7 percent of the total potential units) sites to accommodate the City’s RHNA allocation are located within block groups that have a percentage of the population that identifies as Hispanic greater than 13 percent
- 26 proposed sites to accommodate the City’s RHNA allocation (totaling 84 potential units, or 9.6 percent of the total potential units) are located within block groups that have a percentage of the population that identifies as Hispanic between 10 percent and 13 percent
- 14 proposed sites to accommodate the City’s RHNA allocation (totaling 186 potential units, or 21.2 percent of the total potential units) are located within block groups that have a percentage of the population that identifies as Hispanic between 7 percent and 10 percent
- 4 proposed sites to accommodate the City’s RHNA allocation (totaling 4 potential units, or 0.4 percent of the total potential units) are located within block groups that have a percentage of the population that identifies as Hispanic between 2 percent and 7 percent

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The data shows that the proposed candidate sites to meet the very low and low income RHNA need are evenly dispersed throughout the community with an emphasis on locating units where there is a high level of access to important public services and transit. As shown in **Figure 3-21**, the distribution of proposed units does not disproportionately impact areas with larger concentrations of the Hispanic population.

Figure 3-21: Candidate Sites – Ethnicity Analysis



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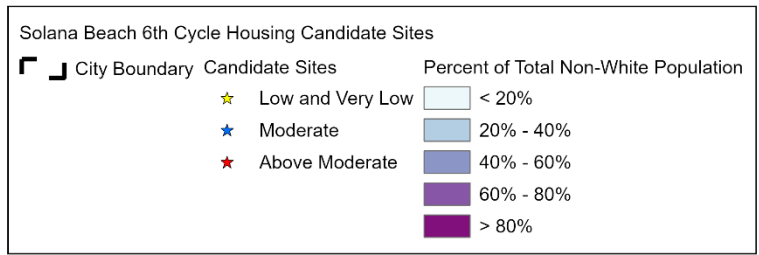
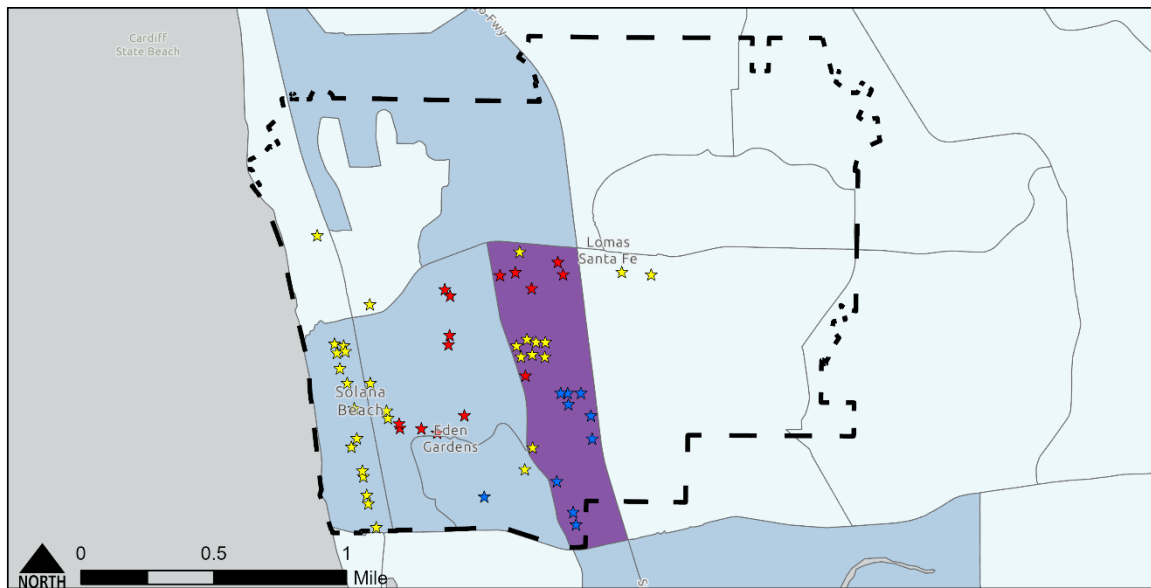
Figure 3-22 shows location of proposed candidate sites to meet the very low and low income RHNA for Solana Beach in in comparison with census data showing the percentage of the population within each block group that is non-white.

Figure 3-22 shows the following findings:

- 16 proposed sites to accommodate the City’s RHNA allocation (totaling 427 potential units, or 48.8 percent of the total potential units) are located within block groups that have a percentage of the population that is non-white greater than 10 percent
- 38 proposed sites to accommodate the City’s allocation (totaling 371 potential units, or 42.4 percent of the total potential units) are located within block groups that have a percentage of the population that is non-white between 5 percent and 10 percent
- 20 proposed sites to accommodate the Low and Very Low RHNA allocation (totaling 51 potential units, or 5.8 percent of the total potential units) are located within block groups that have a percentage of the population that is non-white between 4 percent and 5 percent
- 8 proposed sites to accommodate the Low and Very Low RHNA allocation (totaling 26 potential units, or 3.0 percent of the total potential units) are located within block groups that have a percentage of the population that is non-white between 1 percent and 4 percent

The data shows that the proposed candidate sites to meet the very low and low income RHNA need are evenly dispersed throughout the community with an emphasis on locating units where there is a high level of access to important public services and transit. As shown in **Figure 3-22**, the distribution of proposed units does not disproportionately impact areas with larger concentrations of Non-white populations.

Figure 3-22: Candidate Sites – Racial Analysis



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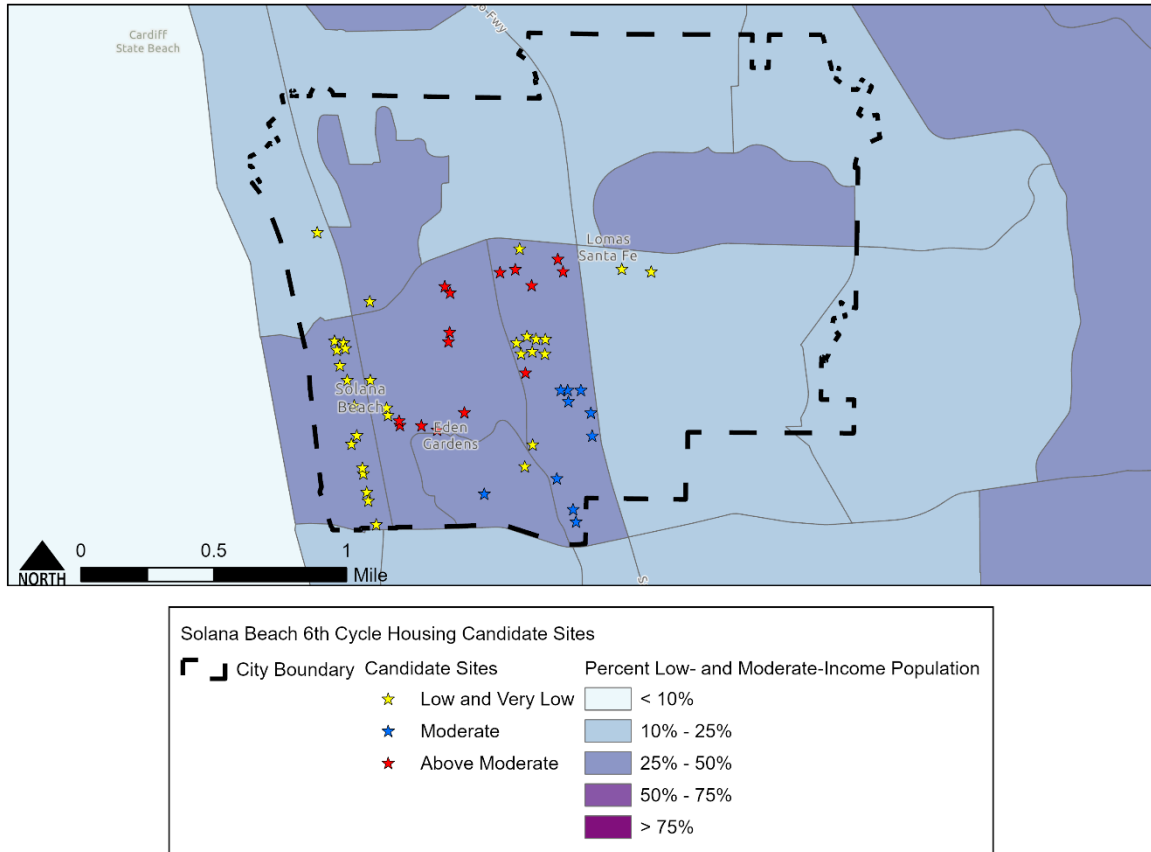
Figure 3-23 shows location of proposed candidate sites to meet the very low and low income RHNA for Solana Beach in in comparison with census data showing the percentage of the population within each block group who is categorized as low income by the American Community Survey.

Figure 3-23 shows the following findings:

- 32 proposed sites to accommodate the City’s RHNA allocation (totaling 338 potential units, or 38.6% of the total potential units) are located within block groups that have a percentage of the population that is low income between 27 and 41 percent.
- 16 proposed sites to accommodate the City’s RHNA allocation (totaling 199 potential units, or 22.7% of the total potential units) are located within block groups that have a percentage of the population that is low income between 19 and 27 percent.
- 30 proposed sites to accommodate the City’s RHNA allocation (totaling 88 potential units, or 10.1% of the total potential units) are located within block groups that have a percentage of the population that is low income between 13 and 19 percent.
- 4 proposed sites to accommodate the City’s RHNA allocation (totaling 250 potential units, or 28.8% of the total potential units) are located within block groups that have a percentage of the population that is low income less than 13 percent.

The data shows that the proposed candidate sites to meet the very low and low income RHNA need are evenly dispersed throughout the community with an emphasis on locating units where there is a high level of access to important public services and transit. As shown in **Figure 3-23**, the distribution of proposed units does not disproportionately impact any specific regions within the community as well as provided increased opportunities for low-income housing in areas with higher rates of low-income persons.

Figure 3-23: Candidate Sites – Income Level



Candidate Sites Location Analysis

This analysis reviews fair housing findings in comparison to the location of candidate sites organized into four focus areas shown in **Figure 3-24**. Candidate sites were selected based on the availability of land, development interest and feasibility, and access to services and resources.

Figure 3-24: Candidate Sites – Focus Areas

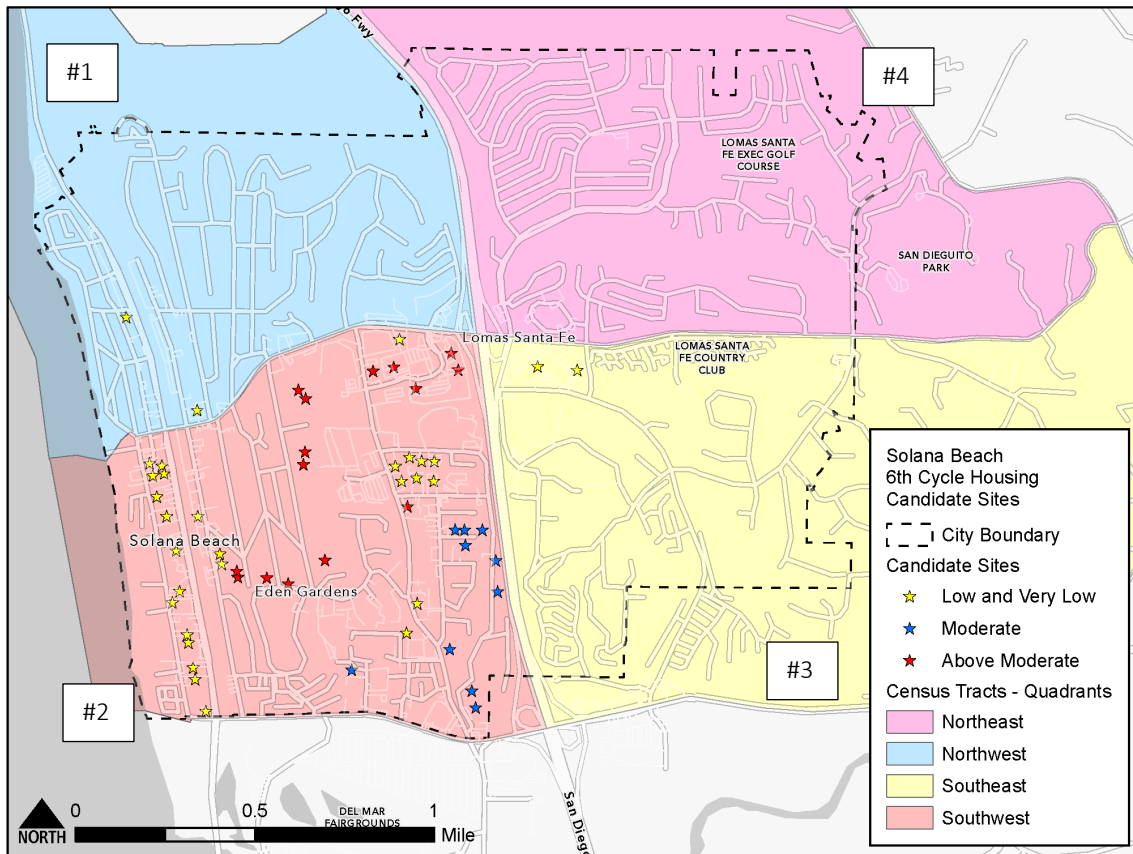


Table 3-42: RHNA by Geographic Quadrant

Geographic Area	Low- /Very-Low Income	Moderate- Income	Above Moderate- Income	Total
Focus Area 1: Northwest	36	0	0	36
Focus Area 2: Southwest	338	32	202	572
Focus Area 3: Southeast	241	0	0	241
Focus Area 4: Northeast	0	0	0	0

Focus Area #1 Northwest

The analysis within the Fair Housing section shows that this portion of the City may currently be fairly inaccessible to low-income households. The area is identified as an RCAA with a “Stable/Advanced Exclusive” displacement rating, and the area shows 40 to 60 percent of renters overpay. However, the area in which the candidate sites are located are very highly rated for access to transit as it is bordered by the San Diego Freeway (5 Freeway) and Highway 101, as well as both the Coaster and Pacific Surfliner rail lines. The location of candidate sites in this Focus Area one creates for ideal opportunities for affordable housing development in areas of high resource.

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Table 3-42 shows the two identified candidate sites in Focus Area #1. North of Lomas Santa Fe Drive is the location of one of the candidate sites that has a total of 28 units designated to low-/very-low income. The second candidate site is located a couple of blocks north of the first site. The second candidate site has 8 units and is also designated to low-/very-low income. Located in close proximity to the candidate sites within the Focus Area one are a variety of commercial and retail uses, medical and dental offices, restaurants, Skyline Elementary School, the Solana Beach train station, Fletcher Cove Community Center, and the beach. Bus routes 101 and 308 also run through the Focus Area. This Focus Area would be positively influenced from the development of affordable housing.

Focus Area #2 Southwest

Focus Area #2 is highly rated in terms of access to opportunities and access to public transportation. The area is bordered by Highway 101 and Interstate 5. As a result, this area is top rated for access to public transportation. Bus route 101 passes through the area, providing transit options to residents. The area is comprised of a wide variety of commercial and retail uses, including the Solana Beach Towne Centre, as well as restaurants, offices, and medical and dental offices. A number of schools are located within Focus Area #2 – Earl Warren Middle School, Santa Fe Christian Schools, and St. James Academy. The Highway 101 corridor offers a large variety of commercial and retail needs, as well as employment opportunities. There are a number of hotels and motels along Highway 101, as well as restaurants, coffee shops, offices, medical and dental offices, and Solana Beach City Hall. Bus route 101 also passes through the area, providing transit options to residents. The existing infrastructure and past mixed-use development trends have created an area which can support development at the default density and provide resources that support the needs of low-income households.

The analysis within the Fair Housing section shows the area has the highest proportion of female-headed households with children and no spouse present (20 to 40 percent). The highest concentration of the Hispanic population was identified East of the Interstate 5 (40 to 60 percent) and East of Highway 101 (20 to 40 percent). The distribution of the proposed units doesn't disproportionately impact areas with higher concentrations of the Hispanic population. This focus area was also identified to have the highest population of low- and moderate-income population (25 to 50 percent).

Table 3-42 shows the RHNA in Focus Area #2. This area has the most amount of candidate sites as it was identified to have the highest access to opportunities and access to public transportation. In total, there are 572 units allocated to Focus Area #2. Of the total, 338 units are designated for Low-/Very-Low Income, 32 for moderate-income, and 202 units for above moderate-income. Focus Area #2 has the highest amount of RHNA and at a variety of income levels due to the areas diverse characteristics.

Focus Area #3 Southeast

Focus Area #3 is comprised of the Lomas Sante Fe shopping center. The surrounding area and residential neighborhoods are identified as RCAAs as well as "Stable/Advanced Exclusive." As with the three other focus areas, the City is rated highest for access to opportunity, environmental quality, and economic and educational quality. However, this Focus Area #4 is rated low for access to public transportation. Access to the 208 bus route is available on the other side of the San Diego Freeway and the train station is located to the west down Lomas Santa Fe Drive.

Table 3-42 shows the RHNA distribution by the different income categories. There are two candidate sites located inside of the Lomas Sante Fe shopping center. In total, the two sites will have 241 units designated to low/very-low income. Given existing commercial and retail uses as well as employment opportunities, the location of new affordable

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units here would provide for mixed-use residential development and decrease the need to travel far. As such, the development of affordable units in this area will create increased access for lower-income households.

Focus Area #4 Northeast

Focus Area #4 consist of the remaining area within the City located primarily east of Interstate 5. These areas are largely single-family residential neighborhoods and have limited access to public transit, resources, and jobs for residents who do not have a personal vehicle. The City analyzed this area for potential affordable housing options during the sites analysis portion of the development of the Housing Element and determined that due to the proximity to resources and the small parcel sizes, it was unlikely that parcels here would realistically redevelop for housing at the required densities within the planning period. It was determined that a focus on Accessory Dwelling Unit (ADU) production in this area was the most realistic approach to new affordable housing units. This is supported by the actions described in **Housing Program 1B**.

5. Summary of Fair Housing Analysis

The City of Solana Beach is identified as a high resource area with increased economic, civic life, health, and transit opportunities and access. The existing demographic of the community of Solana Beach are higher income residents which can be attributed to the high opportunities of the area. The City of Solana Beach also has a high tourist seasons and offers a variety of retail and tourist based economic opportunities. The City is committed to creating channels to open opportunities to residents in surrounding communities, especially those who work in Solana Beach.

Local Contributing Factors

The regional AI outlines the following local characteristics which can contribute to fair housing issues in Solana Beach:

- **Housing Age and Condition** – Section 2.F.4 of this Housing Element analyzes the housing stock within the City of Solana Beach. The analysis found that 46.2 percent of all housing in Solana Beach was built between 1970 and 1978. Only about 4 percent units in Solana Beach built after 2000, and about 2 percent in 2014 or later. From 2019 to 2020 a total of 81 code enforcement reports were filed related to dilapidated properties or property maintenance. None of the 81 reports were related to substandard living/housing conditions. Similarly, the housing stock in the San Diego region is older, with majority of the housing units (54 percent) built before 1979 and is at least 40 years old. Home rehabilitation can be an obstacle for senior homeowners with fixed incomes and mobility issues.
- **Housing Cost and Affordability** - Section 2.F.5 of this Housing Element analysis the cost and affordability of housing within the City of Solana Beach. The cost of homeownership varies within San Diego County depending on the community. According to the regional AI, in 2019, the median sales price for homes in San Diego County was \$594,909, an increase of 38 percent from 2014. Home prices vary by area/jurisdiction, with very high median prices in coastal areas such as in Solana Beach where the median cost of a home was \$1,103,900 in 2017, (56% higher than the County median).
- **Location and Type of Affordable Housing** – The City of Solana Beach is an affluent community, with higher resident incomes and costs living compared to the San Diego Region. The City also has a lot commercial and retail industries specifically related to tourism. According to census data retail and tourism related occupations offer lower income salaries. While the City of Solana Beach employs persons in the retail, service and tourism industries, there is no affordable housing to accommodate these potential needs. Therefore, persons working in these industries may not have the opportunity to live in the city they work in. **Program 1E** in the **Section 4: Housing Plan** identifies strategies to support and increase the opportunity for affordable housing for lower income persons who work in Solana Beach.
- **Access to Opportunities for Persons with Disabilities** - Affordability, design, location, and discrimination limit the supply of housing for persons with disabilities. Amendments to the Fair Housing Act, as well as state law, require ground-floor units of new multifamily construction with more than four units to be accessible to

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persons with disabilities. However, units built prior to 1989 are not required to be accessible to persons with disabilities. Noted above, more than half of the Solana Beach Housing stock was built prior to 1989 creating challenges to finding adequate and accessible housing for persons with disabilities. **Program 4F** in the **Section 4: Housing Plan** identifies strategies to support reasonable accommodation and increase the opportunity for housing for persons with disabilities.

- **Racially Concentrated Areas of Affluence (RCAs)** – the City as a whole has a very high median income, which is approximately \$30,000 greater than that of San Diego County, as well as a high White population. As such, three of the City’s four census tracts are identified as RCAs. As a result, specific actions have been added in **Program 4A** to facilitate the development of units are a variety of affordability levels and types, as well as to affirmatively market the availability of units to residents and communities which may not otherwise know. This is intended to ensure the City is accessible to all income levels and backgrounds.

Analysis of Fair Housing Priorities and Goals

The City is committed to furthering fair housing through the implementation of several policies located within the City’s Housing Plan. The primary method for this is through identifying sites which can accommodate the City’s very low and low income RHNA need, as demonstrated in **Appendix B**. Other programs that affirmatively further fair housing include:

- **Program 1B**, to promote the development of accessory dwelling units and junior accessory dwelling units;
- **Program 1D**, to establish a program to convert existing, non-permitted accessory dwelling units to legal units;
- **Program 1E**, to continue to implement the City’s affordable housing ordinance;
- **Program 4B**, to update the City’s Municipal Code to permit emergency, transitional, and supportive housing as a matter of right in appropriate zoning districts per State law;
- **Program 4C**, to accommodate development that provides housing opportunities for residents with physical and developmental disabilities; and
- **Program 4D**, to work with the San Diego County Housing Authority to administer Section 8 Rental Assistance.

The City will monitor the effectiveness of these programs annually through the completion of their Annual Progress Reports (APRs).

H. Evaluation of Previous Housing Element

The Housing Element must analyze the City’s accomplishments during previous Housing Element planning periods. This section describes the City’s progress in implementing the 2013 – 2021 Housing Element; the effectiveness of the Element; and the appropriateness of the Element’s goals, objectives, and policies. It evaluates the City’s progress in two contexts: 1) the City’s progress towards meeting Coastal Zone requirements; and 2) the City’s success in meeting its housing goals and program objectives. The second part of the analysis is included within **Appendix A** of the Housing Element as indicated below.

1. Evaluation of Progress towards Meeting Coastal Zone Requirements

Residential Development in the Coastal Zone	1986-1991	1991-1999	1999-2004	2005-2011	2011-2019
New Construction	86	51	37	82	71
New Low- and moderate-income housing	1	4	5	9	20
Demolished/converted low-and moderate-income housing	4	13	0	0	0
Replacement low- and moderate-income housing	0	0	5	0	0

2. Evaluation of Adopted Housing Element Goals and Programs

Appendix A of the Housing Element describes the City’s progress in meeting the goals and policies of the latest adopted Housing Element; evaluates the effectiveness of each program; and describes the appropriateness of the goals, policies, and objectives. The results of this review and assessment were used to revise and update the proposed programs for 2021-2029 as described in Section 4.

3. Quantified Objectives in Past Housing Element Cycles

Housing Element law required that quantified objectives be developed with regard to new construction, rehabilitation, conservation and preservation activities that will occur during the 2013-2021 Housing Element cycle. Table 3-44 summarizes the City of Solana Beach’s quantified objectives for the 2013-2021 Housing Element, Table 3-45 summarizes the City’s actual accomplishments in construction, and Table 3-46 summarizes the City’s accomplishments in housing rehabilitation.

Income Level	New Construction	Rehabilitation	Conservation/Preservation
Extremely Low Income	43	3	
Very Low Income	42	2	
Low Income	65		1
Moderate Income	59		
Above Moderate Income	131		
Total	340	5	1

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New Construction

Table 3-47 shows the City’s progress in new construction through the end of 2019.

Table 3-45: Actual Units Constructed (2013-2021 Planning Period)		
1/1/2013 – 12/31/2019	Regional Share Goal	New Construction
Extremely Low	43	0
Very Low	42	0
Low	65	6
Moderate	59	14
Above Moderate	131	51
Total	340	71

Rehabilitation

There was only one rehabilitated residential project that occurred within Solana Beach in the 5th cycle planning period. The project, known as Solana Mar, was completed in 2018 and included the rehabilitation of 132 market-rate residential units.

Table 3-46: Actual Rehabilitated Units (2013-2021 Planning Period)	
1/1/2013 – 12/31/2019	Rehabilitation
Extremely Low	--
Very Low	--
Low	--
Moderate	--
Above Moderate	132
Total	132

Conservation

The City of Solana Beach identified two existing affordable units at-risk of converting to market rate during the current and future housing cycles. One of those units (North Helix) converted to market-rate during the 5th Cycle. The City engaged with the property owner of this unit to determine if a new affordability agreement could be put in place, but due to a lack of funding to assist the property owner and the property owner’s lack of interest in maintaining the affordability on the unit, an agreement was not reached. The other unit identified was not at-risk during the 2013-2021 planning period.



Housing Plan

Section 4: Housing Plan

The Housing Plan describes the City of Solana Beach’s 2021-2029 policy program. The Housing Plan describes the specific goals, policies, and programs to assist City decision makers to achieve the long-term housing objectives set forth in the Solana Beach Housing Element. This Plan identifies goals, policies, and programs aimed at providing additional housing opportunities, removing governmental constraints to affordable housing, improving the condition of existing housing, and providing equal housing opportunities for all residents. These goals, policies, and programs further the City’s overall housing policy goal to inspire a more diverse, sustainable, and balanced community through implementation of strategies and programs that will result in economically and socially diversified housing choices that preserve and enhance the special character of Solana Beach.

Regional Housing Needs Assessment

The San Diego Association of Governments (SANDAG) has conducted a Regional Housing Needs Assessment (RHNA) to determine the City’s share of the affordable housing needs for the San Diego region. The RHNA quantifies Solana Beach’s local share housing needs for the region by income category. Income categories are based on the most current Median Family Income (MFI) for San Diego County. The City’s 2021-2029 RHNA growth need is as follows:

- 316 units - Extremely low (less than 30% County MFI (< \$21,176)) and Very low-income (0-50% County MFI (< \$35,294))
 - 159 units - Low-income (51-80% of County MFI (\$35,294-\$56,470))
 - 160 units – Moderate-income (81-120% of County MFI (\$56,470-\$84,706))
 - 240 units - Above moderate-income (120% or more of County MFI (>\$84.706))
- 875 units – Total**

A. Housing Goals

The City of Solana Beach has identified the following housing goals as part of this Housing Element Update:

Housing Goal #1: A range of housing strategies to accommodate Solana Beach’s share across all income levels.

Housing Goal #2: Preserve and enhance the existing community and neighborhood quality and character.

Housing Goal #3: Reduce or eliminate constraints to the development, improvement, preservation, and maintenance of housing.

Housing Goal #4: Equal opportunities to access housing for all persons regardless of age, race, religion, sex, marital status, sexual orientation, ancestry, national origin, or disability.

Housing Goal #5: A sustainable approach to new and existing residential and mixed-use development through increased energy conservation and waste reduction.

The goals listed above are described below and on following pages with accompanying policies and programs to achieve them.

B. Housing Policies and Programs

This Housing Element expresses the Solana Beach community's overall housing goals and supporting policies, quantified objectives, and housing programs to achieve them. The stated Housing Programs are based on a review of past performance of the prior Housing Element, analysis of current constraints and resources, and input from Solana Beach residents and stakeholders.

Housing Goal #1: A range of housing strategies to accommodate Solana Beach's share across all income levels.

Housing Policy 1.1: Maintain sufficient land designated and appropriately zoned for housing to achieve a complimentary mix of single-family and multi-family development to accommodate Solana Beach's Regional Housing Needs Assessment (RHNA) growth needs throughout the planning period.

Housing Policy 1.2: Promote a variety of tenures, unit types, and locations of housing throughout the community.

Housing Policy 1.3: Encourage mixed-use development opportunities.

Housing Policy 1.4: Encourage the consolidation of adjacent parcels to facilitate multi-family residential development.

Housing Policy 1.5: Encourage development of local housing opportunities to serve the needs of the local workforce and their families.

Housing Policy 1.6: Encourage the production of Accessory Dwelling Units (ADU) and Junior Accessory Dwelling Units (JADU) through incentivizing and streamlining development.

Housing Goal 1 – Implementing Programs

Housing Program 1A: Mixed-Use Development on Commercially-Zoned Sites

Due to the built-out nature of Solana Beach, there are very few vacant/underutilized residentially-zoned parcels in the City. The City is reliant upon vacant/underutilized commercial sites that can accommodate mixed-use development as a way to facilitate additional housing opportunities and permits mixed-use developments in all commercial zones. Solana Beach has two commercial zoning classifications that permit development at 20 dwelling units per acre, the City's default density for accommodating lower income housing development. As part of this Housing Element, the City has identified potential sites that are suitable for mixed-use development.

The City will conduct a stakeholder meeting consult with members of the development community within the first 24 months of the planning period to ensure that its development standards encourage mixed-use development. To the extent possible, the City will also identify possible actions to shorten the permitting process for mixed-use development such as through the use of CEQA exemptions for infill projects. The program will continue to be annually reviewed in the annual housing report.

Timeframe: Completed by December 2024.

Responsible Agency: City of Solana Beach Community Development

Funding Source: General Fund

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Housing Program 1B: Promotion of Accessory Dwelling Unit (ADU) and Junior Accessory Dwelling Unit (JADU) Development

The City updated the Solana Beach Municipal Code to incorporate provisions of new State ADU law which expands where ADUs and JADUs can be constructed and removes barriers to the development of these units. ADU production has increased since incorporation of these new provisions and the City anticipates that ADUs will factor heavily into assisting the City in meeting their RHNA needs, as described in the Housing Resources section of this Housing Element.

The City will continue to incentivize and promote the construction of Accessory Dwelling Units, especially those that may be leased at affordable rates, through the following actions:

- Section 17.70.060 of the Solana Beach Municipal Code states that “The city manager is authorized to reduce city development impact fees by 75 percent for accessory dwelling units (ADU) processed consistent with SBMC 17.20.040(D), provided that a deed restriction for state law affordability provisions is recorded for the term of 99 years. (Ord. 500 § 5, 2019). The City will continue to provide this incentive to residents.
- The City will develop a permit ready ADU program for property owners to have pre-approved ADU plans by December 2024. This may be in coordination with a larger regional effort.
- Streamline ADU permit processing for ADUs that will provide a covenant of affordability. The City will determine the objective criteria needed for qualification for streamlining by December 2024.
- Develop outreach collateral for public dissemination, including updates to the City’s website, information at City Hall and via other appropriate print and digital media. The intent of this is to make sure residents are aware of this incentive and have information readily available that may ease the development of ADUs at affordable levels.
- Make revisions to the development code which make ADU development possible in sensitive areas of the City provided that criteria is met that shows the creation of an ADU will not be a detriment to sensitive habitat or other similar areas. The goal of this is to increase opportunities for ADU development within the City. Complete by April 2024.
- Research regional and State funding sources that may be available to assist property owners in building ADUs. The City will make information available to property owners if funding sources are identified.

The City anticipates this will assist in the development of 16 ADUs available at the lower income levels within the planning period. The City of Solana Beach has begun implementing some of the actions listed already prior to certification of the Housing Element.

<p>Timeframe: Timeframes as identified within the program objectives. Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund</p>
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Housing Program 1C: Create ADU Monitoring Program

The City will create a monitoring program to track ADU and JADU creation and affordability levels throughout the planning period. This will allow the City to monitor the development of accessory units at all income levels. Additionally, the City will review their ADU and JADU development progress within 2 years of the adoption of the 6th cycle Housing Element to evaluate if production estimates are being achieved. If ADUs are not being permitted as assumed in the Housing Element, the City will take the action within 6 months of completion of the ADU review to ensure that adequate capacity at each income level in maintained to meet the City’s RHNA needs. These actions may include identification of adequate sites to meet the City’s identified unaccommodated need.

<p>Timeframe: Completed by December 2024 Responsible Agency: City of Solana Beach Community Development</p>

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Funding Source: General Fund

Housing Program 1D: Conversion Program of Existing, Non-Permitted Accessory Dwelling Units

The City will continue to implement its illegal unit conversion program. This program allows homeowners with existing illegally established accessory dwelling units bring them to legal, permitted status. The City has historically permitted one illegal ADU per year during the 5th cycle and anticipates that they will continue at this pace. 8 ADU conversions are listed in the City’s quantified objectives for the 2021-2029 planning period.

Timeframe: Conversion Program continued throughout planning period (2029)
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 1E: Affordable Housing Program

The City will continue to implement its affordable housing ordinance as outlined in the Solana Beach Municipal Code. The purpose of this ordinance is to assist the City in meeting its share of the regional housing needs, to implement the City’s General Plan and Housing elements relative to the provision of housing units for all economic sectors of its population, and to require affordable housing in both rental and for-sale housing consistent with provisions of the California Government Code. The City will monitor this program to identify any potential constraints and make any necessary adjustments to the ordinance to facilitate successful implementation of this program.

Timeframe: Affordable Housing Program continued throughout planning period (2029)
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 1F: Candidate Sites Used in Previous Housing Elements

Pursuant to State Housing law, candidate sites identified in this Housing Element to accommodate a portion of the City’s low- and very low -income RHNA that were identified in previously adopted Housing Elements must be rezoned to allow residential use by right at specified densities for housing developments in which at least 20 percent of the units are affordable to lower income households. By right shall mean the jurisdiction may not require any of the following discretionary actions, except if the project requires a subdivision:

- A conditional use permit
- A planned unit development permit
- Other discretionary, local-government review or approval that would constitute a “project”

The City may impose objective design review standards on projects. The City has identified as part of this Housing Element update vacant and nonvacant sites that were used in previous Housing Elements to meet the current RHNA need. To accommodate the provisions of State law, the City shall place a housing overlay zone over all nonvacant sites included in a prior Housing Element and all vacant sites included in two or more consecutive planning periods that permits by right development for projects that meet the requirements of State housing law. These sites are identified in **Appendix B**.

Timeframe: Completed by December 2025. In the interim, the City will process proposals by right for projects with 20% affordability pursuant to Gov Code 65583.2(c).
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 1G: Federal and State Funding Programs

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The City will review Federal and State housing financing and subsidy programs for their potential availability to Solana Beach. If the programs could be reasonably thought to be available to Solana Beach, the City would work with the appropriate developers and non-profits to support feasible funding application(s). This program also will entail the provision of City staff assistance to developers of housing for lower income housing and assessing the potential to match their projects to applicable federal and state programs. Included in this assistance would be pre-application meetings and helping the applicant with identifying potential approaches to address design and site requirements.

Timeframe: Research available Federal and State housing financing and subsidy programs on an annual basis. Assist applicants of low-income housing developments as they are submitted to the City. Pre-application meetings offered within one month of request.

Responsible Agency: City of Solana Beach Community Development

Funding Source: General Fund

Housing Program 1H: Manufactured Housing

State law (Government Code Section 65852.3) requires that the city's zoning code allows and permits manufactured housing in the same manner and in the same zone as conventional structures are permitted. Specifically, manufactured homes should only be subject to the same development standards that a conventional single-family residential dwelling on the same lot would be subject to. In order to comply with State law, the City will amend the Solana Beach Municipal Code to define manufactured housing and mobile homes consistent with State law and identify the zone(s) where such housing is permitted. The City will also ensure that the requirements for manufactured homes are the same as a conventional single-family dwelling unit in the same zone.

Timeframe: Completed by December 2024.

Responsible Agency: City of Solana Beach Community Development

Funding Sources: General Fund

Housing Program 1I: Update Density Bonus Ordinance

Government Code Section 65915 requires that a jurisdiction adopt a local Density Bonus Ordinance consistent with State law. State Density Bonus Law requires a local jurisdiction to grant an increase in density, if requested by a developer, for providing affordable housing as part of a development project. Key provisions of the law include incremental density bonuses that correspond to the percentage of housing set aside as affordable units. State law caps the maximum density bonus at 35 percent and allows the developer to request up to three incentives or concessions, if required to provide the affordable units. The law also provides reduced parking requirements and allows requests for waivers of development standards, such as increased height limits and reduced setback requirements. The developer must provide reasonable documentation demonstrating that incentives reduce costs to provide for affordable units; and that waivers are required because the usual standards physically preclude the project from achieving the allowed density and incentives.

To comply with State Density Bonus law, the City will amend the ordinance as needed to ensure that its local ordinance remains consistent with State law but will apply current state law even before local amendments are adopted. The City commits to continue to review and approve requests under State Density Bonus Law (including requests for incentives, concessions, waivers, and parking reductions) so that projects that qualify are not prevented from developing at the densities to which they are entitled.

Timeframe: Completed by December 2024.

Responsible Agency: City of Solana Beach Community Development

Funding Sources: General Fund

Housing Program 1J: Update Solana Beach Municipal Code to be Consistent With Ordinance 508 (Accessory Dwelling Units)

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The City will amend the Municipal Code to be consistent with the newly adopted Ordinance 508 regarding. The City's current municipal code is consistent with the language in Ordinance 508 with the exception of the terminology used, which revised the language from Accessory Living Units (ALUs) to Accessory Dwelling Units (ADUs). Within 12 months of adoption of the Housing Element, the City will amend the appropriate sections of the Municipal Code for consistency.

Timeframe: Completed by April 2024.
Responsible Agency: City of Solana Beach Community Development
Funding Sources: General Fund

Housing Program 1K: Amend Table 17.12.020-A of the Solana Beach Municipal Code Regarding Transitional and Supportive Housing

The City will amend Table 17.12.020-A of the Solana Beach Municipal Code to show that transitional and supportive housing are permitted uses where multifamily and mixed uses are permitted, including nonresidential zones permitting multifamily uses pursuant to Government Code 65651.

Timeframe: Completed by April 2024.
Responsible Agency: City of Solana Beach Community Development
Funding Sources: General Fund

Housing Program 1L: Amend the Solana Beach Municipal Code to define Employee Housing so that it is compliant with Sections 17021.5 and 17021.6 of the Employee Housing Act

The City will amend the Solana Beach Municipal Code to be in compliance with Section 17021.5 and 17025.6 of the Employee Housing Act (Health and Safety Code, § 17000 et seq.) and define employee housing in a manner consistent with the above referenced Health and Safety Code sections. The Municipal Code will be revised to state that employee housing for six or fewer employees will be treated as a single-family structure and permitted in the same manner as other dwellings of the same type in the same zone. Additionally, the Municipal Code will be updated to state that employee housing consisting of no more than 12 units or 36 beds will be permitted in the same manner as other agricultural uses in the same zone.

Timeframe: Completed by April 2024.
Responsible Agency: City of Solana Beach Community Development
Funding Sources: General Fund

Housing Program 1M: Amend the City's development process to assist in the development of housing for extremely low-income households and households and individuals with special needs.

As identified in Section 3, the City of Solana Beach City Council at its sole discretion may discount city fees, expedite the application process, or provide other assistance when it finds that provision of such assistance is needed to meet housing needs identified in the housing element which otherwise would not be met through the implementation of this Municipal Code. The City will take the following actions to amend the development process to include the following guaranteed incentives that apply solely to development projects that specifically accommodate housing at the extremely low-income level or that accommodate households for individuals with special needs:

- Adopt a priority processing procedure
- Waive city-controlled development impact fees until certificate of occupancy (COA)

Timeframe: Completed by December 2025.
Responsible Agency: City of Solana Beach Community Development
Funding Sources: General Fund

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Housing Program 1N: Pursue outside funding opportunities for the development of lower and moderate-income households.

As opportunities arise, the City will pursue new funding sources for lower and moderate income multi-family housing from available non-profit, local, state, and federal programs. The City will also seek to partner with local agencies that may provide funding opportunities or other resources that can assist in the development of housing affordable at the lower and moderate income levels.

Timeframe: Research available funding sources from non-profit, local, State, and Federal programs on an annual basis.

Responsible Agency: City of Solana Beach Community Development

Funding Sources: General Fund

Housing Program 1O: Promote Affordable Housing Production on City-Owned Land

The City shall commit to offering City-owned sites identified in the Housing Element Candidate Site Inventory through an RFP process. The City shall plan for a minimum of 38 affordable housing units across available City-owned sites, which are located throughout the City, as shown in **Table B-4, Appendix B**. RFPs shall be issued for City-owned sites identified on the candidate Sites Inventory (APNs 2982118100, 2982118500 and 2980106300) to accommodate at least 38 affordable units.

- The City shall issue the 1st RFP by April 2024
- The 2nd RFP by April 2025
- The 3rd RFP by April 2026

The City will work directly with interested affordable housing developers who respond to the RFPs to facilitate the development of future affordable housing. The City will use a variety of tools to facilitate affordable housing development, including but not limited to:

- Providing financial support through the local housing impact fee fund and/or below-market rate land lease or transfer
- Providing funding through local housing trust fund
- Support applications for other funding sources for affordable housing (e.g. low-income housing tax credits, grants, State funding, Federal funding)

If by December 2026, the City does not receive proposals, the City will identify additional sites to accommodate a potential RHNA shortfall by June 2027 date. Otherwise, the City will work with applicants to get an affordable project through entitlements by December 2027.

Timeframe: As described within the program.

Responsible Agency: City of Solana Beach Community Development

Funding Sources: General Fund

Housing Program 1P: Promotion of ADU Development East of I-5

The City of Solana Beach has identified candidate housing sites to meet their RHNA need for the 6th cycle planning period as demonstrated in **Appendix B** of the housing element. Due to the nature of the available land, parcel sizes, property ownership, and accessibility to public transit, many of these sites are located to the west of the I-5 freeway that bisects the city. In order to promote housing accessibility across east of I-5 freeway, the City will:

- Develop a permit ready ADU program for property owners to have pre-approved ADU plans by December 2024. This may be in coordination with a larger regional effort.

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- Streamline ADU permit processing for ADUs that will provide a covenant of affordability. The City will determine the objective criteria needed for qualification for streamlining by December 2024.
- Develop outreach collateral for public dissemination, including updates to the City’s website, information at City Hall and via other appropriate print and digital media. In addition to Citywide distribution, the City will hold one workshop in the northeast quadrant of the City focused on ADU education by December 2023
- Make revisions to the development code which make ADU development possible in sensitive areas of the City provided that criteria is met that shows the creation of an ADU will not be a detriment to sensitive habitat or other similar areas. The goal of this is to increase opportunities for ADU development within the City. Complete by April 2024.
- Research regional and State funding sources that may be available to assist property owners in building ADUs. The City will make information available to property owners if funding sources are identified.
- Target 20% of all ADU development to occur in the northeast quadrant of the City, east of I-5 and north of Lomas Santa Fe Drive

<p>Timeframe: Timelines for identified objectives specified within the program. Responsible Agency: City of Solana Beach Community Development Funding Sources: General Fund</p>

Housing Goal #2: Preserve and enhance the existing community and neighborhood quality and character.

Housing Policy 2.1: Promote revitalization and rehabilitation of existing residential dwellings.

Housing Policy 2.2: Promote high quality design and development standards to ensure future housing development compliments and enhances neighborhood character.

Housing Policy 2.3: Ensure residential and mixed-use projects are designed and developed to discourage crime.

Housing Policy 2.4: Encourage mixed-use and transit, bicycle, and pedestrian-oriented development that supports and contributes to a “sense of place” in the community.

Goal 2 Implementing Programs

Housing Program 2A: Preservation of At-Risk Housing

The City has reviewed the existing affordable housing developments and determined that no units are currently at risk of converting to market-rate during the planning period. Should this change and existing affordable units become at-risk of converting to market-rate, the City will contact the owners of these properties to explore preservation opportunities such as extending affordability covenants, sale/purchasing these developments, non-profit housing organizations assistance, and applying for financial assistance to preserve these affordable units.

<p>Timeframe: Contact property owners within 3 months of determining affordable units are potentially at risk. Responsible Agency: City of Solana Beach Community Development Funding Sources: General Fund</p>
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Housing Program 2B: Replacement Housing

The City may have existing non-vacant sites that contain vacant or demolished residential units that were occupied by lower income households or households subject to affordability requirements within the last five years. The City will implement a replacement housing program to ensure the replacement of any units lost subject to the requirements of Government Code section 65915, subdivision (c)(3) on site identified in the site inventory when any

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new development (residential, mixed-use or residential) occurs on a site that is identified in the inventory meeting the following conditions.

- Currently has residential uses or within the past five years has had residential uses that have been vacated or demolished, and
- Was subject to a recorded covenant, ordinance, or law that restricts rents to levels affordable to persons and families of low or very-low income, or
- Subject to any other form of rent or price control through a public entity’s valid exercise of its police power, or
- Occupied by low and very low-income households.

<p>Timeframe: The replacement requirement will be implemented upon adoption of the Housing Element and applied as applications on identified sites are received and processed, and local policy shall be adopted by April 2024.</p> <p>Responsible Agency: City of Solana Beach Community Development</p> <p>Funding Sources: General Fund</p>

Housing Program 2C: Rehabilitation Opportunities for Existing Housing Stock

Code enforcement reports for the past two years do not identify any existing housing stock as substandard or in need of significant repair. As stated in Section 3, the City did receive 80 code enforcement reports relating to housing, though none were related to substandard housing conditions. The City does have two older apartment properties that are fully functional but may require rehabilitation or improvements within the planning period. While these apartments may be eligible for rehabilitation assistance programs, the City must also recognize that they may be sources of more naturally occurring (not deed restricted) affordable housing within the community.

The City has identified two apartment properties located at 250 S. Sierra Avenue (13 units) and 305 S. Sierra Avenue (10 units) and will outreach to the property owners regarding rehabilitation grant opportunities. Working with these property owners, the City will assess the potential to rehabilitate/replace a portion of the units within these apartment buildings. The City anticipates potential rehabilitation of twenty (20) units should funding sources become available. This represents less than one percent of the units within the City of Solana Beach. The City has accounted for these rehabilitation efforts in the Quantified Objectives in **Table 4-1**.

<p>Timeframe: Completed by December 2024</p> <p>Responsible Agency: City of Solana Beach Community Development</p> <p>Funding Sources: Outreach efforts funded through staff efforts (General Fund); rehabilitation through local, regional, or State grant opportunities</p>
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Housing Goal #3: Reduce or eliminate constraints to the development, improvement, preservation, and maintenance of housing.

Housing Policy 3.1: Promote public awareness of the various methods and resources available to support homeownership opportunities.

Housing Policy 3.2: Explore opportunities to identify alternative financial assistance for the development and/or purchase of housing affordable to extremely low income, very low income, low income, and moderate-income households.

Housing Policy 3.3: Explore incentives, bonuses, and flexibility in standards and requirements that could benefit affordable housing development, such as flexible development standards, reduced permit fees, and streamlined permit processing.

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Housing Policy 3.4: Encourage remodeling, maintenance, repair, and rehabilitation of existing housing to address special housing needs, prevent deterioration, and preserve safe and sanitary housing conditions.

Housing Policy 3.5: Grant priority water and sewer service to housing with units affordable to lower income households.

Goal 3 Implementing Programs

Housing Program 3A: Compliance with SB 35 Provisions

Per Government Code 65913.4(a)(6)(A), future development projects within the City of Solana Beach do not currently meet the stated requirements for SB 35 streamlining provisions as all land within the city (and therefore all potential projects) are located within a coastal zone. Should compliance status or the requirements of SB 35 change in the future, the City of Solana Beach will take the required actions to comply with State law.

The City will continue to annually monitor and update local procedures and policies based on applicable changes to SB 35 to remain in compliance with State law.

<p>Timeframe: Revise City Municipal Code within 6 months of State adoption of changes to SB 35 to comply with all relevant provisions. Responsible Agency: Planning and Community Development Funding Sources: General Fund</p>
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Housing Program 3B: Public Education

The City shall continue to monitor, and update information related to the development of housing through the continued promotion of public educational materials. The information describes the benefits of affordable housing and the myths and realities of affordable housing through such means as public presentations, newspaper articles, and information posted on the City's website.

<p>Timeframe: Release revised informational materials described in this program one time per calendar year Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund</p>

Housing Program 3C: Water and Sewer Resources

Pursuant to Chapter 727, Statutes of 2005 (SB 1087), the City of Solana Beach is required to deliver its adopted Housing Element and any amendments thereto to local water and sewer service providers. This legislation allows for coordination between the City and water and sewer providers when considering approval of new residential projects. Additionally, cooperation with local service providers will support the prioritization of water and sewer services for future residential development, including units affordable to lower-income households. The City will submit the adopted Housing Element to local water and sewer providers for their review and consideration when reviewing new residential projects.

<p>Timeframe: Completed by September 2023 Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund</p>
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Housing Program 3D: Safety Element Update and Adoption of an Environmental Justice Element

SB 1035 requires that the City, after the initial revision of the safety element to identify flood hazards and address the risk of fire in certain lands upon each revision of the housing element, review and, if necessary, revise the safety

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element to identify new information relating to flood and fire hazards that was not previously available during the previous revision of the safety element. The City is currently in the process of revising the Housing Element and will take the document to City Council for adoption within 12 months of adoption of the 6th Cycle Housing Element.

SB 1000 (2018) requires that the City include an environmental justice component to the General Plan during the 6th Cycle update of the City’s Housing Element. The City will adopt a separate Environmental Justice Element within 12 months of adoption of the 6th Cycle Housing Element.

Timeframe: Completed by April 2024 Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund

Housing Program 3E: Amend Parking Requirements for Emergency Shelters

The City of Solana Beach will amend its Municipal Code to be consistent with State law regarding parking requirements for emergency shelters. Specifically, the City will be consistent with the requirements of AB 139, which states that standards cannot require more parking for emergency shelters than other residential and commercial uses within the same zone.

Timeframe: Completed by April 2024 Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund

Housing Program 3F: Group Home Definition/Requirements within Municipal Code

The City of Solana Beach will amend its Municipal Code to treat group homes of 6 or fewer persons as a single-family residential use, subject to the same development standards, consistent with the City’s current practice and State law.

Timeframe: Completed by April 2024 Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund

Housing Program 3G: Definition of Density

The City of Solana Beach will amend the definition of “density” within its Municipal Code to base future density calculations on the “gross acreage” of a parcel instead of the “net acreage”. Currently the City defines density as the number of dwelling units per net acre, which excludes land area which will be required for public streets, easements or other areas to be dedicated or reserved for public use or open space (including undevelopable slopes, bluffs, and sensitive lands). Amending the definition to base the calculation on gross acreage would include all those items described above and largely consist of the entire area within the lot lines of a lot or parcel.

Timeframe: Completed by April 2024 Responsible Agency: City of Solana Beach Community Development Funding Source: General Fund

Housing Program 3H: Development Standards Update – Building Height

In order to assist with development flexibility and provide a greater range of development types, the City of Solana Beach will amend its Municipal Code to permit development up to three stories and thirty-five (35) feet for commercial, residential, and mixed-used projects within the General Commercial (GC) and Special Commercial (SC) zones.

Timeframe: Completed by April 2024

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Responsible Agency: City of Solana Beach Community Development
Funding Sources: General Fund

Housing Program 3I: Objective Design Standards for Group Homes CUP Requirement

The City of Solana Beach’s Municipal Code currently requires a conditional use permit for group homes of seven (7) or more people. The City Council and the Director of Community Development are authorized to grant conditional use permits in accordance with the procedures of this section and to impose reasonable conditions. The City of Solana Beach will replace the requirement for a CUP with objective standards that permit group homes administratively and treat parking requirements similar to other residential uses of the same form. The City conducts preliminary discussions with applicants and will make these standards clear as a way to promote approval certainty in the development process.

Timeframe: Completed by April 2024
Responsible Agency: City of Solana Beach Community Development
Funding Sources: General Fund

Housing Goal #4: Equal opportunities to access housing for all persons regardless of age, race, religion, sex, marital status, sexual orientation, ancestry, national origin, or disability.

Housing Policy 4.1: Enforce fair housing laws addressing discrimination in the building, financing, selling or renting of housing based on race, religion, family status, national origin, disability, or other protected class.

Housing Policy 4.2: Establish policies, programs and incentives to promote the development of housing for very low-, low-, and moderate-income persons, and especially those within Solana Beach’s special needs populations.

Housing Policy 4.3: Seek to accommodate housing for residents with special needs through appropriate zoning standards and permit processes.

Housing Policy 4.4: Ensure equal access to housing by providing reasonable accommodation for persons with disabilities consistent with Americans with Disabilities Act (ADA) and Fair Housing Act (FHA) requirements.

Housing Policy 4.5: Support efforts to provide services that facilitate aging in place such as senior transportation, recreational activities, and other means to help older adults connect to the services they need to live independently in their own homes.

Goal 4 Implementing Programs

Housing Program 4A: Affirmatively Further Fair Housing

Pursuant to AB 686, the City will affirmatively further fair housing by taking meaningful actions in addition to resisting discrimination, that overcomes patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristic, as defined by California law.

The Housing Element contains analysis of contributing factors to fair housing issues within Solana Beach and determined the following factors were applicable:

1. **Housing Age and Condition – Section 2.F.4** of this Housing Element analyzes the housing stock within the City of Solana Beach. The analysis found that 46.2 percent of all housing in Solana Beach was built between 1970 and 1978. Only about 4 percent units in Solana Beach built after 2000, and about 2 percent in 2014 or later. From 2019 to 2020 a total of 80 code enforcement reports were filed related to dilapidated properties or

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property maintenance. None of the 80 reports were related to substandard living/housing conditions. Similarly, the housing stock in the San Diego region is older, with majority of the housing units (54 percent) built before 1979 and is at least 40 years old. Home rehabilitation can be an obstacle for senior homeowners with fixed incomes and mobility issues. While this was identified in the regional Analysis of Impediments (AI), local data from the City of Solana Beach has indicated that substandard housing conditions are extremely rare within the city boundaries.

2. **Housing Cost and Affordability - Section 2.F.5** of this Housing Element analyzes the cost and affordability of housing within the City of Solana Beach. The cost of homeownership varies within San Diego County depending on the community. According to the regional AI, in 2019, the median sales price for homes in San Diego County was \$594,909, an increase of 38 percent from 2014. Home prices vary by area/jurisdiction, with very high median prices in coastal areas such as in Solana Beach where the median cost of a home was \$1,103,900 in 2017, (56% higher than the County median).
3. **Location and Type of Affordable Housing** – The City of Solana Beach is an affluent community, with higher resident incomes and costs living compared to the San Diego Region. The City also has a lot commercial and retail industries specifically related to tourism. According to census data retail and tourism related occupations offer lower income salaries. While the City of Solana Beach employs persons in the retail, service and tourism industries, there is limited affordable housing to accommodate these potential needs. Therefore, persons working in these industries may not have the opportunity to live in the city they work in.
4. **Access to Opportunities for Persons with Disabilities** - Affordability, design, location, and discrimination limit the supply of housing for persons with disabilities. Amendments to the Fair Housing Act, as well as state law, require ground-floor units of new multifamily construction with more than four units to be accessible to persons with disabilities. However, units built prior to 1989 are not required to be accessible to persons with disabilities. Noted above, more than half of the Solana Beach Housing stock was built prior to 1989 creating challenges to finding adequate and accessible housing for persons with disabilities.
5. **Racially Concentrated Areas of Affluence (RCAAs)** – the City as a whole has a very high median income, which is approximately \$30,000 greater than that of San Diego County, as well as a high White population. As such, three of the City's four census tracts are identified as RCAAs.

To City is committed to taking meaningful actions to mitigate or remove fair housing issues within Solana Beach. The City will take the following actions for each of the contributing factors identified:

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Table 4-1: Contributing Factors and Fair Housing Metrics

Contributing Factor	Specific Commitments	Geographic Target	Timeframe and Metrics
Housing Mobility			
RCAAs	Provide housing mobility counseling either directly or through referrals. This counseling may include, but is not limited to, information on opportunity areas, housing search skills and tools, workshops, one-on-one search assistance, referrals, structured support for a time after a move to the City, landlord-tenant mediation, and retention counseling.	Target areas of high opportunity and RCAAs – census tracts: 173.05, 173.06, and 173.03	Priority Level 1 <ul style="list-style-type: none"> Establish and implement counseling and mobility resources by December 2024. Establish and promoted a resources guide and make it available online and at City Hall by December 2024.
	Provide landlord education and outreach on source of income discrimination and voucher programs to expand the location and number of participating voucher properties.		Priority Level 3 <ul style="list-style-type: none"> Host at least one annual workshop/informational session and invite at least 10 participants. Aim to expand participating voucher properties by 10 by the end of the planning period.
RCAAs and Access to Opportunities for Persons with Disabilities	Extend search times for particular groups with housing choice vouchers, such as larger families with children, extremely low income households, persons with disabilities	The entire City reports the same percentage of persons with disabilities and TCAC opportunities ratings. However, the City can target neighborhoods that are within one mile of larger corridors such as Highway 101, Lomas Santa Fe Dr., and Valley Ave.	Priority Level 2 <ul style="list-style-type: none"> Extend search times for housing choice vouchers for particular special housing needs populations by December 2025. Annually conduct affirmative marketing on housing choice vouchers, the City’s resources, and affordable units.
New Housing Choices and Affordability in Areas of Opportunity			
Housing Cost and Affordability	Promote construction of ADUs throughout the community with a focus on the northeast quadrant east of I-5.	Northeast quadrant east of I-5 and north of Lomas Santa Fe Drive.	Priority Level 2 <ul style="list-style-type: none"> Target 20 percent of all ADU development to occur in the northeast quadrant of the City. See additional ADU actions in Housing Programs 1B and 1P.
	Continue to work with the County of San Diego and the Community Resource Center on distribution of Section 8 Housing Choice Vouchers and CDBG funding.	Existing affordable and Section 8 voucher units.	Priority Level 2 <ul style="list-style-type: none"> Provide marketing collateral in both English and Spanish, informing residents and landlords of the availability of Section 8 rental assistance. Distribute via mail or electronic distribution once per year. Seek out project-based Section 8 vouchers to assist with the

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Table 4-1: Contributing Factors and Fair Housing Metrics

Contributing Factor	Specific Commitments	Geographic Target	Timeframe and Metrics
	<p>Promote development of affordable housing in high resources areas to increase housing mobility within the city.</p>	<p>TCAC/HCD Opportunity Area Maps identify the entire city as highest resource, though portions of Census Tract 173.04 have areas with median incomes below State Median Income. City will focus efforts to promote movement of households from those areas and areas throughout the region.</p>	<p>operational income of affordable housing projects.</p> <p>Priority Level 1 Several programs in the Housing Plan are intended to improve access to opportunity, including metrics to evaluate and achieve the objectives of those metrics:</p> <ul style="list-style-type: none"> • Program 1E: Affordable Housing Program, Program 1M: Development Process Update, Program 1O: Promote Affordable Housing Production on City-Owned Land, Program 2A: Preservation of At-Risk Housing, and Program 4D: Section 8 Rental Assistance improve the ability of lower-income households to afford suitable housing in areas with better access to opportunity. • Program 1A: Mixed-Use Development, Program 1B ADU Development, Program 1N: Pursue funding opportunities for lower and moderate-income households, and Program 1P: ADU Development East of I-5 will expand housing opportunities by encouraging new housing in high opportunity areas. • Program 4E: Mortgage Credit Certificate (MCC) will provide financial assistance to households wishing to purchase their first home in areas of higher opportunity.
<p>Location and Type of Affordability</p>	<p>In addition to accommodating the RHNA, the City will implement a suite of actions to improve housing mobility and new choices and affordability within the City, into the City and in areas with relatively higher income and concentrated areas of affluence with a goal of 200 housing opportunities affordable to lower-income and special needs households. Actions include but are not limited to:</p> <ul style="list-style-type: none"> • Program 1E: Affordable Housing Program, Program 1M: Development Process Update, Program 1O: Promote 	<p>Locations throughout the City and in relatively higher income and concentrated areas of affluence</p>	<p>Priority Level 1 Timeframe: At least annually explore and pursue strategies, as appropriate</p> <ul style="list-style-type: none"> • Metric: 200 housing units affordable to lower income and special needs households with a 30 percent target in relatively higher income and concentrated areas of affluence • Mid-term evaluation: In 2025, evaluate the effectiveness of these strategies in promoting housing opportunities

Table 4-1: Contributing Factors and Fair Housing Metrics

Contributing Factor	Specific Commitments	Geographic Target	Timeframe and Metrics
	<p>Affordable Housing Production on City-Owned Land, Program 2A: Preservation of At-Risk Housing, and Program 4D: Section 8 Rental Assistance improve the ability of lower-income households to afford suitable housing in areas with better access to opportunity.</p> <ul style="list-style-type: none"> • Program 1A: Mixed-Use Development, Program 1B ADU Development, Program 1N: Pursue funding opportunities for lower and moderate-income households, and Program 1P: ADU Development East of I-5 will expand housing opportunities by encouraging new housing in high opportunity areas. • Program 4E: Mortgage Credit Certificate (MCC) will provide financial assistance to households wishing to purchase their first home in areas of higher opportunity. • Other actions, including but not limited to: <ul style="list-style-type: none"> ○ Evaluate and pursue opportunities to incentivize and provide funding assistance for homeowners to provide affordable units under SB 9. ○ Homesharing: Research and pursue a homesharing program, including research and coordination with non-profit and other organizations to assist with matching tenants with existing homeowners. The City will market and take other actions as necessary. ○ Accessibility Improvements: Research and pursue funding opportunities at least every other year to make accessibility improvements to homes and community infrastructure. ○ Affirmative Marketing and Regional Registries: Develop and implement strategies to promote affirmative marketing plans in all new developments. The affirmative 		<p>throughout and into the City and make adjustments within one year to achieve the overall goals.</p>

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Table 4-1: Contributing Factors and Fair Housing Metrics

Contributing Factor	Specific Commitments	Geographic Target	Timeframe and Metrics
	marketing plan will utilize regional housing registries to ensure marketing materials for new developments are designed to attract renters and buyers of diverse demographics, including persons of any race, ethnicity, income, disability and familial status.		
Place-Based Strategies to Encourage Community Preservation and Revitalization			
Housing Age and Condition	Continue to assess and make modifications to the City’s code enforcement process as determined by evaluation of annual code enforcement reports. Actions to address issues relating to housing age and condition will include having code enforcement staff work with landlords and property owners to ensure repairs are made for homes found to contain substandard living conditions. To date, the City has not determined that any of the existing housing stock is substandard based on recent code enforcement reports. The City will continue to conduct annual assessments of properties that are potentially substandard based on recent code enforcement reports.	Established neighborhoods north of Lomas Santa Fe Drive and West of I-5, Single-family and multi-family on Highway 101 corridor	Priority Level 1 <ul style="list-style-type: none"> • Complete assessment of code enforcement reports by December 2023. • Contact property owners of substandard housing units within 30 days of identification. • Work with property owners to identify potential resources for home renovations, including potential funding sources for low and extremely-low income households.
	If funding becomes available, prioritize investment in community revitalization programs that identify and assist properties with blight conditions.	Single-family and multi-family on Highway 101 corridor	Priority Level 2 <ul style="list-style-type: none"> • Research funding opportunities by December 2023, continued a minimum of 1 time per calendar year. • Target 20 dwelling units for rehabilitation within the planning period.
Access to Opportunities for Persons with Disabilities	The City currently uses CDBG funding received to identify and mitigate ADA issues related to housing to create opportunities for persons with disabilities. The City will continue to allocate funding to ADA for as long as it remains available.	Households within the City with special housing needs, including physical and developmental disabilities.	Priority Level 2 <ul style="list-style-type: none"> • The City’s target goal is to allocate CDBG funding to assist at least five households with persons with disabilities. • Provide funding by CDBG mandated distribution timelines.
Protecting Existing Residents from Displacement			
RCAAs	Conduct affirmative marketing to increase awareness and diversity throughout the city and in RCAAs. This is aimed at ensuring existing residents are not displaced, as well	Target areas of high opportunity and RCAAs – census tracts:	Priority Level 1 <ul style="list-style-type: none"> • Annually conduct affirmative marketing for each new project that is developed with affordable units and

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Table 4-1: Contributing Factors and Fair Housing Metrics

Contributing Factor	Specific Commitments	Geographic Target	Timeframe and Metrics
	as providing opportunity for residents within the surrounding region. Specifically, this may include, but is not limited to, noticing of affordable units/projects through direct mail targeted outreach to lower income census tracts, publishing advertising materials in multiple language, informing service agencies, outreach to community organizations or places of worship.	173.05, 173.06, and 173.03	that has affordable units open/available. <ul style="list-style-type: none"> Conduct a biennial survey of affordable units to identify how households find affordable units – aim for 25 percent of households, at minimum, to find affordable units through affirmative marketing within the City limits.
Housing Cost and Affordability	Establish condominium conversion restrictions to maintain and protect existing rental units and their occupants who may have lower incomes with the inability to afford for-sale units.	Existing areas with higher percentages of existing rental apartments. This includes the areas along Highway 101 and Lomas Santa Fe Dr.	Priority Level 2 <ul style="list-style-type: none"> Adopt and implement condominium conversion restrictions by December 2024.

Timeframe: Timelines as specified in table within the program.
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 4B: Emergency, Transitional and Supportive Housing and Lower Barrier Navigation Centers

The City shall permit Low Barrier Navigation Center development as a matter of right in appropriate zoning districts, subject to requirements of state law. These requirements include implementing standards, provisions and limitations governing the permitting, development, siting and management of Low Barrier Navigation Centers. The City of Solana Beach shall update its Municipal Code, as appropriate, to comply with State law.

Additionally, the City will also review and amend (if necessary) the Municipal Code to comply with updates to State law regarding transitional and emergency shelters.

Timeframe: Completed by December 2024 and reviewed annually for updates
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 4C: Persons with Physical and Developmental Disabilities

As identified in **Section 2**, the City of Solana Beach has a total of 50 people identified by the State Department of Developmental Services (DDS) as having a developmental disability in December 2020. The City understands that people with developmental disabilities may have unique needs when looking for housing accommodation and is committed to assisting residents.

The City will continue to take actions to accommodate the approval of group homes, ADA retrofit efforts, ADA compliance and/or other measures through the implementation of Title 24 as well as amend its procedures to provide

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more flexibility in the development of accommodations for persons with physical and developmental disabilities by eliminating the need for a variance.

Timeframe: Revise City Municipal Code by April 2024.
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 4D: Section 8 Rental Assistance

The City will continue to work with the San Diego County Housing Authority to administer the Section 8 Rental Assistance Program and will continue support the County’s application for additional Section 8 allocations. This program provides rental assistance to eligible very low- and low-income households. The subsidy represents the difference between the rent that exceeds 30 percent of a household’s monthly income and the actual rent charged.

The City will provide marketing collateral in both English and Spanish informing residents and landlords of the availability of Section 8 rental assistance. The City will also seek out project-based Section 8 vouchers to assist with the operational income of affordable housing projects.

Timeframe: Make available and distribute marketing collateral within the first three months of every calendar year and coordinate with San Diego County Housing Authority on voucher distribution on an annual basis.
Responsible Agency: City of Solana Beach Community Development
Funding Source: County of San Diego

Housing Program 4E: Mortgage Credit Certificate (MCC)

Homeownership can be an asset to maintaining a healthy community. The Mortgage Credit Certificate (MCC) program assists low and moderate-income first time home buyers. Under this program, which is administered by the County of San Diego, qualified first-time home buyers are able to take a federal income tax credit of up to 20 percent of the annual interest paid on their mortgage. This frees up more capital to buy the home. The City of Solana Beach will continue to distribute information on the MCC program.

Timeframe: Make available and distribute marketing collateral within the first three months of every calendar year and coordinate with San Diego County on MCC distribution on an annual basis.
Responsible Agency: City of Solana Beach Community Development
Funding Source: County of San Diego

Housing Program 4F: Amend the Reasonable Accommodation criteria within the City’s Municipal Code

The City will amend the Municipal Code to remove the following criteria which currently may be considered by the community development director regarding the reasonableness of a requested accommodation:

- *Whether there are alternative reasonable accommodations available that would provide an equivalent level of benefit; and*
- *Whether the requested reasonable accommodation substantially affects the physical attributes of the property or has impacts on surrounding properties that would fundamentally alter a city program or law.*

Timeframe: Completed by April 2024.
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Program 4G: Outreach to Developers Focused on Affordable Development and Development for Special Housing Needs Groups

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The City of Solana Beach will commit to the following actions relating to the development of affordable housing and housing for special needs groups:

- Proactively outreach to developers who specialize in housing affordable to persons who qualify at the lower income levels, including extremely low-income and housing for people with special needs as identified within Section 2 of this Housing Element. This will include regular calls to with affordable and market-rate housing developers to discuss and identify opportunity areas within the City and potential outside funding sources available that may facilitate the development of future affordable housing.
- Holding one community-wide meeting every two years to further understand the housing needs of the community with an emphasis on proactive outreach to groups that work frequently with extremely low-income households, those experiencing homelessness, community members with physical and developmental disabilities, and other special housing needs groups.
- Hold one development community round table every two years to discuss opportunities to facilitate the development of housing for special housing needs groups such as senior housing, housing for single-parent households, and housing for large families.

Timeframe: Outreach directly to developers as described above on an annual basis. One community-wide meeting and one development community roundtable held every two years throughout the planning period.

Responsible Agency: City of Solana Beach Community Development

Funding Source: General Fund

Housing Program 4H: The City will collaborate with the newly-formed County Department of Homeless Solutions and Equitable Communities (HSEC) and will continue to contribute to the Regional Task Force on Homelessness (RTFH), North County Homeless City Working Group, and Alliance for Regional Solutions efforts to address the needs of those experiencing homelessness in North San Diego County.

The City currently meets with members of the RTFH regularly to discuss issues relating to homelessness within North San Diego County. The vision of RTFH is that “The RTFH is the homeless policy expert and lead coordinator for the introduction of new models in the San Diego region and implementation of best practices. Collaboration in the region and utilizing data are key ways to end homelessness, and we continue to expand the network of those who are touched by homelessness improve lives.” The City contributes to regional efforts by providing input to the task force and responding to surveys used by the RTFH to compile data and annual reports, including the WeALLCount survey.

Since November 2020, the City of Solana Beach has attended monthly meetings of the North County Homeless City Working Group. The group is comprised of members from North County San Diego cities to coordinate approaches to homeless outreach and services. During these meetings, the group identified a need for more social workers in North County to perform outreach to unsheltered individuals and connect them with housing, shelter and/or services depending on the identified need. The group sent a proposal to the County Board of Supervisors that was incorporated into a broader County strategy and funded to provide ten social workers to be shared amongst the cities. The intent of the social workers for the larger North County cities who already had homeless outreach and services is to supplement their efforts. For smaller cities such as Solana Beach, an assigned social worker will be the primary point-of-contact for unsheltered individuals to reach out and try to connect them with available services countywide. The social worker should work in coordination with the Sherriff’s office and city personnel as necessary. The North County Homeless City Working Group also offers a forum to discuss other issues-in-common surrounding homelessness as well as best practices.

The City also funds annually their allotted portion of the Alliance for Regional Solutions “Bridge to Housing Network” that provides a regional shelter system serving homeless populations in North San Diego County. For the past 15 years, the Alliance for Regional Solutions has provided shelter systems (3 year-round and 2 rotational winter shelters) addressing the pressing needs of homeless individuals and families. There are three shelters that provide year-round

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bridge housing services, while simultaneously offering otherwise highly vulnerable adult individuals the opportunity to utilize workforce development services to pave a path towards self-sufficiency and stable housing.

The City will collaborate with the newly-formed County Department of Homeless Solutions and Equitable Communities (HSEC) and will continue to collaborate with the RTFH, the North County Homeless City Working Group, and the Alliance for Regional Solutions to address homelessness throughout the planning period, specifically as it relates to Solana Beach. The City will also pursue additional methods for collaboration with RTFH, including participation in meetings, trainings, or survey efforts. The City has set a goal to attend each monthly RTFH meeting.

The City also participates in both the County of San Diego’s Emergency Rent Assistance Program (ERAP) and Mobile Crisis Response Team and will soon have two social workers assigned to Solana Beach through the County Social Worker Homeless Outreach Pilot Program.

Timeframe: Meet with members from RTFH, North County Homeless City Working Group, and Alliance for Regional Solutions a minimum of two times per calendar year throughout the planning period.
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

Housing Goal #5: A sustainable approach to new and existing residential and mixed-use development through increased energy conservation and waste reduction.

Housing Policy 5.1: Work with energy providers, such as San Diego Gas and Electric (SDG&E), to promote energy conservation programs and incentives.

Housing Policy 5.2: Encourage the use of building placement, design, and construction techniques that promote energy conservation.

Housing Policy 5.3: Promote the use of green building practices in new and existing development to maximize energy efficiency and conservation.

Housing Policy 5.4: Encourage affordable housing developments that receive public subsidies to obtain Leadership in Energy and Environmental Design (LEED) certification.

Housing Policy 5.5: Encourage construction projects to recycle construction debris and promote the use of recycled materials as part of new construction or renovations, including the reuse of existing building shells/elements.

Goal 5 Implementing Programs

Housing Program 5A: Energy Conservation

The City of Solana Beach is committed to conserving energy and being a sustainable community. Several existing programs promote energy conservation, and the City continues to explore additional opportunities to promote energy conservation. For example:

- The City recently adopted an ordinance to reduce single use plastic bags in grocery stores, retailers, and restaurants.
- The City will continue to implement the Solana Beach Green Building Incentive.
- The City will continue to provide information on the City’s website regarding steps residents can take to increase their energy efficiency and SDG&E rebate/voucher programs available to Solana Beach residents and businesses.

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- The City will develop an energy efficiency program for the community and continue to monitor pertinent legislation which would make it easier to implement solar installations.

The City will continue to work with the Clean and Green committee to develop additional energy conservation and sustainability programs.

Timeframe: Meet with the Clean and Green committee at least two times per calendar year throughout the planning period.
Responsible Agency: City of Solana Beach Community Development
Funding Source: General Fund

C. Summary of Quantified Objectives

Income Group	Extremely Low*	Very Low	Low	Moderate	Above Moderate	Total
New Construction (RHNA)	496 units			44 units	216 units	756 units
Accessory Units	15 units			113 units	0 units	128 units
Conservation/ Preservation**	2 units			0 units	6 units	8 units
Rental Subsidy***	0 units			0 units	0 units	0 units
Rehabilitation	4 units			0 units	16 units	20 units

*Extremely Low Units are defined by HCD as half of the City’s Very-Low Income need.
 **Program 1D commits the City to continuing their Illegal ALU conversion program during the 6th cycle planning period. The City historically issues permits for the conversion of approximately 1 illegal ADU a year. The City does not have any projects ‘At-Risk’ in the 2021-2029 planning period; however, the City will continue to monitor the status of deed-restricted affordable housing units. Units reported account for ADU units anticipated to be legalized during the planning period. Consistent with the City’s affordable ADU assumption
 ***The City relies on external funding such as Section 8 vouchers, to provide rental subsidy to residents and does not directly distribute a separate rental subsidy.

Appendix A: Review of Past Performance

The following chart is a review of the City of Solana Beach’s housing project and program performance during the current Planning Cycle (2014 – 2021). It is an evaluation of the 5th Cycle’s policies and programs and considers all current and existing programs and projects as well as the most current accomplishments and effectiveness and appropriateness.

Past Performance					
#	Program	Program Objective	Program Action	Current Planning Period Accomplishments	Effectiveness and Appropriateness
1	Encourage Mixed-Use Development				
1.A	<i>Encourage Mixed-Use Development</i> - Continue to identify potential sites for mixed-use development	Identify adequately zoned and available sites for the current planning period, monitor development trends and update the adequate sites analysis as additional potential sites become viable for mixed-use development.	The City has already identified adequately zoned and available sites for the current planning period. On an ongoing basis, the City will continue to identify potential sites that are suitable for mixed-use development and will work with the community and property owners to identify these sites. These sites could include, but not necessarily be limited to: <ol style="list-style-type: none"> 1. Older commercial centers needing revitalization; 2. Sites that facilitate pedestrian, bicycle, and transit-oriented development, especially those along transit routes; 3. Sites where planned infrastructure would enable infill or additional residential development to occur; 4. Sites where public investments could be used to complement mixed-use development, especially projects containing affordable housing. 	Two mixed-use projects netting in 33 dwelling units were approved in December 2016 and July 2018.	Mixed-Use development continues to be an effective method to accommodating for housing growth in communities with limited vacant land. The City will continue to encourage the use of mixed-use development to meet their 6 th Cycle RHNA needs.
1.B	<i>Encourage Mixed-Use Development</i> - Facilitate mixed-use development	Consult with developers to ensure that the City’s mixed-use development standards facilitate mixed-use projects. Compare the City’s expectations for mixed-use development to the feedback gathered from developers to evaluate the effectiveness of mixed-use development standards. Make revisions to the standards to encourage and facilitate mixed-use development, as appropriate. Work to implement procedures that will allow for CEQA streamlining for eligible projects pursuant to SB375 and other CEQA exemptions.	The City will continue to support applications for financing and/or funding for mixed-use projects. At this time, the City does not believe that additional revisions to its development standards are needed; however, it will continue to consult with developers to ensure that its development standards encourage mixed-use development. To the extent possible, the City will also identify possible actions to shorten the permitting process for mixed-use development such as through the use of CEQA exemptions for infill projects.	The City worked with several developers during the planning period that resulted in three mixed-use development projects being approved by City Council. Two projects are now complete. The third project is currently under construction.	The City will continue to encourage the use of mixed-use development to meet their 6 th Cycle RHNA needs.
1.C	<i>Encourage Mixed-Use Development</i> - Increase awareness of the potential for mixed-use development	The City will ensure that developers are aware of the mixed-use development opportunities in the city.	The City will continue to work to increase developer awareness of the potential for mixed-use development. The City will continue to pursue both for-profit and non-profit developers to determine the best method to implement this program.	The City continues to educate property owners and developers about the process for mixed-use development in our commercially zoned properties. Two RFPs were issued by the City for development on City owned properties that encourage mixed-use development. The City continues to discuss potential mixed-use	The City will continue to provide information relating to development opportunities as required by State law.

Past Performance					
#	Program	Program Objective	Program Action	Current Planning Period Accomplishments	Effectiveness and Appropriateness
				development on City owned properties.	
1.D	Encourage Mixed-Use Development - Federal and State Programs	Review State and federal affordable housing programs for grant opportunities that can facilitate housing development in Solana Beach.	The City will regularly review potential federal and state housing financing and subsidy programs for their potential availability to Solana Beach. If the programs could be reasonably thought to be available to Solana Beach, the City would work with the appropriate developers and non-profits to support feasible funding application(s).	City staff continues to explore federal and state financing and subsidy programs for potential affordable housing and mixed-use development. Discussion with HCD staff and SANDAG are on-going. Planning funds were applied for and granted by HCD to assist with the City's Housing Plan efforts. Staff has mentioned to HCD staff that financing for construction continues to be the greatest challenge for housing developers, particularly for affordable housing projects. Developers have indicated that competitiveness for such financing is challenging when competing against other projects where land values are much lower.	The City will continue to seek opportunities for financing and subsidy programs that may assist in the development of mixed-use within Solana Beach.
2	Encourage Accessory Living Units	Distribute information to the public regarding the accessory living unit program at the permitting counter and other public venues, assess program effectiveness, and continue to monitor development standards and the permitting process. Seven additional accessory dwelling units are expected to be approved between 2013 and 2020 based on past trends.	The City currently has an accessory living unit ordinance, and the City will continue to encourage the development of accessory living units. The City is committed to providing incentives that could include, but would not be necessarily limited to, continuing to assess development standards and implementing a faster permit approval process for these units. The City will also distribute information to the public regarding the accessory living unit program at the permitting counter and other public venues. In addition, the City will evaluate the progress that it makes from 2013 to 2020 in order to assess the program's effectiveness and take appropriate action to enhance program effectiveness, if necessary.	Ordinance 470 was adopted on November 9, 2016 to amend the municipal code to comply with Senate Bill 1069 and Assembly Bill 2299 related to accessory dwelling units.. The provisions for accessory living units were removed from the municipal code as they were no longer consistent with the provisions of SB 1069 and AB 2299.	Per the new requirements of State housing law, the City will update their existing accessory living unit ordinance to meet the necessary requirements relating to the development of ADUs and JADUs. The City will continue to make updates to the ordinance as new legislation is passed throughout the 6 th Cycle planning period.
3	Density Bonus Program	Develop an educational hand-out regarding the State's density bonus law.	The City will continue to implement its density bonus ordinance to facilitate developer use of this program, and to comply with state law. The City will develop educational materials regarding the State's density bonus law.	A handout has been developed and is available at the front counter and on the city website.	The City successfully developed an educational hand out detailing the requirements and applicable exemptions for density bonus projects. The City will continue to update their educational materials to

Past Performance					
#	Program	Program Objective	Program Action	Current Planning Period Accomplishments	Effectiveness and Appropriateness
					reflect updates to new State law or local density bonus ordinance changes.
4	Affordable (Inclusionary) Housing Program	Continue to enforce the City's Affordable Housing Ordinance for new developments. Utilize any Affordable Housing Impact Fees to provide affordable housing through new construction or conversion from market-rate housing.	The City will continue to monitor its effectiveness and provide incentives to the developers of affordable inclusionary housing units, as needed. The City will continue to monitor this program to identify any potential constraints and make adjustments to the ordinance if necessary to facilitate successful implementation of this program.	Inclusionary provisions of the City's Municipal Code were modified to adopt a new Affordable Housing Impact Fee; adopted March 23, 2011. Two mixed-use project netting in 33 dwelling units approved in 2016 and 2018 were subject to the impact fee.	The City will continue to apply the requirements outlined in the local Affordable Housing Ordinance to new development projects in the 6 th Cycle.
5	Replacement Housing	Replacement of ten very low-income units per the <i>Haro</i> settlement.	The City desires to retain affordable housing in the coastal zone, and the City's Affordable Housing Program, described in Program 4, is intended to meet the City's obligation to provide housing for low- and moderate-income households in the coastal zone. Under the terms of a settlement agreement in <i>Haro v. City of Solana Beach</i> , the City committed to replacing 13 units of affordable housing.	One mixed-use application consisting of 10 very low-income units on city-owned land was approved in 2014 and received a time extension in December 2015. On August 24, 2016 the City Council conducted a public hearing under the Tax and Equity Fiscal Responsibility Act (TEFRA) and approved the use of tax exempt bonds for the financing of the project.	The City will end this program after the 5 th planning period.
6	Address and Mitigate Constraints to Housing Development				
6.A	Monitor Affordable (Inclusionary) Housing Ordinance	Monitor the effectiveness of the Inclusionary Housing Ordinance in achieving additional affordable housing units.	The City will continue to monitor its effectiveness and provide incentives to the developers of affordable inclusionary housing units, as needed. The City will continue to monitor this program to identify any potential constraints and adjust the ordinance if necessary to facilitate successful implementation of this program.	Staff discusses the inclusionary program with all applicants proposing 5 or more units and any interested party.	The City will continue to discuss the potential incentives associated with the development of affordable inclusionary housing units as new development occurs within the 6 th Cycle. As a requirement of adoption of the 6th Cycle Housing Element Update, the City is required to identify and analyze potential governmental constraints to development, including constraints associated with existing inclusionary housing policies.
6.B	Monitor Permit Processing Procedures	Monitor permit processing procedures.	The City will continue to monitor its permit processing procedures over the housing element period to ensure that they are not acting as a constraint to the development of housing. If the City finds that its procedures are overly burdensome on residential projects, it will consider revising the permitting process to mitigate potential constraints.	The City continues to review its permit processing procedures over the course of the 5 th Cycle Housing Element planning period.	As a requirement of adoption of the 6th Cycle Housing Element Update, the City is required to identify and analyze potential governmental constraints to development, including constraints associated with existing permit processing procedures and timelines.
6.C	Public Education	Publish/post a new story or information or conduct a presentation once a year.	The City shall initiate a public education program to provide information that describes the benefits of affordable housing and the myths and realities of affordable housing through such means as public presentations, newspaper articles, and information posted on the City's website.	Educational information regarding affordable housing was posted on the website.	Public education regarding new State housing laws is an important component of the public outreach process for the 6 th Cycle Housing Element. As part of the update process, the City will conduct the required community

Past Performance					
#	Program	Program Objective	Program Action	Current Planning Period Accomplishments	Effectiveness and Appropriateness
					outreach and post relevant educational materials on the City's website.
6.D	Constraints for Persons with Disabilities/ Transitional and Supportive Housing	Consistent with SB2, amend the City's zoning ordinance to treat transitional and supportive housing as residential uses subject to the same requirements as any other residential use in the same zone in which it is proposed and amend the definition of residential care facility to delineate the difference between residential care facilities and transitional or supportive housing. Revise the reasonable accommodation procedures to eliminate the need for a variance and continue to monitor zoning and land use rules and regulations to ensure that they do not constrain the development of housing for persons with disabilities.	The City will continue to facilitate the development, maintenance and improvement of housing for persons with disabilities. Also, the City will continue to ensure the City's zoning does not constrain the development of housing for persons with disabilities or residential care facilities. In addition, it will amend its zoning ordinance to treat transitional and supportive housing as residential uses subject to the same requirements as any other residential use in the same zone.	Ordinance 445 amending zoning was adopted 2/12/14. Ordinance 445 amended the City's Zoning code to comply with Request for Reasonable Accommodate under the Fair Housing Act and clarified the definitions of Supportive Housing, Transitional Housing, and Residential Care Facilities.	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element. The City will analyze constraints relevant to the provision of housing for persons with disabilities and other special needs portions of the population as required by State law.
6.E	Facilitate Housing for the Extremely Low Income	Amend the City's zoning ordinance to clarify that SROs are considered studios or efficiency units, which are permitted in multi-family zones.	The City permits studios/efficiency units in its multi-family zones and will amend its zoning ordinance to clarify that SROs are considered a multi-family use. In addition, the City will encourage and facilitate the development of housing for extremely low-income households through a variety of activities such as holding workshops with housing developers, providing financial or in-kind technical assistance or land write-downs, providing expedited permit processing, identifying grant or funding opportunities, applying for or supporting applications for funding on an on-going basis, and offering a reduced fee schedule.	In 2016, the City amended its zoning code to clarify that single-room occupancy units (SRO's) are permitted in multi-family zones.	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element.
6.F	Priority Water and Sewer Service for Affordable Housing	Immediately following adoption, provide the Santa Fe Irrigation District with a copy of the Housing Element. Adopt priority sewer service for affordable housing.	The City will immediately forward the adopted Housing Element and any subsequent amendments to the Santa Fe Irrigation District. The City will also develop priority service procedures for its sewer service.	The Housing Element was sent to the Water Authority.	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element.
6.G	Housing Element Consistency and Monitoring	A housing element that is consistent with the rest of the General Plan and other important planning and policy procedures	The City will continue to monitor the Housing Element as part of its annual general plan implementation report. This includes monitoring the Housing Element for consistency with any amendments made to the Safety, Conservation, and/or Land Use Elements pursuant to AB162 and the required annual review of floodplain maps. If sites identified in the Housing Element as suitable for housing are subsequently identified as inappropriate due to changes in the flood maps, additional sites may need to be identified.	The City's General Plan consistency review between the adopted current Housing Element and the other elements within the General Plan is ongoing.	Per State law, the City is required to maintain consistency between all elements of the General Plan. As revisions are made to other elements within the City's General Plan during the 6 th Cycle, the City will amend the Housing Element if necessary to remain consistent.
6.H	Employee Housing Act Compliance	Ensure compliance with the Employee Housing Act.	Review the City's regulations for compliance with the Employee Housing Act, particularly sections 17021.5 and 17021.6 of the Health and Safety Code regarding farmworker housing. Make amendments to the City's regulations as necessary.	Employee Housing Act has been reviewed and the Housing Element was found in compliance..	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element. If future revisions to the Employee Housing Act occur, the City will make the necessary amendments to remain in compliance.
7	Emergency Shelter Housing Site Identification	Amend the zoning ordinance to allow emergency shelters by right in the General Commercial zone and develop objective standards for their development.	To ensure compliance with this requirement, the City will modify its zoning ordinance to permit emergency shelters in its General Commercial zone and develop objective standards for their development.	Zoning ordinance amending emergency shelters outright in General Commercial and permitting them in the Public/Institutional zone with a Director's Use Permit with	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element.

Past Performance					
#	Program	Program Objective	Program Action	Current Planning Period Accomplishments	Effectiveness and Appropriateness
				development standards was adopted February 12, 2014.	
8	Illegal Unit Conversion	Continue to implement the illegal unit conversion program. Research the feasibility of implementing an amnesty program.	This program allows homeowners with illegally established accessory dwelling units on their property to apply for legalization.	No applications for conversion have been received so far in the planning period.	This program will be continued in the 6 th Cycle Housing Element. New state law regarding ADU compliance, development standards, and permitting requirements will be addressed.
9	Preserve Existing At-Risk Units	Continue to monitor units at risk of conversion, identify non-profit housing organizations capable of assisting with the preservation of at-risk units, and identify available funding sources. Prevent the one at-risk unit from converting to market rate.	The City will contact the owners of properties with affordable units at risk of converting to market rate to learn of their plans and explore the possibility of purchasing these developments through HUD or a non-profit corporation, actively seeking out non-profit housing organizations that could assist in the preservation of the at-risk units, and applying for financial assistance from sources such as CDBG and HOME funds to attempt to offer financial incentives to extend the terms of the affordability restrictions. Once a non-profit is identified, the City will assess the non-profit corporations' capacity to acquire and manage, assist or support funding applications, and provide tenant counseling.	Received project application for Solana Highlands in 2014 with 32 affordable units, which will replace units previously monitored by the County of San Diego. The expiration date for these affordable units was 2011 and 18 units currently remain. The project was approved by City Council in December 2018.	The City is required by State law to address the preservation of units at-risk of converting to market-rate within the next 10 years. This analysis is included within the 6 th Cycle Housing Element.
10	Section 8 Rental Assistance	Assist developers in applying for project-based Section 8 rental assistance as opportunities arise and continue to work with the County of San Diego Housing Authority regarding the administration of the Section 8 Rental Assistance Program.	The City will provide flyers in both English and Spanish notifying residents and landlords of the availability of Section 8 rental assistance. The City will also seek out project-based Section 8 vouchers to assist with the operational income of affordable housing projects.	The City has continued to coordinate with the County of San Diego Housing Authority to implement and administer Section 8 Rental Assistance.	The City will continue to provide community members with updated information materials regarding the availability of Section 8 Housing Choice Vouchers so long as funding for the program remains available.
11	Capital Improvements Program	Update the Capital Improvement Program on an annual basis.	The City annually prepares and adopts as part of its annual budget process a multi-year program of capital improvements. The primary focus of the program is repair and maintenance activities.	Continued to implement City's CIP program, annual budget adopted each year.	The City successfully updated and implemented its CIP and will continue to do so in the 6 th Cycle Housing Element planning period.
12	Condominium Conversion Policy	Continue to implement the ordinance.	The City will consider requests for the conversion of existing rental housing of ten or more units to condominium units only when the rental vacancy rate exceeds 6 percent. In the event that a conversion request is granted, the project is subject to the affordable (inclusionary) housing ordinance, which requires that 15 percent of the units be set aside as affordable.	No applications for conversion have been received so far in the planning period.	The City will continue to implement the existing condominium conversion ordinance as detailed within the City's Municipal Code.
13	Residential Code Enforcement	Expand the program to make complaint forms available in Spanish and available to download on the City's website. The City will monitor and review code enforcement activity on an annual basis and identify all housing complaints by type, action taken, and results achieved.	The City will expand its residential code enforcement program by making complaint forms available in Spanish and including additional information on the City's website.	A code action data base for housing complaints is routinely maintained and the complaint form is available in English and Spanish.	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element.
14	Residential Rehabilitation	Continue to provide informational materials to promote this County program.	The City of Solana Beach provides information regarding the residential rehabilitation program. The residential rehabilitation program addresses a wide range of rehabilitation needs. These include minor repairs as well as substantial structural, heating, electrical, or plumbing modifications, as well as technical assistance with applying for loans, housing inspections, and construction inspections.	City staff continues to make available informational materials discussing the County's residential rehabilitation program to the public.	The City will continue to make available to residents any existing and updated information discussing this County program for as long as it remains available.
15	Mortgage Credit Certificate (MCC)	Continue to provide informational materials regarding this County program.	The Mortgage Credit Certificate (MCC) program assists low and moderate-income first-time home buyers. Under this program, which is administered by the County of San	No applications have been received, the MCC handout has	The City will continue to make available to residents any existing and updated

Past Performance					
#	Program	Program Objective	Program Action	Current Planning Period Accomplishments	Effectiveness and Appropriateness
			Diego, qualified first-time home buyers are able to take a federal income tax credit of up to 20 percent of the annual interest paid on their mortgage.	been made available at City Counter.	information discussing this County program for as long as it remains available.
16	Distribute Fair Housing Information	Continue to provide informational materials regarding fair housing.	The City will stay informed of the current fair housing complaint process, continue to distribute the FHCS D’s information on fair housing, and refer fair housing questions and housing discrimination claims to the FHCS D. The City will distribute and make available informational material at both the Building and Planning Department counters and identify other venues (e.g., libraries and other public venues) and opportunities to distribute the information. The City will also maintain a record of fair housing inquiries, referrals for fair housing assistance, and complaints filed.	The City distributes brochures at the Library and City Hall and participates in Fair Housing Council. No complaints received or referred to FHC during 2016.	The City is required by State law to analyze current and future efforts to affirmatively further fair housing (AFFH) as part of the 6 th Cycle Housing Element Update. The City will continue to make materials and resources regarding fair housing available to the public.
17	Energy Conservation	Complete the development of the energy efficiency program.	<p>The City will continue to implement the Solana Beach Green Building Incentive, which offers expedited permit processing for green building applications, permit fee reimbursement for projects that receive GreenPoint Rated certification, and public recognition.</p> <p>The City will continue to provide information on the City’s website regarding steps residents can take to increase their energy efficiency and SDG&E rebate/voucher programs available to Solana Beach residents and businesses.</p> <p>The City will develop an energy efficiency program for the community and continue to monitor pertinent legislation which would make it easier to implement solar installations.</p> <p>The City will continue to utilize the Ad-Hoc Subcommittee on Environmental Sustainability to work closely with the Clean and Green committee to develop additional energy conservation and sustainability programs.</p>	<p>The City implemented the PACE program in winter 2014 and continues to identify areas and programs for reducing energy use in the development of the Climate Action Plan.</p> <p>The City currently has information regarding the programs in the City Website, on the Energy Efficiency Programs page, including links to rebates and services and additional state information.</p>	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element.
18	Public Participation	Keep track of public noticing and participation procedures and as part of the annual review of the housing element, identify and implement effective public communication strategies.	The City must make a diligent effort to achieve public participation of all economic segments of the community. As part of the annual review of the housing element, the City will evaluate the effectiveness of its public communication strategies	The City maintains all notices provided to the public and mails, Eblast, places information on the City website and Facebook, and has used surveys to obtain feedback and information.	The City is required by State law to conduct community engagement as part of the 6 th Cycle Housing Element Update process. All community outreach materials, workshop summaries, and written comments are included within the 6 th Cycle Housing Element Update as well as on the City’s website.
19	Affordable Housing on City-Owned Property	Issue RFPs to develop affordable housing on the City-owned sites identified in the suitable sites inventory (Sites 3 and 4).	The City will be issuing requests for proposals (RFP) for the development of the other two sites (Sites 3 and 4). To encourage development of these sites, the City will offer incentives such as a reduced fee schedule, land write-downs, and expedited permit processing.	There are currently two RFP’s on the City’s website.	The City successfully completed this program as part of the implementation of their 5 th Cycle Housing Element. As part of the 6 th Cycle Housing Element Update, the City will evaluate the appropriateness of these sites in using them to meet the City’s RHNA need, given the reuse requirements of State law.

Appendix B: Candidate Sites Analysis

Candidate Sites Analysis Overview

The Housing Element is required to identify sites by income category to meet the City's RHNA Allocation. The sites identified within the Housing Element represent the City of Solana Beach's ability to develop housing at the designated income levels within the planning period (2021-2029). These sites are either residentially zoned or within a commercial zone that permits residential uses at 20 du/ac.

The City of Solana Beach has prepared a candidate housing sites inventory (**Tables B-4 and B-5**) which includes:

- Assessor Parcel Number (APN)
- Address
- Size (Net Acres as defined by the City and in Appendix D)
- Zoning
- Description of Existing Use
- Ownership
- Density
- Potential Development Capacity (Dwelling Units)
- Square footage of existing use and maximum buildout

Table B-1 shows the City's 2021-2029 RHNA need by income category as well as a breakdown of the sites identified to meet that need. The analysis within Appendix B shows that the City of Solana Beach has the capacity to meet their 2021-2029 RHNA allocation through a variety of methods, including:

- Identification of additional capacity on existing, residentially zoned sites and commercially zoned sites that permit residential development at 20 du/ac
- Identification of City owned properties suitable for the development of housing
- Future development of accessory dwelling units (ADUs)

Water, Sewer, And Dry Utility Availability

Each site has been evaluated to ensure there is adequate access to water and sewer connections as well as dry utilities. Each site is situated with a direct connection to a public street that has the appropriate water and sewer mains and other infrastructure to service the candidate site.

Accessory Dwelling Units (ADUs)

As a result of this legislation and an increased effort by the City to promote ADUs, the City has seen an increase in applications so far in 2020. The City has approved 12 ADUs for development in 2020, 2 of which are affordable. Additionally, the City received 24 applications for ADUs in 2020. The City is still processing some of these applications, which will likely receive permits early in 2021. In accordance with State law, ADUs are allowed in all zones that allow single dwelling unit or multiple dwelling unit development. Junior Accessory Dwelling Units (JrADUs) are permitted only in single dwelling unit zones.

The City of Solana Beach has determined based on past performance and HCDs approved methodology that it is appropriate to anticipate the development of 16 accessory dwelling units per year from 2021 to 2029 for a total of 128 ADUs.

Table B-1: Summary of RHNA Status and Sites Inventory					
	Extremely Low/ Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
2021-2029 RHNA	316	159	160	240	875
RHNA Credit (Units Built)		32	41	79	152
Total RHNA Obligations	316	127	119	161	723
Sites Available					
Existing Residentially Zoned Properties	10		32	20	62
Existing Commercially Zoned Properties	480		--	182	662
Total Potential Capacity Based on Existing GP and Zoning	490		32	202	724
Accessory Dwelling Unit Production	15		113	--	128
Total Sites Available	505		145	202	852
Potential Unit Surplus	62		26	41	129

B.1 Very Low- and Low-Income Sites Inventory

This section contains a description and listing of the candidate sites identified to meet the Solana Beach’s very low and low income RHNA need. A full list of these sites is presented in **Table B-4**.

The City of Solana Beach has identified sites with capacity to accommodate the City’s 2021-2029 RHNA. This capacity is based on existing zoning and does not require the City to complete rezones in order to add capacity to what currently exists. This City has identified 31 parcels within the high density residential, general commercial, and special commercial zones. Each of these zones permits residential as a standalone use.

The identified sites have been evaluated to determine the extent to which on-site uses are likely to redevelop within the planning period. It was found that a number of the existing uses (identified in **Table B-4**) are either temporarily or permanently closed or have reduced hours of operation. Many of the uses are in multi-tenant commercial centers with one ownership and most show little to no evidence of recent investment or redevelopment.

Unless provided directly by the owners and tenants, the City does not have access to lease structures as these are private documents but has conducted an analysis to identify sites that show characteristics indicating they are likely to redevelop within the planning period. To determine the potential for future redevelopment of the sites identified within **Appendix B**, the City has conducted an analysis of recent redevelopment of non-vacant sites for residential uses and drawn comparisons between the previous use on those sites prior to redevelopment and the existing uses on candidate housing sites. Each of the example sites found in **Table B-2** was a viable business prior to redevelopment, but residential (either as a sole use or in a mixed-use setting) was determined to be a preferable use for the site and the projects were processed and constructed successfully.

As shown below, the City has a past history of developing residential uses within non-residential zones that have existing uses. This is often done in a mixed-use development which retains commercial uses as described in the following section. In order to account for the potential for commercial development in a mixed-use setting on some of the candidate sites, the City has applied a conservative 80% residential development factor to every identified candidate site. This means that while the City anticipates that sites will likely develop as residential projects, the assumptions made assume that every future redevelopment could include a non-residential component. Mixed-use

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development projects within the City are typically developed in this manner as shown in the provided development examples (636 Valley Avenue and 330 S. Cedros Avenue) in **Table B-2**.

It is important to note that the City has not had a fully non-residential project within the general or special commercial zones within the past twenty years, so a fully residential or mixed-use project is highly probable for future development within the identified areas.

Redevelopment of Non-Vacant Sites for Residential Uses

Solana Beach relies on nonvacant sites to accommodate the housing need for lower-income households. To accommodate the City’s need at each of the different income levels, the City has analyzed sites within the general commercial, special commercial, and high-density residential zones. The City has also evaluated recent projects that have redeveloped within commercially zoned areas that included residential units. Those projects, including the zoning, use prior to redevelopment, and a project analysis of the approved development plan, are shown in **Table B-2**. The City’s analysis showed that prior uses on these redeveloped sites were similar in nature to the existing uses on sites identified within the sites inventory in **Table B-4**.

The City has also conducted a parcel specific analysis of existing uses for each of the identified sites. This analysis of existing uses, including indicators of a likelihood that the existing use will redevelop within the next eight years, are provided in **Table B-4**. This analysis is based on information readily available to the City and research that can be found through online research. The City does not always have access to private lease information but has included information that property owners have shared regarding individual sites. As shown in Table B-4, some sites in the inventory show no “Existing Building Square Footage” but are not marked as “Vacant” due to existing parking lot/paving. On some candidate site, the City has identified just the surface parking area with existing uses to remain. As evidenced below, the City has a history of redevelopment of non-vacant sites in which the existing use is either abandoned or accommodated within a mixed-use configuration as is the case in 625 Valley Avenue where the existing dentistry use was relocated into the new building. The City has made the assumption within the inventory that development will likely continue to occur in this manor, with existing uses either accommodated within the 20% assumption for non-residential uses or replaced by residential uses.

The following residential development projects have been constructed within the City’s general and special commercial zones. In all instances, the projects could have developed more residential units than were ultimately completed. The City’s zoning code did not prohibit additional residential development, rather the property owners chose to develop non-residential uses in conjunction with the residential uses on site. All projects completed within these zones within the past twenty years have included a residential component.

Table B-2: Example Development of Non-Vacant Sites for Residential Uses					
Project Address/ APN	Dwelling Units	Zoning	Use Prior to Redevelopment	Project Analysis	Development Classification
636 Valley Avenue/ 2981333900	3	C	Small single-family residence on a large lot, mostly undeveloped lot.	Project developed 3 residential units and a small commercial component. At 20 du/ac, the project could accommodate 4 dwelling units but opted to only do 3 to incorporate the commercial component. This justifies the City’s adjustment factor shown in Table B-4 in Appendix B . Similar to the inventory, this project developed at 3 new units to 1 existing unit (3:1) ratio, with two new additional units. This project completely removed the existing structures and redeveloped	B

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				the site to include the uses listed above.	
625 Valley Avenue/ 2981310800	2	C	Commercial dentist offices on a large lot.	Project redeveloped the lot to keep the dentistry office uses and add two residential units at the rear part of the parcel. This project had the potential to include additional residential (up to five units potentially) but chose to keep over half of the lot for dentist offices and related parking. Similar to the inventory, this project created two additional residential units on a site that previously had none. This project completely removed the existing structures and redeveloped the site to include the uses listed above.	A
330 S. Cedros Avenue/ 2980761300	8	SC	Commercial nursery with outdoors sales/display areas and a small commercial store structure.	Project developed 8 residential units in addition to ground floor commercial space along Cedros Avenue and additional creative office space for lease within the two-story structure. This development could have developed up to 17 residential units but chose to include additional commercial/office space. This project created 8 residential units on a site that previously had none and was a complete redevelopment of an existing commercial site, removing existing structures, to develop the uses described above.	A
343 S. Highway 101/ 2980521400	25	C	Five adjacent parcels consisting of a commercial car repair/autobody shop, vacant mobile home park, vacant residence, and homes converted to office uses.	This 1.95 acre project site consists of 5 parcels in the General Commercial (C) zone that were directly adjacent and consolidated to develop this mixed-use project. The project consists of approximately 52,000 square feet of commercial office, restaurant and dining, and retail space in addition to 25 multi-family residential units. This development could have developed up to 36 residential units permitted within the current zoning but chose to include additional commercial/office space. This project completely removed the existing structures and redeveloped the site to include the uses listed above.	A

In addition to the completed development projects shown in **Table B-2**, the City has received applications for potential future development within the High Density Residential zone, which the City has identified in the sites inventory. This

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application, while not approved, proposes a thirteen-unit development with two affordable units. This project achieved close to the maximum number of units it could based on the current zoning (a maximum of fourteen potential units).

While these projects do not contain affordable units, they show that the City has a past performance of developing residential units within the general and special commercial zones. As all of these uses retained a small commercial component, the City has included a residential development factor of 0.8 to accommodate for the inclusion of commercial uses in redevelopment. The **Housing Plan** section outlines actions the City will take to promote the development of affordable units within the downtown and commercial areas.

Relationship of Development Examples to Housing Sites Inventory

Based on the information provided in **Table B-2**, the City has created a development example classification system for sites with characteristics that are applicable to those within the candidate sites inventory. The intent of this classification system is to draw parallels from past development and local knowledge and trends in development to the potential future development of the candidate housing sites identified. These classifications are based in real past development that has occurred within the City and while some comparisons may not be an exact match for the sites identified, they show a strong correlation with the understanding that every parcel is unique in terms of site characteristics, existing use, ownership, and other factors which can affect future development. All example developments in **Table B-2** completely replaced the uses and structures that were existing on site. The same approach is anticipated for the candidate sites in the City's inventory with the exception of the parcels in the Lomas Santa Fe Plaza shopping center which anticipate redevelopment of existing parking lots areas primarily. This is in line with many southern California regional trends which re-envision shopping centers and malls as lifestyle centers where regional and neighborhood serving retail uses complement housing for a more walkable development. Recent local San Diego County examples of this type of redevelopment include:

- The Shoppes at Carlsbad which envisions the addition of 300+ apartments, a hotel, and recreational opportunities in addition to 1.4 million square feet of commercial and dining uses.
- North County Mall in Escondido, which recently was purchased and is undertaking a visioning process to redevelop the property to be more experiential, including the potential for residential uses.
- Otay Ranch Town Center which Brookfield intends to modify to include the development of 1,900 apartment units.

Not all proposed candidate sites fit within these past development examples. Sites that do not fit within these categories have an expanded analysis within the Redevelopment Analysis column of **Table B-4**. **Development Classification A:** Development within this classification occurs primarily within Solana Beach's main commercial corridors (Highway 101 and S. Cedros Avenue) on the west side of Interstate 5. Existing uses are primarily mixed-use commercial/residential or residential in nature. The development examples shown in **Table B-2** resulted in mixed-use multi-family projects with commercial components along the ground floor. This is consistent with the capacity adjustment factor shown in **Table B-4**.

Development Classification B: Development within this classification is infill in nature within commercial and residential corridors in Solana Beach. Existing uses may be neighborhood commercial, professional office, or residential in nature and are likely to redevelop as either fully residential projects or mixed-use.

Development of Small Site Parcels

Sites identified to meet the City's very-low and low income RHNA were selected based on their ability to meet the default density of 20 dwelling units per acre and the AB 1397 size requirements of at least half an acre but not greater than ten acres. While several sites identified in the City's sites analysis do not meet this requirement, the City has a history of developing residential uses on parcels in the downtown that are less than half an acre. This shows the

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viability of these sites. Additionally, the City has identified sites under a half-acre in size that are either adjacent or share characteristics such as common ownership. This is shown under the consolidation group column of **Table B-4**.

Table B-3: Adequacy of Small Sites to Meet RHNA				
APN	Address	Parcel Size	Consolidated Site (Shown in HCD Site Inventory Template)	Analysis Findings/Description
2982118100	S Sierra Avenue	0.33	A	This parcel is currently a city-owned parking lot with no existing structures. The Sites Analysis shows this parcel as consolidated with 511 S Highway 101 (APN 2982114000), a fit athletic club for which it currently serves as overflow parking. These parcels are directly adjacent, share an ingress/egress point and the parking is not used for any other adjacent use. As the parcel is City-owned, the City has added control over the future use of this parcel and is interested in developing it for residential uses as indicated in the Housing Element.
2980103200	201 S Highway 101	0.35	C	This parcel as well as the parcel directly adjacent to it (APN 2980103100) are both vacant parcels within the City's downtown core. Both parcels have a common ownership under the Kornberg Family Trust and have no existing structures or developed sections. The properties are in close proximity to a number of multi-family developments which have developed on parcels within similar size, shape, and location.
2980103100	204 S Sierra Avenue	0.43	C	See above description. Parcels are anticipated to be developed together and have been identified as consolidated sites in the City's Sites Inventory.

Sites were selected based on their realistic viability to accommodate lower income housing within the 2021-2029 planning period. This includes an evaluation of vacant land within the City (**Table B-2**) as well as underutilized sites that may provide the potential for redevelopment to accommodate residential at higher densities. Solana Beach is almost entirely built out, with the little vacant land within the City containing steep slopes or other characteristics which make it difficult to develop. As such, most sites identified within the housing element are on non-vacant parcels. As shown in the previous section, the City has a history of developing residential units on non-vacant parcels.

Figure B-1 shows the locations of all parcels identified to meet the City's lower income RHNA need. A detailed map and list of candidate sites can be found on the City's website.

Infrastructure Availability

As discussed in **Section 3**, each site has been evaluated to ensure there is adequate access to water and sewer connections. Each site is situated adjacent to a public street that has the appropriate water and sewer mains and other infrastructure to service the candidate site.

Figure B-1: Map of Identified Sites (All Income Levels)

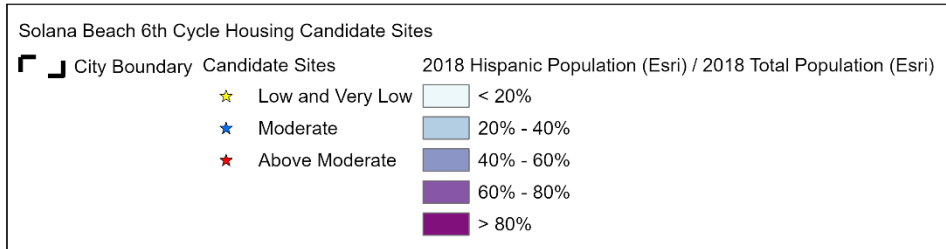
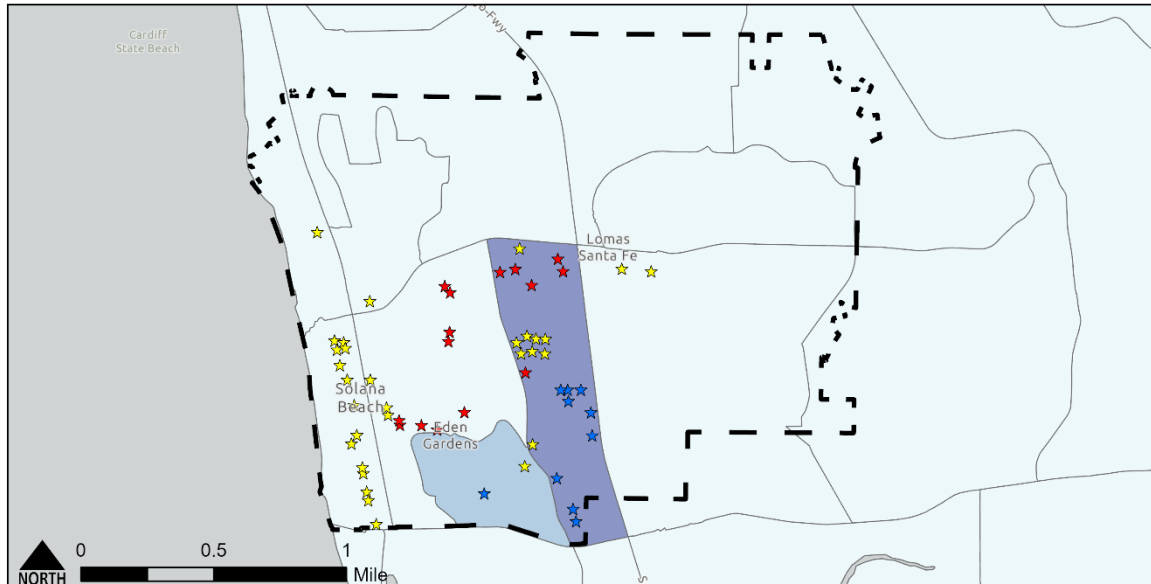


Table B-4: Sites to Accommodate Low and Very Low-Income RHNA

(*Indicates a non-vacant parcel was used in a previous Housing Element or a vacant parcel was used in two previous Housing Elements and is subject to by-right if affordability requirements are met per Program 1F)

Note: Some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving. On some candidate site, the City has identified just the surface parking area with existing uses to remain.

APN	Zone	GLU	Address	Owner	Size (AC)	Realistic Density	Capacity Adjustment Factor	Potential Capacity	Vacant	Existing Uses and Redevelopment Analysis	Consolidation Group	Existing Building Square Footage	Maximum Buildable Area (SF)	Remaining Buildable Area (SF and % of Maximum)	Development Classification
2982118100*	C	C	S SIERRA AVE	CITY OF SOLANA BEACH	0.33	20	0.8	5		City-owned surface parking lot that provides parking solely to the adjacent gym facility. City is in the process of issuing RFPs for the future development of the property for residential uses.	A	0	17,250	17,250 (100%)	A
2982114000	C	C	511 S HIGHWAY 101	HARRISON FAMILY TRUST 01-09-91	1.15	20	0.8	17		Directly adjacent to the City-owned lot and anticipated that it may redevelop in conjunction with City RFP for adjacent parking lot.	A	16,096	60,330	44,234 (73%)	A
2980102000	C	C	236 S SIERRA AVE	236 S SIERRA LLC	0.53	20	0.8	7		Small office space for Cruzan (Real Estate Developer), ID Studios, Inc (Interior Designer), and OrangeWallstudios architecture+planning. This site has capacity to add residential uses while maintaining existing commercial, similar to the sample professional dentist office which recently redeveloped.		9,176	27,822	18,646 (67%)	A
2980106100	C	C	155 S HIGHWAY 101	101 PLAZA L L C	0.55	20	0.8	6		Small commercial center including uses such as GC Dance Company, Beach Grass Café, Sotheby's, nail salon, travel agency, and movement center. Several of these uses, including Beach Grass Café, the Center of Movement and Balance, Choukri Salon, and WorldView Travel were determined to be permanently closed via information available online.		9,505	28,712	19,207 (67%)	A
2980521200	C	C	305 HIGHWAY 101	LONGS DRUG STORES CALIFORNIA INC (SUBLESSEE) <LF>	1.80	20	0.8	27		CVS Pharmacy location with ample surface parking. Single tenant and building show no signs of recent renovations/reinvestment. Directly adjacent to new mixed-use development (343 S. Highway 101)		24,629	94,191	69,562 (74%)	A
2980531700	C	C	405 S HIGHWAY 101	BANK OF AMERICA NATIONAL TRUST&SAVINGS ASSN	0.98	20	0.8	15		Large underutilized parcel with single tenant (Bank of America) Building shows no signs of reinvestment or renovation and market trends point to bank uses going online with smaller physical footprints.		6,534	51,051	44,517 (87%)	A
2980910100	SC	SC	337 S CEDROS ST	HARRISON KEITH&SARA	0.71	20	0.8	7		Small commercial center for Amari Active (currently closed), Devine Grace Today (currently closed), Imeriti Inc and Investors 1031 Exchange. Building shows no signs of reinvestment or renovation.		11,628	30,803	19,175 (62%)	A
2980921100	SC	SC	0 CEDROS AVE	SOUTH CEDROS ASSOCIATES L L C	0.91	20	0.8	11		The site contains parking spaces and a portion of a commercial center (Pedego Electric Bikes and Shauns California Sunglasses store). This site may redevelop with sites labeled "B" in the consolidation group. Building shows no signs of reinvestment or renovation.	B	0	39,642	39,642 (100%)	A

Table B-4: Sites to Accommodate Low and Very Low-Income RHNA

(*Indicates a non-vacant parcel was used in a previous Housing Element or a vacant parcel was used in two previous Housing Elements and is subject to by-right if affordability requirements are met per Program 1F)

Note: Some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving. On some candidate site, the City has identified just the surface parking area with existing uses to remain.

APN	Zone	GLU	Address	Owner	Size (AC)	Realistic Density	Capacity Adjustment Factor	Potential Capacity	Vacant	Existing Uses and Redevelopment Analysis	Consolidation Group	Existing Building Square Footage	Maximum Buildable Area (SF)	Remaining Buildable Area (SF and % of Maximum)	Development Classification
2981121500	SC	SC	741 ACADEMY DR	ACADEMY HOSPITAL LLC	0.58	20	0.8	6		Single tenant (Academy Animal Hospital) and building shows no signs of recent renovations/reinvestment. Lease terms are not known for this use.		3,132	25,354	22,222 (88%)	B
2981121900	SC	SC	524 STEVENS AVE	CANTERBURY 2008 IRREVOCABLE TRUST 05-22-08	0.62	20	0.8	6		Small Commercial center with tenants such as A Diva's Hidden Hair, Annie's Café's and Deli (currently closed), Bongiorno's and Charco Financial LLC. Charco Financial LLC has no website or information available to show they are still in business. Buildings show no signs of renovation or reinvestment.		7,290	26,885	19,595 (73%)	B
2981122000	SC	SC	532 STEVENS AVE	SOLANA PARTNERS L P	1.79	20	0.8	21		1 Carpet San Diego, Mitchell's Floor Coverings, Studio 540 Jiu Jitsu, Hylete, PERFECT PET SALON and Sydnee's Pet Grooming are the current tenants of the small commercial center. There is surface parking surrounding the building that may be redeveloped with room for commercial uses.		18,240	77,963	59,723 (77%)	B
2981122100	SC	SC	722 GENEVIEVE ST	SOLANA PARTNERS L P	2.43	20	0.8	29		Small commercial center that currently has A'LaFin Skincare, akovash hardwood (currently closed), Back To Perfection, Beauty & Body Med Spa Salon Solana Beach CA, Busy Moms Fitness Solana Beach & San Diego, Custom Home Audio as tenants. The building is surrounded by surface parking spaces and shows no indications of reinvestments or renovations.		30,000	105,751	75,751 (72%)	B
2981122200	SC	SC	742 GENEVIEVE ST	SOLANA PARTNERS L P	1.61	20	0.8	19		Ballet Arte, Body Design, Breyer's Branches Test, and Dyjak Design Build are the current tenants for the building. There are surface parking lot surrounds the building and no indicator of renovations or reinvestments.		18,240	70,011	51,771 (74%)	B
2633513500	SC	SC	124 LOMAS SANTA FE	OZAWA FARMS INC <DBA J&T INVESTMENTS>	1.82	20	0.8	28		A Commercial Shopping Center with Two Buildings with Aliza D. Cierone, ND, American Family Martial Arts, Andeliz Nails & Spa, Balancio Insurance, BioIntelligent Wellness, Blue Water Tackle(currently closed), Capstar Mortgage, Chief's Burgers & Brew, Dr. Alexia Garcia Chiropractor, Foundation Yoga Center, Johnson Air Systems, Linda's Hair Nails & Rfxlgy(currently closed), Local Greens, lu ann for hair, Michele Fry, L.Ac., RYT 500, Old Mission Properties, Purebowl, ShorelineFishing, SMartface, Sneaky Feet Aikido, Solana Beach Fish House, Solana Donur House, Solana Spa, Spark Health – IV Therapy Vitamin B12 & Other Services, Subway, Supeirior Legal Divorce & Mediation Services and Tidewater Chiropracter as current tenants. There is ample surface parking spaces that surrounds the building and building shows no indications of reinvestments and renovations.		30,270	79,348	49,078 (62%)	A

Table B-4: Sites to Accommodate Low and Very Low-Income RHNA

(*Indicates a non-vacant parcel was used in a previous Housing Element or a vacant parcel was used in two previous Housing Elements and is subject to by-right if affordability requirements are met per Program 1F)

Note: Some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving. On some candidate site, the City has identified just the surface parking area with existing uses to remain.

APN	Zone	GLU	Address	Owner	Size (AC)	Realistic Density	Capacity Adjustment Factor	Potential Capacity	Vacant	Existing Uses and Redevelopment Analysis	Consolidation Group	Existing Building Square Footage	Maximum Buildable Area (SF)	Remaining Buildable Area (SF and % of Maximum)	Development Classification
2982114700	C	C	647 S HIGHWAY 101	PINNACLE SOLANA II L L C	0.82	20	0.8	12		Single tenant building (Parioli Italian Bistro) with front and rear surface parking. The current site is underdeveloped with a large undeveloped portion of the parcel in the rear. This parcel is almost identical in nature to one of the redeveloped parcel examples shown in Table B-2 .		1,870	43,023	41,153 (96%)	A
2982114900	C	C	731 S HIGHWAY 101	BLUE MAX	1.72	20	0.8	27		Mercado del Sol Commercial Shopping Center containing Double Take, Qwik Corner, JI Phone Repair (Permanently Closed), Bravo Salon (no website or indication of operation), Talisman Arts Tarot, Bangkok Bay Thai, a dry cleaner, and others. Many of these uses have limited hours and little web presence to determine a viable business. The building has surface parking in the front and one side of the building. There a no signs of recent renovations or reinvestments on the building.		36,647	90,131	53,484 (59%)	A
2982118500*	C	C	635 HIGHWAY 101	CITY OF SOLANA BEACH	1.08	20	0.8	17		City Hall of Solana Beach is located in the building and has ample parking in the rear. This parcel is city-owned and has been considered for residential uses in the past and the City will continue to pursue developer interest in the site. The site is underdeveloped and shows no indicators of recent renovations or reinvestments		14,344	56,535	42,191 (75%)	A
2982402400	C	C	100 BORDER AVE	COOPER-HARRIS FAMILY TRUST 01-07-04	0.60	20	0.8	9		Dated and underutilized small Commercial/Office Shopping Center. The building has rear parking and is directly adjacent to existing multi-family uses.		14,000	31,102	17,102 (55%)	A
2982405800	C	C	777 HIGHWAY 101	PACIFIC EXECUTIVE PLAZA L L C	1.11	20	0.8	17		Small Business Park (with tenants including Andrew Moranchel, CPA P.C., Balance Strategies, LLC, Daniel Lowther Law Offices and Dumbeck & Dumbeck Law Office) that has ample surface parking in the front and side of the building. .		21,186	58,093	36,907 (64%)	A
2985301900	SC	SC	761 ACADEMY DR	MAX FIRSTENBERG WEINSTOCK FAMILY L L C	1.03	20	0.8	11		Small Business Park that includes 2 buildings with 2 tenants (Center for Cosmetic Dentistry and David Daughters, DDS, Inc.). The shopping center is dated with no indications that the building has recent renovations or reinvestments and surface parking is in the front.		11,726	44,998	33,272 (74%)	B
2985302000	SC	SC	809 ACADEMY DR	ACADEMY GROUP LLC	1.03	20	0.8	12		Top Tier Training, Stratum Fitness and The Saints Thrifts Store are the present tenants of the building with front parking. Presently there is no sign of renovations or reinvestments.		0	44,953	44,953 (100%)	B
2980103200	C	C	201 S HIGHWAY 101	KORNBERG FAMILY TRUST 08-11-92 PERL FAMILY MARITAL TRUST	0.35	20	0.8	5	VAC	Currently the site is a vacant lot and is clearly underdeveloped. The project may redevelop in conjunction with an adjacent site labeled "C" in the consolidation group.	C	0	18,086	18,086 (100%)	A

Table B-4: Sites to Accommodate Low and Very Low-Income RHNA

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Note: Some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving. On some candidate site, the City has identified just the surface parking area with existing uses to remain.

APN	Zone	GPLU	Address	Owner	Size (AC)	Realistic Density	Capacity Adjustment Factor	Potential Capacity	Vacant	Existing Uses and Redevelopment Analysis	Consolidation Group	Existing Building Square Footage	Maximum Buildable Area (SF)	Remaining Buildable Area (SF and % of Maximum)	Development Classification
2980103100	C	C	204 S SIERRA AVE	KORNBERG FAMILY TRUST 08-11-92 PERL FAMILY MARITAL TRUST	0.43	20	0.8	6	VAC	Presently the site is a vacant lot and is underdeveloped. The project may redevelop in conjunction with an adjacent site labeled "C" in the consolidation group.	C	0	22,245	22,425 (100%)	A
2980106300*	C	C	140 S SIERRA AVE	CITY OF SOLANA BEACH	1.00	20	0.8	16		City-owned surface parking lot that provides parking solely to the adjacent commercial shopping centers. This parcel has been considered for residential uses in the past and the City will continue to pursue developer interest in the site.		14,000	52,285	38,285 (73%)	A
2634210800	C	C	607 LOMAS SANTA FE DR	SECURITY PACIFIC NATIONAL BANK <LF> ANDERSON CAROL	1.05	20	0.8	15		A single tenant building (Chase Banking) with ample surface parking and currently underdeveloped. Building shows no signs of reinvestment or renovation and market trends point to bank uses going online with smaller physical footprints. The City has identified the larger shopping center and is in the process of obtaining a letter of interest for residential development.		6,252	55,132	48,880 (62%)	--
2980920200	SC	SC	444 S CEDROS AVE	SOUTH CEDROS ASSOCIATES L L C	0.48	20	0.8	5		A commercial center (24-7 Towing SOLANA BEACH, AIM Wellness Center, BPI Training Now/Home Star and Cloud Applications & Accounting Services) that has front and side surface parking. This site may redevelop with sites labeled "B" in the consolidation group.	B	0	20,909	20,909 (100%)	A
2632936000	C	C	971 LOMAS SANTA FE DRIVE	PACIFIC SOLANA BEACH HOLDINGS	3.98	20	0.8	63		Commercial center with multiple tenants such as Samurai Japanese Restaurant, PostalAnnex, The Frame Shop, and Craftsman Revival Home. This site has ample surface parking with no indication of recent renovations or reinvestments.		71,403	207,988	136,585 (66%)	--
2632935900	C	C	LOMAS SANTA FE DRIVE	PACIFIC SOLANA BEACH HOLDINGS	9.85	20	0.8	64		Large commercial center with multiple tenants such as Vons, Big 5 Sports Goods, HomeGoods and 24 Hour fitness(presently closed)but not limited to tenants listed above. This site shows no recent reinvestments or renovations and currently has ample surface parking. The site identified includes only the parking areas, not individual buildings.		0	582,041	582,041 (100%)	--
2633040100	C	C	354 ACACIA AVE	HAGIO MICHIO TRUST 01-31-02	0.52	20	0.8	10		The commercial center is located on the corner of a major roadway and shows no signs of recent renovations or reinvestments. The current tenants include Mitch's Surf Shop North, Joe Blair Surfboards and Moreland Choppers. The City is in the process of obtaining a letter of interest for residential development from the property owner.		0	27,218	27,218 (100%)	A
2981643200	HRd	HR	802 STEVENS AVE	ARNAIZ RONALD M & HILL-ARNAIZ	0.51	13	0.8	4		There is an existing 2 single-family detached houses and currently the site is underutilized. A realistic density of 13		N/A	N/A	N/A	B

Table B-4: Sites to Accommodate Low and Very Low-Income RHNA

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Note: Some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving. On some candidate site, the City has identified just the surface parking area with existing uses to remain.

APN	Zone	GPLU	Address	Owner	Size (AC)	Realistic Density	Capacity Adjustment Factor	Potential Capacity	Vacant	Existing Uses and Redevelopment Analysis	Consolidation Group	Existing Building Square Footage	Maximum Buildable Area (SF)	Remaining Buildable Area (SF and % of Maximum)	Development Classification
				MAKAYLA R TODD AUDREY						du/ac (permits 20 du/ac) has been applied and existing units have been removed from the potential yield.					
2982810900	HRd	HR	841 STEVENS AVE	GRANADOS FAMILY TRUST 10-22-18	0.59	13	0.8	6		There is an existing single-family detached house on a underutilized parcel. The current building shows no signs of any recent renovations or reinvestments into the property. A realistic density of 13 du/ac (permits 20 du/ac) has been applied and existing units have been removed from the potential yield.		N/A	N/A	N/A	B

B.2 Moderate and Above Moderate Sites Inventory

This section contains a description and listing of the candidate sites identified to meet the Solana Beach’s moderate and above moderate income RHNA need.

Calculation of Unit Capacity

The capacity for sites identified to meet the City’s above moderate RHNA need was determined by multiplying the net parcel size by the maximum achievable density for that zoning designation and rounding down to the nearest whole dwelling unit. Alternatively, the capacity for sites identified to meet the City’s moderate RHNA need was determined with the same methodology using the minimum achievable density for that zoning designation. In taking this approach, the City is using a conservative methodology. Where information is known, acreage has been netted out for potential constraints to development.

All of the sites included in the inventory for moderate and above moderate sites can realistically add at least twice as many net new units as exist on the site today (known as the net new unit ratio). The only exception to this is sites which can accommodate one new unit but are currently vacant as noted in **Table B-4**. The net new unit ratio is calculated accounting for existing units. The potential units to existing unit ratio for all sites is calculated as is demonstrated below and is at least 3:1 on all sites

$$\begin{aligned} 0.62 * 5 \text{ du/ac} &= 3 \text{ potential units (rounded down to nearest whole unit)} \\ 3 \text{ potential units} - 1 \text{ existing unit} &= 2 \text{ net units} \\ \text{Net new unit ratio} &= 3 \text{ potential units} : 1 \text{ existing unit (3:1)} \\ &\text{At least 2 new units per site} \end{aligned}$$

Selection of Sites

This Appendix B contains a selection of those sites that are most likely to be developed for moderate and above-moderate income housing. For the purpose of identifying sites with the potential to be redeveloped within the planning period, this analysis considered existing zoned parcels that permit residential as a primary use within the following zones based on the permitted densities within those zones:

- Above moderate
 - LRC, Low Residential C
 - C, General Commercial
- Moderate:
 - MRd, Medium Residential D
 - MHRd, Medium-High Residential D

Due to the primarily developed nature of Solana Beach’s communities, sites with a capacity through the existing zoning to develop for at least one additional unit were considered within the analysis. In most instances, additional units are achievable through the subdivision of an existing property and addition of dwelling units.

For the purposes of this analysis, accessory dwelling unit potential was calculated separately as outlined within the Candidate Sites Analysis Overview section above. ADUs represent additional potential units to meet the City’s RHNA.

Existing Uses of Commercial Sites in Moderate/Above Moderate Inventory

There are six sites in the candidate sites inventory identified with capacity to assist the City in meeting the moderate and above moderate RHNA. These sites are located within the Solana Beach Towne Center a neighborhood commercial shopping center with large surface parking areas with the potential for redevelopment. Solana Beach Towne Center has aging one and two-story structures with commercial and professional office uses and a hyper-underutilized parking area. As identified with the lower income sites within the Lomas Santa Fe Plaza, it is anticipated that the majority of existing uses will remain in place with new development occurring in the existing parking fields.

City of Solana Beach 2021-2029 Housing Element

This is consistent with development occurring on larger commercial properties in the region. Recent local San Diego County examples of this type of redevelopment include:

- The Shoppes at Carlsbad which envisions the addition of 300+ apartments, a hotel, and recreational opportunities in addition to 1.4 million square feet of commercial and dining uses.
- North County Mall in Escondido, which recently was purchased and is undertaking a visioning process to redevelop the property to be more experiential, including the potential for residential uses.
- Otay Ranch Town Center which Brookfield intends to modify to include the development of 1,900 apartment units.

Existing uses are individual retail tenants and a desktop analysis of the shopping center shows existing vacancies for lease. Based on regional trends for similar properties, these sites show the potential to redevelop within the planning period.

City of Solana Beach
2021-2029 Housing Element

Table B-5: Sites to Accommodate Moderate and Above Moderate RHNA

APN	Zone	Address	Owner	Size (AC)	Realistic Density	Potential Net New Unit Capacity (excluding existing units)	Vacant	Notes
2981331100	MHRd	834 VERA ST	CLARK MIRIAM E 1992 TRUST 06-30-92	0.15	8	1	VAC	Vacant Parcel
2981400900	MHRd	645 IDA AVE	PICKERING JENNIFER A M	0.38	8	2		Single-family house
2981340501	MHRd	833 VERA ST	JONES SETH J&ROBIN K	0.46	8	2		Two small single-family structures
2982932000	MHRd	0 IDA AVE	BRISA MAR DEVELOPMENT	0.51	8	4		Underutilized site w/ fence
2981623700	MHRd	0 IDA AVE	K N N MANAGEMENT LLC	0.77	8	6	VAC	Vacant Parcel
2982604400	MHRd	0 DEL MAR DOWNS RD	SAINT JAMES CATHOLIC PARISH IN SOLANA BEACH	0.94	8	7	VAC	Vacant Parcel
2982701800	MRd	2466 MANGO WAY	MARANDINO FAMILY TRUST 08-17-03	0.21	5	1	VAC	Vacant Parcel
2982703500	MRd	684 VIA DE LA VALLE	MENGLER BRUCE&GRAHAM SUSAN FAMILY TRUST 05-20-15	0.51	5	1	VAC	Vacant Parcel
2982830900	MRd	880 STEVENS AVE	PELLERITO JAMES J	0.62	5	2		Single-family house
2982704100	MRd	990 HIGHLAND DR	M C S DEL MAR CORPORATE CENTER LLC	1.22	5	6	VAC	Parking Structure
2634210900	C	225 STEVENS AVE	SOLANA BEACH PRESBYTERIAN CHURCH	2.02	20	31		Church Facilities
2634211000	C	663 SAN RODOLFO DR	S B T C HOLDINGS L L C	3.49	20	54		Commercial Shopping Center
2634211200	C	114 SOLANA HILLS DR	S B T C HOLDINGS L L C	3.26	20	51		Commercial Shopping Center
2634211300	C	0 SOLANA HILLS DR	S B T C HOLDINGS L L C	0.51	20	8		Commercial Shopping Center

City of Solana Beach
2021-2029 Housing Element

Table B-5: Sites to Accommodate Moderate and Above Moderate RHNA

APN	Zone	Address	Owner	Size (AC)	Realistic Density	Potential Net New Unit Capacity (excluding existing units)	Vacant	Notes
2634211500	C	667 SAN RODOLFO DR	S B T C HOLDINGS L L C	1.55	20	23		Commercial Shopping Center
2981313000	C	616 STEVENS AVE	WINDWARD PLAZA LLC	1.00	20	15		Commercial Shopping Center
2980943200	LRc	0 GRANADOS AVE	CARLTON FAMILY TRUST 12-10-93	0.34	3	1	VAC	Vacant parcel
2981215600	LRc	524 S NARDO AVE	SANCHEZ FELIX	1.19	3	2		Single-family house
2634020500	LRc	148 S NARDO AVE	CARADINE JON C	1.79	3	4		Single-family house
2634022200	LRc	170 S NARDO AVE	BATCHMAN FAMILY TRUST 10-13-10	1.26	3	2		Single-family house
2980811100	LRc	302 S NARDO AVE	BARTHELL FAMILY TRUST 12-12-02	2.02	3	4		Single-family house
2980812500	LRc	258 S NARDO AVE	BARTHELL FAMILY TRUST 12-12-02	1.56	3	2		Single-family house
2980921300	LRc	0 RIOS AVE	ESTRADA EDDIE M&GLORIA A REVOCABLE TRUST 04-08-08	0.42	3	2	VAC	Vacant parcel
2980921400	LRc	0 RIOS AVE	NORTH COUNTY COASTAL LLC	0.40	3	1	VAC	Vacant parcel
2980934400	LRc	535 S GRANADOS AVE	SIHOTA JAGBIR S TRUST 06-14-11	1.05	3	2		Single-family house



Appendix C:

Community Outreach

Appendix C: Community Engagement Summary

Section 65583 of the Government Code states that, "The local government shall make diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort." Meaningful community participation is also required in connection with the City's Assessment of Fair Housing (AFH). A discussion of citizen participation is provided below.

As part of the 6th Cycle Housing Element Update process, the City of Solana Beach has conducted extensive public outreach activities beginning in 2020. These recent outreach efforts included presentations, City Council and Planning Commission Study Sessions, Community Workshops, digital media, and noticed Public Hearings. Project materials, including summaries from community workshops and public meetings, notices, and draft public review documents are available on the City's website: <https://www.ci.solana-beach.ca.us/housingelement>

Outreach for the 6th Cycle Housing Element to the Solana Beach community, includes the following actions:

- **Community Workshop#1** – The City conducted a community workshop on March 5, 2020 at City Hall that was advertised using both handouts and flyers as well as the City's website. The Workshop had 13 attendees. The workshop is available for viewing on the City's webpage at <https://www.ci.solana-beach.ca.us/housingelement>. At the workshop participants were provided with an overview of the planning process. The City's RHNA obligations and engaged in an interactive exercise to focus on and identify the responses and creative solutions to the following:
 - What are the biggest challenges to housing in Solana Beach?
 - What creative ways can Solana Beach provide housing in the future?
 - What types of programs or assistance could the City provide to facilitate housing?
 - What other opportunities or ideas do you have to address housing issues in Solana Beach?
- **Community Workshop #2** – The City virtually conducted a second community workshop on October 15, 2020. The workshop was advertised through flyers in both English and Spanish and on the City's Housing Element Update webpage. The workshop is available for viewing at <https://www.ci.solana-beach.ca.us/housingelement>. During the workshop, participants were provided with an overview of the current status of the update process, information on previous outreach efforts, and information on each section of the Draft Housing Element. The workshop also directed participants to take an online housing survey and to provide comments on the public review draft.
- **Community Workshop #3** – On November 12, 2020, the City virtually hosted a third community workshop to review the contents of the Public Review Draft Housing Element and collect comments. The workshop was advertised through flyers in both English and Spanish and on the

City's Housing Element Update webpage. The workshop was held approximately one week before the close of the public review period so that residents and interested parties had an opportunity to review the document, formulate questions or comments, and provide those to the project team. During the meeting, the project team made a short presentation with highlights of the contents of the Public Review Draft Housing Element and received several verbal comments from participants.

- **Online Community Survey** – From October 15, 2020 to November 30, 2020 the City of Solana Beach launched an online community survey to gather additional feedback regarding the Housing Element Update. Participants were asked to consider potential policies and programs to include in the Housing Element, as well as potential housing types and opportunities for housing in the City. The survey also solicited feedback regarding potential barriers to housing access and constraints to the development of housing.
- **City Council Study Session** – The City held a City Council Study Session on October 28, 2020. During the study session, the project team provided a presentation to the Solana Beach City Council with an overview of the Public Review Draft Housing Element and Housing Element update process to date. Community members had the opportunity to give public comments and several were received by the City.
- **City Council Study Session #2** – The City held a City Council Study Session on March 24, 2021. During the study session, the project team provided an updated draft of the Housing Element to review based on HCD comments received.
- **Housing Element Update Website** – A website developed for public consumption, which can be accessed at <https://www.ci.solana-beach.ca.us/housingelement>. The website provides relevant information about the update process, key features of the housing element, project timeline and a calendar of events for outreach activities. The website also provided a link to the community survey tool as well as the contact information of city for residents and community members to send additional comments or request additional information.

As required by Government Code Section 65585(b)(2), all written comments regarding the Housing Element made by the public have previously been provided to each member of the City Council.

This Appendix contains a summary of all public comments regarding the Housing Element received by the City at scheduled public meetings, and the Appendix has been provided to the City Council.

C.1 Community Workshop #1

This section contains all available public oral comments provided during the first Community Workshop, as well as provided workshop materials and handouts. Public comments were received in written and oral form.

City of Solana Beach Housing Element Update 6th Cycle (2021-2029)

Workshop 1, Summary

Date: March 5, 2020



On Thursday, March 5th, 2020 the City of Solana Beach held a public community workshop for the 2021-2029 6th Cycle Housing Element Update. The purpose of the meeting was to provide information on the Housing Element update process and to gather input and ideas from the public that will shape the goals, policies and programs in the Housing Element. The workshop included a PowerPoint presentation as well as an interactive feedback session to answer the following questions:

- What are the biggest challenges to housing in Solana Beach?
- What types of programs or assistance could the City provide to facilitate housing?
- What other opportunities or ideas do you have to address Housing issues in Solana Beach?

A video of the full presentation and the PowerPoint slides are available on the City's website. Below are the comments and responses received at the workshop.

What are the biggest challenges to housing in Solana Beach?

1. Maintain open space balance and permeable land (for runoff)
2. Lack of freely developable property
3. Fear of the types of people who live in affordable housing
4. Cost
5. The parking requirements
6. Already dense
7. Zoning limits
8. Support appropriate setbacks but they can be a limitation
9. How to classify different types of housing?
 - a. Ex: mobile homes, tiny homes
10. High cost of materials and labor to produce housing
11. Cost of land and construction
12. Financing building and permits
13. Calling people NIMBY's does not help and only inflames fears
14. Emerging ways to build, construction changes
 - a. Example: 3D printers
15. High cost of land
16. Excessive taxation
17. Loss of private property rights mandated by the State
18. Regulations with HOA's
19. NIMBY attitudes
20. Lack of vacant land
21. Zoning- a lot of rural zoning on the east side
22. State legislation creating constraints in Cities
23. Population increases – how to accommodate growing numbers

What creative ways can Solana Beach provide housing in the future?

1. Limited and clearly delineated regulatory process

City of Solana Beach Housing Element Update 6th Cycle (2021-2029)

Workshop 1, Summary

Date: March 5, 2020



2. Simplified ADU permitting
3. Golf course
4. ADUs
5. Multi-generational and co-housing (at the train station?)
6. Living units at businesses
7. Adding backyard limits will destroy our neighborhood, too dense, too many cars, parking on streets.
8. Reasonable expectations, cohesive positions, flexibility, education
9. On church parking lots
10. More mixed-use development with studio lofts
11. Co-housing
 - a. Varied designs
 - b. Maybe a contest when property is selected
12. Political will
13. Expedite the permitting process
14. Transit oriented development with minimum parking regulations
15. Tiny villages (Seattle)
16. Live work
17. Accelerated approvals
18. Multi-use TOD development at NCTD transit center
19. ADUs will change the character of the community
20. Utilize parking lot behind Vons for apartments (3 story ok!)
21. Tie parking for ADUs to house on property to help address parking concerns
22. Reduce/restrict short term rentals in residential neighborhoods
 - a. It limits housing for people who want to live and work full time in Solana Beach
 - b. Not against it, just need to regulate it
 - c. You could probably provide/build more housing if you saw that people were actually living full time in the City
23. Eliminate or lower fees for ADUs if deemed affordable
24. Allow single family homes to be split into multiple units
25. Rethink zoning in certain parts of community such as shopping centers near freeways, they might be able to accommodate mixed-use/live-work
26. Micro-units
27. Pre-approve certain types of buildings and plans
28. Shared parking resources
29. To provide more affordable housing we need better public transit
 - a. Frequency and additional routes

What types of programs or assistance could the City provide to facilitate housing?

1. Cohousing
 - a. Micro-units
 - b. Small units

City of Solana Beach Housing Element Update 6th Cycle (2021-2029)

Workshop 1, Summary

Date: March 5, 2020



2. Down payment assistance – affordability issues
3. Accessory Dwelling Unit (ADU)/Junior Accessory Dwelling Unit (JADU) program
 - a. Example: City of Encinitas
4. Land bank/ use of existing structures and lots available
 - a. CVS area
 - b. Existing commercial
5. Vertical development
6. Mixed-use development
 - a. Incentives, planning
7. City approved auxiliary housing units
8. Fee waivers or reduction for ADUs deed restricted affordable
9. Annex and subdivide Rancho Santa Fe
10. Financing for building/splitting to increase density if units are publicly available (not for within family)
11. P3 ground lease any viable empty city property
12. Research and educate on
 - a. Building plans for ADUs
 - b. 3D printers
 - c. Architects builders etc.
13. City can use incentives (go to the front of the line, etc)
14. Limit affordable housing to people who serve Solana beach such as fireman, police, medical personnel, and teachers for instance

What other opportunities or ideas do you have to address Housing issues in Solana Beach?

1. New development should maintain community character (bulk, scale, and maintain buffers/setbacks between property)
 - a. Relax standards within reason
2. HOA issues – Park Del Mar
3. Educate community on new regulations and options
 - a. Architects
 - b. Land owners
 - c. Fliers at hardware stores
 - d. Etc.
4. Funding
 - a. Hold contests
 - b. Promotional
5. Educate community on funding opportunities for ADUs etc
6. Use church parking lots

Question 1 = WHAT ARE THE BIGGEST CHALLENGES TO HOUSING IN COLANA BEACH

Maintain open space balance and permeable land (for runoff)

Lack of Freely Developable Property

fear of the types of people who live in affordable housing

Cost

The parking requirements

Already dense

Zoning limits support approp. setbacks but its a limit
• now to classify or what is suitable

High Cost of materials + labor to produce housing

Cost Land Construction

Financing building + permits

Calling people NIMBYS does not help & only inflames fears

Emerging ways to build
• construction changes
ex: 3D printers

High Cost of Land

Excessive taxation

Loss of private property rights mandated by the State

Regulations with HOA'S

NIMBY attitudes

Lack of vacant ~~proper~~ Land

Zoning
• ALOT of rural zoning on East side

QUESTION 2- WHAT ARE CREATIVE WAYS SOLANA BEACH CAN PROVIDE HOUSING IN THE FUTURE?

Limited and clearly delineated regulatory processes

simplified ADU permitting

Golf Course

ADUs

multi-generational co-housing (at the train station?)

Living units at businesses

adding backyard units will destroy our neighborhood. Too dense Too many cars parked on streets.

Reasonable expectations, cohesive positions, flexibility, education

On church parking lots

more mixed use development with studios/lofts

~~ADU~~
Co Housing
- Varied designs
- Play be contest when property selected

Political will

Expedite the permitting process.

transit-oriented development with minimum parking req.

Tiny Villages (Seattle)

Live Work

JADUs

Accelerated approvals

Multi-use TOD Development at NCTD Transit Center

ADU's will CHANGE CHARACTER OF THE COMMUNITY

Utilize parking lot behind VONS for apartments (3-story OK!)

Eliminate or Lower Fees for ADUs if deemed affordable

Micro units

Pre-approve certain types of buildings + plans

Tie parking for ADUs to house on property to help address parking concerns

Allow single family homes to be split into multiple units

shared parking

resources

Reduce/Restrict STRs in Residential neighborhoods

Rethink zoning in certain parts of community such as shopping centers near freeway that might accom mixed use/live work

To provide more affordable housing we need better public transit

limit housing for ppl who want to live and work full time in SB - not against it just need to closely regulate it.

you could provide more housing if you saw people were actually living full time

QUESTION 3 - WHAT TYPES OF PROGRAMS OF ASSISTANCE COULD THE CITY PROVIDE TO FACILITATE HOUSING?

CO Housing opportunities

↳ micro-units
small units

Down payment assistance - affordability issues

ADU/JADU program
City/Encinitas ex.

Land bank/
use existing structures,
lots available

vertical development

ex: CVS area
existing commercial

Mixed use devlop

• incentives
• planning

City approved
auxiliary
housing plan

Fee waivers
or reduction
for ADUs
deed restricted
Affordable

Annex &
Subdivide
Rancho Santa Fe

Financing for
building/splitting to
increase density if
units are publically
available (not for w/in
family)

P3/ground
lease any
viable +
empty city
property

Research +
educate on

- ⊙ bld plans for ADUs
- ⊙ 3-D printers
- ⊙ Architects / Builders etc

City can use
incentives
(go to the front
of the line, etc)

Limit affordable
housing to people
who serve Solana
Beach such as
firemen, police,
medical personnel,
teachers for instance.

QUESTION 4 = WHAT OTHER IDEAS/OPPORTUNITIES DO YOU HAVE TO ADDRESS HOUSING ISSUES IN SOLANA BEACH?

New development should maintain community character (bulk, scale, + maintain buffers/seback betw properties)

↑
relax standards w/in reason

Educate community on new regulations + options

- Architects
- Land owner
- Fliers at hardware stores
- etc

Educate community on funding opportunities for ADUs etc

HGA ISSUES -
PARK DELMAR
EX.

Funding

- hold contests
- promotionals

USE church parking lots

City of Solana Beach Housing Element Update
 6th Cycle (2021-2029)
 Community Workshop #1 – Sign-in Sheet



Date: March 5, 2020

NAME	E-Mail	ADDRESS
Jonathan Goodrich	[REDACTED]	Solana Beach
Judy Malody	[REDACTED]	Solana Beach
Wanda Winters	kandibaker@gmail.com	3210 Vista Vista
Susan Keydel	[REDACTED]	Solana Beach
Becky Repp	[REDACTED]	
Jewel Edson	[REDACTED]	City Hall
Kristi Becker	[REDACTED]	
Zahra Panahi	[REDACTED]	[REDACTED]
Shawna McGarry	[REDACTED]	[REDACTED]
Judi Strang	[REDACTED]	CD
Kelly Harless	[REDACTED]	[REDACTED]

**City of Solana Beach Housing Element Update
6th Cycle (2021-2029)
Community Workshop #1 – Sign-in Sheet**



Date: March 5, 2020

NAME	E-Mail	ADDRESS
Karen + Bob Barney	[REDACTED]	[REDACTED]
Kaitlin + Daniel Frink	[REDACTED]	[REDACTED]

C.2 Community Workshop #2

This section contains all available public comments provided during the second Community Workshop, as well as provided workshop materials and handouts. Public comments were received in written and oral form.



City of Solana Beach

2021-2029 Housing Element Update Community Workshop #2

The City of Solana Beach is preparing to release the Public Review Draft of the 2021-2029 Housing Element. Please join us for a virtual workshop to learn about the different parts of the draft document as well as how you can provide feedback during the public review period.

WHEN: October 15, 2020, 6 p.m.

WHERE: The link to this virtual meeting will be made available on the City's Housing Element Update page, located on the City's website (www.ci.solana-beach.ca.us)

For questions, please contact Joseph Lim at (858) 720-2434 or by email at jlim@cosb.org



Ciudad de Solana Beach

Actualización del Elemento Vivienda 2021-2029


Taller Virtual

La Ciudad de Solana Beach se está preparando para publicar el Borrador de la Revisión Pública del Elemento Vivienda 2021-2029. Por favor únase a nosotros en un taller virtual para aprender acerca de las diferentes partes del documento preliminar así como también proporcionar sus comentarios durante el periodo de revisión pública.

CUÁNDO: 15 de Octubre de 2020, 6 p.m.

LUGAR: El lugar de enlace para esta reunión virtual estará disponible en la página de Actualización del Elemento Vivienda de la ciudad, ubicada en el sitio web de la ciudad (www.ci.solana-beach.ca.us)
(www.ci.solana-beach.ca.us)

Para preguntas, contactar Joseph Lim a (858) 720-2434 o jlim@cosb.org




Solana Beach Housing Element Update
6th Cycle (2021-2029)

Virtual Community Workshop #2
Thursday, October 15th, 2020

1

Agenda

- Purpose of the Workshop
- Overview of Housing Element Update Process
- Overview of Public Draft Housing Element (2021-2029)
- Next Steps
- Community Conversation



2

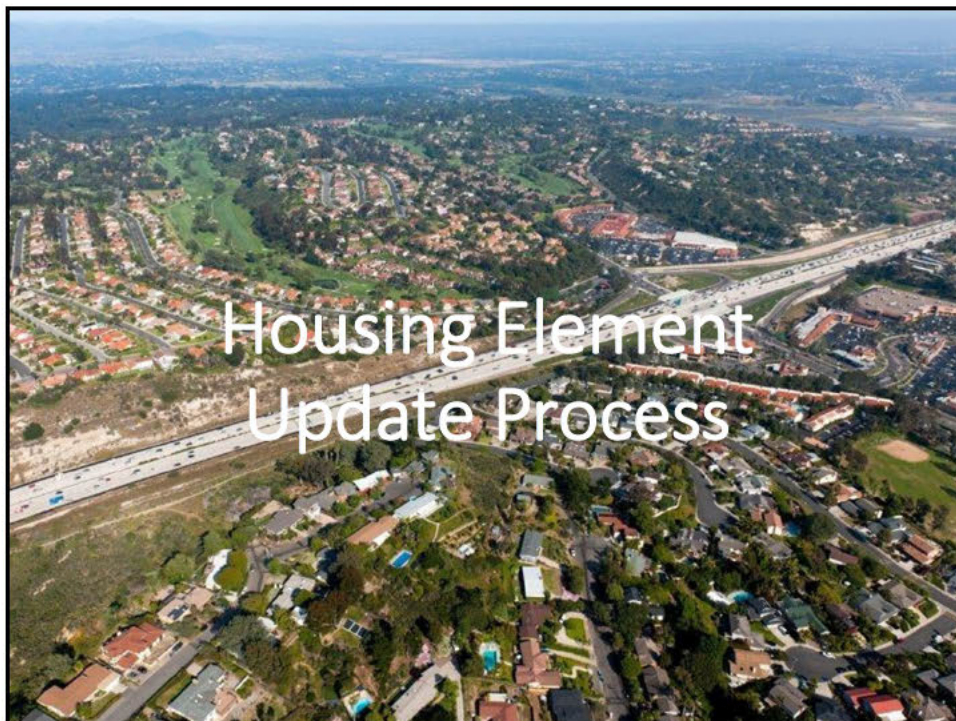
Purpose of the Workshop

This workshop is intended to:

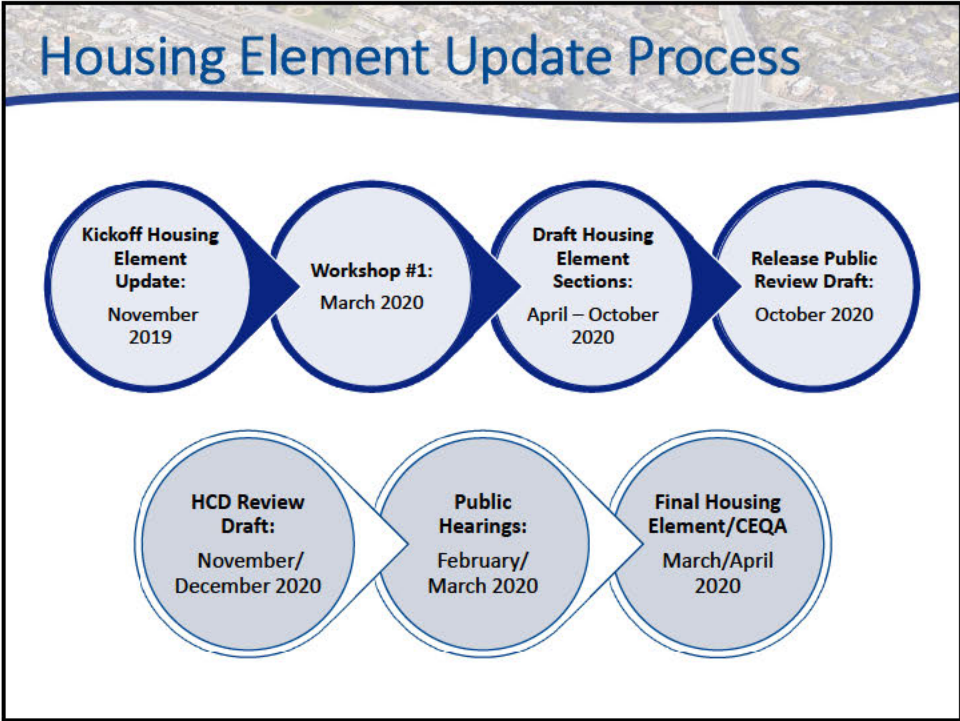
- Provide an opportunity to participate in the Housing Element Update process
- Introduce the Public Draft Housing Element
- Receive feedback from the community



3




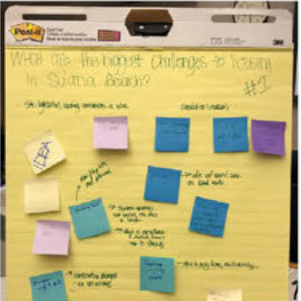
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5

Housing Element Process Overview

- **Workshop #1** gathered input and ideas to shape the goals, policies, and programs in the Housing Element
- Workshop participants identified:
 - Challenges to developing housing in Solana Beach
 - Opportunities to address Solana Beach’s housing issues
 - Solutions to provide housing in the future
 - Programs and Assistance the City could consider
- Workshop #1 summary contained in Appendix C


6



7

Housing Element Organization

- **Section 1:** Introduction
- **Section 2:** Demographic and Housing Community Profile
- **Section 3:** Housing Constraints, Resources, and Fair Housing
- **Section 4:** Housing Plan
- Appendices

A photograph of a modern, multi-story apartment building. The building has a light-colored facade and a balcony with a white lattice railing. The building is situated on a grassy hillside. The sky is blue with some clouds.

8

Section 1: Introduction

- Overview of the City's Housing Element
- State's legal requirements for Housing Element
- Shows Solana Beach's Regional Housing Needs Assessment (RHNA) requirements



9

Section 2: Housing and Demographic Profile

- Demographic Profile
 - Population and Household characteristics
- Socioeconomic Profile
 - Market conditions
- This section informs and supports the development of the identified policies and programs in the Housing Plan



10

Section 3: Constraints, Resources, & Fair Housing

- Analysis of Constraints that may limit the City's ability to develop housing
- Analysis of Housing resources available from programs, services, or funding/financing
- Analysis of Fair Housing within the City



11

Governmental Constraints

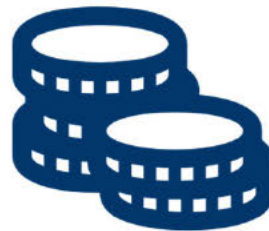
- Constraints related to local or regional governmental requirements and processes
- Analysis of Governmental Constraints includes:
 - Land use controls
 - Development Standards
 - Development Fees
 - Local Processing and Permit Procedures



12

Non-Governmental Constraints

- External constraints outside the City's control
- Analysis of Non-Governmental Constraints includes:
 - Land costs and construction costs
 - Availability of financing
 - Economic Conditions



13

Infrastructure Constraints

- Constraints associated with infrastructure needed to serve housing
- Analysis of Infrastructure Constraints includes:
 - Water Supply
 - Wastewater Capacity
 - Stormwater Capacity
 - Fire, Police, and Emergency Services



14

Environmental Constraints

- Constraints due to existing or future environmental conditions
- Analysis of Environmental Constraints includes:
 - Geological/Seismic Hazards
 - Flooding
 - Habitat/Sensitive Areas
 - Topography
 - High Fire Severity Zones



15

Adequate Sites Analysis

City of Solana Beach 2021-2029 RHNA Housing Growth Need

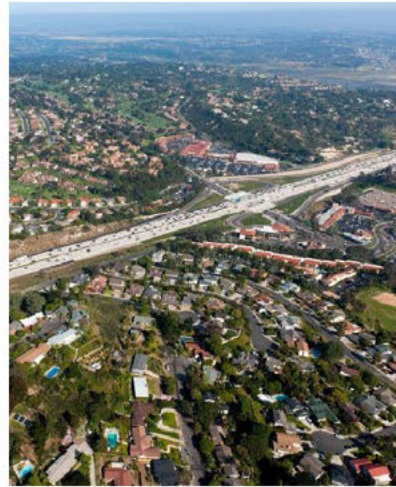
Income Category	% of Area Median Income (AMI)*	Income Range*		RHNA Allocation (Housing Units)
		Min.	Max.	
Very Low Income	0 – 50% AMI	\$0	\$46,350	316 units
Low Income	51 – 80% AMI	\$46,351	\$74,160	159 units
Moderate Income	81 – 120% AMI	\$74,161	\$111,240	160 units
Above Moderate Income	>120% AMI	\$111,241	>111,241	240 units
Total				875 units

* Income Range is based on the 2020 HUD Area Median Income (AMI) for San Diego County of \$92,700.

16

Adequate Sites Analysis

- The City must identify sites to accommodate 2021-2029 RHNA growth need.
- The analysis evaluates all areas of the City they could accommodate development of housing.



17

Adequate Sites Analysis

- “Candidate Sites” are chosen based on a variety of factors, some of which include:
 - adequate zoning,
 - size requirements,
 - proximity to services and transit, and
 - availability of infrastructure.
- State law outlines additional criteria for the selection of adequate sites
- ***Solana Beach’s candidate housing sites strategy is not anticipated to require rezoning of any parcels within Solana Beach***

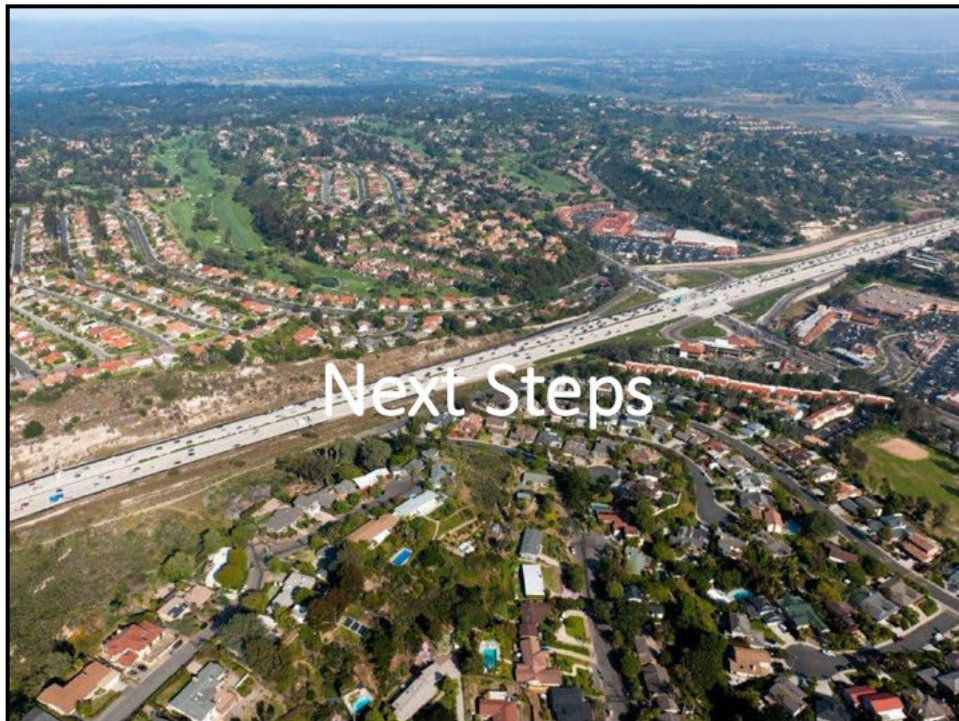


18

Fair Housing

- City is required by law to conduct a Fair Housing Assessment
- **Affirmatively furthering fair housing (AFFH) definition:**
 - Taking meaningful actions that address significant disparities in housing needs and in access to opportunity
 - Replacing segregated living patterns with truly integrated and balanced living patterns,
 - Transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and
 - Fostering and maintaining compliance with civil rights and fair housing laws.

19



20

Next Steps

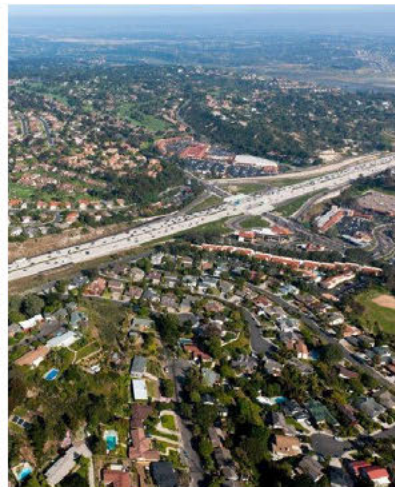
Next Steps	Date
Public Review Draft Housing Element Available	October 22, 2020
City Council Work Session	October 28, 2020



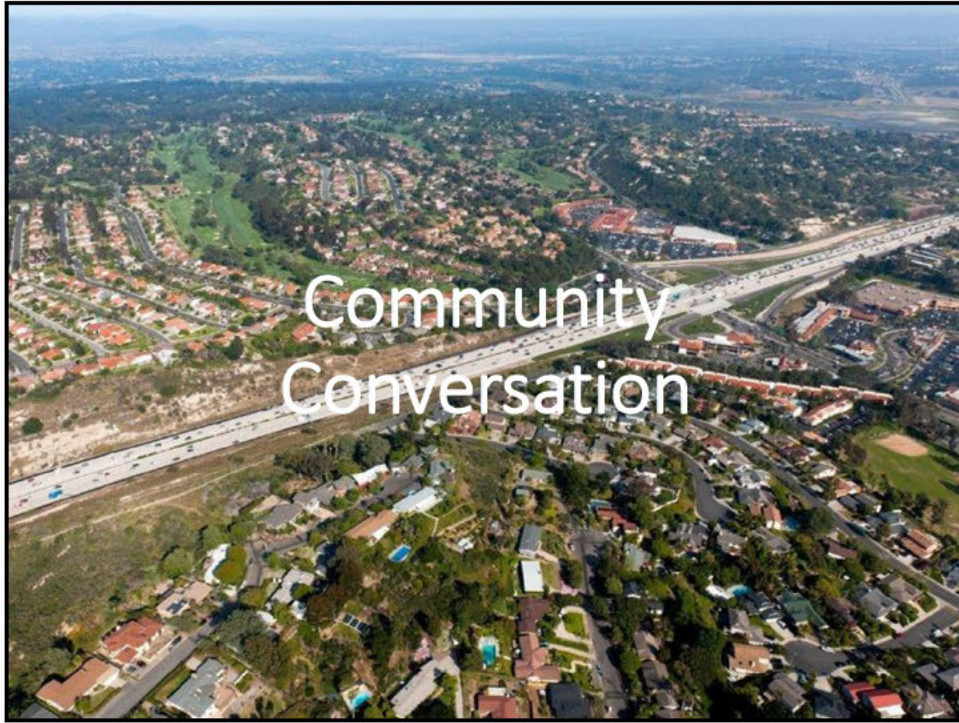
21

Public Survey: Sites and Programs

- Please respond to the Housing Element Update survey located at:
 - [\[Insert surveymonkey link\]](#)
- Purpose of the survey is to gather community input on:
 - Potential additional housing focus areas and locations
 - Issues or opportunities that may be addressed by Housing Programs
 - Any additional relevant feedback



22




23

Live Public Input

- [INSERT INSTRUCTIONS PER CITY]

24



Thank you!
For questions, please contact:
Joseph Lim, Community Development Director
Jlim@cosb.org
(858) 720 - 2434

C.4 Community Survey

The City conducted a community survey which launched on October 15, 2020. This section contains a summary of the survey results, as well as all survey response data.

Housing Element Update Survey

From October 15, 2020 to November 30, 2020 the City of Solana Beach launched an online community survey to gather additional feedback regarding the Housing Element Update. Participants were asked to consider potential policies and programs to include in the Housing Element, as well as potential housing types and opportunities for housing in the City. The survey also solicited feedback regarding potential barriers to housing access and constraints to the development of housing. Below is a summary of the survey's results.

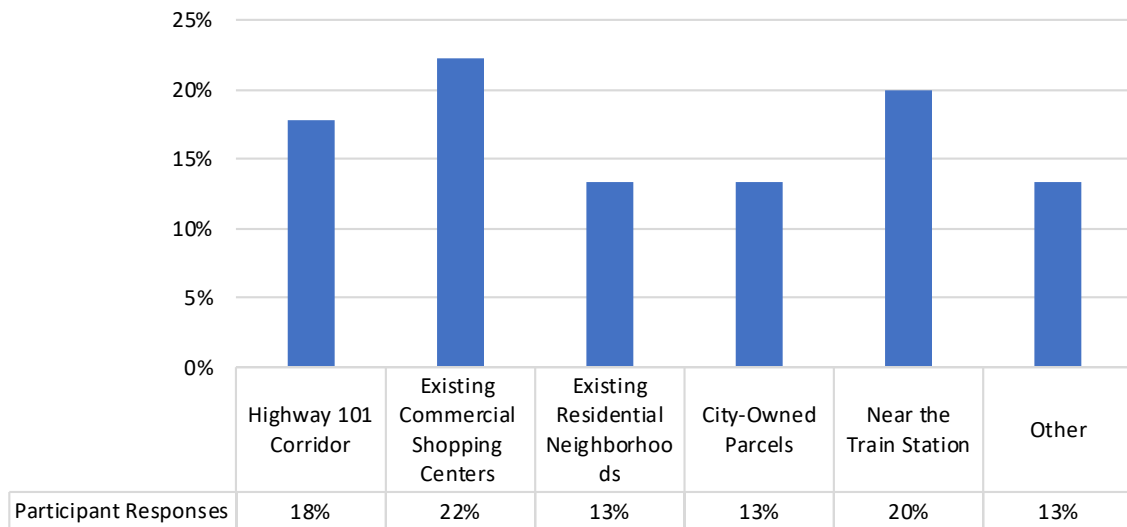
Survey Results

Question 1: Where do you think the City of Solana Beach should prioritize the development of housing?

Participants were provided a multiple-choice question in order to gather information about where residents, stakeholders and other survey participants were most interested in seeing housing.

Figure C 1 displays data results for participant responses to Housing Development Locations. Based on the data, participants were most interested in development in the Existing Commercial Shopping Centers while development in Existing Residential Neighborhoods , City-Owned Parcels and other locations were the least appealing for the participants. Participants showed a variety interest in development Highway 101 Corridor and Near the Train Station.

Figure C-1: Housing Development Locations

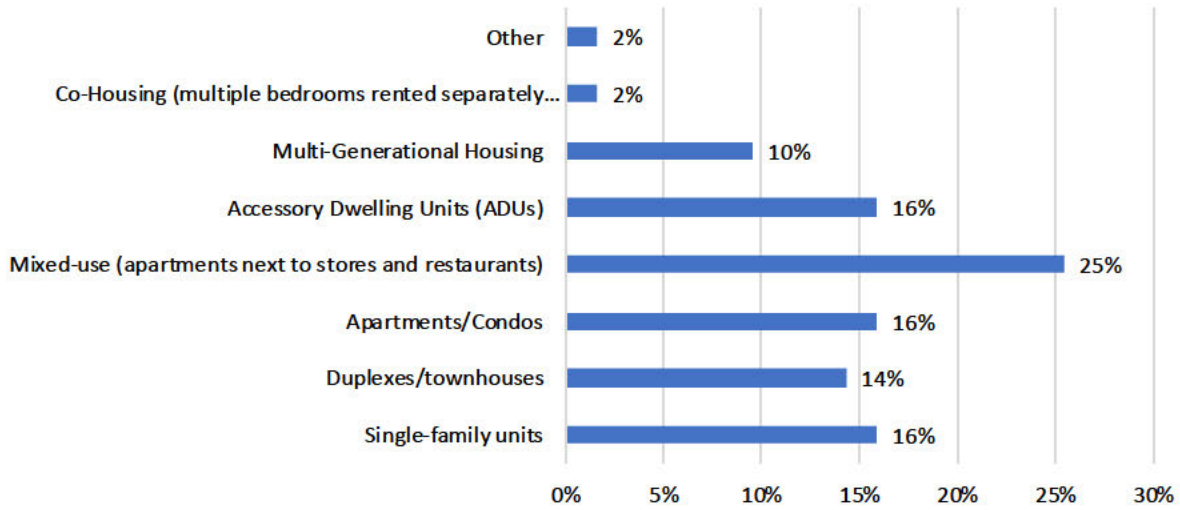


Question 2: What types of housing would you like to see within Solana Beach?

Participants were provided a variety of housing types in multiple choice format and ask to identify or select all the option they are interested in seeing in Solana Beach.

Figure C 2 displays data results of participant responses to question 2. Based on the data, participants favored Mixed Use (apartments next to stores and restaurants), while Co-Housing and Other were the least favored by participants. Participants showed a mixed interest in Single-Family units, Duplexes/townhouses, Apartments/condos, Accessory Dwelling Units (ADUS) and Multi Generation Housing .

Figure C-2: Housing Development Types



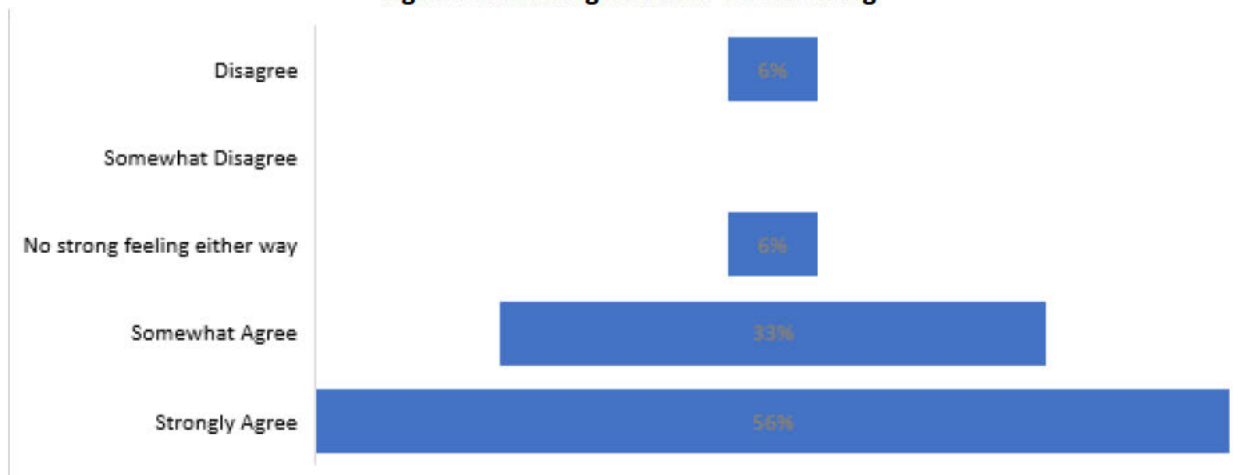
Question 3: Please rate how much you agree with the following statement: Mixed-Use housing (a mixture of housing and other uses, including commercial, office, or other within the same site) is a good solution to addressing Solana Beach's future housing needs.

Participants were asked to rate the above statement on the following scale:

- 1 - Disagree
- 2 - Somewhat Disagree
- 3 - No strong feeling either way
- 4 - Somewhat Agree
- 5 - Strongly Agree

Participants agreed that mixed-use housing is a good solution to addressing Solana Beach's future housing needs at an average of 4.33. The figure below identifies a further breakdown of responses, showing that over half of participants strongly agreed to the above statement.

Figure C-3: Rating of Mixed-Use Housing

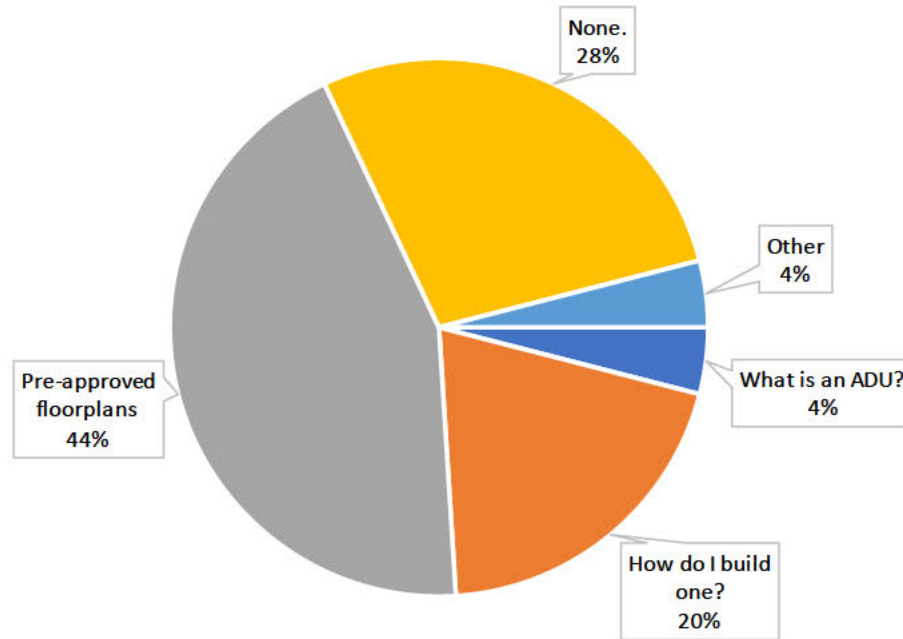


Question 4: What information (if any) would you like provided on Accessory Dwelling Units (ADUs)?

Participants were provided a multiple-choice option regarding ADU information and asked to identify what type of information they would most like the City to provide.

Figure C 4 displays the data results of question 4. Participants identified information on Pre-approved floorplans as the highest priority while information on what an ADU is was the least requested. Participants showed a variety interest on information on “how to build an ADU” and not wanting any information.

Figure C-4: Information on ADU's

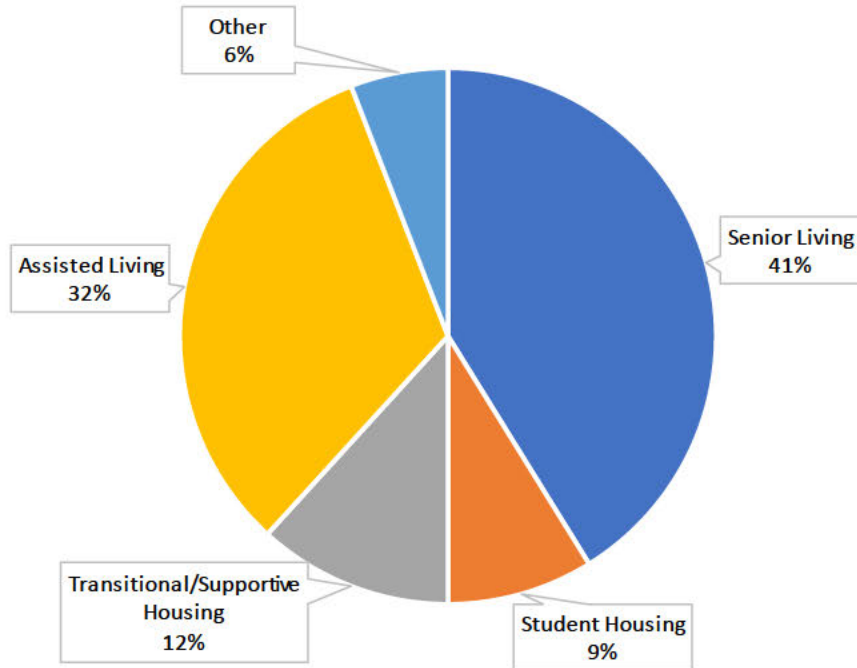


Question 5: What types of housing for special need groups are needed within Solana Beach?

The survey provided participants with the following multiple-choice options: Senior living, Student Housing, Transitional/Supportive Housing, and Assisted Living. Participants were asked to select all housing types which are needed for special needs groups in Solana Beach.

Figure C-5 displays survey results for question 5. The data shows that majority of the participants were the most interested in senior living housing. Participants showed a mixed interest in Transitional/Supportive Housing and Assisted Living while participants were least interested in student housing.

Figure C-5: Special Needs Housing Types



Question 6: Are there any other groups within the community with unique housing concerns that should be considered?

Participants were provided an open comment box to solicit a variety of specific responses. Participants identified housing for low-income families, as well as housing for individuals that work in Solana Beach as topic for consideration in the Housing Element.

Question 7: The Housing Element is the guiding document for housing-related decisions within the City. This document looks at potential constraints, resources, fair housing issues, and action programs to address important topics relating to housing within the community. Knowing that, are there any additional housing-related issues or constraints that the City should review as part of this process?

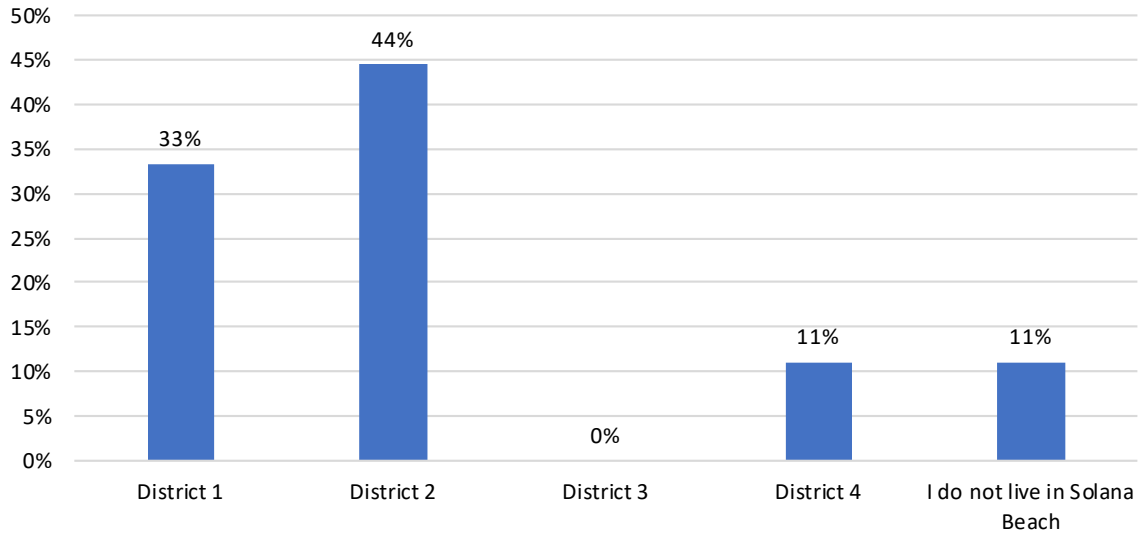
Participants were provided an open comment box to solicit a variety of specific responses. Participants voiced their concerns of ADU's turning into short term rentals as well as support of development of ADU's.

Question 8: What district do you live in?

Participants were provided a list of the four districts in Solana Beach, as well as an option for those who do not reside in the City.

Figure C-6 displays results for question 8. Majority of the participants live in District 2 and there were not participants that lives in District 3. Participants also lived in District 1 and District 4 as well as not living in the City.

Figure C-6: Participant's Districts



ID	Start time	Completion time	Email	Language	Where do you think the City of Solana Beach should prioritize the development of housing?	Please rate how much do you agree with the following statement: Mixed-Use housing (a mixture of housing and other uses, including commercial, office, or other within the same site) is a good solution...	What information (if any) would you like provided on Accessory Dwelling Units (ADUs)? (Please select all that apply.)	What types of housing for special need groups are needed within Solana Beach? (Please select all that apply.)	Are there any other groups within the community with unique housing concerns that should be considered?	The Housing Element is the guiding document for housing-related decisions within the city. This document looks at potential constraints, resources, fair housing issues, and action programs to address...	What district do you live in? Image Source: National Demographics Corporation
1	10/15/20 13 37 55	10/15/20 13 38 06	anonymous	English (United)	TEST;				TEST	TEST	
2	10/15/20 16 31 25	10/15/20 16 33 01	anonymous	English (United)	Highway 101 Corridor;Existing Commercial Shopping Centers ;Near the Train Station	Apartments/Condos;Mixed-use (apartments next to stores and restaurants) Duplexes/townhouses	5 Pre-approved floorplans	Senior Living			District 4
3	10/15/20 17 15 01	10/15/20 17 21 40	anonymous	English (United)	Near the Train Station;	Mixed-use (apartments next to stores and restaurants);	5 None;	Senior Living;Assisted Living;		Simplify subdivision of large parcels	District 1
4	10/16/20 14 05 10	10/16/20 14 20 40	anonymous	English (United)	I think you're going to need to utilize all of these spaces ;	Single-family units;Duplexes/townhouses;Apartments/Condos;Multi-Generational Housing;Co-Housing (multiple bedrooms rented separately within one unit);Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs);	5 Pre-approved floorplans;	Senior Living;Student Housing;Assisted Living;		There is a lot of vacant housing in Solana Beach, especially in the bluff condo areas. I've rented in there and spoken with friends who live in them currently and hear they are about 50% occupied. I think this is a current constraint and a constraint to future housing that might be built in Solana Beach if we don't implement policies that discourage this. In Canada, there is a tax/fee for housing that is vacant. This could be a good source of income for the city. In addition, the car parking that is required for housing here is outdated in my opinion, especially in light of climate change.	District 1
5	10/16/20 15 10 08	10/16/20 15 16 05	anonymous	English (United)	wherever possible;	Single-family units;Duplexes/townhouses;Apartments/Condos;Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs);	5 None;	Senior Living;Student Housing;Transitional/Supportive Housing ;	Low income families and singles!		District 2
6	10/16/20 16 08 48	10/16/20 16 12 07	anonymous	English (United)	Existing Commercial Shopping Centers ;Existing Residential Neighborhoods	Mixed-use (apartments next to stores and restaurants) Apartments/Condos Single-family units	4 None.		Low Income	Ability to maintain available facilities to support additional residents. How to realize adequate park space, open space, and other recreational opportunities if we're being asked to measurably grow.	District 2
7	10/17/20 10 30 41	10/17/20 10 34 20	anonymous	English (United)	Highway 101 Corridor;Existing Commercial Shopping Centers ;	Mixed-use (apartments next to stores and restaurants);Multi-Generational Housing;	5 None;	Assisted Living;	Affordable units for those on disability		District 1
8	10/17/20 21 41 03	10/17/20 21 45 40	anonymous	English (United)	Existing Residential Neighborhoods;	Accessory Dwelling Units (ADUs);Mixed-use (apartments next to stores and restaurants);	5 Pre-approved floorplans;How do I build one?;	Senior Living;Transitional/Supportive Housing ;Assisted Living;			District 2
9	10/18/20 14 11 50	10/18/20 14 13 31	anonymous	English (United)	Existing Commercial Shopping Centers ;Existing Residential Neighborhoods Near the Train Station	Apartments/Condos;Multi-Generational Housing;Mixed-use (apartments next to stores and restaurants)	4 None.	Senior Living Assisted Living			I do not live in Solana Beach
10	10/19/20 9 05 35	10/19/20 9 10 28	anonymous	English (United)	Highway 101 Corridor;Existing Commercial Shopping Centers ;Near the Train Station;Existing Residential Neighborhoods;City-Owned Parcels;There are many avenues of opportunity to allow for the needed housing. More favorable mixed-use zoning in commercial areas, along with relaxations for granny flat or duplex type builds in the more traditional residential areas.	Single-family units;Duplexes/townhouses;Apartments/Condos;Mixed-use (apartments next to stores and restaurants) Accessory Dwelling Units (ADUs) Multi-Generational Housing	5 Pre-approved floorplans	Senior Living Assisted Living	homes for blue collar workers, and blue collar salaries - restaurant workers, etc... Yes. Housing for special needs adults. Wondering about the impact on existing infrastructure and services such as providing more classrooms for children especially now that classes are necessarily smaller and likely to remain so because of pandemics. Parking is essential since it is unlikely that commuters would take the train until that service is expanded both in frequency and destinations within the County. What is the impact on our Climate Action Plan with this increase in housing?	If a site is constrained either by physical properties and/or economic qualities from a build for low income housing to come to fruition, the City should be realistic with that and honest in where they are identifying where this type of housing can actually be built.	District 2
11	10/24/20 9 00 07	10/24/20 9 28 43	anonymous	English (United)	Please hold another public workshop now that the map is available;-Highway 101 Corridor;Existing Commercial Shopping Centers ;City-Owned Parcels;	Single-family units;Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs);	4 Pre-approved floorplans;	Senior Living;Assisted Living;		Obviously the RHNA numbers address the need for affordable housing. We don't need more luxury units. ADUs should be specifically for this use not available for offices and vacationing family members. The ADUs should not qualify as VBRO or AIRB&B units.	District 1
12	10/24/20 9 30 16	10/24/20 9 44 28	anonymous	English (United)	Highway 101 Corridor;Existing Commercial Shopping Centers ;City-Owned Parcels;Near the Train Station;	Single-family units;Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs);	4 Pre-approved floorplans;	Senior Living;	People who work in Solana Beach should have priority for new housing here.	Don't change existing zoning beyond allowing ADUs. Who will pay for the added infrastructure necessary for the added RNHA units (schools, parks, etc.)? There are probably many unauthorized units already existing within "single family" homes. Consider an amnesty program that doesn't penalize - maybe even rewards - homeowners who come out of the shadows with their existing rentals toward our RNHA target.	District 1
13	10/28/20 10 36 17	10/28/20 10 38 25	anonymous	English (United)	Existing Residential Neighborhoods;Near the Train Station;City-Owned Parcels;	Mixed-use (apartments next to stores and restaurants);Multi-Generational Housing;Apartments/Condos;Single-family units;Duplexes/townhouses;	4 Pre-approved floorplans;	Transitional/Supportive Housing ;	The underpaid.	Multi family limitations	I do not live in Solana Beach
14	11/2/20 17 44 51	11/2/20 17 47 58	anonymous	English (United)	Closer to Lomas Country Club where the traffic can be accommodated and there is much more space	Duplexes/townhouses Single-family units	1 None.	Senior Living		Solana Beach is ideally sized and the density is appropriate for the area and topography.	District 1
15	11/6/20 15 17 36	11/6/20 15 23 56	anonymous	English (United)	Existing Residential Neighborhoods;City-Owned Parcels;	Single-family units;Duplexes/townhouses;Apartments/Condos;Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs);Multi-Generational Housing;	5 Pre-approved floorplans;How do I build one?;	Senior Living;Student Housing;Transitional/Supportive Housing ;Assisted Living;	Existing property owners that may want to split their land yet are not allowed to do so. Allow flag lots again. Waive fees for ADU's and offer free plans. Make the setbacks less restrictive.	Ease requirements, approve faster, offer incentives, and be easier to work with.	District 2
16	11/6/20 16 01 12	11/6/20 16 02 56	anonymous	English (United)	Existing Commercial Shopping Centers ;Highway 101 Corridor;	Accessory Dwelling Units (ADUs);	5 floorplans;	Assisted Living;			District 2
17	11/6/20 16 43 10	11/6/20 16 48 12	anonymous	English (United)	Near the Train Station;	Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs);Apartments/Condos;	5 How do I build one?;Pre-approved floorplans;	Senior Living;Assisted Living;		Make is easier and simpler to build AUD. Encourage people thru incentives. Also, maintain the ability to enable homeowner to use their property for short term rentals. It is NOT a problem in our community and provides the city income and our businesses customers.	District 2
18	11/12/20 12 59 56	11/12/20 13 27 27	anonymous	English (United)	Highway 101 Corridor;Existing Commercial Shopping Centers ;Near the Train Station	Single-family units;Mixed-use (apartments next to stores and restaurants);Accessory Dwelling Units (ADUs) Duplexes/townhouses	3 Pre-approved floorplans How do I build one?	Senior Living	Would like to see more people living close to work, to minimize commute. Those include people working in Solana beach on permanent jobs, such as fire fighters, police, teachers, other local government employees and young professionals.	Land cost, lack of available vacant land, high construction costs for coastal areas.	District 2
19	11/12/20 19 06 01	11/12/20 19 21 16	anonymous	English (United)	Highway 101 Corridor;City-Owned Parcels;Existing Commercial Shopping Centers ;Near the Train Station;	Apartments/Condos;Mixed-use (apartments next to stores and restaurants);Duplexes/townhouses;	4 None;	Senior Living;Assisted Living;	City of Solana Beach workers and public school teachers should have places to live near work.	I'm concerned that ADUs or apartments built in or over garages will become short term rentals, taking them out of the available long term housing stock and leading to a degradation of single family residential areas and a loss of the sense of community due to constant turnover.	District 4

Solana Beach Housing Element Update (2021-2029) Community Survey

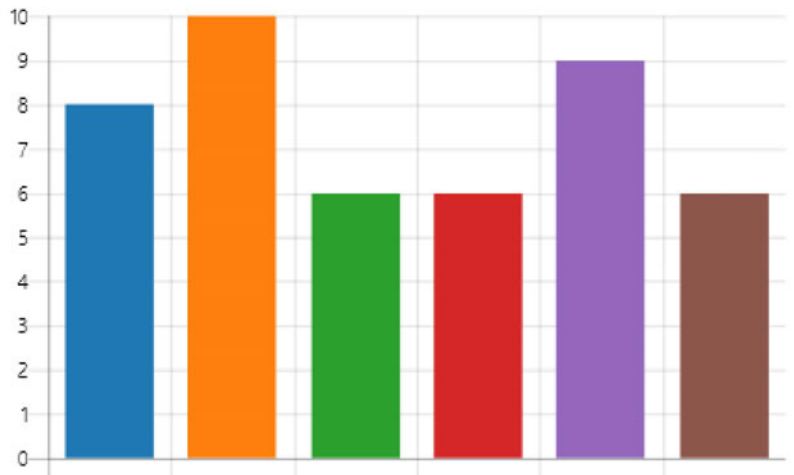
19
Responses

07:59
Average time to complete

Active
Status

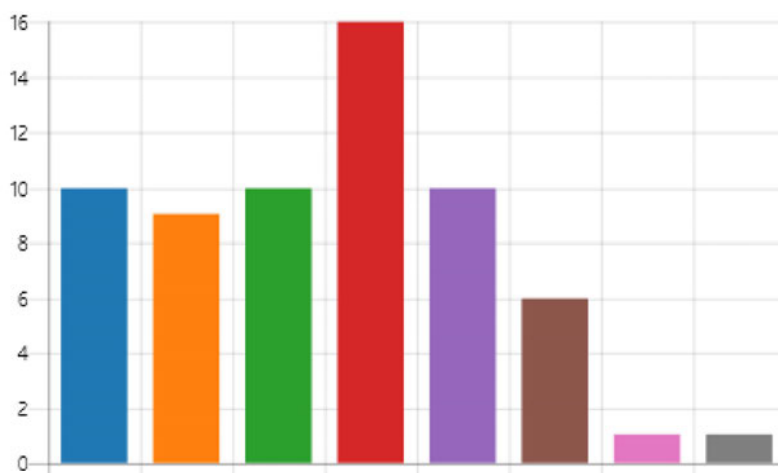
1. Where do you think the City of Solana Beach should prioritize the development of housing?

- Highway 101 Corridor 8
- Existing Commercial Shopping... 10
- Existing Residential Neighbor... 6
- City-Owned Parcels 6
- Near the Train Station 9
- Other 6



2. What types of housing would you like to see within Solana Beach? (Please select all that apply.)

● Single-family units	10
● Duplexes/townhouses	9
● Apartments/Condos	10
● Mixed-use (apartments next t...	16
● Accessory Dwelling Units (AD...	10
● Multi-Generational Housing	6
● Co-Housing (multiple bedroo...	1
● Other	1



3. Please rate how much do you agree with the following statement: Mixed-Use housing (a mixture of housing and other uses, including commercial, office, or other within the same site) is a good solution to addressing Solana Beach's future housing needs. 1 - Disagree 2 - Somewhat Disagree 3 - No strong feeling either way 4 - Somewhat Agree 5 - Strongly Agree Image Source: Solana 101

💡 Insights

18

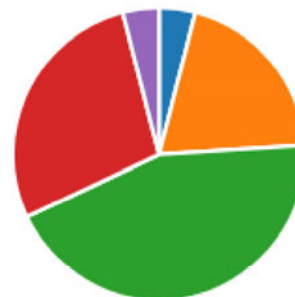
Responses

4.33

Average Number

4. What information (if any) would you like provided on Accessory Dwelling Units (ADUs)? (Please select all that apply.)

● What is an ADU?	1
● How do I build one?	5
● Pre-approved floorplans	11
● None.	7
● Other	1



5. What types of housing for special need groups are needed within Solana Beach? (Please select all that apply.)

● Senior Living	14
● Student Housing	3
● Transitional/Supportive Housi...	4
● Assisted Living	11
● Other	2



6. Are there any other groups within the community with unique housing concerns that should be considered?

11
Responses

Latest Responses

- "City of Solana Beach workers and public school teachers should have pl...*
- "Would like to see more people living close to work, to minimize commu...*

7. The Housing Element is the guiding document for housing-related decisions within the city. This document looks at potential constraints, resources, fair housing issues, and action programs to address important topics relating to housing within the community. Knowing that, are there any additional housing-related issues or constraints that the City should review as part of this process?

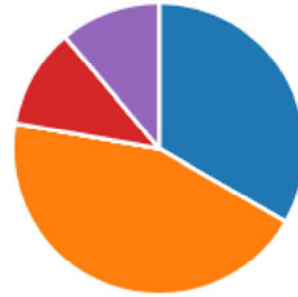
13
Responses

Latest Responses

- "I'm concerned that ADUs or apartments built in or over garages will bec...*
- "Land cost, lack of available vacant land, high construction costs for coas...*
- "Make is easier and simpler to build AUD. Encourage people thru incenti...*

8. What district do you live in? Image Source: National Demographics Corporation

● District 1	6
● District 2	8
● District 3	0
● District 4	2
● I do not live in Solana Beach	2



C.5 City Council Study Session Notes

The City held a City Council Study Session on October 28, 2020. This section contains all associated materials of the studysession.



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL
SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY, PUBLIC FINANCING
AUTHORITY, HOUSING AUTHORITY

MINUTES

Joint REGULAR Meeting

Wednesday, October 28, 2020 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California
This meeting was conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus.

CITY COUNCILMEMBERS

Jewel Edson, **Mayor**

Judy Hegenauer, **Deputy Mayor**

Kristi Becker, **Councilmember**

Kelly Harless, **Councilmember**

David A. Zito, **Councilmember**

Gregory Wade
City Manager

Johanna Canlas
City Attorney

Angela Ivey
City Clerk

CALL TO ORDER AND ROLL CALL:

Mayor Edson called the meeting to order at 6:13 p.m.

Present: Jewel Edson, Judy Hegenauer, Kristi Becker, Kelly Harless, David A. Zito

Absent: None

Also Greg Wade, City Manager

Present Johanna Canlas, City Attorney

Angela Ivey, City Clerk

Dan King, Assistant City Manager

Mo Sammak, City Engineer/Public Works Dir.

Rodney Greek, Interim Finance Dir.

Joseph Lim, Community Development Dir.

CLOSED SESSION REPORT:

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1) - Voice of San Diego v. City of Solana Beach & Does (Case No. 37-2020-00024389-CU-WM-NC)

Johanna Canlas, City Attorney, reported that the City Council, by a vote of 5-0, authorized the City Manager to execute the settlement agreement resolving litigation. The material terms include: Voice of San Diego will dismiss the action with prejudice in exchange for consideration in the amount of \$16,474.06 and revision to Administrative Policy #32 extending email retention to 2 years before emails are automatically deleted from the City's mail server.

FLAG SALUTE:

APPROVAL OF AGENDA:

Motion: Moved by Councilmember Zito and second by Mayor Edson to approve.

Approved 5/0. Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None.

Motion carried unanimously.

ORAL COMMUNICATIONS:

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by having submitted written comments for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Lisa Montes spoke about her opposition to Measure S on the upcoming election, that La Colonia de Eden Garden successfully fought to rid its community of drugs in the 1980's, having family affected by drugs in the past, and marijuana being a gateway to heavier drug use.

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.5.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the following City Council meetings, September 9 and September 23, 2020.

Approved Minutes http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC

Motion: Moved by Councilmember Zito and second by Councilmember Harless to approve. **Approved 5/0.** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. **Motion carried unanimously.**

A.2. Register of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for September 26, 2020 – October 9, 2020.

[Item A.2. Report \(click here\)](#)

Motion: Moved by Councilmember Zito and second by Councilmember Harless to approve. **Approved 5/0.** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. **Motion carried unanimously.**

A.3. General Fund Adopted Budget Changes for Fiscal Year 2020/21. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2020-2021 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

Motion: Moved by Councilmember Zito and second by Councilmember Harless to approve. **Approved 5/0.** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. **Motion carried unanimously.**

A.4. Closing City Hall Between the Christmas and New Year's Holidays. (File 0110-75)

Recommendation: That the City Council

1. Adopt **Resolution 2020-138** authorizing the closure of City Hall and all non-public safety facilities on Monday, December 28th, Tuesday, December 29th, and Wednesday, December 30th for miscellaneous, confidential and management employees, and approve 12-hours of additional leave to the fire employees' leave banks and 24-hours of additional leave to the marine safety employees' leave banks.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Motion: Moved by Councilmember Zito and second by Councilmember Harless to approve. **Approved 5/0.** Ayes: Edson, Hegenauer, Becker, Harless, and Zito. Noes: None. **Motion carried unanimously.**

B. PUBLIC HEARINGS: None

C. STAFF REPORTS: (C.1. – C.4.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

C.1. 6th Cycle Housing Element Update Discussion. (File 0610-10)

Recommendation: That the City Council

1. Discuss and provide guidance regarding the Draft Housing Element Update.

[Item C.1. Report \(click here\)](#)

[Item C.1. Supplemental Docs \(Updated 10-28 at 525pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Greg Wade, City Manager, introduced the item.

Joe Lim, Community Development Dir., presented a PowerPoint (on file).

Council and Staff discussed the November 12th public workshop, identification and

modification of sites, affordable/junior accessory dwelling units (ADUs), parking requirements and calculation of ADUs (Accessory Dwelling Units) towards meeting the housing needs allocation.

Shawna McGarry said she submitted a letter prior to the meeting with most of her comments, that the challenge to locate space for 875 units was difficult and that some of the methodology and data did not make sense for such a small town, and that she supported a housing seminar on ADUs to educate the community.

Tracy Richmond spoke about the lack of funds to build local affordable housing, the State needing to return funds/abilities to cities that was taken away years ago, difficulty in solving at a local level, and the need to equitably distribute the needed units between different sides of town.

Greg Wade, City Manager, responded to some public comments stating that the map was based primarily on existing multi-family zoning, that fewer areas on the east side of town were zoned for multi-family, that the funding of affordable housing was challenging due to the elimination of Redevelopment, as well as small lots, high land values and limited vacant land.

Council and Staff discussed site development, sites east of I-5 such as the shopping center, flexibility of site locations, affordable units in commercial zones that would allow for residential, the census data, high vacancy rate and low overcrowding factors that impact housing allocations, and ADUs allowed within Home Owner Associations (HOA).

Council, Staff, and Consultant (Nick Chen, Kimley-Horn) discussed the census data used by SANDAG, that overcrowding assessments are often due to the number of households that are primary residences rather than second homes and the number of people per household, and how each housing cycle affected a new allocation process.

Council discussed considering identifying the Vons shopping center for potential affordable housing, avoiding zoning changes to meet housing allocations, the disproportionate allocation between different cities, affordable requirement of 20 units per acre, goal of housing or units (i.e. vacation rentals) from Housing and Community Development (HCD), HOA's ability to restrict but not prohibit ADUs, and concern for number of units identified in southwest quadrant of City.

Greg Wade, City Manager, stated that he understood direction and Staff would review some slight revisions to the map/list including looking at the East side, staff would further research ADU development, and that public comment would be received at the November 12th public workshop.

C.2. Senate Bill 1383 Organic Waste Requirements and Impacts. (File 1030-50)

Recommendation: That the City Council

1. Receive a presentation from Staff on SB 1383 and provide direction to Staff as appropriate. Direction could include to draft regulations and ordinances as required by SB 1383 for Council to consider and to explore options to



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: October 28, 2020
ORIGINATING DEPT: Community Development
SUBJECT: **6th Cycle Housing Element Update Discussion**

BACKGROUND:

The Housing Element is a State-mandated policy document. The Housing Element is required by State Housing law to be updated every eight years. The City's current Housing Element is for the 5th Cycle planning period which covers 2013-2021. The next planning period is the 6th Cycle which covers 2021-2029.

Housing Element Law, enacted in 1969, mandates that local governments adequately plan to meet the existing and projected housing needs of all economic segments of the community. The law acknowledges that, in order for the private market to adequately address housing needs and demand, local governments must adopt land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development.

All California municipalities are required by Article 10.6 of the Government Code (Sections 65580-65590) to adopt a Housing Element as part of their General Plan. Distinct from the other General Plan elements, the Housing Element is subject to detailed statutory requirements and mandatory review by the California Department of Housing and Community Development (HCD).

This item is before the City Council to discuss and provide guidance regarding the Draft Housing Element Update.

DISCUSSION:

COUNCIL ACTION:

AGENDA ITEM C.1.

The Housing Element is a guiding document that is used to implement goals, policies, objectives and programs that further the development of housing for all income levels in the City. The Housing Element is one of seven mandatory Elements of the General Plan that identifies ways to address housing needs of current and future residents.

As mandated by state law, the City is required to include specific content within the Housing Element in an effort to provide each jurisdiction's "fair share" of regional housing needs. The San Diego Association of Governments (SANDAG) is responsible for preparing the Regional Housing Needs Assessment (RHNA) for all jurisdictions within the SANDAG region. For the 6th Cycle planning period (April 15, 2021 to April 15, 2029), the City of Solana Beach was allocated a total 875 units, including 316 very low-income units, 159 low-income units, 160 moderate income units, and 240 above-moderate income units.

The City has conducted two workshops (March 5, 2020 and October 15, 2020), during which, City Staff and Kimley-Horn Associates, the City's Housing Element consultant, updated the community about the State's requirements for the Housing Element Update process and solicited input from the community regarding various housing challenges, facilitation of housing programs, and housing opportunities within the community. Comments received from the community and City Council have contributed to the draft Housing Plan section of the Housing Element which lays out the goals, policies and programs aimed to facilitate housing development in the community.

The draft Housing Element also includes a map and list of candidate sites where the housing for each income category could be developed. After review and evaluation of the City's existing zoning and General Plan land use capacity, it has been determined that the City can accommodate the 2021-2029 RHNA allocation through a variety of methods and among the candidate sites identified without the need to rezone any properties in the City. While the City has very little vacant/undeveloped land, the draft Housing Element identifies vacant and City-owned properties suitable for development of housing, identifies additional capacity on existing residentially zoned and commercially zoned sites, and identifies future development capacity for accessory dwelling units (ADUs) throughout the City. Details of this analysis are contained in Appendix B – Candidate Sites Analysis of the Housing Element.

Sites identified to meet the City's very-low and low income housing categories were selected based on factors established by the State (AB 1397), which include a default density of 20 dwelling units per acre and a minimum parcel size of ½ acre, but not greater than 10 acres. There were some exceptions to the minimum parcel size requirement either where there had been examples of recent development on similarly sized sites or where sites were identified as having common ownership to adjacent parcels that could possibly be combined into suitable site for housing or mixed use development. Due to City's existing land use and zoning designations, the candidate sites analysis resulted in a greater concentration of very low and low-income housing sites being located in the southwestern quadrant of the City, where higher density zoning designations currently exist.

For moderate-income and above moderate-income housing, sites were identified based on properties that had the greatest possibility to be redeveloped on existing medium- and low-density zoned properties. In most instances, the sites identified would allow for development of one or more units based on the permitted densities.

As noted in the draft Housing Element, the RHNA allocation of residential units by income category is summarized in the following table:

	Extremely Low/ Very Low Income	Low Income	Moderate Income	Above Moderate Income	Total
2021-2029 RHNA	316	159	160	240	875
RHNA Credit (Units Built)				2	2
Total RHNA Obligations	316	159	160	238	873
Sites Available					
Existing Residentially Zoned Properties	23		44	34	107
Existing Commercially Zoned Properties	506		--	190	650
Total Potential Capacity Based on Existing GP and Zoning	529		44	224	757
Accessory Dwelling Unit Production	43		120	29	192
Total Sites Available	572		164	253	949
Potential Unit Surplus	97		4	15	76

The draft Housing Element is being made available for public comment on October 22, 2020 through November 23, 2020. Comments from the public and City Council will be incorporated into the final draft of the City’s 2021-2029 Housing Element which is scheduled to be forwarded to HCD in December 2020. HCD will provide comments to the final draft within 60 days of City submittal. Based on HCD comments, edits will be made for final consideration and adoption by City Council prior to April 15, 2021.

CEQA COMPLIANCE STATEMENT:

This discussion item is not a project as defined by CEQA.

FISCAL IMPACT:

There is no fiscal impact as a result of this item.

OPTIONS:

City Council may wish to consider including any number of policies that would further housing development. The following are a list of items that City Council may consider:


- Suggest, modify, and/or comment on candidate sites.
- Incentives to encourage affordable ADU construction.
- Less restrictive development standards for ADU development.
- Explore zoning modifications that would support ADU and affordable housing development.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council discuss and provide guidance regarding the Draft Housing Element Update.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Legislative Fact Sheet
2. SANDAG RHNA Allocation Per Income Category
3. Solana Beach Candidate Housing Sites
4. Draft Housing Element Update

From: [Shawna McGarry](#)
To: [EMAIL GRP-City Clerk's Ofc](#)
Subject: Cool Article on ADU opportunities
Date: Wednesday, October 28, 2020 4:19:08 PM

Hello Angela,

This might be of interest to Council/Staff with regard to ADUs, <https://www.dwell.com/article/tiny-home-no-cost-construction-roundup-c58d3abe>.

Thanks!
Shawna

CAUTION: External e-mail. Do not click links or open attachments unless you recognize the sender and know the content is safe.

C.6 City Council Study Session #2 Notes

The City held a City Council Study Session on March 24, 2021. This section contains all associated materials of the study session.



CITY OF SOLANA BEACH

SOLANA BEACH CITY COUNCIL, SUCCESSOR AGENCY TO THE REDEVELOPMENT
AGENCY, PUBLIC FINANCING AUTHORITY, AND HOUSING AUTHORITY

ACTION AGENDA

The Action Agenda of the City Council Meeting is a document provided immediately following the Council Meeting in order for staff and the public to be aware of the business transacted and actions taken by Council. This is a preliminary draft and not a public record. The meeting's legal record is the Minutes approved by the City Council.

Joint REGULAR Meeting

Wednesday, March 24, 2021 * 6:00 p.m.

Teleconference Location Only-City Hall/Council Chambers, 635 S. Highway 101, Solana Beach, California
This meeting will be conducted in accordance with Governor Newsom's Executive Order N-29-20 related to the COVID-19 virus.

MEETING LOCATION WILL NOT BE OPEN TO THE PUBLIC

Due to the Executive Order to stay home, in person participation at City Council meetings will not be allowed at this time. In accordance with the Executive Order to stay home, there will be no members of the public in attendance at Council Meetings. Alternatives to in-person attendance for viewing and participating in City Council meetings are being provided under provided below.

AGENDA MATERIALS

A full City Council agenda packet including relative supporting documentation is posted online www.cityofsolanabeach.org Closed Session Agendas are posted at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings.

WATCH THE MEETING

- Live web-streaming: Meetings web-stream live on the City's website on the City's [Public Meetings](#) webpage. Find the large Live Meeting button.
- Live Broadcast on Local Govt. Channel: Meetings are broadcast live on Cox Communications - Channel 19 / Spectrum (Time Warner)-Channel 24 / AT&T U-verse Channel 99.
- Archived videos online: The video taping of meetings are maintained as a permanent record and contain a detailed account of the proceedings. Council meeting tapings are archived and available for viewing on the City's [Public Meetings](#) webpage.

PUBLIC COMMENTS

- Written correspondence (supplemental items) regarding an agenda item at an open session meeting should be submitted to the City Clerk's Office at clerkoffice@cosb.org with a) Subject line to include the meeting date b) Include the Agenda Item # as listed on the Agenda.
- Correspondence received after the official posting of the agenda, but before 3:00 p.m. (or 3 hrs. prior to the meeting start time) on the meeting day, will be distributed to Council and made available online along with the agenda posting. All submittals received before the start of the meeting will be made part of the record.
- Written submittals will be added to the record and not read out loud.
- The designated location for viewing supplemental documents is on the City's website www.cityofsolanabeach.org on the posted Agenda under the relative Agenda Item.

OR

Verbal comment participation: If you wish to provide a live verbal comment during the meeting, attend the virtual meeting via your computer or call in.

Before Meeting

- Sign up (register) to speak at the virtual meeting for the Zoom webinar as early as possible and at least 3 hours prior to the start of the meeting so that Staff can manage the speaker list.
Public Participation Link: https://us02web.zoom.us/webinar/register/WN_MuqaK8NYR1urX4Ly831xIq
- Follow the prompts to enter your name and email address and identify the item you are speaking on.
- Join the meeting by locating your confirmation email, that was sent immediately following registration, which will provide your log-in link.
- Join/Log-In to the meeting at least 15 minutes prior to the start time so that the City Clerk can verify you are ready to speak before the meeting begins.
- If your computer does not have a mic to speak or you have sound issues, you can use the call-in audio information (Zoom ID, Participant ID) from a landline or cell phone to join the meeting for the audio accessibility.
- If you call in as well for better audio, mute your computer's speakers to eliminate feedback so that you do not have two audios competing when you are speaking.

During Meeting:

- Choose Gallery View to see the presentations, when applicable.
- Participants will be called upon from those who have Registered and their name is identified by the City Clerk calling from the registration list. You will be called on by name and unmuted by the meeting organizer and then you may provide comments for the allotted time. Allotted speaker times are listed under each [Agenda](#) section.

SPECIAL ASSISTANCE NEEDED - AMERICAN DISABILITIES ACT TITLE 2

In compliance with the Americans with Disabilities Act of 1990, persons with a disability may request an agenda in appropriate alternative formats as required by Section 202. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to the City Clerk's office (858) 720-2400 clerkoffice@cosb.org at least 72 hours prior to the meeting.

CITY COUNCILMEMBERS			
Lesa Heebner, Mayor			
Kristi Becker Deputy Mayor	Kelly Harless Councilmember	David A. Zito Councilmember District 1	Jewel Edson Councilmember District 3
Gregory Wade City Manager	Johanna Canlas City Attorney	Angela Ivey City Clerk	

SPEAKERS:

See Public Participation on the first page of the Agenda for publication participation options.

READING OF ORDINANCES AND RESOLUTIONS:

Pursuant to [Solana Beach Municipal Code](#) Section 2.04.460, at the time of introduction or adoption of an ordinance or adoption of a resolution, the same shall not be read in full unless after the reading of the title, further reading is requested by a member of the Council. If any Councilmember so requests, the ordinance or resolution shall be read in full. In the absence of such a request, this section shall constitute a waiver by the council of such reading.

CALL TO ORDER AND ROLL CALL:

CLOSED SESSION REPORT:

FLAG SALUTE:

APPROVAL OF AGENDA:

COUNCIL ACTION: Approved 5/0

ORAL COMMUNICATIONS:

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

This portion of the agenda provides an opportunity for members of the public to address the City Council on items relating to City business and not appearing on today's agenda by having submitted written comments for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda.

Comments relating to items on this evening's agenda are taken at the time the items are heard. Pursuant to the Brown Act, no action shall be taken by the City Council on public comment items. Council may refer items to the City Manager for placement on a future agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

COUNCIL COMMUNITY ANNOUNCEMENTS / COMMENTARY:

An opportunity for City Council to make brief announcements or report on their activities. These items are not agendaized for official City business with no action or substantive discussion.

A. CONSENT CALENDAR: (Action Items) (A.1. - A.8.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Items listed on the Consent Calendar are to be acted in a single action of the City Council unless pulled for discussion.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

Those items removed from the Consent Calendar by a member of the Council will be trailed to the end of the agenda, while Consent Calendar items removed by the public will be discussed immediately after approval of the Consent Calendar.

A.1. Minutes of the City Council.

Recommendation: That the City Council

1. Approve the Minutes of the February 24, 2021 City Council meetings.

Approved Minutes http://www.ci.solana-beach.ca.us/index.asp?SEC=F0F1200D-21C6-4A88-8AE1-0BC07C1A81A7&Type=B_BASIC

COUNCIL ACTION: Approved 5/0

A.2. Register Of Demands. (File 0300-30)

Recommendation: That the City Council

1. Ratify the list of demands for February 20, 2021– March 05, 2021.

[Item A.2. Report \(click here\)](#)

COUNCIL ACTION: Approved 5/0

A.3. General Fund Budget Adjustments for Fiscal Year 2020/21. (File 0330-30)

Recommendation: That the City Council

1. Receive the report listing changes made to the Fiscal Year 2020-2021 General Fund Adopted Budget.

[Item A.3. Report \(click here\)](#)

COUNCIL ACTION: Approved 5/0

A.4. Housing Element Annual Progress Report (File 0610-10)

Recommendation: That the City Council

1. Adopt **Resolution 2021-032** approving the 2020 Housing Element Annual Progress Report and the 2019/20 Housing Successor Annual Report as submitted and direct City Staff to file the report with the California Department of Housing and Community Development and the Governor's Office of Planning and Research.

[Item A.4. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

A.5. Destruction of Obsolete Records. (File 0170-50)

Recommendation: That the City Council

1. Adopt **Resolution 2021-036** authorizing the destruction of officially obsolete records.

[Item A.5. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

A.6. National Wildlife Federation's Mayors' Monarch Pledge. (File 0480-75)

Recommendation: That the City Council

1. Adopt **Resolution 2021-034** authorizing the Mayor to Sign the National Wildlife Federation's Mayors' Monarch Pledge.

[Item A.6. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

A.7. Temporary Art Compensation Increase (File 0910-41)

Recommendation: That the City Council

1. Adopt **Resolution 2021-035** authorizing a modification to the Temporary Public Arts Program artist compensation from \$500 to \$1,500 for a one-year loan.

[Item A.7. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

A.8. SEA Long-Term Renewable Power Purchase. (File 1010-45)

Recommendation: That the City Council

1. Approve **Resolution 2021-039** authorizing the City Manager to execute a long-term power purchase agreement, in a form approved by the City Attorney, with Shell Energy to satisfy SEA's long-term procurement obligation under SB 350.

[Item A.8. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

B. PUBLIC HEARINGS: (B.1. – B.2.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

An applicant or designee(s) for a private development/business project, for which the public hearing is being held, is allotted a total of fifteen minutes to speak, as per SBMC 2.04.210. A portion of the fifteen minutes may be saved to respond to those who speak in opposition. All other speakers have three minutes each.

After considering all of the evidence, including written materials and oral testimony, the City Council must make a decision supported by findings and the findings must be supported by substantial evidence in the record.

B.1. Public Hearing: 537 North Granados Ave., Applicant: Gladnick, Case DRP20-005/SDP20-009. (File 0600-40)

The proposed project meets the minimum zoning requirements under the SBMC, may be found to be consistent with the General Plan and may be found, as conditioned, to meet the discretionary findings required as discussed in this report to approve a DRP. Therefore, Staff recommends that the City Council:

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Find the project exempt from the California Environmental Quality Act pursuant to Section 15303 of the State CEQA Guidelines; and
3. If the City Council makes the requisite findings and approves the project, adopt **Resolution 2021-033** conditionally approving a DRP and SDP to demolish a single family residence, construct a replacement two-story, single-family residence with an attached two-car garage and single carport, and perform associated site improvements at 537 North Granados Avenue, Solana Beach.

[Item B.1. Report \(click here\)](#)

[Item B.1. Updated Report #1 \(added 3-24 at 4:30pm\)](#)

[Item B.1. Supplemental Docs \(added 3-24 at 1:26pm\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0 with the update d landscape plan and additional language that states conditions would not supersede the conditions of the City's water efficient landscape regulations.

B.2. Solana Energy Alliance Rate Schedule. (File 1010-45)

Recommendation: That the City Council

1. Conduct the Public Hearing: Open the Public Hearing, Report Council Disclosures, Receive Public Testimony, and Close the Public Hearing.
2. Adopt **Resolution 2021-038** amending the rate schedule for Solana Energy Alliance.

[Item B.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

C. STAFF REPORTS: (C.1. – C.2.)

Note to Public: Refer to [Public Participation](#) for information on how to submit public comment.

Any member of the public may address the City Council on an item of concern by submitting written correspondence for the record to be filed with the record or by registering to join the virtual meeting online to speak live, per the Public Participation instructions on the Agenda. The maximum time allotted for each speaker is THREE MINUTES (SBMC 2.04.190).

C.1. 6th Cycle Housing Element Update Status. (File 0610-10)

Recommendation: That the City Council

1. Provide comments and direction on the proposed Draft 6th Cycle Housing Element Update changes.

[Item C.1. Report \(click here\)](#)

[Item C.1. Updated Report #1 \(added 3-24 at 10:00am\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

Discussion.

C.2. La Colonia Park/Fletcher Cove Park Playground Design. (File 0720-30, 0730-40)

Recommendation: That the City Council

1. Adopt **Resolution 2021-030** authorizing the City Manager to execute a Professional Services Agreement, in an amount not to exceed \$111,250, with Van Dyke Landscape Architects for design of a new playground at La Colonia Park and design of new playground equipment at Fletcher Cove Park.

[Item C.2. Report \(click here\)](#)

Posted Reports & Supplemental Docs contain records up to the cut off time, prior to the start of the meeting, for processing new submittals. The final official record containing handouts, PowerPoints, etc. can be obtained through a Records Request to the City Clerk's Office.

COUNCIL ACTION: Approved 5/0

WORK PLAN COMMENTS:

Adopted June 12, 2019

COMPENSATION & REIMBURSEMENT DISCLOSURE:

GC: Article 2.3. Compensation: 53232.3. (a) Reimbursable expenses shall include, but not be limited to, meals, lodging, and travel. 53232.3 (d) Members of a legislative body shall provide brief reports on meetings attended at the expense of the local agency "City" at the next regular meeting of the legislative body.

COUNCIL COMMITTEE REPORTS: [Council Committees](#)

REGIONAL COMMITTEES: (outside agencies, appointed by this Council)

- a. City Selection Committee (meets twice a year) Primary-Heebner, Alternate-Edson
- b. Clean Energy Alliance (CEA) JPA: Primary-Becker, Alternate-Zito
- c. County Service Area 17: Primary- Harless, Alternate-Edson
- d. Escondido Creek Watershed Authority: Becker /Staff (no alternate).
- e. League of Ca. Cities' San Diego County Executive Committee: Primary-Becker, Alternate-Harless. Subcommittees determined by its members.
- f. League of Ca. Cities' Local Legislative Committee: Primary-Harless, Alternate-Becker
- g. League of Ca. Cities' Coastal Cities Issues Group (CCIG): Primary-Becker, Alternate-Harless
- h. North County Dispatch JPA: Primary-Harless, Alternate-Becker
- i. North County Transit District: Primary-Edson, Alternate-Harless
- j. Regional Solid Waste Association (RSWA): Primary-Harless, Alternate-Zito
- k. SANDAG: Primary-Heebner, 1st Alternate-Zito, 2nd Alternate-Edson. Subcommittees determined by its members.
- l. SANDAG Shoreline Preservation Committee: Primary-Becker, Alternate-Zito
- m. San Dieguito River Valley JPA: Primary-Harless, Alternate-Becker
- n. San Elijo JPA: Primary-Zito, Primary-Becker, Alternate-City Manager
- o. 22nd Agricultural District Association Community Relations Committee: Primary-Edson, Primary-Heebner

STANDING COMMITTEES: (All Primary Members) (Permanent Committees)

- a. Business Liaison Committee – Zito, Edson.
- b. Fire Dept. Management Governance & Organizational Evaluation – Harless, Edson
- c. Highway 101 / Cedros Ave. Development Committee – Edson, Heebner
- d. Parks and Recreation Committee – Zito, Harless
- e. Public Arts Committee – Edson, Heebner
- f. School Relations Committee – Becker, Harless
- g. Solana Beach-Del Mar Relations Committee – Heebner, Edson

CITIZEN COMMISSION(S)

- a. Climate Action Commission: Primary-Zito, Alternate-Becker

ADJOURN:

Next Regularly Scheduled Meeting is April 14, 2021

Always refer the City's website Event Calendar for Special Meetings or an updated schedule.

Or Contact City Hall 858-720-2400

www.cityofsolanabeach.org

AFFIDAVIT OF POSTING

STATE OF CALIFORNIA }
COUNTY OF SAN DIEGO } §
CITY OF SOLANA BEACH }

I, Angela Ivey, City Clerk of the City of Solana Beach, do hereby certify that this Agenda for the March 24, 2021 Council Meeting was called by City Council, Successor Agency to the Redevelopment Agency, Public Financing Authority, and the Housing Authority of the City of Solana Beach, California, was provided and posted on March 17, 2021 at 1:20 p.m. on the City Bulletin Board at the entrance to the City Council Chambers. Said meeting is held at 6:00 p.m., May 24, 2021, in the Council Chambers, at City Hall, 635 S. Highway 101, Solana Beach, California.

Angela Ivey, City Clerk * City of Solana Beach, CA

CITIZEN CITY COMMISSION AND COMMITTEE MEETINGS:

Regularly Scheduled, or Special Meetings that have been announced, are posted on each Citizen Commission's Agenda webpage. See the [Citizen Commission's Agenda webpages](#) or the City's Events [Calendar](#) for updates.

- **Budget & Finance Commission**
- **Climate Action Commission**
- **Parks & Recreation Commission**
- **Public Arts Commission**
- **View Assessment Commission**

C.7 Community Workshop #3

This section contains all available public comments provided during the third Community Workshop, as well as, provided workshop materials and handouts. Public comments were received in written and oral form.



City of Solana Beach

2021-2029 Housing Element Update Community Meeting

The City of Solana Beach is hosting a Community Meeting following the release of the City's Public Review Draft Housing Element. Please join us to discuss the draft 2021-2029 Housing Element and ask any questions you have.

WHEN: November 12th, 6 p.m.

WHERE: Please visit [www.ci.solana-beach.ca.us] for a link to access the Community Meeting.

For questions, please contact Joseph Lim at (858) 720-2434 or by email at jlim@cosb.org.





Ciudad de Solana Beach

Reunión Comunitaria de Actualización del Elemento Vivienda 2021-2029

La Ciudad de Solana Beach está organizando una reunión comunitaria después de la publicación del Borrador de Revisión Pública del Elemento Vivienda. Por favor únase a nosotros para discutir el borrador del Elemento Vivienda 2021-2029 y hacer cualquier pregunta que tenga.

CUÁNDO: 12 de Noviembre, 6 p.m.

DÓNDE: Por favor visite [www.ci.solana-beach.ca.us] para obtener un enlace para tener acceso a la reunión comunitaria.

Si tiene preguntas, comuníquese con Joseph Lim al (858) 720-2434 o a jlim@cosb.org.



C.8 Public Comments

This section contains all available public comments provided during the Public Review Draft open comment period and any additional comments received by the City relating to the Housing Element update process. Public comments were received in written form.




Greg Wade
City Manager
City of Solana Beach, CA 92075

This is Sean MacLeod. As you know, I have been a property owner, developer and redeveloper of commercial and residential projects in Solana Beach since 1992.

i can confirm that code requirements and development regulations have not been constraints in getting my projects in Solana Beach approved.

Sincerely,


Sean MacLeod
South Cedros Associates, LLC

From: Margaret Walker [REDACTED]
Date: November 10, 2020 at 4:37:30 PM PST
To: Joseph Lim [REDACTED] >
Cc: Judi Strang <[REDACTED]>, Barbara Gordon <[REDACTED]>
Subject: Housing Element Workshop #3

To: [REDACTED]

RE: Smoke-free/Vape-free Policies in Solana Beach Housing Element Update

As work continues on updating the city's housing element plan, San Dieguito Alliance for Drug Free Youth would like to respectfully recommend that the city adopt and enforce a comprehensive smoke-free/vape-free ordinance for multifamily housing (MUH) properties as part of the Housing Element Update 2021-2029.

We fully support the suggestion of Dr. Wilma J. Wooten, Public Health Officer and Director for San Diego County, that all cities, including Solana Beach, consider such an ordinance and incorporate language into Housing Element goals and policies to:

Reduce secondhand and thirdhand smoke and vapor death and disability, and that such policy "cover all exclusive-use areas, exterior areas (such as private balconies and decks) and interior unit spaces, as well as common areas not already covered by state law."

We believe this action is critical as it will impact housing developed in the city over the next nine years far [for](#) all income levels.

As Dr. Wooten pointed out, this action provides an opportunity to increase health equity for all residents, sparing them exposure to harmful chemicals from secondhand smoke/vapor and its lingering residues (thirdhand smoke/vapor). Inclusion of the wording *vape-free* will spare MUH occupants from chemicals and vapor resulting from vaping aerosols, known to be equally as harmful as secondhand smoke.

The U.S. Surgeon General has stated there is no safe level of secondhand smoke and the risk of harm is most acute in MUH. [Thank you.](#)

Respectfully,

Peggy Walker
San Dieguito Alliance for Drug Free Youth
Public Health Educator
Solana Beach Resident
[REDACTED]

From: Peggy Walker [REDACTED] >
Sent: Wednesday, November 18, 2020 8:21 AM
To: Joseph Lim [REDACTED] >
Subject: Re Housing Update

Hello Joe,

Thanks for a great public workshop last week on the Housing Element Update. In checking with the county, it appears a letter from Dr. Wilma Wooten, the County's Public Health Officer, regarding Smoke-free Multi Unit Housing (MUH) policy was sent to Solana Beach but it went to Greg Wade -- and that was back in August. I can understand that with all the fray around putting such a complicated plan together it may have missed your desk or been overlooked.

I've attached below Dr. Wooten's August 7th letter to the City below for your information, and do so with all due respect for the work that's been done.

Our organization and others associated with the San Diego County Tobacco Coalition are concerned about the adverse health effects of secondhand and thirdhand smoke on MUH residents, especially the low-income populations targeted. In a move toward environmental equity, many cities including Berkeley, Long Beach and Pasadena have already implemented exemplary smoke-free policies that may be of interest to you.

Another aspect of social equity associated with smoke-free MUH policies is that those of lower income levels and/or families with children disproportionately live in MUH complexes. I've attached a sample smoke-free ordinance for your perusal.

Thank you again, for considering smoke-free MUH policy as you move forward.

Please let me know if I can provide you with further information regarding the value of smoke-free MUH.

Regards,
Peggy Walker
San Dieguito Alliance for Drug Free Youth
Public Health Educator, Youth Program Development
San Diego County Tobacco Control Coalition
[REDACTED]

Letter from Dr. Wooten to City of Solana Beach
August 7, 2020

TO: Greg Wade
City Manager

FROM: Wilma J. Wooten, M.D., M.P.H.,
Public Health Officer & Director, Public Health Services

RE: Smoke-free Housing in Housing Element Update

As the Public Health Officer for the San Diego County, I am contacting you to discuss your City's mandated housing element update. The update of the housing element is an opportunity to increase health equity by ensuring all residents live in safe and healthy conditions. As the Governor's Office of Planning and Research has stated, in its recent guidance on environmental justice in general plans, exposure to harmful chemicals from secondhand smoke and its lingering residues (thirdhand smoke) is a threat to safe housing. The U.S. Surgeon General has declared that there is no safe level of exposure to secondhand smoke, which annually causes an estimated 41,000 deaths by people who do not smoke. The risk of harm is most acute in multifamily housing, where drifting smoke from one person can contaminate many living units and is expensive and difficult to clean up.

As you work on updating your housing element, we would ask that you consider incorporating the following language into your goals and policies:

To reduce secondhand and thirdhand smoke death and disability, adopt and enforce a comprehensive smoke-free ordinance for multifamily housing properties that covers all exclusive-use areas, both exterior areas (such as private balconies and decks) and interior unit spaces, as well as common areas not already covered by state law.

Attached is the document, entitled *Prohibiting Smoking in Multifamily Housing: Model Language and Rationale Statement for Inclusion in General Plan Housing Elements, July 2020*. This document explains the rationale for including tobacco elements in general plan housing elements. Also, included for your reference are two information fact sheets, from the California Department of Public Health, on the dangers of secondhand and thirdhand smoke.

Staff from the Public Health Services Tobacco Control Resource Program, in the County of San Diego Health and Human Services Agency, would be happy to discuss opportunities to include tobacco protections in your city's housing element. For further information of questions, please feel free to contact Parke Troutman at [REDACTED] or [REDACTED]. Additionally, San Diego County is a center of research on thirdhand smoke. Staff would be pleased to connect you with leading local scientists if you would like a presentation on the state of current research on this topic.

Sincerely,

Wilma J. Wooten, M.D., M.P.H., Public Health Officer and Director,
Public Health Services
County of San Diego Health and Human Services Agency
[REDACTED]

From: Don Glatthorn <[REDACTED]>
Sent: Thursday, October 15, 2020 3:29 PM
To: Joseph Lim <[REDACTED]>
Cc: Tiffany Wade <[REDACTED]>
Subject: Housing Element Workshop #2

Joseph,

I am the Owner and Manager for South Tracy Land Partners LLC (STLP) and VDM 383 LLC (VDM).

STLP and VDM are the tenants in common owners of the property at [REDACTED] and the vacant land on [REDACTED] all located in Solana Beach, Ca.

I have a sincere interest in furthering housing opportunities in north county San Diego and intend to bring a development application forward on the above referenced properties at some point in the future. I am fairly well informed on Housing Element programs and State guidelines for incentivizing the construction of new market rate and affordable units. I also understand the ongoing controversy on RHNA allocations to small coastal cities.

My experience in developing housing is largely based on my recent and ongoing attempts to bring housing to the City of Del Mar. After seven years of effort, our Del Mar results have been a mix of good and very bad. We have been successful in gaining approval of the 941 Camino Del Mar project which will build two affordable and six market rate units with a groundbreaking of summer 2021. If interested, you can view a video of the project on the 941caminodelmar website. Unfortunately our efforts to gain approvals for the Watermark project in Del Mar have been unsuccessful to date. We remain undaunted and are continuing our efforts to seek approvals for Watermark despite the recent failure of the Del Mar City Council to amend the Community Plan allowing residential in the NC Zone and refusal to adopt reasonable development standards to incentivize the construction of housing which address unique the physical constraints of the NC Zone. All of which are required pursuant to the 2013 certified Del Mar Housing Element.

The Watermark project could bring 38 market rate plus 10 affordable housing units to the City of Del Mar if approvals are gained.

I provide the background on my Del Mar efforts in order to color my unique insights into the extreme housing challenges facing cities and property owners in affluent coastal communities. My experience in Del Mar highlights many challenges and include the following:

1. Many members of the public have incorrect misconceptions regarding the realities of affordable housing. Those misconceptions include: the income levels and jobs of affordable occupants, a perception of diminished property values to adjacent neighboring properties, higher traffic counts, extreme noise impacts, poor maintenance and diminished curb appeal.
2. Property owners use affordable housing law as a "get rich quick" scheme to circumvent local control. State required development standard incentives which balance the economic challenges of integrating affordable components such as increases for FAR, height and others will ruin the character of a community in appearance and soul.
3. Affordable housing will overcrowd schools and diminish the quality of education in those schools.

All of the above are flagrantly incorrect and often times based on rumor and ignorance.

I am proud to live Solana Beach and fully support the efforts of the our Planning Department and City Council to do educate the public public on the importance and benefits of a more integrated community both socially and economically. The public outreach for the HE update has been robust and effective.

I applaud the inclusive and honest dialogue regarding housing challenges in Solana Beach and the sincere efforts of staff and City Council to incentivize new housing opportunities across all income levels. Generally the City of Solana Beach currently establishes reasonable development standards to facilitate housing construction with the notable exception of height. About four years ago the City amended the Highway 101 Specific Plan to reduce height from three stories to two stories. In my opinion this was done without sufficient public outreach, specifically failure to notify each individual property owner. I believe the catalyst to this botched and rushed literal down zoning was the Solana 101 project. I encourage the City to revisit height measurement in the Highway 101 Specific Plan and reset it back to three stories to incentivize housing construction in mixed use projects along Highway 101.

With respect to my Solana Beach properties referenced above and the City of Solana Beach Housing Element I have the following comments.

1. I have attempted to look at the HE online and believe the reference to size and capacity may be incorrect. I emphasize MAY be incorrect because I am not 100% sure. The document is extremely large and I may be missing some things. My property consist of five different parcels APN's [REDACTED] [REDACTED] Those parcels total about 27,000 SF and are ideal candidates for redevelopment of a mixed use project with housing including an affordable component. Please confirm the proper size and density calculations in the HE if not already correct. They very well may be correct and I am simply missing the information.
2. Please consider height amendments and reverting back to 3 stories in the Highway 101 Specific Plan area.

Thank you for your consideration of my comments. I appreciate your outreach for comments and sincerely appreciate our City Council for its honesty and a desire to be inclusive and do housing right.

Sincerely

Don Glatthorn

Manager
STLP and VDM

From: Rev. Gerard Lecomte CJM [REDACTED]
Sent: Wednesday, October 14, 2020 11:46 AM
To: Joseph Lim <[REDACTED]>
Cc: deacon Peter [REDACTED]
Subject: City of SB

To whom it may concern,

Joseph Lim, Community Development Director, City of Solana Beach

Re: Solana Beach Housing Element Update

St. James Catholic Parish, located at 625 S. Nardo Avenue in Solana Beach, has been working with the San Diego chapter of Catholic Charities in identifying potential uses for available land we possess at the south end of our property. We would like to go on record expressing an interest in developing this land for public benefit, specifically housing to support low-income individuals. Please consider including this intention in your Housing Element Update.

Sincerely,

Fr. Gerard Lecomte

Pastor

From: Heather Dinsmore <[REDACTED]>
Sent: Thursday, October 8, 2020 9:55 AM
To: Joseph Lim [REDACTED]
Subject: bring flag lots back to SB

Hi, Joe-

Regarding the virtual workshop next week, I wanted to suggest the idea of bringing back the option to do flag lots and relaxing the restrictions for people wanting to split them. It would be a win for the landowner that could sell a portion of their property and it would create another lot that would pay property taxes.

I also love that ADU's are being allowed now and I think that SB should follow suit of some of the other local cities by offering free building plans, loosening restrictions, and waiving fees to encourage homeowners to build them.

Just my two cents. I'll try and listen in on the call. I hope that you are doing well and staying healthy.

Best,
Heather Dinsmore
247 South Rios Ave
[REDACTED]



October 28, 2020

Mr. Joseph Lim
Community Development Director
City of Solana Beach
635 S. Highway 101
Solana Beach, CA
Submitted via email: [REDACTED]

Re: Draft 6th Cycle Housing Element

Dear Mr. Lim:

On behalf of the San Diego Housing Federation, we are writing to provide comments and feedback on the draft 6th Cycle Housing Element for the City of Solana Beach.

The draft Housing Element contains several actionable items that will help Solana Beach make progress toward meeting its housing goals. We applaud these components of the draft Housing Element and would like to make some additional recommendations to strengthen the plan's impact on achieving housing goals.

Implementing State Legislation

The San Diego Housing Federation was a proud co-sponsor of AB 1486, a bill that strengthened and clarified the state's Surplus Land Act. City implementation of this bill will advance Housing Goal #1 (page 4-2) to accommodate Solana Beach's share across all income levels. Identifying unused City-owned sites for housing can help to ensure the City is compliant with the State Surplus Land Act and helps support the development of affordable housing.

We are pleased to see Housing Program 1J (page 4-5) included in this plan to update the City's Density Bonus Ordinance. We recommend that the City move quickly to implement AB 1763, a bill we supported which provides a density bonus for developments that are 100 percent affordable, to serve as a tool for building affordable housing. The City should also work to implement AB 2345, a bill we supported that builds on the success of the City of San Diego's Affordable Homes Bonus Program (AHBP) by taking the program statewide. A report by Circulate San Diego, "[Equity and Climate for Homes](#)," found that 63 percent of AHBP projects were located in high and highest resource census tracts, demonstrating the program's role in affirmatively furthering fair housing. Just passed and signed into law this year, AB 2345 is a valuable tool to achieve the City's housing goals.

Local funding for affordable housing

The draft Housing Element recognizes the need for funding to build housing that is affordable to low-income individuals and families. As is recognized throughout the draft Housing

Element, federal and state funding is a critical piece to the resources puzzle. We recommend that the Housing Element specifically include a goal to prioritize funds made available through the Permanent Local Housing Allocation (PLHA), also known as the Building Homes and Jobs Act ([SB 2, 2017](#)), for the development of deed-restricted affordable housing. Maximizing the use of these funds to build housing for extremely low-, very low-, and moderate income households will help the City meet its RHNA obligations. Additionally, as local gap financing is critical, we encourage the City to consider dedicating former redevelopment funds, sometimes called “boomerang funds,” as a local source of funding for affordable housing.

Affirmatively furthering fair housing and equity

As noted in the housing element, the majority of the City of Solana Beach is classified as a high opportunity zone as identified by the Regional Opportunity Index (Figures 3-2, page 3-50) and the city is predominantly White with the White population 12.6 percent higher than San Diego County (page 2-3). The City of Solana Beach should take the opportunity in its Housing Element to recognize the role that the City has played in segregation on a regional level. In particular, constraints on increasing housing supply such as the Growth Management Measures described on pages 3-9 to 3-10 should be examined for their role in creating exclusion.

We recommend that the City review the California Department of Housing and Community Development (HCD) 2020 Analysis of Impediments to Fair Housing Choice and include the recommendations and actions outlined in the report. We additionally recommend that the City work with HCD on AFFH recommendations as they relate specifically to Housing Elements and incorporate those recommendations in the plan.

Housing and Climate Change

Our September 2016 report, “[Location Matters: Affordable Housing and VMT Reduction in San Diego County](#),” found that lower-income households are more likely to live in transit-rich areas, own fewer cars, are likely to live in larger building and smaller units, all factors that make affordable housing near transit a key greenhouse gas reduction strategy. In addition, the City’s Climate Action Plan calls for reducing average commuter trip distances (Measure T-3) and increasing commuting by mass transit (Measure T-4). However, the few mentions of the Climate Action Plan in the Housing Element are in relation to energy conservation measures and makes no mention of dense, deed-restricted affordable housing as a greenhouse gas reduction tool. We urge the City to examine the role of affordable housing in helping the City to meet both its RHNA obligations and its Climate Action Plan goals.

We thank you for consideration of our feedback and comments. We appreciate the time and effort that Planning Department staff have dedicated to the draft Housing Element document and look forward to supporting the City of Solana Beach in adopting a robust plan that will help to meet the City’s housing goals.

Sincerely,

Laura Nunn

Laura Nunn
Director of Policy & Programs

Santa Fe Irrigation District



March 8, 2021

Gregory Wade, City Manager
City of Solana Beach

Via Email Transmission Only

Subject: City of Solana Beach 6th Cycle Housing Element - Availability of Water Supply

Dear Mr. Wade,

This letter is to confirm that Santa Fe Irrigation District and its regional water supplier, the San Diego County Water Authority, have sufficient water supply to continue to serve the Solana Beach community and the additional planned 875 units over the next 8 years of the Housing Element cycle.

Please note that depending on the details of the proposed development(s), supplemental hydraulic analyses may be required to confirm the adequacy of the existing water distribution infrastructure to meet the service and fire protection requirements (set forth by the Fire Department).

Should you have any questions, please contact Engineering Services Manager, Rania Amen at (858) 227-5796.

Sincerely,

//signed//

Albert C. Lau, P. E.
General Manager



BOARD OF DIRECTORS

Kristi Becker
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ADMINISTRATION

Michael T. Thornton
General Manager

April 13, 2021

Gregory Wade
City Manager
City of Solana Beach
635 S Highway 101
Solana Beach, CA

Subject: Capacity to Provide Wastewater Service

Dear Mr. Wade,

The San Elijo Joint Powers Authority (San Elijo JPA) has reviewed the City's inquiry for available wastewater service for 875 new housing units identified with the City's Housing Element update. The City owns 2.625 million gallons per day (MGD) of wastewater treatment and disposal capacity; although, 0.425 MGD of that capacity is leased to other agencies leaving 2.2 MGD available. Currently, the City has 8,110 connected Equivalent Dwelling Units (EDUs) that have contributed an average daily flow of 0.973 MGD to the San Elijo JPA over the last five years. The proposed 875 new dwelling units represent a potential new wastewater flow of approximately 0.105 MGD (average dry weather flow) that could increase the City's average dry weather flow to 1.08 MGD, which is well within the City's available capacity of 2.2 MGD.

Therefore, it is our conclusion that the City has the capacity rights for wastewater treatment and disposal/recycling for the potential addition of 875 dwelling units.

Sincerely,

SAN ELIJO JOINT POWERS AUTHORITY

Michael T. Thornton, P.E.
General Manager



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YIMBY Law
1260 Mission Street
San Francisco, CA 94103
hello@yimbylaw.org

04/05/2021

City Manager Gregory Wade
City of Solana Beach
635 South Highway 101
Solana Beach, CA 92075

gwade@cosb.org, jlim@cosb.org, auruburu@cosb.org, Jose.Ayala@hcd.ca.gov,
Suzanne.Hemphill@hcd.ca.gov
Via Email

Re: Solana Beach 6th Cycle RHNA Final Draft Housing Element and March 2021 Revisions

Dear Mr. Wade:

This letter is a detailed analysis of the City of Solana Beach's 2021-2029 Final Draft Housing Element for the 6th Cycle RHNA. We wish to express our concern regarding a myriad of issues in that document, including the city's public outreach efforts, the likelihood of development, forecasted ADU production and the affordability of those ADUs, AFFH, constraints on development, the site inventory, and a few other topics. Please note that we have also emailed this letter to the community development director, as well as the executive assistant for the city manager's office to be disseminated to the city council. We have also forwarded a copy of this letter and its enclosure to the city's housing element reviewer at HCD, as well as to HCD's Fair Housing Office in its Housing Policy Division.

Public Participation

State law requires that every city and county "shall make a diligent effort to achieve public participation of all economic segments of the community in the development of the housing element, and the program shall describe this effort."¹ In HCD's February 16, 2021 letter to Solana Beach, it reminds the city of this obligation. While the city reported the number of attendees to its first workshop—13 individuals—it did not report the number of attendees in either of its subsequent workshops. Assuming 13 different individuals attended all the workshops, as well as the city council study session, 52 different people attended various housing element-related events, or 0.4% of the city's population.² Additionally, while the city reported it circulated a Spanish-language flyer for its second and third workshops, it did not report such accommodation for any other public outreach event, nor did it report that Spanish-language translation

¹ [Government Code § 65583\(c\)\(7\)](#)

² [U.S. Census Bureau, Population Estimates Program](#)



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services—or translation services for the 7% of city residents who speak a language other than English or Spanish in their home—were available at any of the workshops or at the council study session.^{3,4}

Another concern about the city’s reporting of its outreach efforts is that its housing element survey only listed responses as percentages, not the actual number of responses, so it is unclear how many people truly participated. If this is incorrect and the unlabeled, unnumbered page immediately preceding Page C-6 of the housing element is the summary of survey participants, that only 19 survey responses were received is cause for alarm and an indication of a failure of this tool to produce meaningful data.⁵ Moreover, not a single person from Council District 3 participated in the survey; Council Districts 1 and 2 were significantly overrepresented amongst those who responded.⁶ This is particularly troubling because, according to Exhibit A of City of Solana Beach Ordinance 488, Council District 3 has the fewest white voters, the most immigrants, the most language diversity and isolation, the least amount of residents with graduate degrees, and the highest proportion of lower-income households.⁷ A simple fix to this problem would have been focused outreach to households in that district. Furthermore, when the city receives comments to its draft housing element, it must actually incorporate them into its thinking and manifest them as housing element policies and programs, or otherwise justify not doing so.

Last, it does not appear as though the City of Solana Beach made a serious effort to solicit input from key stakeholders, such as the public housing authority; affordable housing developers; civic organizations, like NAACP, LULAC, and AAPI groups; disability advocates; the area Continuum of Care; the area chamber of commerce; the area workforce development board; local and area daycares, school districts, colleges, and universities; public interest lawyers; and tenants’ rights groups, to name but a few. Any housing element that lacks solid grounding in the needs of its community is *prima facie* deficient and HCD should not certify such an element. To be clear, *community* is an inclusive term meaning those who work, live, work and live, and own property in the city, as well as and **especially those who cannot afford to live in the city because of the arbitrarily exclusionary and constrained land use decisions that make the city unaffordable to lower-income households**. For reference, the median home price in Solana Beach was \$1,623,242 as of February 2021.⁸

Likelihood of Development

An accurate assessment of the site inventory’s zoned capacity is necessary in order for the housing element to support sufficient housing production. The site capacity estimate should account for the following two factors:

1. **What is the likelihood that the site will be developed during the planning period?**
2. **If the site were to be developed during the planning period, how many net new units of housing are likely to be built on it?**

³ [Exh bit A, Ordinance 488, City of Solana Beach](#)

⁴ [U.S. Census Bureau, Population Estimates Program](#)

⁵ Unlabeled, unnumbered page of City of Solana Beach Final Draft Housing Element (December 2020), p. 158 of PDF document

⁶ City of Solana Beach Final Draft Housing Element (December 2020), p. 5 of Appendix C

⁷ [Exh bit A, Ordinance 488, City of Solana Beach](#)

⁸ [Zillow](#)



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These are the **likelihood of development** and **net new units if developed** factors, as required by HCD guidelines.^{9,10} The portion of the jurisdiction's RHNA target that a site will realistically accommodate during the planning period is:

$$\text{(likelihood of development)} \times \text{(net new units if developed)} = \text{realistic capacity}$$

The City of Solana Beach's site inventory identifies 82 candidate sites; only 11 of all 82 sites are vacant, and only 2 out of 53 total residential sites, both nonvacant, are appropriate to accommodate the very low- and low-income RHNA.¹¹ These 82 sites' total zoned capacity is 513 dwelling units for very low- and low-income households and 260 dwelling units for moderate- and above moderate-income households, or 773 total dwelling units, but there is no estimate at all of the likelihood of development.^{12,13} Instead, the December 2020 Final Draft Housing Element and the March 2021 revisions thereto assume all sites have a 100% probability for (re)development, which is to say the draft housing element assumes every single site will be (re)developed, with no quantitative evidence to support this assumption.

Additionally, all but 2 of the 32 very low- and low-income candidate sites are envisioned to be built on commercially zoned sites, with only 10 units of lower-income housing—out of the city's total lower-income RHNA of 475 units and claimed total lower-income capacity of 513 units—planned on residentially zoned land.^{14,15} Moreover, the city claims a “development factor” of 80% for its *commercial* and *special commercial* zones, assuming that the commercial component and requisite site improvements of mixed-use projects will use only 20% of the buildable area of those sites. That such a calculation exists is proper; however, the city fails to demonstrate that this 80% factor is a verifiable, evidence-based metric. In the one example the city provides to substantiate its past performance in nonvacant site development, only one of the four example sites includes information about the maximum number of dwelling units the site could have accommodated. Specifically, 636 Valley Avenue was redeveloped from a single-family home into a commercial use with three dwelling units.¹⁶ Since 636 Valley Avenue could have developed four dwelling units but instead only developed three, the development factor the city claims should be 75%, not 80%.¹⁷ Additionally, since there was already a residential use at this site and the number of net new units is only two, the net development factor is two out of four, or 50%. The city should include this level of detail for 625 Valley Avenue, 330 S. Cedros Avenue, and 343 S. Highway 101 if it wishes to claim a development factor greater than 75% for nonresidential nonvacant sites and 50% for residential nonvacant sites.

Nevertheless, there is no consideration for the likelihood of development that these sites will be developed during the 6th Cycle, especially considering many were not developed in the 5th Cycle. This is evidenced by the city confusing *realistic capacity* and *likelihood of development* when discussing the past redevelopment of commercial sites, for which they report “that an 80% factor is appropriate to realistically

⁹ [HCD Site Inventory Guidebook, p. 20](#)

¹⁰ [HCD Site Inventory Guidebook, p. 21](#)

¹¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. B-9 through B-22

¹² City of Solana Beach Revised Final Draft Housing Element (March 2021), p. B-2

¹³ Tables B-1 and 3-16 were not updated to reflect the increase in zoned capacity from 756 to 773 total dwelling units between the December 2020 final draft and the March 2021 revisions.

¹⁴ [California Government Code § 65583.2\(c\)\(3\)\(B\)](#)

¹⁵ City of Solana Beach Final Draft Housing Element (December 2020), pp. 3-3, 3-42, and 3-43

¹⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-51

¹⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. B-3 and B-4



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gauge the residential development potential.”¹⁸ This describes realistic capacity, not the likelihood that any of these nonvacant sites would be redeveloped at all, which is made clear when they write in the next sentence, “the City has a past history of developing residential uses within the general commercial and special commercial zones at approximately 80% of the maximum capacity.”¹⁹ If this is incorrect and the city believes both its realistic capacity and likelihood of development of nonvacant sites are 80%, there is no calculation within the housing element to account for such.

Another area of concern is that the draft housing element identifies high residential zoning as a maximum of 20 dwelling units per acre when, according to HCD’s *Building Blocks*, a suburban city within a metropolitan jurisdiction should have a lower-income density of “at least 20 dwelling units per acre.”²⁰ Moreover, the city reported that its Highway 101 Corridor Specific Plan “promotes the development of mixed-use residential and commercial uses along Highway 101 at a range of densities;” however, if those densities are less than at least 20 dwelling units per acre, they are neither in compliance with state law nor a development incentive.²¹

Specifically, of the 295 residential units that were forecasted to be developed on nonvacant sites in the 5th Cycle Housing Element, only 30 units in total were entitled, permitted, or constructed before June 30, 2020. Of those 30 units, 25 were assigned to a project that included five APNs, four of which were developed and one of which will remain undeveloped and available on the 6th Cycle Housing Element site inventory.²² Since the mixed-use project with 25 units used only four of five APNs, we credit that site as only 80% developed, before applying the development factor, and, thus, reduce for the following calculation the number of units from 25 to 20. That said, the aggregate amount of units developed on nonvacant sites was 25, out of a total of 295 dwelling units of total zoned capacity—just 8.475%.

Therefore, the 6th Cycle Housing Element should be bound to the local, evidence-based trend of 8.475% of all nonvacant sites in the site inventory being redeveloped, which would, consequently, require the city to identify enough parcels where the RHNA target can be achieved, whether through rezoning existing sites or expanding the site inventory. If the city were to realistically plan for 475 very low- and low-income units during the 6th Cycle, it would need to identify sites to plan for 5,605 units, based on its own data that support such a statistically low likelihood of development.

For instance, 100 Border Avenue, which is Site 4.46 on the site inventory, is a two-story commercial building on a 0.60-acre site.²³ There are currently no residential units at this site, and the site inventory identifies it as appropriate for 20 dwelling units per acre, which would support affordable housing in a suburban city within a metropolitan area, so long as that is at least 20 dwelling units per acre, not a maximum of 20 dwelling units an acre. The site inventory properly applies a development factor of 80% to satisfy curb, gutter, sidewalk, landscaping, setbacks, and other improvements, which results in:

$$0.60 \text{ acres} * 20 \text{ dwelling units per acre} * 0.80 \text{ development factor} = 9.6 \text{ dwelling units}$$

¹⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. 3-44 and 3-45

¹⁹ *bid.*

²⁰ [HCD Building Blocks, Analysis of Sites and Zoning](#); City of Solana Beach Final Draft Housing Element (December 2020), p. 3-3; City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. 3-45 and 3-47

²¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-45

²² Of note, this project was approved in 2017, but as of the date of this comment letter, no construction activity has begun.

²³ [Non-Residential Sites Draft 10/21/20](#)



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Additionally, with a true development factor of 75%, not 80%, the correct number of units is:

$$0.60 \text{ acres} * 20 \text{ dwelling units per acre} * 0.75 \text{ development factor} = 9.0 \text{ dwelling units}$$

However, the city failed to include the likelihood of development in its calculation, which drastically changes this site's realistic capacity. When including the likelihood of development calculation, and when using the more accurate development factor of 75%, the true site capacity equals:

$$0.60 \text{ acres} * 20 \text{ dwelling units per acre} * 0.75 \text{ development factor} * \\ 0.08475 \text{ likelihood of development} = \mathbf{0.76275 \text{ dwelling units}}$$

When factoring the likelihood of development, as calculated from the city's own data about development of nonvacant sites during the city's 5th Cycle Housing Element, this site that was assumed to yield nine dwelling units instead yields less than one. Importantly, no density bonus applies to projects with only one unit, so relying on State Density Bonus Law or policies and programs championing the success of a local density bonus are of little value in such circumstances. This calculation is a critical step that is not only called for in HCD's own guidance but must be strictly adhered to in order for the city and the state to have a truly realistic assumption about how much constructed, habitable housing a local agency's housing element will accommodate.²⁴ While the statewide housing crisis is not the fault of any one city, unrealistic or incomplete calculations not grounded in reality will not produce a meaningful amount of new homes, which will continue to perpetuate homelessness and segregation.

Solana Beach must, therefore, include the calculation of the likelihood of development for all candidate sites in its site inventory and make the subsequent adjustments to its housing element. The City of Sacramento's [draft site inventory](#) provided a high-quality, numerical analysis of the likelihood of their sites' development through a "tiered classification system to classify the non-vacant underutilized sites."²⁵ This approach offers a model for Solana Beach to adapt to its unique circumstances. Additionally, Table 3-11, *Project Timing from Entitlements to Building Permits*, identifies the number of projects entitled and permitted since 2018.²⁶ In 2018, two-thirds of entitled projects received building permits, in 2019, it was less than two-thirds of entitled projects, and in 2020, it was exactly one-half of entitled projects.²⁷ These data further support the reality that the likelihood of development is well below 100% in Solana Beach.

Frustratingly, the city totally misinterpreted market conditions with regard to Millennials and Generation Z, the latter also known as "Zoomers" and being born after 1996.²⁸ While it is certainly true that Millennials, as a group, wish to purchase homes and build wealth like every other generation before them, that so many live and rent homes in suburbs like Solana Beach instead of main downtown areas is a function of cost, not desire—as was misunderstood by the city. That 63% of Millennials live in suburbs and "other city neighborhoods" is related to the unaffordability crisis, not a desire to commute long distances, need a car at all, or live exclusively in single-family homes.²⁹ Consequently, when Millennials, and, soon, Zoomers, are pushed into suburbs and exurbs to find housing, the communities they settle in are not exempt from

²⁴ [HCD Site Inventory Guidebook, p. 21](#)

²⁵ [Public Review Draft, City of Sacramento Housing Element 2021-2029, p. H-2-15](#)

²⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-34

²⁷ bid.

²⁸ [Pew Research Center](#)

²⁹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-52



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their duty to plan for, entitle, and permit more affordable and market-rate housing stock. This is important because the city's housing element admits that, without more affordable housing choices, Millennials and Zoomers will continue to be pushed farther away and will likely also be excluded from the city due to the rising cost of housing.³⁰

Furthermore, it is ironic if not tragic that Solana Beach describes itself as “built out” when it provides *estate residential* zoning with a maximum density of 1 and 2 dwelling units per acre, depending on location; *low residential* with a maximum density of 3 dwelling units per acre; *low medium residential* with a maximum density of 4 dwelling units per acre; and *medium residential* with a maximum density of 7 dwelling units per acre.³¹ This is a particularly jarring reality when one considers that approximately 25% of all zoned land within the city is set aside for estate residential zones; approximately 50% of all zoned land within the city is set aside for low, low medium, and medium residential zones; and approximately 15% of all zoned land within the city is set aside for zones that allow 8 or more dwelling units per acre.³²

Last, the city reported that its 5th Cycle Housing Element RHNA was 43 units of extremely low-, 42 units of very low-, 65 units of low-, and 59 units of moderate-income housing; however, during that period, it permitted no units of extremely low- or very low-income housing, 6 units of low-income housing, and 14 units of moderate-income housing.³³ That the previous planning period yielded only 6 out of 150 planned extremely low-, very low-, and low-income homes is incredibly instructive, and a 4% likelihood of development for these income categories during the previous planning period should be taken into consideration when estimating how much housing the city can reasonably anticipate during the 6th Cycle planning period. This is not a unique circumstance within California, and the housing crisis is a direct result of this arbitrary zoning constraint that perpetuates unaffordability and reinforces segregation.

Forecasts of ADU Development and Affordability of ADUs

The city reported that it permitted 6 ADUs in 2018, 10 ADUs in 2019, and 12 ADUs in 2020; two of the ADUs permitted in 2020 were claimed to be affordable to households with lower incomes.³⁴ Unfortunately, while the city acknowledged HCD's safe harbor guidelines for estimating ADU production, it failed to properly perform the safe harbor calculation.³⁵ The correct safe harbor calculation in forecasting ADU production is the average of production in 2018, 2019, and 2020, which results in 9 ADUs per year ($6 + 10 + 12 = 28$; $28 / 3 = 9.33$). Therefore, the appropriate estimate is 75 ADUs during the planning period, not 128 as stated ($12 * 9.33 = 74.64$).³⁶ Even if the city estimated that it would permit 28 ADUs every 3 years ($9.33 * 3 = 28$), this forecast calculation does not change, and the city should therefore amend its *Summary of RHNA Status and Sites Inventory* as listed in Tables B-1 and 3-16.³⁷

This more accurate forecast will likely result in the city failing to plan for a sufficient amount of moderate-income housing. If the city wishes to claim a higher number, it must present findings and

³⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-52

³¹ City of Solana Beach Final Draft Housing Element (December 2020), p. 3-3

³² [City of Solana Beach Official Zoning Map](#)

³³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-78

³⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-54

³⁵ [HCD Site Inventory Guidebook, p. 31](#)

³⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-48

³⁷ City of Solana Beach Final Draft Housing Element (December 2020), pp. B-2 and 3-49



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substantial evidence that its local programs and policies incentivize the development of ADUs more than current state law, and, should the city demonstrate success in exceeding their recent performance, it can amend the relevant sections of its housing element. Program 1C anticipates this permitting shortfall but conditions action on said shortfall being 20% or more of the anticipated number of permitted ADUs.³⁸ This is insufficient because if the number of ADUs actually permitted falls below the number of ADUs anticipated to be permitted, the city will likely drop below its relevant RHNA income category and would automatically be noncompliant with Housing Element Law and subject to housing element decertification.

Similar to the city's claims regarding its forecasted production of ADUs, the data Solana Beach relies upon to determine the affordability of ADUs should be included in the housing element. The city's report about affordability casually explains that 2 out of 12 ADUs permitted in 2020 were affordable, but there is no evidence of the circumstances that result in these ADUs' affordability to lower-income households. Are those affordable ADUs rented at below market rate-rents to friends or family members of the owner of the ADU, are those ADUs rented at no charge to friends or family of the owner of the ADU, or is there some other circumstance, such as access to or favorable terms for construction financing in exchange for a certain term of affordability? If the city wishes to claim 15 ADUs affordable to lower-income households throughout the planning period, it must provide some evidence that such a prediction is valid and not a sweetheart deal for a small, exclusive group of people personally known to the owner of the ADU or who otherwise have special access to the homeowner's social network.³⁹ On balance, an ADU that is not held out for rent to the public rental market is not affordable within the meaning of affordable housing. We do not contest that all new housing relieves pressure on the housing market; however, rental housing that is not accessible to all renters only skews the data related to the amount of affordable housing in a region.

Additionally, in Table 3-14, *Approved Entitlements Counted as Credit Towards 2021-2029 RHNA*, the city reported it issued 10 ADU permits in the current planning period that began June 30, 2020, but, interestingly, all 10 ADUs were counted as affordable to moderate-income households, even when the new single-family home they accompany was counted toward being affordable to above moderate-income households.⁴⁰ Barring a deed restriction, how can the city know the affordability of a permitted-but-unbuilt ADU, and why were all of these ADUs counted toward the moderate-income RHNA category? If the city has evidence that all ADUs that are simultaneously permitted when a building permit for a single-family home is issued, it should provide it; otherwise, claiming all new ADUs are affordable to moderate-income households is improper and should be disallowed.

Furthermore, for ADUs permitted and built since January 1, 2018, has the city claimed credit in its Annual Progress Reports more than once, e.g., one ADU being permitted in October 2019 and built in July 2020, with the former's building permit counted in the 5th Cycle planning period's April 2020 APR and the latter's certificate of occupancy counted in the 6th Cycle Housing Element? **Moreover, reducing the number of ADUs counted as affordable to moderate-income households would likely cause the city to fail to plan for enough dwelling units to accommodate its moderate-income RHNA obligation, precluding HCD from certifying the city's housing element and also having No Net Loss consequences.** Even more, the city claims that all ADUs not affordable to very low- and low-income households will automatically be affordable to moderate-income households, but without

³⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-3

³⁹ *bid.*

⁴⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-47



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findings or substantial evidence, we find this to be an unjustifiable claim.⁴¹ This is further supported by the city identifying that it has several unpermitted ADUs within its community and that it has a track record of converting one per year into a legal, permitted use.⁴² While the city offers no evidence of this, it should be noted that all eight of these unpermitted ADUs are, when brought into compliance, expected to be affordable to above moderate-income households, signifying the city is well aware that not all of its ADUs are naturally affordable to moderate-income households.

Additionally, the city has authorized its city manager to reduce “development impact fees by 75 percent for accessory dwelling units (ADU)...provided that a deed restriction for state law affordability provisions is recorded for the term of 99 years.”⁴³ However, earlier in the same chapter of the housing element, the city states that it will consider offering incentives to owners of ADUs who “elect to file a 30-year deed restriction to rent the unit to lower income households.”⁴⁴ Those incentives include waiving fees and reducing parking and development standards or “or providing other incentives consistent with the Costa Hawkins Act.”⁴⁵ We are confused by this conflicting information about ADU development incentives, not understanding whether the city requires 99- or 30-year deed restrictions to receive an incentive or whether these are in fact parallel incentive programs with the more lengthy deed restriction having fewer and the shorter having a greater suite of options. Moreover, after examining the relevant Solana Beach Municipal Code section, we are unable to locate any mention of 30-year deed restrictions and what incentives they might be coupled with.⁴⁶ In addition to relying upon the 99-year timeframe for ADU development incentives, as described in Title 17 of the Solana Beach Municipal Code, we are uncertain as to what precisely the city believes Program 1B will accomplish, since the city will only “continue to incentivize and promote the construction of Accessory Dwelling Units, especially those that may be leased at affordable rates” and “develop outreach collateral for public dissemination, including updates to the City’s website, information at City Hall and via other appropriate print and digital media.”^{47,48} The city goes on to state that “[t]he intent of [Program 1B] is to make sure residents are aware of this incentive and have information readily available that may ease the development of ADUs at affordable levels.”⁴⁹ Without clear, actionable objectives, Program 1B will have little if any value.

While this is superficially a good policy, in actuality, it has no practical benefit. First, reducing or waiving fees is a public benefit, which makes the ADU “paid for in whole or in part out of public funds” and triggers prevailing wage law; second, while the city manager is *authorized* to reduce fees, they are not required to; third, a 99-year period of rental affordability would make almost any ADU project infeasible; and fourth, ADUs smaller than 800 square feet are exempt from development impact fees.^{50,51} For instance, if a person took out a \$200,000 commercial loan with a repayment period of 20 years and an interest rate of 5%, they would have a monthly payment of \$1,320. Assuming prevailing wage adds 30% to construction costs, that would increase the loan amount to \$260,000; however for this example, we omit that number.

⁴¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-54

⁴² City of Solana Beach Revised Final Draft Housing Element (March 2021), Table 4-1, *Summary of Quantified Objectives*

⁴³ City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. 3-24 and 3-25

⁴⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-17

⁴⁵ *bid.*

⁴⁶ [SBMC § 17.20.040\(D\), as amended by Ordinance No. 508 dated January 23, 2020](#)

⁴⁷ [SBMC § 17.70.060, as amended by Ordinance No. 500 dated March 29, 2019](#)

⁴⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-3

⁴⁹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-3

⁵⁰ Prevailing Wage Compliance Monitoring: Practical Advice for City Officials, pp. 3 and 4

⁵¹ [League of California Cities](#), Prevailing Wage Compliance Monitoring: Practical Advice for City Officials, pp. 3 and 4



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Adding an additional \$200,000 of assessed value—although, it would likely be higher—this example homeowner’s insurance and property taxes would also increase by approximately \$200 per month, for a total of \$1,520 per month. Since underwriters typically count 75% of rental income toward a borrowers’ debt to income ratio, this example homeowner would need to charge \$2,027 per month to cover the cost of the loan, increased premiums and taxes, and ADU vacancy.⁵² If this example homeowner wanted to enjoy positive cashflow and generate passive income, they would ignore these calculations and charge whatever the market would bear; as of April 4, 2021, the median rent for a studio apartment in Solana Beach was \$2,100.⁵³ If this example homeowner needs \$2,027 per month to break even but can only expect to charge \$2,100 per month in rent, that makes any deed-restricted affordability infeasible and would kill the project. While this ordinance has no practical effect on smaller ADUs, ADUs 800 square feet and larger would be similarly affected because, in addition to costing more but not being rented for more, the development impact fees would be substantial and cost-prohibitive. All of this is to say that the city’s ADU development impact fee waiver program is of little if any value and should not be used to justify any development incentive to claim increased rates of production.

With the city’s overreliance on ADU production to accommodate its RHNA, as well as the city’s overreliance on ADU affordability, we find an automatic biennial review is acceptable, but an automatic annual review is more appropriate. If the city should fail to permit the number of ADUs it claims it will, and if the ADUs it permits do not achieve the anticipated level of affordability it claims they will, not only is it almost certain that No Net Loss would be triggered, but there is also cause for HCD to decertify the city’s housing element. An automatic annual review would allow the city to better evaluate Programs 1B and 1C, then work to mitigate constraints and / or incentivize development. Last, we find the city’s arbitrary 20% underperformance metric to be insufficient and request the city provide stricter performance standards and program revision timelines. With so few moderate-income dwelling units planned for in the housing element, a 20% shortfall is not appropriately responsive. We also encourage the city to update Page 3-54 to more accurately reflect the language of Program 1C and not use the phrase “mid-cycle” for what will be either four or eight housing element program reviews throughout the planning period.

Affirmatively Furthering Fair Housing

The City of Solana Beach is a community with a wealth of resources, having zero census tracts that qualify as racially and ethnically concentrated areas of poverty under either HUD definition.⁵⁴ The other side of that same coin is either a) the city is an egalitarian utopia free of the national and international forces of segregation, racism, and capitalism, or b) the city is an exclusive enclave of wealthy white people. Unfortunately, that latter is true, as it is in many areas of California and most coastal areas of California. In the beginning of its AFFH chapter, the city reported that, according to its Regional Opportunity Index score, three out of its four census tracts were classified as *highest opportunity* and the remaining census tract was classified as *high opportunity*, and, therefore, “the analysis indicates that access to opportunity is not a substantial issue within Solana Beach.”⁵⁵ This is a misguided interpretation.

⁵² [Free and Clear](#)

⁵³ [Zumper](#)

⁵⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-60

⁵⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. 3-62 and 3-63



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According to 2019 Census Bureau data, the City of Solana Beach is 76.2% white but not Hispanic or Latino, 0.7% Black, 0.9% Native American, 4.9% Asian, 0% Native Hawaiian and Pacific Islander, and 15.5% Hispanic or Latino.⁵⁶ There are fewer Black people in Solana Beach than in both Encinitas and Carlsbad, and there are also fewer people who identify as Native Hawaiian and Pacific Islander in Solana Beach than in both Encinitas and Carlsbad. Solana Beach has less than half as many Hispanic or Latino residents per capita as the County of San Diego, and aside from white people who do not identify as Hispanic or Latino, Solana Beach is less diverse than the County of San Diego in every racial category.⁵⁷ Said clearly, Solana Beach is whiter and less diverse than the county in which it is located.

We dispute the use of the ROI tool as the reference document for AFFH analysis given that it uses data from the 2010 decennial census and was last updated in 2014; there are newer, more robust sources of demographic data available. For instance, the state's *Opportunity Map* categorizes all of the city's census tracts—the entire city—as areas of highest opportunity, and all of the “tract opportunity indicators” in the *Mapping Opportunity in California* map exceed the average score within SANDAG, except for the adult employment rate in Census Tract 173.06, which is, presumably, due to the immense wealth in a mostly estate residential, 1 dwelling unit per acre zone.^{58,59} Additionally, roughly 55% of K-5 students in the SANDAG region live in poverty, but no more than 20% of K-5 students in any census tract in Solana Beach live in poverty.⁶⁰ Furthermore, the only census tract that does not have a percentage of adults with bachelor's degrees roughly 75% or higher is Census Tract 173.04, where that number is slightly below 60%.⁶¹ Of note, Census Tract 173.04 includes the majority of both Council Districts 2 and 3, which are 57% and 58% multifamily housing, respectively, compared to Council Districts 1 and 4, which are 29% and 15% multifamily housing, respectively.⁶²

Other demographic differences between Census Tract 173.04 and the others—again, Census Tract 173.04 includes the majority of households in Council Districts 2 and 3—include 30% and 32% of households making between \$0 and \$50,000 per year, respectively, while households in Council Districts 1 and 4, primarily in other census tracts, have 14% and 21% making between \$0 and \$50,000 per year, respectively.⁶³ Council Districts 2 and 3 have 21% and 18% of households making more than \$200,000 per year, but Council Districts 1 and 4 have 36% and 29% of households making more than \$200,000 per year.⁶⁴ Council districts 2 and 3 have less than half as many immigrant-residents who have not yet become naturalized citizens, and have the lowest percentage of white residents.⁶⁵ Council District 2 is 32% Hispanic or Latino, Council District 3 is 17% Hispanic or Latino, Council District 1 is 8% Hispanic or Latino, and Council District 4 is 5% Hispanic or Latino.⁶⁶ Frankly, Census Tract 173.04 is an entirely different community than Census Tracts 173.03, 173.05, and 173.06, which together comprise Council Districts 1 and 4. While there are no statutorily defined RECAPs in Solana Beach, there is clear and obvious segregation and homogeneity throughout the city.

⁵⁶ [U.S. Census Bureau, Population Estimates Program](#)

⁵⁷ *bid.*

⁵⁸ [2021 Tax Credit Allocation Committee and HCD](#)

⁵⁹ [University of California, Berkeley, Othering and Belonging Institute](#)

⁶⁰ *bid.*

⁶¹ *bid.*

⁶² [Exhibit A, Ordinance 488, City of Solana Beach](#)

⁶³ *bid.*

⁶⁴ *bid.*

⁶⁵ *bid.*

⁶⁶ *bid.*



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Despite the low quality of the ROI map, we reviewed these data, since they are the dataset analyzed by the city. Even as far back as 2014, all four census tracts in the City of Solana Beach had *lowest opportunity* housing scores for the ROI Place analysis, meaning all four census tracts were unaffordable as compared to the mean census tract in the region. Additionally, Census Tract 173.04's "civic life" score was also ranked as *lowest opportunity*, again, as compared to the mean census tract in the region.⁶⁷ *Civic life* is defined as "the relative social and political stability of an area, in the form of neighborhood stability (living in same residence for one year) and US citizenship."⁶⁸ For the "housing opportunity" metric in the ROI People analysis, which "measures the relative residential stability of a community, in the form of homeownership and housing costs," only Census Tract 173.04 had unaffordable housing, which is likely a function of the high number of households earning between \$0 and \$50,000 per year and more than half of the census tract being composed of households living in multifamily housing.⁶⁹ Again, the thesis of the city's AFFH chapter is "everyone in our wealthy enclave has great access to our exclusive resources!", which is flatly untrue, as evidenced by the realities lower-income households face in Census Tract 173.04. As seen in Figure 3-23(b), *Regional Opportunity Index, Place, 2014*, approximately two miles beyond Solana Beach's eastern boundary lies an area of *lowest* and *low* health, environmental, housing, and economic opportunity.⁷⁰ This level of resource hoarding and segregation, intentional or unintentional, is anathema to the idea of creating opportunity. To wit, affirmatively furthering fair housing means making some extraordinary effort, beyond whatever legal mandate or obligation exists, to create opportunities for disadvantaged communities and people comprising lower-income households.

With regard to the continued ghettoization of lower-income households, the overwhelming majority of the city's lower-income site inventory candidate sites are located in the southwest quadrant of Solana Beach—Census Tract 173.04 and most of Council Districts 2 and 3. Of the city's 32 very low- and low-income housing candidate sites, only 2 are located to the east of I-5 in Census Tract 173.06, and they are adjacent, nonvacant parcels with newer-construction buildings containing grocery stores, restaurants, and retail stores covering nearly 14 acres. There are also only two very low- and low-income candidate sites located north of Lomas Santa Fe Drive in Census Tract 173.03, and they are both nonvacant commercial uses.⁷¹ That 93.5% of the city's candidate sites for very low- and low-income housing are located in the census tract that already has the lowest income, least housing stability, lowest rate of homeownership, lowest rate of adults with bachelor's and graduate degrees, and most Asian and Hispanic / Latino residents demonstrates the City of Solana Beach is not serious about "replacing segregated living patterns with truly integrated and balanced living patterns."⁷² Furthermore, we strongly object to the city claim that Programs 1B and 1D, concerning ADUs, AFFH.⁷³ Again, a local agency cannot claim that it is affirmatively furthering fair housing by complying with established laws. Creating a class of serfs who have no opportunity to become homeowners, build equity, and bequeath generational wealth to their children or other family members is exactly the opposite of AFFH.

⁶⁷ [University of California Davis, Center for Regional Chance](#)

⁶⁸ University of California Davis, Center for Regional Chance, [Regional Opportunity Index Overview](#), p. 13

⁶⁹ [University of California Davis, Center for Regional Chance](#); University of California Davis, Center for Regional Chance, [Regional Opportunity Index Overview](#) p. 5

⁷⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-64

⁷¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-69

⁷² [Exhibit A, Ordinance 488, City of Solana Beach](#); City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-68

⁷³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-77



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Figure 3-6, *Candidate Sites – Ethnicity Analysis*, reveals that 10 out of 32 very low- and low-income candidate sites are in areas with a Hispanic / Latino population greater than 13% of the total population, 3 very low- and low-income candidate sites are in areas with a Hispanic / Latino population between 10% and 13% of the total population, and 19 very low- and low-income candidate sites are in areas with a Hispanic / Latino population between 7% and 10% of the total population; 0 very low- and low-income candidate sites are in areas with a Hispanic / Latino population between 2% and 7% or less than 2% of the total population.⁷⁴ Furthermore, as seen in Figure 3-7, *Candidate Sites – Racial Analysis*, only 2 very low- and low-income candidate sites are in areas with a nonwhite population between 2% and 4%, and 0 very low- and low-income candidate sites are in areas with a nonwhite population below 1%; 30 candidate sites are located in areas with larger nonwhite populations.⁷⁵ By its own admission, nearly 50% of the city’s very low- and low-income candidate sites are located in the parts of the city that have the fewest white residents.⁷⁶

Furthermore, in Figure 3-8, *Candidate Sites – Income Level*, the city continues to prove our point that it will continue to segregate lower-income households. This graphic shows that 10 out of 32 very low- and low-income candidate sites are in areas that already have more than 22% of the city’s low- and moderate-income households, 14 out of 32 very low- and low-income candidate sites are in areas that already have between 16% and 22% of the city’s low- and moderate-income households, and 5 out of 32 very low- and low-income candidate sites are in areas that already have between 10% and 16% of the city’s low- and moderate-income households; 1 very low- and low-income candidate site is in areas that already have between 9% and 10% of the city’s low- and moderate-income households, and 2 very low- and low-income candidate site is in areas that already have less than 9% of the city’s low- and moderate-income households.⁷⁷

While we wish to give the city the benefit of the doubt, we fundamentally disagree that “[t]he data shows [*sic*] that the proposed candidate sites to meet the very-low and low income RHNA need are evenly dispersed throughout the community with an emphasis on locating units where there is a high level of access to important public services and transit.”⁷⁸ Again, it is facially nonsensical to claim such a thing when there is not a single unit of lower-income housing integrated into any area of estate residential (ER-1, ER-2), low residential (LR), low medium residential (LMR), medium residential (MR), or medium high residential (MHR) zones anywhere in the city. **Placing 98.5% of the city’s lower-income RHNA capacity on nonvacant sites zoned as commercial and special commercial is not affirmatively furthering fair housing, and simply saying it is does not make it true.**

Constraints

ADUs

The city’s draft housing element identifies medium high residential- and high residential-zoned sites as requiring conditional use permits for the construction of ADUs; however, the housing element states “all residential zones also allow one Accessory Dwelling Unit on lots with existing or proposed single-family

⁷⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-71

⁷⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-73

⁷⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-72

⁷⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-75

⁷⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-70



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homes or multifamily developments.”^{79,80} Which is it? Regardless of whether MHR- and HR-zoned sites are areas for multifamily housing, a requirement for CUPs runs counter to state law providing relief for construction of ADUs on any residentially zoned parcel, including parcels with multifamily housing.⁸¹ Furthermore, the draft housing element describes conditions the city requires by ordinance for the entitlement of ADUs, including minimum lot sizes, prohibition on detached ADUs, maximum square footage, aggregate FAR calculation, owner occupancy requirements, impact fees, and parking replacement, all of which are now incompatible with and preempted by state law. While the city acknowledges its ordinance is preempted by state law, it commits only to “develop outreach collateral for public dissemination, including updates to the City’s website, information at City Hall and via other appropriate print and digital media” and lists the timeline for revision to its ordinance as within 12 months of housing element adoption.⁸² A simple, efficient, and prompt solution to this unenforceable law is simply a rescission of the ordinance; however, if the city chooses to schedule revisions to their ADU law, no more than three years to complete that work is appropriate and twelve months is preferred.

Land Use Element

The city’s land use element provides for special overlay zones, which the city claims will not be a constraint. Practically, all development restrictions and requirements are a constraint to some degree, so we reject the city’s claim that its *Scenic Area Overlay Zone* “is not considered a constraint to the development of housing currently as recent development applications indicate that proposed projects are able to meet density assumptions.”⁸³ The Solana Beach Municipal Code constrains ADU development by requiring a development review permit for all ADUs that exceed the floor area ratio of the primary structure and “any development on properties along Highway 101 or Lomas Santa Fe Drive, which is not visible from Highway 101 or Lomas Santa Fe Drive.”⁸⁴ This permit, for ADUs and especially for multifamily projects, adds time and cost to development, which is incompatible with state law and reduces project feasibility, respectively. Additionally, this overlay zone requires that the “placement of buildings and structures shall not detract from the visual setting or obstruct significant views,” which interferes with and is preempted by by-right development laws for ADUs on residential parcels.⁸⁵ The intent of the *Scaled Residential Overlay Zone* is to “preserve and enhance the existing community character and aesthetic quality of the City of Solana Beach, by providing regulations to ensure and protect the character of established residential neighborhoods; and by preserving the traditional scale and seaside orientation of residential areas in the City of Solana Beach.”⁸⁶

Given the history of race- and protected class-based housing discrimination, the implementation of programs and policies that are described by the use of the phrase *neighborhood character* or *community character* may very well constitute a Fair Housing Law violation. Furthermore, both the SAOZ and SROZ include candidate sites from the city’s site inventory, but the city claims “the SROZ does not apply to any of the site [*sic*] the City has identified to meet their lower income RHNA need.”⁸⁷ Without a separate ordinance or a revision to Title 17 of the city’s municipal code to exempt very low-and low-income

⁷⁹ City of Solana Beach Final Draft Housing Element (December 2020), p. 3-13

⁸⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-6

⁸¹ California Government § 65852.2 et seq.

⁸² City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-3

⁸³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-4

⁸⁴ [SBMC §§ 17.48.010.C, D2, and D5](#)

⁸⁵ [SBMC § 17.48.010.F2](#)

⁸⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-4

⁸⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-5



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candidate sites from the provisions of these overlay zones, these overlays zones substantially constrain the likelihood of development and the realistic capacity of development.

Minimum Lot Size

Minimum lot sizes generally constrain the ability to build denser housing. The city provides no analysis of how much of any one category of zoning exists within its boundaries, so it is difficult to assess whether there is a fair and equitable distribution of residential sites in Solana Beach. Also, larger minimum lot sizes reduce walkability and auto-independent travel options, resulting in reduced pedestrian and bicyclist safety, higher greenhouse gas emissions, and sprawl into the wildland-urban interface. Furthermore, it is completely detached from reality to insist that state law that preempts local control concerning the development of ADUs acts as relief to the substantial constraint of more than half of Solana Beach's zoning being less than 7 dwelling units per acre. If Solana Beach truly wished to remove this development constraint, it would legalize plex zoning on all of its residential parcels, especially in the estate residential zones. Having between two and six attached homes on parcels half an acre and one acre in size is both a smarter and more practical use of land, especially as it concerns AFFH.

Setbacks play a significant role in limiting the developable area of a parcel, and we disagree with the city's claim that "there is enough flexibility in the current ordinances that setback requirements do not constitute a significant constraint on residential development."⁸⁸ As described in Table 3-3, *Residential Development Standards in Solana Beach - Setbacks* and the city's zoning map, the setback for a parcel in the medium high residential zone is 25 feet to the front and to the rear, 5 feet to the side, and 10 feet to the streetside.⁸⁹ The minimum lot size in the medium high residential zone is 5,000 square feet, and, according to Table 3-2, *Residential Development Standards in Solana Beach - Dimensions*, the minimum lot dimensions are 50 feet wide and 100 feet long for interior lots.⁹⁰ For a typical lot in the interior medium high residential zone the buildable area is 40 feet wide and 50 feet deep or 2,000 square feet—only 40% of the lot size. The medium high residential zone supports a maximum density of 12 dwelling units per acre, but with a floor area ratio of 75%, the maximum allowable square footage of all site improvements is 1,500 square feet.^{91,92} Practically speaking, a development on this example site could fit four 375 square foot efficiency units; however, the project would be denied because of the required 1.5 parking spots per unit required for studios, efficiency units, and single-room occupancy, plus one additional spot because this hypothetical development has four dwelling units.⁹³

However, even on a 5,000 square foot medium high residential interior lot with no setbacks and 100% FAR, the maximum allowable square footage of all site improvements would be 5,000 square feet. To accommodate the on-site parking requirements for twelve 416 square foot efficiency units, a developer would need to plan for 22 parking spaces.⁹⁴ At 8.5 feet wide by 19 feet long, 22 parking spots would consume 3,553 square feet of the 5,000 square foot lot.⁹⁵ If the city had an ordinance exempting parking from FAR calculations for multifamily development—it does not—a developer would be able to build a

⁸⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-6

⁸⁹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-8; [City of Solana Beach Official Zoning Map](#)

⁹⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-7

⁹¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-3

⁹² City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-7

⁹³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-10

⁹⁴ bid.

⁹⁵ [City of Solana Beach Off-Street Parking Design Manual, p. 6](#)



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four-story building with three 416 square foot efficiency units on each floor. Unfortunately, the medium high residential zone has a height limit of 25 feet, so the remaining 1,447 square feet of buildable area would be enough to build 3.48 of the 12 homes allowable in that zone on one floor or two larger studios or one-bedroom apartments on a bottom floor and one on a second floor. If FAR was ignored and all 12 units were permissible, the city would still require a CUP to exceed the 25-foot height limit, but this would be a fool's errand because the CUP permits a maximum height of 30 feet.⁹⁶ These scenarios present polar opposite development goals: maximizing units or maximizing parking. In reality, only a fraction of the density allowed in each zone can actually be built, which presents a significant government constraint.

Setbacks

Aside from both variations of estate residential zones, all residential lots are required to be no less than 100 feet long in depth.⁹⁷ All residential lots except for those located in the estate residential zones have *Setback Designators C and D*, both of which have front and back setbacks of 25 feet each.⁹⁸ For interior lots, Setback Designator C requires 10-foot side setbacks, and Setback Designator D requires 5-foot side setbacks.⁹⁹ While low medium residential zoning has 10,000 square foot lots, which allows for 4,000 square feet of buildable area, the maximum density in this zone is four dwelling units per acre. Requiring parcels to be more than 50% private open space constitutes a significant governmental constraint.

Lot Coverage and FAR

The city's FAR requirements are incompatible with the site characteristics necessary for the construction of affordable housing. While the city says it uses lot coverage and FAR standards "to control bulk, mass, and intensity of a use," arbitrarily requiring so much private open space—at the expense of building more housing—for no other reason than *because it can*, reduces the likelihood of development and realistic capacity of affordable housing.¹⁰⁰ What is the virtue of a public park, and why does the entire city lie within the Coastal Zone, if it is so necessary to consume more than half of a given parcel with private open space? Concerning residential development, the city writes "these standards may only limit the size of dwelling units, and do not limit the number of units..."; however, it then writes immediately thereafter that "FAR, combined with height limitations, can potentially prevent maximum density from being achieved in certain cases."¹⁰¹ It is deeply concerning that the city can identify and describe such a substantial governmental constraint but then fail to acknowledge that the constraint only exists because the city created it, and, thus, the city must be the one to mitigate it.

Maximum Building Height

In its description of this government constraint, the city writes, "[a]ll properties within the City of Solana Beach are located within the Coastal Zone as defined in the California Coastal Act. Therefore, the City's Local Coastal Program, as approved by the California Coastal Commission, restricts the maximum building height within the City to 25 feet in residential zones."¹⁰² This is illogical: Not only was the city not required to develop, adopt, and have certified a Local Coastal Program, but when it pursued creating an LCP, the city invented this 25-foot height limit of its own volition. To use the same logic as the city does in

⁹⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-7

⁹⁷ *ibid.*

⁹⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-8

⁹⁹ *ibid.*

¹⁰⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-6

¹⁰¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-7

¹⁰² *ibid.*



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justifying this self-imposed height limit, one might say “all of my money is deposited in my savings account; therefore, I can’t buy groceries because I don’t have any money in my checking account.” This sounds ridiculous for the same reason the city’s explanation about its maximum building height does. The simple solution to this metaphorical problem is for the individual to move some of their money from their savings account to their checking account, just like the simple solution to the city’s actual problem is to increase its maximum building height in its LCP.

The city reported that its “maximum building height may be increased to 30 feet pursuant a Development Review Permit” and “35 feet for civic uses” with a CUP for projects in the medium high residential and high residential zones.¹⁰³ That such a variation exists demonstrates that there is no adverse impact on public health or safety related to taller buildings. Since the city created its LCP and the city controls its zoning code, the only valid activity that would mitigate this substantial governmental constraint is the city amending its LCP to allow an increase in maximum building height. If the city is concerned about visual corridors and viewsheds, a uniform maximum building height of 45 feet—and 50 feet with a DRP—makes coastal resources no less accessible than a uniform maximum building height of 25 feet—and 30 feet with a DRP—since no human being has ever grown to be 25 feet tall, much less 45 feet tall.

Parking Standards

One of the greatest failures of the planning profession is the steadfast belief that every car is entitled to a home but not every person is. The corrupted prioritization of auto-centric planning has led to the City of Solana Beach requiring an unreasonably high amount of parking, such that it makes infeasible affordable housing. In addition to these project-bankrupting parking requirements, the city has chosen to maintain its parking standards for ADUs, even though they could have chosen to eliminate them under SB 1069.¹⁰⁴ Not only is the requirement to provide replacement parking for garage-conversion ADUs and new parking for new-construction ADUs, but the overzealous parking requirements for multifamily housing, as well as the type of deed-restricted single-family homes a nonprofit developer like Habitat for Humanity would build, make it a near impossibility to build affordable housing in Solana Beach.

Specifically, requiring 1.5 parking spaces for efficiency units, studios, and SROs is unreasonable.¹⁰⁵ Not only are efficiency units typically occupied by a single individual and SROs legally occupied by only a single individual, but, oftentimes, occupants of these types of homes are in transition between various life events, need supportive services, or intend to live in such accommodations for a limited amount of time.¹⁰⁶ Occupants of these housing types should not be assumed to own or have cars without such a constraint on development being supported by evidence. Furthermore, studios are smaller homes, typically suitable for one person, so while it *may* be appropriate to require parking for studios, requiring more than 1.0 parking spaces per studio—and more than 1.0 parking spaces per efficiency unit and SRO unit—is a substantial government constraint.

Furthermore, requiring two parking spaces for apartments with two or more bedrooms, plus an additional parking space for guests for every four dwelling units, is phenomenally cost-prohibitive. Surface parking costs approximately \$20,000 per space and garages and covered parking spaces cost approximately

¹⁰³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-7

¹⁰⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-7; [California Government § 65852.2 et seq.](#)

¹⁰⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-10

¹⁰⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-19



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\$50,000 per space.¹⁰⁷ Underground parking costs an astronomically high \$80,000 per space.¹⁰⁸ For a 12-unit affordable housing development, the city would require 27 parking spaces, costing more than half a million dollars. This amount is likely more than 10% of the entire project's cost, making development designed for very low- and low-income development nearly infeasible. The very existence of the parking concession in SDBL seeks to remedy this issue, and the city's unwillingness to reduce its parking requirements actively constrains development. This might explain the dearth of affordable housing in Solana Beach, and until the city removes this substantial constraint, that condition will remain unchanged.

Growth Management

SB 166, the Housing Crisis Act of 2019, renders moot growth management controls and residential caps under certain conditions.¹⁰⁹ Those conditions include that the enacting local agency's electors approved the ordinance before January 1, 2005 and that the local agency is located in a predominantly agricultural county, defined as one that is composed of at least one-half agricultural land and that has more than 550,000 acres of agricultural land.¹¹⁰ According to most recent version of the California Farmland Conversion Report, not only does the County of San Diego have just 340,111 acres of important farmland, well below the threshold of 550,000 acres, but the entire county measures 2,712,200 acres in size, placing the proportion of county farmland at just 12.5%.¹¹¹ Therefore, Ordinance No. 251 and Proposition T are deficient, making both laws null and void.¹¹² While unenforceable laws do not necessarily create a government constraint, the city should nevertheless conspicuously advertise that, until the Housing Crisis Act of 2019 sunsets, prospective housing developers should ignore these laws.

Zoning Controls

According to Table 3-6, *Permitted, Conditional, and Prohibited Uses in Solana Beach*, single-family homes are allowed in all residential zones, including medium high and high residential zones.¹¹³ Not surprisingly, the city appears to be totally oblivious to the segregated conditions it perpetuates when it defined a single-family home as "[a]ny building designed and used to house not more than one family including all domestic employees of such family."¹¹⁴ Both group residential facilities and senior citizen and congregate care housing with any number of units are forbidden in both estate residential, the low residential, and the low medium residential zones.¹¹⁵ Group residential facilities with any number of units are forbidden in the medium residential zone but allowed with a CUP issued by the planning director in the medium high and high residential zones. Senior citizen and congregate care housing with any number of units is permitted with a CUP issued by the city council in the medium residential, medium high residential, and high residential zones. Since senior citizen and congregate care housing requires discretionary approval by the city council, and, thus, the city council may deny this type of housing from ever being constructed in the City of Solana Beach, regardless of the zone type or the number of units the development would have, **we find this subjective condition affecting a protected class to be a facial violation of Fair Housing Law.**

¹⁰⁷ [New CA Database Shows How Much Parking Costs and How Little It's Used](#)

¹⁰⁸ *ibid.*

¹⁰⁹ [California Government Code § 66300 et seq.](#)

¹¹⁰ *ibid.*

¹¹¹ [California Department of Conservation](#)

¹¹² City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. 3-10 and 3-11

¹¹³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-13

¹¹⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-14

¹¹⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-13



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Additionally, the city described its compliance with employee housing laws, stating that while it believes its ordinances comply with California Health and Safety Code §§ 17021.5 and 17021.6, it will complete Program 1M to update its codes and make explicitly clear that it is not in violation of these laws.¹¹⁶ However, the city failed to update Table 3-6, *Permitted, Conditional, and Prohibited Uses in Solana Beach*, omitting pertinent information required to be published in the housing element.¹¹⁷ Disappointingly, the city also continues to demonstrate a fundamental misunderstanding of how access to opportunity works, stating with regard to farmworker housing, “[a]ccording to the American Community Survey, less than two percent of Solana Beach’s workforce was employed in the farming industry. Therefore, there is no need for farmworker housing in Solana Beach.”¹¹⁸ **We find this statement and the subsequent regulatory environment it produces to be discriminatory and a facial violation of Fair Housing Law.**

Local agencies are prohibited not only from exercising bias based on race, sex, familial status, age, or religion, but from discriminating against any individual or group of individuals the enjoyment of residence, landownership, tenancy, or any other land use because the residential development is subsidized, multifamily, or occupancy will include low- or moderate-income persons.¹¹⁹ Local agencies may also not impose different requirements on assisted developments than those imposed on non-assisted developments.¹²⁰ However, local agencies may extend preferential treatment to local, state or federally assisted developments, and developments intended for occupancy by low- and moderate-income households or agricultural employees. This preferential treatment may include, but is not limited to, reduction of fees, changes in architectural requirements, site development and property line adjustments, building setback requirements, or vehicle parking requirements that reduce development costs of these developments.¹²¹

Additionally, the city makes no distinction between senior citizen and congregate care housing with six or fewer units and those with seven or more units.¹²² Again, the legal requirement described in California’s AFFH law means “taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.”¹²³

Last, Table 3-6, *Permitted, Conditional, and Prohibited Uses in Solana Beach*, identifies where group residential facilities are permissible within the city, but it does not distinguish between those facilities that have six or fewer units from those with seven or more.¹²⁴ This is curious because the city distinguishes between various unit sizes of residential care facilities and family day care homes, but neither of those uses received any revisions in the subsequent pages of the March 2021 update to the Final Draft Housing Element whereas the information about group residential facilities was significantly revised.¹²⁵

¹¹⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-14

¹¹⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-13

¹¹⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-15

¹¹⁹ [California Government Code §§ 65008\(b\)\(1\)\(D\) and \(d\)\(1\) and \(2\)](#)

¹²⁰ *ibid.*

¹²¹ [California Government Code § 65008\(e\)\(2\)](#)

¹²² City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-15

¹²³ [California Government Code §§ 8899.50 and 65583 et seq.](#)

¹²⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-13

¹²⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-15



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People with Disabilities

Program 4C affects people with physical and developmental disabilities, and through this program, the city commits to “continue to take actions to accommodate the approval of group homes, ADA retrofit efforts, ADA compliance and/or other measures through the implementation of Title 24 as well as amend its procedures to provide more flexibility in the development of accommodations for persons with physical and developmental disabilities by eliminating the need for a variance.”¹²⁶ The city relies on this passive construction in many of its housing element programs, and we contend that continuing to do something that produces no or limited positive results is useless. The city should amend this program’s objectives and, in service of the dozens of people with physical and developmental disabilities, issue an RFP for one of the city-controlled candidate sites to develop very low- or low-income housing to support this group of residents.

Development Fees and Impact Fees

The housing element does not include a comparison of the city’s development fees and impact fees to those charged in nearby cities, such as Carlsbad, Encinitas, Del Mar, and the City of San Diego, so reviewers of the housing element are unable to readily discern whether \$122,500 in combined fees for a single-family home is commensurate with combined fees charged in those neighboring jurisdictions.¹²⁷ In August 2019, the International Code Council “estimated that the average per square-foot cost for good-quality housing in the San Diego region was approximately \$117 for multi-family housing and \$129 for single-family homes.”¹²⁸

To use the city’s example of a 3,000 square foot single-family home, the cost of construction would be approximately \$387,000. Since construction costs have increased since August 2019, a rough estimate of a 25% increase would change that cost for a 3,000 square foot single-family home to \$483,750. With combined fees of \$122,500 for that 3,000 square foot single-family home, a residential developer would be paying more than 25% of the project’s construction costs in fees alone. This is a different assessment than the city provides in the last paragraph of Page 3-25, which we assume is due to the city factoring in land costs.¹²⁹ We disagree with this method of calculating the proportional burden of development fees and impact fees, since no two parcels are likely to have their land appraised or assessed at the same value, such a calculation does not account for the speculative value of land, and the cost for “good-quality” construction, as defined by the ICC, is static regardless of where that good-quality construction occurs in the San Diego region.

Furthermore, the city reports it would charge an estimated \$1,143,800 in combined fees for a 13-unit apartment development, or nearly \$88,000 per unit.¹³⁰ Unfortunately, however, while the city reports the ICC’s estimate of good-quality multifamily construction costs, the city does not offer either the per-unit or combined square footage of this example multifamily development. Omitting that information makes it impossible for the reviewer to assess the proportional burden of multifamily development fees and impact fees, so we are unable to discern whether those fees constitute a substantial governmental burden. The city does however disclose an upper estimate of the proportional burden of development fees and impact

¹²⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-10

¹²⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-25

¹²⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-1

¹²⁹ City of Solana Beach Revised Final Draft Housing Element (March 2021)

¹³⁰ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-25



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fees for multifamily housing that is approximately 50% than the amount disclosed for single-family home development fees and impact fees, so, presumably, the proportional burden of those fees for multifamily housing is greater than 25%.¹³¹ Nevertheless, regardless of whether the Solana Beach's single-family home development fees and impact fees are commensurate with neighboring jurisdictions' fees, we find this proportional fee burden to be a substantial governmental constraint in the development of housing in Solana Beach.

Local Processing and Permit Procedures

The housing element does not include a comparison of the city's performance in processing applications for development to the performance in nearby cities, such as Carlsbad, Encinitas, Del Mar, and the City of San Diego, so reviewers of the housing element are unable to readily discern whether six to eight months to process an application is commensurate with application processing performance in those neighboring jurisdictions.¹³² The city also fails to disclose its application processing performance for the multifamily development designated Project Number 17-14-08 and located at 343 S. Highway 101.¹³³ On November 13, 2019, the city council unanimously approved applicant-requested modifications to an earlier-approved entitlement.¹³⁴ The city should provide clarification regarding its performance in processing the various applications for this nonvacant site redevelopment to support its claimed six-to-eight month performance. Without further information, this level of performance may constitute a governmental constraint that would certainly be (partially) mitigated by reducing the regulatory burden associated with applications for development within multiple overlapping overlay zones and a Coastal Zone.

Site Inventory

With regard to the February 16, 2021 letter from HCD, the city must provide significantly more detailed "findings based on substantial evidence that the existing use is not an impediment and will likely discontinue in the planning period."¹³⁵ Additionally, HCD also explained in that same letter that sites smaller than 0.50 acres are not eligible for inclusion in the site inventory absent substantial evidence that the city has both experience and a track record of supporting development on small sites.¹³⁶ Alarming, almost a third of the site inventory—32 of 83 sites—is sites smaller than 0.50 acres.¹³⁷ In its revised housing element, the city includes three example sites to summarize the type of evidence it relies upon to demonstrate the site's small size will not be an impediment and the site's use will likely discontinue in the planning period. We find these explanations are not findings, not substantial, and not adequate within the plain meaning of these words and phrases.¹³⁸

For instance, Site 4.73 is a city-owned parking lot adjacent to a privately held parcel identified as Site 4.40.¹³⁹ The city does not report that the owner or person in control of the business located at Site 4.40 has made any indication they wish to buy Site 4.73, nor has the city demonstrated that the owner or person in control of the business located at Site 4.40 has residential development experience or the

¹³¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-25

¹³² City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-32

¹³³ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. B-4

¹³⁴ [City of Solana Beach City Council Meeting Staff Report](#), [City of Solana Beach City Council Meeting Minutes](#)

¹³⁵ HCD letter to City of Solana Beach, Appendix p. 3

¹³⁶ *ibid.*

¹³⁷ [City of Solana Beach, Non-Residential Sites, Draft 10/21/2020](#)

¹³⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. B-5

¹³⁹ [City of Solana Beach, Non-Residential Sites, Draft 10/21/2020](#)



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capital necessary to redevelop Site 4.73. Additionally, Sites 4.68 and 4.69 are separate, adjacent parcels held by the same private owner, and the city has assumed that each site being less than 0.50 acres is of no concern because they can be consolidated.¹⁴⁰ While such a lot consolidation is of course possible, the city fails to present any evidence that the owner plans to consolidate the parcels themselves, intends to sell both parcels together to a residential developer, or presently desires to sell the parcels at all.

Surprisingly, the city relies upon the effects of the pandemic to catalyze the residential redevelopment of nonvacant sites within the city. This is a curious approach, especially considering that the city has done no focused outreach to owners, renters, and lessors of those sites to make any realistic assumptions about the likelihood of those parcels being redeveloped. The city provides no evidence whatsoever to support its assumption that temporarily or permanently closed sites will be redeveloped as housing instead of a different commercial use. While the city directs the reader to Appendix A for copies of correspondence with owners, renters, and lessors, the version of Appendix A in the December 2020 Final Draft Housing Element is entirely composed of the city's evaluation of the performance of programs in the previous planning period and does not include copies of letters, emails, or other documents that would support its claims about nonvacant site redevelopment.¹⁴¹ (*Perhaps there is an updated version of Appendix A that was inadvertently excluded from the staff report for the recent city council meeting where these revisions were discussed?*) At best, the city claims to have engaged in "discussions with those property owners who came forward as interested in developing their properties for affordable housing through the planning period;" however, the city uses this passive grammatical construction, presumably, because it did not proactively initiate this type of outreach.¹⁴²

In addition to the above concerns, the city includes in its site inventory several candidate sites that are facially unlikely to redevelop, such as a veterinary clinic, two bank branches, and city hall.¹⁴³ Throughout the pandemic, the need for people to access financial institutions and receive medical care for themselves and their pets has remained steady, and as of the date of this letter, in addition to 40% of adults being vaccinated in California, the economy added 916,000 jobs in March, the latter of which lowered nationwide unemployment to 6% and signals an imminent increase in economic activity.¹⁴⁴ Additionally, we are unpersuaded that the city is serious in having Solana Beach City Hall redeveloped, and this site should not be included in the site inventory without an accompanying RFP and active legislative measures to support by-right development of this nonvacant nonresidential site. To our knowledge, no city anywhere in California has redeveloped an existing, actively used city hall for the purpose of adding housing, so the inclusion of city hall as a feasible candidate site should be disallowed without significant, substantial incentives. It seems almost unfathomable that a majority of a local agency's elected officials would vote to allow its seat of government to be redeveloped for residential use, since it would be cost prohibitive to lease replacement office space for the displaced city employees and the infrastructure to support public meetings would be dismantled, to name just the first two challenges that come to mind. Even if a parking lot were used for the development of homes on the nonvacant city hall site, the city would then need to accommodate off-site parking facilities and transportation for its workforce, as well as accommodate however many new tenants it shared its remaining parking area with. Without completing

¹⁴⁰ [City of Solana Beach, Non-Residential Sites, Draft 10/21/2020](#)

¹⁴¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), Appendix A and p. 3-51

¹⁴² City of Solana Beach Revised Final Draft Housing Element (March 2021), Appendix A and pp. 3-51 and B-3

¹⁴³ City of Solana Beach Final Draft Housing Element (December 2020), Appendix B

¹⁴⁴ 40% of California adults at least partially vaccinated against COVID-19, data show – [The Sacramento Bee](#); Strong U.S. Job Growth in March Fuels Optimism on Recovery – [The New York Times](#)



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even that basic first step, or the more serious step of issuing an RFP, city hall is unequivocally inappropriate to include as a candidate site in the site inventory.

The city also reported that its reliance on small sites is appropriate because it has a track record of allowing development on nonvacant sites; however, it defends that track record by describing programs to subdivide existing residential parcels.¹⁴⁵ We are confused as to how subdividing residential parcels supports the redevelopment of nonvacant, commercially zoned sites smaller than 0.50 acres in size, both active and temporarily or permanently closed. A more appropriate program would be one that supported lot consolidations at low- or no-cost and / or with expedited application processing times. Additionally, the site inventory omits information about whether a candidate site was included in either of the last two planning periods, making it unnecessarily difficult for reviewers to discern whether by-right development conditions exist at any of the identified sites, pursuant to state law, such as Site 4.70, which “has been considered for residential uses in the past.”^{146,147}

Last, Site 4.63 with APN 263293-6000, included in the *Non-Residential Sites, Draft 10/21/2020* document, and APN 2632935900 (no unique site identifier), included in the *Revised Final Draft Housing Element*, are together the Loma Santa Fe Plaza.^{148,149} Site 4.63 is listed as being 3.98 acres in size, and APN 2632935900 is listed as being 9.85 acres in size.^{150,151} However, according to the *Parcel Lookup Tool*, Site 4.63 is actually 4.22 acres in size and APN 2632935900 is actually 13.2 acres in size.¹⁵² Unless the city has evidence demonstrating these sites are not the size reported by SANDAG, which relies on county assessor data, APN 2632935900 is larger than 10.0 acres and must undergo a similar analysis about feasibility for nonvacant sites as the many sites smaller than 0.50 acres also in the city’s site inventory.¹⁵³

Other Concerns

Housing Program 1G, *Federal and State Funding Programs*, binds the city to maintain an ongoing effort to obtain federal and state funding programs; Housing Program 1O binds the city to pursuing external funding for lower- and moderate-income funding sources, “as opportunities arise.”¹⁵⁴ These programs’ objectives are weak. Program 1G requires the city to only review funding opportunities and conditionally work with developers to support their applications to said subsidy programs.¹⁵⁵ A stronger, more actionable program would include more affirmative language, using words like “shall,” as well as commitments to pursue HOME funds, which the city discusses but does not disclose whether it applies for, CalHome funds, Infill Infrastructure Grant funds, California Emergency Solutions and Housing funds, Emergency Solutions Grants Program funds, Homkey funds, and Affordable Housing Sustainable Communities funds.¹⁵⁶ Program 1O requires only that the city “seek to partner with local agencies that may provide funding opportunities or other resources that can assist in the development of housing

¹⁴⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-51

¹⁴⁶ HCD Site Inventory Guidebook, p. 11

¹⁴⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. B-15

¹⁴⁸ [City of Solana Beach](#)

¹⁴⁹ [City of Solana Beach](#)

¹⁵⁰ [City of Solana Beach, Non-Residential Sites, Draft 10/21/2020](#)

¹⁵¹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. B-16

¹⁵² [SANDAG SanGIS](#)

¹⁵³ [HCD Site Inventory Guidebook, pp. 17-18](#)

¹⁵⁴ City of Solana Beach Revised Final Draft Housing Element (March 2021), pp. 4-4, 4-5, and 4-7

¹⁵⁵ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-4

¹⁵⁶ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-55



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affordable at the lower and moderate income levels.”¹⁵⁷ *Seeking to partner as opportunities arise* is exactly the level and intensity of commitment that has led to the bottomless chasm that is the housing affordability crisis. We implore the city to develop more actionable objectives.

The citation for the location of the Scaled Residential Overlay Zone is incorrect.¹⁵⁸

Figure 3-5, *Existing and Proposed Affordable Housing Locations in Solana Beach*, is incorrect because it does not include a yellow star for the candidate site located at 607 Lomas Santa Fe Drive.¹⁵⁹

Conclusion

We are grateful for the opportunity to review the city’s Final Draft Housing Element and the subsequent revisions directed by HCD, and we look forward to seeing the city’s response to the concerns we raised. It is our hope that the city takes our concerns seriously and makes another round of substantial revisions to comply with the strengthened Housing Element Law and various other relevant sections of Government Code. We would be delighted to meet with city officials to discuss the contents of this letter and work together on improving the draft housing element to better serve the residents and city.

Sincerely,

Jon Wizard
Housing Elements Coordinator
YIMBY Law
jon@yimbylaw.org

¹⁵⁷ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 4-7

¹⁵⁸ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-4

¹⁵⁹ City of Solana Beach Revised Final Draft Housing Element (March 2021), p. 3-69

Appendix D: Glossary of Housing Terms

Above-Moderate-Income Household. A household with an annual income usually greater than 120% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available legibility limits established by the U.S. Department of housing and Urban Development (HUD) for the Section 8 housing program.

Acreage, Net. The total land area within the lot lines of a lot or parcel minus land area which will be required for public streets, easements or other areas to be dedicated or reserved for public use or open space (including undevelopable slopes, bluffs, and sensitive lands).

Affirmatively Furthering Fair Housing (AFFH): Affirmatively Furthering Fair Housing (AFFH) is a legal requirement that federal agencies and federal grantees further the purposes of the Fair Housing Act. AFFH means "taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.

Apartment. An apartment is one (1) or more rooms in an apartment house or dwelling occupied or intended or designated for occupancy by one (1) family for sleeping or living purposes and containing one (1) kitchen.

Assisted Housing. Generally multi-family rental housing, but sometimes single-family ownership units, whose construction, financing, sales prices, or rents have been subsidized by federal, state, or local housing programs including, but not limited to Federal state, or local housing programs including, but not limited to Federal Section 8 (new construction, substantial rehabilitation, and loan management set-asides), Federal Sections 213, 236, and 202, Federal Sections 221 (d) (3) (below-market interest rate program), Federal Sections 101 (rent supplement assistance), CDBG, FmHA Sections 515, multi-family mortgage revenue bond programs, local redevelopment and in lieu fee programs, and units developed pursuant to local inclusionary housing and density bonus programs.

Below-Market-Rate (BMR). Any housing unit specifically priced to be sold or rented to low- or moderate-income households for an amount less than the fair-market value of the unit. Both the State of California and the U.S. Department of Housing and Urban Development set standards for determining which households qualify as "low income" or "moderate income." (2) The financing of housing at less than prevailing interest rates.

Build-Out. That level of urban development characterized by full occupancy of all developable sites in accordance with the General Plan; the maximum level of development envisioned by the General Plan. Build-out does not assume that each parcel is developed to include all floor area or housing units possible under zoning regulations.

Community Development Block Grant (CDBG). A grant program administered by the U.S. Department of Housing and Urban Development (HUD) on a formula basis for entitled communities and administered by the State Department of Housing and Community Development (HCD) for non-entitled jurisdictions. This grant allots money to cities and counties for housing rehabilitation and community development, including public facilities and economic development.

City of Solana Beach
2021-2029 Housing Element

Condominium. A development consisting of an undivided interest in common for a portion of a parcel, coupled with a separate interest in space in a residential or commercial building on the parcel.

Covenants, Conditions, and Restrictions (CC&Rs). A term used to describe restrictive limitations that may be placed on property and its use, and which usually are made a condition of holding title or lease.

Deed. A legal document which affects the transfer of ownership of real estate from the seller to the buyer.

Density Bonus. The allocation of development rights that allow a parcel to accommodate additional square footage or additional residential units beyond the maximum for which the parcel is zoned, usually in exchange for the provision or preservation of an amenity at the same site or at another location.

Density, Residential. The number of dwelling units per net acre.

Developable Land. Land that is suitable as a location for structures and that can be developed free of hazards to, and without disruption of, or significant impact on, natural resource areas.

Down Payment. Money paid by a buyer from his own funds, as opposed to that portion of the purchase price which is financed.

Duplex. A detached building under single ownership that is designed for occupation as the residence of two families living independently of each other.

Dwelling Unit (DU). One or more rooms including bathrooms(s) and a kitchen, designed as a unit for occupancy by one family for living and sleeping purposes.

Emergency Shelter. A facility that provides immediate and short-term housing and supplemental services for the homeless. Shelters come in many sizes, but an optimum size is considered to be 20 to 40 beds. Supplemental services may include food, counseling, and access to other social programs. (See “Homeless” and “Transitional Housing.”)

Extremely Low-Income Household. A household with an annual income equal to or less than 30% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available eligibility limits established by the U.S. Department of Housing and Urban Development (HUD) for the Section 8 housing program.

Fair Market Rent. The rent, including utility allowances, determined by the United States Department of Housing and Urban Development for purposes of administering the Section 8 Program.

Family. Two or more persons living together as a bona fide single housekeeping unit.

General Plan. The city of Solana Beach general plan as adopted by the city council.

Goal. A general, overall, and ultimate purpose, aim, or end toward which the City will direct effort.

Green Building. Green or sustainable building is the practice of creating healthier and more resource-efficient models of construction, renovation, operation, maintenance, and demolition. (US Environmental Protection Agency)

City of Solana Beach
2021-2029 Housing Element

Historic Preservation. The preservation of historically significant structures and neighborhoods until such time as, and in order to facilitate, restoration and rehabilitation of the building(s) to a former condition.

Historic/Cultural Landmark (Site). Any building, structure, or site (including significant trees or other plant life located thereon) which has been determined by the city council, pursuant to SBMC 17.60.160, to have significant historical, cultural, architectural or archaeological value.

Household. All those persons—related or unrelated—who occupy a single housing unit. (See “Family.”)

Housing and Community Development Department (HCD). The State agency that has principal responsibility for assessing, planning for, and assisting communities to meet the needs of low-and moderate-income households.

Housing Element. A State-mandated element of a local general plan, it assesses the existing and projected housing needs of all economic segments of the community, identifies potential sites adequate to provide the amount and kind of housing needed, and contains adopted goals, policies, and implementation programs for the preservation, improvement, and development of housing. Under State law, Housing Elements must be updated every eight years.

Housing Payment. For ownership housing, this is defined as the mortgage payment, property taxes, insurance and utilities. For rental housing this is defined as rent and utilities.

Housing Ratio. The ratio of the monthly housing payment to total gross monthly income; also called Payment-to-Income Ratio or Front-End Ratio.

Housing Unit. The place of permanent or customary abode of a person or family. A housing unit may be a single-family dwelling, a multi-family dwelling, a condominium, a modular home, a mobile home, a cooperative, or any other residential unit considered real property under State law.

Housing and Urban Development, U.S. Department of (HUD). A cabinet-level department of the federal government that administers housing and community development programs.

Implementing Policies. The City’s statements of its commitments to consistent actions.

Implementation. Actions, procedures, programs, or techniques that carry out policies.

Infill Development. The development of new housing or other buildings on scattered vacant lots in a built-up area or on new building parcels created by permitted lot splits.

Land Use. A description of how land (real estate) is occupied or utilized.

Live-Work Units. Buildings or spaces within buildings that are used jointly for commercial and residential purposes where the residential use of the space is secondary or accessory to the primary use as a place of work.

Low-Income Household. A household with an annual income usually no greater than 51%-80% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available eligibility limits established by the U.S. Department of Housing and Urban Development (HUD) for the Section 8 housing program.

City of Solana Beach
2021-2029 Housing Element

Low-income Housing Tax Credits. Tax reductions provided by the federal and State governments for investors in housing for low-income households.

Manufactured Housing. Residential structures that are constructed entirely in the factory, and which since June 15, 1976, have been regulated by the federal Manufactured Home Construction and Safety Standards Act of 1974 under the administration of the U.S. Department of Housing and Urban Development (HUD). (See “Mobile home” and “Modular Unit.”)

Mixed-Use Development. The development of a parcel(s) or structure(s) with two or more different land uses such as, but not limited to, a combination of residential, office, manufacturing, retail, public, or entertainment in a single or physically integrated group of structures.

Moderate-Income Household. A household with an annual income usually no greater than 81%-120% of the area median family income adjusted by household size, as determined by a survey of incomes conducted by a city or a county, or in the absence of such a survey, based on the latest available eligibility limits established by the U.S. Department of Housing and Urban Development (HUD) for the Section 8 housing program.

Monthly Housing Expense. Total principal, interest, taxes, and insurance paid by the borrower on a monthly basis. Used with gross income to determine affordability.

Multifamily. Multiple separate housing units for residential (i.e., noncommercial) inhabitants contained within one building or several buildings within one complex. Includes multi-bedroom units, one-bedroom units, efficiency units, studios, and single room occupancy.

Ordinance. A law or regulation set forth and adopted by a governmental authority, usually a city or county.

Overcrowded Housing Unit. A housing unit in which the members of the household, or group are prevented from the enjoyment of privacy because of small room size and housing size. The U.S. Bureau of Census defines an overcrowded housing unit as one which is occupied by more than one person per room.

Parcel. A parcel of land under one ownership that has been legally subdivided or combined and is shown as a single parcel on the latest equalized assessment roll.

Planning Area. The area directly addressed by the general plan. A city’s planning area typically encompasses the city limits and potentially annexable land within its sphere of influence.

Policy. A specific statement of principle or of guiding actions that implies clear commitment but is not mandatory. A general direction that a governmental agency sets to follow, in order to meet its objectives before undertaking an action program. (See “Program.”)

Poverty Level. As used by the U.S. Census, families and unrelated individuals are classified as being above or below the poverty level based on a poverty index that provides a range of income cutoffs or “poverty thresholds” varying by size of family, number of children, and age of householder. The income cutoffs are updated each year to reflect the change in the Consumer Price Index.

Program. An action, activity, or strategy carried out in response to adopted policy to achieve a specific goal or objective. Policies and programs establish the “who,” “how” and “when” for carrying out the “what” and “where” of goals and objectives.

City of Solana Beach
2021-2029 Housing Element

Redevelop. To demolish existing buildings; or to increase the overall floor area existing on a property; or both; irrespective of whether a change occurs in land use.

Regional. Pertaining to activities or economies at a scale greater than that of a single jurisdiction and affecting a broad geographic area.

Regional Housing Needs Assessment. A quantification by the local council of governments of existing and projected housing need, by household income group, for all localities within a region.

Rehabilitation. The repair, preservation, and/or improvement of substandard housing.

Residential. Land designated in the General Plan and zoning ordinance for building consisting of dwelling units. May be improved, vacant, or unimproved. (See "Dwelling Unit.")

Residential Care Facility. A facility that provides 24-hour care and supervision to its residents.

Retrofit. To add materials and/or devices to an existing building or system to improve its operation, safety, or efficiency. Buildings have been retrofitted to use solar energy and to strengthen their ability to withstand earthquakes, for example.

Rezoning. An amendment to the map to effect a change in the nature, density, or intensity of uses allowed in a zoning district and/or on a designated parcel or land area.

Section 8 Rental Assistance Program. A federal (HUD) rent-subsidy program that is one of the main sources of federal housing assistance for low-income households. The program operates by providing "housing assistance payments" to owners, developers, and public housing agencies to make up the difference between the "Fair Market Rent" of a unit (set by HUD) and the household's contribution toward the rent, which is calculated at 30% of the household's adjusted gross monthly income (GMI). "Section 8" includes programs for new construction, existing housing, and substantial or moderate housing rehabilitation.

Senior Housing. Typically, one- and two-bedroom apartments or condominiums designed to meet the needs of persons 62 years of age and older or, if more than 150 units, persons 55 years of age and older, and restricted to occupancy by them.

Shared Living Facility. The occupancy of a dwelling unit by persons of more than one family in order to reduce housing expenses and provide social contact, mutual support, and assistance. Shared living facilities serving six or fewer persons are permitted in all residential districts by Section 1566.3 of the California Health and Safety Code.

Single-Family Dwelling, Attached. A dwelling unit occupied or intended for occupancy by only one household that is structurally connected with at least one other such dwelling unit. (See "Townhouse.")

Single-Family Dwelling, Detached. A dwelling unit occupied or intended for occupancy by only one household that is structurally independent from any other such dwelling unit or structure intended for residential or other use. (See "Family.")

Single Room Occupancy (SRO). The smallest dwelling unit allowed by the Uniform Building Code which provides full living quarters, including kitchen and bathroom facilities (see current UBC Chapter 12). Also referred to as Efficiency Unit.

City of Solana Beach
2021-2029 Housing Element

Subsidize. To assist by payment of a sum of money or by the granting to terms or favors that reduces the need for monetary expenditures. Housing subsidies may take the forms of mortgage interest deductions or tax credits from federal and/or state income taxes, sale or lease at less than market value of land to be used for the construction of housing, payments to supplement a minimum affordable rent, and the like.

Substandard Housing. Residential dwellings that, because of their physical condition, do not provide safe and sanitary housing.

Supportive Housing. Housing with no limit on length of stay, that is occupied by the target population as defined in California Health and Safety Code Section 53260(d), and that is linked to onsite or offsite services that assist the supportive housing resident in retaining the housing, improving his or her health status, and maximizing his or her ability to live and, when possible, work in the community. "Target population" means adults with low incomes having one or more disabilities, including mental illness, HIV or AIDS, substance abuse, or other chronic health conditions, or individuals eligible for services provided under the Lanterman Developmental Disabilities Services Act and may, among other populations, include families with children, elderly persons, young adults aging out of the foster care system, individuals exiting from institutional settings, veterans, or homeless people. [California Health and Safety Code Sections 50675.14(b) and 53260(d)]

Target Areas. Specifically, designated sections of the community where loans and grants are made to bring about a specific outcome, such as the rehabilitation of housing affordable by Very-Low and Low-income households.

Tax Increment. Additional tax revenues that result from increases in property values within a redevelopment area. State law permits the tax increment to be earmarked for redevelopment purposes but requires at least 20 percent to be used to increase and improve the community's supply of very low- and low-income housing.

Tenure. A housing unit is owner-occupied if the owner or co-owner lives in the unit, even if it is mortgaged or not fully paid for. A cooperative or condominium unit is owner-occupied only if the owner or co-owner lives in it. All other occupied units are classified as renter-occupied including units rented for cash rent and those occupied without payment of cash rent.

Townhouse. A building subdivided into individual units such that each owner owns the unit structure and the land on which the unit is located, plus a common interest in the land upon which the building is located.

Transitional Housing. Shelter provided to the homeless for an extended period, often as long as 18 months, and generally integrated with other social services and counseling programs to assist in the transition to self-sufficiency through the acquisition of a stable income and permanent housing. (See "Homeless" and "Emergency Shelter.")

Undevelopable. Specific areas where topographic, geologic, and/or superficial soil conditions indicate a significant danger to future occupants and a liability to the City.

City of Solana Beach
2021-2029 Housing Element

Acronyms Used

ACS: American Community Survey
BMPs: Best Management Practices
CALTRANS: California Department of Transportation
CEQA: California Environmental Quality Act
CHAS: Comprehensive Housing Affordability Strategy
CIP: Capital Improvement Program
DDS: Department of Developmental Services
DIF: Development Impact Fee
DU/AC: Dwelling Units Per Acre
EDD: California Employment Development Department
FAR: Floor Area Ratio
FEMA: Federal Emergency Management Agency
HCD: Department of Housing and Community Development
HOA: Homeowners Association
HUD: Department of Housing and Urban Development
LAFCO: Local Agency Formation Commission
MFI: Median Family Income
NPDES: National Pollutant Discharge Elimination System
RTFH: Regional Task Force on the Homeless
RTP: Regional Transportation Plan
SANDAG: San Diego Associations of Governments
SDCAA: San Diego County Apartment Association
SPA: Sectional Planning Area
STF: Summary Tape File (U.S. Census)
TOD: Transit-Oriented Development
TDM: Transportation Demand Management
TSM: Transportation Systems Management
WCP: Water Conservation Plan

RESOLUTION 2023-058

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, REPEALING IN ITS ENTIRETY THE UNCERTIFIED HOUSING ELEMENT OF THE GENERAL PLAN, ADOPTING IN FULL THE REVISED 6TH CYCLE HOUSING ELEMENT UPDATE TO THE GENERAL PLAN AND AUTHORIZING SUBMITTAL OF THE REVISED 6TH CYCLE HOUSING ELEMENT UPDATE TO THE CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT IN COMPLIANCE WITH STATE HOUSING ELEMENT LAW

WHEREAS, the City of Solana Beach's (City) General Plan provides strategic planning for community sustainability and evaluates, defines, and sets goals for development preservation and rehabilitation of distinct neighborhoods and commercial areas; and

WHEREAS, the General Plan was initially adopted in 1988 and although it has been amended throughout the years, has never been comprehensively revised; and

WHEREAS, the State requires periodic updates to reflect changes in the community and current laws; and

WHEREAS, State Housing Element Law (Article 10.6 of the Government Code (Sections 65580-65590)) requires the City Council to adopt a Housing Element as part of the City's General Plan to accommodate the City's regional housing need allocation (RHNA); and

WHEREAS, California Government Code Section 65588(b) requires the City to prepare an update to the Housing Element for the 2021 – 2029 6th Cycle planning period; and

WHEREAS, to comply with the State Housing Element Law, the City has prepared the 6th Cycle Housing Element Update (Housing Element) that assesses the City's housing needs, inventories the resources and constraints relevant to meeting those needs, and provides a program of scheduled actions the City will take to implement the Housing Element's policies, goals, and objectives; and

WHEREAS, the City conducted extensive community outreach over the past 30 months, including three public workshops and two workshops before the City Council; and

WHEREAS, in accordance with Government Code section 65585(b), the 6th Cycle Housing Element Update was posted to the City’s website and circulated for a 30-day public review beginning October 22, 2020, and ending on November 23, 2020; and

WHEREAS, after responding to public comments, the City submitted the draft Housing Element to the State Department of Housing and Community Development (HCD) for its review on December 18, 2020; and

WHEREAS, on February 16, 2021, the City received a letter from HCD regarding the draft Housing Element which included a request for additional information and analysis including, but not limited to, housing conditions, affirmatively furthering fair housing, updating inventory of land suitable for residential development, potential governmental constraints, non-governmental constraints, special housing needs; and

WHEREAS, the February 16, 2021, letter from HCD further requested changes to Housing Programs including, but not limited to, accessory dwelling units (ADUs), actions to further development of housing for extremely low-income households and households and individuals with special needs, conservation and improvement of existing affordable housing stock, promotion and affirmatively further fair housing, and quantify objectives for rehabilitation and conservation and preservation of housing; and

WHEREAS, the City incorporated each of HCD’s specific requirements identified in the February 16, 2021 and July 21, 2021 letters and email comments/feedback received on February 23, 2022, September 13, 2022, and January 23, 2023 into the revised draft Housing Element; and

WHEREAS, the revised draft Housing Element was recirculated for a 7-day public review beginning February 23, 2023, and ending on March 2, 2023, and then was resubmitted to HCD for its review on March 3, 2023, in accordance with State Law; and

WHEREAS, on April 7, 2023, the City received a letter from HCD providing its findings regarding the draft Housing Element as revised, which concluded that the revised draft Housing Element meets applicable statutory requirements and that the Housing Element will substantially comply with the State Housing Element Law when it is adopted, submitted to, and approved by HCD; and

WHEREAS, adoption of the Housing Element (Project) is exempt under State CEQA Guidelines §15061(b)(3) common sense exemption, because the Project involves policies, programs, and actions to meet the City’s RHNA allocation that either would not cause a significant effect on the environment or were previously analyzed adequately in the Solana Beach General Plan EIR (SCH No. 1987071508). The Project does not redesignate any properties for new or increased development, nor does the Housing Element identify the need for specific properties to be redesignated in order to accommodate the City’s RHNA for all income levels. Given their nature and scope as programmatic changes to facilitate housing production that is already permitted under the City’s existing General Plan and zoning designations, the proposed Housing

Element programs and policies would not result in physical environmental impacts. Additionally, the Housing Element does not grant any development entitlements or authorize development beyond what is allowed under the City's current General Plan and Zoning Code (Municipal Code Title 17). Future City actions and private housing development pursuant to the Housing Element would be subject to compliance with the established regulatory framework, namely federal, state, regional, and local (i.e., General Plan policies, Municipal Code, Standard Conditions) regulations. Moreover, future City implementation actions and housing development would be subject to further discretionary review or approval by the City, including environmental review under CEQA. Based on these factors, it can be seen with certainty that there is no possibility that the Project would have a significant effect on the environment; therefore, the Housing Element is exempt from CEQA under the common sense exemption; and

WHEREAS, on May 10, 2023, the City Council conducted a duly and properly noticed public hearing to take public testimony and consider this Resolution regarding the proposed Housing Element, reviewed the Housing Element and all pertinent maps, documents and exhibits, including HCD's findings, the staff report and all attachments, and oral and written public comments; and

WHEREAS, upon adoption of the 6th Cycle Housing Element Update, the document will be submitted to the California Department of Housing and Community Development for certification.

NOW, THEREFORE, the City Council of the City of Solana Beach, California, does resolve as follows:

1. The foregoing recitals are true and correct and are incorporated by reference into this action.
2. Based on the totality of the record and evidence described and referenced in this Resolution, the City Council finds that the proposed Housing Element is consistent with the purposes of the General Plan, Municipal Code, and adopted Local Coastal Program in that the amendments support a variety of objectives including increasing housing choice by accommodating a variety of housing types to meet the needs of all Solana Beach residents, providing adequate sites with corresponding density to meet the City's RHNA allocation, and adopting State mandated and locally desired programs to implement the Housing Element effectively.
3. The City Council finds that, since 2019, the City has engaged in a robust discussion with the public regarding the City's 6th Cycle Housing Element including workshops, surveys, public meetings and hearings.
4. In compliance with Government Code Section 65585(e), the City Council has considered the findings and recommendation set forth in HCD's letters, which

determined, in part, that the City's Adopted 6th Cycle Housing Element required revision to substantially comply with State Housing Element Law. In accordance with Government Code Section 65585(f)(1), the Housing Element was revised to incorporate HCD's recommendation and comments, which has been incorporated to substantially comply with State Housing Element Law.

5. The City Council finds, based on substantial evidence in the record, that pursuant to Government Code Section 65583.2(g)(2), and as set forth in Section 4 (Housing Plan) and Appendix B (Sites Suitability Analysis) of the Housing Element and in the foregoing, the existing uses on the sites identified in the Sites Suitability Analysis to accommodate the lower income RHNA are likely to be discontinued and/or there is sufficient development capacity on identified sites during the planning period, and therefore such existing uses do not constitute an impediment to additional residential development during the period covered by the Housing Element. In reviewing these possible residential opportunities the City used a set of guiding principles including analysis of the City's development history and local and regional development trends to determine if each of those areas and their individual traits support the likelihood for redevelopment as noted below:
 - a. Solana Beach relies on nonvacant sites to accommodate the housing need for lower-income households. To accommodate the City's need at each of the different income levels, the City has analyzed sites within the general commercial, special commercial, and high-density residential zones. The City has also evaluated recent projects on non-vacant sites that have redeveloped within commercially zoned areas that included residential units. Those projects, including the zoning, the existing use prior to redevelopment, and a project analysis of the approved development plan, are shown in Table B2. The City's analysis showed that prior uses on these redeveloped sites were similar in nature to the existing uses on sites identified within the sites inventory in Table B-4.
 - b. The City has also conducted a parcel specific analysis of existing uses for each of the identified sites. This analysis of existing uses, including indicators of a likelihood that the existing use will redevelop within the next eight years, is provided in Table B-4. This analysis is based on information readily available to the City and can be found through online research. The City has included information that property owners have shared regarding individual sites. As shown in Table B-4, some sites in the inventory show no "Existing Building Square Footage" but are not marked as "Vacant" due to existing parking lot/paving.
 - c. Additionally, on some candidate sites, the City has identified only the surface parking area with existing uses to remain on which housing may be developed without redevelopment of the existing non-residential use.

As evidenced below, the City has a history of redevelopment of non-vacant sites in which the existing use is either abandoned or accommodated within a mixed-use configuration as is the case at 625 Valley Avenue where the existing dentistry use was relocated into the new building. The City has made the assumption within the inventory that development will likely continue to occur in this manner, with existing uses either accommodated within the 20% assumption for non-residential uses or replaced by residential uses.

- d. Many residential development and mixed use (residential/commercial) projects have been constructed within the City's general and special commercial zones. In all instances, although the projects could have developed more residential units than were ultimately completed the City's zoning code regulations did not prohibit additional residential development, rather the property owners chose to develop non-residential uses in conjunction with the residential uses on site. All projects completed within the general commercial and special commercial zones within the past twenty years have included a residential component.
- e. These projects show that the City has a past performance of developing residential units within the general and special commercial zones. As all of these uses retained a small commercial component, the City has included a residential development factor of 0.8 to accommodate for the inclusion of commercial uses in redevelopment. The Housing Plan section outlines actions the City will take to promote the development of affordable units within the downtown and commercial areas.
- f. Based on the information provided in Table B-2, the City has created a development example classification system for sites with characteristics that are applicable to those within the candidate sites inventory. The intent of this classification system is to draw parallels from past development and local knowledge and trends in development to the potential future development of the candidate housing sites identified. These classifications are based on actual past development that has occurred within the City and while some comparisons may not be an exact match for the sites identified, they show a strong correlation with the understanding that every parcel is unique in terms of site characteristics, existing use, ownership, and other factors which can affect future development. All example developments in Table B-2 completely replaced the uses and structures that were existing on site. The same approach is anticipated for the candidate sites in the City's inventory with the exception of the parcels on the Lomas Santa Fe Plaza and Towne Center West shopping centers on Lomas Santa Fe Drive

each of which primarily anticipate redevelopment of existing surface parking lots. This is in line with many southern California regional trends which re-envision shopping centers and malls as lifestyle centers where regional and neighborhood serving retail uses complement housing for a more walkable development. Recent local San Diego County examples were also analyzed and used as examples within Appendix B of the 6th Cycle Housing Element.

- g. In addition to the completed development projects shown in Table B-2, the City has received applications for potential future development within the City's High Density Residential zones, which the City has identified in the sites inventory. One such application, while not approved, proposes a thirteen-unit development with two affordable units. This project achieved close to the maximum number of units it could based on the current zoning (a maximum of fourteen potential units).
 - h. Sites identified to meet the City's very-low and low income RHNA were selected based on their ability to meet the default density of 20 dwelling units per acre and the AB 1397 size requirements of at least half an acre but not greater than ten acres. While several sites identified in the City's sites analysis do not meet this requirement, the City has a history of developing residential uses on parcels in the downtown area that are less than half an acre. This shows the Sites were selected based on their realistic viability to accommodate lower income housing within the 2021-2029 planning period. This includes an evaluation of vacant land within the City (Table B-2) as well as underutilized sites that may provide the potential for redevelopment to accommodate residential at higher densities. Solana Beach is almost entirely built out, with much of the limited vacant land within the City containing steep slopes or other characteristics which make it difficult to develop. As such, most sites identified within the housing element are on non-vacant parcels. As described herein, the City has a history of developing residential units on non-vacant parcels.
 - i. The City further engaged property owners and developers that provided support of the City's Sites Inventory and policies that support residential development on non-residential sites and/or non-vacant.
6. The uncertified housing element is hereby repealed in its entirety, and the revised Housing Element as shown in Attachment A to this Resolution, incorporated herein, is adopted.
7. The City Council authorizes the submittal of the Revised 6th Cycle Housing Element Update to the California Department of Housing and Community Development.

8. If any section, subsection, sentence, clause, or phrase of this resolution is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portion of this resolution. The City Council hereby declares that it would have passed this resolution, and each section, subsection, sentence, clause, or phrase hereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared invalid or unconstitutional.
9. The City Council hereby authorizes staff to make non-substantive changes to the Housing Element as necessary to make it internally consistent or address additional comments from HCD as part of its 60-day post adoption review. Should HCD require substantive changes to the Housing Element adopted herein, staff shall bring such change back to City Council for review and action.
10. This resolution shall take effect 30 days after the adoption by the City Council, and the City Clerk shall certify the vote adopting the resolution.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, held on the 10th day of May 2023 by the following vote.

AYES: Councilmembers –
NOES: Councilmembers –
ABSENT: Councilmembers –
ABSTAIN: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

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April 7, 2023

Joseph Lim, Director
Community Development Department
City of Solana Beach
635 S. Highway 101
Solana Beach, CA 92075

Dear Joseph Lim:

RE: City of Solana Beach's 6th Cycle (2021-2029) Revised Draft Housing Element

Thank you for submitting the City of Solana Beach's (City) revised draft housing element update that was received for review on March 3, 2023, along with revisions on March 13, 2023. Pursuant to Government Code section 65585, subdivision (b), the California Department of Housing and Community Development (HCD) is reporting the results of its review.

The revised draft element meets the statutory requirements described in HCD's July 21, 2021 review. The housing element will substantially comply with State Housing Element Law (Article 10.6 of the Gov. Code) when it is adopted, submitted to, and approved by HCD, in accordance with Government Code section 65585.

Public participation in the development, adoption and implementation of the housing element is essential to effective housing planning. Throughout the housing element process, the City must continue to engage the community, including organizations that represent lower-income and special needs households, by making information regularly available while considering and incorporating comments where appropriate. Please be aware, any revisions to the element must be posted on the local government's website and to email a link to all individuals and organizations that have previously requested notices relating to the local government's housing element at least seven days before submitting to HCD.

For your information, if the housing element relies upon nonvacant sites to accommodate more than 50 percent of the regional housing needs allocation (RHNA) for lower-income households, the housing element must demonstrate that the existing use is not an impediment to additional residential development in the planning period (Gov. Code, § 65583.2, subd. (g)(2)). This can be demonstrated by providing substantial evidence that the existing use is likely to be discontinued during the planning period (Gov. Code, § 65583.2, subd. (g)(2)).

Absent findings (e.g., adoption resolution) based on substantial evidence, the existing uses will be presumed to impede additional residential development and will not be utilized toward demonstrating adequate sites to accommodate the regional housing need allocation (RHNA). The City must make these findings as part of its adoption resolution. Please see HCD's Guidance memo (p. 27) for additional information: https://www.hcd.ca.gov/community-development/housing-element/housing-element-memos/docs/sites_inventory_memo_final06102020.pdf.

Several federal, state, and regional funding programs consider housing element compliance as an eligibility or ranking criteria. For example, the CalTrans Senate Bill (SB) 1 Sustainable Communities grant; the Strategic Growth Council and HCD's Affordable Housing and Sustainable Communities programs; and HCD's Permanent Local Housing Allocation consider housing element compliance and/or annual reporting requirements pursuant to Government Code section 65400. With a compliant housing element, the City will meet housing element requirements for these and other funding sources.

For your information, some general plan element updates are triggered by housing element adoption. HCD reminds the City to consider timing provisions and welcomes the opportunity to provide assistance. For information, please see the Technical Advisories issued by the Governor's Office of Planning and Research at: <https://www.opr.ca.gov/planning/general-plan/guidelines.html>.

HCD appreciates the hard work and dedication the City's housing element team provided in preparation of the City's housing element and looks forward to receiving the City's adopted housing element. If you have any questions or need additional technical assistance, please contact Jose Ayala, of our staff, at Jose.Ayala@hcd.ca.gov.

Sincerely,



Paul McDougall
Senior Program Manager



STAFF REPORT CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: Community Development
SUBJECT: **Adopt (2nd Reading) Ordinance 530 Adding Section 17.68.030(C)(1)(c)(i-vii) to the Solana Beach Municipal Code that Would Allow for Modifications to Roof Structures of Legal Nonconforming Garages that Encroach into the Required Front Yard Setback and are Located in the Low-Medium Residential Zone North of Lomas Santa Fe Drive and East of the Interstate 5 Freeway**

BACKGROUND:

On April 26, 2023, the City Council introduced Ordinance 530 (Attachment 1), which is now before Council for the second reading and adoption to establish regulations allowing the roof structures of legal nonconforming garages located on properties within the Low-Medium Residential (LMR) Zone north of Lomas Santa Fe Drive and east of Interstate 5 to be structurally modified subject to specific regulations and under the approval of a Minor Exception.

DISCUSSION:

The single-family planned developments located in the subject area were constructed prior to the City's incorporation in 1986. Various properties throughout these communities include single-story garages that are set back approximately 20 feet from the front property line and consist of flat, hip, and gable roof designs. After incorporation, the City established a 25-foot front yard setback in all residential zones, and these garages became legal nonconforming due to the setback encroachment. Solana Beach Municipal Code (SBMC) Chapter 17.16 (Nonconforming Uses and Structures) prohibits structural modifications to legal nonconforming structures that would "increase the size or degree of the existing nonconformity" (SBMC Section 17.17.060). Ordinance 530 would provide a mechanism for property owners to request approval to reconstruct the nonconforming portion of a garage roof and change the roof design.

CITY COUNCIL ACTION:

Ordinance 530 was well received and formally introduced by participating City Councilmembers during the Public Hearing. Therefore, Staff recommends this proposed ordinance be adopted.

CEQA COMPLIANCE STATEMENT:

This is not a project as defined by CEQA because there is no development or physical change that would result from the adoption of Ordinance 530.

FISCAL IMPACT: N/A

WORK PLAN:

N/A

OPTIONS:

- Approve Staff recommendation and adopt Ordinance 530.
- Approve Staff recommendation with alternative amendments/modifications.
- Deny Staff recommendation.

DEPARTMENT RECOMMENDATION:

Staff recommends that the City Council adopt Ordinance 530 (2nd Reading) adding section 17.68.030(C)(1)(c)(i-vii) to the Solana Beach Municipal Code that would allow for modifications to roof structures of legal nonconforming garages that encroach into the required front yard setback and are located in the Low-Medium Residential Zone north of Lomas Santa Fe Drive and east of the Interstate 5 Freeway.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachments:

1. Ordinance 530

ORDINANCE 530

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOLANA BEACH, CALIFORNIA, ADDING SECTION 17.68.030(C)(1)(c)(i-vii) TO THE SOLANA BEACH MUNICIPAL CODE THAT WOULD ALLOW FOR MODIFICATIONS TO ROOF STRUCTURES OF LEGAL NONCONFORMING GARAGES THAT ENCROACH INTO THE REQUIRED FRONT YARD SETBACK AND ARE LOCATED IN THE LOW-MEDIUM RESIDENTIAL ZONE NORTH OF LOMAS SANTA FE DRIVE AND EAST OF THE INTERSTATE 5 FREEWAY

WHEREAS, on April 26, 2023, the City Council of the City of Solana Beach held a noticed public hearing on this proposed ordinance; and

WHEREAS, the City of Solana Beach has a General Plan and Zoning Ordinance established in compliance with California Government Code Title 7, Planning and Zoning Law; and

WHEREAS, the City Council of the City of Solana Beach finds that modifications to the Zoning Ordinance, consistent with California Government Code Title 7, are reasonably necessary from time to time; and

WHEREAS, the General Plan Land Use Element adopted by the City Council established Policy LU-1.1 to “encourage the development and protection of healthy residential neighborhoods by ensuring sensitive transitions between those neighborhoods and adjoining areas and preventing deterioration through rehabilitation and maintenance efforts”; and

WHEREAS, the City Council of the City of Solana Beach found Ordinance 530 to be consistent with the adopted General Plan; and

WHEREAS, the City Council of the City of Solana Beach found Ordinance 530 to be exempt from the California Environmental Quality Act (CEQA) because there would be no development or physical change that would result from the adoption of Ordinance 530; and

WHEREAS, the decision is based upon the evidence presented at the hearing and any information the City Council gathered by viewing the applicable areas as disclosed at the hearing;

NOW THEREFORE, the City Council of the City of Solana Beach does ordain as follows:

Section 1. All of the above statements are true; and

Section 2. Chapter 17.68 is hereby amended and Section 17.68.030(C)(1)(c)(i-vii) is hereby added to the Solana Beach Municipal Code, to read as follows.

17.68.030(C)(1)(c) Nonconforming Garage Roofs

c. Nonconforming Garage Roofs. The director may allow the roof structures of legal nonconforming garages that encroach into the required front yard setback and are located in the Low-Medium Residential (LMR) Zone north of Lomas Santa Fe Drive and east of the Interstate 5 Freeway to be reconstructed and/or modified provided that the following requirements are met:

- i. The Residential Building Record (RBR) from the County Assessor shall verify that the garage was legally constructed.
- ii. The existing floor plan shall verify that the existing garage currently accommodates the two (2) 9-foot by 19-foot off-street parking spaces required for the single-family residence and has not been converted into habitable space.
- iii. The portion of the new roof located in the front yard setback shall not exceed 15 feet in height measured from the existing finished surface of the garage.
- iv. There shall not be any second-story addition of habitable area above the portion of the garage located in the front yard setback.
- v. The portion of the garage located in the front yard setback may include non-habitable storage within the roof structure with a minimum vertical clearance of 7 feet above the finished surface of the garage.
- vi. The existing footprint of the garage shall not be expanded within the front yard setback.
- vii. The surrounding exterior walls of the garage shall be allowed to be structurally modified to the extent deemed necessary by the Building Official in order to structurally support the new roof and/or meet current building codes, however, the plate height of the garage shall not be increased within the front yard setback.

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Section 6.35.090 Severability

The provisions of this chapter are declared to be severable and if any provision, sentence, clause, section or part of this chapter is held illegal, invalid, unconstitutional or inapplicable to any person or circumstances, such illegality, invalidity or unconstitutionality or inapplicability shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this chapter or their application to persons and circumstances.”

EFFECTIVE DATE: This Ordinance shall be effective thirty (30) days after its adoption. Within fifteen (15) days after its adoption, the City Clerk of the City of Solana Beach shall proceed with publication pursuant to the provisions of Government Code §36933.

INTRODUCED AND FIRST READ at a meeting of the City Council of the City of Solana Beach, California, on the 26th day of April, 2023; and

THEREAFTER ADOPTED at a regular meeting of the City Council of the City of Solana Beach, California, on the 10th day of May, 2023, by the following vote:

AYES: Councilmembers –
NOES: Councilmembers –
ABSTAIN: Councilmembers –
ABSENT: Councilmembers –

LESA HEEBNER, Mayor

APPROVED AS TO FORM:

ATTEST:

JOHANNA N. CANLAS, City Attorney

ANGELA IVEY, City Clerk



STAFF REPORT

CITY OF SOLANA BEACH

TO: Honorable Mayor and City Councilmembers
FROM: Gregory Wade, City Manager
MEETING DATE: May 10, 2023
ORIGINATING DEPT: City Manager's Department
SUBJECT: **City Council Revisions to Draft Fiscal Year 2023/24 Work Plan**

BACKGROUND:

The Fiscal Year (FY) 2023/24 Work Plan is a guiding document that includes all of the City Council's (Council) priority projects. The FY 2023/24 Work Plan includes an overall focus to keep four strategic priorities in mind as the Council directs Staff on projects and programs: Community Character, Organizational Effectiveness, Environmental Sustainability and Fiscal Sustainability with the knowledge that all four concepts are important to the overall sustainability of the City.

This item is before Council to consider the revisions to the draft FY 2023/24 Work Plan (Attachment 1) based on the feedback received from the Council and the community at the April 12, 2023 Work Plan workshop.

DISCUSSION:

On April 12, 2023, the Council held a public workshop to discuss the draft FY 2023/24 Work Plan, recommend changes, and accept public comment. At the public workshop, members of Council recommended revisions to the draft Work Plan presented by Staff. The revised draft FY 2023/24 Work Plan (Attachment 1, track changes format) has been amended based on Council and public comments and is now being brought back for consideration and direction.

The revised Work Plan incorporates the revisions accepted by Council during the April 12th workshop. Therefore, the track changes in the attached Work Plan are only those as directed by the Council after receiving feedback from the public. Associated costs for all new items have been included and are open for discussion as Council contemplates final approval with the budget.

CITY COUNCIL ACTION:

If City Council approves the recommended revisions in the attached draft FY 2023/24 Work Plan, or has any additional revisions, Staff recommends Council direct Staff to bring back for formal adoption with the Budget in June 2023.

CEQA COMPLIANCE STATEMENT:

Not a project as defined by CEQA.

FISCAL IMPACT:

Funding for the projects contained in the draft Fiscal Year 2023/24 Work Plan vary from project to project. Some of the projects have been budgeted for; while others do not currently have funding identified at this time. The funding identified in this Work Plan is consistent with the funding proposed in the Biennial FY 2023/24 - 2024/25 Budget that will be presented to Council in June 2023.

WORK PLAN:

Revision to Work Plan.

OPTIONS:

- Approve the revisions to the draft Fiscal Year 2023/24 Work Plan.
- Provide direction to Staff on further modifications.
- Deny Staff Recommendation and provide direction to Staff.

DEPARTMENT RECOMMENDATION:

Staff recommends the City Council review and discuss the modifications to the draft Fiscal Year 2023/24 Work Plan and direct Staff to return to Council with the final Fiscal Year 2023/24 Work Plan for approval with the Budget in June 2023.

CITY MANAGER'S RECOMMENDATION:

Approve Department Recommendation.



Gregory Wade, City Manager

Attachment 1: Revised draft Fiscal Year 2023/24 Work Plan



COUNCIL WORK PLAN

**FISCAL YEAR
2023-2024**

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CITY MANAGER'S REPORT

Overview / Current trends
(TO BE INSERTED LATER)

MISSION STATEMENT

To have an efficient and effective City Government that works to balance fiscal sustainability while maintaining environmental sustainability, quality of life and community character.

STRATEGIC PRIORITIES

The following Strategic Priorities provide focus and direction regarding all service expectations for the city.

- **COMMUNITY CHARACTER**

Objective: To maintain the small town coastal community charm that respects our beachside setting with consideration for scenic views and scale of development; and to promote an outdoor lifestyle and walkable/pedestrian scale community supported by local businesses that foster a friendly neighborhood ambience.

- **FISCAL SUSTAINABILITY**

Objective: To maintain a balanced operating budget and healthy capital improvement plan while providing outstanding customer service levels that maintain community character to the highest degree possible; and to maintain a threshold of sustainability on a three year forecast basis, with a goal of keeping the point of revenue and expenditure lines crossing at least three years out.

- **ORGANIZATIONAL EFFECTIVENESS**

Objective: To inspire and generate a high level of confidence in City Government and strengthen our city by providing exceptional professional services to the community through our leadership, management, innovation and ethics. To produce quality results by promoting a culture of personal and professional integrity, community engagement, equity and inclusion, staff engagement, effectiveness and teamwork, human resources management, transparent financial management, strategic leadership, service delivery, open communications and information sharing, and continuous improvement.

- **ENVIRONMENTAL SUSTAINABILITY**

Objective: To reduce the City's environmental footprint and develop long-term environmental sustainability for the community. Reduce waste and reliance on single occupancy vehicles, conserve resources and promote sustainable building practices to create a positive community image and accept our social responsibility to ensure a viable future for Solana Beach and its residents.

COMMUNITY CHARACTER

A. Land Use & Planning

1. General Plan Update

Summary: The City's first General Plan was originally adopted in 1988. Some of the elements of the General Plan (Land Use, Circulation, Noise, Housing, etc.) have been reviewed and revised individually over time.

The Circulation and Land Use Elements were adopted by the City Council on November 19, 2014, and the Environmental Impact Report was certified at that same meeting. The City's remaining elements, Conservation and Open Space, Safety, Noise, and Economic Development are the next to be updated.

Now that the Circulation and Land Use Elements have been adopted, updates to the Municipal Code are required to reflect the changes in these elements, such as, community gardens and consideration of development standards for specific areas of the community. Programs will also need to be developed to implement the Circulation Element.

The current Housing Element covers the time period of April 15, 2021 to April 14, 2029. Certain other elements of the General Plan (Land Use, Circulation, Noise, etc.) have been reviewed and revised individually over time. The City is required to update the Safety Element consistent with the recent San Diego County Hazard Mitigation Plan update and adopt an Environmental Justice Chapter. Staff will ensure that the updates are consistent with State law and with SANDAG's Regional Plan.

Key Policy Development and General Plan Update Tasks for Fiscal Year 2023/24:

- Update Chapter 17.12 Definitions and Use Matrix
 - Consistency with ADU Ordinance
 - Add Transitional and Supportive Housing in Use Matrix
 - Add Employee Housing Definition and add in Use Matrix
- Complete Safety Element update and adopt Environmental Justice Element.
- Evaluate the existing development standards for specified areas of the community.
- Evaluate need to increase guest parking requirements for multi-unit and mixed-use projects.
- Revise the SBMC to allow for a reduction in requirements for existing commercial buildings that change uses and cannot accommodate current parking standards.

- Provide guidelines for new development and redevelopment to locate off-street parking facilities behind storefronts.
- Adopt State Very High Fire Hazard Severity Zone Map.
- Consider ADU Ordinance update allowing ADU/JADU development in sensitive areas.
- Identify/pursue outside funding opportunities for development of lower and moderate income households.
- Modify SBMC regarding “Reasonable Accommodation” criteria.
- Implement Housing Element compliance requirements.

Estimated Costs (Multi-year Project): An estimate of cost for the Housing and Safety Elements Update would be determined upon the issuance of an RFP for services. The City was granted \$160,000 of SB 2 and LEAP funds to complete the Housing and Safety Element Update.

2. Local Coastal Program / Land Use Plan Adoption and Preparation of the Local Implementation Plan (Timeframe: 18-24 months)

Summary: The City adopted the Certified Local Coastal Program (LCP) Land Use Plan (LUP) in February 2013. The LCP/LUP was approved by the California Coastal Commission (CCC) on March 7, 2012. At the City’s February 2013 public hearing, the City Council also directed City Staff to prepare a Land Use Plan Amendment (LUPA) to modify some of the provisions in the LUP relating primarily to bluff top development, shoreline protection and private beach access ways. The CCC approved the City’s LUPA in January 2014 and incorporated 12 additional CCC-initiated modifications. The certified LUP includes a requirement to update the 2010 Draft Mitigation Fee Study prepared by the City. In January 2014, the CCC awarded the City a grant in the amount of \$120,000 for use by the City in updating the draft fee study to reflect the policies in the Certified LUP. An updated public recreation impact fee study and draft LUPA has been prepared and was submitted to the CCC on April 29, 2016. The CCC approved the fee study with 16 modifications.

On November 8, 2017, the City Council directed staff to pursue geographic segmentation of the bluff top properties from the rest of the City in the LIP and authorized the City Manager to request a one-year extension from the CCC on the Fee Study LUP Amendment. On November 13, 2018, the City Council adopted all the CCC “Suggested Modifications” on the City’s Fee Study and LUPA. On December 13, 2018, the CCC concurred with the Executive Director’s determination that the City’s actions are legally adequate pertaining to the adoption of a public recreation fee associated with shoreline development. City staff continues to work on the draft LIP that would geographically segment the bluff top properties from the rest of the City.

Title 19 has been reserved for the “Coastal Zone” provisions associated with the LCP/LIP.

LCP Local Implementation Plan (LIP) Programs & Tasks for Fiscal Year 2023/24:

- Submit to the CCC upon City Council approval for their review and approval. Draft LIP available for public review and submitted to CCC Fall 2023.
- Complete a Land Use Plan Amendment (LUPA) to correct zoning information within the approved LUP.
- Update to Zoning Code development standards.

LCP Local Implementation Plan (LIP) Programs & Tasks in future Fiscal Years:

- Develop an in-lieu ESHA mitigation fee program.
- Update HOZ regulations to include a coastal bluff overlay in LIP and SBMC.
- Update the Sign Ordinance.
- Develop a mitigation program for high-cost hotel rooms.
- Monitoring program for City’s public coastal access ways.
- Evaluate options for possible removal of rip rap on beach at Del Mar Shores public access way.
- Develop Heritage Tree Protection Ordinance.
- Prepare a wetland inventory/delineation for City.
- ~~Establish an assessing entity/GHAD.~~

Estimated Cost: The estimated budget proposed for FY 2023/24 to continue the LCP Local Implementation Plan efforts is \$55,200 for LIP/Coastal Program Management by Summit Environmental Group and \$27,600 for adjunct planning services by Summit.

3. Community Coastal Resiliency Programs (Timeframe: Ongoing)

Summary of Upcoming and Ongoing Projects and Programs:

USACE 50-Year Coastal Storm Damage Project

The City has been partnering with the City of Encinitas, the U.S. Army Corps of Engineers (USACE) and California State Parks since 2000 to develop a 50-year shoreline protection and coastal storm damage reduction project (Project). The Project involves the restoration of approximately eight miles of public beaches through beach sand replenishment. The final EIR/EIS was certified by the City Council in 2015. The USACE Chief’s Report and Record of Decision (ROD) were completed in 2016. Funding was provided through the Water Resources Reform and

Development Act (WRRDA) of 2016. The Project will place approximately one million cubic yards of beach quality sand in Solana Beach and Encinitas in Fall 2023 through early 2024. The beaches would be periodically re-nourished every 5 to 10 years over a 50-year federal participation period through 2074.

The Project received \$1,900,000 in federal funding in the USACE Work Plans in FY 2020/21 to initiate and complete the Pre-Construction, Engineering and Design (PED) phase. During the PED phase of the Project, physical monitoring to establish baseline conditions is being conducted for a period of one year.

In 2021, the Project was awarded a construction grant from State Parks for \$11.5M and a \$30.5M construction award to the USACE.

The Project PED phase is scheduled to conclude concurrently with the start of the Construction phase scheduled to commence in late 2023 following the completion of a similar USACE Project in San Clemente.

SCOUP (Sand Compatibility and Opportunistic Use Program)

The City continues to implement its Sand Compatibility and Opportunistic Use Program (SCOUP) to obtain upland sources of opportunistically available beach sand. The City's permits allow the City to receive up to 150,000 cubic yards of sand on its beaches each year. In 2018, the City completed the process to extend its SCOUP for another five years, which extended new permit approvals received from the California State Lands Commission, CCC USACE, and Regional Water Quality Control Board through 2023/2024. The City's SCOUP is a key element of the City's long-term shoreline management program and sea level rise adaptation strategy. The City completed its first SCOUP project with construction of Solana 101 in Spring 2021.

Although the City had been coordinating with H.G. Fenton (Solana Highlands) to develop a SCOUP Project, the anticipated timing of when sand will likely become available from this development of the site potentially conflicts with the larger USACE project. Therefore, the City has recently reached out to other local jurisdictions with active SCOUP permits to inform them of this opportunistically available beach sand which will become available later this year. It is currently anticipated that Oceanside may be interested in the sand deposits from the Solana Highlands project to use to enhance their beaches which has the potential to benefit all beaches downcoast of Oceanside.

Summary of Completed Projects / Programs: The San Elijo Lagoon Restoration Project (SELRP) provided beach sand for Solana Beach in the Spring of 2018. Approximately 146,000 cubic yards of sand from the SELRP was placed at Fletcher Cove. Approximately 300,000 cubic yards of sand were placed on the beach at Cardiff and used to nourish the nature based living shoreline located north of our City.

The second SANDAG Regional Beach Sand Project (RBSP II) was successfully completed in 2012 and the five-year post construction monitoring program was completed in 2017.

Regional Beach Sand Project (RBSP) III

SANDAG recently initiated planning stages for an RBSP III Project by asking all coastal jurisdictions in San Diego County to enter into a Memorandum of Understanding with SANDAG to indicate their support for cost sharing Phase 1 of RBSP III. The City Council approved an MOU with SANDAG for Phase 1 of RBSP III in January 2023. The City received approximately 146,000 cubic yards of sand from RBSP II in 2012 and from RBSP I in 2001. Phase 1 of RBSP III is currently scheduled to commence in June 2023 and be completed in June 2024. RBSP III Phase 1 tasks include identifying beach erosion areas, evaluating economic costs and benefits of implementing a regional beach nourishment project and a pilot sand retention strategy, complete a feasibility study, and create a plan for surveying offshore sand borrow sites to ensure adequate quantities of sand are available.

Ongoing shoreline profile monitoring will continue locally as well as regionally and will remain the foundation of the SANDAG regional shoreline monitoring program as well as the basis for monitoring the health of the City's beaches and the performance of the upcoming USACE Project. The City has entered into an MOU with SANDAG to support continued participation in this important monitoring program (through FY 2023/2024). It is currently anticipated that this MOU will be extended to support the continuation of the regional shoreline monitoring program.

FY 2023-26 Objective: As of the end of 2022, the City successfully obtained Federal and State grant funding necessary to implement a long-term coastal resiliency beach sand replenishment project in Solana Beach. These funds enable the completion of the PED phase of the USACE Coastal Storm Damage Reduction Project in 2023 and the initiate of the long-awaited Construction Phase in late 2023 or early 2024. A small supplemental grant funding application was submitted in December 2022 and is still pending at State Parks for funds that would become available in FY 2025/26. If this supplemental funding request is not successful, the City will need to pursue grant funding opportunities with other entities thus staff is closely tracking this issue.

Following the conclusion of construction in 2024, post construction monitoring will be initiated, and reporting is required in years 2024-2026. Although the 50-year Project is fully federally authorized, future renourishment efforts will occur every 5 to 10 years subject to continued State and Federal Funding availability.

The City will continue to implement the Sand Compatibility and Opportunistic Use Program (SCOUP) and participate in the SANDAG Regional Shoreline Profile Monitoring program that has been in place since 1998. Efforts are currently underway to renew all four existing regulatory agency SCOUP permits. The City has requested that each agency renew the permit for up to 20 years instead of a 5-year permit life.

It is also anticipated that the City will continue to support regional shoreline management and planning efforts to implement a SANDAG RBSP III. Although no construction start date has been identified, based on past RBSP I and RBSP II Projects, it can reasonably be assumed that the completion of Phase 1 of RBSP III in 2024, Phase II would be initiated (assuming widespread regional support) which would take several years to complete environmental review under CEQA and NEPA and obtain regulatory permits followed by Phase III (construction) which could begin as early as 2028-2030.

Key Tasks:

- Continued coordination of efforts with key parties including local, regional, State and federal regulatory and governing agencies for beach sand replenishment and retention projects as a key local sea level rise/climate change adaptation strategy.
- Complete the PED Phase of the USACE Coastal Storm Damage Reduction Project in Fall 2023.
- Initiate construction of the USACE Coastal Storm Damage Reduction Project in late 2023 or early 2024.
- Coordinate with SANDAG on regional shoreline monitoring and other coastal projects.
- Continue to identify and implement other SCOUP compatible projects in the City.
- Renew SCOUP permits prior to expiration in 2023 and 2024. [\[This might be completed by July 1, 2023\]](#)
- Coordinate with the City of Encinitas, USACE, and State Parks on Project PED, Construction and Post-Construction Monitoring and Reporting phases. [Participate Engage with SANDAG on the proposed RBSP III Project \(2023-2030\)](#)

Estimated Costs (Multi-Year Project):

Revenue Sources (FY 2022/2023):

- \$265,000- T.O.T. Sand Replenishment (Fund #450)
- \$18,164 Sand Mitigation Fees
- \$7,666,667 - State Parks, Division of Boating and Waterways, Local Assistance Grant (pass through to USACE)
- \$400,000 – USACE Civil Works Program (FY 2020 Work Plan)

Programmed Expenditures (FY 2022/2023):

- \$191,850 USACE (Fund #450)
- USACE for PED cost share (State Grant pass-through)
 - Public Beach Restoration Fund Match

- USACE Civil Works Program (FY 2020 Work Plan)
- \$1,357,706 Public Beach Restoration Fund Match (City match)
- \$62,000 Work in Kind Credits for PED
- \$14,925 RBSP III Phase I Contribution

4. View Assessment Ordinance Update (Moved to Unprioritized due to State legislation considerations)

~~**Summary:** Provide a comprehensive review and update to the City's View Assessment Ordinance to clarify its provisions, the duties of the View Assessment Commission members, responsibilities of the project applicant and procedures, including the related toolkit document for City Council consideration for adoption. In FY 2019/2020, Staff provided language that was developed by the City's former Ad Hoc Committee and outlined other possible modification the City Council may wish to consider.~~

~~**FY 2023/24 Objective:** Evaluate the View Assessment Ordinance; prepare amendments as needed to clarify its provisions for proposed adoption in FY 2023/24.~~

~~**Key Tasks:**~~

- ~~• Complete and submit amended Ordinance revisions for City Council consideration as revised by the view assessment working group.~~

~~**Estimated Cost:** Staff time~~

5.4. Development Review Permit (DRP) Guidelines and Toolkit

Summary: The Community Development Department is charged with implementing the goals and policies of the community set forth in the City of Solana Beach's General Plan, Zoning Ordinance and other Specific Plan regulations. Any newly proposed developments or modifications to private property require review to ensure consistency with the City's standards and policies relating to land use and preservation of the environment. The DRP Guidelines and Toolkit is intended to help property owners navigate the development review process based on the type of project that is being proposed.

FY 2023/24 Objective: Develop a citizen Guidelines and Toolkit brochure. The creation of the DRP Guidelines and Toolkit will be in the Fall 2023.

Key Tasks:

- Complete the written material for the DRP Guidelines and Toolkit. Expected to be done Fall 2023.

- Add the appropriate drawings and demonstrations to the DRP Guidelines and Toolkit. Expected to be done Fall 2023.
- Submit supporting Guidelines and Toolkit for proposed adoption. Expected to be done Fall 2023.

Estimated Cost: Staff time

6.5. Highway 101 Specific Plan

Summary: Consider additional modifications to the Highway 101 Specific Plan. Any proposed changes to the standards would be presented to the public in a Council Meeting and public hearing for input and feedback in what would be a collaborative process. Any recommended standards will be brought to the City Council for formal discussion and possible adoption.

FY 2023/24 Objective: This project would involve further review of the SBMC and Specific Plan that might allow for a reduction in requirements for existing buildings that change uses and cannot accommodate current parking standards.

Key Tasks:

- Conduct meetings with property and business owners.
- Consider revising the SBMC to allow for a reduction in requirements for existing buildings that change uses and cannot accommodate current parking standards.

Estimated Costs: Staff time

7.6. Eden Gardens Specific Plan/Overlay

Summary: The Eden Gardens Master Streetscape Plan was adopted April 17, 1995 and is a document that provides guidance on the public improvements desired in the area. The scope of the Specific Plan or creation of a zoning overlay could contain design guidelines and development standards specific to the La Colonia de Eden Gardens neighborhood. The planning process would involve community input and could include engaging a qualified design professional. In November 2019, Staff conducted a community meeting and received input regarding concerns and issues the community had been facing.

FY 2023/24 Objective: Identify and prepare possible development standards for the Eden Gardens overlay area. This may include evaluating the need to increase guest parking requirements for multi-unit and mixed-use projects.

Key Tasks:

- Prepare for consideration a draft Specific Plan/Zoning Overlay for review and consideration by City Council.
- Consider, among other things, parking requirements and setback regulations.
- Return to the community for additional workshops/feedback.

Estimated Costs: Staff time

8.7. Legislative Monitoring/Priorities

Summary: During any given legislative period, bills with potentially significant impacts on the City are proposed and oftentimes revised many times that require close monitoring and frequent updates to City Council. While Staff consistently monitors such legislation, the City hired a professional lobbyist in fall of 2020 to ensure the City Council is properly notified of pertinent legislation and advised of the appropriate actions to take to protect the interests of the community. The City will continue to work to advance our interests with other with other governmental entities and respond to state and federal legislation.

Key Tasks:

- Monitor proposed state legislation.
- Update Legislative Priority List for Council Consideration.
- Develop policy on priority topic areas to support/advocate.
- Continue to work with lobbyists to promote City agenda.
- Engage representatives and submit letters to further our priorities.
- Adopt City ordinances and policies to respond to and remain compliant with changes in law.

Estimated Costs: The City's lobbyist is engaged at a cost of \$34,488 through December 2023.

9.8. Outdoor Dining Regulations

Summary: Due to the COVID-19 pandemic, certain restrictions were modified to assist the business community during the difficult times and to allow residents and visitors to continue to safely utilize certain services such as restaurants, bars, beauty salons, and exercise/wellness businesses. These specific businesses were allowed to temporarily expand into outdoor areas including sidewalks and parking lots (public and private) to provide additional space, especially during the times when indoor operations were not allowed. Due to the popularity of certain businesses, mainly restaurants and bars, the City Council would like Staff to look into the possibility of modifying regulations to permanently allow these outdoor operations.

FY 2023/24 Objective: Continue to assess the possibility of allowing outdoor operations for certain businesses. This assessment would include both the benefits and impacts that these regulations may create. This includes impacts to parking, noise, safety, aesthetics, etc. and how these, and other impacts, will be mitigated if allowed.

Key Tasks:

- Work with Business Liaison Committee Council Members to prepare draft regulations for Outdoor Dining.
- Bring back draft regulations to City Council for consideration.

Estimated Costs: Staff time and any additional costs if consultants are used for parking counts, noise monitoring or any other potential areas of impacts listed above.

40.9. North Rios/Solana Hills Annie's Canyon Traffic and Parking Management

Summary: Due to the popularity of Annie's Canyon, traffic and parking has become difficult and a nuisance to residents living nearby. These residents have requested that the City look into different options to help reduce the impacts of this popular hiking destination. While the eventual opening of the park and ride parking lot off of Manchester Avenue will hopefully help alleviate the congestion, the growing popularity of Annie's Canyon will have an ongoing impact on the local residents.

As the new trailheads for bicycles and pedestrians on Solana Hills Drive opened during this fiscal year, Staff is observing less traffic on north Rios and more traffic on Solana Hills. Some of the residents on Solana Hills are now expressing concerns about additional traffic and parking in their neighborhood. Staff is working with residents to address these issues.

FY 2023/24 Objective: Analyze options to help alleviate the impacts of traffic and parking along North Rios and neighboring streets. This could include, among other things, traffic calming installations, resident parking permits, increased patrols, etc. This could include the formation of a City Council Working Group to meet with local residents, City Staff, law enforcement and representatives of the San Elijo Lagoon Nature Collective to discuss options to alleviate the issues.

Work with the Sheriff's Department to perform periodic patrols of both Rios and Solana Hills Trailheads. Work with Caltrans and the Nature Collective to advertise the use of the proposed park and ride facility on the northeast side of I-5 and Manchester interchange for access to the Trail system and to the North Coast Bike Route. Continue to respond to the residents in both neighborhoods to address issues as needed.

Key Tasks:

- Analyze the traffic and parking issues.
- Meet with impacted stakeholders to discuss possible actions including speed cushions installation.
- Form a City Council Working Group.
- Evaluate possible CIP for Sidewalk along east side of Solana Hills and improvements to the walking trailhead at the end of Solana Hills.
- Develop updated and uniform signage in conjunction with the opening of the Manchester Avenue Park and Ride.
- Re-direct social media sites and mapping sites to prioritize the Manchester Avenue Park and Ride.
- Consider the formation of a Council Sub-Committee to work on these issues.

Estimated Costs: Initially, just Staff time to analyze the issues and work with the City Council Working Group. Depending on the actions taken, could include costs for parking management/calming installations.

44.10. Ocean Street and Circle Drive Traffic and Parking Management

Summary: This area of the City has long been impacted, especially during the summer months, by parking and traffic concerns. Due to the proximity of the beach, traffic and parking has become difficult and a nuisance to residents living nearby. These residents have requested that the City look into different options to help reduce the impacts of this popular summer destination.

FY 2023/24 Objective: Analyze options to help alleviate the impacts of traffic and parking along Ocean Street, Circle Drive and neighboring streets. This could include, among other things, traffic calming installations, resident parking permits, increased patrols, etc. This could include the formation of a City Council Working Group to meet with local residents, City Staff, law enforcement and representatives of the neighborhood to discuss options to alleviate the issues.

During this past Fiscal Year, staff has periodically monitored the Traffic through this neighborhood and observed no major cut-through traffic or inappropriate or excessive visitor parking. Additionally, no complaints have been recorded during this past fiscal year. Staff requests Council's reconsideration of this item in the Work Plan. Alternatively, Staff requests Council consider moving this item to unprioritized.

Key Tasks:

- Analyze the traffic and parking issues.
- Meet with impacted stakeholders to discuss possible actions.
- Form a City Council Working Group.

Estimated Costs: Initially, just Staff time to analyze the issues and work with the City Council Working Group. Depending on the actions taken, could include costs for parking management/calming installations.

42.11. Short-Term Vacation Rental Permit Ordinance Update

Summary: The City's current Short-Term Vacation Rental (STVR) Permit regulations allow for the rental of any residentially zoned dwelling unit, other than Accessory Dwelling Units (ADUs), including detached single-family residences, condominiums, duplexes, twinplexes, townhomes and multiple-family dwellings. Since adoption of the City's STVR regulations, the soaring popularity of vacation rental hosting websites has resulted in a proliferation of STVRs throughout San Diego County. Additionally, on an annual basis, Staff handles a variety of complaints regarding STVRs and their impacts to local neighborhoods including noise, parking and unruly guests. In order to maintain an appropriate balance of housing stock dedicated to residents and also to visitor accommodations, the City will evaluate the City's Short Term Vacation Rental Permit regulations for potential amendments. A key focus should be on maintaining long term rental stock in the community.

FY 2023/24 Objective: Analyze, propose and implement modifications to the City's existing STVR Permit regulations.

Key Tasks:

- Evaluate existing STVR Permit regulations and propose and implement modifications.
- Evaluate the City's Certified Land Use Plan (LUP) for similar modifications.

Estimated Costs: Dedicated Staff time for this effort will be required.

B. Capital Projects

1. Marine Safety Center

Summary: The existing Marine Safety Center is inadequate to continue to serve the community and beach visitors into the future. The current facility is dilapidated with design deficiencies that don't meet the current demands of the facility as well as needed ADA improvements. A needs assessment study was completed in June 2017. After the end of the needs assessment study, it was determined by the City Council that the best alternative was to demolish the existing building and construct a new building.

A Professional Services Agreement with an architectural consultant was approved in October 2018. The current phase of the project (Phase II) will develop a preliminary site and building design for a new Marine Safety Center. A community meeting was held in February 2019 and presentations occurred at Council meetings in November 2019 and October 2020. At the November 2019 Council meeting, three design options were presented and Council directed Staff to pursue the above-ground option. At the October 2020 Council meeting, a refined version of the above-ground option was presented.

Since the Council meeting in October 2020, the design consultant has updated the plans to reflect the direction provided by Council. This includes adding a lifeguard observation tower at the bottom of the ramp as well as some minor plan updates. Staff is coordinating with the consultant to have story poles installed for the three-dimensional footprint of the proposed building.

Story poles were installed, and Staff met with impacted residents to assess potential view impairments. Photo simulations were prepared and presented to the City Council. After receiving testimony from the public, City Council provided direction to Staff to modify the proposed design to minimize view impacts without jeopardizing the operational needs for the Lifeguard station and return to Council with revised design option(s).

FY 2023/24 Objective: Continue the to work on design option to minimize view impacts for Council's consideration and negotiate contract for final design.

Key Tasks:

- Install story poles based on updated design and provide photo simulations for Council's consideration.
- Perform final design and engineering on preferred alternative.
- Perform environmental clearance studies.
- Prepare for submittal of a Coastal Development Permit to the California Coastal Commission.

- Obtain discretionary permits (DRP/SDP).
- Explore availability of grant funding and apply for appropriate grants.

Estimated Costs: It is estimated that approximately \$450,000 will be required to complete design. However, the design of the project is being performed in two additional phases with the currently funded Phase II (Preliminary Engineering) estimated to cost approximately \$140,000 for 30% design excluding Coastal Development Permit. Phase III (Final Design) would prepare construction level drawings and specification for bidding purposes. An estimated cost for Phase III is approximately \$400,000.

2. La Colonia Park Improvements

Summary: In FY 2006/2007, a community based La Colonia Park Needs Assessment Advisory Committee developed recommendations for improvements throughout La Colonia Park including ADA Transition Plan recommendations. The City completed the conceptual design for the park improvements in FY 2009/2010 and preliminary design of the park during FY 2010/2011. With the City's purchase of the property immediately north of the new Skate Park, analysis will need to be made on how to incorporate the property into the existing park.

FY 2023/24 Objective: Continue work on renovating the community center building and park grounds. Update the Master Plan to include the City-owned parcel north of the Skate Park. The next priority project for the Master Plan is to design and construct the new Tot Lot.

Key Tasks:

- Design and construct the Tot Lot playground consistent with the Park's Master Plan.
- Identify funding sources for remainder of design and initial phased improvements including ADA items.
- Maintain improvements to building and grounds.
- Explore potential opportunities with the vacant property to the north of the park.
- Conduct routine maintenance of the Heritage Museum.

Estimated Cost:

- Tot Lot - \$500,000-\$700,000 (design and construction). Cost depends on equipment alternative chosen.
- Incorporation of new vacant property north of La Colonia Park into the overall Master Plan - \$52,000

The estimated cost for the design and construction of the Tot Lot is -\$600,000. The estimated cost to incorporate the new property north of La Colonia Park into the overall Master Plan is \$52,000. After ample public participation, the Tot Lot design is completed. A Prop 68 Parks grant was received in the amount of \$233,089, which includes \$186,471 from the State and a City match of \$46,618. Staff successfully submitted a grant application to and received approval for \$50,000 from the County of San Diego for the Neighborhood Reinvestment Program.

3. South Sierra Mixed Use Affordable Housing

Summary: This project would provide needed affordable housing adjacent to neighborhood services including transit and would further implement the goals of the Solana Beach Housing Element and the General Plan. The project also satisfied obligations from a settlement agreement from the 1990s. In 2014, the City Council approved the Hitzke Development Corporation mixed use affordable housing project on South Sierra Avenue on a City-owned parking lot. The project includes commercial space and parking, ten (10) affordable housing units and parking, and 31 replacement public parking spaces.

Following approval of the project, significant delays were encountered including a legal challenge against the City and Hitzke Development Corporation and subsequent appeal with the City prevailing both at the lower court the Court of Appeals. During this delay, construction costs increased and the inability of the Applicant to obtain required affordable housing funding, including State and County grants, resulted in Hitzke having to abandon the project. In November 2020, official notification was received by the City.

On February 24, 2021, pursuant to the terms of the Agreement, the Applicant provided to the City electronic copies of all plans prepared for the project. The City's objective is to pursue development of the project pursuant to the prepared plans and approvals through issuance of a Request for Proposals (RFP).

FY 2023/24 Objective: Update building permit plans and package into an RFP for issuance to seek a qualified affordable housing developer to build the project.

Key Tasks:

- Update building permit plans for review/approval and construction.
- Prepare and issue an RFP for solicitation of affordable housing developers.
- Finalize financing.

Estimated Cost: Remainder of the Disposition Development and Lease Agreement.

4. Miscellaneous Traffic Calming Projects

Summary: These projects would identify issues and required improvements for public right of ways in various City neighborhoods to enhance the user's experience for all modes of transportation based on concerns raised by public.

FY 2023/24 Objective: Continue to monitor and analyze traffic calming requests and implement traffic calming measures throughout the City where appropriate and when funding is identified. Receive Council direction on prioritization on the following projects.

Key Tasks:

- Continue to monitor and assess traffic calming requests.
- Implement traffic calming measures at North Cedros/Cliff Street.
- Staff facilitated the design of several traffic calming measures as part of Solana Highlands Redevelopment process. These measures will be implemented prior to occupancy of the Solana Highland project. This task was completed.
- Maintain and update the list of traffic calming measures with corresponding design elements and cost estimates for Council's consideration.
- Monitor results of the traffic calming installations.

Estimated Cost: TBD – Based on the amount of requests and approval by City Council.

5. Implementation of the Comprehensive Active Transportation Strategy (CATS) Study Projects (Timeframe: Ongoing)

Summary: The CATS study identifies approximately 20 bicycle and pedestrian projects along various City streets that improve the bikeability and walkability of streets and neighborhoods in the City. This item would not include any project on Lomas Santa Fe Drive since that corridor is identified as a separate project in this Work Plan. Some of the projects that may be included as part of this item include Cedros Avenue, Sierra Avenue, Cliff Street, the Academy/Ida/Genevieve/Valley Corridor, Nardo Avenue and neighborhoods in and around the City's schools.

FY 2023/24 Objective: Implement the various projects identified in the CATS Study that was approved by the City Council in 2015.

Key Tasks:

- Determine which projects listed in the CATS study should be studied further for implementation over the next five years. Staff will select one or two projects to bring to City Council to consider prioritizing for the coming fiscal year.
- Provide preliminary cost estimates for projects identified for additional studies.

- Identify and submit grant funding applications for these projects.
- Improvements to Lomas Santa Fe and Santa Helena are identified for improvements in the CATS study but are listed as separate items in this Work Plan.
- ~~Research e-bike ordinance similar to the one approved in Carlsbad. (Moved to a Priority Item)~~
- Research and potentially join “Vision Zero”.

Estimated Cost: Development of cost estimates for the various projects would be one of the first steps performed.

6. Lomas Santa Fe Corridor Project (Timeframe: TBD)

Summary: The Lomas Santa Fe Corridor project is a top priority of the CATS project listed above. Due to the significance of this project and the multiple benefits it could provide to the community, it has been separated into its own Priority Item. The project study area for the Lomas Santa Fe (LSF) Drive Corridor Project extends from Sierra Avenue on the west side of Highway 101 to Highland Drive at the City’s eastern boundary. The City’s goal for the Lomas Santa Fe Corridor Project is to design physical improvements that could be constructed to improve the community character, safety, walkability, bikeability and circulation along this key east-west arterial through the City of Solana Beach.

Some of the elements included in Phase III are a multi-use path on the north side of LSF, striping and signal improvements, added parking, landscaping and other items intended to slow down traffic and increase use of the corridor by pedestrians and bicycles. The final design for the project was approved by the City Council on May 26, 2021. project was delivered to SANDAG for grant fund reimbursement. Partial funding for construction of the easterly segment of the project (from Highland Drive to Santa Helena) was secured from Congressman Levin’s office.

FY 2023/24 Objective: Pursue grant funding for construction of the project.

Key Tasks:

- Evaluate and apply for potential construction grant funding.
- Execute amendment to the PSA with City’s consultant to Prepare Construction Plans, Specifications, Estimate for the east side (Highland Drive to Santa Helena) for competitive bidding purposes.
- Advertise the easterly segment for competitive bidding process as soon as Construction funding is available.
- ~~Explore ways to improve e-bike safety including education and outreach. (Moved to a Priority Item)~~

Estimated Costs: A grant from SANDAG, in the amount of approximately \$616,000, was obtained for Phase III. With a 10% match committed by the City, the total amount of funding secured for Phase III is approximately \$684,000. Construction is estimated to cost approximately \$15 million. The project can be broken into segments if full construction funding is not available. Approximately \$7.0 million was approved partial funding for construction of the easterly segment of the project (from Highland Drive to Santa Helena) was secured from Congressman Levin's office. This funding source will require a 20% match, in the amount of \$1.4 million from the City.

7. City Hall Deferred Maintenance

Summary: This project would perform maintenance on various components of City Hall. The projects identified for FY 2022/23 would replace the floor drains in the restrooms, and mechanical upgrades to elevator equipment.

FY 2023/24 Objective: Perform deferred maintenance on various components of City Hall.

Key Tasks:

- Replace the floor drains/floor tiles for the men's public restroom near Council Chambers and the women's employee restroom near the back door.
- Upgrades to the elevator mechanical room.
- Perform exterior stucco crack repair and paint.
- Replace damaged air conditioning duct work.

Estimated Cost: It is estimated that approximately \$75,000 is needed for the upgrades to the elevator, approximately \$95,000 is needed for the exterior paint and stucco repair, and approximately \$80,000 for air conditioning duct work.

8. Fletcher Cove Park and Community Center Maintenance

Summary: This project would perform maintenance on various components of Fletcher Cove Park and the Community Center.

FY 2023/24 Objective: Perform maintenance on various components of Fletcher Cove Park and the Community Center.

Key Tasks:

- Perform maintenance and repair work on the Tot Lot. Minor maintenance work has been completed but the rubber safety surface and playground equipment need to be replaced. A contract was approved in March 2021 for the design to replace the playground structure and the rubber safety surface. The public outreach task has been completed. The Final design was approved by the City Council. Project has been advertised and awarded to the lowest responsible Bidder. Project is on

schedule for construction. The project is expected to be open for public use in early 2023-2024 fiscal year.

- Reconstruct the handrail and lower portion of the existing concrete beach access ramp. Staff is in the process of obtaining Coastal Permit.
- Perform maintenance and repair to the Community Center building. Project is underway and is completed (will be completed during this Fiscal Year).
- Evaluate replacing the chain link fence on upper park at Fletcher Cove with a more attractive fence.
- Replace four concrete benches/picnic tables. This task is included in the FC tot lot project.

Estimated Costs: The repairs to the access ramp are estimated to cost \$150,000. The maintenance for the community center building is estimated at \$50,000.

9. Highway 101 Pedestrian Crossing at North End of City

Summary: With the installation of the pedestrian tunnel underneath the railroad track near the north end of the City, ~~there have been requests to~~ Staff has been investigating the installation of a pedestrian crossing across Highway 101 in the vicinity of the pedestrian tunnel and Cardiff/Seaside State Beach. A very high-level study was performed that identified three alternatives.

The first option analyzed would construct a pedestrian bridge across Highway 101 at a cost of approximately \$2.5 million. The second option analyzed would construct a pedestrian tunnel underneath Highway 101 in the same general location as the tunnel under the railroad track at a cost of approximately \$1.5 million. The third option analyzed would construct an at-grade crossing, with full traffic signals in both the north and south bound direction at a cost of approximately \$500,000. All of the costs indicated above would be for construction only and would not include environmental studies or right of way acquisition. Option 3 most likely would not involve major environmental impacts.

FY 2023/24 Objective: Continue to evaluate ~~Design~~ pedestrian crossing across, or under, Highway 101 at north end of City near the Cardiff/Seaside State Beach. In addition, research the potential to narrow Highway 101 for traffic calming. ~~After in coordination and collaboration with the City of Encinitas, and preliminary engineering analysis, a full signalized at-grade pedestrian crossing would be the preferred option. Engineering analysis supports a full signalized pedestrian crossing. Staff is seeking City Council's direction for preparation of final design and implementation phase.~~

Key Tasks:

- Evaluate alternative at-grade ~~signalized~~ crossing options.
- ~~Start~~ Evaluate design options and required permits.

- Pursue cost-sharing agreement with City of Encinitas and State [Parks agencies](#).
- ~~Obtain required permits.~~
- Work with Encinitas on traffic calming measures and good transitions leading into and exiting City limits.
- [Install signage to discourage crossing of Highway 101 in this area.](#)

Estimated Cost: Design costs are unknown and would be determined once an at-grade crossing option is selected.

10. Santa Helena Neighborhood Trail (Timeframe: 18 to 24 months)

Summary: The paved area on Santa Helena, north of Sun Valley Road, is approximately 64 feet wide. At least 20 feet of the paved area could be converted into a roadside park. The proposed project would reduce the pavement width on Santa Helena, from Sun Valley Road to the trail head at the San Elijo Lagoon and use the additional space for traffic calming improvements and a neighborhood trail. A focus group meeting was held with representatives from several local HOAs, community members and BikeWalkSolana. The Conceptual Design was then presented to City Council in March 2020. In July 2021, Council awarded a landscape design contract to M.W. Peltz. In October 2021, Staff conducted a community meeting to present the design and seek additional community input.

FY 2023/24 Objective: Complete the construction level plans and pursue funding opportunities.

Key Tasks:

- Perform final engineering and landscape.
- Conduct Community Engagement.
- Perform Environmental Clearance.
- Identify funding.

Estimated Cost: The Fiscal Year (FY) 2021/22 & 2022/23 CIP budget included \$70,000 in TransNet funding for design of the project. Construction costs have not been determined at this time. Estimated construction costs will be identified during the design phase.

11. Replacement of Emergency Generator at Fire Station (Timeframe: 12 to 18 months)

Summary: The existing generator at the fire station is approximately 28 years old and was installed when the fire station was constructed in 1991. Due to the age of the existing generator, the permit with the Air Pollution Control Board only allows for the operation of the generator up to 20 hours per year in non-emergency situations

during testing and maintenance. As part of the design study, the operational needs of the building were evaluated to determine the size of the generator required. The electrical switchgear was also evaluated to determine if upgrades were necessary.

FY 2023/24 Objective: Evaluate funding options, obtain permit from the County Air Pollution Control District (APCD) and construct project.

Key Tasks:

- Obtain permits from Air Pollution Control District (APCD).
- Research public safety grant opportunities for purchase of emergency generator.
- Advertise and construct project.

Estimated Cost: The cost for design of the generator replacement is approximately \$20,000. The purchase and installation of a new generator is estimated to cost approximately \$250,000.

12. Replacement of Dissipater Grate at Fletcher Cove

Summary: The existing dissipater grate was installed in approximately 1998 as part of the NCTD train station project and associated drainage work. The dissipater grate is showing signs of age and replacement with a more aesthetically pleasing structure may be necessary.

FY 2023/24 Objective: Identify costs for grate replacement and prepare bid package if directed by City Council. Engage the Public Arts Commission (PAC) to participate and potentially make this a public art project.

Key Tasks:

- Explore the potential for an artistic addition and engage the PAC.
- Prepare construction bid documents.
- Apply for Coastal Permit/Waiver
- Advertise project for construction.

Estimated Cost: Since no work has been performed on this potential project, no detail cost estimates have been done. Staff is estimating that the costs to replace the dissipater grate would be between \$30,000 and \$50,000.

13. Glenmont Pocket Park

Summary: The City has been researching the possibility of placing a pocket park on the property along Glenmont Avenue where the Santa Fe Irrigation District (SFID) reservoir is located.

FY 2023/24 Objective: The objective for the upcoming fiscal year is to work with the local community on the design of a pocket park at this property. The conceptual design was developed by “in-house” Engineering Department Staff as a starting point for discussion and consideration. A primary component of the design phase of this project will be the engagement of the community. This will include community meetings, public input opportunities and Council meetings.

Key Tasks:

- Conduct community outreach.
- Coordinate with SFID.
- Complete final engineering and environmental review.
- Complete landscaping and irrigation plans/specifications.
- Initiate construction.

Estimated Cost: It is estimated that the conceptual design and public outreach would cost approximately \$10,000. The estimated cost for preparation of construction plans including landscaping and irrigation plans is \$50,000. The construction budget would be determined as part of the final design phase.

14. South Acacia Avenue Reconstruction Project

Summary: The curb, gutter, sidewalk and asphalt are old and in need of replacement. There are several properties along South Acacia and it would be difficult to coordinate the repairs if performed by the property owners.

FY 2023/24 Objective: The objective for the upcoming fiscal year is to engage the community with workshops and the preliminary design by in-house Engineering Department Staff as a starting point for discussion and consideration.

Key Tasks:

- Perform preliminary design by in-house Engineering Department Staff.
- Coordination with adjacent property owners.
- This project will be included in the upcoming annual pavement project

Estimated Cost: It is estimated that the preliminary design and public outreach would cost approximately \$12,000. The final design and construction budget would be determined as part of the preliminary design phase. Construction cost is estimated at \$120,000.

15. Traffic Signal Upgrades

Summary: The City has 14 signalized intersections. The traffic signals are currently maintained by Siemens Mobility. The City's traffic engineering consultant, STC Traffic, performed a citywide traffic signal assessment and made recommendations to maintain and improve the efficient and effective operation of the traffic signal systems. The first phase of improvements is to replace obsolete, damaged, and worn equipment. Future phases are to upgrade and modernize the equipment.

FY 2023/24 Objective: Perform Phase 1 traffic signal equipment replacements.

Key Task:

- Identify and perform replacements.

Estimated Cost: The first phase of replacements is estimated to be \$100,000

16. Research Areas For An Enclosed Dog Park

Summary: There is community interest in identifying an enclosed dog park within the City limits.

FY 2023/24 Objective: Research potential locations and engage property owners and adjacent neighborhoods if locations are identified.

Key Tasks:

- Research potential locations.
- Engage property owners and adjacent neighborhoods for suitability and desirability of an enclosed dog park.
- Analyze costs and any potential risk/liability associated with conversion of property to an enclosed dog park.

Estimated Cost: TBD. Initially it will be Staff time to research potential locations and engage the adjacent neighborhoods. If a suitable location is found, there may be additional costs needed to make necessary improvements to the property.

17. Cliff Street and Rosa Street Pedestrian Bridges Improvements

Summary: There are maintenance requirements for both bridges that would require a CIP to perform.

FY 2023/24 Objective: Develop Plans, Specifications and Cost Estimate for competitive bidding process.

Key Tasks:

- Develop a comprehensive list of required maintenance.

- Develop methods, means and specifications for each item.
- Analyze costs for each task.
- Perform Construction.

Estimated Cost: The total cost for both bridges is estimated at \$75,000.

18. Fletcher Cove Community Park and El-Viento Pocket Park Trail Upgrade.

Summary: The existing Trail system in both locations are subject to significant erosion during storm events. This project would convert the existing D.G trail pathways into pervious ~~brick~~ pavers, with an emphasis on pavers that are easy for pedestrians to walk on.

FY 2023/24 Objective: Develop Plans, Specifications and Cost Estimate for competitive bidding process.

Key Tasks:

- Develop a set of design plans, specification, and estimate for both sites.
- Analyze costs for each task.
- Perform Construction.

Estimated Cost: The preliminary cost for both sites is estimated at \$200,000.

19. Develop An Applicant Assistance Program

Summary: In order to assist the community in navigating the sometimes-complex process for such things as permit applications, plan transmittals, code compliance complaints, etc., the development of an Applicant Assistance Program (AAP) should be explored. The AAP may include the hiring of a dedicated Staff member to assist the applicant/community member and walk them through the correct process and give updates on where the process is for their particular request. This may also include the development of a development checklist (including costs) for prospective applicants.

FY 2023/24 Objective: Assess the best path forward for the creation of an AAP to better assist the public in navigating the City's processes for specific requests and submittals.

Key Tasks:

- Analyze current practices to see where improvements can be made.
- Make improvements to the process to create more transparency and efficiency.
- Potentially hire new Staff member to assist the public.

Estimated Cost: TBD. If a Staff member is to be hired, there would be ongoing costs for that position. Staff are currently researching what duties and title would be appropriate for this position which would then determine what the cost to the City would be.

20. Electric Bicycle (E-Bike) Safety and Education Program

Summary: The proliferation of E-Bikes in the city has resulted in both positive and negative impacts on the community. E-Bikes reduce daily miles traveled in vehicles, promote a healthy lifestyle and provide a convenient and clean mode of transportation around the community. E-Bikes can help riders of all ages, skills and physical abilities live more active lives. However, there are significant safety concerns that have arisen as the popularity of E-Bikes has exploded.

FY 2023/24 Objective: The City would like to promote the use of E-Bikes in the community but also create a safe environment for pedestrian and vehicular traffic. The continued education of both E-Bike riders and the public is paramount to a harmonious community that can both foster clean alternative modes of transportation while protecting the health and safety of the residents.

Key Tasks:

- Research E-Bike Ordinances in neighboring jurisdictions.
- Continue the partnership with the San Diego Bike Coalition and BikeWalkSolana to provide E-Bike safety educational workshops and practical exercises throughout the community.
- Collaborate with the local schools to provide educational opportunities and potentially a permit program for E-Bike riders.
- Partner with the local bicycle shops on educational opportunities when E-Bikes are purchased.

Estimated Cost: TBD. There would be some costs associated with partnering with the San Diego Bike Coalition for the educational programs. These costs are estimated at approximately \$10,000.

C. Unprioritized Community Character Issues

- Annual Pavement Repair Project – FY 2021/22 project is in construction. FY 2022/23 annual program will be developed in Spring 2022 for construction in late 2022 or early 2023.
- Continue to explore the development of a “Highway 101/Cedros Avenue Parking District/Business Preservation Ordinance” and bring to City Council for consideration and review.
- Analyze increasing the budget for the Community Grant Program and Parks and Recreation utilizing private donations.
- Analyze and establish development standards for retaining wall heights in relation to existing vs proposed grade elevation.
- Monitor the development proposal for the North Bluff property on Border Avenue in Del Mar.
- Evaluate potential to convert existing buildings to affordable housing.
- Monitor Fairgrounds future plans.
- Developing and communicating the City’s commitment to diversity, equity and inclusion for all of our residents and visitors.
- Evaluate the development of a sidewalk installation policy.
- Explore ways to become a Smart City and consider joining the SD Smart Cities Initiative and developing a Smart City Plan.
- Support regional efforts and outreach to address opioid crisis, drug overdose (including prescription drugs) and homelessness problems.
- Research ADU and affordable ADU incentive programs.
- Explore City standard alternative design option for City for steep sidewalks/ pathway areas.
- View Assessment Ordinance – Monitor State legislation
- Explore First Story restaurant/retail Ordinance in certain areas of the City.
- Allow Affordable Housing Ordinance to coordinate, when feasible, fees to unlock new affordable units.
- Explore increased funding for maintenance of the Coastal Rail Trail.

ORGANIZATIONAL EFFECTIVENESS

A. Human Resources Management / Staff Engagement & Effectiveness

1. Staff Engagement and Effectiveness

FY 2023/24 Objective: To continue to be a strategic City partner and to promote and empower a positive work environment where staff and the organization are prepared to rethink processes and welcome innovation to provide more efficiency.

Key Tasks:

- ~~Continue the~~ Ensure the City's practice and approach to fair and consistent hiring practices ~~that~~ consider trust, inclusiveness, transparency and succession planning.
- ~~Encourage Staff to see the big picture and to be innovative, responsible and effective teams while working towards the same defined goals while creating a positive atmosphere for coworkers and the community.~~
- ~~Continue to display and promote ethical behavior in all official duties and personal affairs. Hold Staff accountable, instill accountability into operations, and continue to communicate and implement ethical standards and guidelines to others.~~
- Conduct mandatory training for all (100%) permanent City employees. Training shall include promoting ethical behavior, accountability and communication of ethical standards and guidelines.

Estimated Cost: Staff time

B. Administration and Service

1. Implement Performance Measurement Program (Timeframe: Ongoing)

FY 2023/24 Objective: To continue implementation of a comprehensive performance measurement program to evaluate service delivery, cost efficiency, and customer satisfaction.

Key Tasks:

- Complete analysis of FY 2022/2023 performance measures and report results and action plan to City Council in the FY 2023/2024 Budget.
- Develop additional measures as appropriate to cover full range of City services.
- Identify appropriate community survey tool(s) to evaluate customer satisfaction that match with the performance measurement goals.
- Develop Citizen Commission Performance Measures.
- Recognize/Evaluate existing Committees/Commissions and un-official Committees/Commissions.

Estimated Cost: Staff time

2. Online Software Permit Tracking System

Summary: Staff researched various online permit tracking systems in an effort to help streamline the permit process and online payments for a variety of services including business certificates, building permits, parking citations, code violations etc. that would allow for online payments and tracking. This service would allow for an easier and more efficient process for the community and City Staff. Currently, the City only allows online credit card payments for Summer Day Camp and Junior Guard registration, so this service will expand our online services while providing better customer service to our community. In June of 2017, the City Council authorized the purchase of TRAKiT software and Staff has been working with Central Square to create the tracking program for the City. The City went live with the TRAKiT program in July 2019.

As part of the TRAKiT program, the City also purchased “My Community”, which is a stand-alone smart phone app that works with the City’s website to include relevant information for residents including City contacts, calendar of events and information regarding City government departments and services. In addition, it allows for the community to report location-specific issues such as graffiti, potholes, trash accumulation and broken sidewalks instantaneously to Staff. This program will create a more efficient and effective way to report issues of concern to the appropriate Staff

to correct. The My Community app was available to the community in November 2018.

FY 2023/24 Objective: Implement a City-wide permit tracking system that will automate permits, licenses, and other business activities, accept credit card payments, allow customer access to view the status of applications and apply or renew business certificate and permits on-line. Staff will also prepare a report to Council at least twice a year on the My Community app including such things as usage, response time and highest reported issues.

Key Tasks:

- Implement an on-line application process for business certificates and permits.
- Implement the ability for customers to pay for business certificate applications and renewals and permit applications online using a credit card.
- Research the potential to include an option to report an Act of Kindness on the My Community app.

Estimated Costs: Initial cost of software purchase was approximately \$196,000 with annual maintenance costs of \$38,000-\$40,000.

C. Communications & Technology

1. Social Media (Timeframe: Ongoing)

Summary: The City continues to successfully utilize social media to engage the community. Staff is analyzing the potential to start department specific social media accounts to better focus on new and special events that the community may desire. This might occur first for promoting specific programs like the Junior Lifeguard Program, Summer Day Camp Program and the City's Special Events.

FY 2023/24 Objective: Continue Staff communication through social media outlets by sending information regarding City activities, news and events through Instagram, Facebook and Twitter. There will be a concentrated effort to increase social media presence of City programs, events and initiatives, specifically with the City of Kindness Initiative.

Key Tasks:

- Continue utilizing Instagram, Facebook and Twitter for City activities, news and events.
- Continue ongoing research on the latest and most valuable social media outlets for City use.
- Update the City's Social Media and Computer Policies.
- Schedule social media campaigns to showcase community events, public art and recreational opportunities.
- Increase community engagement by growing the accounts and providing useful and exciting information and posts.

Estimated Costs: Most of the social media tasks are completed by in-house Staff. The City does pay approximately \$60 a month for the eBlast notification system, but Instagram, Facebook and Twitter are free applications.

2. Cyber Security Expansion- Awareness Training, Business Continuity & Disaster Recovery

Summary: The City's current Cyber Security Awareness Initiative is in need of growth to increase protection across the City's technology infrastructure. With the deployment of new technologies in place, it is recommended the City continue ongoing tasks related to information security awareness, along with continued reinforcement of information systems processes and procedures.

FY 2023/24 Objective: In addition, implement enhanced cybersecurity training tactics in the form of fake malicious e-mails and set up necessary training to increase Staff awareness.

Key Tasks:

- Budget for software and infrastructure costs in addition to renewals.
- Continually refine Disaster Recovery/Business Continuity plan as systems develop.
- Continually install, setup, test network infrastructure hardware.
- Identify and prioritize Cybersecurity training modules for Staff. Implement fiscal phishing campaigns with Staff and Council to test and correct, if needed, our proper response to cyber threats.
- Implement strategy to understand and confirm outside agencies, like EsGil, have robust cybersecurity practices and procedures if they store City data.
- Develop a formal Vendor Management & Cybersecurity Framework to assist Staff in evaluating outside agencies Cybersecurity.
- Perform comprehensive penetration test for City network. This could involve an internal, external or both from an outside third-party vendor.

Estimated Costs: Direct cost related to Cybersecurity is estimated at \$25,000. These costs are included within the budget of other asset acquisitions in the IT budget: Antivirus/Endpoint Protection, Firewall hardware and licensing, local and cloud data system backups, Staff training software, Network Operations Center monitoring and reporting for servers, intrusion detection software for servers, and server network hardware upgrades.

3. Unified Communications

Summary: The City's current communications infrastructure is in need of unification and continued growth to increase productivity for Staff and accessibility from both Staff and the public. Currently, all City buildings are in the process of obtaining fiber optic connection points, allowing us to put in place necessary unified communication infrastructure. However, the City's current broadcast capability in the Council Chambers is in need of upgrades that will provide increased visibility within the Chambers.

FY 2023/24 Objective: Explore options for updating current City Council Chambers Audio/Visual broadcasting system. Additionally, unify Staff telephone system with Office 365 application Teams to increase accessibility for Staff.

Key Tasks:

- Reduce telecommunications costs by migrating T1 Primary Rate Interface (PRIs) to Session Initiation Protocol (SIP) trunks.
- Budget for and implement system upgrades with Council Chambers broadcast system. A roadmap has been developed for Council Chambers upgrades with the following goals in mind: Increase visibility aesthetic for in-person meetings and explore hybrid virtual access to public meetings.
- Integrate Office 365 application Teams with Staff phone system.
- Continue to deploy public Wi-Fi expansion at City facilities, parks and beaches.

Estimated Costs: Staff are currently researching potential costs dependent on which upgrade path is chosen for the Council Chambers. A phased approach will be brought to Council for consideration and funding.

4. BlueBeam Implementation

Summary: The City continues to explore technology implementation that has the potential to streamline permit processing and improve Staff's efficiency and effectiveness when reviewing plans. BlueBeam is a software that several other North County jurisdictions have begun using to improve organizational effectiveness. It allows for tracking and comparing of plans during each phase of submittal across multiple disciplines which helps with collaboration and communication amongst staff, applicants, architects, engineers, etc.

FY 2023/24 Objective: Implement use of BlueBeam software and expand existing electronic submittal processes.

Key Tasks:

- Prepare process and procedures for BlueBeam submittals.
- Coordinate BlueBeam implementation with 3rd party consultants that will also be expected to use BlueBeam as part of the City's review process.
- Coordinate and implement on-going hardware upgrades (computers, monitors, etc.) as needed so that Staff may make the best use of BlueBeam.

Estimated Costs: Ongoing costs are unknown at this point. BlueBeam has been purchased installed for Staff's use. The only costs will be ongoing upgrades as needed.

D. City Initiatives

1. City of Kindness Coalition

Summary: City of Kindness is a coalition of organizations working to inspire kindness in the world. Organizations involved in the coalition hope to affect meaningful change among schools, professionals, young people, elected officials and companies. City of Kindness is a project of the Social Impact Fund, a non-profit public charity that supports projects and campaigns that work to advance social good and make a positive difference in the world-at-large.

FY 2023/24 Objective: The objective is to make the world a better place by increasing the amount of kindness in it. Mayors across the country have come together to challenge the nation to adopt a culture of kindness in our cities, businesses and schools through acts of kindness. Now that the City is officially a part of the coalition, Staff will continue to work with the community group to promote the program and assist with events, as necessary.

Key Tasks:

- Continue to promote the coalition.
- Continue to encourage acts of kindness throughout the community and encourage people to track and submit these acts of kindness to the Kindness Counter link on the City's website.
- Work with City Council Subcommittee and community group to refine the priorities for FY 2023/24 for implementation.

Estimated Cost: Staff time

2. Promote an Unbiased and Inclusive Environment

Summary: In the wake of major social and political changes over the past decades, employers are taking steps to increase diversity, equity, and inclusion at the workplace. Studies have shown diversity and inclusion are much more than a legal or moral requirement; it is also a competitive advantage.

FY 2023/24 Objective:

- Foster and promote an inclusive culture.
- Enhanced employee engagement and retention.
- Communicate goals and measure progress.

Key Tasks:

- Develop evidence-based Ideas to increase diversity, equity, and inclusion in the Workplace.
- Develop a City Policy/Committee.
- Ongoing training for all employee levels and any new hires on “Unconscious Bias and Diversity”.

Estimated Cost: Staff time and training costs.

3. Age Friendly Communities Action Plan

Summary: The population of the United States is rapidly aging, and Solana Beach has one of the oldest populations in San Diego County. The San Diego Foundation, in close partnership with the American Association of Retired Persons (AARP) and San Diego State University, has funding and assistance to help cities develop and implement an Age-Friendly Communities Program that works with stakeholders and local governments to promote programs and system-level changes that create more livable environments for residents of all ages and abilities. The Age-Friendly Communities Program addresses the various needs of older adults, such as:

- Transportation
- Housing
- Outdoor Spaces and Buildings
- Community Support and Health Services
- Respect and Social Inclusion
- Communication and Information
- Social Participation
- Civic Participation and Enjoyment

The San Diego Foundation is committed to assisting cities with the adoption of age-friendly action plans throughout the region. The City Council adopted the Age-Friendly Solana Beach Action Plan on March 22, 2023.

FY 2023/24 Objective: To implement programs and policies outlined in the adopted Age-Friendly Action Plan. The initial tasks will be to continue the coordination of senior programs and services with local service providers while maximizing the use of the City facilities to accommodate the programs. Staff will then work to implement other identified priorities as resources allow.

Key Tasks:

- Coordinate with other local service providers, including Solana Beach Community Connections, Solana Beach Presbyterian Church, the County Library, etc. to maximize programs and services for the senior community.
- Include infrastructure improvements to promote accessibility and walkability.
- Communicate effectively City programs, projects and activities to the senior community.
- Increase senior activities, programs and services.

Estimated Cost: TBD pending Council direction on recommendations in the adopted Age-Friendly Solana Beach Action Plan. City Staff will explore partnerships to maximize senior programs and services including utilizing City facilities. However, increased programs and services may require more investment from the City, which will be brought to Council for consideration before implementation.

4. The Mayors' Monarch Pledge

Summary: The monarch butterfly is an iconic species whose eastern populations have declined by 90% and western populations by 99% in recent years. Through the National Wildlife Federation's (NWF) Mayors' Monarch Pledge, U.S. cities, municipalities, and other communities are committing to create habitat for the monarch butterfly and pollinators, and to educate residents about how they can make a difference at home and in their community. Mayors who have taken the Mayors' Monarch Pledge must commit to implement at least three of 30 action items outlined on the NWF website (nwf.org/MayorsMonarchPledge) every year the pledge is taken. At least one action must be taken from the "Program & Demonstration Gardens" section. Mayors that complete eight or more actions will receive special recognition as part of the National Wildlife Federation's Mayors' Monarch Pledge Leadership Circle, and those that complete 24 or more actions will be recognized as a Monarch Champion. In addition, the City must report on its progress of implementing these actions annually including details about the event such as who was engaged, how many individuals engaged and how many milkweed or pollinator-friendly native nectar plants were planted over how large an area. The City first took the pledge for the 2021 program year and renewed its pledge for the 2022 and 2023 program year.

FY 2023/24 Objective: Implement at least three Monarch action items and compile the annual report detailing how they were implemented to remain in good standing with the Mayors' Monarch Pledge guidelines.

Key Tasks:

- Implement projects to fulfill the following three action items:
 - Continue to engage with the SeaWeeders to support monarch butterfly conservation.

- Continue to engage with the SeaWeeders and other partners to plant native milkweeds and nectar-producing plants in locations like the Coastal Rail Trail, at the La Colonia Community Center, and other City-owned properties.
- Add or maintain native milkweed and nectar producing plants in community gardens and at the El Jardin de los Ninos at the La Colonia Community Center.
- Add native milkweed and nectar producing plans at new City projects, including the future Glenmont Park.
- Prepare annual report about progress on the above three actions including statistics on numbers of plants purchased or planted.

Estimated Cost: Staff time, maintenance cost for plants and any costs for new plants purchased by the City.

5. Blue City Certification

Summary: The Blue City Network is a certification system that recognizes cities, towns, and counties that demonstrate their communities' commitment to healthy waterways and oceans. Participants gain access to proven resources and blueprints provided by top environmental nonprofits, cities, and governmental agencies. Upon certification, participants become part of the Blue City Network

FY 2023/24 Objective: Maintain membership in the network of cities and counties and be willing to implement, collaborate, and share information on jurisdictional sustainability programs across four solution areas: waste minimization, climate protection, and resilience, healthy ecosystems, and water quality and efficiency.

Key Task:

- If required, complete a detailed re-assessment questionnaire to renew membership.
- Coordinate with the Blue City network on any local projects or educational opportunities.

Estimated Cost: Staff time.

E. Unprioritized Organizational Effectiveness Issues

- Government Transparency - Sustain and improve the City's records management plan to ensure efficient and effective access and retention of City records for the purpose of identifying, protecting, and preserving the official history of City actions.
- Development of City Donation, Dedication and Memorial Policies.
- Analyze the potential to implement free "Wi-Fi" zones at public locations. Staff is currently analyzing the ability to provide free Wi-Fi zones at Fletcher Cove Park and adjacent beaches as well as at La Colonia Park.
- Continue efforts to facilitate paperless City Council meetings.
- Implement system to post signed Resolutions online.
- Explore posting Staff presentations with City Council agendas online.

ENVIRONMENTAL SUSTAINABILITY

A. Policy Development

1. Climate Action Plan Update

Summary: The City has made considerable progress on many measures identified in the Climate Action Plan (CAP) which was adopted in July 2017. Major highlights include the establishment of a regional Community Choice Aggregation (CCA) program; the adoption of a reach code ordinance to decarbonize buildings and increase Electric Vehicle (EV) infrastructure; implementation of Senate Bill 1383 which will curtail methane emissions from landfills. According to the latest GHG Inventory completed for 2018 by the San Diego Association of Governments (SANDAG) in conjunction with the Energy Policy Initiatives Center (EPIC), emissions in the City have dropped approximately 40% below the levels first measured in 2010. The CAP's goal is to reduce emissions from 2010 levels by 50% by 2035.

Section 5.3 of the CAP states the City will update the Plan every five years, therefore 2022 is the year the City should undergo a revision to its CAP which is opportune, because since 2017 decarbonization technologies and trends have been refined to support GHG reductions and the City could formally incorporate those into a new CAP.

FY 2023/24 Objective: Gather the latest best scientific practices and capitalize on regional knowledge and coalition groups to identify effective CAP target measures that can be effectuated by the City as well as ones that would require the City's participation in Regional actions. Make progress on the key measures identified in the summary above and that are called out separately in the sections that follow. Contracted with EPIC/Ascent and have begun the CAP update process with the first community outreach meeting tentatively scheduled for April 19th. Finalized CAP expected toward the end of the 2023 calendar year.

Key Tasks:

- Continue regional sustainability work with local governmental agencies, non-profit organizations and environmental groups including the County's Decarbonization Framework, SANDAG, San Diego Foundation, the Climate Collaborative and the North Coast Energy Action Collaborative to collaborate on regional sustainability efforts. Staff has continued to attend regional meetings to discuss regional sustainability strategies.
- Continue following state and federal legislation.
- Implement any CAP measures from the old plan or a revised one, if adopted during this Work Plan year, that Council determines should have priority. Adopted revised Reach Codes for the 2021 Building Code Cycle.

- Continue to educate the community on issues related to environmental sustainability measures identified in the CAP through the website, social media, electronic communications and activities/events throughout the year.
- Continue to negotiate with SDG&E to purchase remaining streetlights and retrofit with LED technology.
- Include a Social Equity Chapter in the CAP revision. Social Equity concerns will be included in the CAP update.
- Follow and stay involved with regional efforts for the next CAP revision process. Staff attends regular meetings with other cities and the County to discuss CAP revisions.

Estimated Costs: The contract with EPIC/Ascent is for \$100,000 to complete the CAP update.

2. Continue Compliance Requirements for Solana Energy Alliance (SEA) and Continue Growth and Establishment of Clean Energy Alliance (CEA)

Summary: The City Council has been very active and supportive in promoting the formation of a local Community Choice Aggregation (CCA) program. The environmental and economic benefits of a successful CCA are well documented, and the City is on the forefront in San Diego County on this issue. The City Council gave the final approval to launch SEA in February 2018 and the rates were approved in March, 2018. SEA officially launched in June 2018, making it the first CCA in San Diego County. SEA has been operating for close to three years and is in the process of transitioning to the Clean Energy Alliance (CEA) with the cities of Carlsbad and Del Mar. SEA will have achieved all of its top priorities including providing a higher renewable portfolio percentage (50% renewable energy, 75% greenhouse gas (GHG) free product) than San Diego Gas and Electric (SDG&E), maintaining local control and saving its customers close to \$500,000 during the life of the program. The City is extremely proud that it was successful in launching the first CCA in the County and leading the way to the launch of two new CCA JPA's in the region. Much of the focus for FY 2023/24 will be to continue to accomplish the tasks necessary to wind down SEA and to expand CEA.

FY 2023/24 Objective: Continue compliance requirements of the Solana Energy Alliance (SEA) mandated by the CPUC. In addition, work with the CEA Board to accomplish the necessary tasks to maintain the successful launch and implementation of CEA in 2023/24.

Key Tasks:

- Continue working with the selected consultant team (The Energy Authority and Calpine Energy Solutions) to manage the ongoing compliance requirements of SEA that will extend into 2024.
- Continue regulatory filings.

- Continue monitoring legislation for possible action.
- Advocate the potential to increase the baseline RPS of CEA to eventually reach the 100% RPS goal as soon as possible but no later than 2035. CEA has incorporated incremental (~2%) annual increases to the RPS in its Integrated Resource Plan (IRP), as well as the pro forma, to achieve 100% by 2035.
- Continue to work with the CEA Board and consultant team to accomplish the necessary tasks to implement and expand CEA in 2023/24.
- [Enroll City accounts to CEA's Green Impact 100% Renewable Energy product.](#)

Estimated Costs: The structure of the SEA program was for the consultant team to bear the costs of the formation and launch of the program and the program will repay those initial costs with revenue from the program, At no point will the City's General Fund be at risk due to the launch and operation of the CCA. Periodic reports have been presented to the City Council to track the costs and revenue of the program. It is anticipated that all City up-front costs for direct services have been paid.

With the formation of CEA, the City committed \$150,000 along with the cities of Carlsbad and Del Mar (for a total of \$450,000) for initial costs to accomplish the tasks necessary for the successful launch of CEA. It is anticipated that those costs will be repaid to the respective cities as soon as revenues are available after CEA launch, but no later than 36-months after the launch date. The CEA Board will also consider other earlier repayment options such as securing payment from the banking partner once selected.

3. Plastic Use Restrictions

Summary: The City adopted a robust single-use plastics ordinance in 2019 and most provisions of the ordinance were slated to go into effect in 2020. However, the COVID-19 pandemic paused efforts to educate businesses and enforce the ordinance as local businesses faced unprecedented economic challenges. Considerable effort to educate businesses and residents is still required to ensure compliance so that plastics and other single-use items are successfully diverted from the environment and/or the waste stream. In addition, internal City policies and procedures need to be monitored to ensure compliance by the City with ordinance requirements. Special effort needs to be made to analyze and identify how the City can support water-bottle-free events on City property by ensuring easy to access water hook-ups for drinking stations at major events and access to water bottle filling stations on City property in general.

FY 2023/24 Objective: Plan and execute an education and outreach campaign so that the requirements of the new ordinance are well-understood and successfully implemented. Letters were mailed to restaurants reminding them about our ordinance. Collaborated with Surfrider's Ocean Friendly Restaurant program as an

additional means to reach out to restaurants. Most of this work has been coordinated by the Climate Action Commission.

Monitor implementation efforts and identify challenges. Consider options to ensure that for events on City property that there is drinking water availability either through the installation of water stations, providing access to potable water hookups and electricity if vendors wish to supply their own water stations or help event organizers identify other alternatives to bottled water. Purchased a new drinking water station for Fletcher Cove Park.

Key Tasks:

- Consider consultant assistance to initiate a public outreach and education campaign. Implement a code enforcement campaign to ensure compliance.
- Review and update City purchasing procedures to ensure compliance.
- Educate City Staff about the new restrictions.
- Continue communication with the business community and residents to ensure compliance.
- Continue to conduct outreach to the community.
- Identify any compliance challenges and assist efforts for businesses to comply through outreach and educational materials.
- Consider and identify or help coordinate drinking water alternatives to bottled water for events occurring on City property. Developed a Green Events Checklist to help events understand the city's requirements during events on City property.

Estimated Costs: Potential Consultant costs if the City outsources the education and outreach efforts. Staff time and potential increased water and electricity costs if City potable water hookups are offered to event organizers or if water stations are provided by the City. The City has identified and prioritized the installation of water filling stations at public facilities and the utilization of annual grants to fund the projects.

4. Electric Vehicle Infrastructure and Incentives

Summary: The City would like to explore policies that would add to the electrical vehicle charging infrastructure in the City and region and promote policies which would increase and facilitate the use of electric vehicles by residents for daily transportation needs. This item is addressed in Measures T-1, T-5, T-8 and T-10 in the CAP.

The City accomplished a major milestone with the adoption of the Energy Reach Codes which included required EV infrastructure installations in new and significantly remodeled development. This will significantly increase the much needed

infrastructure throughout the community and hopefully spur further implementation in public spaces.

FY 2023/24 Objective: Continue to explore State and Federal incentives for electric vehicles and electric vehicle charging infrastructure, especially in public spaces, and promote within the City. Researched various grant opportunities, but the City was not a qualified applicant for any opportunities reviewed by Staff.

Key Tasks:

- Identify eligible parking spots on city-owned lots for conversion to preferred parking for EV and AFVs.
- Conduct outreach to the City's businesses and commercial property owners to encourage the conversion of private parking spaces to EV and AFV preferred parking.
- Research and apply for EV charging station grants if available.
- Strive over time to convert municipal gasoline fueled vehicle fleet to EV's to achieve 50% gasoline reduction.

Estimated Costs: Staff time and potential consultant costs if the City continues to explore future building code amendments to address this item, which could require technical expertise.

5. City Facility Energy Efficiency and Decarbonization Upgrades

Summary: There is an opportunity for City facilities to lower energy usage through the installation of more energy efficient lighting, HVAC systems, new windows and potentially installing photovoltaics and/or battery storage systems. There are also potentially some funding mechanisms available to fund these sorts of projects.

FY 2023/24 Objective: In consultation with Energy Efficiency Consultants, evaluate energy efficiency upgrade options for City facilities and their initial costs and potential future cost savings. Research funding options for any cost-efficient and energy saving projects. Met with potential consultant to do this work, but the City has not committed yet. Based on the results of this work, energy efficiency measures could be identified and included in the CAP update.

Key Tasks:

- Draft and issue an RFP for an Energy Efficiency Consultant to evaluate potential energy projects for City facilities.
- Select an Energy Efficiency Consultant to develop a plan for projects at City facilities.
- Bring Energy Efficiency Plan to Council for consideration.

- Research the potential installation of operable windows at City Hall.

Estimated Costs: Total costs unknown and would be determined after identifying the scope of the project.

6. Green Infrastructure Considerations for Climate Resiliency and Adaptation

Summary: The City's most recently adopted Climate Adaptation Plan calls for the use of green infrastructure to improve climate resiliency. Runoff from stormwater continues to be a major cause of water pollution in urban areas. It carries trash, bacteria, heavy metals, and other pollutants through storm sewers into local waterways. Heavy rainstorms can cause flooding that damages property and infrastructure.

Historically, communities have used gray infrastructure—systems of gutters, pipes, and tunnels—to move stormwater away from where we live to treatment plants or straight to local water bodies. The gray infrastructure in many areas is aging, and its existing capacity to manage large volumes of stormwater is decreasing. To meet this challenge, many communities are installing green infrastructure systems to bolster their capacity to manage stormwater. By doing so, communities are becoming more resilient and achieving environmental, social and economic benefits.

Basically, green infrastructure filters and absorbs stormwater where it falls. In 2019, Congress enacted the Water Infrastructure Improvement Act, which defines green infrastructure as "the range of measures that use plant or soil systems, permeable pavement or other permeable surfaces or substrates, stormwater harvest and reuse, or landscaping to store, infiltrate, or evapotranspire stormwater and reduce flows to sewer systems or to surface waters." Green infrastructure elements can be woven into a community at several scales.

FY 2023/24 Objective: Increase the City's tree canopy and plant areas to support local pollinators and other native animal species. Increase the use of green infrastructure citywide by considering the use of green infrastructure for all City and private developer projects. The size of the project should be taken into consideration when analyzing and requiring green infrastructure above and beyond what is mandated.

Key Task:

- Analyze the necessity of the development of a green infrastructure handbook to guide public and private project implementation in the City.

Estimated Cost: The cost of planting new trees or plant areas and incorporating green infrastructure will be assessed on a project by project basis.

7. Senate Bill (SB) 1383 Implementation

Summary: SB 1383 is considered to be the most significant waste reduction mandate to be adopted in California in the last 30 years and went into effect January 1, 2022. SB 1383 establishes new requirements for local governments which state that cities must: 1) provide organic waste collection to all residents and business; 2) establish an edible food recovery program that recovers edible food from the waste stream; 3) conduct outreach and education to affected parties; 4) evaluate the City's capacity to implement SB 1383; 5) procure recycled organic waste products like compost, mulch, and renewable natural gas (RNG); inspect and enforce compliance with SB 1383; and 6) maintain accurate and timely records of SB 1383. The City is in compliance with all mandates, but continued compliance will still require considerable Staff time to implement. Most of the time will be required for education, compliance review, inspections, record keeping and outreach.

The City has been meaningfully coordinating with Regional Solid Waste Association (RSWA) cities to tackle several tasks as a region which has allowed the City to implement several requirements without expenditures from the City's General Fund.

FY 2023/24 Objective: Continue implementation and monitoring of all SB 1383 program components including City purchasing requirements; reporting requirement; record-keeping requirements; education & outreach and enforcement. SB 1383 has been fully implemented and the City continues to meet education, inspection and enforcement requirements through a contract with the Solana Center funded by a grant received from CalRecycle.

Key Tasks:

- Continue to reach out and educate all food generators who must comply with the edible food donation requirements of SB 1383.
- Continue to complete all annual state-required reporting and capacity planning.
- Continue to monitor compliance and manage waiver process for those businesses who seek an exemption from either the organics recycling or edible food donation requirements.
- Ensure City's recycled paper procurement policies are followed and documented.
- All other tasks associated with SB 1383 compliance including development of a process for inspection and enforcement which needs to be in effect no later than 1/1/2024. Currently inspections being completed using the Solana Center as a contractor, but future funding and inspections are not currently incorporated into the budget.

Estimated Costs: Staff time and potential program implementation costs not currently known or identified. Staff will return to Council when these potential costs are identified for consideration. Staff has begun to work with RSWA to develop a

collective strategy with the goal to reduce costs for local cities by working together. Future inspection and enforcement costs are unknown.

B. Capital Projects

1. Major Storm Drain System Improvement Projects

Summary: There are a number of storm drain systems throughout the City that are in need of improvements/upgrades. This project provides ongoing design and construction of several additional storm drain system improvements throughout the City based on a priority ranking determined by Staff. A project was also completed in FY 2023/24 to line or replace several Corrugated Metal Pipes that were in the worst condition.

FY 2023/24 Objective: Improve storm drain infrastructure throughout the City.

Key Tasks:

- Identify priority projects.
- Complete design.
- Conduct public bidding process for major projects.
- Construct improvements.
- Develop details for the next project.
- Provide trash full-capture devices on storm drain inlets.

Estimated Cost: Estimated total cost of \$ \$300,000 for storm drain improvements in FY 2023/24.

2. Increase Recycled Water Infrastructure Throughout City and Promote the Transition to a Potable Reuse Program

Summary: When practicable and cost-effective, the City is interested in increasing the recycled water infrastructure throughout the City to maximize the distribution of recycled water that is produced at the SEJPA facility and reduce the demand on imported, energy intensive, potable water. For long-term planning, the City will support the SEJPA and its efforts to develop a potable water reuse program.

FY 2023/24 Objective: Research and analyze the ability to bring recycled water further into the City for potential commercial properties, park/medians and for all City facilities in areas that are practicable and cost-effective. Encourage private properties (such as condos along Via de la Valle) to hook up to recycled water where it is available. In addition, the City should target areas that are already “water-wise” and implementing measures to reduce water use (installation of drought tolerant landscaping, low flow irrigation, etc.) so the City is not promoting the use of more water. Finally, and most importunately, the City should encourage the continued exploration of potable reuse.

Key Tasks:

- Budget for ongoing infrastructure costs after project completion for such things as the replacement of sprinkler heads and other assorted needs.
- Develop project ready plans for any future grant opportunities.
- Continue dialogue with property owners and HOAs along Via de la Valle about connecting to the new recycled water line.
- Identify and prioritize areas to target for recycled water infrastructure improvements.
- Support and promote SEJPA and its efforts to develop a potable reuse program.

Estimated Costs: TBD based on future identified and approved projects.

C. Unprioritized Environmental Sustainability Issues

- Implement Measure T-10 of the CAP to increase bicycle lanes in the City to a total 17 miles of bike lanes. Currently, there are approximately 15.3 miles of bike lines in the City.
- Explore energy storage at City facilities.
- Implement policies that support energy storage and microgrids.
- Prepare strategy for net zero carbon citywide.
- Summarize and implement lessons learned from the Coronavirus emergency.
- Bike Share/Car Share Program – Monitor the implementation of the BCycle program in Encinitas and analyze the potential to expand that into Solana Beach. Staff continues to participate in regional meetings held by SANDAG and will monitor the program in Encinitas before deciding how to move forward, if necessary. Staff will also engage the local bike shops for interest in a program when appropriate.
- Monitor the beach report card grades for Seascape Sur to see if additional actions need to be taken at that storm drain outlet.
- Develop an educational flyer for residents that live on or next to slopes on how to properly design and landscape slopes to protect them during storm events.
- Continue to use the latest available organic and nonchemical pesticides and eliminate any use of rodenticides in City's Parks, rights of ways and public facilities.
- Research grant funding opportunities for EV charging infrastructure, including SANDAG.

FISCAL SUSTAINABILITY

A. Economic Development

1. North County Transit District (NCTD) Property Planning & Related Issues

Summary: NCTD issued a second Request for Proposals (RFP) in December 2014 and received four development proposals. The responses to this RFP were evaluated by a NCTD Selection Committee with local representation and a selected Development Team was recommended to the NCTD Board. In 2017, NCTD entered into an Exclusive Negotiation Agreement (ENA) with the selected developer and a pre-application review was completed by Community Development Staff on December 21, 2017. Due to several factors, NCTD terminated the ENA in 2018. Since that time, City Staff and NCTD have been discussing future disposition and development of the property.

FY 2023/24 Objective: Continue discussions and negotiations with NCTD in order to facilitate planning and public agency use/development of the NCTD site and related public parking. The City would eventually take the lead on facilitating a new RFP process for the property. The total project area includes the entire NCTD property, including the open space area at the corner of Lomas Santa Fe and North Cedros.

Key Task:

- Continue and complete negotiations with NCTD for disposition of property to explore public agency use/ development.

B. Facility Asset Management

1. Facilities/Asset Replacement Master Plan

Summary: The purpose the analysis and establishment of the fund was to identify costs for the replacement or renovation of City facilities and assets, including buildings, beach stairs, and the Lomas Santa Fe bridge, among other things such as vehicles and equipment.

FY 2023/24 Objective: The City has completed a condition assessment and associated costs for all City facilities. Starting in FY 2014/15 through FY 2022/23, Council has authorized a total of \$1,211,600 for this Master Plan. The FY 2023/24 objective is to keep funding this Master Plan and completing necessary maintenance projects at City facilities.

Key Tasks:

- Update City facility/asset inventory list on an annual basis.
- Prioritize maintenance and replacement costs.
- Continue funding this item on an annual basis. Funding will be based on a formula applied to the Internal Service Fund Charge equal to 50% of the annual depreciation value of vehicles & equipment and building & improvement assets for the prior fiscal year end.
- Begin funding a Facility/Asset Reserve within the Sanitation Enterprise Fund using the same methodology of a transfer into the reserve equal to 50% of the annual depreciation value of vehicles & equipment and building & infrastructure assets for the prior fiscal year end.

Estimated Cost: The costs to fund facility and asset replacement are significant. For the Asset Replacement Fund the allocation for FY2023/24 is \$228,570 and for the Facilities Replacement Fund it is \$301,490. These will be the recommended Internal Service Fund Charges in the FY 2023/24 Budget, pending final budget approval.

For the Sanitation Enterprise Fund Facility/Asset Replacement reserve, the allocation for FY2023/24 is \$262,530 which will be the recommended transfer in the FY 2023/24 Budget, pending final budget approval.

C. CalPERS Future Liability

1. Proactively Pursue Measures to Reduce CalPERS Future Liabilities

Summary: Council established a PARS Pension Trust Fund in FY 2015/16 to fund Pension liabilities to initiate this objective. Council approved the PARS Trust Fund in October 2015 and has appropriated a total of \$3,723,023 for unfunded pension liabilities through FY 2022/2023. Including contributions and investment earnings, the pension liabilities fund had an account balance of \$4,024,766.95 as of December 31, 2022. The purpose of the establishment of this Trust would be to pay down the CalPERS unfunded future liability quicker and provide less volatility which would lower the overall costs to the City.

FY 2023/24 Objective: Continue to fund and/or establish an on-going budget line item to reduce CalPERS pension obligations.

Key Tasks:

- Continue funding the PARS Trust Fund in FY 2023/2024.
- Consider the development of a Council Pension Funding Policy to address the City's long-term pension obligations.

Estimated Costs: Staff will request 35% of the fiscal year end surplus be deposited to the PARS Pension Trust Fund.

D. OPEB Future Liability

1. Proactively Pursue Measures to Reduce Other Post-Employment Benefits (OPEB) Future Liabilities

Summary: Council established and is funding a PARS Post-Employment Benefits Trust Fund in FY 2015/16 to fund Other Post-Employment (Health) Benefits (OPEB) liabilities to initiate this objective. Council approved the PARS Trust Fund in October 2015 and has appropriated through FY 2022/2023 a total of \$1,238,581 for unfunded OPEB liabilities. Including contributions and investment earnings, the OPEB liabilities funds had an account balance of \$1,340,395 as of December 31, 2022. The purpose of the establishment of this Trust would be to establish a long-term reserve to pay down the OPEB unfunded future liability quicker and provide less volatility which would lower the overall costs to the City.

Council approved as part of the FY's, 2018/19 through 2022/23 adopted budgets an amount for the City's OPEB obligation. These amounts were equal to the actuarially determined contribution (ADC) for the fiscal years as determined by Bartel Associates, LLC. The ADC includes annual pay-as-you go benefit payments for retirees and PEMCHA administrative costs with the balance of the ADC being sent to the PARS Trust Fund for OPEB.

Establishing this funding mechanism in the adopted budgets resulted in a reduction in the City's OPEB net liability by \$2,038,685 from \$4,454,874 in FY 2017/18 to \$2,416,189 on June 30th, 2022.

FY 2023/24 Objective: Continue to fund an on-going budget line item equal to the ADC as determined by the OPEB actuarial valuation to address the City's OPEB liability obligation.

Key Tasks:

- Continue funding the PARS Trust Fund in FY 2023/2024 pursuant to Council direction.

Estimated Cost: \$300,000 will be included in the FY 2023/24 budget.

E. Unprioritized Fiscal Sustainability Issues

- Regional, State and Federal Funding opportunities for capital and redevelopment projects.
- Conduct a Transient Occupancy Tax (TOT) local hotel audit.
- Research ways to make “downtown” more visitor friendly (i.e., QR Code program).
- Review the Fire Benefit Fee.
- Research ways to minimize Fire Department overtime costs.
- Conduct Short Term Vacation Rental (STVR) Monitoring and Compliance Review.

HIGHLIGHTS OF SIGNIFICANT PROJECTS

Completed in Fiscal Year 2023/24

To be completed with final Work Plan.